



Community Standards Appeal Committee

Conducted Electronically Via MS Teams

Thursday, February 4, 2021
6:00 PM

Agenda

Public Participation for February 4, 2021 Community Standards Appeal Committee Meeting

Community Standards Appeal Committee (Committee) will be conducting the February 4, 2021 Meeting through electronic communications in accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Order in Council 99/2020.

- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of teleconference or by submitting their delegation comments by email.
- To participate by teleconference:
 - Anyone wishing to speak by teleconference to an item on the February 4, 2021 Committee Meeting Agenda must pre-register by 12 noon, February 4, 2021.
 - To register to speak via teleconference, please email csac@rmwb.ca or call 780-743-7001 with your name, the phone number that you will be dialing in from and an email address that you can be reached at prior to and during the meeting.
 - You must provide the name of the agenda item that you wish to speak to.
 - All registrants will be emailed the details on how to participate prior to the start of the meeting.
 - Each registrant will be given a maximum of **5 minutes** to address the Committee.
- To make written submissions as a delegation before or during the live meeting:
 - Please email your written comments to csac@rmwb.ca
 - Please note that written comments for an agenda item must be received prior to the start of that item during the meeting. Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.
 - All written submissions are public and will be included in the Council Meeting Agenda Package as part of public record.

The personal information on this form is collected under the authority of Section 33 (a) & (c) of the Alberta Freedom of Information and Protection of Privacy Act. The personal information will be used as contact information. If you have any questions about the collection or use of this information contact the Chief Legislative Officer, Legislative Services, 7th Floor Jubilee Building, 9909 Franklin Ave. T9H 2K4, or call (780) 743-7001.

1. **Call to Order**

2. **Adoption of Agenda**

3. **Minutes Approval**

3.1. Community Standards Appeal Committee Meeting - December 10, 2020

4. **New and Unfinished Business**

4.1. Appointments

i. Chair

ii. Vice Chair

4.2. 2021 Meeting Schedule

4.3. Code of Conduct Undertaking

4.4. Municipal Development Plan Presentation (1.5 hours)

Adjournment

Minutes of a Meeting of the Community Standards Appeal Committee held via Electronic Communications in Fort McMurray, Alberta, on Thursday, December 10, 2020, commencing at 6:00 PM.

Present:

Sean Schaffer, Chair
Kulwinder Arora
Steven Niehaus
David Secord

Absent:

Alex McKenzie

Administration:

Heather Fredeen, Legislative Officer

1. Call to Order

Chair S. Schaffer called the meeting to order at 6:03 p.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Kulwinder Arora
SECONDER:	David Secord, Member - Business Community
FOR:	Niehaus, Schaffer, Secord, Arora
ABSENT:	McKenzie

3. Minutes Approval

3.1. Community Standards Appeal Committee Meeting - September 11, 2019

MOTION:

THAT the Minutes from the Community Standards Appeal Committee Meeting held on September 11, 2019, be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Steven Niehaus, Member - Business Community
SECONDER:	Kulwinder Arora
FOR:	Niehaus, Schaffer, Secord, Arora
ABSENT:	McKenzie

4. Unfinished Business

4.1. Committee Training Session Debrief

The Committee provided feedback regarding the training session facilitated by Shores Jardine LLP on September 29, 2020.

5. New Business

5.1. Committee Member Training and Development - Mock Hearing

Committee Members took part in a mock hearing session.

6. Next Meeting Date

The next meeting is scheduled for Thursday January 7, 2021 at 6:00 p.m.

Adjournment

The meeting adjourned at 6:55 p.m.

Chair

Minutes Acceptance: Minutes of Dec 10, 2020 6:00 PM (Minutes Approval)