



## Council

Tuesday, November 24, 2020

Conducted Electronically via MS Teams

4:00 PM

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## Agenda

### Public Participation for November 24, 2020 Council Meeting

Council will be conducting the November 24, 2020 meeting through electronic communications in accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Order in Council 99/2020.

- Residents can listen to the live audio stream at [www.rmwb.ca/Council](http://www.rmwb.ca/Council)
- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of teleconference or by submitting their delegation comments by email.
- To participate by teleconference:
  - Anyone wishing to speak by teleconference to an item on the November 24, 2020 Council Meeting Agenda must pre-register by 12 noon, Tuesday, November 24, 2020.
  - To register to speak via teleconference, please email [Legislative.Assistants@rmwb.ca](mailto:Legislative.Assistants@rmwb.ca) or call 780-743-7001 with your name, the phone number that you will be dialing in from and an email address that you can be reached at prior to and during the meeting.
  - You must provide the name of the agenda item that you wish to speak to.
  - All registrants will be emailed the details on how to participate prior to the start of the meeting.
  - Each registrant will be given a maximum of **5 minutes** to address Council.
- To make written submissions as a delegation before or during the live meeting:
  - Please email [legislative.assistants@rmwb.ca](mailto:legislative.assistants@rmwb.ca). You must include your name for the record.
  - You must provide the name of the agenda item that you wish to speak to in the subject line.
  - Please note that email comments for an agenda item must be received prior to the start of that item during the meeting. Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.
  - All written submissions are public and will be shared with Council verbally on the record during the course of the meeting.
  - Each submission will be shared verbally with Council for a maximum of **5 minutes**.

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**1. Call to Order****2. In-Camera Session (commencing at 2:00 p.m.)**

- 2.1. Disclosure Harmful to Personal Privacy - Annual Board and Committees Applications Review  
(in camera pursuant to section 17(1) of the *Freedom of Information and Protection of Privacy Act*)
- 2.2. Advice from Officials - Confidential Evaluations  
(in camera pursuant to sections 24(1) and 19(1) of the *Freedom of Information and Protection of Privacy Act*)
- 2.3. Advice from Officials - Council Dialogue and Operational Briefing  
(in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)

**3. Adoption of Agenda (Public Session at 4:00 p.m.)****4. Consent Agenda**

- 4.1. Minutes of Council Meeting – November 10, 2020
- 4.2. Bylaw No. 20/029 - Utility Account Holders Amending Bylaw and Bylaw No. 20/030 - Fees, Rates and Charges 2020 Bylaw
  - 1. THAT Bylaw No. 20/029, being the Utility Account Holders Amending Bylaw, be read a first time.
  - 2. THAT Bylaw No. 20/030, being the Fees, Rates and Charges 2020 Bylaw, be read a first time.

**5. Presentations**

- 5.1. Jamie Doyle, Chief Administrative Officer, re: COVID-19 Public Briefing
- 5.2. Jody Butz, Regional Fire Chief, Regional Emergency Services, re: EMS Dispatch

**6. Unfinished Business**

- 6.1. Bylaw No. 20/021 - Election Bylaw
  - 1. THAT Bylaw No. 20/021, being the Election Bylaw, be read a second time.
  - 2. THAT Bylaw No. 20/021 be read a third and final time.

**7. New Business****7.1. Bylaw No. 20/028 - Chief Administrative Officer Bylaw No. 17/021 Amendment**

1. THAT Bylaw No. 20/028, being an amendment to the Chief Administrative Officer Bylaw No. 17/021, be read a first time.
2. THAT Bylaw No. 20/028 be read a second time.
3. THAT Bylaw No. 20/028 be considered for third reading.
4. THAT Bylaw No. 20/028 be read a third and final time.

**7.2. Bylaw No. 20/007 - Repealing Bylaw 19/007 Regional Municipality of Wood Buffalo (2022) Arctic Winter Games Bylaw**

1. THAT Bylaw No. 20/007, being a bylaw to repeal Bylaw No. 19/007 Regional Municipality of Wood Buffalo (2022) Arctic Winter Games Bylaw, be read a first time.
2. THAT Bylaw No. 20/007, be read a second time.
3. THAT Bylaw No. 20/007, be considered for third reading.
4. THAT Bylaw No. 20/007, be read a third and final time.

**7.3. Q3 2020 Financial Performance Report**

THAT the Third Quarter 2020 Financial Performance Update be accepted as information.

**7.4. Request for Letter of Support - Titanium Corporation - Application to the Industrial Energy Efficiency and Carbon Capture, Utilization and Storage Program**

THAT the Mayor be authorized, on behalf of Council, to send a letter to the Honourable Jason Nixon, Alberta Minister of Environment and Parks, in support of Titanium Corporation's joint application to the Industrial Energy Efficiency and Carbon Capture, Utilization and Storage program.

**8. Councillor Reporting/Information Updates****Adjournment**

**Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held via Electronic Communications, a combination of video conferencing and teleconferencing, in the Council Chamber at the Syncrude Athletic Park Clubhouse in Fort McMurray, Alberta, on Tuesday, November 10, 2020, commencing at 4:00 PM.**

**Present:**

Don Scott, Mayor  
 Mike Allen, Councillor  
 Krista Balsom, Councillor  
 Bruce Inglis, Councillor  
 Sheila Lalonde, Councillor  
 Keith McGrath, Councillor  
 Phil Meagher, Councillor  
 Verna Murphy, Councillor  
 Jeff Peddle, Councillor  
 Jane Stroud, Councillor  
 Claris Voyageur, Councillor

**Administration:**

Jamie Doyle, Chief Administrative Officer  
 Jade Brown, Chief Legislative Officer  
 Matthew Hough, Deputy Chief Administrative Officer  
 Deanne Bergey, Director, Community Services  
 Jody Butz, Regional Fire Chief  
 Chris Davis, Acting Director, Legal Services  
 Dennis Fraser, Director, Indigenous and Rural Relations  
 Matthew Harrison, Director, Communications & Stakeholder Relations  
 Kelly Hansen, Strategic Planning & Business Initiatives  
 Brad McMurdo, Director, Planning & Development  
 Linda Ollivier, Director, Financial Services  
 Rachel Orser, Director, Supply Chain Management  
 Keith Smith, Director, Public Works  
 Dennis Warr, Director, Engineering  
 Heather Fredeen, Legislative Officer

**1. Call to Order**

Mayor D. Scott called the meeting to order at 1:33 p.m.

**2. In-Camera Session (at 1:30 p.m.)**

**MOTION:**

THAT Council close items 2.1, 2.2 and 2.3 to the public pursuant to sections 19(1), 21(1) and 24(1) of the *Freedom of Information and Protection of Privacy Act*.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Mike Allen, Councillor  
**SECONDER:** Krista Balsom, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

**2.1 Advice from Officials – Information Briefing**

(in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)

Briefing #1 Land Matter

| Name             | Reason for Attending                     |
|------------------|--|
| Jamie Doyle      | Chief Administrative Officer             |
| Matthew Hough    | Deputy Chief Administrative Officer      |
| Jade Brown       | Legislative Advice/Clerk                 |
| Jody Butz        | Regional Fire Chief                      |
| Matthew Harrison | Communications and Stakeholder Relations |
| Brad McMurdo     | Director, Planning and Development       |
| Dennis Warr      | Director, Engineering                    |

Briefing #2 Operational Briefing

| Name           | Reason for Attending                |
|----------------|-------------------------------------|
| Jamie Doyle    | Chief Administrative Officer        |
| Matthew Hough  | Deputy Chief Administrative Officer |
| Jade Brown     | Legislative Advice/Clerk            |
| Linda Ollivier | Director, Financial Services        |

**2.2. Disclosure Harmful to Intergovernmental Relations**

(in camera pursuant to section 21(1) of the *Freedom of Information and Protection of Privacy Act*)

Briefing #1

| Name          | Reason for Attending                |
|---------------|-------------------------------------|
| Jamie Doyle   | Chief Administrative Officer        |
| Matthew Hough | Deputy Chief Administrative Officer |
| Jade Brown    | Legislative Advice/Clerk            |
| Tany Yao      | MLA, Fort McMurray-Wood Buffalo     |

Briefing #2

| Name          | Reason for Attending                     |
|---------------|--|
| Jamie Doyle   | Chief Administrative Officer             |
| Matthew Hough | Deputy Chief Administrative Officer      |
| Jade Brown    | Legislative Advice/Clerk                 |
| Dennis Fraser | Director, Indigenous and Rural Relations |
| Janine Kruse  | Manager, Indigenous and Rural Relations  |
|               |  |

**2.3. Advice from Officials – Confidential Evaluations**

(In camera pursuant to sections 24(1) and 19(1) of the *Freedom of Information and Protection of Privacy Act*)

Due to time constraints item 2.3 did not proceed.

Recess

A recess occurred between 3:45 p.m. and 4:00 p.m., at which time the meeting was reconvened in public in the Council Chamber.

**MOTION:**

THAT the meeting reconvene in public.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Krista Balsom, Councillor  
**SECONDER:** Bruce Inglis, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

**3. Adoption of Agenda (Public Session at 4:00 p.m.)****MOTION:**

THAT the Agenda be amended by adding “EMS Dispatch” as Agenda Item 7.4.; and  
 THAT the Agenda be adopted as amended.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Mike Allen, Councillor  
**SECONDER:** Bruce Inglis, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

#### **4. Consent Agenda**

##### **MOTION:**

THAT the recommendations contained in items 4.1, 4.2, 4.3 and 4.4 be approved.

##### **4.1 Minutes of Council Meeting - October 27, 2020**

THAT the Minutes of the Council Meeting held on October 27, 2020, be accepted as presented.

##### **4.2 Minutes of Council Organizational Meeting - October 27, 2020**

THAT the Minutes of the Council Organizational Meeting held on October 27, 2020, be accepted as presented

##### **4.3 Scheduling of 2021 Budget Meetings**

THAT a Special Council Meeting be scheduled to take place virtually commencing at 9:00 a.m. each day from December 1 to December 4, 2020 to consider the 2021 Proposed Budgets and Financial Plants

##### **4.4 Cancellation of Keyano College Grant**

THAT \$16,850,000 be de-committed from the Capital Infrastructure Reserve, that was committed on November 29, 2019 to fund the Keyano College Theatre and Arts Centre; and

THAT this report satisfy the outstanding November 29, 2019 resolution of Council on this matter.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Sheila Lalonde, Councillor  |
| <b>SECONDER:</b> | Keith McGrath, Councillor   |
| <b>FOR:</b>      | Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur |

#### **5. Recognition**

##### **5.1. Proclamations National Day of Remembrance for Road Crash Victims Louis Riel Day**

Mayor D. Scott proclaimed November 18, 2020 as National Day of Remembrance for Road Crash Victims and November 16, 2020 as Louis Riel Day.

Mayor D. Scott provided remarks in recognition of Remembrance Day.

## **6. Presentations**

### **6.1. Gregg Saretsky and Kevin Weidlich, Fort McMurray Wood Buffalo Economic Development & Tourism (FMWBEDT) re: FMWBEDT 2020 Update**

Gregg Saretsky, Chair, and Kevin Weidlich, Chief Executive Officer, Fort McMurray Wood Buffalo Economic Development & Tourism, provided an annual update on the FMWBEDT's business recovery efforts and current initiatives related to the four pillars of the organization. It was noted that their recent name change from the "Wood Buffalo Economic Development Corporation" to "Fort McMurray Wood Buffalo Economic Development & Tourism" is reflective of place brand marketing strategies.

#### Exit and Return

Councillor C. Voyageur exited the meeting at 4:31 p.m. and returned at 4:38 p.m.

### **6.2. Diana Noble, Wood Buffalo Development Advisory Committee re: Annual Progress Report and Recommendations**

Diana Noble, Chair, Wood Buffalo Development Advisory Committee (WBDAC), provided a presentation on the WBDAC's priorities for 2020 and the Committee's recommendations to Council for 2021 to support the Planning and Developments Department's request for a third party consultant to review their departmental processes and expeditious enhancements for facilitating change-of-use requests.

### **6.3. Liana Wheeldon, Wood Buffalo Waterfront Advisory Committee re: Annual Progress Report**

Liana Wheeldon, Chair, Wood Buffalo Waterfront Advisory Committee (WBWAC), provided a presentation on the WBWAC's priorities for 2020 and the Committee's recommendation to Council for 2021 to support the creation of a wayfinding plan to enhance waterfront development.

### **6.4. Roy Williams and Jean Marc Guillamot, Wood Buffalo Downtown Revitalization Advisory Committee re: Annual Progress Report and 2021 Recommendations**

Roy Williams, Chair, and Jean Marc Guillamot, Vice-Chair, Wood Buffalo Downtown Revitalization Advisory Committee (WBDRAC), provided a presentation and highlighted the Committee's 2020 achievements as well as the Committee's priorities and recommended actions for 2021 including beautification, neighborhood safety and pedestrian friendliness in the downtown core.



**Business Arising - Wood Buffalo Downtown Revitalization Advisory Committee and Wood Buffalo Waterfront Advisory Committee Recommendations**

Matthew Hough, Deputy Chief Administrative Officer and Monica Lance, Project Manager, Office of the Deputy Chief Administrative Officer, spoke in support of the Wood Buffalo Downtown Revitalization Advisory Committee's priorities and recommended infrastructure and enhancement actions and requested that the required funding and funding source for implementation be approved.

**MOTION:**

THAT the Wood Buffalo Downtown Revitalization Advisory Committee 2021 Priorities and Recommended Infrastructure and Enhancement Actions be accepted; and

THAT Administration be directed to implement the actions and priorities as recommended by the Committee with any funding required for implementation to come from the approved unallocated Downtown Revitalization Capital Project budget.

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| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Keith McGrath, Councillor   |
| <b>SECONDER:</b> | Phil Meagher, Councillor  |
| <b>FOR:</b>      | Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur |

**7. New Business****7.1. 2020 Request for Property Tax and Accounts Receivable Arrears Write-Off**

Linda Ollivier, Director, and Maureen Deverdenne, Manager, Financial Services, provided an overview of the report and noted that although property tax arrears are written off; external collection efforts are still ongoing.

**MOTION:**

THAT the recommended Property Tax and Accounts Receivable Arrears Write-Off of \$628,370.85 dated November 10, 2020, as outlined in Attachment 1, be approved.

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|------------------|---|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Verna Murphy, Councillor  |
| <b>SECONDER:</b> | Jeff Peddle, Councillor   |
| <b>FOR:</b>      | Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur |

## 7.2. 2020 Reserve Bids and Sale Conditions for Tax Sale Properties

Linda Ollivier, Director, and Maureen Deverdenne, Manager, Financial Services, provided an overview of the report noting that efforts to reach agreements with property owners who are in property tax arrears, will continue until the date of the public auction.

### MOTION:

THAT the reserve bids and sale conditions be established as listed in Attachment 1, 2020 Reserve Bids and Sale Conditions for Tax Sale Properties, dated November 10, 2020.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Jeff Peddle, Councillor   |
| <b>SECONDER:</b> | Jane Stroud, Councillor   |
| <b>FOR:</b>      | Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur |

## 7.3. Strategic Plan Progress Report, 2nd and 3rd Quarters: April 1 - September 30, 2020

Kari Westhaver, Director, Human Resources, and Kelly Hansen, Director, Strategic Planning & Business Initiatives, provided a presentation on the 2<sup>nd</sup> and 3<sup>rd</sup> Quarter Strategic Plan Progress Report.

### Actions:

Administration committed to provide Council with the following:

- Draper geotechnical report related to slope stability (4c Delivery of Water and Sewer Servicing).
- Truth and Reconciliation Newsletters (4a Truth and Reconciliation Commission Calls to Action).
- Update on the East Clearwater Highway (ECH) draft cost benefit study report led by the province (4h Transportation Strategy).

### MOTION:

THAT the Strategic Plan Progress Report for 2<sup>nd</sup> and 3<sup>rd</sup> Quarters, 2020 be accepted as information.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Sheila Lalonde, Councillor  
**SECONDER:** Claris Voyageur, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

#### 7.4. EMS Dispatch

Councillor M. Allen introduced the motion and highlighted the importance of keeping the delivery of EMS Dispatch within the Municipality.

#### MOTION:

THAT Administration be directed to allocate funding in the proposed 2021 budget for the delivery of EMS Dispatch in the Regional Municipality of Wood Buffalo.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Mike Allen, Councillor  
**SECONDER:** Verna Murphy, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

### 8. Councillors' Motions

#### 8.1. Backyard Hens Pilot Project (Cr. V. Murphy)

Councillor V. Murphy introduced the item recommending that a backyard hens pilot project be enacted.

KC Hutchins, resident, spoke in support of the motion indicating that a backyard hens pilot project would be a sustainable food source for the region.

Theresa Wells, resident, wrote in opposition of the motion due factors such as predation, nuisances (i.e. noise, odour, waste management) and nonalignment with Council's strategic plan.

Paulina Clarke, resident, wrote in support of the motion as it would promote a healthier, more diverse, and sustainable region.

Jolanta and Wes Hubert, residents, wrote in support of the motion indicating it would provide a natural resource for eggs.

#### Exit and Return

Councillor S. Lalonde exited the meeting at 6:47 p.m. and returned at 6:50 p.m.

Councillor C. Voyageur exited the meeting at 6:59 p.m. and returned at 7:11 p.m.

**MOTION:**

THAT Administration develop and bring forward for consideration a pilot project for Backyard Hens including the costs associated with implementing the pilot project.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>CARRIED [7 TO 4]</b>                                   |
| <b>MOVER:</b>    | Verna Murphy, Councillor                                  |
| <b>SECONDER:</b> | Sheila Lalonde, Councillor                                |
| <b>FOR:</b>      | Allen, Balsom, Lalonde, Meagher, Murphy, Stroud, Voyageur |
| <b>AGAINST:</b>  | Scott, Inglis, McGrath, Peddle                            |

## 8.2. Advocacy and Lobbying Effort - Online and Telephone Voting (Cr. V. Murphy)

Councillor V. Murphy introduced the item and encouraged Council to advocate to the Provincial Government to amend the *Local Authorities Election Act* to allow for Internet and telephone voting.

Councillor V. Murphy moved the following motion:

“THAT Council conduct an advocacy and lobbying effort to the Provincial Government, including authorizing the Mayor, on behalf of Council, to send a letter to the Minister of Municipal Affairs, to amend the *Local Authorities Election Act* to include provisions for on-line voting and telephone voting.”

Mayor D. Scott proposed a friendly amendment to add the words “safe and secure” prior to the words “on-line voting and telephone voting” and the words “only if election integrity can be maintained” following “telephone voting”, which was accepted by Councillor V. Murphy.

Council then voted on the motion with the friendly amendment included:

**MOTION:**

THAT Council conduct an advocacy and lobbying effort to the Provincial Government, including authorizing the Mayor, on behalf of Council, to send a letter to the Minister of Municipal Affairs, to amend the *Local Authorities Election Act* to include provisions for safe and secure on-line voting and safe and secure telephone voting, only if election integrity can be maintained.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Verna Murphy, Councillor  |
| <b>SECONDER:</b> | Krista Balsom, Councillor   |
| <b>FOR:</b>      | Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur |

**9. Councillor Reporting/Information Updates**

Council Members provided updates on various initiatives and events in the region.

**Adjournment**

The meeting adjourned at 7:55 p.m.

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Mayor

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Chief Legislative Officer



## COUNCIL REPORT

Meeting Date: November 24, 2020

**Subject: Bylaw No. 20/029 - Utility Account Holders Amending Bylaw and Bylaw No. 20/030 - Fees, Rates and Charges 2020 Bylaw**

**APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

**Recommended Motion:**

1. THAT Bylaw No. 20/029, being the Utility Account Holders Amending Bylaw, be read a first time.
2. THAT Bylaw No. 20/030, being the Fees, Rates and Charges 2020 Bylaw, be read a first time.

**Summary:**

As per the User Fees and Charges Policy (FIN-030), a review was completed for the user fees, rates and charges that the Regional Municipality of Wood Buffalo ("Municipality") levies for goods, services, and access to facilities. Based on this review and taking into account the economic conditions faced by the community currently, it is proposed that all fees, rates and charges (other than those levied for solid waste, water, and wastewater services) be held to their current rates. To ensure that utility services provided by the Environmental Service Department are sustainable, continued movement towards direct cost recovery will continue as previously recommended and approved. Therefore, limited fee increases are recommended to be implemented in 2021.

**Background:**

The Municipality levies fees and charges to fund the provision of goods, services, and access to facilities. As per FIN-030 User Fees and Charges, the total cost and appropriate level of subsidization of each municipal service will be determined as the starting point for setting the user fee and charge, regardless of whether the full cost will be recovered.

Utility rates are considered a direct benefit to individuals, groups of individuals or businesses and, as per FIN-030, a user fee or charge will be imposed to recover the full cost of providing the service, good or access to a municipal facility. Full cost of a service, good or facility shall include the direct costs and indirect costs, including

operations, maintenance, and overhead of providing the service or activity; and, the applicable portion of capital cost to replace assets utilized to provide the service or activity.

In 2017, it was established that the RMWB's Environmental Services utility rates were unsustainable due to the fact they were not recovering direct costs of providing the service, let alone full cost of providing the service. Direct costs are those costs can be directly tied to production, such as direct labour and materials. Rate increases of 10% over a period of 5-years was recommended at that time to achieve full cost recovery. In 2019, Financial Services completed a comprehensive cost analysis of all user fees and charges with a view to updating the Municipality's user fees and charges model, and to calculate the full cost of providing services within the community. At that time, a model based on a 10% to 15% year-over-year increase was developed for solid waste, water, and wastewater fees to start recovering their direct costs within 5-years. Once direct costs were achieved within the 5-years, another assessment and model were to be proposed to recover all costs.

Since that direct cost recovery model was developed, there have been decreases in usage of municipal services as well as anticipated increased maintenance expenses due to aging infrastructure for the Environmental Services facilities over the coming years. Therefore, even with the planned rate increases direct cost recovery is not anticipated to be achieved for at least 6+ years.

While not all fees are directly comparable to other Alberta jurisdictions, curbside waste removal, water and wastewater are equivalent. The proposed rates for the Municipality would establish an average Urban Residential fee that is 31% lower than the average in Alberta (based on 16 mm meter and 20 m<sup>3</sup> monthly usage), and an average Rural Residential fee that is 22% lower than the average in Alberta. The average Urban Residential bill would increase by \$8 per month (\$16 bi-monthly), and the average Rural Residential bill would increase by \$25 per month (\$50 bi-monthly). The rural rates are proposed to increase at a higher rate to bring equity between the Urban and Rural rates as it is the same service provided in either case.

In addition to the utility rates (water, wastewater, and solid waste), a review of all other fees, rates, and charges has been completed in 2020. Due to the uncertain economic conditions caused by the current global pandemic, it is not recommended to increase user fees at this time. The Municipality, on average, has fees and charges approximately 25% lower than other jurisdictions in the Province. While there were a few housekeeping items addressed in the proposed Bylaw, none involved increases to any fees, rates, or charges. Proposed amendments included removing the assessment summary charge, updating the ambulance fares schedule to align with the contract rate, aligning transit rates to published rates and adding in the Rural Water and Sewer Service program connection fees.

Additionally, charges for late payments have been added to the Fees, Rates, and Charges Bylaw in Schedule "P" to provide further clarity on how these charges are

applied. These charges were applied separately within the Imposition of Interest Charges on General Accounts Bylaw 86/02 which we are recommending be repealed as it will be redundant. As a "late payment" charge directly correlates to a fee, rate, or other charge as specified in a bylaw, it should follow that such charges be identified in the Fees, Rates and Charges Bylaw to make it clear to all account holders how late payment charges will be applied to their accounts. Benchmarking analysis with other Alberta municipalities and Alberta Health Services showed that late payment charges were not being charged elsewhere on ambulance services. Therefore, it is recommended to discontinue late payment fees for ambulance services in the Municipality. In reviewing the collection of the late payment charges applied to ambulance services, the majority were historically considered uncollectable and written off.

Lastly, a definition for "Account Holders" has been added to the Fees, Rates, and Charges Bylaw to provide a new and consistent definition which will restrict billings account holders to only the property owners on title. A review of collections activity for water and sewer services in the Municipality confirmed continuing challenges in collecting payment from tenants versus property owners. Section 34 of the *Municipal Government Act* (MGA) requires that a municipality must provide public utilities where requested by the owner of a parcel of land. The Municipality may choose to provide services to non-owners (refer to Sections 34(2) and 42(2)). However, only unpaid charges to owners can be transferred to the tax roll (refer to MGA section 553(1)(b)).

A transfer of unpaid fees owed by a property owner to the tax roll improves collections as arrears would be paid out by the owner at the time of a sale of the home. A review of utility billing practices by other Alberta municipalities confirmed that many authorities do not allow non-owners to open billing accounts, as this method of collection is not available to tenant accounts. Collection processes for delinquent tenant accounts include monthly reminder notices, service terminations, and the use of a collection agency. The challenge in our region is that service terminations only occur between May to October each year as they cannot be completed during the winter months as ground freezing would put Municipal assets at risk of frost damage. Therefore, from November to April, there is little success in collecting from tenant accounts in arrears. In 2020, no service terminations were completed. This was due to COVID-19 related payment deferrals and the difficulty imposed by social distancing requirements on staff performing complete home visits to manually turn off connections.

#### **Budget/Financial Implications:**

Additional revenue of \$2.0M from increased user fees and charges will be built into the proposed 2021 Operating Budget.

#### **Rationale for Recommendation:**

As per FIN-030 User Fees and Charges, the total cost and appropriate level of subsidization of each municipal service will be determined as the starting point for



setting the user fee and charge.

**Strategic Priorities:**

Responsible Government

**Attachments:**

- 1. Bylaw No. 20/029 - Utility Account Holders Amending Bylaw**
- 2. Bylaw No. 20/030 - Fees, Rates and Charges 2020 Bylaw**
- 3. Fees, Rates and Charges - Schedule A**
- 4. Benchmarking Analysis - Transit, Solid Waste, Water, Wastewater, Late Payment**

**BYLAW NO. 20/029****A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND THE UTILITY MANAGEMENT BYLAWS**

**WHEREAS** Section 7 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended (the "MGA"), provides that a council may pass bylaws for municipal purposes (including public utilities), services provided by or on behalf of the Municipality and the enforcement of bylaws;

**AND WHEREAS** Section 191(1) of the MGA, as amended, empowers the Council of the Regional Municipality of Wood Buffalo to amend its bylaws;

**NOW THEREFORE**, the Council of the Regional Municipality of Wood Buffalo, duly assembled, enacts as follows:

**Short Title**

1. This Bylaw may be cited as the "Utilities Account Holders Amending Bylaw".

**Definition**

2. In this Bylaw:
  - (a) "Billing Account" means the account that a Consumer can establish for water, wastewater, and solid waste charges;

**Amendment**

3. The *Water Utilities Management Bylaw No. 07/035* is amended by:
  - (a) Deleting the following words from section 2(g) defining "consumer":
 

", purchaser, occupant, or other person in charge of the land or building"

and substituting the following in replacement:

"of a parcel of land as described by a certificate of title issued by the Alberta Registrar of Land Titles";

4. The *Sanitary Sewer Utilities By-Law No. 85/51* is amended by:
  - (a) Deleting the word "City" throughout the bylaw and replacing it wherever it occurs with the word "Municipality".
  - (b) Deleting section 101(d) in its entirety and substituting the following in replacement:
 

"Municipality" or "RMWB" means the Regional Municipality of Wood Buffalo."
  - (c) Deleting section 101(f) in its entirety and substituting the following in replacement:
 

"Consumer" shall mean the registered owner of the parcel to which a connection to the Municipality's sanitary system is made and in whose name a utility billing account has been established."
  - (d) Amending section 101(g) by deleting the words "City of Fort McMurray" wherever they occur and substituting the word "Municipality" in their place.
5. The *Solid Waste Collection and Disposal Bylaw No. 07/043* is amended by:
  - (a) Deleting the words "or occupant" from section 25.

### Transition Provisions

6. Billing accounts not registered to a "consumer" in the Water Utilities Management Bylaw or a "Consumer" in the Sanitary Sewer Utilities By-Law will continue to be held by the current account holder until the earlier of the following events:
  - (a) Where the holder of such billing account advises the Municipality that they wish to terminate such account; or
  - (b) Where the Consumer owning a parcel agrees to assume the liability for the related billing account.
7. In the event that a billing account which is not held by a Consumer as noted in section 5 is in default of payment terms, the account will be terminated until such time as the Consumer associated with the benefitting parcel agrees to assume the liability for such billing account.

**Coming into Force**

8. Bylaw No. 86/02, being the Imposition of Interest Charges on General Accounts Bylaw is hereby repealed.
9. This Bylaw comes into effect on January 1, 2021.

READ a first time this \_\_\_\_ day of \_\_\_\_\_, 2020.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2020.

READ a third and final time this \_\_\_\_ day of \_\_\_\_\_, 2020.

SIGNED and PASSED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer

## BYLAW NO. 20/030

### **A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO ESTABLISH FEES, RATES AND CHARGES FOR LICENCES, PERMITS, APPROVALS AND SERVICES PROVIDED BY THE MUNICIPALITY**

**WHEREAS** Section 7 of the *Municipal Government Act*, RSA 2000, c. M-26 (the "MGA") empowers Council to enact a bylaw respecting services provided by or on behalf of the municipality;

**AND WHEREAS** Section 8 of the MGA empowers Council to enact a bylaw establishing fees to charge for licences, permits or approvals;

**AND WHEREAS** Section 630.1 of the MGA empowers Council to establish fees to charge for licences, permits or approvals provided pursuant to Part 17 of the MGA;

**NOW THEREFORE**, the Council of the Regional Municipality of Wood Buffalo, duly assembled, enacts as follows:

#### **Short Title**

1. This Bylaw may be cited as the "Fees, Rates and Charges 2020 Bylaw".

#### **Definitions**

2. In this Bylaw:
  - (a) "Applicable Bylaw" means any bylaw enacted by the Regional Municipality of Wood Buffalo for which Prescribed Fees are imposed in accordance with this Bylaw, as amended or replaced from time to time;
  - (b) "Billing Account" means the account that a Consumer can establish for water, wastewater, and solid waste charges;
  - (c) "Consumer" means the registered owner or owner of an equitable interest in the parcel of land to which connection to the Regional Municipality of Wood Buffalo's water and sanitary system has been made, and in whose name a Billing Account has been established;
  - (d) "Extended Post-Flood Recovery Period" means the period commencing September 15, 2020 and continuing to August 31, 2021;
  - (e) "Flood Affected Areas" means those portions of the communities of Draper, Waterways, Ptarmigan Court, the Lower Townsite of Fort McMurray and the TaigaNova Eco Industrial Park all in the Regional Municipality of Wood Buffalo that were subject to flooding on or after Sunday April 26, as identified

as "Flood Affected Areas" on the legend within the attached plan, forming **Schedule "R"** to this bylaw;

- (f) "Municipality" means the Regional Municipality of Wood Buffalo, as established by *Order In Council 817/94*, as amended;
- (g) "Person" includes a corporation and the heirs, executors, administrators or other legal representative of a person; and
- (h) "Prescribed Fees" means the amount of the fees, rates or charges authorized by this Bylaw, but does not include the Goods and Services Tax.

### **Prescribed Fees**

3. Prescribed Fees shall be paid by any Person requesting licences, permits, approvals, services, utilities or use of municipal property or being provided with any such associated municipal services under this Bylaw in accordance with the following Schedules, which are appended to and form part of this Bylaw:
  - (a) Schedule "A" – General Administrative and Miscellaneous Fees
  - (b) Schedule "B" – Animal Control
  - (c) Schedule "C" – Assessment and Taxation
  - (d) Schedule "D" - Emergency Services
  - (e) Schedule "E" – Ambulance Services
  - (f) Schedule "F" - Parks and Roads
  - (g) Schedule "G" - Recreation and Culture
  - (h) Schedule "H" - Licenses
  - (i) Schedule "I" - Transit Services
  - (j) Schedule "J" - Vehicle for Hire
  - (k) Schedule "K" - Planning and Development Services
  - (l) Schedule "L" - Safety Codes Permitting
  - (m) Schedule "M" – Solid Waste
  - (n) Schedule "N" – Water
  - (o) Schedule "O" – Rural Water and Sewer Service Connection

- (p) Schedule "P" – Wastewater
  - (q) Schedule "Q" – Late Payment
4. In the event of a conflict between a Prescribed Fee set out in this Bylaw and the amount of a fee, rate or charge in an Applicable Bylaw, the Prescribed Fee set out in this Bylaw prevails.
  5. Despite Section 4, in the event a fee, rate or charge referenced in another Municipal bylaw has not been included in this Bylaw, the Municipality may continue to levy a fee, rate or charge that is prescribed in that bylaw.
  6. In the event that the Government of Alberta establishes a fee, rate or charge for a matter otherwise governed by this bylaw, the provincial fee, rate or charge shall prevail.

### **Refunds**

7. Unless otherwise authorized in this Bylaw, an Applicable Bylaw, other Municipal bylaw or other enactment, all fees, rates and charges are non-refundable.

### **Account Holders**

8. Consumers may apply to hold a Billing Account with the Municipality.
9. Billing accounts not registered to the Consumer owning a parcel will continue to be held by the current account holder until the earlier of the following events:
  - (a) Where the holder of such billing account advises the Municipality that they wish to terminate such account; or
  - (b) Where the Consumer owning a parcel agrees to assume the liability for a billing account.
10. In the event that a billing account which is not held by a Consumer is in default of payment terms, the account will be terminated until such time as the Consumer associated with such parcel agrees to assume the liability for such billing account.
11. Persons seeking municipal services for a parcel within the Flood Affected Areas are exempt from the following fees for municipal services for the duration of the Extended Post-Flood Recovery Period:
  - (a) the fees under **Schedule "K"** (Planning and Development Services); and
  - (b) the fees under **Schedule "L"** (Safety Codes Permitting).
12. Bylaw No. 19/024 is hereby repealed.

13. This Bylaw comes into effect on January 1, 2021.

READ a first time this \_\_\_\_ day of \_\_\_\_\_, 2020.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2020.

READ a third and final time this \_\_\_\_ day of \_\_\_\_\_, 2020.

SIGNED and PASSED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer



## Schedule A – General Administrative and Miscellaneous Fees

The Prescribed Fees for general administrative services, as described below, as provided by the Regional Municipality of Wood Buffalo are as follows:

|     |  |          |
|-----|--|----------|
| 1.  | Non-sufficient funds (NSF) – Cheque Fee .....    | \$44.00  |
| 2.  | Criminal Record Check                            |          |
|     | (a) Name-Based .....                             | \$40.00  |
|     | (b) Vulnerable Sector .....                      | \$40.00  |
|     | (c) Volunteer .....                              | \$0      |
| 3.  | Civil Fingerprinting* .....                      | \$100.00 |
| 4.  | Accident Photo Request .....                     | \$21.00  |
| 5.  | Collision Statement Request* .....               | \$31.50  |
| 6.  | Application for New Boulevard Crossing .....     | \$125.00 |
| 7.  | Extension of Existing Boulevard Crossing .....   | \$20.00  |
| 8.  | Utility Installation and Street Occupation ..... | \$125.00 |
| 9.  | Lot Clearing and Grubbing .....                  | \$125.00 |
| 10. | Lot Clearing and Grading .....                   | \$125.00 |

\* Partial funds are remitted to Federal Government

## Schedule B – Animal Control

The Prescribed Fees for the licences, permits, approvals or services provided relative to Animal Control are as follows:

1.    Licensing Fee
  - a)    Animal Licence – Spayed or Neutered..... \$15.00
  - b)    Animal Licence – Non-spayed or Non-neutered ..... \$50.00
  - c)    Animal Licence – Vicious Animal ..... \$250.00
  - d)    Animal Licence – Dangerous Dog ..... \$100.00
2.    Replacement of Lost Tag ..... \$10.00
3.    Impound Fee - Per Animal (per day) ..... \$25.00
4.    Quarantine Costs (per day) ..... \$50.00
5.    Administration Fee
  - (a)    Per Animal ..... \$25.00
  - (b)    Vicious Animal ..... \$250.00
  - (c)    Dangerous Dog..... \$125.00

### Schedule C – Assessment and Taxation

The Prescribed Fees for the licences, permits, approvals or services relative to Assessment and Taxation are as follows:

1. Tax Certificate
  - (a) Written request ..... \$35.00
  - (b) Electronic self-service ..... \$20.00
2. Tax Search
  - (a) Written request ..... \$15.00
  - (b) Electronic self-service ..... \$7.00
3. Proof of Ownership Letter ..... \$35.00
4. Services in response to written or hard copy request from lending institutions for the purpose of enabling payment of taxes on behalf of clients (per account) ..... \$15.00
5. Delinquent account transfer ..... \$10.00
6. Assessment & Tax Notices
  - (a) Current year ..... \$5.00
  - (b) Prior Years (per year) ..... \$5.00
7. Property Assessment Information provided under Section 299 or 300 of the MGA (per hour of staff time – minimum charge 1 hour) ..... \$40.00
8. Other information not covered elsewhere in this schedule (per hour of staff time – minimum charge 1 hour) ..... \$40.00
9. Temporary Project Accommodation (less than 365 days) – per unit rate (minimum \$1,000 fee) ..... \$1.10 / bed / days occupied

### Schedule D – Emergency Services (Not including Ambulance Service)

The Prescribed Fees for the licences, permits, approvals or services associated with the provision of Emergency Services are as follows:

1. Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs)
  - (a) First response ..... \$0
  - (b) Second response ..... \$0
  - (c) Third response ..... \$550.00
  - (d) Fourth response ..... \$1,100.00
  - (e) Fifth and subsequent response ..... \$1,500.00
2. Response to Fires and Alarms involving criminal convictions (includes personnel costs)
  - (a) Ambulance (per hour) ..... \$300.00
  - (b) Hazardous Materials Unit (per hour) ..... \$708.00
  - (c) Ladder (per hour) ..... \$1,250.00
  - (d) Pumper (per hour) ..... \$775.00
  - (e) Rescue (per hour) ..... \$644.00
  - (f) Tanker (per hour) ..... \$580.00
3. Response to incident involving propane barbeque installed in contravention of the Alberta Safety Codes Act, Fire Code Regulation or Gas Code Regulation (per occurrence) ..... \$1,500.00
4. Expert Witness for litigation (based on actual cost for staff, plus travel and expenses – 2-hour minimum) ..... Full Cost Recovery
5. Interviews requested by lawyers, insurance companies, adjusters or other agents related to a response by Regional Emergency Services (actual staff cost, plus travel and expenses – 2-hour minimum) ..... Full Cost Recovery
6. Copies of reports or documentation related to a requested inspection or specific emergency including all services associated with providing the requested documentation which could take up to two hours of research to complete:

- (a) Fire Inspection Report for licensing, certificates, legal requirement under the Act or Regulation ..... \$132.00
  - (b) Fire Investigation Reports (per document)..... \$132.00
- 7. Files Search (per search) ..... \$132.00
- 8. Special Requests and Reviews (actual staff cost, plus travel and expenses – 2-hour minimum) ..... Full Cost Recovery
- 9. Incidents on Provincial Highways
  - (a) Ladder and Pumper trucks (per hour) ..... \$615.00
  - (b) Light & Medium rescue vehicles (per hour)..... \$615.00
  - (c) Command vehicles (per hour)..... \$185.00
- 10. Certified Fire Extinguisher Training (per certificate)..... \$50.00
- 11. Inspections
  - (a) Initial Inspection ..... \$0
  - (b) Non-compliant re-inspection
    - (i) First occurrence ..... \$150.00
    - (ii) Second and each subsequent occurrence ..... \$300.00
- 12. Occupant Load Certificate
  - (a) Original (per certification)..... \$110.00
  - (b) Not for Profit (per certification) ..... \$55.00
  - (c) Reprint of certificate (per certification) ..... \$55.00
- 13. Permits
  - (a) Open Air Burn – Single Event ..... \$44.00
  - (b) Fire Pit – Single Event ..... \$39.00
  - (c) Light open flames in buildings (fire performance/ events)
    - (i) Single Event..... \$39.00
    - (ii) One Month (30 days) ..... \$66.00
    - (iii) Annual..... \$132.00
  - (d) Shut Down Fire Alarm System
    - (i) Single Event..... \$39.00

|       |   |          |
|-------|---|----------|
| (ii)  | One Month (30 days) .....                           | \$66.00  |
| (iii) | Annual.....   | \$132.00 |
| (e)   | Shut Down Sprinkler System                          |          |
| (i)   | Single Event.....                                   | \$39.00  |
| (ii)  | One Month (30 days) .....                           | \$66.00  |
| (iii) | Annual.....   | \$132.00 |
| (f)   | Special Fire Suppression System Shutdown            |          |
| (i)   | Single Event.....                                   | \$39.00  |
| (ii)  | One Month (30 days) .....                           | \$66.00  |
| (iii) | Annual.....   | \$132.00 |
| (g)   | Commercial Cooking Exhaust Systems Cleaning         |          |
| (i)   | Single Event.....                                   | \$39.00  |
| (ii)  | One Month (30 days) .....                           | \$66.00  |
| (iii) | Annual.....   | \$132.00 |
| (h)   | Hot Works (cutting, welding, soldering)             |          |
| (i)   | Single Event.....                                   | \$39.00  |
| (ii)  | One Month (30 days) .....                           | \$66.00  |
| (iii) | Annual.....   | \$132.00 |
| (i)   | Install or Remove Above-Ground Fuel Storage Tank    |          |
| (i)   | Single Event.....                                   | \$220.00 |
| (ii)  | Additional Tank (per tank) .....                    | \$110.00 |
| (j)   | Install or Remove Underground Fuel Storage Tank     |          |
| (i)   | Single Event.....                                   | \$220.00 |
| (ii)  | Additional Tank (per tank) .....                    | \$110.00 |
| (k)   | Fireworks Discharge                                 |          |
| (i)   | Low Hazard .....                                    | \$44.00  |
| (ii)  | High Hazard .....                                   | \$132.00 |
| (l)   | Fireworks Discharge Pyrotechnics (high hazard)..... | \$132.00 |

## Schedule E – Ambulance Service

### 1. Ambulance

- (a) Ground ambulance
  - (i) Individuals and Alberta Blue Cross clients  
Under 65 (transport) ..... \$385.00
  - (ii) Individuals and Alberta Blue Cross clients  
Under 65 (no transport) ..... \$250.00
- (b) Basic Life Support – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (transport) ....\$146.00 + \$2.29/km
- (c) Advanced Life Support – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (transport) .....\$191.00 + \$2.29/km
- (d) Response – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (no transport) ..... \$98.00
- (e) Standby – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (per hour – 3-hour maximum) ..... \$300.00
- (f) Interfacility transfers for out-of-province residents ..... \$385.00
- (g) Interfacility transfers from non-AHS owned or operated facilities, including facilities owned or operated by Third Party Operators ..... \$385.00
- (h) Individual Account Surcharge (non-Alberta resident)..... \$200.00
- (i) Service for Treaty and Bigstone Cree Nation
  - (i) Basic Life Support .....\$218.71 + \$2.67/km
  - (ii) Advanced Life Support .....\$238.60 + \$2.67/km
  - (iii) Advanced Life Support with 12-2 (one of which must be intra osseous infusion) .....\$262.46 + \$2.67/km
  - (iv) Response (no transport) ..... \$129.24
  - (v) Standby (3-hour maximum)..... \$129.24/hour
  - (vi) Surcharge (incident on Reserve or Crown land) ..... \$150.00

### Schedule F – Parks and Roads

The Prescribed Fees for the use of any parks, cemetery and columbarium, and road permits and services are as follows:

1. Dead Fall Collection Permit ..... \$10.00
2. Cemetery and Columbarium
  - (a) Traditional Burial
    - (i) Adult – 17 years and over ..... \$1,593.00
    - (ii) Child – 16 years and under ..... \$864.00
  - (b) Cremation – In-ground plot – Adult and child ..... \$565.00
  - (c) Outdoor Columbarium Niche ..... \$1,100.00
  - (d) Disinterment..... \$1,593.00
  - (e) Scatter Garden ..... \$123.00
  - (f) Memorial Wall ..... \$250.00
  - (g) Community Ossuary Entombment ..... \$130.00
  - (h) Grave Liners
    - (i) Adult Liner and Base ..... \$255.00
    - (ii) Oversized Liner and Base ..... \$260.00
    - (iii) Child Liner and Base ..... \$250.00
    - (iv) Large Urn Vault ..... \$130.00
    - (v) Small Urn Vault ..... \$130.00
3. Turning streetlights for wide loads (permit)..... \$1,554.80
4. Snow Dump Permit
  - (a) Commercial (per season) ..... \$100.00
  - (b) Residential (per season) ..... \$100.00
  - (c) Pick-up Truck (per usage)..... \$20.00
  - (d) Tandem (per usage) ..... \$20.00
  - (e) Tandem & trailer (per usage) ..... \$30.00
5. Over-Dimensional Load Permits

Over-Dimensional Load Permits are issued by Alberta Transportation through the Transportation Routing and Vehicle Information System program. Fees are established and collected in accordance with Schedule 9 of the *Commercial Vehicle Dimension and*



*Weight Regulation*, AR 315/2002, as may be amended or repealed and replaced from time to time.

6. Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee)

|     |                            |                         |
|-----|----------------------------|-------------------------|
| (a) | 12.5 mm gravel .....       | \$54.80/yd <sup>3</sup> |
| (b) | 20 mm crushed gravel ..... | \$28.40/yd <sup>3</sup> |
| (c) | 20 mm washed gravel.....   | \$72.40/yd <sup>3</sup> |
| (d) | 38 mm crushed gravel ..... | \$26.20/yd <sup>3</sup> |
| (e) | 80 mm gravel .....         | \$24.05/yd <sup>3</sup> |
| (f) | 160 mm gravel .....        | \$21.39/yd <sup>3</sup> |

### Schedule G – Recreation and Culture

The Prescribed Fees for the use of the facilities or recreational and cultural programs provided by the Regional Municipality of Wood Buffalo are as follows:

1. Syncrude Athletic Park (SAP) Clubhouse Rental
  - (a) 1 room (Kitchen, Atrium, Meeting Room A or B) – hourly ..... \$40.00
  - (b) 2 rooms (Kitchen, Atrium, Meeting Room A or B) – hourly ..... \$60.00
  - (c) Full Clubhouse
    - (i) Hourly ..... \$100.00
    - (ii) Daily ..... \$430.00
2. WinterPLAY Shootout on the Snye (per player)
  - (a) Early Bird Registration ..... \$30.00
  - (b) Registration ..... \$40.00
3. Urban Market (per occasion)
  - (a) Vendor Fee ..... \$35.00
  - (b) Tent Rental ..... \$50.00
  - (c) Daily Market insurance ..... \$23.00
  - (d) Cancellation fee ..... \$25.00
4. Sports Field Rental – hourly
  - (a) Adults
    - (i) Class 1 Field ..... \$40.00
    - (ii) Class 2 Field ..... \$40.00
    - (iii) Class 3 Field ..... \$25.00
    - (iv) Class 4 Field ..... \$17.00
  - (b) Youth
    - (i) Class 1 Field ..... \$24.40
    - (ii) Class 2 Field ..... \$24.40
    - (iii) Class 3 Field ..... \$14.50
    - (iv) Class 4 Field ..... \$11.00
5. School Rental – Parks Administration (hourly)
  - (a) Adult – Gymnasium ..... \$35.00
  - (b) Adult – Classroom ..... \$12.00

- (c) Youth Sport – Gymnasium..... \$13.00
- (d) Youth Development – Gymnasium ..... \$7.00
- 6. Ice Surface Rental (hourly)
  - (a) Regular ice – Adult ..... \$185.00
  - (b) Regular ice – Youth ..... \$95.24
  - (c) Mini-Ice ..... \$41.90

### Fort Chipewyan

- 7. Fort Chipewyan Municipal Office Boardroom
  - (a) Hourly ..... \$25.00
  - (b) Half Day ..... \$75.00
  - (c) Full Day..... \$150.00
- 8. Archie Simpson Recreation Centre
  - (a) Boardroom
    - (i) Hourly..... \$25.00
    - (ii) Half Day ..... \$75.00
    - (iii) Full Day..... \$150.00
  - (b) Conference Room (including audio-visual equipment)
    - (i) Hourly..... \$30.00
    - (ii) Half Day ..... \$100.00
    - (iii) Full Day..... \$200.00
  - (c) Ice Surface (special events with alcohol) ..... \$1,000.00
- 9. Mamawi Community Hall
  - (a) Hall Rental – half-day..... \$100.00
  - (b) Hall Rental – full-day..... \$200.00
  - (c) Banquet ..... \$300.00
  - (d) Dance, without alcohol (per event) ..... \$300.00
  - (e) Dance, with alcohol (per event) ..... \$400.00
  - (f) Clean-up Fee for large functions (per service)..... \$400.00
  - (g) Kitchen use, with appliances (per event) ..... \$50.00
  - (h) Kitchen use, without appliances (per event) ..... \$25.00

Janvier

## 10. Janvier Municipal Office Community Room

- |     |                |          |
|-----|----------------|----------|
| (a) | Hourly .....   | \$25.00  |
| (b) | Half Day ..... | \$75.00  |
| (c) | Full Day.....  | \$150.00 |

### Schedule H – Licenses

The Prescribed Fees for the permits, approvals or services for Licencing are as follows:

1. Resident Business Licence (annual fee) ..... \$60.00
2. Non-Resident Business Licence (annual fee)
  - (a) Sales – tangible products offered for sale:
    - (i) Goods selling at \$1,000.00 or more per item ..... \$525.00
    - (ii) Goods selling under \$1,000.00 per item ..... \$225.00
  - (b) Services ..... \$525.00
3. Handicraft Licence (daily) ..... \$10.00
4. Trade Show Organizer (annual fee)
  - (a) Resident business ..... \$525.00
  - (b) Non-resident business ..... \$2,100.00
5. Cannabis Related License (annual fee)..... \$350.00

## Schedule I – Transit Services

The Prescribed Fees for the licences, permits, approvals or services relating to Transit Services are as follows:

### 1. Transit Fees

#### (a) Urban (one-way)

|  |         |
|--|---------|
| (i) Cash Fare (Age 5 - 64) .....                   | \$1.50  |
| (ii) Cash Fare (Child under 5 and adult 65+) ..... | \$0.00  |
| (iii) Eighteen-Ride Booklet .....                  | \$25.50 |
| (iv) Monthly Pass (Student) .....                  | \$41.00 |
| (v) Monthly Pass (Adult) .....                     | \$54.00 |

#### (b) Rural (one-way)

|   |         |
|---|---------|
| (i) Cash Fare – Adult (Age 13 - 64) .....             | \$10.00 |
| (ii) Cash Fare – Child (Age 5 - 12) .....             | \$5.00  |
| (iii) Cash Fare – (Child under 5 and adult 65+) ..... | \$0.00  |
| (iv) Five-Ride Booklet – Adult (Age 13 - 64) .....    | \$40.00 |
| (v) Five-Ride Booklet – Child (Age 5 - 12) .....      | \$40.00 |
| (vi) Ten-Ride Booklet – Adult (Age 13 - 64) .....     | \$80.00 |
| (vii) Ten-Ride Booklet – Child (Age 5 - 12) .....     | \$40.00 |

#### (c) SMART Bus (Specialized Transportation one-way)

|                                  |         |
|----------------------------------|---------|
| (i) Cash Fare (all riders) ..... | \$1.50  |
| (ii) Ten-Ride Booklet .....      | \$15.00 |
| (iii) Twenty-Ride Booklet .....  | \$30.00 |
| (iv) Anzac or Janvier .....      | \$10.00 |

### 2. Charters

|  |          |
|--|----------|
| (a) Municipal use only (hourly rate) .....             | \$115.00 |
| (b) External and non-municipal use (hourly rate) ..... | \$130.00 |
| (c) SMART rate – specialized transit .....             | \$35.00  |

### Schedule J – Vehicle for Hire

The Prescribed Fees for the licences, permits, approvals or services relating to Vehicles for Hire are as follows:

1. Application for Chauffeur's Permit
  - (a) Municipal resident..... \$85.00
  - (b) Non-Municipal resident ..... \$170.00
  - (c) Operating exclusively in Fort Chipewyan ..... \$50.00
2. Replacement of damaged Chauffeur's Permit ..... \$25.00
3. Replacement of lost or stolen Chauffeur's Permit
  - (a) With filed police report ..... \$25.00
  - (b) Without filed police report ..... \$500.00
4. Application for Vehicle for Hire Licence
  - (a) General ..... \$500.00
  - (b) Operating exclusively in Fort Chipewyan ..... \$150.00
5. Replacement of damaged Vehicle for Hire Licence ..... \$25.00
6. Replacement of lost or stolen Vehicle for Hire Licence
  - (a) With filed police report ..... \$25.00
  - (b) Without filed police report ..... \$500.00
7. Application for Brokerage Licence ..... \$50.00
8. Application for Independent Driver Owner Licence
  - (a) Municipal resident..... \$50.00
  - (b) Non-municipal resident ..... \$100.00
9. Replacement of damaged Independent Driver Owner Licence
  - (a) Municipal resident..... \$25.00
  - (b) Non-municipal resident ..... \$50.00
10. Replacement of lost or stolen Independent Driver Owner Licence

- (a) With filed police report
  - (i) Municipal resident ..... \$25.00
  - (ii) Non-municipal resident ..... \$50.00
- (b) Without filed police report
  - (i) Municipal resident ..... \$500.00
  - (ii) Non-municipal resident ..... \$500.00



## Schedule K – Planning and Development Services

The Prescribed Fees for the licences, permits, approvals or services provided under the Land Use Bylaw and Subdivision Authority Bylaw are as follows:

### 1. Permit Applications - Residential Development

|     |   |                         |
|-----|---|-------------------------|
| (a) | Single detached dwelling .....                      | \$100.00                |
| (b) | Semi-detached and Duplex Dwellings (per unit) ..... | \$100.00                |
| (c) | Triplex Dwellings (per unit) .....                  | \$100.00                |
| (d) | Fourplex Dwellings (per unit) .....                 | \$100.00                |
| (e) | Townhouses (per unit) .....                         | \$100.00                |
| (f) | Apartment Buildings.....                            | \$300.00 + \$37.50/unit |
| (g) | Manufactured Homes (per unit) .....                 | \$100.00                |
| (h) | Demolitions .....                                   | \$250.00                |
| (i) | Home Occupations .....                              | \$60.00                 |
| (j) | Home Businesses.....                                | \$100.00                |
| (k) | Basement Suites.....                                | \$125.00                |
| (l) | Family Care Dwellings .....                         | \$125.00                |
| (m) | Accessory Structure.....                            | \$100.00                |
| (n) | Additions to Residential .....                      | \$100.00                |

### 2. Permit Applications - Commercial, Industrial and Institutional Development

|      |  |                                  |
|------|--|----------------------------------|
| (a)  | New commercial, industrial and institutional developments (Maximum \$10,000)                                   |                                  |
| (i)  | for first 500 m <sup>2</sup> of gross floor area .....   | \$300.00 + \$3.00/m <sup>2</sup> |
| (ii) | for area over 500 m <sup>2</sup> gross floor area.....   | + \$1.50/m <sup>2</sup>          |
| (b)  | Additions to commercial, industrial and institutional developments (based on addition only) (maximum \$10,000) |                                  |
| (i)  | for first 500 m <sup>2</sup> of gross floor area .....   | \$300.00 + \$3.00/m <sup>2</sup> |
| (ii) | for area over 500 m <sup>2</sup> gross floor area.....   | + \$1.50/m <sup>2</sup>          |
| (c)  | Accessory Structure.....   | \$100.00                         |
| (d)  | Religious Assembly, Educational Service Facility, Daycare Centre (maximum \$10,000)                            |                                  |
| (i)  | for first 500 m <sup>2</sup> of gross floor area .....   | \$300.00 + \$3.00/m <sup>2</sup> |
| (ii) | for area over 500 m <sup>2</sup> gross floor area .....  | + \$1.50/m <sup>2</sup>          |

- (e) Oil sands mining, extraction and upgrading projects and oil sands pilot projects (based on \$10/\$100,000 of construction value) ..... Minimum \$10,000.00
- (f) Additions and/or revisions to oil sands mining, extraction and upgrading projects and oil sands pilot projects (addition only) (based on \$10/\$100,000 of construction value) ..... Minimum \$1,000.00
- (g) Change of use or change of occupancy within existing commercial, industrial and institutional buildings ..... \$300.00
- (h) First use within new commercial, industrial and institutional building, if not approved with the development permit ..... \$300.00
- (i) Shared occupancy with an existing business, if a discretionary use in the land use district ..... \$300.00
- (j) Demolitions ..... \$250.00
- (k) Special Events
  - (i) Private Land ..... \$275.00
  - (ii) Municipal Land ..... \$100.00
  - (iii) Municipal Land – Not for Profit ..... \$25.00
- (l) Temporary Uses or Building (less than 180 days) ..... \$250.00
- (m) Temporary Uses or Building (180 days or more) (maximum \$10,000)
  - (i) for first 500 m<sup>2</sup> of gross floor area ..... \$275.00 + \$3.00/m<sup>2</sup>
  - (ii) for area over 500 m<sup>2</sup> gross floor area ..... + \$1.50/m<sup>2</sup>
- (n) Work Camps ..... \$2,000.00 + \$1.50/bed
- (o) Outdoor Storage or Use (no buildings or structures)
  - (i) Lot area less than 0.4 ha ..... \$275.00
  - (ii) Lot area of 0.4 ha or greater ..... \$550.00
- (p) RV Parking Permit ..... \$50.00
- (q) Residential Sales Centre ..... \$225.00
- (r) Golf Course ..... \$1,500.00
- (s) RV Park ..... \$275.00 + \$10.00/stall
- (t) Request for Landscaping Inspection
  - (i) First request ..... \$0.00
  - (ii) Second request ..... \$100.00
  - (iii) Third request ..... \$250.00

- (iv) Every subsequent request ..... \$500.00

### 3. Permits - General

- (a) Return of Incomplete Commercial, Institutional or Industrial Development Permit Application ..... \$375.00
- (b) Commencement of development prior to issuance of development permit (development fee is two times fee listed in this Schedule) ..... 2 x regular fee
- (c) Notification Fee for applications or decisions on applications require notification to adjacent property owners (in addition to other fees specified)..... \$50.00
- (d) Advertising fee for decisions on development matters..... \$50.00
- (e) Short Form of Development Agreement required as a condition of development permit (required to be submitted with composite engineering drawings) ..... \$750.00
- (f) Long Form Development Agreement required as a condition of development permit (required to be submitted with composite engineering drawings) ..... \$2,750.00
- (g) Developer-requested changes to the Municipality's standard development agreement ..... Full Legal Costs
- (h) Developer-initiated change to a development application after submission (in addition to original application fee) ..... 25% of original fee

### 4. Subdivision Application

- (a) Plan of subdivision Application Fee including Bareland Condominium Plans
- (i) Residential (Single Detached, Semi-detached, Manufactured Home).....\$1,000.00 + \$150.00/lot
- (ii) Multi-family (apartments, townhouses).....\$850.00/lot
- (iii) Commercial and Industrial .....\$850.00/lot
- (iv) Direct Control .....\$850.00/lot
- (v) Strata Lot .....\$850.00/lot
- (vi) Municipal Reserve, Environmental Reserve and Public Utility Lots..... \$0.00
- (b) Endorsement Fees ..... 1 x application fee
- (c) Condominium Application and Endorsement Fee... \$50.00

- (d) Phased Registration of an Approved Subdivision .....\$550.00/phase
- (e) Subdivision Approval Time Extension
  - (i) First Extension request ..... \$275.00
  - (ii) Second Extension ..... \$525.00
  - (iii) Third Extension request ..... \$775.00
- (f) Subdivision Application Fee Refunds
  - (i) Before review ..... 85%
  - (ii) After review ..... 25%
- (g) Modification of Tentative Plan of Subdivision
  - (i) Before review ..... \$275.00
  - (ii) After review ..... 50% of original fee
- (h) Discharge of Caveat ..... \$75.00
- (i) Address Change request ..... \$100.00
- (j) Development Agreements
  - (i) Short form of Development Agreement required as a condition of subdivision approval ..... \$750.00
  - (ii) Long form Development Agreement required as a condition of subdivision approval ..... \$2,750.00
  - (iii) Developer-requested variation to the Development Agreement Standard Template ..... All legal costs
- (k) Re-application for Subdivision within 6 to 12 months of a decision (including appeal decisions) for same site with similar or identical design ..... 3 x original application fee
- (l) For the purpose of calculating fees set out in section 4 of this schedule:
  - (i) Remnant lots are to be included in the count of lots created.
  - (ii) Municipal Reserve, Environmental Reserve, School Reserve and Public Utility Lots are not included in the count of lots created.

## 5. Compliance Certificate Application Fees

- (a) Single Detached, Semi-detached, Manufactured home.....\$100.00/dwelling unit
- (b) Apartment Building .....\$175.00/principal building
- (c) Commercial, Industrial, Institutional Buildings.....\$175.00/principal building
- (d) Townhouses – Individual Units ..... \$100.00

- (e) Townhouse Cluster – 6 Units or less .....\$175.00/occurrence
- (f) Townhouse Cluster – More than 6 Units.....\$40.00/dwelling unit
- (g) Fees will be doubled for all compliance certificate requests on a RUSH basis.
  - (i) For purposes of this bylaw, RUSH basis is defined as being within 48 hours of receiving a request.

6. **Application for Variance** ..... \$100.00

7. **Letter of Zoning Confirmation** ..... \$100.00

8. **File Search (\$50 per hour)**..... Minimum \$50.00

9. **Bylaws and Bylaw Amendments**

(a) Land Use Bylaw

- (i) Text Amendment..... \$2,250.00
- (ii) Map District Amendment

| Class | Zoning of Property   |
|-------|--|
| 1     | R1, R1E, R1M, R1S, R1P, RMH, RMH-1, RMH-2, R2, R2-1, CR, HR, SE, SH, ND, SCL1                      |
| 2     | LBL, LBL-R4, LBL-C, R3, R3-1, R3-2, R4, R5, R5-MU, MFD, SCL2, SR1                                  |
| 3     | A, BOR-1, CD, C1, C2, C3, C3-A, C4, C4-A, C5, CBD1, FRA1, HC, HG, GD, MDD, MD, PRA1, PRA2, TCD, WD |
| 4     | BI, BIU, SI  |
| 5     | EP, PS, PS-CC, PR, PR-CC, R1VF, UE, RD   |
| 6     | All DC Districts and City Center Zones DMRZ, NSZ, FRZ and RZ                                       |

- 1. From Class 1 to:
  - a. Class 1, 2, 4 or 5..... \$2,250.00
  - b. Class 3..... \$3,250.00
  - c. Class 6..... \$4,250.00
- 2. From Class 2 to:
  - a. Class 1, 3 or 5 ..... \$2,250.00
  - b. Class 2 or 4 ..... \$3,250.00
  - c. Class 6..... \$4,250.00
- 3. From Class 3 to:
  - a. Classes 1-5..... \$2,250.00
  - b. Class 6..... \$4,250.00
- 4. From Class 4 to:
  - a. Class 1, 2 or 5 ..... \$3,250.00
  - b. Class 3 or 4 ..... \$3,250.00

- c. Class 6..... \$4,250.00
    - 5. From Class 5 to:
      - a. Classes 1-5..... \$1,250.00
      - b. Class 6..... \$4,250.00
    - 6. From Class 6 to all Classes..... \$4,250.00
  - (iii) Despite subclauses (i) through (vi), where an application to amend the Land Use Bylaw involves amendment within two or more of the above categories, the highest fee shall apply.
  - (b) Statutory Plans and Amendments
    - (i) Municipal Development Plan Amendment ..... \$3,250.00
    - (ii) Area Structure Plan Amendment..... \$3,250.00
    - (iii) Area Redevelopment Plan Amendment ..... \$3,250.00
    - (iv) Application to adopt an Area Structure Plan ..... \$3,250.00
  - (c) Multiple Amendments - Where an application to concurrently amend the Land Use Bylaw and a Statutory Plan, or two (2) Statutory Plans for the same site, the application fee shall be the sum of the highest fee and 50% of any other amendment application fees.
  - (d) Outline Plans ..... \$3,250.00
  - (e) Road Closure (processing) ..... \$2,000.00
  - (f) Amendment Fee Refunds:
    - (i) Prior to Circulation of File ..... 85% of fee
    - (ii) During or After Circulation of File ..... 25% of fee
- 10. Signs**
- (a) Sign Development Permit ..... \$75.00
  - (b) Portable Sign Marker ..... \$175.00
  - (c) Comprehensive Sign Development Permit
    - (i) 5 signs or fewer..... \$350.00
    - (ii) More than 5 signs..... \$600.00
- 11. Telecommunications Tower**
- (a) Freestanding Telecommunication Tower - Request for Letter of Concurrence ..... \$3,000.00
  - (b) Rooftop, Structure Mounted – Request for Letter of Concurrence ..... \$2,000.00
  - (c) Co-location (when added to existing telecommunication structure)..... \$200.00

**12. Other Leases and Agreements**

|     |   |            |
|-----|---|------------|
| (a) | Licence of Occupation Application .....                                 | \$200.00   |
| (b) | Road Use Agreement (per road, per year).....                            | \$1,000.00 |
| (c) | Encroachment Application .....  | \$200.00   |
| (d) | Undeveloped Government Road Allowance Crossings<br>(per location) ..... | \$1,000.00 |
| (e) | Facility Crossing (per location).....                                   | \$1,000.00 |
| (f) | Lease Application .....   | \$200.00   |

## Schedule L – Safety Codes Permitting

Prescribed Fees for the licences, permits, approvals or services provided for Safety Codes are as follows:

### 1. Building Permits

#### (a) Residential Contractor

- (i) A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures). ..... Minimum \$125.00
- (ii) Residential New Construction, Additions and Renovations (per square foot)..... \$1.65
- (iii) Attached garage (per square foot) ..... \$0.70
- (iv) Modular Home/ Mobile Home/ Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area) (per square foot) ..... \$0.50
- (v) Mobile Home; on pilings or blocks..... \$250.00
- (vi) Demolition ..... \$200.00
- (vii) Basement Suite (Developed Area) (per square foot)..... \$0.75
- (viii) Basement Development/ Renovations/ Accessory Structures (Developed Area) (per square foot)..... \$0.50
- (ix) Minor Residential Construction; under 100 sq./ft. (10 m<sup>2</sup>) or up to \$12,000 in construction value..... \$125.00
- (x) Solid Fuel Appliance ..... \$200.00

#### (b) Residential Homeowner

- (i) A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures). ..... Minimum \$150.00
- (ii) Residential New Construction, Additions and Renovations (per square foot)..... \$1.80
- (iii) Attached garage (per square foot) ..... \$0.70
- (iv) Modular Home/Mobile Home/Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area) (per square foot) ..... \$0.50



|        |  |          |
|--------|--|----------|
| (v)    | Mobile Home; on pilings or blocks.....   | \$300.00 |
| (vi)   | Demolition .....   | \$225.00 |
| (vii)  | Basement Suite (Developed Area) (per square foot).....   | \$0.80   |
| (viii) | Basement Development/Renovations/Accessory Structures (Developed Area) (per square foot) .....                                   | \$0.60   |
| (ix)   | Minor Residential Construction; under 100 sq./ft (10 m2) or up to \$12,000 in construction value. ....                           | \$150.00 |
| (x)    | Solid Fuel Appliance .....   | \$225.00 |
| (c)    | Commercial, Industrial and Institutional   |          |
| (i)    | For each \$1,000, or part thereof of the estimated cost of construction re: Commercial new construction, additions or camps..... | \$9.25   |
| (ii)   | For each \$1,000, or part thereof of the estimated cost of construction re: Renovation/Addition .....                            | \$9.25   |
| (iii)  | For each \$1,000, or part thereof of the estimated cost of construction re: Move-on/Relocatable Oil and Gas Industrial .....     | \$9.25   |
| (iv)   | Demolition .....   | \$300.00 |
| (v)    | Fire Alarm Replacement/Upgrade (Minimum \$200, or \$0.5 per sq./ft of developed area) .....                                      | \$200.00 |
| (vi)   | Minimum Commercial Building Permit Fee .....   | \$250.00 |
| (vii)  | Solid Fuel Appliance .....   | \$200.00 |

## 2. Plumbing Permits

|        |   |          |
|--------|---|----------|
| (a)    | Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) |          |
| (i)    | 1 to 7 Fixtures .....   | \$125.00 |
| (ii)   | 8 to 16 Fixtures .....  | \$165.00 |
| (iii)  | 17 to 25 Fixtures .....   | \$205.00 |
| (iv)   | 26 to 34 Fixtures .....   | \$245.00 |
| (v)    | 35 to 45 Fixtures .....   | \$295.00 |
| (vi)   | 46 to 54 Fixtures .....   | \$335.00 |
| (vii)  | 55 to 64 Fixtures .....   | \$385.00 |
| (viii) | 65 to 74 Fixtures .....   | \$435.00 |
| (ix)   | 75 to 84 Fixtures .....   | \$485.00 |
| (x)    | 85 to 100 Fixtures .....  | \$525.00 |
| (xi)   | For every fixture over 100 fixtures.....  | \$1.25   |
| (xii)  | For each rain water leader, roof drain .....  | \$6.00   |
| (xiii) | Minimum fee for any plumbing permit .....   | \$125.00 |

- (xiv) Cross connection and backflow prevention to install a backflow device or a lawn sprinkler system..... \$30.00
- (b) Homeowner Residential
  - (i) 1 to 7 Fixtures ..... \$145.00
  - (ii) 8 to 16 Fixtures ..... \$185.00
  - (iii) 17 to 25 Fixtures ..... \$225.00
  - (iv) 26 to 34 Fixtures ..... \$265.00
  - (v) 35 to 45 Fixtures ..... \$315.00
  - (vi) 46 to 54 Fixtures ..... \$355.00
  - (vii) Minimum fee for any plumbing permit ..... \$145.00
  - (viii) Cross connection and backflow prevention to install a backflow device or lawn sprinkler system..... \$30.00
- (c) Service Connection Permit
  - (i) Service Connection Permit Fee – gravity sewer system, storm system or full pressure water system, or combination there of ..... \$125.00
  - (ii) Service Connection Permit Fee – low pressure sewer system or trickle fill water system, or combination thereof..... \$200.00

### 3. Private Sewage Disposal System Permits

- (a) Residential, Commercial, Industrial and Institutional Installation
  - (i) Holding Tanks ..... \$200.00
  - (ii) Fields, Mounds, Sand Filters, Treatment Tanks, Open Discharge ..... \$275.00
  - (iii) Camps 1 to 50-person capacity..... \$300.00
  - (iv) Camps 51 to 100-person capacity..... \$350.00
  - (v) Camps 101 to 110-person capacity..... \$450.00

### 4. Gas and Propane Permits

- (a) Contractor, Residential Gas Installations
  - (i) 1 to 2 outlets ..... \$125.00
  - (ii) 3 to 4 outlets ..... \$150.00
  - (iii) 5 to 10 outlets..... \$175.00
  - (iv) 11 to 15 outlets..... \$250.00
  - (v) 16 to 20 outlets..... \$325.00
  - (vi) For every outlet over 20 outlets..... \$8.00
  - (vii) Temporary Heat ..... \$125.00
- (b) Homeowner, Residential Gas Installation

|        |   |          |
|--------|---|----------|
| (i)    | 1 to 2 outlets .....  | \$145.00 |
| (ii)   | 3 to 4 outlets .....  | \$160.00 |
| (iii)  | 5 to 10 outlets.....  | \$195.00 |
| (iv)   | 11 to 15 outlets.....   | \$270.00 |
| (v)    | 16 to 20 outlets.....   | \$345.00 |
| (vi)   | For every outlet over 20 outlets.....   | \$8.00   |
| (vii)  | Temporary Heat .....  | \$145.00 |
| (c)    | Non-Residential Gas Installation  |          |
| (i)    | 10,000 to 100,000 BTU .....   | \$125.00 |
| (ii)   | 100,001 to 170,000 BTU .....  | \$145.00 |
| (iii)  | 170,001 to 350,000 BTU .....  | \$175.00 |
| (iv)   | 350,001 to 550,000 BTU .....  | \$225.00 |
| (v)    | 550,001 to 750,000 BTU .....  | \$265.00 |
| (vi)   | 750,001 to 1,000,000 BTU .....  | \$325.00 |
| (vii)  | For each 100,000 BTU (or portion of) over<br>1,000,000 BTU .....                            | \$8.00   |
| (viii) | Temporary Heat 0 to 500,000 BTU .....   | \$150.00 |
| (ix)   | Temporary Heat 500,001 to 1,000,000 BTU .....   | \$250.00 |
| (x)    | For each 100,000 BTU (or portion of) over<br>1,000,000 BTU .....                            | \$8.00   |
| (d)    | Non-Residential Propane Installation  |          |
| (i)    | Propane Tank Set 81 to 500 gallons (no permit<br>required for tanks below 80 gallons) ..... | \$125.00 |
| (ii)   | Propane Tank Set 501 to 1,000 gallons .....   | \$165.00 |
| (iii)  | Propane Tank Set over 1,000 gallons .....   | \$185.00 |
| (iv)   | For each additional tank set .....  | \$50.00  |
| (v)    | Each Vaporizer.....   | \$65.00  |
| (vi)   | Connected load .....  | \$50.00  |
| (e)    | Connected Loads   |          |
| (i)    | 0 to 100,000 BTU .....  | \$145.00 |
| (ii)   | 100,001 to 200,000 BTU .....  | \$165.00 |
| (iii)  | 200,001 to 300,000 BTU .....  | \$185.00 |
| (iv)   | 300,001 to 400,000 BTU .....  | \$205.00 |
| (v)    | 400,001 to 500,000 BTU .....  | \$215.00 |
| (vi)   | 500,001 to 750,000 BTU .....  | \$225.00 |
| (vii)  | 750,001 to 1,000,000 BTU .....  | \$275.00 |
| (viii) | 1,000,001 to 2,000,000 BTU .....  | \$295.00 |
| (ix)   | Over 2,000,000 BTU For each 100,000 BTU (or<br>portion of) over 2,000,000 BTU .....         | \$8.00   |
| (x)    | Propane Distribution and Cylinder Refill Center .....                                       | \$250.00 |
| (f)    | Gas Appliance Replacement   |          |
| (i)    | 0 to 500,000 BTU .....  | \$165.00 |
| (ii)   | 500,001 to 1,000,000 BTU .....  | \$185.00 |

|       |  |          |
|-------|--|----------|
| (iii) | 1,000,001 to 2,000,000 BTU .....                                 | \$225.00 |
| (iv)  | Over 2,000,000 BTU .....   | \$325.00 |
| (g)   | Oil and Gas Industrial Equipment                                 |          |
| (i)   | 0 to 500,000 BTU .....   | \$225.00 |
| (ii)  | 500,001 to 1,000,000 BTU .....                                   | \$300.00 |
| (iii) | For each 100,000 BTU (or portion of) over<br>1,000,000 BTU ..... | \$1.00   |

## 5. Gas and Appliance Venting Permit

|       |  |          |
|-------|--|----------|
| (a)   | Contractor, Residential, Commercial, Industrial and<br>Institutional Installations |          |
| (i)   | 1 to 4 appliances .....  | \$125.00 |
| (ii)  | 5 to 7 appliances .....  | \$165.00 |
| (iii) | 8 to 10 appliances .....   | \$195.00 |
| (iv)  | 11 to 15 appliances .....  | \$235.00 |
| (v)   | 16 to 20 appliances .....  | \$285.00 |
| (vi)  | For each appliance over 20 .....   | \$8.00   |
| (b)   | Homeowner Residential  |          |
| (i)   | 1 to 4 appliances .....  | \$145.00 |
| (ii)  | 5 to 7 appliances .....  | \$185.00 |
| (iii) | 8 to 10 appliances .....   | \$205.00 |
| (iv)  | 11 to 15 appliances .....  | \$255.00 |
| (v)   | 16 to 20 appliances .....  | \$295.00 |
| (vi)  | For each appliance over 20 .....   | \$8.00   |

## 6. Electrical Permit

|        |   |                                  |
|--------|---|----------------------------------|
| (a)    | Contractor, Residential   |                                  |
| (i)    | Up to 1,200 sq./ft .....  | \$165.00                         |
| (ii)   | 1,201 to 1,500 sq./ft .....   | \$195.00                         |
| (iii)  | 1,501 to 2,000 sq./ft .....   | \$215.00                         |
| (iv)   | 2,001 to 2,500 sq./ft .....   | \$235.00                         |
| (v)    | 2,501 to 5,000 sq./ft .....   | \$275.00                         |
| (vi)   | Over 5,000 sq./ft (per sq. ft over 5,000) .....   | \$275.00 + \$.10/ft <sup>2</sup> |
| (vii)  | Minor Installations: 1) Air Conditioning Unit; 2)<br>Hot Tub; 3) Service Change Only; and 4)<br>Underground Service Conductors Only ..... | \$125.00                         |
| (viii) | Manufactured Home/Modular Home<br>Connection .....  | \$125.00                         |
| (ix)   | Temporary Service up 125 Amps .....   | \$125.00                         |
| (b)    | Homeowner, Residential  |                                  |
| (i)    | Up to 1,200 sq./ft .....  | \$185.00                         |
| (ii)   | 1,201 to 1,500 sq./ft .....   | \$205.00                         |

|          |  |                                  |
|----------|--|----------------------------------|
| (iii)    | 1,501 to 2,000 sq./ft .....  | \$265.00                         |
| (iv)     | 2,001 to 2,500 sq./ft .....  | \$295.00                         |
| (v)      | 2,501 to 5,000 sq./ft .....  | \$295.00                         |
| (vi)     | Over 5,000 sq./ft (per sq. ft over 5,000) .....  | \$295.00 + \$.10/ft <sup>2</sup> |
| (vii)    | Minor Installations: 1) Air Conditioning Unit; 2)<br>Hot Tub; 3) Service Change Only; and 4)<br>Underground Service Conductors Only..... | \$145.00                         |
| (viii)   | Manufactured or Modular Home Connection .....  | \$145.00                         |
| (ix)     | Temporary Service up 125 Amps.....   | \$145.00                         |
| (c)      | Commercial (including apartments), Industrial and<br>Institutional (based on Installations Cost)   |                                  |
| (i)      | \$0.00 - \$3,500.00 .....  | \$125.00                         |
| (ii)     | \$3,500.01 - \$5,000.00 .....  | \$150.00                         |
| (iii)    | \$5,000.01 - \$7,000.00 .....  | \$175.00                         |
| (iv)     | \$7,000.01 - \$9,500.00 .....  | \$200.00                         |
| (v)      | \$9,500.01 - \$14,000.00 .....   | \$225.00                         |
| (vi)     | \$14,000.01 - \$19,000.00 .....  | \$250.00                         |
| (vii)    | \$19,000.01 - \$24,000.00 .....  | \$275.00                         |
| (viii)   | \$24,000.01 - \$28,000.00 .....  | \$300.00                         |
| (ix)     | \$28,000.01 - \$33,000.00 .....  | \$325.00                         |
| (x)      | \$33,000.01 - \$39,000.00 .....  | \$350.00                         |
| (xi)     | \$39,001.00 - \$46,000.00 .....  | \$375.00                         |
| (xii)    | \$46,001.00 - \$60,000.00 .....  | \$400.00                         |
| (xiii)   | \$60,001.00 - \$70,000.00 .....  | \$450.00                         |
| (xiv)    | \$70,001.00 - \$80,000.00 .....  | \$525.00                         |
| (xv)     | \$80,001.00 - \$90,000.00 .....  | \$575.00                         |
| (xvi)    | \$90,001.00 - \$100,000.00 .....   | \$625.00                         |
| (xvii)   | \$100,001.00 - \$110,000.00 .....  | \$650.00                         |
| (xviii)  | \$110,001.00 - \$120,000.00 .....  | \$675.00                         |
| (xix)    | \$120,001.00 - \$130,000.00 .....  | \$725.00                         |
| (xx)     | \$130,001.00 - \$140,000.00 .....  | \$750.00                         |
| (xxi)    | \$140,001.00 - \$150,000.00 .....  | \$775.00                         |
| (xxii)   | \$150,001.00 - \$160,000.00 .....  | \$825.00                         |
| (xxiii)  | \$160,001.00 - \$170,000.00 .....  | \$850.00                         |
| (xxiv)   | \$170,001.00 - \$180,000.00 .....  | \$875.00                         |
| (xxv)    | \$180,001.00 - \$190,000.00 .....  | \$925.00                         |
| (xxvi)   | \$190,001.00 - \$200,000.00 .....  | \$950.00                         |
| (xxvii)  | \$200,001.00 - \$210,000.00 .....  | \$1,000.00                       |
| (xxviii) | \$210,001.00 - \$220,000.00 .....  | \$1,100.00                       |
| (xxix)   | \$220,001.00 - \$230,000.00 .....  | \$1,200.00                       |
| (xxx)    | \$230,001.00 - \$240,000.00 .....  | \$1,300.00                       |
| (xxxi)   | \$240,001.00 - \$250,000.00 .....  | \$1,400.00                       |
| (xxxii)  | \$250,001.00 - \$300,000.00 .....  | \$1,500.00                       |
| (xxxiii) | \$300,001.00 - \$350,000.00 .....  | \$1,600.00                       |
| (xxxiv)  | \$350,001.00 - \$400,000.00 .....  | \$1,700.00                       |
| (xxxv)   | \$400,001.00 - \$450,000.00 .....  | \$1,800.00                       |

|           |                                     |                            |
|-----------|-------------------------------------|----------------------------|
| (xxxvi)   | \$450,001.00 - \$500,000.00 .....   | \$2,000.00                 |
| (xxxvii)  | \$500,001.00 - \$550,000.00 .....   | \$2,100.00                 |
| (xxxviii) | \$550,001.00 - \$600,000.00 .....   | \$2,200.00                 |
| (xxxix)   | \$600,001.00 - \$650,000.00 .....   | \$2,300.00                 |
| (xl)      | \$650,001.00 - \$700,000.00 .....   | \$2,400.00                 |
| (xli)     | \$700,001.00 - \$750,000.00 .....   | \$2,500.00                 |
| (xlii)    | \$750,001.00 - \$800,000.00 .....   | \$2,600.00                 |
| (xliii)   | \$800,001.00 - \$850,000.00 .....   | \$2,700.00                 |
| (xliv)    | \$850,001.00 - \$900,000.00 .....   | \$2,800.00                 |
| (xlv)     | \$900,001.00 - \$950,000.00 .....   | \$2,900.00                 |
| (xlv)     | \$950,001.00 - \$1,000,000.00 ..... | \$3,000.00                 |
| (xlvii)   | \$1,000,001.00 and over.....        | Installation Cost/1000 x 3 |
| (xlviii)  | Temporary service.....              | \$200.00                   |

(d) Annual Electric (Note: kVA rating based on main transformer capacity)

|       |                           |   |
|-------|---------------------------|---|
| (i)   | Up to 100 kVA.....        | \$350.00  |
| (ii)  | 101 to 1,000 kVA.....     | \$350.00 + \$60.00/100 kVA for<br>portion exceeding 100 kVA     |
| (iii) | 1,001 to 5,000 kVA.....   | \$890.00 + \$10.00/100 kVA for<br>portion exceeding 1,000 kVA   |
| (iv)  | 5,001 to 10,000 kVA.....  | \$1,290.00 + \$5.00/100 kVA for<br>portion exceeding 5,000 kVA  |
| (v)   | 10,001 to 20,000 kVA..... | \$1,540.00 + \$4.00/100 kVA for<br>portion exceeding 10,000 kVA |
| (vi)  | Over 20,000 kVA.....      | \$1,940.00 + \$3.00/100 kVA for<br>portion exceeding 20,000 kVA |

## 7. Occupancy Permit

- (a) Residential, Single Dwelling..... \$125.00
- (b) Residential, Commercial, Industrial and Institutional ..... \$200.00

## 8. Refunds

- (a) Building Permits (25% of original fee paid will be withheld) ..... Minimum \$100.00
- (b) Electrical Permits (10% of original fee paid will be withheld) ..... Minimum \$50.00
- (c) Gas and Appliance Venting or Plumbing Permit (10% of original fee paid will be withheld) ..... Minimum \$50.00

## 9. Renewal Fees

- (a) Building Discipline – fees will be assessed based on the percentage of work left to be complete, multiplied

by project value at a rate of \$7.25 per \$1,000.00 of  
project value ..... Minimum \$125.00

(b) Electrical Discipline

- (i) Residential projects with a construction value of  
\$5,000 or less..... \$100.00
- (ii) Residential projects with a construction value of  
\$5,001 or more..... \$125.00
- (iii) Commercial, Industrial and Institutional projects  
– fees assessed based on installation costs  
multiplied by percentage of work left to complete  
..... Using commercial installation costs

(c) Plumbing Discipline

- (i) Projects with 20 or less fixtures..... \$100.00
- (ii) Projects with 21 or more fixtures..... \$125.00

(d) Gas Discipline

- (i) Projects with 10 outlets or less..... \$100.00
- (ii) Projects with 11 outlets or more..... \$125.00

(e) Gas Appliance Ventilation

- (i) 10 appliances or less ..... \$100.00
- (ii) 11 outlets or more ..... \$125.00

(f) Private Sewage Disposal

- (i) Residential and commercial holding tank..... \$100.00
- (ii) Residential and commercial fields, mounds,  
sand filters, treatment tanks and open discharge  
systems..... \$125.00
- (iii) Industrial systems and treatment plants..... \$200.00

## 10. General

(a) Re-inspection Fee

- (i) First occurrence ..... \$175.00
- (ii) Each subsequent occurrence..... \$250.00

(b) No-entry Fee

- (i) First occurrence ..... \$175.00
- (ii) Each subsequent occurrence..... \$250.00

(c) Additional Fees

- (i) Inspections outside of regular working hours  
(only when critical to public safety or occupancy  
of a structure)..... \$175.00
- (ii) Variances (alternative solutions) ..... \$250.00



## Schedule M – Solid Waste

Prescribed Fees for the licences, permits, approvals or services relating to the collection and disposal of Solid Waste are established as follows:

### 1. Landfill Rates

|     |  |            |
|-----|--|------------|
| (a) | Mixed loads of construction and demolition waste (recyclables not fully removed) (per tonne).....  | \$99.00    |
| (b) | Demolition or commercial waste originating from cleanup of properties damaged or destroyed by wildfire or firefighting activities in May 2016 (per tonne) .....      | \$99.00    |
| (c) | Clean and segregated brush and trees (minimal root soil), wood chips, asphalt, concrete, metals, unpainted or untreated dimensional lumber, pallets or plywood ..... | \$0.00     |
| (d) | Commercial waste (per tonne).....  | \$95.70    |
| (e) | Special handling (per tonne) .....   | \$188.00   |
| (f) | Tires.....   | \$0.00     |
| (g) | Household refuse (per tonne) .....   | \$63.80    |
| (h) | Compostable material (per tonne) .....   | \$3.30     |
| (i) | CFC appliances with gas (per unit) .....   | \$46.00    |
| (j) | Appliances without gas .....   | \$0.00     |
| (k) | Large commercial appliances – special handling (per tonne).....  | \$143.00   |
| (l) | Soil (clean fill) .....  | \$3.30     |
| (m) | Residential recyclables .....  | \$0.00     |
| (n) | Mobile home disposal (per unit).....   | \$1,121.00 |
| (o) | Scale usage charge (per visit) .....   | \$35.00    |
| (p) | Minimum charge (flat rate) .....   | \$10.00    |
| (q) | Mattress disposal (per unit) .....   | \$27.50    |
| (r) | Box spring disposal (per unit) .....   | \$27.50    |
| (s) | Compost – External usage (per tonne) .....   | \$60.00    |
| (t) | Crushed concrete (per tonne)   |            |
|     | (ii) External usage .....  | \$22.00    |
|     | (iii) Internal usage .....   | \$20.00    |



- (u) Manure (per tonne) ..... \$12.00
  - (v) Peat moss – External usage (per tonne)..... \$32.00
  - (w) Crushed asphalt (per tonne)
    - (i) External Usage..... \$22.00
    - (ii) Internal Usage..... \$20.00
  - (x) Triple Mix ..... \$32.00
2. Solid Waste Disposal (Monthly Rates)
- (u) Urban Service Area – Single and Multi-Family Residential (per dwelling)
    - (i) Waste Disposal ..... \$12.17
    - (ii) Recycling Depots ..... \$1.82
    - (iii) Curbside recyclable collection..... \$14.00
  - (v) Rural Service Area – Single and Multi-Family Residential (per dwelling)
    - (i) Waste Disposal ..... \$9.20
    - (ii) Recycling Depots ..... \$1.82
    - (iii) Curbside recyclable collection (where available) ..... \$14.00
3. Replacement of damaged or destroyed Municipal Waste Receptable ..... \$61.60

### Schedule N – Water

Prescribed Fees for the licences, permits, approvals or services provided for water utilities are established as follows:

1. Urban Service Area – Residential – Meter Size Charge + Variable Rate (monthly)
  - (a) 16 mm and 19 mm..... \$33.85 + \$0.80/m<sup>3</sup>
  - (b) 25 mm, 32 mm and 38 mm ..... \$79.32 + \$0.80/m<sup>3</sup>
  - (c) 51 mm and 76 mm ..... \$256.42 + \$0.80/m<sup>3</sup>
  - (d) 102 mm, 152 mm, 203 mm and 254 mm ..... \$2156.11 + \$0.80/m<sup>3</sup>
2. Rural Service Area – Residential – Meter Size Charge + Variable Rate (monthly)
  - (a) 16 mm and 19 mm..... \$18.50 + \$0.80/m<sup>3</sup>
  - (b) 25 mm, 32 mm and 38 mm ..... \$45.54 + \$0.80/m<sup>3</sup>
  - (c) 51 mm and 76 mm ..... \$147.17 + \$0.80/m<sup>3</sup>
  - (d) 102 mm, 152 mm, 203 mm and 254 mm ..... \$1,292.14 + \$0.80/m<sup>3</sup>
3. Commercial - Meter Size Charge + Variable Rate (monthly)
  - (a) 16 mm..... \$11.12 + \$1.77/m<sup>3</sup>
  - (b) 19 mm..... \$16.79 + \$1.77/m<sup>3</sup>
  - (c) 25 mm..... \$25.32 + \$1.77/m<sup>3</sup>
  - (d) 32 mm..... \$38.36 + \$1.77/m<sup>3</sup>
  - (e) 38 mm..... \$57.95 + \$1.77/m<sup>3</sup>
  - (f) 51 mm..... \$87.52 + \$1.77/m<sup>3</sup>
  - (g) 76 mm..... \$132.26 + \$1.77/m<sup>3</sup>
  - (h) 102 mm..... \$199.88 + \$1.77/m<sup>3</sup>
  - (i) 152 mm..... \$301.99 + \$1.77/m<sup>3</sup>
  - (j) 203 mm and 254 mm..... \$466.90 + \$1.77/m<sup>3</sup>
4. Apartment Buildings (per apartment rate).....\$5.28 + meter size charge
5. Gregoire Mobile Home Park (per mobile home) .....\$6.93 + meter size charge
6. Cartier Park (per mobile home) – Un-metered..... \$81.40

|     |   |                       |
|-----|---|-----------------------|
| 7.  | Bulk Water .....  | \$6.50/m <sup>3</sup> |
| 8.  | Meter Charge – Installation Cost  |                       |
|     | (a) Up to 25 mm meter .....   | \$346.50              |
|     | (b) 38 mm meter.....  | \$876.30              |
|     | (c) 50 mm meter.....  | \$1,200.60            |
|     | (d) 76 mm meter.....  | \$5,853.50            |
|     | (e) 102 mm meter.....   | \$7751.00             |
| 9.  | Meter Test  |                       |
|     | (a) Up to 25 mm meter .....   | \$63.25               |
|     | (b) 25 mm to 51 mm meter.....   | \$172.50              |
| 10. | Remote Reader Relocation or Replacement – excluding abuse, tampering and vandalism..... | \$275.00              |
| 11. | Turn on or turn off Curb Stop (customer's request) .....                                | \$60.50               |
| 12. | Service Connection Fee .....  | \$203.50              |
| 13. | Thawing of Frozen Service .....   | \$550.00              |
| 14. | Bleeder installation .....  | \$550.00              |
| 15. | Residential water consumption – Trailers, where no meter exists (monthly rate) .....    | \$209.00              |
| 16. | Commercial water consumption – Trailers, where no meter exists (monthly rate) .....     | \$220.00              |
| 17. | Rural water hauling fee (per month) .....   | \$18.50               |
| 18. | Un-metered service .....Service size + 27m <sup>3</sup> / month of water consumption    |                       |
| 19. | Reconnection Fee  |                       |
|     | (a) During office hours.....  | \$48.30               |
|     | (b) After office hours.....   | \$242.00              |
| 20. | Construction Water  |                       |
|     | (a) Residential Fixed rate  |                       |
|     | (i) From date of occupancy permit for first 3 months .....                              | \$132.00              |

- (ii) Cumulative, Incremental cost for each additional month over 3 months ..... \$132.00
  - (b) Commercial variable rate - Water volumes for construction purposes based on an estimate prior to water being supplied to the site based on expected construction activity, duration of construction, water service size / nature of construction..... \$1.98/m<sup>3</sup>
- 21. Hydrant Use
  - (a) Deposit for hydrant meter (refundable upon return of hydrant meter in good working order) ..... \$1,100.00
  - (b) Daily rental..... \$120.00
  - (c) Water usage (per m<sup>3</sup>)..... \$12.00
- 22. Water service application ..... \$35.00
- 23. Documentation provided for "Proof of Residency" ..... \$35.00
- 24. Bulk water – Replacement RFID tag ..... \$27.60

### Schedule O – Rural Water and Sewer Service Connection

Prescribed Fees for the licences, permits, approvals or services relating to connection to rural water and sewer service are established as follows:

1. Application Fee..... \$200.00
2. Lump Sum Fee
  - (a) Janvier, Conklin, Anzac, Gregoire Lake Estates, and Draper .... \$15,800.00
  - (b) Saprae Creek..... \$9,800.00
3. Bi-Monthly Fee for 25 years
  - (a) Janvier, Conklin, Anzac, Gregoire Lake Estates, and Draper ..... \$105.00
  - (b) Saprae Creek..... \$65.00

Fees in this schedule will be increased by the Consumer Price Index (CPI) annually as determined and published by Statistics Canada for Alberta. The Rural Water and Sewer Service Connection Fee is non-refundable and is only payable either as a lump sum at the beginning of the program or bi-monthly over 25 years from the date of connection.

### Schedule P - Wastewater

Prescribed Fees for the licences, permits, approvals or services relating to sanitary sewers and wastewater are established as follows:

1. Urban Service Area – Meter Size Charge + Variable Rate (monthly)
  - (a) 16 mm and 19 mm ..... \$16.52 + 0.47/m<sup>3</sup>
  - (b) 25 mm, 32 mm and 38 mm ..... \$28.31 + 0.47/m<sup>3</sup>
  - (c) 51 mm and 76 mm ..... \$223.32 + 0.47/m<sup>3</sup>
  - (d) 102 mm, 152 mm, 203 mm and 254 mm ..... \$1,564.49 + 0.47/m<sup>3</sup>
2. Rural Service Area – Meter Size Charge + Variable Rate (monthly)
  - (a) 16 mm and 19 mm ..... \$9.49 + 0.47/m<sup>3</sup>
  - (b) 25 mm, 32 mm and 38 mm ..... \$16.22 + 0.47/m<sup>3</sup>
  - (c) 51 mm and 76 mm ..... \$223.32 + 0.47/m<sup>3</sup>
  - (d) 102 mm, 152 mm, 203 mm and 254 mm ..... \$1,564.49 + 0.47/m<sup>3</sup>
3. Un-metered service ..... Service size + 27m<sup>3</sup> / month of water consumption
4. Apartment Building (per occupied unit) ..... \$6.41 + meter size charge/month
5. Gregoire Mobile Home Park (per occupied unit)
 

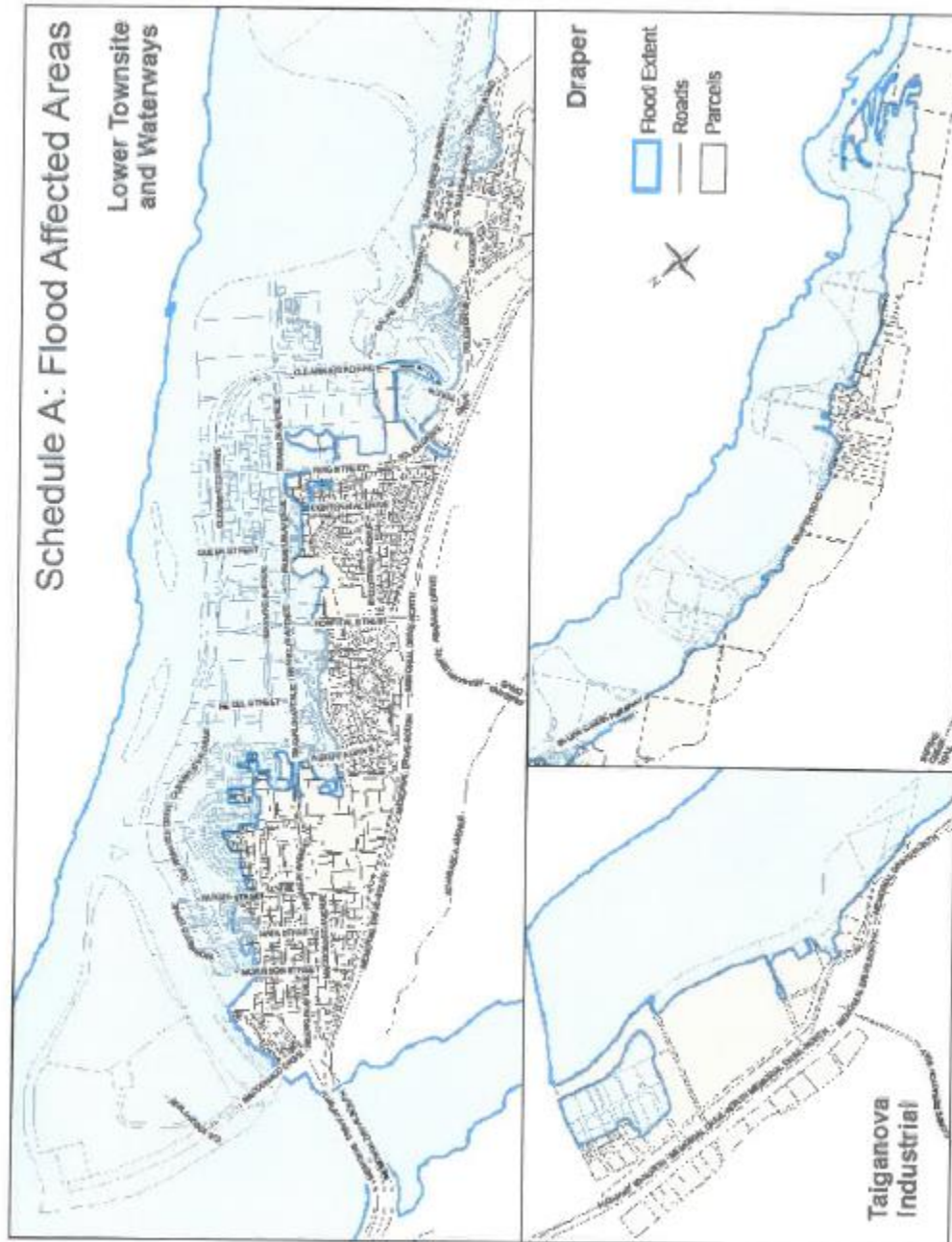
..... \$13.19 + meter size charge/month
6. Cartier Park (per unit) – Un-metered ..... \$51.34/month
7. Variable (per cubic metre) ..... \$0.47
8. Sewage Lagoon
  - (a) Number of axles (per axle) ..... \$54.50
  - (b) Replacement RFID tag ..... \$27.60
  - (c) Vehicles with holding tanks not exceeding 1 cubic metre ..... \$6.60

### Schedule Q – Late Payment

Prescribed Fees for Late Payment of Fees, Rate, and Charges in the preceding schedules are established as follows:

1. Late Payment monthly charge on invoices past their due date for fees on:
  - (a) Schedule A, D, F, G, I, M, N, O, P ..... 1.5%
  - (b) Schedule B, C, E, H, J, K, L ..... 0.0%

## Schedule R – Flood Affected Areas





## Regional Municipality of Wood Buffalo - User Fees, Rates and Charges Bylaw

### Schedule A - General Administrative and Miscellaneous Fees

|  | 2020 Fee  | Increase / Decrease | 2021 Fee  | Effective Date  |
|--|-----------|---------------------|-----------|-----------------|
| Non-sufficient funds (NSF) – Cheque Fee    | \$ 44.00  | 0%                  | \$ 44.00  | January 1, 2021 |
| Criminal Record Check - Name-Based         | \$ 40.00  | 0%                  | \$ 40.00  | January 1, 2021 |
| Criminal Record Check - Vulnerable Sector  | \$ 40.00  | 0%                  | \$ 40.00  | January 1, 2021 |
| Criminal Record Check - Volunteer          | \$ -      | 0%                  | \$ -      | January 1, 2021 |
| Civil Fingerprinting*                      | \$ 100.00 | 0%                  | \$ 100.00 | January 1, 2021 |
| Accident Photo Request                     | \$ 21.00  | 0%                  | \$ 21.00  | January 1, 2021 |
| Collision Statement Request*               | \$ 31.50  | 0%                  | \$ 31.50  | January 1, 2021 |
| Application for New Boulevard Crossing     | \$ 125.00 | 0%                  | \$ 125.00 | January 1, 2021 |
| Extension of Existing Boulevard Crossing   | \$ 20.00  | 0%                  | \$ 20.00  | January 1, 2021 |
| Utility Installation and Street Occupation | \$ 125.00 | 0%                  | \$ 125.00 | January 1, 2021 |
| Lot Clearing and Grubbing                  | \$ 125.00 | 0%                  | \$ 125.00 | January 1, 2021 |
| Lot Clearing and Grading                   | \$ 125.00 | 0%                  | \$ 125.00 | January 1, 2021 |

\*Partial funds are remitted to Federal Government

### Schedule B - Animal Control

|  | 2020 Fee  | Increase / Decrease | 2021 Fee  | Effective Date  |
|--|-----------|---------------------|-----------|-----------------|
| Licensing Fee - Spayed or Neutered         | \$ 15.00  | 0%                  | \$ 15.00  | January 1, 2021 |
| Licensing Fee - Non-spayed or Non-neutered | \$ 50.00  | 0%                  | \$ 50.00  | January 1, 2021 |
| Licensing Fee - Vicious Animal             | \$ 250.00 | 0%                  | \$ 250.00 | January 1, 2021 |
| Licensing Fee - Dangerous Dog              | \$ 100.00 | 0%                  | \$ 100.00 | January 1, 2021 |
| Replacement of Lost Tag                    | \$ 10.00  | 0%                  | \$ 10.00  | January 1, 2021 |
| Impound Fee - Per Animal                   | \$ 25.00  | 0%                  | \$ 25.00  | January 1, 2021 |
| Impound Fee - Vicious Animal               | N/A       | 0%                  | N/A       | January 1, 2021 |
| Impound Fee - Dangerous Dog                | N/A       | 0%                  | N/A       | January 1, 2021 |
| Quarantine Costs                           | \$ 50.00  | 0%                  | \$ 50.00  | January 1, 2021 |
| Administration Fee - Per Animal            | \$ 25.00  | 0%                  | \$ 25.00  | January 1, 2021 |
| Administration Fee - Vicious Animal        | \$ 250.00 | 0%                  | \$ 250.00 | January 1, 2021 |
| Administration Fee - Dangerous Dog         | \$ 125.00 | 0%                  | \$ 125.00 | January 1, 2021 |

### Schedule C - Assessment and Taxation

|   | 2020 Fee | Increase / Decrease | 2021 Fee | Effective Date  |
|---|----------|---------------------|----------|-----------------|
| Tax Certificate - Written request         | \$ 35.00 | 0%                  | \$ 35.00 | January 1, 2021 |
| Tax Certificate - Electronic self-service | \$ 20.00 | 0%                  | \$ 20.00 | January 1, 2021 |
| Tax Search - Written request              | \$ 15.00 | 0%                  | \$ 15.00 | January 1, 2021 |
| Tax Search - Electronic self-service      | \$ 7.00  | 0%                  | \$ 7.00  | January 1, 2021 |

|  |                              |    |                              |                 |
|--|------------------------------|----|------------------------------|-----------------|
| Proof of Ownership Letter  | \$ 35.00                     | 0% | \$ 35.00                     | January 1, 2021 |
| Services in response to written or hard copy request from lending institutions for the purpose of enabling payment of taxes on behalf of clients | \$ 15.00                     | 0% | \$ 15.00                     | January 1, 2021 |
| Delinquent account transfer  | \$ 10.00                     | 0% | \$ 10.00                     | January 1, 2021 |
| Assessment and Tax Notices - Current year  | \$ 5.00                      | 0% | \$ 5.00                      | January 1, 2021 |
| Assessment and Tax Notices - Prior years   | \$ 5.00                      | 0% | \$ 5.00                      | January 1, 2021 |
| Property Assessment information provided under Section 299 or 300 of the MGA   | \$ 40.00                     | 0% | \$ 40.00                     | January 1, 2021 |
| Other information not covered elsewhere in this schedule   | \$ 40.00                     | 0% | \$ 40.00                     | January 1, 2021 |
| Temporary Project Accommodation (less than 365 days) - per unit rate (minimum \$1,000)   | \$1.10 / bed / days occupied | 0% | \$1.10 / bed / days occupied | January 1, 2021 |

#### Schedule D - Emergency Services (Not including Ambulance Service)

|  | 2020 Fee    | Increase / Decrease | 2021 Fee    | Effective Date  |
|--|-------------|---------------------|-------------|-----------------|
| Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs) - First response                |             |                     |             | January 1, 2021 |
| Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs) - Second Response               | \$ -        | 0%                  | \$ -        | January 1, 2021 |
| Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs) - Third Response                | \$ 550.00   | 0%                  | \$ 550.00   | January 1, 2021 |
| Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs) - Fourth Response               | \$ 1,100.00 | 0%                  | \$ 1,100.00 | January 1, 2021 |
| Fire/Rescue Response to Malfunctioning Fire Safety Installations, Other Monitoring Devices and Nuisance Calls (includes personnel costs) - Fifth and subsequent response | \$ 1,500.00 | 0%                  | \$ 1,500.00 | January 1, 2021 |
| Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Ambulance   | \$ 300.00   | 0%                  | \$ 300.00   | January 1, 2021 |
| Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Hazardous Materials Unit  | \$ 708.00   | 0%                  | \$ 708.00   | January 1, 2021 |
| Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Ladder  | \$ 1,250.00 | 0%                  | \$ 1,250.00 | January 1, 2021 |
| Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Pumper  | \$ 775.00   | 0%                  | \$ 775.00   | January 1, 2021 |
| Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Rescue  | \$ 644.00   | 0%                  | \$ 644.00   | January 1, 2021 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

|   |                    |    |                    |                 |
|---|--------------------|----|--------------------|-----------------|
| Response to Fires and Alarms involving criminal convictions (includes personnel costs) - Tanker   | \$ 580.00          | 0% | \$ 580.00          | January 1, 2021 |
| Response to incident involving propane barbeque installed in contravention of the Alberta Safety Codes Act, Fire Code Regulation or Gas Code Regulation   | \$ 1,500.00        | 0% | \$ 1,500.00        | January 1, 2021 |
| Expert Witness for litigation (actual staff cost, plus travel and expenses - 2 hour minimum)  | Full Cost Recovery | 0% | Full Cost Recovery | January 1, 2021 |
| Interviews requested by lawyers, insurance companies, adjusters or other agents related to a response by Regional Emergency Services (actual staff cost, plus travel and expenses - 2 hour minimum)   | Full Cost Recovery | 0% | Full Cost Recovery | January 1, 2021 |
| Copies of reports or documentation related to a requested inspection or specific emergency including all services associated with providing the requested documentation which could take up to two hours of research to complete: Fire Inspection Report for licensing, certificates, legal requirement under the Act or Regulation | \$ 132.00          | 0% | \$ 132.00          | January 1, 2021 |
| Copies of reports or documentation related to a requested inspection or specific emergency including all services associated with providing the requested documentation which could take up to two hours of research to complete: Fire Investigation Reports  | \$ 132.00          | 0% | \$ 132.00          | January 1, 2021 |
| Files Search  | \$ 132.00          | 0% | \$ 132.00          | January 1, 2021 |
| Special Requests and Reviews (actual staff cost, plus travel and expenses - 2 hour minimum)   | Full Cost Recovery | 0% | Full Cost Recovery | January 1, 2021 |
| Incidents on Provincial Highways - Ladder and Pumper trucks   | \$ 615.00          | 0% | \$ 615.00          | January 1, 2021 |
| Incidents on Provincial Highways - Light & Medium rescue vehicles   | \$ 615.00          | 0% | \$ 615.00          | January 1, 2021 |
| Incidents on Provincial Highways - Command vehicles   | \$ 185.00          | 0% | \$ 185.00          | January 1, 2021 |
| Certified Fire Extinguisher Training  | \$ 50.00           | 0% | \$ 50.00           | January 1, 2021 |
| Inspections - Initial inspection  | \$ -               | 0% | \$ -               |                 |
| Inspections - Non-compliant re-inspection - First Occurrence  | \$ 150.00          | 0% | \$ 150.00          | January 1, 2021 |
| Inspections - Non-compliant re-inspection - Second and each subsequent occurrence   | \$ 300.00          | 0% | \$ 300.00          | January 1, 2021 |
| Occupant Load Certificate - Original  | \$ 110.00          | 0% | \$ 110.00          | January 1, 2021 |
| Occupant Load Certificate - Not for Profit  | \$ 55.00           | 0% | \$ 55.00           | January 1, 2021 |
| Occupant Load Certificate - Reprint of certificate  | \$ 55.00           | 0% | \$ 55.00           | January 1, 2021 |
| Permit - Open Air Burn - Single Event   | \$ 44.00           | 0% | \$ 44.00           | January 1, 2021 |
| Permit - Fire Pit - Single Event  | \$ 39.00           | 0% | \$ 39.00           | January 1, 2021 |

|  |           |    |           |                 |
|--|-----------|----|-----------|-----------------|
| Permit - Light open flames in buildings (fire performance/ events) - Single Event        | \$ 39.00  | 0% | \$ 39.00  | January 1, 2021 |
| Permit - Light open flames in buildings (fire performance/ events) - One Month (30 days) | \$ 66.00  | 0% | \$ 66.00  | January 1, 2021 |
| Permit - Light open flames in buildings (fire performance/ events) - Annual              | \$ 132.00 | 0% | \$ 132.00 | January 1, 2021 |
| Permit - Shut Down Fire Alarm System - Single Event                                      | \$ 39.00  | 0% | \$ 39.00  | January 1, 2021 |
| Permit - Shut Down Fire Alarm System - One Month (30 days)                               | \$ 66.00  | 0% | \$ 66.00  | January 1, 2021 |
| Permit - Shut Down Fire Alarm System - Annual  | \$ 132.00 | 0% | \$ 132.00 | January 1, 2021 |
| Permit - Shut Down Sprinkler System - Single Event                                       | \$ 39.00  | 0% | \$ 39.00  | January 1, 2021 |
| Permit - Shut Down Sprinkler System - One Month (30 days)                                | \$ 66.00  | 0% | \$ 66.00  | January 1, 2021 |
| Permit - Shut Down Sprinkler System - Annual   | \$ 132.00 | 0% | \$ 132.00 | January 1, 2021 |
| Permit - Special Fire Suppression System Shutdown - Single Event                         | \$ 39.00  | 0% | \$ 39.00  | January 1, 2021 |
| Permit - Special Fire Suppression System Shutdown - One Month (30 days)                  | \$ 66.00  | 0% | \$ 66.00  | January 1, 2021 |
| Permit - Special Fire Suppression System Shutdown - Annual                               | \$ 132.00 | 0% | \$ 132.00 | January 1, 2021 |
| Permit - Commercial Cooking Exhaust Systems Cleaning - Single Event                      | \$ 39.00  | 0% | \$ 39.00  | January 1, 2021 |
| Permit - Commercial Cooking Exhaust Systems Cleaning - One Month (30 days)               | \$ 66.00  | 0% | \$ 66.00  | January 1, 2021 |
| Permit - Commercial Cooking Exhaust Systems Cleaning - Annual                            | \$ 132.00 | 0% | \$ 132.00 | January 1, 2021 |
| Permit - Hot Works (cutting, welding, soldering) - Single Event                          | \$ 39.00  | 0% | \$ 39.00  | January 1, 2021 |
| Permit - Hot Works (cutting, welding, soldering) - One Month (30 days)                   | \$ 66.00  | 0% | \$ 66.00  | January 1, 2021 |
| Permit - Hot Works (cutting, welding, soldering) - Annual                                | \$ 132.00 | 0% | \$ 132.00 | January 1, 2021 |
| Permit - Install or Remove Above-Ground Fuel Storage Tank - Single Event                 | \$ 220.00 | 0% | \$ 220.00 | January 1, 2021 |
| Permit - Install or Remove Above-Ground Fuel Storage Tank - Additional Tank (per tank)   | \$ 110.00 | 0% | \$ 110.00 | January 1, 2021 |
| Permit - Install or Remove Underground Fuel Storage Tank - Single Event                  | \$ 220.00 | 0% | \$ 220.00 | January 1, 2021 |
| Permit - Install or Remove Underground Fuel Storage Tank - Additional Tank (per tank)    | \$ 110.00 | 0% | \$ 110.00 | January 1, 2021 |
| Permit - Fireworks Discharge - Low Hazard  | \$ 44.00  | 0% | \$ 44.00  | January 1, 2021 |
| Permit - Fireworks Discharge - High Hazard   | \$ 132.00 | 0% | \$ 132.00 | January 1, 2021 |
| Permit - Fireworks Discharge Pyrotechnics (high hazard)                                  | \$ 132.00 | 0% | \$ 132.00 | January 1, 2021 |

## Schedule E - Ambulance Services

|   | 2020 Fee             | Increase / Decrease | 2021 Fee             | Effective Date  |
|---|----------------------|---------------------|----------------------|-----------------|
| Ambulance - Ground ambulance - Individuals and Alberta Blue Cross clients – Under 65 (transport)  | \$385.00 + \$3.12/km | 0%                  | \$385.00             | January 1, 2021 |
| Ambulance - Ground ambulance - Individuals and Alberta Blue Cross clients – Under 65 (no transport)   | \$ 250.00            | 0%                  | \$ 250.00            | January 1, 2021 |
| Ambulance - Basic Life Support – Alberta Blue Cross clients(aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (transport)     | \$146.00 + \$3.12/km | 0%                  | \$146.00 + \$2.29/km | January 1, 2021 |
| Ambulance - Advanced Life Support – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (transport) | \$191.00 + \$3.12/km | 0%                  | \$191.00 + \$2.29/km | January 1, 2021 |
| Ambulance - Response – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration (no transport)           | \$98.00              | 0%                  | \$98.00              | January 1, 2021 |
| Ambulance - Standby – Alberta Blue Cross clients (aged 65+), Assisted Income for Severely Handicapped (AISH), Social Services and Immigration                           | \$ 300.00            | 0%                  | \$ 300.00            | January 1, 2021 |
| Ambulance - Interfacility transfers for out-of-province residents   | \$385.00 + \$3.12/km | 0%                  | \$385.00             | January 1, 2021 |
| Ambulance - Interfacility transfers from non-AHS owned or operated facilities, including facilities owned or operated by Third Party Operators                          | \$385.00 + \$3.12/km | 0%                  | \$385.00             | January 1, 2021 |
| Ambulance - Individual Account Surcharge (non-Alberta resident)   | \$ 200.00            | 0%                  | \$ 200.00            | January 1, 2021 |
| Ambulance - Service for Treaty and Bigstone Cree Nation - Basic Life Support  | \$218.71 + \$2.67/km | 0%                  | \$218.71 + \$2.67/km | January 1, 2021 |
| Ambulance - Service for Treaty and Bigstone Cree Nation - Advanced Life Support   |                      | 0%                  | \$238.60 + \$2.67/km | January 1, 2021 |
| Ambulance - Service for Treaty and Bigstone Cree Nation - Advanced Life Support with 12-2 (one of which must be intra osseous infusion)                                 |                      | 0%                  | \$262.46 + \$2.67/km | January 1, 2021 |
| Ambulance - Service for Treaty and Bigstone Cree Nation - Response (no transport)   | \$ 129.24            | 0%                  | \$ 129.24            | January 1, 2021 |
| Ambulance - Service for Treaty and Bigstone Cree Nation - Standby (3-hour maximum)  | \$129.24 /hour       | 0%                  | \$129.24 /hour       | January 1, 2021 |
| Ambulance - Service for Treaty and Bigstone Cree Nation - Surcharge (incident on Reserve or Crown land)   | \$ 150.00            | 0%                  | \$ 150.00            | January 1, 2021 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

## Schedule F - Parks and Roads



|  | 2020 Fee    | Increase / Decrease | 2021 Fee    | Effective Date  |
|--|-------------|---------------------|-------------|-----------------|
| Dead Fall collection (permit)  | \$ 10.00    | 0%                  | \$ 10.00    | January 1, 2021 |
| Cemetery and Columbarium - Traditional Burial - Adult - 17 years and over  | \$ 1,593.00 | 0%                  | \$ 1,593.00 | January 1, 2021 |
| Cemetery and Columbarium - Traditional Burial - Child - 16 years and under | \$ 864.00   | 0%                  | \$ 864.00   | January 1, 2021 |
| Cemetery and Columbarium - Cremation - in-ground plot - Adult and Child    | \$ 565.00   | 0%                  | \$ 565.00   | January 1, 2021 |
| Cemetery and Columbarium - Outdoor Columbarium Niche                       | \$ 1,100.00 | 0%                  | \$ 1,100.00 | January 1, 2021 |
| Cemetery and Columbarium - Disinterment                                    | \$ 1,593.00 | 0%                  | \$ 1,593.00 | January 1, 2021 |
| Cemetery and Columbarium - Scatter Garden                                  | \$ 123.00   | 0%                  | \$ 123.00   | January 1, 2021 |
| Cemetery and Columbarium - Memorial Wall                                   | \$ 250.00   | 0%                  | \$ 250.00   | January 1, 2021 |
| Cemetery and Columbarium - Community Ossuary Entombment                    | \$ 130.00   | 0%                  | \$ 130.00   | January 1, 2021 |
| Cemetery and Columbarium - Grave Liners - Adult Liner and Base             | \$ 255.00   | 0%                  | \$ 255.00   | January 1, 2021 |
| Cemetery and Columbarium - Grave Liners - Oversized Liner and Base         |             |                     |             | January 1, 2021 |
| Cemetery and Columbarium - Grave Liners - Child Liner and Base             | \$ 250.00   | 0%                  | \$ 250.00   | January 1, 2021 |
| Cemetery and Columbarium - Grave Liners - Large Urn Vault                  | \$ 130.00   | 0%                  | \$ 130.00   | January 1, 2021 |
| Cemetery and Columbarium - Grave Liners - Small Urn Vault                  | \$ 130.00   | 0%                  | \$ 130.00   | January 1, 2021 |
| Turning Streetlights for wide loads (permit)                               | \$ 1,554.80 | 0%                  | \$ 1,554.80 | January 1, 2021 |
| Snow Dump Permit - Commercial  | \$ 100.00   | 0%                  | \$ 100.00   | January 1, 2021 |
| Snow Dump Permit - Residential   | \$ 100.00   | 0%                  | \$ 100.00   | January 1, 2021 |
| Snow Dump Permit - Pick-up Truck   | \$ 20.00    | 0%                  | \$ 20.00    | January 1, 2021 |
| Snow Dump Permit - Tandem  | \$ 20.00    | 0%                  | \$ 20.00    | January 1, 2021 |
| Snow Dump Permit - Tandem & trailer  | \$ 30.00    | 0%                  | \$ 30.00    | January 1, 2021 |

Over-Dimensional Load Permits are issued by Alberta Transportation through the Transportation Routing and Vehicle Information System program. Fees are established and collected in accordance with Schedule 9 of the Commercial Vehicle Dimension and Weight Regulation, AR 315/2002, as may be amended or repealed and replaced from time to time.

|   |                         |    |                         |                 |
|---|-------------------------|----|-------------------------|-----------------|
| Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 12.5 mm gravel       | \$54.80 yd <sup>3</sup> | 0% | \$54.80 yd <sup>3</sup> | January 1, 2021 |
| Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 20 mm crushed gravel | \$28.40 yd <sup>3</sup> | 0% | \$28.40 yd <sup>3</sup> | January 1, 2021 |
| Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 20 mm washed gravel  | \$72.40 yd <sup>3</sup> | 0% | \$72.40 yd <sup>3</sup> | January 1, 2021 |
| Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 38 mm crushed gravel |                         |    | \$26.20 yd <sup>3</sup> | January 1, 2021 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

|  |             |    |                         |                 |
|--|-------------|----|-------------------------|-----------------|
| Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 80 mm gravel  | \$24.05 yd3 | 0% | \$24.05 yd <sup>3</sup> | January 1, 2021 |
| Fort Chipewyan - Aggregate Sales (includes 15% Administrative Fee) - 160 mm gravel | \$21.39 yd3 | 0% | \$21.39 yd <sup>3</sup> | January 1, 2021 |

### Schedule G - Recreation and Culture

|  | 2020 Fee  | Increase / Decrease | 2021 Fee  | Effective Date  |
|--|-----------|---------------------|-----------|-----------------|
| Syncrude Athletic Park (SAP) Clubhouse Rental - 1 room (Kitchen, Atrium, Meeting Room A or B)  | \$ 40.00  | 0%                  | \$ 40.00  | January 1, 2021 |
| Syncrude Athletic Park (SAP) Clubhouse Rental - 2 rooms (Kitchen, Atrium, Meeting Room A or B) | \$ 60.00  | 0%                  | \$ 60.00  | January 1, 2021 |
| Syncrude Athletic Park (SAP) Clubhouse Rental - Full Clubhouse - Hourly                        | \$ 100.00 | 0%                  | \$ 100.00 | January 1, 2021 |
| Syncrude Athletic Park (SAP) Clubhouse Rental - Full Clubhouse - Daily                         | \$ 430.00 | 0%                  | \$ 430.00 | January 1, 2021 |
| WinterPLAY Shootout on the Snye - Early Bird Registration                                      | \$ 30.00  | 0%                  | \$ 30.00  | January 1, 2021 |
| WinterPLAY Shootout on the Snye - Registration   | \$ 40.00  | 0%                  | \$ 40.00  | January 1, 2021 |
| Urban Market - Vendor Fee  |           |                     |           | January 1, 2021 |
| Urban Market - Tent Rental   | \$ 50.00  | 0%                  | \$ 50.00  | January 1, 2021 |
| Urban Market - Daily Market Insurance  | \$ 23.00  | 0%                  | \$ 23.00  | January 1, 2021 |
| Urban Market - Cancellation Fee  | \$ 25.00  | 0%                  | \$ 25.00  | January 1, 2021 |
| Sports Field Rental - Adults - Class 1 Field   | \$ 40.00  | 0%                  | \$ 40.00  | January 1, 2021 |
| Sports Field Rental - Adults - Class 2 Field   | \$ 40.00  | 0%                  | \$ 40.00  | January 1, 2021 |
| Sports Field Rental - Adults - Class 3 Field   | \$ 25.00  | 0%                  | \$ 25.00  | January 1, 2021 |
| Sports Field Rental - Adults - Class 4 Field   | \$ 17.00  | 0%                  | \$ 17.00  | January 1, 2021 |
| Sports Field Rental - Youth - Class 1 Field  | \$ 24.40  | 0%                  | \$ 24.40  | January 1, 2021 |
| Sports Field Rental - Youth - Class 2 Field  | \$ 24.40  | 0%                  | \$ 24.40  | January 1, 2021 |
| Sports Field Rental - Youth - Class 3 Field  | \$ 14.50  | 0%                  | \$ 14.50  | January 1, 2021 |
| Sports Field Rental - Youth - Class 4 Field  | \$ 11.00  | 0%                  | \$ 11.00  | January 1, 2021 |
| School Rental - Parks Administration - Adult - Gymnasium                                       | \$ 35.00  | 0%                  | \$ 35.00  | January 1, 2021 |
| School Rental - Parks Administration - Adult - Classroom                                       | \$ 12.00  | 0%                  | \$ 12.00  | January 1, 2021 |
| School Rental - Parks Administration - Youth Sport - Gymnasium                                 | \$ 13.00  | 0%                  | \$ 13.00  | January 1, 2021 |
| School Rental - Parks Administration - Youth Development - Gymnasium                           | \$ 7.00   | 0%                  | \$ 7.00   | January 1, 2021 |
| Ice Surface Rental - Adult - Regular ice   | \$ 185.00 | 0%                  | \$ 185.00 | January 1, 2021 |
| Ice Surface Rental - Youth - Regular ice   | \$ 95.24  | 0%                  | \$ 95.24  | January 1, 2021 |
| Ice Surface Rental - Mini-Ice  | \$ 41.90  | 0%                  | \$ 41.90  | January 1, 2021 |
| Fort Chipewyan Municipal Office Boardroom - Hourly   | \$ 25.00  | 0%                  | \$ 25.00  | January 1, 2021 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

|  |             |    |             |                 |
|--|-------------|----|-------------|-----------------|
| Fort Chipewyan Municipal Office Boardroom - Half Day   | \$ 75.00    | 0% | \$ 75.00    | January 1, 2021 |
| Fort Chipewyan Municipal Office Boardroom - Full Day   | \$ 150.00   | 0% | \$ 150.00   | January 1, 2021 |
| Archie Simpson Recreation Centre - Boardroom - Hourly  | \$ 25.00    | 0% | \$ 25.00    | January 1, 2021 |
| Archie Simpson Recreation Centre - Boardroom - Half Day                                      | \$ 75.00    | 0% | \$ 75.00    | January 1, 2021 |
| Archie Simpson Recreation Centre - Boardroom - Full Day                                      | \$ 150.00   | 0% | \$ 150.00   | January 1, 2021 |
| Archie Simpson Recreation Centre - Conference Room (incl. audio-visual equipment) - Hourly   | \$ 30.00    | 0% | \$ 30.00    | January 1, 2021 |
| Archie Simpson Recreation Centre - Conference Room (incl. audio-visual equipment) - Half Day | \$ 100.00   | 0% | \$ 100.00   | January 1, 2021 |
| Archie Simpson Recreation Centre - Conference Room (incl. audio-visual equipment) - Full Day | \$ 200.00   | 0% | \$ 200.00   | January 1, 2021 |
| Archie Simpson Recreation Centre - Ice Surface (Special Events with Alcohol)                 | \$ 1,000.00 | 0% | \$ 1,000.00 | January 1, 2021 |
| Mamawi Community Hall - Hall Rental - Half Day   | \$ 100.00   | 0% | \$ 100.00   | January 1, 2021 |
| Mamawi Community Hall - Hall Rental - Full Day   |             |    |             | January 1, 2021 |
| Mamawi Community Hall - Banquet  | \$ 300.00   | 0% | \$ 300.00   | January 1, 2021 |
| Mamawi Community Hall - Dance, without alcohol   | \$ 300.00   | 0% | \$ 300.00   | January 1, 2021 |
| Mamawi Community Hall - Dance, with alcohol  | \$ 400.00   | 0% | \$ 400.00   | January 1, 2021 |
| Mamawi Community Hall - Clean-up fee (large functions)                                       | \$ 400.00   | 0% | \$ 400.00   | January 1, 2021 |
| Mamawi Community Hall - Kitchen (with appliances)  | \$ 50.00    | 0% | \$ 50.00    | January 1, 2021 |
| Mamawi Community Hall - Kitchen (without appliances)   | \$ 25.00    | 0% | \$ 25.00    | January 1, 2021 |
| Janvier Municipal Office Community Room - Hourly   | \$ 25.00    | 0% | \$ 25.00    | January 1, 2021 |
| Janvier Municipal Office Community Room - Half Day   | \$ 75.00    | 0% | \$ 75.00    | January 1, 2021 |
| Janvier Municipal Office Community Room - Full Day   | \$ 150.00   | 0% | \$ 150.00   | January 1, 2021 |

#### Schedule H - Licenses

|   | 2020 Fee  | Increase / Decrease | 2021 Fee  | Effective Date  |
|---|-----------|---------------------|-----------|-----------------|
| Resident Business Licence   | \$ 60.00  | 0%                  | \$ 60.00  | January 1, 2021 |
| Non-Resident Business Licence - Sales - tangible products offered for sale - Goods selling at \$1,000 + per item  | \$ 525.00 | 0%                  | \$ 525.00 | January 1, 2021 |
| Non-Resident Business Licence - Sales - tangible products offered for sale - Goods selling under \$1,000 per item | \$ 225.00 | 0%                  | \$ 225.00 | January 1, 2021 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)



|  |             |    |             |                 |
|--|-------------|----|-------------|-----------------|
| Non-Resident Business Licence - Services     | \$ 525.00   | 0% | \$ 525.00   | January 1, 2021 |
| Handicraft License                           | \$ 10.00    | 0% | \$ 10.00    | January 1, 2021 |
| Trade Show Organizer - Resident business     | \$ 525.00   | 0% | \$ 525.00   | January 1, 2021 |
| Trade Show Organizer - Non-resident business | \$ 2,100.00 | 0% | \$ 2,100.00 | January 1, 2021 |
| Cannabis Related License                     | \$ 350.00   | 0% | \$ 350.00   | January 1, 2021 |

### Schedule I - Transit Services

|   | 2020 Fee  | Increase / Decrease | 2021 Fee  | Effective Date  |
|---|-----------|---------------------|-----------|-----------------|
| Transit Fees - Urban - Cash Fare (one way)                                  | \$ 1.50   | 0%                  | \$ 1.50   | January 1, 2021 |
| Transit Fees - Urban - 18-ride Booklet (one way)                            | \$ 25.50  | 0%                  | \$ 25.50  | January 1, 2021 |
| Transit Fees - Urban - Monthly Pass (student)                               | \$ 41.00  | 0%                  | \$ 41.00  | January 1, 2021 |
| Transit Fees - Urban - Monthly Pass (adult)                                 | \$ 54.00  | 0%                  | \$ 54.00  | January 1, 2021 |
| Transit Fees - Urban - Cash Fare (one way) - Child (Under 5) & Senior (65+) |           |                     | \$ -      | January 1, 2021 |
| Transit Fees - Rural - Cash Fare - Adult (13 - 64)                          | \$ 10.00  | 0%                  | \$ 10.00  | January 1, 2021 |
| Transit Fees - Rural - Cash Fare - Child (5 - 12)                           | \$ 5.00   | 0%                  | \$ 5.00   | January 1, 2021 |
| Transit Fees - Rural - Cash Fare - Child (Under 5) & Senior (65+)           |           |                     | \$ -      | January 1, 2021 |
| Transit Fees - Rural - 5 Rides - Adult (13 - 64)                            |           |                     |           | January 1, 2021 |
| Transit Fees - Rural - 5 Rides - Child (5 - 12)                             |           |                     | \$ 20.00  | January 1, 2021 |
| Transit Fees - Rural - 10 Rides - Adult (13 - 64)                           |           |                     | \$ 80.00  | January 1, 2021 |
| Transit Fees - Rural - 10 Rides - Child (5 - 12)                            |           |                     | \$ 40.00  | January 1, 2021 |
| Transit Fees - SMART Bus (Specialized Transportation) - Cash Fare           | \$ 1.50   | 0%                  | \$ 1.50   | January 1, 2021 |
| Transit Fees - SMART Bus (Specialized Transportation) - 10 Rides            |           |                     | \$ 15.00  | January 1, 2021 |
| Transit Fees - SMART Bus (Specialized Transportation) - 20 Rides            |           |                     | \$ 30.00  | January 1, 2021 |
| Transit Fees - SMART Bus (Specialized Transportation) - Anzac or Janvier    |           |                     | \$ 10.00  | January 1, 2021 |
| Charters - Municipal Use Only   | \$ 115.00 | 0%                  | \$ 115.00 | January 1, 2021 |
| Charters - External and Non-municipal Use                                   | \$ 130.00 | 0%                  | \$ 130.00 | January 1, 2021 |
| Charters - SMART rate - specialized transit                                 | \$ 35.00  | 0%                  | \$ 35.00  | January 1, 2021 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

## Schedule J - Vehicle for Hire

|   | 2020 Fee  | Increase / Decrease | 2021 Fee  | Effective Date  |
|---|-----------|---------------------|-----------|-----------------|
| Application for Chauffeur's Permit - Municipal resident   | \$ 85.00  | 0%                  | \$ 85.00  | January 1, 2021 |
| Application for Chauffeur's Permit - Non-Municipal resident   | \$ 170.00 | 0%                  | \$ 170.00 | January 1, 2021 |
| Application for Chauffeur's Permit - Operating exclusively in Fort Chipewyan  | \$ 50.00  | 0%                  | \$ 50.00  | January 1, 2021 |
| Replacement of damaged Chauffeur's Permit   | \$ 25.00  | 0%                  | \$ 25.00  | January 1, 2021 |
| Replacement of lost or stolen Chauffeur's Permit - With filed police report   | \$ 25.00  | 0%                  | \$ 25.00  | January 1, 2021 |
| Replacement of lost or stolen Chauffeur's Permit - Without filed police report  | \$ 500.00 | 0%                  | \$ 500.00 | January 1, 2021 |
| Application for Vehicle for Hire Licence - General  | \$ 500.00 | 0%                  | \$ 500.00 | January 1, 2021 |
| Application for Vehicle for Hire Licence - Operating exclusively in Fort Chipewyan                                    | \$ 150.00 | 0%                  | \$ 150.00 | January 1, 2021 |
| Replacement of damaged Vehicle for Hire Licence   | \$ 25.00  | 0%                  | \$ 25.00  | January 1, 2021 |
| Replacement of lost or stolen Vehicle for Hire Licence - With filed police report                                     | \$ 25.00  | 0%                  | \$ 25.00  | January 1, 2021 |
| Replacement of lost or stolen Vehicle for Hire Licence - Without filed police report                                  | \$ 500.00 | 0%                  | \$ 500.00 | January 1, 2021 |
| Application for Brokerage Licence   | \$ 50.00  | 0%                  | \$ 50.00  | January 1, 2021 |
| Application for Independent Driver Owner Licence - Municipal resident   | \$ 50.00  | 0%                  | \$ 50.00  | January 1, 2021 |
| Application for Independent Driver Owner Licence - Non-Municipal resident   | \$ 100.00 | 0%                  | \$ 100.00 | January 1, 2021 |
| Replacement of damaged Independent Driver Owner Licence - Municipal resident  | \$ 25.00  | 0%                  | \$ 25.00  | January 1, 2021 |
| Replacement of damaged Independent Driver Owner Licence - Non-Municipal resident                                      | \$ 50.00  | 0%                  | \$ 50.00  | January 1, 2021 |
| Replacement of lost or stolen Independent Driver Owner Licence - With filed police report - Municipal resident        | \$ 25.00  | 0%                  | \$ 25.00  | January 1, 2021 |
| Replacement of lost or stolen Independent Driver Owner Licence - With filed police report - Non-Municipal resident    | \$ 50.00  | 0%                  | \$ 50.00  | January 1, 2021 |
| Replacement of lost or stolen Independent Driver Owner Licence - Without filed police report - Municipal resident     | \$ 500.00 | 0%                  | \$ 500.00 | January 1, 2021 |
| Replacement of lost or stolen Independent Driver Owner Licence - Without filed police report - Non-Municipal resident | \$ 500.00 | 0%                  | \$ 500.00 | January 1, 2021 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

## Schedule K - Planning and Development Services

|  | 2020 Fee                         | Increase / Decrease | 2021 Fee                         | Effective Date  |
|--|----------------------------------|---------------------|----------------------------------|-----------------|
| Permit Applications - Residential Development - Single detached dwelling   | \$ 100.00                        | 0%                  | \$ 100.00                        | January 1, 2021 |
| Permit Applications - Residential Development - Semi-detached and Duplex Dwellings   | \$ 100.00                        | 0%                  | \$ 100.00                        | January 1, 2021 |
| Permit Applications - Residential Development - Triplex Dwellings  | \$ 100.00                        | 0%                  | \$ 100.00                        | January 1, 2021 |
| Permit Applications - Residential Development - Fourplex Dwellings   | \$ 100.00                        | 0%                  | \$ 100.00                        | January 1, 2021 |
| Permit Applications - Residential Development - Townhouses   | \$ 100.00                        | 0%                  | \$ 100.00                        | January 1, 2021 |
| Permit Applications - Residential Development - Apartment Buildings  | \$300.00 + \$37.50/unit          | 0%                  | \$300.00 + \$37.50/unit          | January 1, 2021 |
| Permit Applications - Residential Development - Manufactured Homes   | \$ 100.00                        | 0%                  | \$ 100.00                        | January 1, 2021 |
| Permit Applications - Residential Development - Demolitions  | \$ 250.00                        | 0%                  | \$ 250.00                        | January 1, 2021 |
| Permit Applications - Residential Development - Home Occupations   | \$ 60.00                         | 0%                  | \$ 60.00                         | January 1, 2021 |
| Permit Applications - Residential Development - Home Businesses  | \$ 100.00                        | 0%                  | \$ 100.00                        | January 1, 2021 |
| Permit Applications - Residential Development - Basement Suites  | \$ 125.00                        | 0%                  | \$ 125.00                        | January 1, 2021 |
| Permit Applications - Residential Development - Family Care Dwellings  | \$ 125.00                        | 0%                  | \$ 125.00                        | January 1, 2021 |
| Permit Applications - Residential Development - Accessory Structure  | \$ 100.00                        | 0%                  | \$ 100.00                        | January 1, 2021 |
| Permit Applications - Residential Development - Additions to Residential   | \$ 100.00                        | 0%                  | \$ 100.00                        | January 1, 2021 |
| Permit Applications - Commercial, Industrial and Institutional Development - New commercial, industrial and Institutional developments (Maximum \$10,000) - for first 500 m <sup>2</sup> of gross floor area                                   | \$300.00 + \$3.00/m <sup>2</sup> | 0%                  | \$300.00 + \$3.00/m <sup>2</sup> | January 1, 2021 |
| Permit Applications - Commercial, Industrial and Institutional Development - New commercial, industrial and Institutional developments (Maximum \$10,000) - for area over 500 m <sup>2</sup> gross floor area                                  | + \$1.50/m <sup>2</sup>          | 0%                  | + \$1.50/m <sup>2</sup>          | January 1, 2021 |
| Permit Applications - Commercial, Industrial and Institutional Development - Additions to commercial, industrial and institutional developments (based on addition only) (maximum \$10,000) - for first 500 m <sup>2</sup> of gross floor area | \$300.00 + \$3.00/m <sup>2</sup> | 0%                  | \$300.00 + \$3.00/m <sup>2</sup> | January 1, 2021 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

|   |   |    |   |                             |
|---|---|----|---|-----------------------------|
| Permit Applications - Commercial, Industrial and Institutional Development - Additions to commercial, industrial and institutional developments (based on addition only) (maximum \$10,000) - for area over 500 m <sup>2</sup> gross floor area             | + \$1.50/m <sup>2</sup>                               | 0% | + \$1.50/m <sup>2</sup>                               | January 1, 202 <sup>1</sup> |
| Permit Applications - Commercial, Industrial and Institutional Development - Accessory Structure  | \$ 100.00   | 0% | \$ 100.00   | January 1, 202 <sup>1</sup> |
| Permit Applications - Commercial, Industrial and Institutional Development - Religious Assembly, Educational Service Facility, Daycare Centre (maximum \$10,000) - for first 500 m <sup>2</sup> of gross floor area   | \$300.00 + \$3.00/m <sup>2</sup>                      | 0% | \$300.00 + \$3.00/m <sup>2</sup>                      | January 1, 202 <sup>1</sup> |
| Permit Applications - Commercial, Industrial and Institutional Development - Religious Assembly, Educational Service Facility, Daycare Centre (maximum \$10,000) - for area over 500 m <sup>2</sup> gross floor area  | + \$1.50/m <sup>2</sup>                               | 0% | + \$1.50/m <sup>2</sup>                               | January 1, 202 <sup>1</sup> |
| Permit Applications - Commercial, Industrial and Institutional Development - Oil sands mining, extraction and upgrading projects and oil sands pilot projects (based on \$10/\$100,000 of construction value)   | \$10/<br>\$100,000 of<br>constr.value<br>(Min. \$10K) | 0% | \$10/<br>\$100,000 of<br>constr.value<br>(Min. \$10K) | January 1, 202 <sup>1</sup> |
| Permit Applications - Commercial, Industrial and Institutional Development - Additions and/or revisions to oil sands mining, extraction and upgrading projects and oil sands pilot projects (addition only) (based on \$10/\$100,000 of construction value) | \$10/<br>\$100,000 of<br>constr.value<br>(Min. \$1K)  | 0% | \$10/<br>\$100,000 of<br>constr.value<br>(Min. \$1K)  | January 1, 202 <sup>1</sup> |
| Permit Applications - Commercial, Industrial and Institutional Development - Change of use or change of occupancy within existing commercial, industrial and institutional buildings  | \$ 300.00   | 0% | \$ 300.00   | January 1, 202 <sup>1</sup> |
| Permit Applications - Commercial, Industrial and Institutional Development - First use within new commercial, industrial and institutional building, if not approved with the development permit  | \$ 300.00   | 0% | \$ 300.00   | January 1, 202 <sup>1</sup> |
| Permit Applications - Commercial, Industrial and Institutional Development - Shared occupancy with an existing business, if a discretionary use in the land use district  | \$ 300.00   | 0% | \$ 300.00   | January 1, 202 <sup>1</sup> |
| Permit Applications - Commercial, Industrial and Institutional Development - Demolitions  | \$ 250.00   | 0% | \$ 250.00   | January 1, 202 <sup>1</sup> |
| Permit Applications - Commercial, Industrial and Institutional Development - Special Events - Private Land  | \$ 275.00   | 0% | \$ 275.00   | January 1, 202 <sup>1</sup> |
| Permit Applications - Commercial, Industrial and Institutional Development - Special Events - Municipal Land  | \$ 100.00   | 0% | \$ 100.00   | January 1, 202 <sup>1</sup> |

|   |                                  |    |                                  |                |
|---|----------------------------------|----|----------------------------------|----------------|
| Permit Applications - Commercial, Industrial and Institutional Development - Special Events - Municipal Land - Not for Profit   | \$ 25.00                         | 0% | \$ 25.00                         | January 1, 202 |
| Permit Applications - Commercial, Industrial and Institutional Development - Temporary Uses or Building (less than 180 days)  | \$ 250.00                        | 0% | \$ 250.00                        | January 1, 202 |
| Permit Applications - Commercial, Industrial and Institutional Development - Temporary Uses or Building (180 days or more) (maximum \$10,000) - for first 500 m <sup>2</sup> of gross floor area  | \$275.00 + \$3.00/m <sup>2</sup> | 0% | \$275.00 + \$3.00/m <sup>2</sup> | January 1, 202 |
| Permit Applications - Commercial, Industrial and Institutional Development - Temporary Uses or Building (180 days or more) (maximum \$10,000) - for area over 500 m <sup>2</sup> gross floor area | + \$1.50/m <sup>2</sup>          | 0% | + \$1.50/m <sup>2</sup>          | January 1, 202 |
| Permit Applications - Commercial, Industrial and Institutional Development - Work Camps   | \$2,000.00 + \$1.50/bed          | 0% | \$2,000.00 + \$1.50/bed          | January 1, 202 |
| Permit Applications - Commercial, Industrial and Institutional Development - Outdoor Storage or Use (no buildings or structures) - Lot area less than 0.4 ha                                      | \$ 275.00                        | 0% | \$ 275.00                        | January 1, 202 |
| Permit Applications - Commercial, Industrial and Institutional Development - Outdoor Storage or Use (no buildings or structures) - Lot area of 0.4 ha or greater                                  | \$ 550.00                        | 0% | \$ 550.00                        | January 1, 202 |
| Permit Applications - Commercial, Industrial and Institutional Development - RV Parking Permit  | \$ 50.00                         | 0% | \$ 50.00                         | January 1, 202 |
| Permit Applications - Commercial, Industrial and Institutional Development - Residential Sales Centre   | \$ 225.00                        | 0% | \$ 225.00                        | January 1, 202 |
| Permit Applications - Commercial, Industrial and Institutional Development - Golf Course  | \$ 1,500.00                      | 0% | \$ 1,500.00                      | January 1, 202 |
| Permit Applications - Commercial, Industrial and Institutional Development - RV Park  | \$275.00 + \$10.00/ stall        | 0% | \$275.00 + \$10.00/ stall        | January 1, 202 |
| Permit Applications - Commercial, Industrial and Institutional Development - Request for Landscaping Inspection - First request   | \$ -                             | 0% | \$ -                             | January 1, 202 |
| Permit Applications - Commercial, Industrial and Institutional Development - Request for Landscaping Inspection - Second request  | \$ 100.00                        | 0% | \$ 100.00                        | January 1, 202 |
| Permit Applications - Commercial, Industrial and Institutional Development - Request for Landscaping Inspection - Third request   | \$ 250.00                        | 0% | \$ 250.00                        | January 1, 202 |
| Permit Applications - Commercial, Industrial and Institutional Development - Request for Landscaping Inspection - Every subsequent request  | \$ 500.00                        | 0% | \$ 500.00                        | January 1, 202 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

|   |                             |    |                             |                |
|---|-----------------------------|----|-----------------------------|----------------|
| Permits - General - Return of Incomplete Commercial, Institutional or Industrial Development Permit Application   | \$ 375.00                   | 0% | \$ 375.00                   | January 1, 202 |
| Permits - General - Commencement of development prior to issuance of development permit (development fee is two times fee listed in this Schedule)                        | 2 x Regular Fee             | 0% | 2 x Regular Fee             | January 1, 202 |
| Permits - General - Notification Fee for applications or decisions on applications require notification to adjacent property owners (in addition to other fees specified) | \$ 50.00                    | 0% | \$ 50.00                    | January 1, 202 |
| Permits - General - Advertising fee for decisions on development matters  | \$ 50.00                    | 0% | \$ 50.00                    | January 1, 202 |
| Permits - General - Short Form of Development Agreement required as a condition of development permit (required to be submitted with composite engineering drawings)      | \$ 750.00                   | 0% | \$ 750.00                   | January 1, 202 |
| Permits - General - Long Form Development Agreement required as a condition of development permit (required to be submitted with composite engineering drawings)          | \$ 2,750.00                 | 0% | \$ 2,750.00                 | January 1, 202 |
| Permits - General - Developer-requested changes to the Municipality's standard development agreement  | Full Legal Costs            | 0% | Full Legal Costs            | January 1, 202 |
| Permits - General - Developer-initiated change to a development application after submission (in addition to original application fee)                                    | 25% of Original Fee         | 0% | 25% of Original Fee         | January 1, 202 |
| Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Residential (Single Detached, Semi detached, Manufactured Home)      | \$1,000.00+<br>\$150.00/lot | 0% | \$1,000.00+<br>\$150.00/lot | January 1, 202 |
| Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Multi-family (apartments, townhouses)                                | \$850.00                    | 0% | \$850.00                    | January 1, 202 |
| Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Commercial and Industrial  | \$850.00                    | 0% | \$850.00                    | January 1, 202 |
| Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Direct Control   | \$850.00                    | 0% | \$850.00                    | January 1, 202 |
| Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Strata Lots  | \$850.00                    | 0% | \$850.00                    | January 1, 202 |
| Subdivision Application - Plan of subdivision Application Fee including Bareland Condominium Plans - Municipal Reserve, Environmental Reserve and Public Utility Lots     | \$ -                        | 0% | \$ -                        | January 1, 202 |



|  |                     |    |                     |                 |
|--|---------------------|----|---------------------|-----------------|
| Subdivision Application - Endorsement Fees   | 1 x application fee | 0% | 1 x application fee | January 1, 2021 |
| Subdivision Application - Condominium Application and Endorsement Fee  | \$ 50.00            | 0% | \$ 50.00            | January 1, 2021 |
| Subdivision Application - Phased Registration of an Approved Subdivision   | \$550.00            | 0% | \$550.00            | January 1, 2021 |
| Subdivision Application - Subdivision Approval Time Extension - First Extension Request  | \$ 275.00           | 0% | \$ 275.00           | January 1, 2021 |
| Subdivision Application - Subdivision Approval Time Extension - Second Extension Request   | \$ 525.00           | 0% | \$ 525.00           | January 1, 2021 |
| Subdivision Application - Subdivision Approval Time Extension - Third Extension Request  | \$ 775.00           | 0% | \$ 775.00           | January 1, 2021 |
| Subdivision Application - Subdivision Application Fee Refunds - Before review  | 85%                 | 0% | 85%                 | January 1, 2021 |
| Subdivision Application - Subdivision Application Fee Refunds - After review   | 25%                 | 0% | 25%                 | January 1, 2021 |
| Subdivision Application - Modification of Tentative Plan of Subdivision - Before review  | \$ 275.00           | 0% | \$ 275.00           | January 1, 2021 |
| Subdivision Application - Modification of Tentative Plan of Subdivision - After review   | 50% of original fee |    | 50% of original fee | January 1, 2021 |
| Subdivision Application - Discharge of Caveat  | \$ 75.00            | 0% | \$ 75.00            | January 1, 2021 |
| Subdivision Application - Address Change request   | \$ 100.00           | 0% | \$ 100.00           | January 1, 2021 |
| Subdivision Application - Development Agreements - Short form of Development Agreement required as a condition of subdivision approval   | \$ 750.00           | 0% | \$ 750.00           | January 1, 2021 |
| Subdivision Application - Development Agreements - Long form Development Agreement required as a condition of subdivision approval   | \$ 2,750.00         | 0% | \$ 2,750.00         | January 1, 2021 |
| Subdivision Application - Development Agreements - Developer-requested variation to the Development Agreement Standard Template  | All Legal Costs     | 0% | All Legal Costs     | January 1, 2021 |
| Subdivision Application - Re-application for Subdivision within 6 to 12 months of a decision (including appeal decisions) for same site with similar or identical design   | 3 x original fee    | 0% | 3 x original fee    | January 1, 2021 |
| Subdivision Application - For the purpose of calculating fees set out in section 4 of this schedule: Remnant lots are to be included in the count of lots created  |                     |    |                     |                 |
| Subdivision Application - For the purpose of calculating fees set out in section 4 of this schedule: Municipal Reserve, Environmental Reserve, School Reserve and Public Utility Lots are not included in the count of lots created. |                     |    |                     |                 |
| Compliance Certificate Application Fees - Single Detached, Semi-detached, Manufactured home  | \$ 100.00           | 0% | \$ 100.00           | January 1, 2021 |

|  |  |    |             |                 |
|--|--|----|-------------|-----------------|
| Compliance Certificate Application Fees - Apartment Building   | \$ 175.00  | 0% | \$ 175.00   | January 1, 2021 |
| Compliance Certificate Application Fees - Commercial, Industrial, Institutional Buildings  | \$ 175.00  | 0% | \$ 175.00   | January 1, 2021 |
| Compliance Certificate Application Fees - Townhouses - Individual Units  | \$ 100.00  | 0% | \$ 100.00   | January 1, 2021 |
| Compliance Certificate Application Fees - Townhouse Cluster - 6 units or less  | \$ 175.00  | 0% | \$ 175.00   | January 1, 2021 |
| Compliance Certificate Application Fees - Townhouse Cluster - More than 6 units  | \$ 40.00   | 0% | \$ 40.00    | January 1, 2021 |
| Compliance Certificate Application Fees - Fees will be doubled for all compliance certificate requests on a RUSH (48 hours of receiving a request) basis |  |    |             |                 |
| Application for Variance   | \$ 100.00  | 0% | \$ 100.00   | January 1, 2021 |
| Letter of Zoning Confirmation  | \$ 100.00  | 0% | \$ 100.00   | January 1, 2021 |
| File Search (minimum \$50.00)  | \$ 50.00   | 0% | \$ 50.00    | January 1, 2021 |
| Bylaws and Bylaw Amendments - Land Use Bylaw - Text Amendment  | \$ 2,250.00  | 0% | \$ 2,250.00 | January 1, 2021 |
| Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment  |  |    |             |                 |
|  |  |    |             |                 |
|  | R1, R1E, R1M, R1S, R1P, RMH, RMH-1, RMH-2, R2, R2-1, CR, HR, SE, SH, ND, SCL1                      |    |             |                 |
|  | LBL, LBL-R4, LBL-C, R3, R3-1, R3-2, R4, R5, R5-MU, MFD, SCL2, SR1                                  |    |             |                 |
|  | A, BOR-1, CD, C1, C2, C3, C3-A, C4, C4-A, C5, CBD1, FRA1, HC, HG, GD, MDD, MD, PRA1, PRA2, TCD, WD |    |             |                 |
|  | BI, BIU, SI  |    |             |                 |
|  | EP, PS, PS-CC, PR, PR-CC, R1VF, UE, RD   |    |             |                 |
|  | All DC Districts and City Center Zones DMRZ, NSZ, FRZ and RZ                                       |    |             |                 |
| Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 1 to: Class 1, 2, 4 or 5  | \$2,250.00   | 0% | \$2,250.00  | January 1, 2021 |
| Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 1 to: Class 3   | \$3,250.00   | 0% | \$3,250.00  | January 1, 2021 |
| Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 1 to: Class 6   | \$4,250.00   | 0% | \$4,250.00  | January 1, 2021 |
| Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 2 to: Class 1, 3 or 5   | \$2,250.00   | 0% | \$2,250.00  | January 1, 2021 |
| Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 2 to: Class 2 or 4  | \$3,250.00   | 0% | \$3,250.00  | January 1, 2021 |



|  |            |    |            |                 |
|--|------------|----|------------|-----------------|
| Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 2 to: Class 6   | \$4,250.00 | 0% | \$4,250.00 | January 1, 2027 |
| Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 3 to: Classes 1-5   | \$2,250.00 | 0% | \$2,250.00 | January 1, 2027 |
| Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 3 to: Class 6   | \$4,250.00 | 0% | \$4,250.00 | January 1, 2027 |
| Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 4 to: Class 1, 2 or 5   | \$3,250.00 | 0% | \$3,250.00 | January 1, 2027 |
| Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 4 to: Class 3 or 4  | \$3,250.00 | 0% | \$3,250.00 | January 1, 2027 |
| Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 4 to: Class 6   | \$4,250.00 | 0% | \$4,250.00 | January 1, 2027 |
| Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 5 to: Classes 1-5   | \$1,250.00 | 0% | \$1,250.00 | January 1, 2027 |
| Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 5 to: Class 6   | \$4,250.00 | 0% | \$4,250.00 | January 1, 2027 |
| Bylaws and Bylaw Amendments - Land Use Bylaw - Map District Amendment - From Class 6 to all Classes  | \$4,250.00 | 0% | \$4,250.00 | January 1, 2027 |
| Bylaws and Bylaw Amendments - Land Use Bylaw - Despite subclauses (i) through (vi), where an application to amend the Land Use Bylaw involves amendment within two or more of the above categories, the highest fee shall apply.   |            |    |            |                 |
| Bylaws and Bylaw Amendments - Statutory Plans and Amendments - Municipal Development Plan Amendment  | \$3,250.00 | 0% | \$3,250.00 | January 1, 2027 |
| Bylaws and Bylaw Amendments - Statutory Plans and Amendments - Area Structure Plan Amendment   | \$3,250.00 | 0% | \$3,250.00 | January 1, 2027 |
| Bylaws and Bylaw Amendments - Statutory Plans and Amendments - Area Redevelopment Plan Amendment   | \$3,250.00 | 0% | \$3,250.00 | January 1, 2027 |
| Bylaws and Bylaw Amendments - Statutory Plans and Amendments - Application to adopt an Area Structure Plan   | \$3,250.00 | 0% | \$3,250.00 | January 1, 2027 |
| Bylaws and Bylaw Amendments - Multiple Amendments - Where an application to concurrently amend the Land Use Bylaw and a Statutory Plan, or two (2) Statutory Plans for the same site, the application fee shall be the sum of the highest fee and 50% of any other amendment application fees. |            |    |            |                 |
| Bylaws and Bylaw Amendments - Outline Plans  | \$3,250.00 | 0% | \$3,250.00 | January 1, 2027 |
| Bylaws and Bylaw Amendments - Road Closure (processing)  | \$2,000.00 | 0% | \$2,000.00 | January 1, 2027 |

|   |            |    |            |                 |
|---|------------|----|------------|-----------------|
| Bylaws and Bylaw Amendments - Amendment Fee Refunds - Prior to Circulation of File                  | 85% of fee | 0% | 85% of fee | January 1, 2021 |
| Bylaws and Bylaw Amendments - Amendment Fee Refunds - During or After Circulation of File           | 25% of fee | 0% | 25% of fee | January 1, 2021 |
| Signs - Sign Development Permit   | \$75.00    | 0% | \$75.00    | January 1, 2021 |
| Signs - Portable Sign Marker  | \$175.00   | 0% | \$175.00   | January 1, 2021 |
| Signs - Comprehensive Sign Development Permit - 5 signs or fewer                                    | \$350.00   | 0% | \$350.00   | January 1, 2021 |
| Signs - Comprehensive Sign Development Permit - More than 5 signs                                   | \$600.00   | 0% | \$600.00   | January 1, 2021 |
| Telecommunications Tower - Freestanding Telecommunication Tower - Request for Letter of Concurrence | \$3,000.00 | 0% | \$3,000.00 | January 1, 2021 |
| Telecommunications Tower - Rooftop, Structure Mounted – Request for Letter of Concurrence           | \$2,000.00 | 0% | \$2,000.00 | January 1, 2021 |
| Telecommunications Tower - Co-location (when added to existing telecommunication structure)         | \$200.00   | 0% | \$200.00   | January 1, 2021 |
| Other Leases and Agreements - Licence of Occupation Application                                     | \$200.00   | 0% | \$200.00   | January 1, 2021 |
| Other Leases and Agreements - Road Use Agreement  | \$1,000.00 | 0% | \$1,000.00 | January 1, 2021 |
| Other Leases and Agreements - Encroachment Application  | \$200.00   | 0% | \$200.00   | January 1, 2021 |
| Other Leases and Agreements - Undeveloped Government Road Allowance Crossings                       | \$1,000.00 | 0% | \$1,000.00 | January 1, 2021 |
| Other Leases and Agreements - Facility Crossing   | \$1,000.00 | 0% | \$1,000.00 | January 1, 2021 |
| Other Leases and Agreements - Lease Application   | \$200.00   | 0% | \$200.00   | January 1, 2021 |

## Schedule L - Safety Codes Permitting

|   | 2020 Fee      | Increase / Decrease | 2021 Fee      | Effective Date  |
|---|---------------|---------------------|---------------|-----------------|
| Building Permits - Residential Contractor - A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures) | Min. \$125.00 | 0%                  | Min. \$125.00 | January 1, 2021 |
| Building Permits - Residential Contractor - Residential New Construction, Additions and Renovations   | \$ 1.65       | 0%                  | \$ 1.65       | January 1, 2021 |
| Building Permits - Residential Contractor - Attached garage   | \$ 0.70       | 0%                  | \$ 0.70       | January 1, 2021 |
| Building Permits - Residential Contractor - Modular Home/ Mobile Home/Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area)   | \$ 0.50       | 0%                  | \$ 0.50       | January 1, 2021 |
| Building Permits - Residential Contractor - Mobile Home; on pilings or blocks   | \$ 250.00     | 0%                  | \$ 250.00     | January 1, 2021 |
| Building Permits - Residential Contractor - Demolition  | \$ 200.00     | 0%                  | \$ 200.00     | January 1, 2021 |
| Building Permits - Residential Contractor - Basement Suite (Developed Area)   | \$ 0.75       | 0%                  | \$ 0.75       | January 1, 2021 |
| Building Permits - Residential Contractor - Basement Development/ Renovations/ Accessory Structures (Developed Area)  | \$ 0.50       | 0%                  | \$ 0.50       | January 1, 2021 |
| Building Permits - Residential Contractor - Minor Residential Construction; under 100 sq./ft. (10 m2) or up to \$12,000 in construction value   | \$ 125.00     | 0%                  | \$ 125.00     | January 1, 2021 |
| Building Permits - Residential Contractor - Solid Fuel Appliance  | \$ 200.00     | 0%                  | \$ 200.00     | January 1, 2021 |
| Building Permits - Residential Homeowner - A minimum fee shall be charged for issuance of any Building Permit. (In determining the estimated cost of construction for building permit fee purposes, the definition of work shall deem to be all aspects of the building, excluding landscaping, paving and furnishings/non-fixtures)  | Min. \$150.00 | 0%                  | Min. \$150.00 | January 1, 2021 |
| Building Permits - Residential Homeowner - Residential New Construction, Additions and Renovations  | \$ 1.80       | 0%                  | \$ 1.80       | January 1, 2021 |
| Building Permits - Residential Homeowner - Attached garage  | \$ 0.70       | 0%                  | \$ 0.70       | January 1, 2021 |
| Building Permits - Residential Homeowner - Modular Home/ Mobile Home/Move-on Relocation; on a crawlspace or full foundation (Developed Floor Area)  | \$ 0.50       | 0%                  | \$ 0.50       | January 1, 2021 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

|   |           |    |           |                 |
|---|-----------|----|-----------|-----------------|
| Building Permits - Residential Homeowner - Mobile Home; on pilings or blocks  | \$ 300.00 | 0% | \$ 300.00 | January 1, 2021 |
| Building Permits - Residential Homeowner - Demolition   | \$ 225.00 | 0% | \$ 225.00 | January 1, 2021 |
| Building Permits - Residential Homeowner - Basement Suite (Developed Area)  | \$ 0.80   | 0% | \$ 0.80   | January 1, 2021 |
| Building Permits - Residential Homeowner - Basement Development/ Renovations/ Accessory Structures (Developed Area)   | \$ 0.60   | 0% | \$ 0.60   | January 1, 2021 |
| Building Permits - Residential Homeowner - Minor Residential Construction; under 100 sq./ft. (10 m2) or up to \$12,000 in construction value  | \$ 150.00 | 0% | \$ 150.00 | January 1, 2021 |
| Building Permits - Residential Homeowner - Solid Fuel Appliance   | \$ 225.00 | 0% | \$ 225.00 | January 1, 2021 |
| Building Permits - Commercial, Industrial and Institutional - For each \$1,000, or part thereof of the estimated cost of construction re: Commercial new construction, additions or camps             | \$ 9.25   | 0% | \$ 9.25   | January 1, 2021 |
| Building Permits - Commercial, Industrial and Institutional - For each \$1,000, or part thereof of the estimated cost of construction re: Renovation/Addition   |           |    |           | January 1, 2021 |
| Building Permits - Commercial, Industrial and Institutional - For each \$1,000, or part thereof of the estimated cost of construction re: Move-on/Relocatable Oil and Gas Industrial                  | \$ 9.25   | 0% | \$ 9.25   | January 1, 2021 |
| Building Permits - Commercial, Industrial and Institutional - Demolition  | \$ 300.00 | 0% | \$ 300.00 | January 1, 2021 |
| Building Permits - Commercial, Industrial and Institutional - Fire Alarm Replacement/Upgrade (Minimum \$200, or \$0.5 per sq./ft of developed area)   | \$ 200.00 | 0% | \$ 200.00 | January 1, 2021 |
| Building Permits - Commercial, Industrial and Institutional - Minimum Commercial Building Permit Fee  | \$ 250.00 | 0% | \$ 250.00 | January 1, 2021 |
| Building Permits - Commercial, Industrial and Institutional - Solid Fuel Appliance  | \$ 200.00 | 0% | \$ 200.00 | January 1, 2021 |
| Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 1 to 7 Fixtures  | \$ 125.00 | 0% | \$ 125.00 | January 1, 2021 |
| Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 8 to 16 Fixtures | \$ 165.00 | 0% | \$ 165.00 | January 1, 2021 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

|  |           |    |           |                |
|--|-----------|----|-----------|----------------|
| Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 17 to 25 Fixtures                     | \$ 205.00 | 0% | \$ 205.00 | January 1, 202 |
| Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 26 to 34 Fixtures                     | \$ 245.00 | 0% | \$ 245.00 | January 1, 202 |
| Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 35 to 45 Fixtures                     | \$ 295.00 | 0% | \$ 295.00 | January 1, 202 |
| Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 46 to 54 Fixtures                     | \$ 335.00 | 0% | \$ 335.00 | January 1, 202 |
| Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 55 to 64 Fixtures                     | \$ 385.00 | 0% | \$ 385.00 | January 1, 202 |
| Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 65 to 74 Fixtures                     | \$ 435.00 | 0% | \$ 435.00 | January 1, 202 |
| Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 75 to 84 Fixtures                     | \$ 485.00 | 0% | \$ 485.00 | January 1, 202 |
| Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - 85 to 100 Fixtures                    | \$ 525.00 | 0% | \$ 525.00 | January 1, 202 |
| Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - For every fixture over 100 fixtures   | \$ 1.25   | 0% | \$ 1.25   | January 1, 202 |
| Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - For each rainwater leader, roof drain | \$ 6.00   | 0% | \$ 6.00   | January 1, 202 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

|   |           |    |           |                 |
|---|-----------|----|-----------|-----------------|
| Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - Minimum fee for any plumbing permit  | \$ 125.00 | 0% | \$ 125.00 | January 1, 2021 |
| Plumbing Permits - Contractor Residential, Commercial, Industrial, Institutional and Oil and Gas (if a modular unit is being installed, then a drop will be the same as a fixture) - Cross connection and backflow prevention to install a backflow device or a lawn sprinkler system | \$ 30.00  | 0% | \$ 30.00  | January 1, 2021 |
| Plumbing Permits - Homeowner Residential - 1 to 7 Fixtures  | \$ 145.00 | 0% | \$ 145.00 | January 1, 2021 |
| Plumbing Permits - Homeowner Residential - 8 to 16 Fixtures   | \$ 185.00 | 0% | \$ 185.00 | January 1, 2021 |
| Plumbing Permits - Homeowner Residential - 17 to 25 Fixtures  | \$ 225.00 | 0% | \$ 225.00 | January 1, 2021 |
| Plumbing Permits - Homeowner Residential - 26 to 34 Fixtures  | \$ 265.00 | 0% | \$ 265.00 | January 1, 2021 |
| Plumbing Permits - Homeowner Residential - 35 to 45 Fixtures  | \$ 315.00 | 0% | \$ 315.00 | January 1, 2021 |
| Plumbing Permits - Homeowner Residential - 46 to 54 Fixtures  | \$ 355.00 | 0% | \$ 355.00 | January 1, 2021 |
| Plumbing Permits - Homeowner Residential - Minimum fee for any plumbing permit  | \$ 145.00 | 0% | \$ 145.00 | January 1, 2021 |
| Plumbing Permits - Homeowner Residential - Cross connection and backflow prevention to install a backflow device or lawn sprinkler system   | \$ 30.00  | 0% | \$ 30.00  | January 1, 2021 |
| Private Sewage Disposal System Permits - Residential, Commercial, Industrial and Institutional Installation - Holding Tanks   | \$ 200.00 | 0% | \$ 200.00 | January 1, 2021 |
| Private Sewage Disposal System Permits - Residential, Commercial, Industrial and Institutional Installation - Fields, Mounds, Sand Filters, Treatment Tanks, Open Discharge   | \$ 275.00 | 0% | \$ 275.00 | January 1, 2021 |
| Private Sewage Disposal System Permits - Residential, Commercial, Industrial and Institutional Installation - Camps 1 to 50-person capacity   | \$ 300.00 | 0% | \$ 300.00 | January 1, 2021 |
| Private Sewage Disposal System Permits - Residential, Commercial, Industrial and Institutional Installation - Camps 51 to 100-person capacity   | \$ 350.00 | 0% | \$ 350.00 | January 1, 2021 |
| Private Sewage Disposal System Permits - Residential, Commercial, Industrial and Institutional Installation - Camps 101 to 110-person capacity  | \$ 450.00 | 0% | \$ 450.00 | January 1, 2021 |
| Gas and Propane Permits - Contractor, Residential Gas Installations - 1 to 2 outlets  | \$ 125.00 | 0% | \$ 125.00 | January 1, 2021 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)



|  |           |    |           |                 |
|--|-----------|----|-----------|-----------------|
| Gas and Propane Permits - Contractor, Residential Gas Installations - 3 to 4 outlets                                 | \$ 150.00 | 0% | \$ 150.00 | January 1, 2021 |
| Gas and Propane Permits - Contractor, Residential Gas Installations - 5 to 10 outlets                                | \$ 175.00 | 0% | \$ 175.00 | January 1, 2021 |
| Gas and Propane Permits - Contractor, Residential Gas Installations - 11 to 15 outlets                               | \$ 250.00 | 0% | \$ 250.00 | January 1, 2021 |
| Gas and Propane Permits - Contractor, Residential Gas Installations - 16 to 20 outlets                               | \$ 325.00 | 0% | \$ 325.00 | January 1, 2021 |
| Gas and Propane Permits - Contractor, Residential Gas Installations - For every outlet over 20 outlets               | \$ 8.00   | 0% | \$ 8.00   | January 1, 2021 |
| Gas and Propane Permits - Contractor, Residential Gas Installations - Temporary Heat                                 | \$ 125.00 | 0% | \$ 125.00 | January 1, 2021 |
| Gas and Propane Permits - Homeowner, Residential Gas Installation - 1 to 2 outlets                                   | \$ 145.00 | 0% | \$ 145.00 | January 1, 2021 |
| Gas and Propane Permits - Homeowner, Residential Gas Installation - 3 to 4 outlets                                   | \$ 160.00 | 0% | \$ 160.00 | January 1, 2021 |
| Gas and Propane Permits - Homeowner, Residential Gas Installation - 5 to 10 outlets                                  | \$ 195.00 | 0% | \$ 195.00 | January 1, 2021 |
| Gas and Propane Permits - Homeowner, Residential Gas Installation - 11 to 15 outlets                                 | \$ 270.00 | 0% | \$ 270.00 | January 1, 2021 |
| Gas and Propane Permits - Homeowner, Residential Gas Installation - 16 to 20 outlets                                 | \$ 345.00 | 0% | \$ 345.00 | January 1, 2021 |
| Gas and Propane Permits - Homeowner, Residential Gas Installation - For every outlet over 20 outlets                 | \$ 8.00   | 0% | \$ 8.00   | January 1, 2021 |
| Gas and Propane Permits - Homeowner, Residential Gas Installation - Temporary Heat                                   | \$ 145.00 | 0% | \$ 145.00 | January 1, 2021 |
| Gas and Propane Permits - Non-Residential Gas Installation - 10,000 to 100,000 BTU                                   | \$ 125.00 | 0% | \$ 125.00 | January 1, 2021 |
| Gas and Propane Permits - Non-Residential Gas Installation - 100,001 to 170,000 BTU                                  | \$ 145.00 | 0% | \$ 145.00 | January 1, 2021 |
| Gas and Propane Permits - Non-Residential Gas Installation - 170,001 to 350,000 BTU                                  | \$ 175.00 | 0% | \$ 175.00 | January 1, 2021 |
| Gas and Propane Permits - Non-Residential Gas Installation - 350,001 to 550,000 BTU                                  | \$ 225.00 | 0% | \$ 225.00 | January 1, 2021 |
| Gas and Propane Permits - Non-Residential Gas Installation - 550,001 to 750,000 BTU                                  | \$ 265.00 | 0% | \$ 265.00 | January 1, 2021 |
| Gas and Propane Permits - Non-Residential Gas Installation - 750,001 to 1,000,000 BTU                                | \$ 325.00 | 0% | \$ 325.00 | January 1, 2021 |
| Gas and Propane Permits - Non-Residential Gas Installation - For each 100,000 BTU (or portion of) over 1,000,000 BTU | \$ 8.00   | 0% | \$ 8.00   | January 1, 2021 |
| Gas and Propane Permits - Non-Residential Gas Installation - Temporary Heat 0 to 500,000 BTU                         | \$ 150.00 | 0% | \$ 150.00 | January 1, 2021 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

|   |           |    |           |                |
|---|-----------|----|-----------|----------------|
| Gas and Propane Permits - Non-Residential Gas Installation - Temporary Heat 500,001 to 1,000,000 BTU  | \$ 250.00 | 0% | \$ 250.00 | January 1, 202 |
| Gas and Propane Permits - Non-Residential Gas Installation - For each 100,000 BTU (or portion of) over 1,000,000 BTU                                | \$ 8.00   | 0% | \$ 8.00   | January 1, 202 |
| Gas and Propane Permits - Non-Residential Propane Installation - Propane Tank Set 81 to 500 gallons (no permit required for tanks below 80 gallons) | \$ 125.00 | 0% | \$ 125.00 | January 1, 202 |
| Gas and Propane Permits - Non-Residential Propane Installation - Propane Tank Set 501 to 1,000 gallons  | \$ 165.00 | 0% | \$ 165.00 | January 1, 202 |
| Gas and Propane Permits - Non-Residential Propane Installation - Propane Tank Set over 1,000 gallons  | \$ 185.00 | 0% | \$ 185.00 | January 1, 202 |
| Gas and Propane Permits - Non-Residential Propane Installation - For each additional tank set   | \$ 50.00  | 0% | \$ 50.00  | January 1, 202 |
| Gas and Propane Permits - Non-Residential Propane Installation - Each Vaporizer   | \$ 65.00  | 0% | \$ 65.00  | January 1, 202 |
| Gas and Propane Permits - Non-Residential Propane Installation - Connected load   | \$ 50.00  | 0% | \$ 50.00  | January 1, 202 |
| Gas and Propane Permits - Connected Loads - 0 to 100,000 BTU  | \$ 145.00 | 0% | \$ 145.00 | January 1, 202 |
| Gas and Propane Permits - Connected Loads - 100,001 to 200,000 BTU  | \$ 165.00 | 0% | \$ 165.00 | January 1, 202 |
| Gas and Propane Permits - Connected Loads - 200,001 to 300,000 BTU  | \$ 185.00 | 0% | \$ 185.00 | January 1, 202 |
| Gas and Propane Permits - Connected Loads - 300,001 to 400,000 BTU  | \$ 205.00 | 0% | \$ 205.00 | January 1, 202 |
| Gas and Propane Permits - Connected Loads - 400,001 to 500,000 BTU  | \$ 215.00 | 0% | \$ 215.00 | January 1, 202 |
| Gas and Propane Permits - Connected Loads - 500,001 to 750,000 BTU  | \$ 225.00 | 0% | \$ 225.00 | January 1, 202 |
| Gas and Propane Permits - Connected Loads - 750,001 to 1,000,000 BTU  | \$ 275.00 | 0% | \$ 275.00 | January 1, 202 |
| Gas and Propane Permits - Connected Loads - 1,000,001 to 2,000,000 BTU  | \$ 295.00 | 0% | \$ 295.00 | January 1, 202 |
| Gas and Propane Permits - Connected Loads - Over 2,000,000 BTU For each 100,000 BTU (or portion of) over 2,000,000 BTU                              | \$ 8.00   | 0% | \$ 8.00   | January 1, 202 |
| Gas and Propane Permits - Connected Loads - Propane Distribution and Cylinder Refill Center   | \$ 250.00 | 0% | \$ 250.00 | January 1, 202 |
| Gas and Propane Permits - Gas Appliance Replacement - 0 to 500,000 BTU  | \$ 165.00 | 0% | \$ 165.00 | January 1, 202 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)



|   |           |    |           |                 |
|---|-----------|----|-----------|-----------------|
| Gas and Propane Permits - Gas Appliance Replacement - 500,001 to 1,000,000 BTU  | \$ 185.00 | 0% | \$ 185.00 | January 1, 2021 |
| Gas and Propane Permits - Gas Appliance Replacement - 1,000,001 to 2,000,000 BTU  | \$ 225.00 | 0% | \$ 225.00 | January 1, 2021 |
| Gas and Propane Permits - Gas Appliance Replacement - Over 2,000,000 BTU  | \$ 325.00 | 0% | \$ 325.00 | January 1, 2021 |
| Gas and Propane Permits - Oil and Gas Industrial Equipment - 0 to 500,000 BTU   | \$ 225.00 | 0% | \$ 225.00 | January 1, 2021 |
| Gas and Propane Permits - Oil and Gas Industrial Equipment - 500,001 to 1,000,000 BTU   | \$ 300.00 | 0% | \$ 300.00 | January 1, 2021 |
| Gas and Propane Permits - Oil and Gas Industrial Equipment - For each 100,000 BTU (or portion of) over 1,000,000 BTU                            | \$ 1.00   | 0% | \$ 1.00   | January 1, 2021 |
| Gas and Appliance Venting Permit - Contractor, Residential, Commercial, Industrial and Institutional Installations - 1 to 4 appliances          | \$ 125.00 | 0% | \$ 125.00 | January 1, 2021 |
| Gas and Appliance Venting Permit - Contractor, Residential, Commercial, Industrial and Institutional Installations - 5 to 7 appliances          | \$ 165.00 | 0% | \$ 165.00 | January 1, 2021 |
| Gas and Appliance Venting Permit - Contractor, Residential, Commercial, Industrial and Institutional Installations - 8 to 10 appliances         | \$ 195.00 | 0% | \$ 195.00 | January 1, 2021 |
| Gas and Appliance Venting Permit - Contractor, Residential, Commercial, Industrial and Institutional Installations - 11 to 15 appliances        | \$ 235.00 | 0% | \$ 235.00 | January 1, 2021 |
| Gas and Appliance Venting Permit - Contractor, Residential, Commercial, Industrial and Institutional Installations - 16 to 20 appliances        | \$ 285.00 | 0% | \$ 285.00 | January 1, 2021 |
| Gas and Appliance Venting Permit - Contractor, Residential, Commercial, Industrial and Institutional Installations - For each appliance over 20 | \$ 8.00   | 0% | \$ 8.00   | January 1, 2021 |
| Gas and Appliance Venting Permit - Homeowner Residential - 1 to 4 appliances  | \$ 145.00 | 0% | \$ 145.00 | January 1, 2021 |
| Gas and Appliance Venting Permit - Homeowner Residential - 5 to 7 appliances  | \$ 185.00 | 0% | \$ 185.00 | January 1, 2021 |
| Gas and Appliance Venting Permit - Homeowner Residential - 8 to 10 appliances   | \$ 205.00 | 0% | \$ 205.00 | January 1, 2021 |
| Gas and Appliance Venting Permit - Homeowner Residential - 11 to 15 appliances  | \$ 255.00 | 0% | \$ 255.00 | January 1, 2021 |
| Gas and Appliance Venting Permit - Homeowner Residential - 16 to 20 appliances  | \$ 295.00 | 0% | \$ 295.00 | January 1, 2021 |
| Gas and Appliance Venting Permit - Homeowner Residential - For each appliance over 20   | \$ 8.00   | 0% | \$ 8.00   | January 1, 2021 |
| Electrical Permit - Contractor, Residential - Up to 1,200 sq./ft  | \$ 165.00 | 0% | \$ 165.00 | January 1, 2021 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

|   |                                  |    |                                  |                 |
|---|----------------------------------|----|----------------------------------|-----------------|
| Electrical Permit - Contractor, Residential - 1,201 to 1,500 sq./ft   | \$ 195.00                        | 0% | \$ 195.00                        | January 1, 2021 |
| Electrical Permit - Contractor, Residential - 1,501 to 2,000 sq./ft   | \$ 215.00                        | 0% | \$ 215.00                        | January 1, 2021 |
| Electrical Permit - Contractor, Residential - 2,001 to 2,500 sq./ft   | \$ 235.00                        | 0% | \$ 235.00                        | January 1, 2021 |
| Electrical Permit - Contractor, Residential - 2,501 to 5,000 sq./ft   | \$ 275.00                        | 0% | \$ 275.00                        | January 1, 2021 |
| Electrical Permit - Contractor, Residential - Over 5,000 sq./ft (per sq. ft over 5,000)   | \$275.00 + \$.10/ft <sup>2</sup> | 0% | \$275.00 + \$.10/ft <sup>2</sup> | January 1, 2021 |
| Electrical Permit - Contractor, Residential - Minor Installations: 1) Air Conditioning Unit; 2) Hot Tub; 3) Service Change Only; and 4) Underground Service Conductors Only | \$ 125.00                        | 0% | \$ 125.00                        | January 1, 2021 |
| Electrical Permit - Contractor, Residential - Manufactured Home/Modular Home Connection   | \$ 125.00                        | 0% | \$ 125.00                        | January 1, 2021 |
| Electrical Permit - Contractor, Residential - Temporary Service up 125 Amps   | \$ 125.00                        | 0% | \$ 125.00                        | January 1, 2021 |
| Electrical Permit - Homeowner, Residential - Up to 1,200 sq./ft   | \$ 185.00                        | 0% | \$ 185.00                        | January 1, 2021 |
| Electrical Permit - Homeowner, Residential - 1,201 to 1,500 sq./ft  | \$ 205.00                        | 0% | \$ 205.00                        | January 1, 2021 |
| Electrical Permit - Homeowner, Residential - 1,501 to 2,000 sq./ft  | \$ 265.00                        | 0% | \$ 265.00                        | January 1, 2021 |
| Electrical Permit - Homeowner, Residential - 2,001 to 2,500 sq./ft  | \$ 295.00                        | 0% | \$ 295.00                        | January 1, 2021 |
| Electrical Permit - Homeowner, Residential - 2,501 to 5,000 sq./ft  | \$ 295.00                        | 0% | \$ 295.00                        | January 1, 2021 |
| Electrical Permit - Homeowner, Residential - Over 5,000 sq./ft (per sq. ft over 5,000)  | \$295.00 + \$.10/ft <sup>2</sup> | 0% | \$295.00 + \$.10/ft <sup>2</sup> | January 1, 2021 |
| Electrical Permit - Homeowner, Residential - Minor Installations: 1) Air Conditioning Unit; 2) Hot Tub; 3) Service Change Only; and 4) Underground Service Conductors Only  | \$ 145.00                        | 0% | \$ 145.00                        | January 1, 2021 |
| Electrical Permit - Homeowner, Residential - Manufactured Home/Modular Home Connection  | \$ 145.00                        | 0% | \$ 145.00                        | January 1, 2021 |
| Electrical Permit - Homeowner, Residential - Temporary Service up 125 Amps  | \$ 145.00                        | 0% | \$ 145.00                        | January 1, 2021 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$0.00 - \$3,500.00                                     | \$ 125.00                        | 0% | \$ 125.00                        | January 1, 2021 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$3,500.01 - \$5,000.00                                 | \$ 150.00                        | 0% | \$ 150.00                        | January 1, 2021 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

|   |           |    |           |                |
|---|-----------|----|-----------|----------------|
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$5,000.01 - \$7,000.00     | \$ 175.00 | 0% | \$ 175.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$7,000.01 - \$9,500.00     | \$ 200.00 | 0% | \$ 200.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$9,500.01 - \$14,000.00    | \$ 225.00 | 0% | \$ 225.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$14,000.01 - \$19,000.00   | \$ 250.00 | 0% | \$ 250.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$19,000.01 - \$24,000.00   | \$ 275.00 | 0% | \$ 275.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$24,000.01 - \$28,000.00   | \$ 300.00 | 0% | \$ 300.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$28,000.01 - \$33,000.00   | \$ 325.00 | 0% | \$ 325.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$33,000.01 - \$39,000.00   | \$ 350.00 | 0% | \$ 350.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$39,001.00 - \$46,000.00   | \$ 375.00 | 0% | \$ 375.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$46,001.00 - \$60,000.00   | \$ 400.00 | 0% | \$ 400.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$60,001.00 - \$70,000.00   | \$ 450.00 | 0% | \$ 450.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$70,001.00 - \$80,000.00   | \$ 525.00 | 0% | \$ 525.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$80,001.00 - \$90,000.00   | \$ 575.00 | 0% | \$ 575.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$90,001.00 - \$100,000.00  | \$ 625.00 | 0% | \$ 625.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$100,001.00 - \$110,000.00 | \$ 650.00 | 0% | \$ 650.00 | January 1, 202 |

|   |             |    |             |                |
|---|-------------|----|-------------|----------------|
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$110,001.00 - \$120,000.00 | \$ 675.00   | 0% | \$ 675.00   | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$120,001.00 - \$130,000.00 | \$ 725.00   | 0% | \$ 725.00   | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$130,001.00 - \$140,000.00 | \$ 750.00   | 0% | \$ 750.00   | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$140,001.00 - \$150,000.00 | \$ 775.00   | 0% | \$ 775.00   | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$150,001.00 - \$160,000.00 | \$ 825.00   | 0% | \$ 825.00   | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$160,001.00 - \$170,000.00 | \$ 850.00   | 0% | \$ 850.00   | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$170,001.00 - \$180,000.00 | \$ 875.00   | 0% | \$ 875.00   | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$180,001.00 - \$190,000.00 | \$ 925.00   | 0% | \$ 925.00   | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$190,001.00 - \$200,000.00 | \$ 950.00   | 0% | \$ 950.00   | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$200,001.00 - \$210,000.00 | \$ 1,000.00 | 0% | \$ 1,000.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$210,001.00 - \$220,000.00 | \$ 1,100.00 | 0% | \$ 1,100.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$220,001.00 - \$230,000.00 | \$ 1,200.00 | 0% | \$ 1,200.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$230,001.00 - \$240,000.00 | \$ 1,300.00 | 0% | \$ 1,300.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$240,001.00 - \$250,000.00 | \$ 1,400.00 | 0% | \$ 1,400.00 | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$250,001.00 - \$300,000.00 | \$ 1,500.00 | 0% | \$ 1,500.00 | January 1, 202 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

|   |                                |    |                                |                |
|---|--------------------------------|----|--------------------------------|----------------|
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$300,001.00 - \$350,000.00   | \$ 1,600.00                    | 0% | \$ 1,600.00                    | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$350,001.00 - \$400,000.00   | \$ 1,700.00                    | 0% | \$ 1,700.00                    | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$400,001.00 - \$450,000.00   | \$ 1,800.00                    | 0% | \$ 1,800.00                    | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$450,001.00 - \$500,000.00   | \$ 2,000.00                    | 0% | \$ 2,000.00                    | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$500,001.00 - \$550,000.00   | \$ 2,100.00                    | 0% | \$ 2,100.00                    | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$550,001.00 - \$600,000.00   | \$ 2,200.00                    | 0% | \$ 2,200.00                    | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$600,001.00 - \$650,000.00   | \$ 2,300.00                    | 0% | \$ 2,300.00                    | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$650,001.00 - \$700,000.00   | \$ 2,400.00                    | 0% | \$ 2,400.00                    | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$700,001.00 - \$750,000.00   | \$ 2,500.00                    | 0% | \$ 2,500.00                    | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$750,001.00 - \$800,000.00   | \$ 2,600.00                    | 0% | \$ 2,600.00                    | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$800,001.00 - \$850,000.00   | \$ 2,700.00                    | 0% | \$ 2,700.00                    | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$850,001.00 - \$900,000.00   | \$ 2,800.00                    | 0% | \$ 2,800.00                    | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$900,001.00 - \$950,000.00   | \$ 2,900.00                    | 0% | \$ 2,900.00                    | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$950,001.00 - \$1,000,000.00 | \$ 3,000.00                    | 0% | \$ 3,000.00                    | January 1, 202 |
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - \$1,000,001.00 and over       | Install Cost/<br>\$1000.00 x 3 | 0% | Install Cost/<br>\$1000.00 x 3 | January 1, 202 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

|   |  |    |  |                |
|---|--|----|--|----------------|
| Electrical Permit - Commercial (including apartments), Industrial and Institutional (based on Installations Cost) - Temporary service | \$ 200.00  | 0% | \$ 200.00  | January 1, 202 |
| Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - Up to 100 kVA                             | \$ 350.00  | 0% | \$ 350.00  | January 1, 202 |
| Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - 101 to 1,000 kVA                          | \$350.00 + \$60.00/100 kVA for portion exceeding 100 kVA     | 0% | \$350.00 + \$60.00/100 kVA for portion exceeding 100 kVA     | January 1, 202 |
| Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - 1,001 to 5,000 kVA                        | \$890.00 + \$10.00/100 kVA for portion exceeding 1,000 kVA   | 0% | \$890.00 + \$10.00/100 kVA for portion exceeding 1,000 kVA   | January 1, 202 |
| Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - 5,001 to 10,000 kVA                       | \$1,290.00 + \$5.00/100 kVA for portion exceeding 5,000 kVA  |    | \$1,290.00 + \$5.00/100 kVA for portion exceeding 5,000 kVA  | January 1, 202 |
| Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - 10,001 to 20,000 kVA                      | \$1,540.00 + \$4.00/100 kVA for portion exceeding 10,000 kVA | 0% | \$1,540.00 + \$4.00/100 kVA for portion exceeding 10,000 kVA | January 1, 202 |
| Electrical Permit - Annual Electric (Note: kVA rating based on main transformer capacity) - Over 20,000 kVA                           | \$1,940.00 + \$3.00/100 kVA for portion exceeding 20,000 kVA | 0% | \$1,940.00 + \$3.00/100 kVA for portion exceeding 20,000 kVA | January 1, 202 |
| Occupancy Permit - Residential, Single Dwelling   | \$ 125.00  | 0% | \$ 125.00  | January 1, 202 |
| Occupancy Permit - Residential, Commercial, Industrial and Institutional  | \$ 200.00  | 0% | \$ 200.00  | January 1, 202 |
| Refunds - Building Permits (25% of original fee paid will be withheld)  | Minimum \$100.00   | 0% | Minimum \$100.00   | January 1, 202 |
| Refunds - Electrical Permits (10% of original fee paid will be withheld)  | Minimum \$50.00  | 0% | Minimum \$50.00  | January 1, 202 |
| Refunds - Gas and Appliance Venting or Plumbing Permit (10% of original fee paid will be withheld)                                    | Minimum \$50.00  | 0% | Minimum \$50.00  | January 1, 202 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)



|   |  |    |  |                 |
|---|--|----|--|-----------------|
| Renewal Fees - Building Discipline – fees will be assessed based on the percentage of work left to be complete, multiplied by project value at a rate of \$7.25 per \$1,000.00 of project value | Minimum<br>\$125.00                          | 0% | Minimum<br>\$125.00                          | January 1, 2021 |
| Renewal Fees - Electrical Discipline - Residential projects with a construction value of \$5,000 or less  | \$ 100.00                                    | 0% | \$ 100.00                                    | January 1, 2021 |
| Renewal Fees - Electrical Discipline - Residential projects with a construction value of \$5,001 or more  | \$ 125.00                                    | 0% | \$ 125.00                                    | January 1, 2021 |
| Renewal Fees - Electrical Discipline - Commercial, Industrial and Institutional projects – fees assessed based on installation costs multiplied by percentage of work left to complete          | Using<br>commercial<br>installation<br>costs | 0% | Using<br>commercial<br>installation<br>costs | January 1, 2021 |
| Renewal Fees - Plumbing Discipline - Projects with 20 or less fixtures  | \$ 100.00                                    | 0% | \$ 100.00                                    | January 1, 2021 |
| Renewal Fees - Plumbing Discipline - Projects with 21 or more fixtures  | \$ 125.00                                    | 0% | \$ 125.00                                    | January 1, 2021 |
| Renewal Fees - Gas Discipline - Projects with 10 outlets or less  | \$ 100.00                                    | 0% | \$ 100.00                                    | January 1, 2021 |
| Renewal Fees - Gas Discipline - Projects with 11 outlets or more  |  |    |  | January 1, 2021 |
| Renewal Fees - Gas Appliance Ventilation - 10 appliances or less  | \$ 100.00                                    | 0% | \$ 100.00                                    | January 1, 2021 |
| Renewal Fees - Gas Appliance Ventilation - 11 outlets or more   | \$ 125.00                                    | 0% | \$ 125.00                                    | January 1, 2021 |
| Renewal Fees - Private Sewage Disposal - Residential and commercial holding tank  | \$ 100.00                                    | 0% | \$ 100.00                                    | January 1, 2021 |
| Renewal Fees - Private Sewage Disposal - Residential and commercial fields, mounds, sand filters, treatment tanks and open discharge systems  | \$ 125.00                                    | 0% | \$ 125.00                                    | January 1, 2021 |
| Renewal Fees - Private Sewage Disposal - Industrial systems and treatment plants  | \$ 200.00                                    | 0% | \$ 200.00                                    | January 1, 2021 |
| General - Re-inspection Fee - First occurrence  | \$ 175.00                                    | 0% | \$ 175.00                                    | January 1, 2021 |
| General - Re-inspection Fee - Each subsequent occurrence  | \$ 250.00                                    | 0% | \$ 250.00                                    | January 1, 2021 |
| General - No-entry Fee - First occurrence   | \$ 175.00                                    | 0% | \$ 175.00                                    | January 1, 2021 |
| General - No-entry Fee - Each subsequent occurrence   | \$ 250.00                                    | 0% | \$ 250.00                                    | January 1, 2021 |
| General - Additional Fees - Inspections outside of regular working hours (only when critical to public safety or occupancy of a structure)  | \$ 175.00                                    | 0% | \$ 175.00                                    | January 1, 2021 |
| General - Additional Fees - Variances (alternative solutions)   | \$ 250.00                                    | 0% | \$ 250.00                                    | January 1, 2021 |
| Rural Water and Sewer Connection Permit Fee - gravity sewer system, storm system or full pressure water system, or combination thereof  | \$ 125.00                                    | 0% | \$ 125.00                                    | January 1, 2021 |

|  |           |    |           |                 |
|--|-----------|----|-----------|-----------------|
| Rural Water and Sewer Connection Permit Fee - low pressure sewer system or trickle fill water system, or combination thereof | \$ 200.00 | 0% | \$ 200.00 | January 1, 2021 |
|--|-----------|----|-----------|-----------------|

### Schedule M - Solid Waste

|   | 2020 Fee    | Increase / Decrease | 2021 Fee    | Effective Date  |
|---|-------------|---------------------|-------------|-----------------|
| Landfill Rates - Mixed loads of construction and demolition waste (recyclables not fully removed)   | \$ 99.00    | 0%                  | \$ 99.00    | January 1, 2021 |
| Landfill Rates - Demolition or commercial waste originating from cleanup of properties damaged or destroyed by wildfire or firefighting activities in May 2016                  | \$ 99.00    | 0%                  | \$ 99.00    | January 1, 2021 |
| Landfill Rates - Clean and segregated brush and trees (minimal root soil), wood chips, asphalt, concrete, metals, unpainted or untreated dimensional lumber, pallets or plywood | \$ -        | 0%                  | \$ -        | January 1, 2021 |
| Landfill Rates - Commercial waste   | \$ 87.00    | 10%                 | \$ 95.70    | January 1, 2021 |
| Landfill Rates - Special handling   | \$ 188.00   | 0%                  | \$ 188.00   | January 1, 2021 |
| Landfill Rates - Tires  | \$ -        | 0%                  | \$ -        | January 1, 2021 |
| Landfill Rates - Household refuse   |             |                     |             | January 1, 2021 |
| Landfill Rates - Compostable material   | \$ 3.00     | 10%                 | \$ 3.30     | January 1, 2021 |
| Landfill Rates - CFC appliances with gas  | \$ 46.00    | 0%                  | \$ 46.00    | January 1, 2021 |
| Landfill Rates - Appliances without gas   | \$ -        | 0%                  | \$ -        | January 1, 2021 |
| Landfill Rates - Large commercial appliances – special handling   | \$ 143.00   | 0%                  | \$ 143.00   | January 1, 2021 |
| Landfill Rates - Soil (clean fill)  | \$ 3.00     | 10%                 | \$ 3.30     | January 1, 2021 |
| Landfill Rates - Residential recyclables  | \$ -        | 0%                  | \$ -        | January 1, 2021 |
| Landfill Rates - Mobile home disposal   | \$ 1,121.00 | 0%                  | \$ 1,121.00 | January 1, 2021 |
| Landfill Rates - Scale usage charge   | \$ 35.00    | 0%                  | \$ 35.00    | January 1, 2021 |
| Landfill Rates - Minimum charge   | \$ 10.00    | 0%                  | \$ 10.00    | January 1, 2021 |
| Landfill Rates - Mattress disposal  | \$ 25.00    | 10%                 | \$ 27.50    | January 1, 2021 |
| Landfill Rates - Box spring disposal  | \$ 25.00    | 10%                 | \$ 27.50    | January 1, 2021 |
| Landfill Rates - Compost – External usage   | \$ 60.00    | 0%                  | \$ 60.00    | January 1, 2021 |
| Landfill Rates - Crushed concrete - External usage  | \$ 22.00    | 0%                  | \$ 22.00    | January 1, 2021 |
| Landfill Rates - Crushed concrete - Internal usage  | \$ 20.00    | 0%                  | \$ 20.00    | January 1, 2021 |
| Landfill Rates - Manure   | \$ 12.00    | 0%                  | \$ 12.00    | January 1, 2021 |
| Landfill Rates - Peat moss – External usage   | \$ 32.00    | 0%                  | \$ 32.00    | January 1, 2021 |
| Landfill Rates - Crushed Asphalt - External Usage   | \$ 22.00    | 0%                  | \$ 22.00    | January 1, 2021 |
| Landfill Rates - Crushed Asphalt - Internal Usage   | \$ 20.00    | 0%                  | \$ 20.00    | January 1, 2021 |
| Landfill Rates - Triple Mix   | \$ 32.00    | 0%                  | \$ 32.00    | January 1, 2021 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)



|  |          |     |          |                |
|--|----------|-----|----------|----------------|
| Solid Waste Disposal (Monthly Rates) - Urban Service Area – Single and Multi-Family Residential - Waste Disposal                                   | \$ 11.06 | 10% | \$ 12.17 | January 1, 202 |
| Solid Waste Disposal (Monthly Rates) - Urban Service Area – Single and Multi-Family Residential - Recycling Depots                                 | \$ 1.65  | 10% | \$ 1.82  | January 1, 202 |
| Solid Waste Disposal (Monthly Rates) - Urban Service Area – Single and Multi-Family Residential - Curbside recyclable collection                   | \$ 14.00 | 0%  | \$ 14.00 | January 1, 202 |
| Solid Waste Disposal (Monthly Rates) - Rural Service Area – Single and Multi-Family Residential - Waste Disposal                                   | \$ 8.00  | 15% | \$ 9.20  | January 1, 202 |
| Solid Waste Disposal (Monthly Rates) - Rural Service Area – Single and Multi-Family Residential - Recycling Depots                                 | \$ 1.65  | 10% | \$ 1.82  | January 1, 202 |
| Solid Waste Disposal (Monthly Rates) - Rural Service Area – Single and Multi-Family Residential - Curbside recyclable collection (where available) | \$ 14.00 | 0%  | \$ 14.00 | January 1, 202 |
| Replacement of damaged or destroyed Municipal Waste Receptacle   | \$ 56.00 | 10% | \$ 61.60 | January 1, 202 |

## Schedule N - Water

|  | 2020 Fee                           | Increase / Decrease | 2021 Fee                          | Effective Date  |
|--|------------------------------------|---------------------|-----------------------------------|-----------------|
| Urban Service Area – Residential – Meter Size Charge + Variable Rate - 16 mm and 19 mm                   | \$30.77 + \$0.73/m <sup>3</sup>    | 10%                 | \$33.85 + \$0.80/m <sup>3</sup>   | January 1, 2021 |
| Urban Service Area – Residential – Meter Size Charge + Variable Rate - 25 mm, 32 mm and 38 mm            | \$72.11 + \$0.73/m <sup>3</sup>    | 10%                 | \$79.32 + \$0.80/m <sup>3</sup>   | January 1, 2021 |
| Urban Service Area – Residential – Meter Size Charge + Variable Rate - 51 mm and 76 mm                   | \$233.11 + \$0.73/m <sup>3</sup>   | 10%                 | \$256.42 + \$0.80/m <sup>3</sup>  | January 1, 2021 |
| Urban Service Area – Residential – Meter Size Charge + Variable Rate - 102 mm, 152 mm, 203 mm and 254 mm | \$1,960.10 + \$0.73/m <sup>3</sup> | 10%                 | \$2156.11 + \$0.80/m <sup>3</sup> | January 1, 2021 |
| Rural Service Area – Residential – Meter Size Charge + Variable Rate - 16 mm and 19 mm                   | \$16.09 + \$0.73/m <sup>3</sup>    | 15%                 | \$18.50 + \$0.80/m <sup>3</sup>   | January 1, 2021 |
| Rural Service Area – Residential – Meter Size Charge + Variable Rate - 25 mm, 32 mm and 38 mm            | \$39.60 + \$0.73/m <sup>3</sup>    | 15%                 | \$45.54 + \$0.80/m <sup>3</sup>   | January 1, 2021 |
| Rural Service Area – Residential – Meter Size Charge + Variable Rate - 51 mm and 76 mm                   | \$127.97 + \$0.73/m <sup>3</sup>   | 15%                 | \$147.17 + \$0.80/m <sup>3</sup>  | January 1, 2021 |
| Rural Service Area – Residential – Meter Size Charge + Variable Rate - 102 mm, 152 mm, 203 mm and 254 mm | \$1,123.60 + \$0.73/m <sup>3</sup> | 15%                 | \$1292.14 + \$0.80/m <sup>3</sup> | January 1, 2021 |
| Commercial - Meter Size Charge + Variable Rate - 16 mm   | \$10.11 + \$1.61/m <sup>3</sup>    | 10%                 | \$11.12 + \$1.77/m <sup>3</sup>   | January 1, 2021 |
| Commercial - Meter Size Charge + Variable Rate - 19 mm   | \$15.26 + \$1.61/m <sup>3</sup>    | 10%                 | \$16.79 + \$1.77/m <sup>3</sup>   | January 1, 2021 |
| Commercial - Meter Size Charge + Variable Rate - 25 mm   | \$23.02 + \$1.61/m <sup>3</sup>    | 10%                 | \$25.32 + \$1.77/m <sup>3</sup>   | January 1, 2021 |
| Commercial - Meter Size Charge + Variable Rate - 32 mm   | \$34.87 + \$1.61/m <sup>3</sup>    | 10%                 | \$38.36 + \$1.77/m <sup>3</sup>   | January 1, 2021 |
| Commercial - Meter Size Charge + Variable Rate - 38 mm   | \$52.68 + \$1.61/m <sup>3</sup>    | 10%                 | \$57.95 + \$1.77/m <sup>3</sup>   | January 1, 2021 |
| Commercial - Meter Size Charge + Variable Rate - 51 mm   | \$79.56 + \$1.61/m <sup>3</sup>    | 10%                 | \$87.52 + \$1.77/m <sup>3</sup>   | January 1, 2021 |
| Commercial - Meter Size Charge + Variable Rate - 76 mm   | \$120.24 + \$1.61/m <sup>3</sup>   | 10%                 | \$132.26 + \$1.77/m <sup>3</sup>  | January 1, 2021 |
| Commercial - Meter Size Charge + Variable Rate - 102 mm  | \$181.71 + \$1.61/m <sup>3</sup>   | 10%                 | \$199.88 + \$1.77/m <sup>3</sup>  | January 1, 2021 |
| Commercial - Meter Size Charge + Variable Rate - 152 mm  | \$274.54 + \$1.61/m <sup>3</sup>   | 10%                 | \$301.99 + \$1.77/m <sup>3</sup>  | January 1, 2021 |
| Commercial - Meter Size Charge + Variable Rate - 203 mm and 254 mm                                       | \$424.45 + \$1.61/m <sup>3</sup>   | 10%                 | \$466.90 + \$1.77/m <sup>3</sup>  | January 1, 2021 |
| Apartment Buildings (per unit)   | \$4.80 + meter size charge         | 10%                 | \$5.28 + meter size charge        | January 1, 2021 |

Attachment: 3. Fees, Rates and Charges - Schedule A (Fees, Rates and Charges Updates)

|  |   |     |   |                 |
|--|---|-----|---|-----------------|
| Gregoire Mobile Home Park (per unit)   | \$6.30 + meter size charge                    | 10% | \$6.93 + meter size charge                    | January 1, 2021 |
| Cartier Park (per unit)  | \$ 74.00                                      | 10% | \$ 81.40                                      | January 1, 2021 |
| Bulk Water   | \$ 6.50                                       | 0%  | \$ 6.50                                       | January 1, 2021 |
| Meter Charge - Installation Cost - Up to 25 mm meter   | \$ 315.00                                     | 10% | \$ 346.50                                     | January 1, 2021 |
| Meter Charge - Installation Cost - 38 mm meter   | \$ 762.00                                     | 15% | \$ 876.30                                     | January 1, 2021 |
| Meter Charge - Installation Cost - 50 mm meter   | \$ 1,044.00                                   | 15% | \$ 1,200.60                                   | January 1, 2021 |
| Meter Charge - Installation Cost - 76 mm meter   | \$ 5,090.00                                   | 15% | \$ 5,853.50                                   | January 1, 2021 |
| Meter Charge - Installation Cost - 102 mm meter  | \$ 6,740.00                                   | 15% | \$ 7,751.00                                   | January 1, 2021 |
| Meter Test - Up to 25 mm meter   | \$ 55.00                                      | 15% | \$ 63.25                                      | January 1, 2021 |
| Meter Test - 25 mm to 51 mm meter  | \$ 150.00                                     | 15% | \$ 172.50                                     | January 1, 2021 |
| Remote Reader Relocation or Replacement – excluding abuse, tampering and vandalism   | \$ 250.00                                     | 10% | \$ 275.00                                     | January 1, 2021 |
| Turn on or turn off Curb Stop (customer's request)   | \$ 55.00                                      | 10% | \$ 60.50                                      | January 1, 2021 |
| Service Connection Fee   | \$ 185.00                                     | 10% | \$ 203.50                                     | January 1, 2021 |
| Thawing of Frozen Service  | \$ 500.00                                     | 10% | \$ 550.00                                     | January 1, 2021 |
| Bleeder installation   | \$ 500.00                                     | 10% | \$ 550.00                                     | January 1, 2021 |
| Residential water consumption – Trailers, where no meter exists  | \$ 190.00                                     | 10% | \$ 209.00                                     | January 1, 2021 |
| Commercial water consumption – Trailers, where no meter exists   | \$ 200.00                                     | 10% | \$ 220.00                                     | January 1, 2021 |
| Rural water hauling fee (monthly)  | \$ 16.09                                      | 15% | \$ 18.50                                      | January 1, 2021 |
| Un-metered Service   | Service size + 27m3 / month water consumption | 0%  | Service size + 27m3 / month water consumption | January 1, 2021 |
| Reconnection Fee - During office hours   | \$ 42.00                                      | 15% | \$ 48.30                                      | January 1, 2021 |
| Reconnection Fee - After office hours  | \$ 220.00                                     | 10% | \$ 242.00                                     | January 1, 2021 |
| Construction Water - Residential Fixed rate - From date of occupancy permit for first 3 months   | \$ 120.00                                     | 10% | \$ 132.00                                     | January 1, 2021 |
| Construction Water - Residential Fixed rate - Cumulative, Incremental cost for each additional month over 3 months   | \$ 120.00                                     | 10% | \$ 132.00                                     | January 1, 2021 |
| Construction Water - Commercial variable rate - Water volumes for construction purposes based on an estimate prior to water being supplied to the site based on expected construction activity, duration of construction, water service size / nature of construction. | \$ 1.80                                       | 10% | \$ 1.98                                       | January 1, 2021 |
| Hydrant Use - Deposit for hydrant meter (refundable upon return of hydrant meter in good working order)  | \$ 1,100.00                                   | 0%  | \$ 1,100.00                                   | January 1, 2021 |
| Hydrant Use - Daily rental   | \$ 120.00                                     | 0%  | \$ 120.00                                     | January 1, 2021 |

|   |          |      |          |                 |
|---|----------|------|----------|-----------------|
| Hydrant Use - Water usage                       | \$ 12.00 | 0%   | \$ 12.00 | January 1, 2021 |
| Water service application                       | \$ 35.00 | 0%   | \$ 35.00 | January 1, 2021 |
| Documentation provided for "Proof of Residency" | \$ 35.00 | 0%   | \$ 35.00 | January 1, 2021 |
| Bulk Water - Replacement RFID tag               |          | 100% | \$ 27.60 | January 1, 2021 |

### Schedule O - Rural Water and Sewer Service Connection

|   | 2020 Fee    | Increase / Decrease | 2021 Fee    | Effective Date  |
|---|-------------|---------------------|-------------|-----------------|
| Rural Water and Sewer Service Connection - Application Fee  | \$200.00    | 0%                  | \$200.00    | January 1, 2021 |
| Rural Water and Sewer Service Connection - Lump Sum - Janvier, Conklin, Anzac, Gregoire Lake Estates, and Draper                | \$15,800.00 | 0%                  | \$15,800.00 | January 1, 2021 |
| Rural Water and Sewer Service Connection - Lump Sum - Saprae Creek  | \$9,800.00  | 0%                  | \$9,800.00  | January 1, 2021 |
| Rural Water and Sewer Service Connection - Bi-monthly for 25 years - Janvier, Conklin, Anzac, Gregoire Lake Estates, and Draper | \$105.00    | 0%                  | \$105.00    | January 1, 2021 |
| Rural Water and Sewer Service Connection - Bi-monthly for 25 years - Saprae Creek   | \$65.00     | 0%                  | \$65.00     | January 1, 2021 |

### Schedule P - Wastewater

|  | 2020 Fee  | Increase / Decrease | 2021 Fee  | Effective Date  |
|--|---|---------------------|---|-----------------|
| Urban Service Area – Meter Size Charge + Variable Rate - 16 mm and 19 mm                   | \$15.02 + 0.43/m <sup>3</sup>                             | 10%                 | \$16.52 + 0.47/m <sup>3</sup>                             | January 1, 2021 |
| Urban Service Area – Meter Size Charge + Variable Rate - 25 mm, 32 mm and 38 mm            | \$25.74 + 0.43/m <sup>3</sup>                             | 10%                 | \$28.31 + 0.47/m <sup>3</sup>                             | January 1, 2021 |
| Urban Service Area – Meter Size Charge + Variable Rate - 51 mm and 76 mm                   | \$203.02 + 0.43/m <sup>3</sup>                            | 10%                 | \$223.32 + 0.47/m <sup>3</sup>                            | January 1, 2021 |
| Urban Service Area – Meter Size Charge + Variable Rate - 102 mm, 152 mm, 203 mm and 254 mm | \$1,422.26 + 0.43/m <sup>3</sup>                          | 10%                 | \$1564.49 + 0.47/m <sup>3</sup>                           | January 1, 2021 |
| Rural Service Area – Meter Size Charge + Variable Rate - 16 mm and 19 mm                   | \$8.25 + 0.43/m <sup>3</sup>                              | 15%                 | \$9.49 + 0.47/m <sup>3</sup>                              | January 1, 2021 |
| Rural Service Area – Meter Size Charge + Variable Rate - 25 mm, 32 mm and 38 mm            | \$14.10 + 0.43/m <sup>3</sup>                             | 15%                 | \$16.22 + 0.47/m <sup>3</sup>                             | January 1, 2021 |
| Rural Service Area – Meter Size Charge + Variable Rate - 51 mm and 76 mm                   | \$208.20 + 0.43/m <sup>3</sup>                            | 7%                  | \$223.32 + 0.47/m <sup>3</sup>                            | January 1, 2021 |
| Rural Service Area – Meter Size Charge + Variable Rate - 102 mm, 152 mm, 203 mm and 254 mm | \$1,457.10 + 0.43/m <sup>3</sup>                          | 7%                  | \$1564.49 + 0.47/m <sup>3</sup>                           | January 1, 2021 |
| Un-metered Service   | Service size + 27m <sup>3</sup> / month water consumption | 0%                  | Service size + 27m <sup>3</sup> / month water consumption | January 1, 2021 |

|   |                                    |     |                                    |                 |
|---|------------------------------------|-----|------------------------------------|-----------------|
| Apartment Building (per unit)   | \$5.83 + meter size charge/ month  | 10% | \$6.41 + meter size charge/ month  | January 1, 2021 |
| Gregoire Mobile Home Park (per unit)                                      | \$11.99 + meter size charge/ month | 10% | \$13.19 + meter size charge/ month | January 1, 2021 |
| Cartier Park - Un-metered (per unit)                                      | \$46.67                            | 10% | \$51.34                            | January 1, 2021 |
| Variable  | \$ 0.43                            | 10% | \$ 0.47                            | January 1, 2021 |
| Sewage Lagoon - Number of axles   | \$ 54.50                           | 0%  | \$ 54.50                           | January 1, 2021 |
| Sewage Lagoon - Replacement RFID tag                                      | \$ 24.00                           | 15% | \$ 27.60                           | January 1, 2021 |
| Sewage Lagoon - Vehicles with holding tanks not exceeding 1m <sup>3</sup> | \$ 6.00                            | 10% | \$ 6.60                            | January 1, 2021 |

The attached benchmarking exercise provides both a comprehensive review of all User Fees, Rates and Charges, as well as compares those rates and charges against similar communities within Alk

|                   |  |
|-------------------|--|
| Description       | Summarized description of each User Fee, Rate or Charge  |
| Occurrence        | Frequency that each User Fee, Rate or Charge is based on   |
| Current Rate      | Current Rate charged by the Municipality   |
| Proposed Rate     | Proposed Rate to be charged by the Municipality  |
| Change            | Percentage change between Current and Proposed Rate to be charged by the Municipality                        |
| Locations         | Locations researched throughout Alberta. Other includes Medicine Hat, St. Albert, Airdrie, etc. Not all loca |
| Average Benchmark | Represents that average of all benchmark amounts   |

| # | Description | Unit of Measure | Current Rate | Proposed Rate | Change % | Average Benchmark |
|---|-------------|-----------------|--------------|---------------|----------|-------------------|
|---|-------------|-----------------|--------------|---------------|----------|-------------------|

Schedule I – Transit Services

| # | Description  | Unit of Measure | Current Rate | Proposed Rate | Change % | Average Benchmark |
|---|--|-----------------|--------------|---------------|----------|-------------------|
| 1 | Transit Fees   |                 |              |               |          |                   |
|   | a) Urban   |                 |              |               |          |                   |
|   | i) Cash Fare (One Way)                                       | Per occurrence  | \$1.50       | \$1.50        | 0%       | \$3.13            |
|   | ii) Cash Fare (One Way) - Child (5 and Under) & Senior (65+) | Per occurrence  |              | \$0.00        |          | \$3.00            |
|   | iii) 18-Ride Booklet (One Way)                               | Per occurrence  | \$25.50      | \$25.50       | 0%       | \$47.60           |
|   | iv) Monthly Pass (Student)                                   | Per occurrence  | \$41.00      | \$41.00       | 0%       | \$61.38           |
|   | v) Monthly Pass (Adult)                                      | Per occurrence  | \$54.00      | \$54.00       | 0%       | \$82.50           |
|   | b) Rural (One Way)   |                 |              |               |          |                   |
|   | i) Cash Fare - Students and Adult (13 - 64)                  | Per occurrence  | \$10.00      | \$10.00       | 0%       |                   |
|   | ii) Cash Fare - Child (5 - 12)                               | Per occurrence  | \$5.00       | \$5.00        | 0%       |                   |
|   | iii) Cash Fare - (Child under 5 and adult 65+)               | Per occurrence  |              | \$0.00        |          |                   |
|   | iv) 5 Ride Booklet - Students and Adult (13 - 64)            | Per occurrence  |              | \$40.00       |          |                   |
|   | v) 5 Ride Booklet - Child (5-12)                             | Per occurrence  |              | \$20.00       |          |                   |
|   | vi) 10 Ride Booklet - Students and Adult (13-64)             | Per occurrence  |              | \$80.00       |          |                   |
|   | vii) 10 Ride Booklet - Child (5-12)                          | Per occurrence  |              | \$40.00       |          |                   |
|   | c) SMART Bus (Specialized Transportation - One Way)          |                 |              |               |          |                   |
|   | i) Cash Fare   | Per occurrence  | \$1.50       | \$1.50        | 0%       | \$3.08            |
|   | ii) 10 Ride Booklet  | Per occurrence  |              | \$15.00       |          | \$27.08           |
|   | iii) 20 Ride Booklet   | Per occurrence  |              | \$30.00       |          | \$54.17           |
|   | iv) Anzac or Janview   | Per occurrence  |              | \$10.00       |          |                   |
| 2 | Charters   |                 |              |               |          |                   |
|   | a) Municipal use only  | Hourly          | \$115.00     | \$115.00      | 0%       | \$115.00          |
|   | b) External and non-municipal use                            | Hourly          | \$130.00     | \$130.00      | 0%       | \$0.00            |
|   | c) SMART Rate - Specialized Transit                          | Per occurrence  | \$35.00      | \$35.00       | 0%       | \$0.00            |

Schedule M – Solid Waste

| # | Description   | Unit of Measure | Current Rate | Proposed Rate | Change % | Average Benchmark |
|---|---|-----------------|--------------|---------------|----------|-------------------|
| 1 | Landfill Rates  |                 |              |               |          |                   |
|   | a) Mixed loads of construction and demolition waste (recyclables not fully removed)   | Per tonne       | \$99.00      | \$99.00       | 0%       | \$95.38           |
|   | b) Demolition or commercial waste originating from cleanup of properties damaged or destroyed by wildfire or firefighting activities in May 2016                  | Per tonne       | \$99.00      | \$99.00       | 0%       | \$94.82           |
|   | c) Clean and segregated brush and trees (minimal root soil), wood chips, asphalt, concrete, metals, unpainted or untreated dimensional lumber, pallets or plywood | Per tonne       | \$0.00       | \$0.00        | 0%       | \$44.65           |
|   | d) Commercial Waste   | Per tonne       | \$87.00      | \$95.70       | 10%      | \$104.88          |
|   | e) Special Handling   | Per tonne       | \$188.00     | \$188.00      | 0%       | \$141.03          |
|   | f) Tires  | Per tonne       | \$0.00       | \$0.00        | 0%       | \$48.60           |
|   | g) Household Refuse   | Per tonne       | \$58.00      | \$63.80       | 10%      | \$80.92           |
|   | h) Compostable Material   | Per tonne       | \$3.00       | \$3.30        | 10%      | \$64.50           |
|   | i) CFC Appliances With Gas  | Per unit        | \$46.00      | \$46.00       | 0%       | \$23.13           |
|   | j) Appliances Without Gas   | Per unit        | \$0.00       | \$0.00        | 0%       | \$21.75           |
|   | k) Large Commercial Appliances – Special Handling   | Per unit        | \$143.00     | \$143.00      | 0%       | \$22.33           |
|   | l) Soil (Clean Fill)  | Per tonne       | \$3.00       | \$3.30        | 10%      | \$32.13           |
|   | m) Residential Recyclables  | Per tonne       | \$0.00       | \$0.00        | 0%       | \$0.00            |
|   | n) Mobile Home Disposal   | Per unit        | \$1,121.00   | \$1,121.00    | 0%       | \$0.00            |
|   | o) Scale Usage Charge   | Per visit       | \$35.00      | \$35.00       | 0%       | \$0.00            |
|   | p) Minimum Charge   | Per visit       | \$10.00      | \$10.00       | 0%       | \$14.93           |
|   | q) Mattress Disposal  | Per unit        | \$25.00      | \$27.50       | 10%      | \$49.13           |
|   | r) Box Spring Disposal  | Per unit        | \$25.00      | \$27.50       | 10%      | \$67.25           |
|   | s) Compost – External Usage   | Per tonne       | \$60.00      | \$60.00       | 0%       | \$0.00            |
|   | t) Crushed Concrete   |                 |              |               |          |                   |
|   | i) External Usage   | Per tonne       | \$22.00      | \$22.00       | 0%       | \$23.00           |
|   | ii) Internal Usage  | Per tonne       | \$20.00      | \$20.00       | 0%       | \$0.00            |
|   | u) Manure   | Per tonne       | \$12.00      | \$12.00       | 0%       | \$0.00            |
|   | v) Peat Moss - External Usage   | Per tonne       | \$32.00      | \$32.00       | 0%       | \$0.00            |
|   | w) Crushed Asphalt  |                 |              |               |          |                   |
|   | i) External Usage   | Per tonne       | \$22.00      | \$22.00       | 0%       | \$0.00            |
|   | ii) Internal Usage  | Per tonne       | \$20.00      | \$20.00       | 0%       | \$0.00            |
|   | v) Triple Mix   | Per tonne       | \$32.00      | \$32.00       | 0%       |                   |
| 2 | Solid Waste Disposal (Per Month)  |                 |              |               |          |                   |
|   | a) Urban Service Area – Single and Multi-Family Residential (Per Dwelling)  |                 |              |               |          |                   |
|   | i) Waste Disposal   | Monthly         | \$11.06      | \$12.17       | 10%      | \$25.19           |
|   | ii) Recycling Depots  | Monthly         | \$1.65       | \$1.82        | 10%      | \$5.39            |
|   | iii) Curbside Recyclable Collection   | Monthly         | \$14.00      | \$14.00       | 0%       | \$7.83            |

| # | Description  | Unit of Measure | Current Rate | Proposed Rate | Change % | Average Benchmark |
|---|--|-----------------|--------------|---------------|----------|-------------------|
|   | b) Rural Service Area – Single and Multi-Family Residential (Per Dwelling) |                 |              |               |          |                   |
|   | i) Waste Disposal  | Monthly         | \$8.00       | \$9.20        | 15%      | \$22.34           |
|   | ii) Recycling Depots   | Monthly         | \$1.65       | \$1.82        | 10%      | \$4.75            |
|   | iii) Curbside Recyclable Collection (Where Available)                      | Monthly         | \$14.00      | \$14.00       | 0%       | \$11.04           |



|   |  |          |         |         |     |  |
|---|--|----------|---------|---------|-----|--|
| 3 | Replacement of damaged or destroyed Municipal Waste Receptable | Per unit | \$56.00 | \$61.60 | 10% |  |
|---|--|----------|---------|---------|-----|--|

Schedule N – Water

| # | Description  | Unit of Measure    | Current Rate                       | Proposed Rate                      | Change % | Average Benchmark    |
|---|--|--------------------|------------------------------------|------------------------------------|----------|----------------------|
| 1 | Urban Service Area – Residential – Meter Size Charge + Variable Rate |                    |                                    |                                    |          |                      |
|   | a) 16 mm and 19 mm   | Monthly            | \$30.77 + \$0.73/m <sup>3</sup>    | \$33.85 + \$0.80/m <sup>3</sup>    | 10%      | \$18.45 + 1.70/m3    |
|   | b) 25 mm, 32 mm and 38 mm  | Monthly            | \$72.11 + \$0.73/m <sup>3</sup>    | \$79.32 + \$0.80/m <sup>3</sup>    | 10%      | \$50.19 + 1.70/m3    |
|   | c) 51 mm and 76 mm   | Monthly            | \$233.11 + \$0.73/m <sup>3</sup>   | \$256.42 + \$0.80/m <sup>3</sup>   | 10%      | \$161.58 + 1.70/m3   |
|   | d) 102 mm, 152 mm, 203 mm and 254 mm                                 | Monthly            | \$1,960.10 + \$0.73/m <sup>3</sup> | \$2156.11 + \$0.80/m <sup>3</sup>  | 10%      | \$1,386.04 + 1.70/m3 |
| 2 | Rural Service Area – Residential – Meter Size Charge + Variable Rate |                    |                                    |                                    |          |                      |
|   | a) 16 mm and 19 mm   | Monthly            | \$16.09 + \$0.73/m <sup>3</sup>    | \$18.50 + \$0.80/m <sup>3</sup>    | 15%      | \$18.45 + 1.70/m3    |
|   | b) 25 mm, 32 mm and 38 mm  | Monthly            | \$39.60 + \$0.73/m <sup>3</sup>    | \$45.54 + \$0.80/m <sup>3</sup>    | 15%      | \$50.19 + 1.70/m3    |
|   | c) 51 mm and 76 mm   | Monthly            | \$127.97 + \$0.73/m <sup>3</sup>   | \$147.17 + \$0.80/m <sup>3</sup>   | 15%      | \$161.58 + 1.70/m3   |
|   | d) 102 mm, 152 mm, 203 mm and 254 mm                                 | Monthly            | \$1,123.60 + \$0.73/m <sup>3</sup> | \$1,292.14 + \$0.80/m <sup>3</sup> | 15%      | \$1,386.04 + 1.70/m3 |
| 3 | Commercial - Meter Size Charge + Variable Rate                       |                    |                                    |                                    |          |                      |
|   | a) 16 mm   | Monthly            | \$10.11 + \$1.61/m <sup>3</sup>    | \$11.12 + \$1.77/m <sup>3</sup>    | 10%      | \$12.34 + 1.61/m3    |
|   | b) 19 mm   | Monthly            | \$15.26 + \$1.61/m <sup>3</sup>    | \$16.79 + \$1.77/m <sup>3</sup>    | 10%      | \$18.17 + 1.61/m3    |
|   | c) 25 mm   | Monthly            | \$23.02 + \$1.61/m <sup>3</sup>    | \$25.32 + \$1.77/m <sup>3</sup>    | 10%      | \$25.61 + 1.61/m3    |
|   | d) 32 mm   | Monthly            | \$34.87 + \$1.61/m <sup>3</sup>    | \$38.36 + \$1.77/m <sup>3</sup>    | 10%      | \$25.61 + 1.61/m3    |
|   | e) 38 mm   | Monthly            | \$52.68 + \$1.61/m <sup>3</sup>    | \$57.95 + \$1.77/m <sup>3</sup>    | 10%      | \$50.95 + 1.61/m3    |
|   | f) 51 mm   | Monthly            | \$79.56 + \$1.61/m <sup>3</sup>    | \$87.52 + \$1.77/m <sup>3</sup>    | 10%      | \$86.97 + 1.61/m3    |
|   | g) 76 mm   | Monthly            | \$120.24 + \$1.61/m <sup>3</sup>   | \$132.26 + \$1.77/m <sup>3</sup>   | 10%      | \$162.79 + 1.61/m3   |
|   | h) 102 mm  | Monthly            | \$181.71 + \$1.61/m <sup>3</sup>   | \$199.88 + \$1.77/m <sup>3</sup>   | 10%      | \$302.86 + 1.61/m3   |
|   | i) 152 mm  | Monthly            | \$274.54 + \$1.61/m <sup>3</sup>   | \$301.99 + \$1.77/m <sup>3</sup>   | 10%      | \$597.34 + 1.61/m3   |
|   | j) 203 mm and 254 mm   | Monthly            | \$424.45 + \$1.61/m <sup>3</sup>   | \$466.90 + \$1.77/m <sup>3</sup>   | 10%      | \$1,371.92 + 1.61/m3 |
| 4 | Apartment Buildings  | Per unit           | \$4.80 + meter size charge         | \$5.28+ meter size charge          | 10%      |                      |
| 5 | Gregoire Mobile Home Park  | Per mobile home    | \$6.30 + meter size charge         | \$6.93 + meter size charge         | 10%      |                      |
| 6 | Cartier Park – Un-metered  | Per mobile home    | \$74.00                            | \$81.40                            | 10%      |                      |
| 7 | Bulk Water   | Per m <sup>3</sup> | \$6.50                             | \$6.50                             | 0%       | \$4.34               |
| 8 | Meter Charge – Installation Cost                                     |                    |                                    |                                    |          |                      |
|   | a) Up to 25 mm meter   | Per occurrence     | \$315.00                           | \$346.50                           | 10%      | \$1,100.00           |
|   | b) 38 mm meter   | Per occurrence     | \$762.00                           | \$876.30                           | 15%      | \$3,400.00           |
|   | c) 50 mm meter   | Per occurrence     | \$1,044.00                         | \$1,200.60                         | 15%      | \$5,200.00           |
|   | d) 76 mm meter   | Per occurrence     | \$5,090.00                         | \$5,853.50                         | 15%      | \$10,000.00          |
|   | e) 102 mm meter  | Per occurrence     | \$6,740.00                         | \$7,751.00                         | 15%      | \$15,400.00          |
| 9 | Meter Test   |                    |                                    |                                    |          |                      |
|   | a) Up to 25 mm meter   | Per occurrence     | \$55.00                            | \$63.25                            | 15%      | \$180.00             |
|   | b) 25 mm to 51 mm meter  | Per occurrence     | \$150.00                           | \$172.50                           | 15%      | \$262.50             |



|    |  |                |          |          |     |
|----|--|----------------|----------|----------|-----|
| 10 | Remote Reader Relocation or Replacement – excluding abuse, tampering and vandalism | Per occurrence | \$250.00 | \$275.00 | 10% |
| 11 | Turn on or turn off Curb Stop (Customer’s Request)                                 | Per occurrence | \$55.00  | \$60.50  | 10% |
| 12 | Service Connection Fee   | Per occurrence | \$185.00 | \$203.50 | 10% |
| 13 | Thawing of Frozen Service  | Per occurrence | \$500.00 | \$550.00 | 10% |
| 14 | Bleeder installation   | Per occurrence | \$500.00 | \$550.00 | 10% |
| 15 | Residential water consumption – Trailers, where no meter exists                    | Monthly        | \$190.00 | \$209.00 | 10% |
| 16 | Commercial water consumption – Trailers, where no meter exists                     | Monthly        | \$200.00 | \$220.00 | 10% |
| 17 | Rural water hauling fee  | Monthly        | \$16.09  | \$18.50  | 15% |

|          |
|----------|
| \$118.00 |
| \$109.67 |
|          |
| \$140.42 |
|          |
|          |
|          |
|          |

| #  | Description  | Unit of Measure    | Current Rate                                  | Proposed Rate                                 | Change % |
|----|--|--------------------|---|---|----------|
| 18 | Un-metered service   | Monthly            | Service size + 27m3 / month water consumption | Service size + 27m3 / month water consumption | 0%       |
| 19 | Reconnection Fee   | Per occurrence     |   |   |          |
|    | a) During office hours   | Per occurrence     | \$42.00                                       | \$48.30                                       | 15%      |
| 20 | b) After office hours  | Per occurrence     | \$220.00                                      | \$242.00                                      | 10%      |
|    | Construction Water   |                    |   |   |          |
|    | a) Residential Fixed rate  |                    |   |   |          |
|    | i) From date of occupancy permit for first 3 months  | Per occurrence     | \$120.00                                      | \$132.00                                      | 10%      |
|    | ii) Cumulative, Incremental cost for each additional month over 3 months   | Per occurrence     | \$120.00                                      | \$132.00                                      | 10%      |
| 21 | b) Commercial variable rate - Water volumes for construction purposes based on an estimate prior to water being supplied to the site based on expected construction activity, duration of construction, water service size / nature of construction. | Per m <sup>3</sup> | \$1.80  | \$1.98  | 10%      |
|    | Hydrant Use  |                    |   |   |          |
|    | a) Deposit for hydrant meter (refundable upon return of hydrant meter in good working order)   | Per occurrence     | \$1,100.00                                    | \$1,100.00                                    | 0%       |
|    | b) Daily Rental  | Per occurrence     | \$120.00                                      | \$120.00                                      | 0%       |
| 22 | c) Water usage   | Per m <sup>3</sup> | \$12.00                                       | \$12.00                                       | 0%       |
|    | Water service application  | Per occurrence     | \$35.00                                       | \$35.00                                       | 0%       |
| 23 | Documentation provided for “Proof of Residency”  | Per occurrence     | \$35.00                                       | \$35.00                                       | 0%       |
| 24 | Bulk water - Replacement RFID tag  | Per occurrence     |   | \$27.60                                       | 100%     |

| Average Benchmark |
|-------------------|
|                   |
| \$65.00           |
| \$164.00          |
| \$255.00          |
| \$255.00          |
| \$2.52            |
| \$1,466.67        |
| \$70.75           |
| \$1.91            |
| \$29.90           |
|                   |
|                   |

Schedule P – Wastewater

| # | Description  | Unit of Measure | Current Rate                     | Proposed Rate                    | Change % |
|---|--|-----------------|----------------------------------|----------------------------------|----------|
| 1 | Urban Service Area – Meter Size Charge + Variable Rate |                 |                                  |                                  |          |
|   | a) 16 mm and 19 mm                                     | Monthly         | \$15.02 + 0.43/m <sup>3</sup>    | \$16.52 + 0.47/m <sup>3</sup>    | 10%      |
|   | b) 25 mm, 32 mm and 38 mm                              | Monthly         | \$25.74 + 0.43/m <sup>3</sup>    | \$28.31 + 0.47/m <sup>3</sup>    | 10%      |
|   | c) 51 mm and 76 mm                                     | Monthly         | \$203.02 + 0.43/m <sup>3</sup>   | \$223.32 + 0.47/m <sup>3</sup>   | 10%      |
| 2 | d) 102 mm, 152 mm, 203 mm and 254 mm                   | Monthly         | \$1,422.26 + 0.43/m <sup>3</sup> | \$1,564.49 + 0.47/m <sup>3</sup> | 10%      |
|   | Rural Service Area – Meter Size Charge + Variable Rate |                 |                                  |                                  |          |
|   | a) 16 mm and 19 mm                                     | Monthly         | \$8.25 + 0.43/m <sup>3</sup>     | \$9.49 + 0.47/m <sup>3</sup>     | 15%      |
|   | b) 25 mm, 32 mm and 38 mm                              | Monthly         | \$14.10 + 0.43/m <sup>3</sup>    | \$16.22 + 0.47/m <sup>3</sup>    | 15%      |
|   | c) 51 mm and 76 mm                                     | Monthly         | \$208.20 + 0.43/m <sup>3</sup>   | \$223.32 + 0.47/m <sup>3</sup>   | 7%       |

| Average Benchmark  |
|--------------------|
| \$15.64 + 1.48/m3  |
| \$27.89 + 1.48/m3  |
| \$109.03 + 1.48/m3 |
| \$805.66 + 1.48/m3 |
| \$15.64 + 1.48/m3  |
| \$27.89 + 1.48/m3  |
| \$109.03 + 1.48/m3 |

|   |   |                    |   |   |     |                    |
|---|---|--------------------|---|---|-----|--------------------|
|   | d) 102 mm, 152 mm, 203 mm and 254 mm                          | Monthly            | \$1,457.10 + 0.43/m <sup>3</sup>                    | \$1,564.49 + 0.47/m <sup>3</sup>                    | 7%  | \$805.66 + 1.48/m3 |
| 3 | Un-metered service  | Monthly            | Service size +<br>27m3 / month<br>water consumption | Service size +<br>27m3 / month<br>water consumption | 0%  |                    |
| 4 | Apartment Building  | Per unit           | \$5.83 + meter size<br>charge/month                 | \$6.41 + meter size<br>charge/month                 | 10% |                    |
| 5 | Gregoire Mobile Home Park                                     | Per mobile home    | \$11.99 + meter size<br>charge/month                | \$13.19 + meter size<br>charge/month                | 10% |                    |
| 6 | Cartier Park – Un-metered                                     | Per mobile home    | \$46.67   | \$51.34   | 10% |                    |
| 7 | Variable  | Per m <sup>3</sup> | \$0.43  | \$0.47  | 10% | \$1.49             |
| 8 | Sewage Lagoon   |                    |   |   |     |                    |
|   | a) Number of axles (Per Axle)                                 | Per axle           | \$54.50   | \$54.50   | 0%  | \$33.63            |
|   | b) Replacement RFID tag                                       | Per tag            | \$24.00   | \$27.60   | 15% | \$50.00            |
|   | c) Vehicles with holding tanks not exceeding 1 m <sup>3</sup> | Per occurrence     | \$6.00  | \$6.60  | 10% |                    |

Schedule Q – Late Payment

| # | Description  | Unit of Measure | Current Rate | Proposed Rate | Change % | Average Benchmark |
|---|--|-----------------|--------------|---------------|----------|-------------------|
| 1 | Late Payment Charge - Invoices past their due date |                 |              |               |          |                   |
|   | a) For fees on Schedule D, F, G, I, M, N, O, P     | Monthly         | 1.5%         | 1.5%          | 0%       | 2.7%              |
|   | b) For fees on Schedule A, B, C, H, J, K, L        | Monthly         | 0.0%         | 0.0%          | 0%       |                   |
|   | c) For fees on Schedule E                          | Monthly         | 1.5%         | 0.0%          | -1.5%    | 0.3%              |



**Subject: Bylaw No. 20/021 - Election Bylaw**

**APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

**Recommended Motion:**

1. THAT Bylaw No. 20/021, being the Election Bylaw, be read a second time.
2. THAT Bylaw No. 20/021 be read a third and final time.

**Summary:**

All local jurisdiction elections, including municipal and school board elections, must be conducted in accordance with the *Local Authorities Election Act* ("Act"), which includes giving Council the authority to establish provisions relating to nominations, voting subdivisions, voting stations, special ballots, and the means for taking votes using an automated voting system with vote tabulators.

**Background:**

The scope of recent amendments to the Act required a complete rewrite of the Election Bylaw to ensure compliance with the legislation governing municipal elections in Alberta. The proposed bylaw updates the rules and procedures to follow in conducting any local jurisdiction election with regards to nominations, voting subdivisions and stations, automated voting, and institutional voting. The amendments included changes to the institutional and at home votes to be more inclusive. For example, institutional voting is now based on level of care, not age.

The proposed bylaw also provides for the use of special ballots. An elector who is unable to vote at an advance vote or on election day may apply for a special ballot, which allows the elector to vote by marking the appropriate forms, providing copies of authorized identification, and submitting to the Returning Officer during the specified time period. Eligible electors who would not be able to cast a ballot at a traditional voting station, would be able to apply for a special ballot as early as August in the year of a general election.

Voter identification requirements under the Act have been updated so that in addition to accepting identification authorized by the Chief Electoral Officer under the *Election Act*,

the relevant Minister may establish other forms of acceptable identification. The updates to the Act also allow an eligible elector who has produced the authorized identification to vouch for another elector to validate that person's identity and address. As a result of these amendments, this Bylaw does not propose to change the standard for identification set by provincial legislation establishing forms of authorized identification. This change from the previous Election Bylaw requires a 60-day advertisement period between first and second readings; therefore, the proposed Election Bylaw will come before Council for second reading at the November 24, 2020 meeting to allow for the legislated timelines and for residents to have ample opportunity to review the proposed Bylaw.

The Act has been updated to authorize the Returning Officer to designate more than one voting station for each voting subdivision, which has been included in the updated Bylaw, requiring the Modified Voting Bylaw to be repealed. The Municipality will continue offering rural electors with opportunities to vote outside their ward including having all ballot styles at a designated voting station in Fort McMurray.

**Rationale for Recommendation:**

Encouraging eligible electors to participate in the democratic process by exercising their right to vote is an inherent goal of every level of government. The provisions of this Bylaw will ensure the Municipality continues to avail of every opportunity to increase voting access for electors throughout the region.

**Strategic Priorities:**

Responsible Government

**Attachments:**

**1. Bylaw No. 20.021 Election Bylaw**

## BYLAW NO. 20/021

### BEING A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO ESTABLISH THE RULES TO FOLLOW IN CONDUCTING ELECTIONS IN THE MUNICIPALITY

**WHEREAS** the *Local Authorities Election Act*, R.S.A. 2000 c. L-21, as amended, provides for the conduct of elections by local authorities and permits the local authority to pass a bylaw for the conduct of such elections;

**NOW THEREFORE**, the Council of the Regional Municipality of Wood Buffalo, duly assembled, hereby enacts the following:

#### Short Title

1. This Bylaw shall be cited as the “Election Bylaw”.

#### Definitions

2. For the purpose of this Bylaw, the following definitions shall apply:
  - (a) “Act” means *Local Authorities Election Act*, R.S.A. 2000 c. L-21, as amended, or replaced from time to time;
  - (b) “automated voting system” means the vote tabulators, memory storage devices, remote accumulation systems, printers, computers and software used to count votes and generate election results electronically;
  - (c) “auxiliary ballot box” means a separate compartment in the ballot box for ballots that have been marked by electors but not counted by the vote tabulator;
  - (d) “ballot” has the meaning described in section 13 of this Bylaw;
  - (e) “Council” means the municipal council of the Municipality;
  - (f) “counting centre” means a controlled access area designated by the Returning Officer where election results are determined;
  - (g) “Municipality” means the Regional Municipality of Wood Buffalo;
  - (h) “privacy sleeve” means an open-ended envelope used to cover ballots to conceal the elector’s mark(s) without covering the initials of the election official who issued the ballot to the elector;
  - (i) “register tape” means a printed record generated by a vote tabulator which shows the votes cast for each election and the total votes cast;

- (j) “Returning Officer” means the person appointed as a returning officer pursuant to section 13 of the Act;
  - (k) “vote tabulator” means a device with a memory storage component into which marked ballots are inserted, which automatically counts the votes on the ballot for an election;
3. When a term used in this Bylaw is not defined, the term shall have the same meaning as defined or provided for in the Act.

### **Application**

4. This Bylaw applies to all elections conducted by the Municipality.

### **Joint Election with Another Elected Authority**

5. The Chief Administrative Officer is authorized to enter into agreements on behalf of the Municipality to conduct elections on behalf of other elected authorities in the Regional Municipality of Wood Buffalo, whose boundaries may or may not be contiguous with the Regional Municipality of Wood Buffalo but do have areas in common.

### **Voting Subdivisions, Voting Stations and Voting Station Hours**

6. The Returning Officer may divide the Municipality into voting subdivisions and may alter the boundaries of voting subdivisions and create additional voting subdivisions provided that any alterations shall be made in accordance with the requirements prescribed by the Act.
7. The Returning Officer shall designate the location of one voting station in each voting subdivision and may designate more than one voting station for each voting subdivision, as prescribed by the Act.
8. The Returning Officer may establish voting stations at work sites and direct that those workers who are electors who wish to vote and are required to work at the site during the hours for which the voting station is open, shall vote at that voting station, notwithstanding that those workers do not reside in the voting subdivision in which that voting station is located.
9. Votes shall be taken at voting stations between 9:00 a.m. and 8:00 p.m. on election day, except:
- (a) for institutional voting stations or work site voting stations, for which the Returning Officer shall fix the times on election day at which the votes in the institutional or work site voting stations shall be taken; and
  - (b) as allowed under the advance vote provisions of this Bylaw.

## Nominations

10. Nominations shall be accepted during the nomination period prescribed by the Act at the local jurisdiction office and any location established by the Returning Officer.
11. Candidates' nomination forms must contain the requisite number of signatures under the Act and shall be accompanied by a deposit in Canadian funds in the form of cash, certified cheque or money order as follows:
  - (a) for the office of mayor, the candidate's nomination form must be accompanied by a deposit of \$250.00; and
  - (b) for the office of councillor, the candidate's nomination form must be accompanied by a deposit of \$100.00;
12. If the Municipality is conducting an election for another local authority, the nomination forms of candidates in that local authority must meet the requirements set by that local authority.

## Death of a Candidate

13. If a candidate for any position dies after nomination day but before the opening of the voting stations on election day:
  - (a) the election for that position shall be discontinued; and
  - (b) a new election for that office shall be held as soon as practicable.

## Ballots

14. Ballots for all elections shall be in the general form prescribed in Schedule "A", unless otherwise prescribed by the Returning Officer.
15. Ballots containing different elections occurring within the same voting subdivisions may be differentiated by colour or any other means as directed by the Returning Officer.

## Special Ballots

16. An elector who meets the requirements prescribed by the Act may in writing, by telephone, fax, in person, email or by secure website established by the Municipality, apply for a special ballot in the manner prescribed by the Act:
  - (a) between August 1 in the year of a general election and 12:00 noon on the Friday before a general election; or
  - (b) as determined by resolution of Council for a vote on a question or bylaw that does not coincide with an election.

17. In order to be counted in an election, a special ballot must be marked and submitted to the Municipality in the manner prescribed by the Act:
  - (a) by 4:00 p.m. on election day for a general election; or
  - (b) as determined by resolution of Council for a vote on a question or bylaw that does not coincide with an election.
18. The Returning Officer shall ensure that special ballots are issued, administered, and counted in accordance with the requirements prescribed by the Act and this Bylaw.
19. The special ballot box will be unsealed at the counting centre after 7:30 p.m. on election day, and the sealed special ballots will, in the presence of two deputies and the candidates, scrutineers or agents present, be unsealed and inserted into the vote tabulator designated for special ballots.
20. If the vote tabulator rejects a special ballot and it is possible to ascertain the votes on the special ballot, the deputies in the counting centre will follow the same procedure as identified in this Bylaw for replacing ballots that are rejected by a vote tabulator.

### **Use of Automated Voting System**

21. The Returning Officer is authorized to conduct an election or any portion of an election in the Municipality using an automated voting system.
22. If an automated voting system is used in an election, the Returning Officer shall:
  - (a) take whatever reasonable safeguards may be necessary to secure the automated voting system from unauthorized access, entry, use or tampering; and
  - (b) ensure the equipment is not part of or connected to an electronic network, except that the equipment be securely connected to a network after the close of the voting stations for the purpose of transmitting information to the Municipality.

### **Voting Procedures**

23. The voting procedures outlined in this Bylaw must be followed for elections employing an automated voting system, except for the special ballot process, unless otherwise stated.
24. Despite the voting procedures for automated voting systems set out in this Bylaw, the Returning Officer may choose to conduct an election or any portion thereof



using a paper ballot system, in which case the procedures for such elections prescribed by the Act shall be followed.

25. Prior to issuing a ballot, a deputy shall ensure that:
  - (a) the elector is in the correct voting station;
  - (b) the elector produces identification as required by the Act;
  - (c) if the elector is unable to produce identification as required by the Act, the elector is vouched for eligibility by an elector;
  - (d) the elector makes the statements prescribed by the Act;
  - (e) the elector register is completed;
  - (f) if the Municipality is conducting an election for a school district, the elector is provided with a ballot for the elector's appropriate school district; and
  - (g) the ballot issued to the elector is initialed by the deputy.
26. Upon receiving a ballot with the privacy sleeve, the elector shall enter the voting compartment alone to mark the ballot, or with an assistant as permitted by the Act.
27. After has finished marking the ballot, the elector shall place the marked ballot in the privacy sleeve provided with the ballot and proceed to the ballot box.
28. The deputy at the ballot box shall ensure:
  - (a) that the ballot was initialed by a deputy;
  - (b) the ballot is inserted into the vote tabulator directly from the privacy sleeve, without revealing the elector's choices on the ballot.
29. If an elector makes an error in marking a ballot, the elector will return the original ballot to the deputy who issued the ballot.
30. If an elector requests another ballot, the deputy must issue a new ballot to the elector and mark the original ballot "spoiled".
31. If an elector returns the ballot and states that the elector is declining to vote, the elector is not entitled to another ballot for that office and the deputy must deposit the declined ballot into the vote tabulator.
32. If a ballot is rejected by the vote tabulator, the deputy at the ballot box shall advise the elector to obtain another ballot from the deputy who issued the ballot, and:
  - (a) if the elector requests a replacement ballot, the deputy shall issue a new ballot to the elector and mark the original ballot "spoiled"; or

- (b) if the elector declines to obtain a replacement ballot, the deputy shall mark the original ballot “rejected”.
- 33. Spoiled and rejected ballots shall be retained separately from each other and from all other ballots and shall not be counted in the election results.
- 34. After the ballot has been successfully inserted in the vote tabulator, the elector shall immediately leave the voting station.
- 35. If the vote tabulator fails to work or stops working, electors shall insert their marked ballots into the auxiliary ballot box.
- 36. The auxiliary ballot box shall remain closed until the voting station closes, at which time the presiding deputy in the presence of at least one other deputy and any candidates, scrutineers or official agents present, shall open the auxiliary ballot box and insert the ballots from the auxiliary ballot box into the vote tabulator.
- 37. If the vote tabulator rejects a ballot, and it is possible to ascertain the votes on the ballot, a deputy shall:
  - (a) prepare a duplicate ballot to reflect the intent of the elector, and mark it “Duplicate”;
  - (b) mark the original ballot “spoiled”;
  - (c) mark a serial number on both the duplicate ballot and the original ballot; and
  - (d) insert the duplicate ballot in the vote tabulator.
- 38. If the vote tabulator or the automated voting system fails, the Returning Officer shall:
  - (a) direct that ballots from any or all voting stations be counted manually at the voting station;
  - (b) direct that the ballot boxes be delivered to the counting centre and the ballots be counted using vote tabulators at the counting centre in the same manner as prescribed for counting ballots from the auxiliary ballot box; and
  - (c) give such other directions as may be required for the proper conduct of the election.

### **Elector Assistance at the Voting Station**

- 39. An elector who is unable to vote in the usual manner can request assistance from a deputy in marking the ballot.

40. Upon the elector making the statement prescribed by the Act, the deputy shall assist that elector in marking the ballot and shall immediately deposit the ballot in the vote tabulator.
41. An elector who is unable to vote in the usual manner can choose to be assisted by a friend or relative, who is at least 18 years of age and has accompanied the voter to the voting station.
42. Upon the elector and the friend or relative assisting the elector making the prescribed statements, the deputy shall permit the friend or relative to accompany the elector into the voting compartment to assist the elector in marking the ballot. The elector or the friend or relative shall immediately deposit the ballot in the vote tabulator.
43. The Returning Officer is authorized to:
  - (a) provide electronic ballot marking devices for blind and visually impaired electors during the advance vote; and
  - (b) ensure that advertisements for advance voting stations contain statements that the electronic ballot marking devices will be available only at designated advance voting stations and will not be available on election day.

### **Elector Assistance at Home**

44. An elector who is unable to attend a voting station or an advance voting station because of physical disability, may, before the date established by the Returning Officer, request the Returning Officer have two deputies attend at the elector's residence to take the elector's vote between the hours of 9:00 a.m. and 6:00 p.m. on election day.

### **Institutional Vote**

45. Institutional voting stations shall be established for any election conducted under this Bylaw at treatment centres and supportive living facilities designated by the Returning Officer and at any other facility designated by the Returning Officer, who is authorized to set the times on election day when the institutional voting will be held.

### **Advance Vote**

46. There shall be an advance vote for each election conducted under this Bylaw.
47. The Returning Officer shall determine the number, locations, days and hours when the advance votes will be held and shall ensure each advance vote is conducted in accordance with the requirements prescribed by the Act.

48. If vote tabulators are used for the advance vote, upon completion of each day of the advance vote, the presiding deputy shall ensure that:
- (a) no additional ballots are inserted in the vote tabulator between the completion of that day's advance vote and the beginning of the next scheduled advance vote day for that election;
  - (b) no register tapes for the advance vote are generated; and
  - (c) the vote tabulators, complete with the memory storage units, are delivered to the counting centre, or other location(s) specified by the Returning Officer.

### Counting Centre

49. The Returning Officer shall designate a single location as a counting centre and notify all candidates, official agents and scrutineers of the location of the counting centre.

### Counting of Votes

50. After a voting station closes, except as modified for special ballots, elector assistance at home, institutional and advance voting stations, the presiding deputy shall ensure that the following functions are performed in the presence of at least two deputies and the candidates, official agents or scrutineers, if any, and provided that a deputy shall not permit more than the candidate or the candidate's official agent or scrutineer, or more than one official agent or scrutineer of either side of a vote on any bylaw or question to be present at the same time in a voting station during the counting of the votes:
- (a) ballots from the auxiliary ballot box are inserted in the vote tabulator for counting in the manner prescribed in this Bylaw;
  - (b) after the votes from the auxiliary ballot box are counted, the vote tabulator is secured so that no more ballots can be inserted;
  - (c) produce as many copies of the register tape from the vote tabulator as directed by the Returning Officer;
  - (d) register tapes are certified by at least two deputies;
  - (e) election results are transmitted to the Returning Officer in the manner prescribed by the Returning Officer;
  - (f) unused ballots are counted;
  - (g) ballots marked spoiled or rejected are counted and placed in separate, sealed packages;

- (h) the prescribed ballot account is completed with one copy of the certified register tape attached to it;
  - (i) the prescribed form to certify the number of persons who registered to vote at the voting station is completed;
  - (j) all election documents from the voting station, except for the ballot account, certified register tapes, and elector registers with objections noted on them, are sealed in the ballot box(es) for delivery to the counting centre;
  - (k) the ballot box(es) is closed and sealed so that it cannot be opened without breaking the seal, and the outside is marked with the voting station name or number and initialed by at least two deputies.
51. At the close of institutional, elector assistance at home, and the advance voting stations, the presiding deputy shall ensure that the vote tabulator if used, the ballot box(es) and all election materials from the voting station are securely transported to the counting centre.
52. At 7:30 p.m. on election day, the vote tabulators containing the counts from special ballots, institutional ballots, elector assistance at home ballots, and the advance vote ballots shall be opened in the presence of at least two deputies, and any candidates, scrutineers or official agents present, and the register tapes from the vote tabulators be generated, but the results from those vote tabulators must not be disclosed earlier than 8:00 p.m. on election day.
53. If a vote tabulator is not used, the Returning Officer shall ensure that the same procedures are followed for counting the ballots from the special ballot, institutional, elector assistance at home and advance votes as identified in this Bylaw for counting ballots from the auxiliary ballot box.
54. The Returning Officer shall ensure that the same post-vote procedures identified in this Bylaw for regular voting stations are followed for counting and recording the special ballot, institutional, elector assistance at home and advance votes at the counting centre except for the auxiliary ballot count and delivery requirements.

### **Recount Procedure**

55. If the Returning Officer directs a recount in accordance with the Act, the following procedure shall be followed:
- (a) vote tabulators must be placed at the counting centre;
  - (b) in the presence of the Returning Officer, at least two deputies, and any candidates, scrutineers or official agents present, the vote tabulators shall be cleared and the opening register tape showing a zero-count produced;

- (c) the seal on the ballot box(es) for the election and voting stations being recounted shall be broken, the ballots cast removed from the ballot box(es) and inserted into the vote tabulators for counting in the same manner prescribed in this Bylaw.

56. After the recount, the Returning Officer shall correct the ballot account if necessary and declare the result in accordance with the provisions of the Act.

### General

57. Modified Voting Bylaw No. 98/072 and Election Bylaw No. 13/010 and all amendments are hereby repealed.
58. This Bylaw comes into force when it is passed.

READ a first time this 8<sup>th</sup> day of September, 2020

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2020

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2020

SIGNED and PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer

## Schedule "A" Form for a Ballot

DRO's Initials

# Regional Municipality of Wood Buffalo

## ELECTION – Month XX, 20XX

**To Vote:**

Completely fill in the oval  beside the name(s) of the candidate(s) of your choice.

| <b>MAYOR</b><br><b>Regional Municipality of Wood Buffalo</b><br>This ballot shall not be marked for more than one (1) candidate. | <b>COUNCILLOR WARD X</b><br><b>Regional Municipality of Wood Buffalo</b><br>This ballot shall not be marked for more than six (6) candidates. | <b>SCHOOL TRUSTEE</b><br><b>School District or Division</b><br>This ballot shall not be marked for more than five (5) candidates. |
|--|---|---|
| Candidate <input type="radio"/>  | Candidate <input type="radio"/>   | Candidate <input type="radio"/>   |
| Candidate <input type="radio"/>  | Candidate <input type="radio"/>   | Candidate <input type="radio"/>   |
| Candidate <input type="radio"/>  | Candidate <input type="radio"/>   | Candidate <input type="radio"/>   |
| Candidate <input type="radio"/>  | Candidate <input type="radio"/>   | Candidate <input type="radio"/>   |
| Candidate <input type="radio"/>  | Candidate <input type="radio"/>   | Candidate <input type="radio"/>   |
| Candidate <input type="radio"/>  | Candidate <input type="radio"/>   | Candidate <input type="radio"/>   |
|  | Candidate <input type="radio"/>   | Candidate <input type="radio"/>   |
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|  | Candidate <input type="radio"/>   |   |
|  | Candidate <input type="radio"/>   |   |
|  | Candidate <input type="radio"/>   |   |

Attachment: 1. Bylaw No. 20.021 Election Bylaw (Bylaw No. 20/021 - Election Bylaw)



**Subject: Bylaw No. 20/028 - Chief Administrative Officer Bylaw No. 17/021 Amendment**

**APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

**Recommended Motion:**

1. THAT Bylaw No. 20/028, being an amendment to the Chief Administrative Officer Bylaw No. 17/021, be read a first time.
2. THAT Bylaw No. 20/028 be read a second time.
3. THAT Bylaw No. 20/028 be considered for third reading.
4. THAT Bylaw No. 20/028 be read a third and final time.

**Summary and Background:**

The *Municipal Government Act* (MGA) allows Council to delegate Council functions of an administrative nature to the Chief Administrative Officer (CAO). Recent amendments to the *Local Authorities Election Act* (Act) require the appointment of a substitute returning officer in addition to the appointment of a returning officer if that person is not the CAO.

The proposed amendment to the Chief Administrative Officer Bylaw No. 17/021 would delegate the duty to appoint the returning officer and substitute returning officer to conduct elections under the Act. The substitute returning officer would exercise all duties, functions and powers of the returning officer for the purposes of conducting elections under the Act, in the event that the returning officer is unable to fulfill those duties due to illness, absence or other incapacity.

This Bylaw is being recommended for all three readings in order to facilitate planning for the 2021 General Election.



**Rationale for Recommendation:**

As the duty to appoint the returning officer and substitute returning officer is administrative in nature, the CAO, as the administrative head of the Municipality should be empowered to exercise the administrative duty to appoint the appropriate municipal employees as returning officer and substitute returning officer.

**Strategic Priorities:**

Responsible Government

**Attachments:**

**1. Bylaw 20.028 Chief Administrative Officer Bylaw No. 17/021 Amendment**

## BYLAW NO. 20/028

### A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND BYLAW NO. 17/021, THE CHIEF ADMINISTRATIVE OFFICER BYLAW.

**WHEREAS** section 191(1) of the *Municipal Government Act*, RSA 2000, c. M- 26, as amended, empowers the Council of the Municipality of Wood Buffalo to amend its bylaws;

**AND WHEREAS** section 207(d) of the *Municipal Government Act* provides that a council may assign additional duties, functions and powers, within municipal jurisdiction, to a chief administrative officer;

**AND WHEREAS** section 202(1) of the *Municipal Government Act* further provides that where an enactment or bylaw requires or authorizes a municipality to do something but does not specify who in the municipality may do it, or when a municipality wishes to exercise its natural person powers, then the thing may be done or the natural person powers may be exercised by the chief administrative officer unless the council specifies otherwise;

**AND WHEREAS** section 2(1) of the *Local Authorities Election Act*, RSA 2000, c. L-21, as amended, provides for the conduct of elections by local authorities;

**NOW THEREFORE** the Council of the Regional Municipality of Wood Buffalo, duly assembled, enacts the following:

1. The Chief Administrative Officer Bylaw No. 17/021, is amended by adding the following section, after section 9:
  - 9.1 Council's duty to appoint a returning officer and a substitute returning officer for the purposes of conducting elections under section 13 of the *Local Authorities Election Act*, RSA 2000, c. L-21, as amended, is delegated to the Chief Administrative Officer.
2. This Bylaw comes into force the date it is passed.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Read a third time and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Signed and Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer



**Subject: Bylaw No. 20/007 - Repealing Bylaw 19/007 Regional Municipality of Wood Buffalo (2022) Arctic Winter Games Bylaw**

**APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

**Recommended Motion:**

1. THAT Bylaw No. 20/007, being a bylaw to repeal Bylaw No. 19/007 Regional Municipality of Wood Buffalo (2022) Arctic Winter Games Bylaw, be read a first time.
2. THAT Bylaw No. 20/007, be read a second time.
3. THAT Bylaw No. 20/007, be considered for third reading.
4. THAT Bylaw No. 20/007, be read a third and final time.

**Summary:**

The Wood Buffalo Arctic Winter Games Host Society ("Host Society") was incorporated pursuant to the Hosting Agreement with the Arctic Winter Games International Committee. There are discrepancies between incorporating bylaws of the Host Society ("Society Bylaws") and Bylaw 19/007 and the Hosting Agreement. The Municipality cannot alter the Society Bylaws with a municipal bylaw, but it can do so through its status as the sole "member" of the Host Society. Administration is in the process of implementing amendments to the Society Bylaws that will harmonize them with both the provisions of Bylaw 19/007 and the Hosting Agreement. These amendments make Bylaw No. 19/007 redundant and potentially confusing, and so it should be repealed.

**Background:**

On February 6, 2019, the Municipality completed a successfully bid for becoming the host of the 2022 Arctic Winter Games ("Games"). As part of this becoming the host the Municipality entered into a "Hosting Agreement" with the Arctic Winter Games International Committee. This Hosting Agreement the Municipality was required to create a "Host Society" which would handle much of the preparation and administration for the Games. Pursuant to this requirement the Municipality enacted Bylaw No. 19/007 ordering the incorporation of the Wood Buffalo Arctic Winter Games Host Society. This

bylaw set several requirements regarding the internal structuring of the Host Society. The Host Society was successfully incorporated on January 8, 2020 pursuant to the Societies Act. This made the Host Society a separate legal entity from the Municipality, functionally equivalent to any other private corporation for the purposes of a Municipal bylaw. In other words, a Municipal bylaw cannot directly dictate the Host Society's structure or actions anymore than it could directly control the constitution of any other private business.

This becomes relevant because there are some discrepancies between the Host Society's constituting bylaws ("Society Bylaws") and the requirements set out in Bylaw No. 19/007. These differences are relatively minor and are unlikely to cause the Host Society to materially operate in a manner divergent or opposed to the Municipality's objectives. However, the discrepancies could lead to confusion should an external stakeholder closely examine both Bylaw No. 19/007 and the Society Bylaws. Additionally, it has come to Administration's attention that the Society Bylaws may not meet all the requirements imposed by the Hosting Agreement. Again, these discrepancies between the Hosting Agreement and the Society Bylaws are not likely to cause a material breach of the Hosting Agreement, but they should be rectified to ensure smooth relations between the Municipality and the Arctic Winter Games International Committee. For a summary of the discrepancies present in the Society Bylaws, see Attachment 2.

### **Rationale for Recommendation:**

As the sole "member" (equivalent to shareholder in a corporation) of the Host Society, Administration can amend the Society Bylaws unilaterally by a "special resolution". Administration has prepared such a special resolution that will harmonize the Society Bylaw with the provisions of Bylaw No. 19/007 and the Hosting Agreement, and plans to enact this special resolution at the next meeting of the Host Society. Since Bylaw No. 19/007 will be largely redundant with the implementation of the special resolution, it would be in the interest of clarity and efficiency that it be repealed.

### **Strategic Priorities:**

Regional Economic Development

### **Attachments:**

- 1. Bylaw No 20.007 - Repealing Arctic Winter Games Bylaw No. 19.007**
- 2. Explanation of the Amendments to the Society Bylaw**

**BYLAW NO. 20/007****A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO REPEAL BYLAW NO. 19/007, BEING THE REGIONAL MUNICIPALITY OF WOOD BUFFALO (2022) ARCTIC WINTER GAMES BYLAW**

**WHEREAS** Bylaw No. 19/007, the Regional Municipality of Wood Buffalo (2022) Arctic Winter Games Bylaw, was enacted to create the Wood Buffalo Arctic Winter Games Host Society;

**AND WHEREAS** the Wood Buffalo Arctic Winter Games Host Society has been duly incorporated pursuant to the *Societies Act*, RSA c S-14;

**NOW THEREFORE**, the Council for the Regional Municipality of Wood Buffalo, duly assembled, hereby enacts as follows:

1. Bylaw No. 19/007 and any amendments thereto is repealed.
2. This Bylaw comes into effect when it is passed.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

SIGNED and PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer

## ATTACHMENT 2 - EXPLANATION OF AMENDMENTS TO THE SOCIETY BYLAW

The following is a broad description of the amendments to be made to the Society Bylaws, and the rationale behind those amendments. ~~Struck through text~~ indicates text that is to be removed, and **highlighted text** indicates text that is to be added.

### (1)The number of Directors

#### Text

- 3.2. The Board of Directors will consist of no less than 9 and no more than ~~20~~ **21** Directors consisting of the following:

...

- 3.7. In connection with the appointment of Directors under Section 3.2(3):

...

- (2) The CAO shall accept applications from individuals resident within the Regional Municipality of Wood Buffalo to fill the remaining Directors' roles under Sections 5.1(3)-(12), **and optionally 5.1(13) at the CAO's discretion**, and applications shall be reviewed by Council in collaboration with both Co-Chairs; and

#### Rationale

Both Bylaw No. 19/007 and the original Society Bylaws state that there should only be 9-20 Directors,<sup>1</sup> among whom 12 Officers would be appointed. They are otherwise entirely consistent except that the Society Bylaws includes 2 "Director at Large" Officer positions where Bylaw No. 19/007 includes only one. This additional Officer, if filled, would bring the actual number of potential Directors to 21.

As two Directors at Large were appointed for the first month of the Host Society's operations, but have since been reduced to one (the other being hired as the Host Society's General Manager), the amending text allows but does not require for there to be two Directors at Large.

### (2)Directors shall not bring the Municipality or the Games into Disrepute

#### Text

- 3.6. No Director shall behave in any way that could bring the Municipality or the Arctic Winter Games into disrepute.**

<sup>1</sup> 8 of these potential Directors are "ex-officio non-voting" Directors, meaning they have no ability to directly vote on the Host Society's actions and are effectively just entitled to sit in on the Board Meetings.

## Rationale

A new provision is added between what are currently sections 3.5 and 3.6 of the Society Bylaw to reflect the Director's obligation to take no actions that would bring either the Municipality or the Arctic Winter Games into disrepute for the duration of their Directorship. This reflects the Bylaw No. 19/007 schedule A, section 1(c).

### (3)Renaming the "Co-Chair" Officers to "CEO" and "Deputy CEO"

#### Text

1.1. In these bylaws, unless the context otherwise requires, the following definitions apply:

...

(10) "Co-Chair" shall mean either the Chief Executive Officer or the Deputy Chief Executive Officer of the Society;

...

5.1. Council (or a Council Committee duly authorized by Council) shall appoint a Director to each of the following Officer positions:

(1) ~~Co-Chair~~ Chief Executive Officer;

(2) ~~Co-Chair~~ Deputy Chief Executive Officer;

#### Rationale

The addition of a description of "Co-Chairs" and the change to the official names of the Co-Chairs to "Chief Executive Officer" and "Deputy Chief Executive Officer" are meant to align the Society Bylaws with a requirement set out in the Hosting Agreement. Specifically, section 3 of the Host Agreement requires the existence of a "CEO" who, along with the General Manager, will be primarily responsible for communicating with the Committee's ex-officio Directors.

The only functional change stemming from the change to the official names of the Co-Chairs is to assign the Chief Executive Officer the duty of liaising with the Committee's ex-officio Directors, and to grant the Chief Executive Officer a more privileged position for the Opening and Closing ceremonies. Otherwise, the amendment is a change in name only.

### (4)Allowing the Municipality to call Board Meetings

#### Text

8.3. The Co-Chairs ~~or the members~~ may convene a Board Meeting whenever the Co-Chairs think fit by providing proper notice to the Directors and the Ex-officio Non-Voting Directors.



### **Rationale**

Section 8.3 is amended to allow the member (i.e. the Municipality) to convene a Board Meeting, as set out in Bylaw No. 19/007 schedule A, section 2.

### **(5)Granting the “Treasurer” and “Secretary” signing authority**

#### **Text**

- 15.2 Both Co-Chairs, or at least one Co-Chair and either the General Manager or the Director of Administration, shall be required to execute all legal documents and cheques on behalf of the Society.

#### **Rationale**

15.2 is amended to reflect that the “Director of Administration” (effectively an amalgamation of the “Secretary” and “Treasurer” roles contemplated in Bylaw 19/007) should have signing authority, as contemplated by the Municipal Bylaw schedule A, section 6.



## COUNCIL REPORT

Meeting Date: November 24, 2020

### **Subject: Q3 2020 Financial Performance Report**

#### **APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

#### **Recommended Motion:**

THAT the Third Quarter 2020 Financial Performance Update be accepted as information.

#### **Summary:**

The third quarter financial results are showing an annual projected surplus of \$24.9 million which is the result of an increase in operating revenue of \$30.4 million and an increase in operating expenses of \$5.5 million.

#### **Background:**

The Quarterly Financial Report provides a more comprehensive quarterly financial update that includes municipal operating revenues and expenses with comparatives to budget and projections, capital project spending and information regarding investment, as well as information regarding grants that the Municipality has applied for and or received during the quarter.

Operating revenues to September 30, 2020 are \$465.4 million. On an annual basis, the revenue projection is \$611.6 million which reflects an increase of \$30.4 million to the annual revenues. An increase in Government Transfers, Sales and User Charges, Penalties and costs on taxes, and a higher return on investments are the main reasons for the projected increase in revenues.

Operating expenses to September 30, 2020 are \$307.2 million. On an annual basis, the expense projection is \$419.8 million which reflects a projection increase of \$5.5 million. There have been decreases in some of the operating expenses such as lower fuel prices, less road materials due to a milder winter and a decrease of community events due to COVID-19. These decreases are offset by a higher allowance being put in place for property tax accounts, as well a \$2.7 million unbudgeted grant to a local organization.

The approved 2020 Capital Budget is \$154.1 million; by the third quarter, the capital

budget was amended to \$156.8 million, an increase of \$2.7 million. As of September 30, 2020, \$86.2 million has been spent on the continued delivery of capital projects. Three projects Rural Water/Sewer Servicing, Infrastructure Rehabilitation and the Snow Disposal Site construction make up 42% of this spend.

The cash position at the end of September is \$1.3 billion. This amount is comprised of \$455.5 million in the bank and \$852.5 million in investments. Of this amount, \$723.6 million is committed to budgeted services/programs, capital projects and funds for financial stability. The uncommitted balance equals \$164.1 million.

As of September 30, 2020, there is no drawn debt owing and no committed undrawn debt.

The Municipality received approval for \$54.3 million in capital grants and \$18.1 million in operating grants in 2020. Included in this amount is \$13.3 million for the Municipal Stimulus Program (MSP) and \$13.3 million for the Municipal Operating Support Transfer (MOST). Continuous research into grant opportunities is ongoing.

The Municipality has spent \$261.6 million in recoverable wildfire costs since May 2016. To date, the Province has advanced \$209.3 million for reimbursable expenses; Red Cross has advanced \$9.0 million; FireSmart has advanced \$7.0 million and our insurance provider has paid \$29.6 million.

The Municipality has spent \$22.3 million in recoverable Flooding costs during the quarter. To date, the Province has advanced \$20.0 million for reimbursable expenses and our insurance provider has advanced \$0.5 million.

In addition, the Municipality has spent approximately \$1.8 million on COVID-19 related expenses.

In summary the Municipality continues to look for cost efficiencies while providing the services and programs to the residents.

### **Strategic Priorities:**

Responsible Government

### **Attachments:**

**Q3 2020 Financial Performance Report**



# Regional Municipality of Wood Buffalo Quarterly Financial Report

For the quarter ended September 30, 2020



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# MUNICIPAL OPERATING REVENUES AND EXPENSES

## Municipal Operating Revenues and Expenses

For the Period Ending September 30, 2020

|  | September<br>Actual YTD | September<br>Budget<br>YTD | Budget YTD<br>Variance<br>Increase<br>(Decrease) | Annual<br>Budget | Annual<br>Projections | Annual<br>Budget<br>Variance<br>Increase<br>(Decrease) |
|--|-------------------------|----------------------------|--|------------------|-----------------------|--|
| <b>Revenues:</b>                           |                         |                            |  |                  |                       |  |
| Net taxes available for municipal purposes | \$ 367,952,668          | \$ 369,716,350             | \$ (1,763,682)                                   | \$ 492,955,800   | \$ 493,109,539        | \$ 153,739   |
| Government transfers                       | 11,859,084              | 11,137,023                 | 722,061  | 15,603,760       | 16,967,760            | 1,364,000  |
| Sales and user charges                     | 31,226,014              | 26,524,938                 | 4,701,076  | 34,202,685       | 40,606,355            | 6,403,670  |
| Sales to other governments                 | 2,035,762               | 2,109,205                  | (73,443)   | 2,703,400        | 2,703,400             | -  |
| Penalties and costs on taxes               | 2,393,365               | 1,571,500                  | 821,865  | 2,269,000        | 2,941,000             | 672,000  |
| Licenses and permits                       | 1,230,900               | 856,400                    | 374,500  | 943,000          | 1,357,000             | 414,000  |
| Fines                                      | 957,512                 | 1,080,000                  | (122,488)  | 1,323,000        | 1,323,000             | -  |
| Franchise and concession contracts         | 6,143,407               | 6,165,000                  | (21,593)   | 8,175,000        | 8,175,000             | -  |
| Return on investments                      | 40,028,245              | 15,681,600                 | 24,346,645                                       | 21,510,000       | 42,510,000            | 21,000,000   |
| Rentals                                    | 1,200,908               | 895,950                    | 304,958  | 1,152,500        | 1,503,000             | 350,500  |
| Other                                      | 333,521                 | 292,900                    | 40,621   | 382,200          | 403,600               | 21,400   |
|  | 465,361,386             | 436,030,866                | 29,330,520                                       | 581,220,345      | 611,599,654           | 30,379,309   |
| <b>Expenses:</b>                           |                         |                            |  |                  |                       |  |
| Salaries, wages and benefits               | 166,096,790             | 167,678,174                | (1,581,384)                                      | 222,195,412      | 222,363,811           | 168,399  |
| Contracted and general services            | 38,584,386              | 52,133,506                 | (13,549,120)                                     | 69,746,860       | 69,754,133            | 7,273  |
| Purchases from other governments           | 18,113,598              | 18,439,884                 | (326,286)  | 24,587,720       | 24,237,720            | (350,000)  |
| Materials, goods, supplies and utilities   | 22,088,702              | 26,954,222                 | (4,865,520)                                      | 35,621,254       | 34,241,974            | (1,379,280)  |
| Provision for allowances                   | 4,623,698               | 359,000                    | 4,264,698  | 1,226,000        | 4,802,000             | 3,576,000  |
| Transfers to local boards and agencies     | 438,478                 | 385,110                    | 53,368   | 513,480          | 566,850               | 53,370   |
| Transfers to individuals and organizations | 56,928,753              | 54,266,655                 | 2,662,098  | 60,247,599       | 63,692,599            | 3,445,000  |
| Bank charges and short-term interest       | 142,915                 | 162,395                    | (19,480)   | 215,120          | 149,320               | (65,800)   |
| Other                                      | 152,200                 | 12,740                     | 139,460  | 16,900           | 16,900                | -  |
|  | 307,169,520             | 320,391,686                | (13,222,166)                                     | 414,370,345      | 419,825,307           | 5,454,962  |
| <b>Reserves:</b>                           |                         |                            |  |                  |                       |  |
| Transfers to reserves/operations           | 125,348,300             | 125,303,845                | 44,455   | 166,850,000      | 166,850,000           | -  |
|  | 125,348,300             | 125,303,845                | 44,455   | 166,850,000      | 166,850,000           | -  |
| <b>Operating surplus (deficit)</b>         | <b>\$ 32,843,566</b>    | <b>\$ (9,664,665)</b>      | <b>\$ 42,508,231</b>                             | <b>\$ -</b>      | <b>\$ 24,924,347</b>  | <b>\$ 24,924,347</b>                                   |

Attachment: Q3 2020 Financial Performance Report (Q3 2020 Financial Performance Report)

## Municipal Operating Revenues and Expenses (continued)

As of September 30, 2020, the Municipality is projecting an annual surplus of \$24.9 million. The annual projected surplus consists of an operating revenue increase of \$30.4 million and an operating expense increase of \$5.5 million.

### Operating Revenues

Year to date operating revenues to September 30, 2020 are \$465.4 million. The annual revenue projection is \$611.6 million which reflects a projected increase of \$30.4 million. This projection increase is shown primarily in:

- Government Transfers increased by \$1.4 million; this increase includes \$0.6 million to support the homeless community and \$0.7 million to support vulnerable populations during the Covid-19 pandemic. Note: The \$0.7 million to support vulnerable populations is offset by an increase in expenses of the same amount (see increase in Transfers to Individuals and Organizations).
- Sales and User Charges increased by \$6.4 million; this increase is mainly due to lifting of the Boil Water Advisory earlier than budgeted and higher than anticipated activity during the COVID-19 pandemic.
- Penalties and costs on taxes increased by \$0.7 million based on penalties charged in the first quarter on outstanding prior year property tax accounts.
- Return on Investments increased by \$21.0 million due to increased yields and continued strategic investment administration.

### Operating Expenses

Year to date operating expenses to September 30, 2020 are \$307.2 million. On an annual basis the expense projection is \$419.8 million which reflects a projection increase of \$5.5 million. This projection increase is shown primarily in:

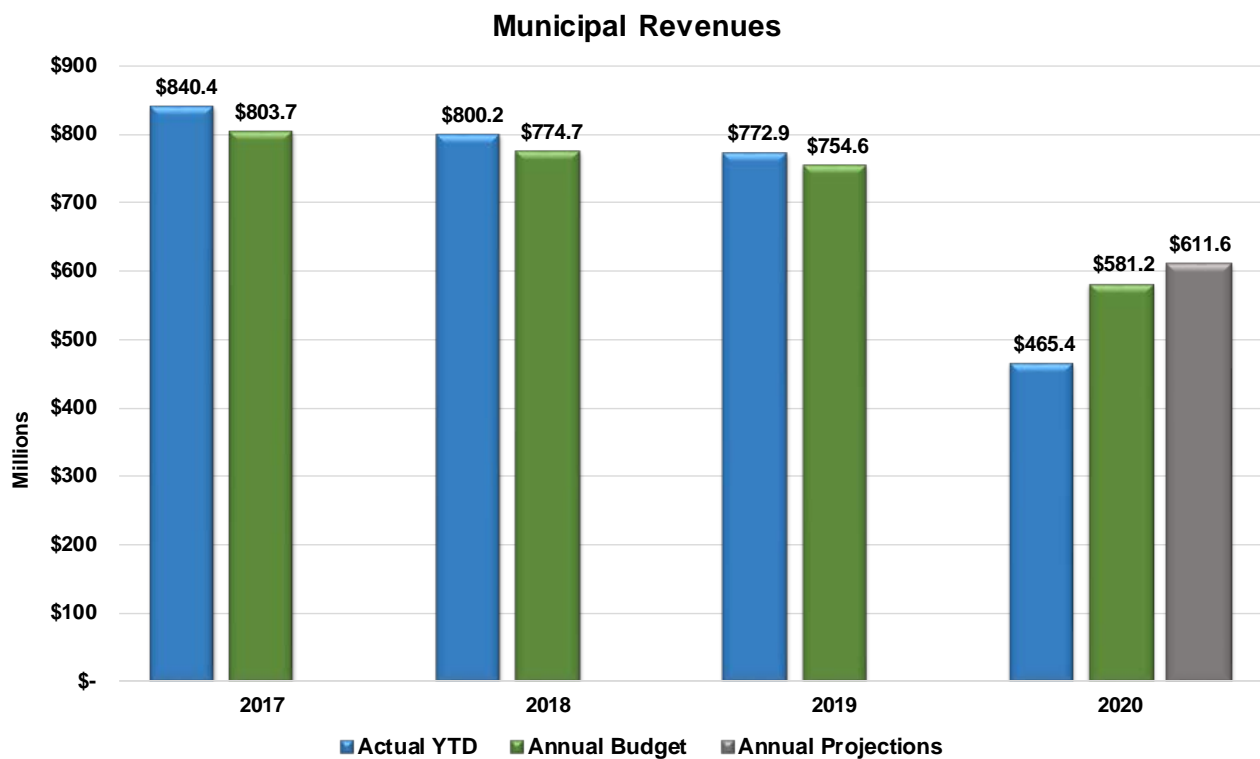
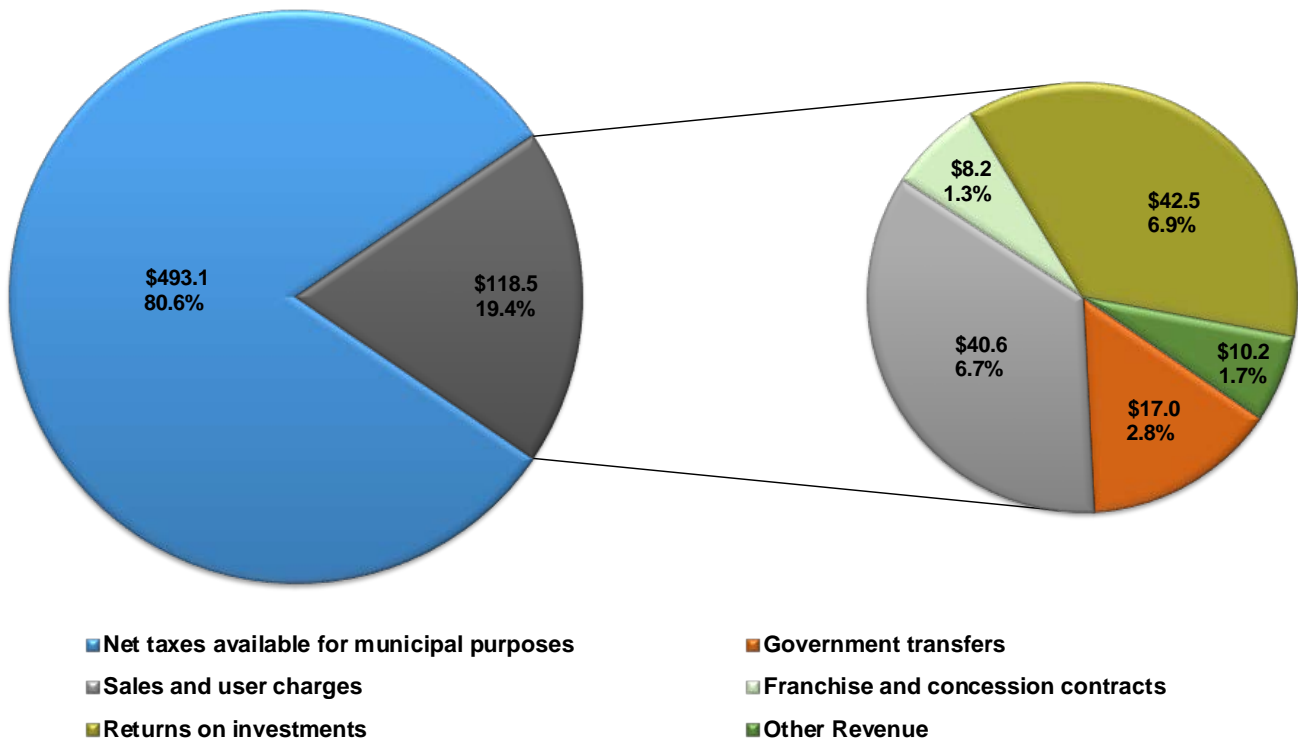
- Materials, Goods, Supplies and Utilities decreased by \$1.4 million; this decrease includes \$0.9 million from lower fuel prices, \$0.4 million from less road materials as a result of a milder winter and \$0.3 million decrease from changes to community events due to the COVID-19 pandemic.
- Provision for Allowances increased by \$3.6 million as a result of a lower budget for prior year property tax accounts.
- Transfers to Individuals and Organizations increased by \$3.4 million; this increase includes \$2.7 million from an unbudgeted grant to a local organization and \$0.7 million to support vulnerable populations (see note above regarding Government Transfers Revenue).



## Municipal Operating Revenues and Expenses (continued)

### Operating Revenues

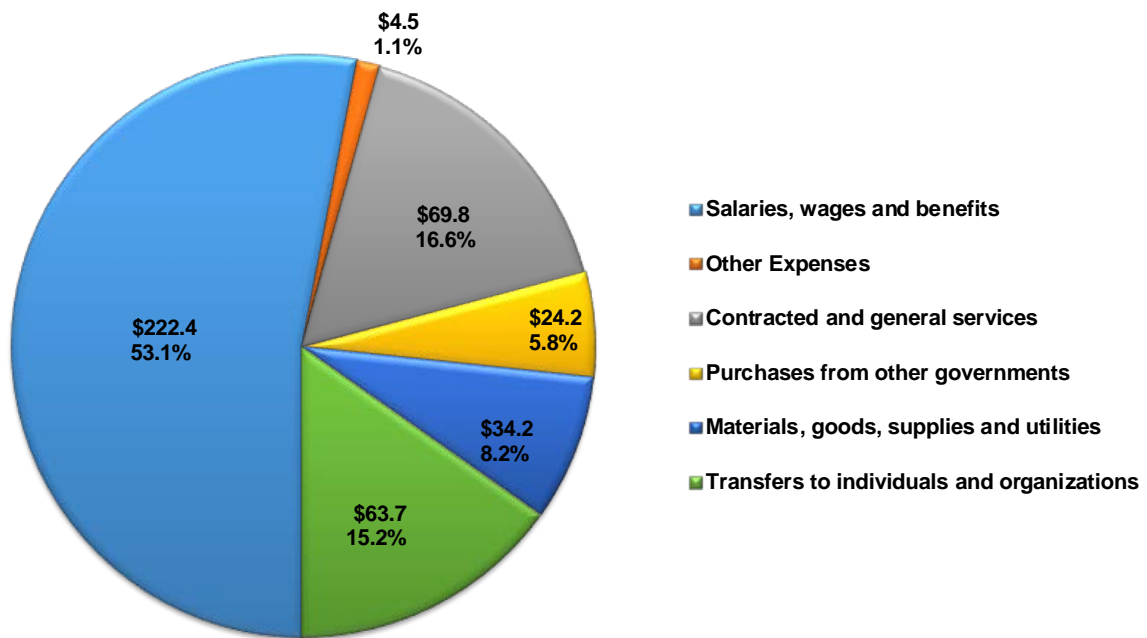
2020 Revenue - Annual Projections  
(In Millions)



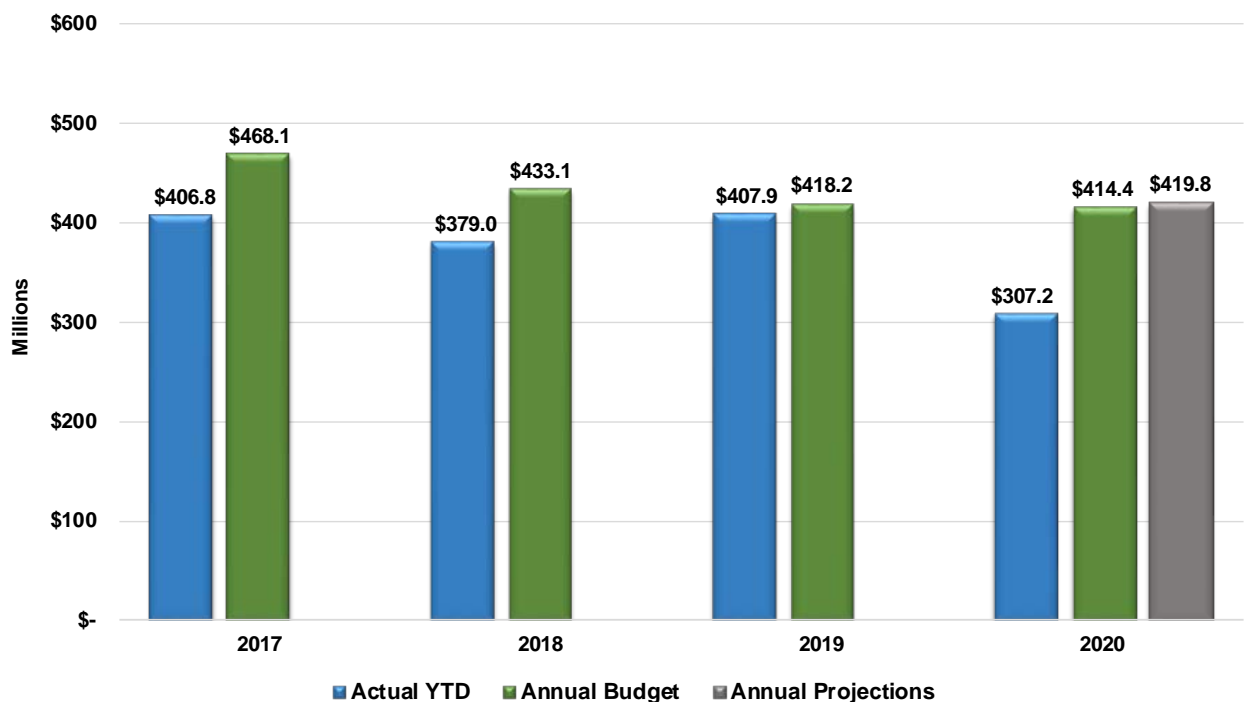
## Municipal Operating Revenues and Expenses (continued)

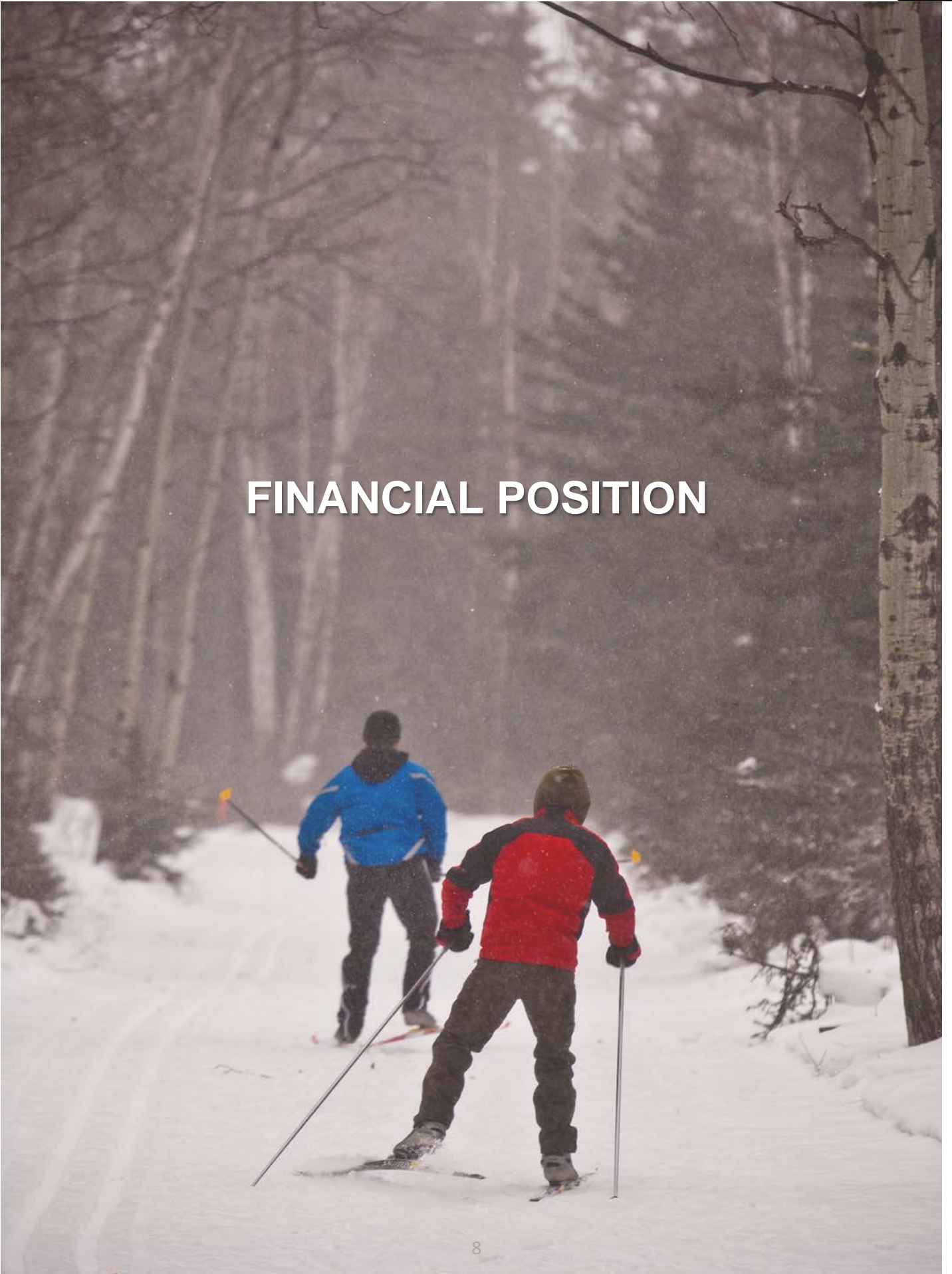
### Operating Expenses

**2020 Expenses (excluding reserves)  
Annual Projections (in Millions)**



**Municipal Expenses (excluding reserves)**



A photograph of two skiers from behind, moving through a snowy forest. The skier in the foreground wears a red and black jacket, while the one further ahead wears a blue jacket. They are on a snow-covered path with many bare trees in the background.

# FINANCIAL POSITION

## Capital

### Capital Project Spending

For the Period Ending September 30, 2020

| Project Name   | 2020<br>Actual YTD \$ |
|--|-----------------------|
| <b>Top 20</b>  |                       |
| Rural Water/Sewer Servicing Construction                           | \$ 19,888,920         |
| Urban Infrastructure Rehabilitation Construction 2019              | 8,129,461             |
| 2019 Snow Disposal Site - Construction                             | 7,753,166             |
| Rural Infrastructure Rehabilitation 2015-2017 - Construction       | 6,142,016             |
| Thickwood Perimeter Sewer - Construction                           | 2,949,864             |
| Fort McMurray WTP PACL Tank Design/Build                           | 2,301,165             |
| Replacement of Pumper Trucks 310 & 311 (Urban)                     | 2,178,134             |
| Fort Chipewyan Lift Station Upgrades - Construction                | 1,505,970             |
| Saline Creek Parkway Phase 2 - (Design Connection F)               | 1,491,623             |
| Fort McKay Fire Hall - Construction                                | 1,479,099             |
| Urban Infrastructure Rehabilitation Street Improvement 2019        | 1,465,675             |
| Abasand Heights Pumphouse - Construction                           | 1,437,497             |
| Storm/Sewer/Water Upgrades in Mackenzie/Beacon Hill - Construction | 1,375,480             |
| Chip Seal Highway 48 Fort Fitzgerald to Fort Smith                 | 1,320,582             |
| Fort Chipewyan WTP Expansion Construction                          | 1,154,880             |
| Transit Facility (Green Trip) - Construction                       | 1,127,546             |
| Urban Infrastructure Rehabilitation 2018 - Construction            | 1,122,868             |
| Fort McMurray WWTP Process Improvement - Construction              | 1,041,978             |
| Fort McMurray Animal Control Centre                                | 1,031,574             |
| Fire Training Area and Site Preparation                            | 844,735               |
| <b>All Other Project Costs</b>                                     | <b>\$ 20,440,666</b>  |
| <b>Total Capital Spending</b>                                      | <b>\$ 86,182,897</b>  |

*\*Spending equals total Settlement for the month driven by Service Entry Sheet entries on capital internal orders*

WTP = Water Treatment Plant

PACL = Poly Aluminum Chloride

TRIP = Transit Incentives Program

WWTP = Waste Water Treatment Plant

The Municipality approved the 2020 capital budget of \$154.1 million which includes \$0.7 million for Public Art. As of September 30, 2020, the capital budget has been revised to \$156.8 million stemming from 2020 capital amendment net increases of \$2.7 million. As of September 30, 2020, \$86.2 million has been spent on the delivery of capital projects. The Rural Water/Sewer Servicing, Infrastructure Rehabilitation and Snow Disposal Site projects combined are 42% of the total spend.

## Bank and Investments

### Bank As of September 30, 2020 (in millions)

|                               |                 |
|-------------------------------|-----------------|
| <b>Cash</b>                   |                 |
| Operating - Bank Balance      | \$ 455.5        |
| Investments                   | 852.5           |
| <b>Total Cash</b>             | <b>1,308.0</b>  |
| <b>Committed Funds</b>        |                 |
| <b>Operating Requirements</b> | 369.4           |
| <b>Deferred Revenue</b>       |                 |
| Grants                        | 44.9            |
| Developer Agreements          | 3.3             |
| Offsite Levies                | 2.7             |
|                               | 50.9            |
| <b>Reserves</b>               |                 |
| Committed Funds               |                 |
| Capital                       | 544.4           |
| Emerging Issues               | 128.8           |
| Operating                     | 50.4            |
|                               | 723.6           |
| <b>Total Committed Funds</b>  | <b>1,143.9</b>  |
| <b>Remaining</b>              | <b>\$ 164.1</b> |

The current amount of cash in the bank plus investments total \$1.3 billion as of September 30, 2020. The commitments against this balance include \$369.4 million for operating requirements, \$50.9 million in deferred revenues, which is money the Municipality has received in advance but is committed to spend in the future and \$723.6 million in committed reserve funds.



## Bank and Investments (continued)

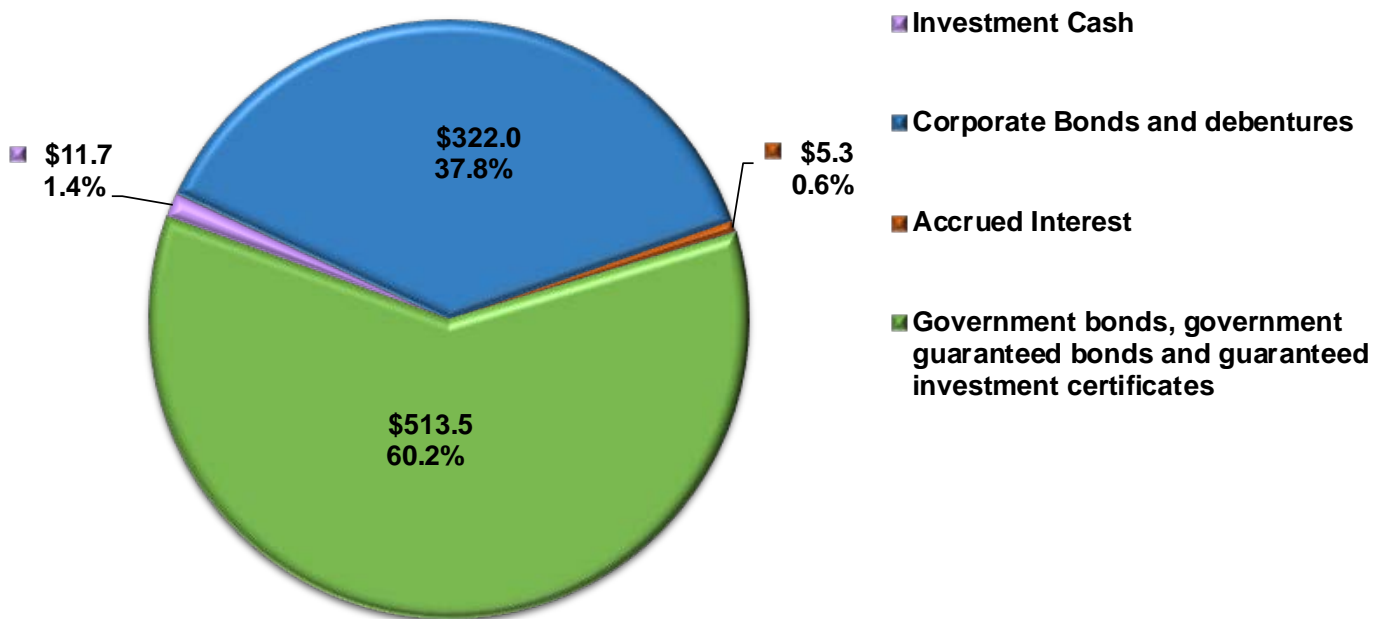
### Investments

The Municipality has \$852.5 million in investment holdings as of September 30, 2020, of which \$91.0 million are short-term investments with maturity dates under one year. Returns on investments to September 30, 2020 total \$40.0 million with \$37.2 million from investment income and \$2.8 million from interest income.

### Investment Holdings (In Millions)

| Type:  | Cost Value @<br>December 31, 2019 | Cost Value @<br>September 30, 2020 | Market Value @<br>September 30, 2020 |
|--|-----------------------------------|------------------------------------|--------------------------------------|
| Investment Cash  | \$ 2.4                            | \$ 11.7                            | \$ 11.7                              |
| Government bonds, government guaranteed bonds and guaranteed investment certificates | 516.7                             | 513.5                              | 526.7                                |
| Corporate bonds and debentures   | 294.1                             | 322.0                              | 327.4                                |
| Accrued interest   | 4.6                               | 5.3                                | 5.3                                  |
| <b>Total</b>   | <b>\$ 817.8</b>                   | <b>\$ 852.5</b>                    | <b>\$ 871.1</b>                      |

### Investment Holdings by Type - Book Values (in Millions)



## Grants

To date the Municipality has received approval or preliminary allocations for \$18.1 million in operating grants and \$54.3 million in capital grants, including an allocation of \$13.3 million under the Municipal Stimulus Program (MSP) and \$13.3 million under the Municipal Operating Support Transfer (MOST).

There are four capital grant applications totaling \$85.7 million that have been submitted for consideration with the government. The capital grant applications include:

- Alberta Municipal Water/Wastewater Program (AMWWP) for \$49.9 million,
- Airports Capital Assistance Program (ACAP) for \$14.5 million for the Pavement Overlay project,
- GreenTRIP Grant – Round 2 for \$3.4 million and
- Investing in Canada Infrastructure Program for \$17.9 million.

Research into grant opportunities is an on-going process.

## Grants (continued)

Summary of Capital and Operating Grants Awarded  
As At September 30, 2020

| Past & Current Capital Grants  | 2020                 | 2019                 | 2016-2018             | Information   |
|--|----------------------|----------------------|-----------------------|---|
| <b>Provincial and Federal Allocations</b>  |                      |                      |                       |   |
| Federal Gas Tax Fund (FGTF)  | \$ 6,388,689         | \$ 6,499,011         | \$ 19,837,563         | 2020 amount is preliminary allocation   |
| Federal Gas Tax Fund (FGTF) - one-time top-up 2019   |                      | 6,121,681            | -                     | In 2019, there was a one-time payment from Canada to Alberta, in addition to the 2019 funding transfer. The top-up is intended to be directed towards municipal infrastructure needs.   |
| Municipal Sustainability Initiative (MSI)  | 25,832,442           | 16,910,000           | 79,749,741            | 2020 amount is preliminary allocation   |
| MSI Additional   |                      |                      | 23,571,422            |   |
| Municipal Stimulus Program (MSP)   | 13,276,133           |                      |                       | 2020 amount is the preliminary allocation for construction of capital projects before December 31, 2021. Objectives of the MSP include job creation, enhanced provincial competitiveness, future economic growth and reduction of municipal red-tape to promote private sector investment.              |
| <b>Engineering</b>   |                      |                      |                       |   |
| Alberta Community Resilience Program (ACRP)  |                      | 6,590,000            | -                     | 2019 - Funding awarded for Flood Mitigation Projects - Reaches 7,8,9 (Lower Townsite)   |
| Alberta Municipal Water/Wastewater Partnership (AMWWP) - Conklin WTP Phase 1 Expansion               |                      |                      | 4,286,347             | Original approval in 2004 was for a \$922,500 contribution under the AMWWP program. A cost revision funding request was submitted in 2016 which resulted in additional AMWWP contribution of \$4,286,347 under AMWWP. Total grant \$5,208,847.25.   |
| Alberta Municipal Water/Wastewater Partnership (AMWWP) - Conklin WTP Phase 2 Upgrades - Construction |                      |                      | 764,354               | Application submitted Nov 2015. Revised November 2016. Approved for \$764,354 representing 27% of eligible costs.   |
| Alberta Municipal Water/Wastewater Partnership (AMWWP) - Fort Chipewyan WTP Expansion                |                      |                      | 19,756,092            | Application submitted Nov 2015. Revised January 21, 2016. Approved for \$19,756,092 representing 69.64% of eligible costs.  |
| Canada 150 Program - Administered by Western Economic Diversification Canada                         |                      |                      | 200,000               | 2017 - Anzac Community Centre Upgrades  |
| Community Facility Enhancement Program (CFEP)  |                      |                      | 123,500               | The Ptarmigan Nordic Ski Club with the support of the Regional Municipality of Wood Buffalo has secured a grant to offset 50% of the cost of the Furniture, Fixtures and Equipment required for the Doug Barnes Cabin Expansion - Construction project.   |
| First Nations Water Tie-In Program   | 4,474                | 44,742               | -                     | Funding was approved to conduct a Regional Water Transmission Line Extension Feasibility study. The study will look at a regional system from the Hamlet of Fort Chipewyan that will provide service to the Mikisew Cree First Nations in the Allison Bay area. An additional 10% was approved in 2020. |
| Strategic Transportation Infrastructure Program (STIP)   |                      |                      | 574,035               | Fort Chipewyan Winter Road Culvert Replacement (\$765,380 total cost) 75% approved  |
| Investing in Canada Infrastructure Program (ICIP)  | 8,629,991            |                      |                       | Green Infrastructure funding for the Lower Townsite Flood Mitigation Project Reaches 7 and 8. The total grant of \$8,629,991 consists of \$5,117,995 from the Government of Alberta and \$3,441,996 from the Government of Canada.  |
| <b>Public Works</b>  |                      |                      |                       |   |
| Airport Capital Assistance Program (ACAP) Funding  |                      |                      | 1,588,208             | Airfield Lighting Rehabilitation Project at Fort Chipewyan Airport  |
| GreenTRIP Round 3  |                      |                      | 6,459,000             | Bus Bay Turn-out project  |
| GreenTRIP Round 3  |                      |                      | 842,560               | Airporter/Paratransit   |
| GreenTRIP Round 3  |                      |                      | 1,276,667             | Shelter Additions.  |
| GreenTRIP Round 3  |                      |                      | 21,570,614            | Intelligent Transportation System.  |
| Public Transit Infrastructure Program (PTIF)   |                      |                      | 3,451,000             | Bus Bay Turn-out project  |
| Fort McMurray Fire Relief Fund   |                      |                      | 75,000                | Fort McMurray Port of Entry Rebuild Project   |
| Rotary District 5370 Charitable Foundation   |                      | 147,000              | -                     | A donation/grant in the amount of \$147,000 has been approved for upgrades to the Lion's Park.  |
| Adventurer Foundation and Fraserway RV   |                      |                      | 310,000               | A donation towards the cost of construction of the Christina Gordon Playground was provided by the Adventurer Foundation, a donor advised fund at The Foundation Office.ca, is the official giving foundation of Fraserway RV LP and the Adventurer Group of Companies.                                 |
| Recreation Energy Conservation Program   | 26,152               |                      | -                     | Casman Centre Heating Controls Upgrade  |
| <b>Regional Emergency Services</b>   |                      |                      |                       |   |
| 9-1-1 Grant  | 123,352              | 496,125              | 70,628                | The grant runs from July 1st to June 30th annually. 9-1-1 Grants are calculated quarterly based on 9-1-1 revenue and population served by the Public Safety Answering Point (PSAP).   |
| <b>Total Capital Grants</b>  | <b>\$ 54,281,233</b> | <b>\$ 36,808,559</b> | <b>\$ 184,506,731</b> |   |



## Grants (continued)

| Operating Grants  | 2020          | 2019      | 2016-2018 | Information  |
|---|---------------|-----------|-----------|--|
| <b>Provincial and Federal Allocations</b>   |               |           |           |  |
| Municipal Operating Support Transfer (MOST)   | \$ 13,264,876 |           |           | 2020 amount is a preliminary allocation. The MOST provides funding to support municipalities which have experienced significant operating impacts due to the COVID-19 pandemic.  |
| <b>Community Services</b>   |               |           |           |  |
| Coalitions Creating Equity Program (CCE)  |               | 10,000    | 123,000   | 2018 - Community Services has developed an application for funding to the Alberta Human Rights and Multiculturalism Grant Program for the Wood Buffalo Equity Coalition Program which will be delivered by the Regional Advisory Committee on Inclusion, Diversity and Equality (RACIDE).<br>2019 - Community-based Response Model to Acts of Discrimination, Racism and Hate Project Funded                           |
| Community Inclusion Grant   |               |           | 30,000    | Alberta Justice and Solicitor General - Human Rights, Education and Multicultural Fund<br>2016 - Diversity Plan 2016 and Beyond<br>2018 - Diversity and Inclusion Business Recognition Program<br>2018 - Diversity & Inclusion Employee Census 2019  |
| Conoco Phillips   |               |           | 5,000     | \$5,000 for Green Teen Program in 2016.  |
| Covid-19 Community Response Fund for Vulnerable Population Fund   | 40,000        |           |           | Provided by the Canadian Medical Association Foundation.   |
| Family & Community Support Services   | 1,924,513     | 1,924,513 | 5,773,539 | Provincial level program through Alberta Human Services. Payment is based on population.   |
| Family and Community Safety Program (Children and Youth Service Grant)  |               |           | 150,000   | Funded by Minister of Human Services to provide advocacy services in the community.  |
| Labour Market Partnerships (LMP) Grant<br>- Inclusive Business Project  |               |           | 51,000    | Funding is being provided through the Labour Market Partnerships (LMP) Grant by the Alberta Department of Labour. The project will address the evidenced need for increased workplace education and awareness about inclusion and diversity, develop inclusive workplace evaluation, consultation policies and feedback practices. The overall cost of the project, including in-kind contributions, will be \$84,500. |
| Municipal Cannabis Transition Program (MCTP)  |               | 88,472    | 134,292   | The MCTP is a program that will support eligible Alberta municipalities with increased enforcement and other implementation costs related to the legalization of cannabis.   |
| Municipal Policing Assistance Grant (MPAG)  | 1,209,840     | 1,209,840 | 3,712,384 | Current funding agreement is for one year from April 1, 2020 to March 31, 2021. Payment is based on a per capita calculation.  |
| Point in Time Count   |               |           | 50,000    | Community Services was successful securing funding from Employment and Social Development Canada (ESDC) for the "Everyone Counts: the 2018 Coordinated Point-in-Time Count.  |
| Police Officer Grant (POG)  | 300,000       | 300,000   | 900,000   | Current funding agreement is for one year from April 1, 2020 to March 31, 2021.  |
| Reaching Home: Canada's Homelessness Strategy<br>Indigenous Homelessness (Federal)  | 401,134       | 401,134   |           | 2019/2020 - \$401,134<br>2020/2021 - \$401,134   |
| Reaching Home: Canada's Homelessness Strategy<br>Designated Communities (Federal)   |               | 1,688,760 |           | 2019/2020 - \$321,219<br>2020/2021 - \$321,219<br>2021/2022 - \$348,774<br>2022/2023 - \$348,774<br>2023/2024 - \$348,774  |
| Reaching Home: Canada's Homelessness Strategy<br>Designated Communities (Federal)<br>Community Capacity and Innovation Fund   |               | 306,900   |           | 2019/2020 - \$71,180<br>2020/2021 - \$61,180<br>2021/2022 - \$61,180<br>2022/2023 - \$56,580<br>2023/2024 - \$56,580   |
| Reaching Home: Canada's Homelessness Strategy<br>Indigenous Homelessness (Federal)<br>Covid-19 Supplement                     | 413,708       |           |           | 2020/2021 - \$413,708 Covid-19 Supplement  |
| Reaching Home: Canada's Homelessness Strategy<br>Designated Communities (Federal)<br>Covid-19 Supplement                      | 331,289       |           |           | 2020/2021 - \$331,289 Covid-19 Supplement  |
| Victims and Survivors of Crime Week 2019  | 7,500         | 6,000     |           | RCMP and Bylaw Support Services received grants towards their Victims and Survivors of Crime Week project in 2019 and 2020.  |
| Victims of Crime Fund - Grant to Victims Services<br>Victims of Crime Fund<br>- Indigenous Victims Outreach Specialist (IVOS) |               | 69,360    | 942,602   | Grant to provide services that benefit victims or a class or classes of victims during their involvement with the criminal justice process.<br>2017 - 3 year grant for Victims Services for 2018-2020.<br>2019 - Additional Funding to 2018-2020 agreement (2019 - \$35,788, 2020 - 33,572)  |
|   |               | 300,000   |           | 2019 - 3 Year grant for Indigenous Victims Outreach Specialist for 2019-2021   |

## Grants (continued)

| Operating Grants (continued)   | 2020   | 2019   | 2016-2018 | Information   |
|--|--------|--------|-----------|---|
| <b>Communications, Stakeholder, Indigenous and Rural Relations</b>           |        |        |           |   |
| Alberta Indigenous Relations   |        | \$ -   | \$ 50,000 | Grant to assist with the Urban Aboriginal Connection Initiative project - Wood Buffalo Pan Aboriginal Connection project.   |
| Local Food Week Grant  |        | 2,442  |           | Recreation and Culture applied for a Local Food Week grant to assist with costs of a special event to highlight local food week 2019 at the August 14th, 2019 Urban Market.   |
| <b>Human Resources</b>   |        |        |           |   |
| Canada Summer Jobs   |        |        | 92,938    | 2017 - 17 students<br>2016 - 29 Students.   |
| Careers - The Next Generation  |        |        | 4,500     | A grant to offset the costs of summer students employed at the Water Treatment Plant. \$15 per hour x 100 hours x 3 students.   |
| Green Job Initiative - Summer Work Experience                                |        | 11,424 | 11,424    | 2019 - 2 students<br>2018 - 2 students  |
| Summer Temporary Employment Program (STEP) Program                           |        |        | 56,100    | 2017 - 10 Students - \$4,200 per student - \$42,000 total.<br>2016 - 5 Labourer Positions.  |
| <b>Public Works</b>  |        |        |           |   |
| Alberta Recycling Municipal Demonstration Grant                              |        |        | 30,000    | Grant awarded for \$30,000 towards a pour-in-place recycled tire project at the Syncrude Athletic Park.   |
| Alberta Recycling Municipal Electronics and Paint Round-up Grant             |        | 13,000 | 72,952    | Alberta Recycling Grant to offset cost to advertise and run the round-up activities.<br>2019 - Awarded grant of up to \$13,000 (actual payment will be based on expenses incurred) towards the June 1, 2019 round-up event  |
| Alberta Recycling Tire Marshalling Area (TMA)                                |        |        | 90,000    | Awarded funding of \$30,000 each for Tire Marshalling Areas in Conklin, Janvier and Fort Chipewyan.   |
| Celebrate Canada Grant   | 32,000 | 10,548 | 27,000    | Canadian Heritage provides financial support for Canada Day activities.   |
| FCM's Municipal Asset Management Program (MAMP)                              |        |        | 50,000    | Funding has been awarded from the FCM's Municipal Asset Management Program (MAMP) to offset the cost of conducting condition assessments of (50) municipal building facilities.   |
| Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program |        |        | 750,000   | The FRIAA FireSmart Program is separate and independent from the Government of Alberta's FireSmart Community Grant Program. Maximum amount of funding for a single project will be \$400,000 over the life of the project. The RMWW applied for funding for the following Hazard Reduction activities. \$400,000 Birchwood/Conn Creek, \$400,000 Anzac, \$125,000 Mitigation strategy, \$40,000 public education. Applications totaled \$965,000. Actual funding awarded \$750,000.                                     |
| Recreation Energy Conservation (REC) Program                                 |        | 10,000 | -         | The Recreation Energy Conservation (REC) program will be providing funding towards Scoping Audits of two municipal recreation facilities. Future applications will be considered for Engineering Studies or Implementation Projects. REC helps municipally-owned recreation facilities reduce energy use and GHG emissions by providing financial incentives to help identify energy-saving opportunities and implement energy-saving projects. A single municipality is capped at \$750,000 over the program lifespan. |
| TD Friends of the Environment  |        |        | 22,019    | Eligible projects include Community Gardens, Environmental Education Projects, Outdoor Classrooms, Protection of Endangered Species/Wildlife, Recycling/Composting Programs, Tree Planting and Urban Naturalization Projects, Energy Conservation/Renewable Energy, Research Projects, Habitat restoration.<br>2017 - Pacific Park Community Garden (Timberlea), 2016 - 20 trees for Dr. Clark School.  |

## Grants (continued)

| Operating Grants (continued)   | 2020                 | 2019                | 2016-2018            | Information  |
|--|----------------------|---------------------|----------------------|--|
| <b>Public Works (continued)</b>  |                      |                     |                      |  |
| TD Tree Days   | \$ -                 | \$ -                | \$ 10,200            | 2017 - Planting of approximately 150 potted trees and shrubs at Vista Ridge on September 24, 2017.<br>2018 - Planting of approximately 300 trees and shrubs at Beaconhill Lookout in September 16, 2018.   |
| Tree Canada  | 7,000                |                     |                      | 2020 - Awarded \$3,500 under Tree Canada's Edible Tree program and \$3,500 awarded under Greening Canada School Grounds Program  |
| <b>Regional Emergency Services</b>   |                      |                     |                      |  |
| 911 Grant  | \$ 123,970           |                     | 1,422,916            | The objective of the 911 Grant Program is to strengthen and support local delivery of 911. This is being done using funding generated from a monthly 911 levy on cellphones, and by developing provincial standards for 911. All of this is being done in close collaboration with Alberta's 911 centres. A portion of the 2016 grant was transferred from Capital.  |
| Enbridge Safe Community Grant  |                      | 7,500               |                      | The funds will be used to purchase an extrication tool for the Janvier Fire Department.  |
| Emergency Management Preparedness Program (EMPP)   |                      |                     | 11,525               | The objective of the Emergency Management Preparedness Program (EMPP) is to provide an effective and cost-efficient grant program for increased emergency management capacity that resulted in an increased number of trained emergency management practitioners. 2016/2017 grant - \$11,525.  |
| Fire Services Training Program (FSTP)<br>(Formerly Fire Services and Emergency Preparedness Program) |                      |                     | 5,800                | This program supports the expansion and enhancement of regional fire service training. The objective is to provide an effective and cost-efficient mechanism for increased training capacity that results in a greater number of trained fire service personnel.   |
| RMWB FireSmart Grant<br>Budget includes approximately \$2.5 M for capital projects                   |                      |                     | 10,500,000           | The Minister of Agriculture and Forestry has recently committed \$10.5M to the FireSmart program in the RMWB over the next 3 years. This funding will be provided in the form of an Agriculture and Forestry Development Grants and the Regional FireSmart Committee will have oversight over its spending. An application has been completed with input from the RMWB, the Regional FireSmart Committee and Agriculture and Forestry. Funding was approved August 2017. |
| <b>Wood Buffalo Recovery Committee</b>   |                      |                     |                      |  |
| Canadian Red Cross - Recovery Gift<br>(Includes \$3.8 M for FireSmart activities)                    |                      |                     | 10,000,000           | The Canadian Red Cross Society will provide these funds to further the Alberta Wildfire relief and recovery. Included in the \$10M is \$3.8 M for FireSmart activities.  |
| Wildfire Community Preparedness Day  |                      | 3,000               | 2,200                | Wildfire Community Preparedness Day is held annually in May. FireSmart Canada offers up to \$500 funding awards to implement neighborhood projects.<br>2019 - The RMWB received 6 awards of \$500 each for events held in Gregoire Lake, Sapræ, Ft. Chipewyan, Conklin, Anzac and Janvier<br>2018 - The RMWB received 4 awards of \$500 each plus \$200 towards the cost of refreshments for events held in Gregoire Lake, Sapræ, Ft. Chipewyan and Conklin.             |
| <b>Wood Buffalo Economic Development Corp</b>  |                      |                     |                      |  |
| Canadian Red Cross -Disaster Response Services Agreement<br>Small Business Program (Phase 3B)        |                      |                     | 992,472              | For Support to Small Business Program (Phase 3B) programming for small businesses impacted by the May 2016 Horse River Wildfire disaster in the Regional Municipality of Wood Buffalo  |
| Community and Regional Economic Support (CARES) Program  |                      |                     | 845,000              | 2016 - To support the Back to Business Resource Centre and Business Recovery Expositions.<br>2018 - To support the development of a five-year Economic Development Strategic Plan  |
| Invest Canada - Community Initiatives (ICCI)   |                      |                     | 5,500                | An application submitted by the Economic Development Department for funding for Foreign Direct Investment Tools and Material Development has received approval for \$5,500.  |
| <b>Total Operating Grants</b>  | <b>\$ 18,055,830</b> | <b>\$ 6,362,893</b> | <b>\$ 36,924,363</b> |  |

## Grants (continued)

| Capital Grant Applications in Progress  | Amount               | Information   |
|---|----------------------|---|
| <b>Engineering</b>  |                      |   |
| Alberta Municipal Water/Wastewater Program (AMWWP)  | \$ 49,923,797        | The application for funding of the Rural Water and Sewer Servicing (RWSS) Project was originally submitted in 2015 and was updated for the 2018/2019 AMWWP program. Estimated eligible costs are \$55.3M. If successful, the program could fund up to 75% of these costs.<br>Also, additional grant funds of \$11,031,017 have been requested for the Fort Chipewyan Water Treatment Expansion Project. This project was awarded a grant in 2016 of approximately \$19.7M based on estimates. The projects actual costs are higher than originally estimated so additional grant funding has been requested.<br>In 2018, an application was submitted for the Fort Chipewyan Lift Station #1. Estimated eligible cost is \$6.9M. If successful, the grant may fund approximately 69% of the eligible costs. |
| <b>Public Works</b>   |                      |   |
| Airports Capital Assistance Program (ACAP)<br>Fort Chipewyan Pavement Overlay Project             | 14,460,100           | An updated application was submitted to Transport Canada for 100% funding of the Fort Chipewyan Pavement Overlay Project. The RMWB is in the process of updating this application for 2020.   |
| GreenTRIP Grant - Round 2   | 3,401,870            | Application submitted in GreenTRIP Grant Round 2 for 66 2/3 % of project costs. Funding requested - Transit Terminal - \$3,401,870. Consideration of application is on hold until location of transit terminal has been determined.   |
| Investing in Canada Infrastructure Program - Public Transit Stream and COVID-19 Resilience Stream | 17,905,869           | Under the Investing in Canada Infrastructure Program (ICIP), the RMWB has been advised of an allocation of \$17.9M over the next 10 years under the Public Transit Stream. On May 3rd, an application was submitted to utilize \$185,440 of the \$17.9M allocation for the Transit Operator Security Door Installation Project (40% of total project costs \$463,600). In August 2020, the RMWB was advised of the option to allocate a portion, or all, of its ICIP allocation to the new COVID-19 Resilience Stream. Applications will need to be submitted for approval to utilize this allocation.  |
| <b>Total Capital Grant in Progress</b>  | <b>\$ 85,691,636</b> |   |

## Grants (continued)

| Operating Grant Applications in Progress        | Amount              | Information  |
|---|---------------------|--|
| <b>Community Services</b>                       |                     |  |
| Measuring Municipal Inclusion Grant (MMIG)      | \$ 10,000           | The Alberta Urban Municipalities Association (AUMA) is currently offering funding to support Alberta municipalities to use AUMA's Measuring Inclusion Tool for Municipal Governments to evaluate the inclusiveness of their organization and to advance strategies that will propel the municipal government to be a more inclusive employer, service provider, and community leader. This application of \$10,000 is for phase 1 of the project. An additional \$40,000 may be available for subsequent phases depending on the outcome from Phase 1. |
| <b>Financial Services</b>                       |                     |  |
| Connect to Innovate                             | 3,041,055           | The Connect to Innovate program will invest up to \$500 million by 2021, to bring high-speed Internet to rural and remote communities in Canada. This program will support new "backbone" infrastructure to connect institutions like schools and hospitals with a portion of funding for upgrades and "last-mile" infrastructure to households and businesses. Application was submitted by IT April 2017. Estimated project costs \$6,486,432. Funding requested \$3,041,055.  |
| <b>Regional Emergency Services</b>              |                     |  |
| AgriSpirit Fund                                 | 25,000              | Regional Emergency Services submitted two applications for funding:<br><ul style="list-style-type: none"> <li>▪ \$12,000 request - Janvier Dire Department Protection Sprinkler Kits</li> <li>▪ \$13,000 request - Fort McKay Fire Department Extrication Tool</li> </ul>  |
| <b>Public Works</b>                             |                     |  |
| Municipal Asset Management Program (MAMP) Grant | 50,000              | Round 2 of the MAMP program has been announced and an application is being developed requesting \$50,000 from the program. Additional details will follow.   |
| <b>Total Operating Grant in Progress</b>        | <b>\$ 3,126,055</b> |  |





## Extraordinary Events

## 2016 Wildfire

The Municipality has spent \$261.6 million in recoverable wildfire costs since May 2016 out of which \$15.4 million was incurred in the normal operations of the municipality. To date the Province has advanced \$209.3 million for reimbursable expenses under the Disaster Recovery Program, Red Cross has advanced \$9.0 million, FireSmart has advanced \$7.0 million and our insurance provider has paid \$29.6 million and closed the file as all claims are complete.

Administration is continuing to work with the Province to quantify claims. The Disaster Recovery Program (DRP) project summary estimate is \$250.3 million. As of September 30, 2020, \$219.0 million has been submitted to DRP or is a submission in progress.

The Red Cross has entered into an agreement with the Municipality to cover \$10.0 million of certain wildfire related costs and has advanced \$9.0 million, of which \$3.6 million has been spent on operating expenses, \$2.2 million has been received for permits not charged to residents and \$1.5 million has been spent on capital expenses towards this initiative.

The Municipality has an agreement with Government of Alberta Agriculture and Forestry to cover \$8.5 million of certain FireSmart wildfire related costs and has advanced \$7.0 million, of which \$4.6 million has been spent on operating expenses and \$1.1 million has been spent on capital expenses for this agreement.

### 2016 Wildfire Recoverable Costs May 1, 2016 to September 30, 2020

|  | DRP                 | FireSmart             | Insurance         | Red Cross             | Total               |
|--|---------------------|-----------------------|-------------------|-----------------------|---------------------|
| Approved Submissions                             | \$ 175,508,250      | \$ 3,049,360          | \$ 21,469,614     | \$ 5,715,044          | \$ 205,742,268      |
| Submitted - Not Yet Approved                     | 8,248,724           | -                     | -                 | -                     | 8,248,724           |
| In Preparations                                  | 35,202,015          | 1,574,604             | -                 | 121,544               | 36,898,163          |
| <b>Total 2016 Wildfire Operating Recoverable</b> | <b>218,958,989</b>  | <b>4,623,964</b>      | <b>21,469,614</b> | <b>5,836,588</b>      | <b>250,889,155</b>  |
| Capital Spending                                 | -                   | 1,087,507             | 8,160,401         | 1,463,927             | 10,711,835          |
| <b>Total 2016 Wildfire Recoverable</b>           | <b>218,958,989</b>  | <b>5,711,471</b>      | <b>29,630,015</b> | <b>7,300,515</b>      | <b>261,600,990</b>  |
| Advances Received and Interest                   | (209,282,632)       | (7,019,070)           | (29,630,015)      | (9,000,000)           | (254,931,717)       |
| <b>Total 2016 Wildfire Costs</b>                 |                     |                       |                   |                       |                     |
| <b>Unrecovered (Advanced)</b>                    | <b>\$ 9,676,357</b> | <b>\$ (1,307,599)</b> | <b>\$ -</b>       | <b>\$ (1,699,485)</b> | <b>\$ 6,669,273</b> |

### 2016 Wildfire Project Summary May 1, 2016 to September 30, 2020

|  | RMWB Project Estimate | Actuals To Date *     | Remaining            |
|--|-----------------------|-----------------------|----------------------|
| DRP Response (Operations and Infrastructure) | \$ 152,447,615        | \$ 136,980,727        | \$ 15,466,888        |
| DRP Recovery (Operations and Infrastructure) | 97,891,355            | 81,371,999            | 16,519,356           |
| Insurance                                    | 29,630,015            | 29,630,015            | -                    |
| Red Cross                                    | 10,000,000            | 7,300,515             | 2,699,485            |
| FireSmart                                    | 10,500,000            | 5,711,471             | 4,788,529            |
| Miscellaneous funding                        | 606,263               | 606,263               | -                    |
| <b>Total 2016 Wildfire Project Summary</b>   | <b>\$ 301,075,248</b> | <b>\$ 261,600,990</b> | <b>\$ 39,474,258</b> |

\* Actuals to date reflect submissions and costs being reviewed for submission.



## 2020 River Break Up

The Municipality has spent \$22.3 million in recoverable River Break Up costs since April 2020. To date, the Province has advanced \$20.0 million for reimbursable expenses under the Disaster Recovery Program and our insurance provider has advanced \$0.5 million.

Administration is working with the Province to quantify claims. The Disaster Recovery Program (DRP) project summary estimate is \$77.5 million. As of September 30, 2020, submissions in progress total \$22.1 million.

### 2020 River Break Up Recoverable Costs

April 24, 2020 to September 30, 2020

|  | DRP                 | Insurance           | Total               |
|--|---------------------|---------------------|---------------------|
| Approved Submissions                         | \$ -                | \$ 169,768          | \$ 169,768          |
| Submitted - Not Yet Approved                 | -                   | -                   | -                   |
| In Preparations                              | 22,100,434          |                     | 22,100,434          |
| <b>Total 2020 River Break Up Recoverable</b> | <b>22,100,434</b>   | <b>169,768</b>      | <b>22,270,202</b>   |
| Advances Received and Interest               | (20,000,000)        | (500,000)           | (20,500,000)        |
| <b>Total 2020 River Break Up Costs</b>       |                     |                     |                     |
| <b>Unrecovered (Advanced)</b>                | <b>\$ 2,100,434</b> | <b>\$ (330,232)</b> | <b>\$ 1,770,202</b> |

### 2020 River Break Up Project Summary

April 24, 2020 to September 30, 2020

|  | RMWB Project Estimate | Actuals To Date *    | Remaining            |
|--|-----------------------|----------------------|----------------------|
| DRP Response (Operations and Infrastructure)     | \$ 10,000,000         | \$ 7,683,586         | \$ 2,316,414         |
| DRP Recovery (Operations and Infrastructure)     | 67,000,000            | 14,424,848           | 52,575,152           |
| Insurance  | 500,000               | 169,768              | 330,232              |
| <b>Total 2020 River Break Up Project Summary</b> | <b>\$ 77,500,000</b>  | <b>\$ 22,278,202</b> | <b>\$ 55,221,798</b> |

\* Actuals to date reflect costs being reviewed for submission.

## COVID-19

As of September 30, 2020, the Municipality has spent \$1.8 million in non-recoverable expenses directly resulting from the COVID-19 pandemic.

### COVID-19 Expense Summary For the Period Ending September 30, 2020

| <b>Expenses:</b>                                | <b>September<br/>Actual YTD</b> |
|---|---------------------------------|
| Wages and benefits (regular)                    | \$ 291,499                      |
| Overtime wages                                  | 480,428                         |
| <b>Salaries, wages and benefits</b>             | <b>771,927</b>                  |
| Computer software                               | 94,883                          |
| Consultant fees                                 | 14,378                          |
| Equipment rental and lease                      | 14,404                          |
| Media Broadcasting                              | 161,176                         |
| Network equipment repair and maintenance        | 13,447                          |
| Printing and binding                            | 40,386                          |
| Virtual Town Hall service                       | 218,371                         |
| Other contracted services                       | 37,293                          |
| <b>Contracted and general services</b>          | <b>594,337</b>                  |
| Consumables                                     | 96,626                          |
| Janitorial supplies                             | 70,424                          |
| Medical supplies                                | 217,742                         |
| Other equipment and supplies                    | 44,440                          |
| <b>Materials, goods, supplies and utilities</b> | <b>429,231</b>                  |
| <b>Total Expenses</b>                           | <b>\$ 1,795,496</b>             |



## COUNCIL REPORT

Meeting Date: November 24, 2020

**Subject: Request for Letter of Support - Titanium Corporation - Application to the Industrial Energy Efficiency and Carbon Capture, Utilization and Storage Program**

**APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

**Recommended Motion:**

THAT the Mayor be authorized, on behalf of Council, to send a letter to the Honourable Jason Nixon, Alberta Minister of Environment and Parks, in support of Titanium Corporation's joint application to the Industrial Energy Efficiency and Carbon Capture, Utilization and Storage program.

**Summary:**

Alberta-based Titanium Corporation (Titanium) is seeking support from the Municipality for its joint application to Alberta Environment and Parks for funding under the Industrial Energy Efficiency and Carbon Capture, Utilization and Storage Program.

Titanium indicates the funding would support its commercially ready technology and augment existing support from Emissions Reduction Alberta and the Federal Government through Environment Canada's Low Carbon Economy Fund and the National Research Council's Clean Growth program. The Municipality previously supported Titanium's successful applications to these programs.

**Background:**

Titanium is working with Canadian Natural Resources Limited (CNRL) to implement the first commercial scale deployment of Titanium's *Creating Value from Waste* technology at CNRL's Horizon Oil Sands project. The project will recover bitumen, solvent, and minerals from the tailings stream at project sites by using this Alberta-developed technology.

According to Titanium, the initiative will create economic growth and local employment while generating investment benefit to the rest of Alberta and Canada. It is estimated the project will provide environmental benefits by reducing methane and carbon emissions by up to 500,000 tonnes per year from oil sands tailings streams and ponds at each project where it is implemented, while accelerating tailings remediation.

COUNCIL REPORT – Request for Letter of Support - Titanium Corporation - Application to the Industrial Energy Efficiency and Carbon Capture, Utilization and Storage Program

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Titanium has submitted its joint application to Alberta Environment and Parks. If Council supports the recommended motion, the Mayor will send a letter in support of Titanium's application to the Minister of Environment and Parks, on behalf of Council.

**Budget/Financial Implications:**

There is no budget/financial implication associated with this request.

**Rationale for Recommendation:**

Council has identified regional economic development as a strategic priority. Approving this request for a letter of support would formally demonstrate this commitment to Titanium, residents, other orders of government and other stakeholders in the region.

**Strategic Priorities:**

Responsible Government  
Regional Economic Development