



Council

Tuesday, November 10, 2020
4:00 PM

Conducted Electronically

Agenda

Public Participation for November 10, 2020 Council Meeting

Council will be conducting the November 10, 2020 meeting through electronic communications in accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Order in Council 99/2020.

- Residents can listen to the live audio stream at www.rmwb.ca/Council
- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of teleconference or by submitting their delegation comments by email.
- To participate by teleconference:
 - Anyone wishing to speak by teleconference to an item on the November 10, 2020 Council Meeting Agenda must pre-register by 12 noon, Tuesday, November 10, 2020.
 - To register to speak via teleconference, please email Legislative.Assistants@rmwb.ca or call 780-743-7001 with your name, the phone number that you will be dialing in from and an email address that you can be reached at prior to and during the meeting.
 - You must provide the name of the agenda item that you wish to speak to.
 - All registrants will be emailed the details on how to participate prior to the start of the meeting.
 - Each registrant will be given a maximum of **5 minutes** to address Council.
- To make written submissions as a delegation before or during the live meeting:
 - Please email legislative.assistants@rmwb.ca. You must include your name for the record.
 - You must provide the name of the agenda item that you wish to speak to in the subject line.
 - Please note that email comments for an agenda item must be received prior to the start of that item during the meeting. Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.
 - All written submissions are public and will be shared with Council verbally on the record during the course of the meeting.
 - Each submission will be shared verbally with Council for a maximum of **5 minutes**.

The personal information on this form is collected under the authority of Section 33 (a) & (c) of the Alberta Freedom of Information and Protection of Privacy Act. The personal information will be used as contact information. If you have any questions about the collection or use of this information contact the Chief Legislative Officer, Legislative Services, 7th Floor Jubilee Building, 9909 Franklin Ave. T9H 2K4, or call (780) 743-7001.

1. Call to Order**2. In-Camera Session (commencing at 1:30 p.m.)**

- 2.1. Advice from Officials - Information Briefing
(in camera pursuant to section 24(1) of the *Freedom of information and Protection of Privacy Act*)
- 2.2. Disclosure Harmful to Intergovernmental Relations
(in camera pursuant to section 21(1) of the *Freedom of information and Protection of Privacy Act*)
- 2.3. Advice from Officials - Confidential Evaluations
(in camera pursuant to sections 24(1) and 19(1) of the *Freedom of information and Protection of Privacy Act*)

3. Adoption of Agenda (Public Session at 4:00 p.m.)**4. Consent Agenda**

- 4.1. Minutes of Council Meeting - October 27, 2020
- 4.2. Minutes of Council Organizational Meeting - October 27, 2020
- 4.3. Scheduling of 2021 Budget Meetings

THAT a Special Council Meeting be scheduled to take place virtually commencing at 9:00 a.m. each day from December 1 to December 4, 2020 to consider the 2021 Proposed Budgets and Financial Plans.

- 4.4. Cancellation of Keyano Grant

THAT \$16,850,000 be de-committed from the Capital Infrastructure Reserve, that was committed on November 29, 2019 to fund the Keyano College Theatre and Arts Centre; and

THAT that this report satisfy the outstanding November 29, 2019 resolution of Council on this matter.

5. Recognition

- 5.1. Proclamations
 - National Day of Remembrance for Road Crash Victims
 - Louis Riel Day

6. Presentations

- 6.1. Gregg Saretsky and Kevin Weidlich, Fort McMurray Wood Buffalo Economic Development & Tourism (FTWBEDT) re: FMWBEDT 2020 Update
- 6.2. Diana Noble, Wood Buffalo Development Advisory Committee re: Annual Progress Report and Recommendations
- 6.3. Liana Wheeldon, Wood Buffalo Waterfront Advisory Committee re: Annual Progress Report
- 6.4. Roy Williams and Jean Marc Guillamot, Wood Buffalo Downtown Revitalization Advisory Committee re: Annual Progress Report and 2021 Recommendations

Business Arising - Wood Buffalo Downtown Revitalization Advisory Committee and Wood Buffalo Waterfront Advisory Committee Recommendations

THAT the Wood Buffalo Downtown Revitalization Advisory Committee 2021 Priorities and Recommended Infrastructure and Enhancement Actions be accepted; and

THAT Administration be directed to implement the actions and priorities as recommended by the Committee with any funding required for implementation to come from the approved unallocated Downtown Revitalization Capital Project budget.

7. New Business

- 7.1. 2020 Request for Property Tax and Accounts Receivable Arrears Write-Off

THAT the recommended Property Tax and Accounts Receivable Arrears Write-Off of \$628,370.85 dated November 10, 2020, as outlined in Attachment 1, be approved.

- 7.2. 2020 Reserve Bids and Sale Conditions for Tax Sale Properties

THAT the reserve bids and sale conditions be established as listed in Attachment 1, 2020 Reserve Bids and Sale Conditions for Tax Sale Properties, dated November 10, 2020.

- 7.3. Strategic Plan Progress Report, 2nd and 3rd Quarters: April 1 - September 30, 2020

THAT the Strategic Plan Progress Report for 2nd and 3rd Quarters, 2020 be accepted as information.

8. Councillors' Motions

8.1. Backyard Hens Pilot Project (Cr. V. Murphy)

THAT Administration develop and bring forward for consideration a pilot project for Backyard Hens including the costs associated with implementing the pilot project.

8.2. Advocacy and Lobbying Effort - Online and Telephone Voting (Cr. V. Murphy)

THAT Council conduct an advocacy and lobbying effort to the Provincial Government, including authorizing the Mayor, on behalf of Council, to send a letter to the Minister of Municipal Affairs, to amend the *Local Authorities Election Act* to include provisions for on-line voting and telephone voting.

9. Councillor Reporting/Information Updates

Adjournment

Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held through a combination of in person and virtual attendance, in the Council Chamber at Syncrude Athletic Park Clubhouse in Fort McMurray, Alberta, on Tuesday, October 27, 2020, commencing at 4:00 PM.

Present:

Don Scott, Mayor
 Bruce Inglis, Councillor (via Microsoft Teams)
 Sheila Lalonde, Councillor (via Microsoft Teams)
 Keith McGrath, Councillor
 Phil Meagher, Councillor (via Microsoft Teams)
 Jeff Peddle, Councillor (via Microsoft Teams)
 Jane Stroud, Councillor
 Claris Voyageur, Councillor (via Microsoft Teams)

Absent:

Mike Allen, Councillor
 Krista Balsom, Councillor
 Verna Murphy, Councillor

Administration:

Jamie Doyle, Chief Administrative Officer
 Jade Brown, Chief Legislative Officer
 Matthew Hough, Deputy Chief Administrative Officer (via Microsoft Teams)
 Deanne Bergey, Director, Community Services (via Microsoft Teams)
 Jody Butz, Regional Fire Chief (via Microsoft Teams)
 Chris Davis, Acting Director, Legal Services (via Microsoft Teams)
 Dennis Fraser, Director, Indigenous and Rural Relations (via Microsoft Teams)
 Matthew Harrison, Director, Communications and Stakeholder Relations (via Microsoft Teams)
 Brad McMurdo, Director, Planning and Development (via Microsoft Teams)
 Linda Ollivier, Director, Financial Services (via Microsoft Teams)
 Rachel Orser, Director, Supply Chain Management (via Microsoft Teams)
 Antoine Rempp, Director, Environmental Services (via Microsoft Teams)
 Keith Smith, Director, Public Works (via Microsoft Teams)
 Dennis Warr, Director, Engineering
 Heather Fredeen, Legislative Officer

1. Call to Order

Mayor D. Scott called the meeting to order at 1:30 p.m.

2. In-Camera Session (at 1:30 p.m.)

MOTION:

THAT Council close items 2.1, 2.2 and 2.3 to the public pursuant to sections 19(1) and 24(1) of the *Freedom of Information and Protection of Privacy Act*.

RESULT: CARRIED [UNANIMOUS]
MOVER: Bruce Inglis, Councillor
SECONDER: Sheila Lalonde, Councillor
FOR: Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT: Allen, Balsom, Murphy

2.1 Advice from Officials Information Briefing – Wood Buffalo Economic Development Corporation

(in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Matthew Hough	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Gregg Saretsky	Chair, Wood Buffalo Economic Development Corporation (WBEDC)
Kevin Weidlich	Chief Executive Officer, Wood Buffalo Economic Development Corporation (WBEDC)
Andrea Haley	Director, Brand & Corporate Services, WBEDC

2.2 Advice from Officials – Land Matter

(in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Matthew Hough	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Matthew Harrison	Director, Communications and Stakeholder Relations

Minutes Acceptance: Minutes of Oct 27, 2020 4:00 PM (Consent Agenda)

2.3 Confidential Evaluations/Advice from Officials and Information Briefing

(In camera pursuant to sections 19(1) and 24(1) of the *Freedom of Information and Protection of Privacy Act*)

Briefing No. 1

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Matthew Hough	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk

Briefing No. 2

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Matthew Hough	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Jody Butz	Regional Fire Chief

Exit

Councillor K. McGrath exited the meeting at 3:15 p.m.

Recess

A recess occurred between 3:20 p.m. and 4:05 p.m., at which time the meeting was reconvened in public in the Council Chamber. At this time Councillor K. McGrath rejoined the meeting.

MOTION:

THAT the meeting reconvene in public.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Sheila Lalonde, Councillor
SECONDER:	Keith McGrath, Councillor
FOR:	Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT:	Allen, Balsom, Murphy

3. Adoption of Agenda (Public Session at 4:00 p.m.)

MOTION:

THAT the Agenda be approved as presented.

Minutes Acceptance: Minutes of Oct 27, 2020 4:00 PM (Consent Agenda)

RESULT: CARRIED [UNANIMOUS]
MOVER: Keith McGrath, Councillor
SECONDER: Phil Meagher, Councillor
FOR: Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT: Allen, Balsom, Murphy

4. Consent Agenda

MOTION:

THAT the recommendations contained in items 4.1 and 4.2 be approved.

4.1. Minutes of Council Meeting – October 13, 2020

THAT the Minutes of the Council meeting held on October 13, 2020 be accepted as presented.

4.2. Council Appointed Advisory Board/Committee Meeting Minutes

THAT the Minutes from Council Appointed Advisory Board/Committee meetings, as outlined in Attachments 1-10, be accepted as information.

RESULT: CARRIED [UNANIMOUS]
MOVER: Phil Meagher, Councillor
SECONDER: Jeff Peddle, Councillor
FOR: Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT: Allen, Balsom, Murphy

5. Presentations

5.1. Johnny Dulku, Chair, Communities in Bloom Committee re: Communities in Bloom Symposium and Awards Ceremony

Johnny Dulku, Chair, Communities in Bloom Committee, provided a presentation on the Communities in Bloom National Symposium and Awards Ceremony indicating that the Regional Municipality of Wood Buffalo was selected to host the 2020 Symposium; however, as a result of the COVID-19 pandemic, the 2020 Symposium and Awards Ceremony was held virtually and hosted by the National Communities in Bloom Committee. It was requested that the Regional Municipality of Wood Buffalo host the 2023 Symposium.

Keith Smith, Director, and Terra Brenneis, Program Manager, Public Works, spoke to the Communities in Bloom Committee’s request to host the 2023 Communities in Bloom Symposium and Awards Ceremony and indicated support of the Committee’s request.

Minutes Acceptance: Minutes of Oct 27, 2020 4:00 PM (Consent Agenda)

MOTION:

THAT the Regional Municipality of Wood Buffalo move the Communities in Bloom Symposium and Awards Ceremony hosting year and event budget to 2023.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jeff Peddle, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT:	Allen, Balsom, Murphy

6. Unfinished Business

6.1. Relocation Pilot Project

Brad McMurdo, Director, Planning and Development, provided an overview of the report and recommended that the Municipality continue to attract and retain residents by working towards Council’s Strategic Plan.

Kevin Weidlich, Chair, Wood Buffalo Economic Development Corporation (WBEDC) indicated support of Administration’s recommendation to not pursue the Relocation Pilot Project and recommended that the Municipality and the WBEDC attract residents based on the merits of the region which would be more sustainable and supportive of long term growth.

MOTION:

THAT the Relocation Pilot Project report be received as information, and that this report satisfy the outstanding May 12, 2020 resolution of Council on this matter.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jane Stroud, Councillor
SECONDER:	Claris Voyageur, Councillor
FOR:	Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT:	Allen, Balsom, Murphy

6.2. Bylaw No. 20/026 - Amendment to the Roads and Transportation Bylaw No. 02/079

Deanne Bergey, Director, Community Services, and Sabrina Caterini, Manager, Bylaw Services, spoke to the proposed amendments to the Roads and Transportation Bylaw No. 02/079.

Minutes Acceptance: Minutes of Oct 27, 2020 4:00 PM (Consent Agenda)

Councillor C. Voyageur put forward the following motion for consideration:

“THAT Bylaw No. 20/026, being an amendment to the Roads and Transportation Bylaw No. 02/079, be read a second time.”

Councillor J. Stroud put forward the following amendment for consideration:

“THAT Bylaw No. 20/026 be amended by striking “twenty-five percent (25%)” and inserting “forty percent (40%)” in section 2.”

Councillor K. McGrath proposed a friendly amendment to strike “twenty-five percent (25%)’ and insert “twenty-five dollars (\$25)” in section 2.

Recess

A recess occurred from 4:53 p.m. to 5:04 p.m.

Councillor K. McGrath withdrew his friendly amendment.

Council then voted on the amending motion as presented by Councillor J. Stroud.

MOTION:

THAT Bylaw No. 20/026 be amended by striking ‘twenty-five percent (25%)’ and inserting ‘forty percent (40%)’ in section 2.

RESULT:	CARRIED [6 TO 1]
MOVER:	Jane Stroud, Councillor
SECONDER:	Keith McGrath, Councillor
FOR:	Scott, Inglis, McGrath, Meagher, Peddle, Stroud, Voyageur
AGAINST:	Lalonde
ABSENT:	Allen, Balsom, Murphy

MOTION:

THAT Bylaw No. 20/026, as amended, being an amendment to the Roads and Transportation Bylaw No. 02/079, be read a second time.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Claris Voyageur, Councillor
SECONDER:	Bruce Inglis, Councillor
FOR:	Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT:	Allen, Balsom, Murphy

Minutes Acceptance: Minutes of Oct 27, 2020 4:00 PM (Consent Agenda)

MOTION:

THAT Bylaw No. 20/026 be read a third and final time.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Bruce Inglis, Councillor
SECONDER:	Sheila Lalonde, Councillor
FOR:	Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT:	Allen, Balsom, Murphy

A supplementary motion was then put forward by Councillor J. Stroud.

MOTION:

THAT Administration be directed to complete a full review of the Roads and Transportation Bylaw No. 02/079, and bring forward a rewrite, taking into consideration violation ticket amounts in other Alberta municipalities, by April 2021.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jane Stroud, Councillor
SECONDER:	Keith McGrath, Councillor
FOR:	Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT:	Allen, Balsom, Murphy

6.3. Athlete Recognition Update

Matthew Harrison, Director, Communications and Stakeholder Relations, spoke to the report noting that there are a variety of ways to recognize athletes, including nomination through the Community Identification Committee.

Action:

Administration committed to continuing to investigate options to recognize local athletes and Olympians.

MOTION:

THAT the Athlete Recognition Update be accepted as information and that this report satisfy the outstanding November 29, 2019 resolution of Council on this matter.

RESULT: CARRIED [UNANIMOUS]
MOVER: Sheila Lalonde, Councillor
SECONDER: Keith McGrath, Councillor
FOR: Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT: Allen, Balsom, Murphy

7. New Business

7.1. Bylaw No. 20/027 - Fort McMurray Airport Authority Municipal Property Tax Exemption Bylaw

Linda Ollivier, Director, Financial Services, introduced the proposed Fort McMurray Airport Authority Municipal Tax Exemption Bylaw No. 20/027.

MOTION:

THAT Bylaw No. 20/027, being the Fort McMurray Airport Authority Municipal Property Tax Exemption Bylaw, be read a first time.

RESULT: CARRIED [UNANIMOUS]
MOVER: Keith McGrath, Councillor
SECONDER: Phil Meagher, Councillor
FOR: Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT: Allen, Balsom, Murphy

MOTION:

THAT Bylaw No. 20/027 be read a second time.

RESULT: CARRIED [UNANIMOUS]
MOVER: Phil Meagher, Councillor
SECONDER: Jeff Peddle, Councillor
FOR: Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT: Allen, Balsom, Murphy

Minutes Acceptance: Minutes of Oct 27, 2020 4:00 PM (Consent Agenda)

MOTION:

THAT Bylaw No. 20/027 be considered for third reading.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jeff Peddle, Councillor
SECONDER:	Claris Voyageur, Councillor
FOR:	Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT:	Allen, Balsom, Murphy

MOTION:

THAT Bylaw No. 20/027 be read a third and final time.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Claris Voyageur, Councillor
SECONDER:	Bruce Inglis, Councillor
FOR:	Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT:	Allen, Balsom, Murphy

7.2. Q3 Capital Budget Fiscal Amendments Update

Linda Ollivier, Director, Financial Services, provided an overview of the capital budget amendments for the third quarter ending September 30, 2020.

Councillor P. Meagher declared for the record, that he is a member of a club that uses the Doug Barnes Cabin; however, noted that he has no pecuniary interest in the matter before Council.

MOTION:

THAT the 2020 Q3 Capital Budget Fiscal Amendments update, as summarized on Attachment #1 (2020 Capital Budget Fiscal Amendments, dated September 30, 2020), be accepted as information.

RESULT: CARRIED [UNANIMOUS]
MOVER: Bruce Inglis, Councillor
SECONDER: Sheila Lalonde, Councillor
FOR: Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT: Allen, Balsom, Murphy

7.3. Federation of Canadian Municipalities (FCM) Standing Committees and Forums - Application by Councillor J. Stroud

Jade Brown, Chief Legislative Officer, presented an overview of the request for support for Councillor J. Stroud’s application to sit on the Federation of Canadian Municipalities (FCM) Standing Committees and Forums.

MOTION:

THAT Council of the Regional Municipality of Wood Buffalo endorse Councillor Jane Stroud in her application to sit on the Federation of Canadian Municipalities (FCM) Standing Committees and Forums;

THAT Council assume all costs associated with Councillor Jane Stroud attending such Standing Committee and Forums as she may be appointed to; and

THAT any cost expensed be reported in Council quarterly expense report.

RESULT: CARRIED [UNANIMOUS]
MOVER: Sheila Lalonde, Councillor
SECONDER: Keith McGrath, Councillor
FOR: Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT: Allen, Balsom, Murphy

8. Councillors' Motions

Mayor D. Scott noted that agenda items 8.1 and 8.2, *Backyard Hens Pilot Project* and *Advocacy and Lobbying Effort – Online and Telephone Voting*, respectively, have been moved to the November 10, 2020 Council Meeting.

Vacating the Chair

Mayor D. Scott vacated the Chair and Acting Mayor K. McGrath assumed the Chair at 5:55 p.m.

Minutes Acceptance: Minutes of Oct 27, 2020 4:00 PM (Consent Agenda)

8.3. Energy Industry Advocacy

Mayor D. Scott introduced the item and requested that Council support advocacy of the energy industry to the Government of Canada.

MOTION:

WHEREAS the energy industry is the primary economic driver for the Wood Buffalo Region, Alberta, and most of Canada; and

WHEREAS the industry employs thousands of residents of the Regional Municipality of Wood Buffalo, local First Nation and Metis communities, and workers from across the country in a variety of sectors; and

WHEREAS the industry procures significant goods and services causing significant investments across Canada; and

WHEREAS the energy sector remains key to Canada’s prosperity for decades to come.

NOW THEREFORE BE IT RESOLVED THAT the Regional Municipality of Wood Buffalo advocate to the Government of Canada to formally recognize the importance of this significantly challenged industry by:

- Supporting the Wood Buffalo region and it’s companies by refraining from increasing regulatory burdens amidst an already challenging environment; and
- Supporting carbon emissions reducing technology.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Don Scott, Mayor
SECONDER:	Phil Meagher, Councillor
FOR:	Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT:	Allen, Balsom, Murphy

Resuming of Chair

Mayor D. Scott resumed the Chair at 6:00 p.m.

9. Councillor Reporting/Information Updates

Council Members provided updates on various initiatives and events in the region.

Minutes Acceptance: Minutes of Oct 27, 2020 4:00 PM (Consent Agenda)

Adjournment

The meeting adjourned at 6:06 p.m.

Mayor

Chief Legislative Officer

Minutes Acceptance: Minutes of Oct 27, 2020 4:00 PM (Consent Agenda)

Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held through a combination of in person and virtual attendance in the Council Chamber at the Syncrude Athletic Park Clubhouse in Fort McMurray, Alberta, on Tuesday, October 27, 2020, commencing at 4:01 PM.

Present:

Don Scott, Mayor
 Bruce Inglis, Councillor (via Microsoft Teams)
 Sheila Lalonde, Councillor (via Microsoft Teams)
 Keith McGrath, Councillor
 Phil Meagher, Councillor (via Microsoft Teams)
 Jeff Peddle, Councillor (via Microsoft Teams)
 Jane Stroud, Councillor
 Claris Voyageur, Councillor (via Microsoft Teams)

Absent:

Mike Allen, Councillor
 Krista Balsom, Councillor
 Verna Murphy, Councillor

Administration:

Jamie Doyle, Chief Administrative Officer
 Jade Brown, Chief Legislative Officer
 Matthew Hough, Deputy Chief Administrative Officer (via Microsoft Teams)
 Deanne Bergey, Director, Community Services (via Microsoft Teams)
 Jody Butz, Regional Fire Chief (via Microsoft Teams)
 Chris Davis, Acting Director, Legal Services (via Microsoft Teams)
 Dennis Fraser, Director, Indigenous and Rural Relations (via Microsoft Teams)
 Matthew Harrison, Director, Communications and Stakeholder Relations (via Microsoft Teams)
 Brad McMurdo, Director, Planning and Development (via Microsoft Teams)
 Linda Ollivier, Director, Financial Services (via Microsoft Teams)
 Rachel Orser, Director, Supply Chain Management (via Microsoft Teams)
 Antoine Rempp, Director, Environmental Services (via Microsoft Teams)
 Keith Smith, Director, Public Works (via Microsoft Teams)
 Dennis Warr, Director, Engineering (via Microsoft Teams)
 Anita Hawkins, Legislative Officer

1. Call to Order

Mayor D. Scott called the meeting to order at 6:13 p.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Phil Meagher, Councillor
SECONDER:	Jeff Peddle, Councillor
FOR:	Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud, Voyageur
ABSENT:	Allen, Balsom, Murphy

3. New Business

3.1. 2020 - 2021 Organizational Meeting

Exit and Return

Councillor K. McGrath exited the meeting at 6:14 p.m. and returned at 6:16 p.m.

MOTION:

THAT the proposed 2020-2021 Council Representation on Boards and Committees, as outlined in Attachment 1, for the period October 28, 2020 to October 26, 2021, be approved.

THAT the proposed Deputy and Acting Mayor Assignments, as outlined in Attachment 2, for the period November 1, 2020 to October 26, 2021, be approved.

THAT regular Council meetings be held at 4:00 p.m. in the Syncrude Athletic Park Council Chamber on the second and fourth Tuesday of each month, with the exception of any statutory holidays and scheduled recess periods.

RESULT: CARRIED [UNANIMOUS]
MOVER: Jeff Peddle, Councillor
SECONDER: Jane Stroud, Councillor
FOR: Scott, Inglis, Lalonde, McGrath, Meagher, Peddle, Stroud,
Voyageur
ABSENT: Allen, Balsom, Murphy

Adjournment

The meeting adjourned at 6:17 p.m.

Mayor

Chief Legislative Officer

Minutes Acceptance: Minutes of Oct 27, 2020 4:01 PM (Consent Agenda)



COUNCIL REPORT

Meeting Date: November 10, 2020

Subject: Scheduling of 2021 Budget Meetings

APPROVALS:

Jamie Doyle

Director

Chief Administrative Officer

Recommended Motion:

THAT a Special Council Meeting be scheduled to take place virtually commencing at 9:00 a.m. each day from December 1 to December 4, 2020 to consider the 2021 Proposed Budgets and Financial Plans.

Summary and Background:

In accordance with the *Municipal Government Act*, Council may call Special Meetings as required with adequate notice to the public.

Administration is proposing that the 2021 Budgets and Financial Plans be presented to Council during a Special Council Meeting that will be held virtually from December 1 to December 4, 2020. The Community Investment Program Budget will be presented on December 1, 2020 and the Operating and Capital Budgets will be presented on December 2 and 3, 2020. December 4, 2020 is set as an additional Budget Meeting date if required.

All Budget Meetings will commence at 9:00 a.m. and will be held virtually and members of the public are encouraged to stream the meetings on-line.

By managing the scheduling of the 2021 Budget Meetings in advance, the public is provided with the opportunity to know when and where the proposed 2021 Budgets and Financial Plans will be presented to Council; therefore promoting transparency and accountability.

Strategic Priorities:

Responsible Government


Subject: Cancellation of Keyano Grant
APPROVALS:

Jamie Doyle

Director

Chief Administrative Officer

Recommended Motion:

THAT \$16,850,000 be de-committed from the Capital Infrastructure Reserve, that was committed on November 29, 2019 to fund the Keyano College Theatre and Arts Centre; and

THAT that this report satisfy the outstanding November 29, 2019 resolution of Council on this matter.

Summary:

On October 27, 2020, Administration received correspondence from Mr. Dale Mountain, Interim President and CEO of Keyano College (Attachment 1). Mr. Mountain thanked Council for supporting the Keyano College Theatre and Arts Centre project and conveyed that the Keyano Board of Governors had resolved unanimously on September 30, 2020 to cancel the project.

Background:

During the 2020 Operating and Capital Budget Workshops November 27-29, 2019, Keyano College formally requested a Community Capital Grant for the project, in the amount of \$16,850,000. Subsequently, Council passed the following resolution:

THAT up to \$16,850,000 be committed from the Capital Infrastructure Reserve to fund the Keyano College Theatre and Arts Centre and that Administration work with Keyano College to develop a joint use agreement. All funding is contingent on securing an appropriate agreement, a legal review and a commitment to investigate additional funding sources;

THAT Keyano College do rigorous consultation with all stakeholders in the region as part of the consultation process; and

THAT quarterly updates be provided during public Council meetings.

Consultation with stakeholders and discussions on joint use agreements began in Q1 2020. As a result of the COVID-19 pandemic and the 2020 Clearwater River Flood only one session has taken place. The outcome is that the Keyano College Board of Governors has cancelled the project, and thus the funding request was rescinded. Keyano College issued a news release on October 8, 2020 announcing the cancellation.

Budget/Financial Implications:

The \$16,850,000 funds for the Keyano College Theatre and Arts Centre Project were to be drawn from the Capital Infrastructure Reserve. These funds will now be de-committed.

Rationale for Recommendation:

Keyano College formally rescinded the request for funding for the Keyano College Art Centre Project on October 27, 2020.

Strategic Priorities:

Responsible Government

Attachments:

1. Letter from Keyano College Rescinding Art Project Grant Request



Office of the Interim President & CEO

October 27, 2020

Mr. Jamie Doyle, CAO
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4
Via Email: FOIP ACT s.17(1)

Dear Jamie,

On behalf of Keyano College Board of Governors, the College Executive officially requests to rescind the grant request with respect to the Keyano College Art Centre Project.

To further support this decision, the Keyano College Board of Governors served a motion during the September 30, 2020 Board of Governors Meeting moving "that the Keyano College Board of Governors approve the cancellation of the Art Gallery Project." This motion was passed unanimously.

Keyano College Board of Governors and Executive, would like to express our thanks and gratitude to Mayor Scott, and Council for the support provided during the Art Centre Project grant process and we look forward to continued open and transparent dialogue.

If you have any questions or concerns, please do not hesitate to contact me directly at FOIP ACT s.17(1)

Sincerely,

A handwritten signature in blue ink, appearing to read 'Dale Mountain', written over a blue line.

Dale Mountain
Interim President & CEO

tf/DM



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Council Meeting Presentation Request

Completed requests to make a public presentation must be received by 12:00 noon on the Wednesday immediately prior to the scheduled meeting. **Presentations are a maximum of 5 minutes in duration.**

Presentation Information	
Preferred Date of Presentation	Nov 10, 2020
Name of Presenter(s)	Gregg Saretsky, Board Chair, FMWBEDT Kevin Weidlich, President & CEO, FMWBEDT
Organization Represented	Fort McMurray Wood Buffalo Economic Development & Tourism (FMWBEDT)
Topic	FMWBEDT 2020 Update
Please List Specific Points/Concerns	Requesting 20 minutes to present: FMWBEDT's 2020 high level achievements to-date
Action Being Requested of Council	Information
<p>Are you providing any supporting documentation (ie: Powerpoint)? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>If yes, the documentation <u>must</u> accompany this request, as handouts will not be distributed at the meeting. To ensure that your documents meet minimum standards, please see presentation guidelines on the next page.</p> <p>Supporting documents may be e-mailed to Legislative.Assistants@rmwb.ca.</p>	

As per Procedure Bylaw No. 14/025, a request to make a presentation may be referred or denied.

Attachment: RFP - FMWBEDT Nov 10, 2020 (RFP - FMWBEDT)

FORT M^cMURRAY
WOOD BUFFALO

ECONOMIC
DEVELOPMENT
& TOURISM

Attachment: FMWBEDT Update Nov 10, 2020 - Council

2020 Update

November 10, 2020

Presented by: Gregg Saretsky | Board Chair
Kevin Weidlich | President & CEO

2019 Foundation Work

- **Integrated** into one organization
- **Created** a brand-new incubator
- **Partnered** to bring back Canada Customs
- **Developed** foundation for the Place Brand
- **Secured** our first conference
- **Facilitated** one Indigenous partnership

2020 Update

- Four Pillars Update
- Economic Development Initiatives Fund
- Alignment with RMWB Strategic Plan
- Results To-Date

01

Brand & Corporate Services

Community Place Branch

- 1 Online Community Toolkit
- 2 In-Region Campaign
- 3 Labour Recruitment & Retention Workshops

FORT M^cMURRAY
WOOD BUFFALO

ECONOMIC
DEVELOPMENT
& TOURISM

02

Tourism

- 1 Curating Experiences for Residents and Visitors
- 2 Calling all Photographers Campaign
- 3 Our Big Backyard Campaign

EXPLORE WOOD BUFFALO

Exploring Our Big Backyard in the ...

Watch later Share

EXPLORE

WOOD BUFFALO

OUR BIG Backyard

Watch here: www.exploreourbackyard.ca

03

Business & Investment Attraction

- 1 Attracted One Commercial Tenant
- 2 Delivered Two Familiarization Tours
- 3 Regional Labour Study

04

Entrepreneurship & Innovation

Startup YMM

- 1 Virtual Launch with Membership
- 2 Construction of Physical Space
- 3 Lean Entrepreneur Acceleration Program (LEAP)

Economic Development Initiatives Fund

- 1 Business Recovery Plan
- 2 Partnership with FMAA
- 3 Startup YMM Fit-Out

Business Recovery Efforts

- Virtual Roundtables
- Task Force
- Business Support Portal
- Safety Campaign
- Letters of Support
- Task Force Report
- Business Economic Recovery Plan

Alignment with RMWB Strategic Plan

Initiative 3B: Business Attraction & Incentives

Initiative 3C: Small Business Incubator

Initiative 3D: Economic Gardening & Pop-Up Stores

Initiative 3E: Shop Local Program

2020 Results To-Date

Economic Impact: \$30.9 million

Return on Investment (ROI) of 6:1

FORT McMURRAY
WOOD BUFFALO

**ECONOMIC
DEVELOPMENT
& TOURISM**

Attachment: FMWBEDT Update Nov 10, 2020 - Council

Thank you



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Council Meeting Presentation Request

Completed requests to make a public presentation must be received by 12:00 noon on the Wednesday immediately prior to the scheduled meeting. **Presentations are a maximum of 5 minutes in duration.**

Presentation Information	
Preferred Date of Presentation	November 10, 2020
Name of Presenter(s)	Diana Noble
Organization Represented	Wood Buffalo Development Advisory Committee
Topic	Wood Buffalo Development Advisory Committee Annual Progress Report and Recommendations
Please List Specific Points/Concerns	Accept the annual progress report and committee recommendations as information. Consider these recommendations as part of the Municipality's annual budget review process if/as required.
Action Being Requested of Council	Accept the annual progress report and committee recommendations as information.
<p>Are you providing any supporting documentation (ie: Powerpoint)? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>If yes, the documentation <u>must</u> accompany this request, as handouts will not be distributed at the meeting. To ensure that your documents meet minimum standards, please see presentation guidelines on the next page.</p> <p>Supporting documents may be e-mailed to Legislative.Assistants@rmwb.ca.</p>	

As per Procedure Bylaw No. 14/025, a request to make a presentation may be referred or denied.

Wood Buffalo Development Advisory Committee

Annual Progress Report and Recommendations

Presenter: Diana Noble, Committee Chair

Department: Wood Buffalo Development Advisory Committee

Meeting Date: November 10, 2020

Committee Mandate

- To advise Municipal Administration and Council on local development initiatives, including development and construction issues, community-based issues, public engagement activities and region wide economic priorities.
- To deal with all matters referred to it by Council and on its own initiative, deal with matters that are within its mandate.

2020 Committee Progress Report Highlights

- Committee members reviewed the committee's key initiatives as outlined within the Committee's Bylaw, reviewed multiple potential areas of focus and unanimously supported the following three committee priorities in summer 2020:
 - Red Tape Reduction for business development in the region
 - Identification of opportunities for business development and encouraging investment in the region
 - Municipal Development Plan review

2020 Committee Progress Report Highlights

- Committee members received presentation information from Administration about the following and provided feedback and comments if and as required/requested:
 - Streamlining commercial development permitting and business licensing
 - Business development opportunities and downtown revitalization
 - Overview of services provided through the Planning and Development Department

2020 Committee Progress Report Highlights

- Committee members received presentation information from Administration about the following and provided feedback and comments if and as required/requested:
 - Downtown Revitalization Incentive program
 - Downtown Revitalization Tax Incentive Program
 - Land Use Bylaw Survey review and updates
 - Downtown Area Redevelopment Plan
 - COVID 19 and 2020 flood update(s)
 - Municipal Development Plan

2020 Committee Progress Report Highlights

- Committee members received presentation information from Administration about the following and provided feedback and comments if and as required/requested:
 - Wood Buffalo Economic Development Corporation Business Recovery Taskforce Report / Engagement Opportunities / Place Brand Strategy

2020 Committee Progress Report Highlights

- Created a Red Tape Reduction Working Group intended to:
 - Provide suggestions to further encourage ongoing feedback from developers by creating a culture of continuous improvement through red tape reduction; focused on business and commercial regulatory requirements and permitting processes.
 - Review the existing and proposed Land Use Bylaw in alignment with the consolidated committee's bylaw and provide advice to Municipal Administration regarding recommended changes.

2021 Committee Recommendations

- Support the Planning and Development Department's 2021 proposal to complete a thorough process review via a third-party consultant, in alignment with the Wood Buffalo Development Advisory Committee Bylaw, including reduction of red tape for the private sector (i.e. businesses and commercial developers) investing in the region.
- That the Municipality's process for facilitating Change of Use undergo expeditious updates to enhance customer service and reduce red tape.

Thank You!



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Council Meeting Presentation Request

Completed requests to make a public presentation must be received by 12:00 noon on the Wednesday immediately prior to the scheduled meeting. **Presentations are a maximum of 5 minutes in duration.**

Presentation Information	
Preferred Date of Presentation	November 10, 2020
Name of Presenter(s)	Liana Wheeldon
Organization Represented	Wood Buffalo Waterfront Advisory Committee (WBWAC)
Topic	Annual Progress Report for the Wood Buffalo Waterfront Advisory Committee
Please List Specific Points/Concerns	The mandate of the committee is to make recommendations to Council on matters pertaining to waterfront revitalization. To provide a timely and considered response to Council on all waterfront revitalization matters referred to the WBWAC by Council.
Action Being Requested of Council	That the Wood Buffalo Waterfront Advisory Committee bring forward a recommendation to Council to support the creation of a regional wayfinding plan that can be reflected as part of the Waterfront Park development.
<p>Are you providing any supporting documentation (ie: Powerpoint)? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>If yes, the documentation <u>must</u> accompany this request, as handouts will not be distributed at the meeting. To ensure that your documents meet minimum standards, please see presentation guidelines on the next page.</p> <p>Supporting documents may be e-mailed to Legislative.Assistants@rmwb.ca.</p>	

As per Procedure Bylaw No. 14/025, a request to make a presentation may be referred or denied.

Wood Buffalo Waterfront Advisory Committee (WBWAC)

Annual Progress Report and Recommendation

Presenter: Liana Wheeldon, Committee Chair

Department: Wood Buffalo Waterfront Advisory Committee

Meeting Date: November 10, 2020

Attachment: FINAL_2020 WBWAC Annual Progress Report and Recommendation 110120



Committee Mandate

- The mandate of the committee is to make recommendations to Council on matters pertaining to waterfront revitalization.
- To provide a timely and considered response to Council on all waterfront revitalization matters referred to the WBWAC by Council.

2020 Committee Progress Report Highlights

- Identify priority areas of focus for moving forward:
 - Support existing waterfront assets
 - Create gathering spaces
 - Support small waterfront pop up shops
 - Enhance wayfinding and visual cues
- Initiated research about the history of the waterfront and identified key priority areas.

2020 Committee Progress Report Highlights

- Made a recommendation to Council for development of a year-round, designated outdoor event space including supporting facilities with appropriate utilities.
- Conducted a site tour of the waterfront with key administrative staff.
- Provided suggestions for administrative consideration in the development of a Request for Proposal for the Waterfront Park Project.

2020 Committee Progress Report Highlights

- Created three working groups intended to provide suggestions to further develop the design of the waterfront.
 - Arts/Culture/Leisure Working Group
 - History with Seniors Working Group
 - Indigenous Cultural Advisory Working Group

2021 Committee Recommendation

On October 21, 2020, the WBWAC unanimously supported a motion to “bring forward a recommendation to Council to support the creation of a wayfinding plan that can enhance the waterfront development.”

Thank you!



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Council Meeting Presentation Request

Completed requests to make a public presentation must be received by 12:00 noon on the Wednesday immediately prior to the scheduled meeting. **Presentations are a maximum of 5 minutes in duration.**

Presentation Information	
Preferred Date of Presentation	November 10, 2020
Name of Presenter(s)	Roy Williams and Jean-Marc Guillaumot
Organization Represented	Wood Buffalo Downtown Revitalization Advisory Committee
Topic	Annual Progress Report and 2021 Recommendations
Please List Specific Points/Concerns	Please accept the committee presentation as information and support the implementation of the actions and priorities as recommended by the Committee.
Action Being Requested of Council	Please accept the presentation as information and support the implementation of the actions and priorities as recommended by the Committee with any funding required for implementation to come from the approved unallocated Downtown Revitalization Capital Project budget.
<p>Are you providing any supporting documentation (ie: Powerpoint)? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>If yes, the documentation <u>must</u> accompany this request, as handouts will not be distributed at the meeting. To ensure that your documents meet minimum standards, please see presentation guidelines on the next page.</p> <p>Supporting documents may be e-mailed to Legislative.Assistants@rmwb.ca.</p>	

As per Procedure Bylaw No. 14/025, a request to make a presentation may be referred or denied.

Attachment: RFP - WBDRC (RFP - WB Downtown Revitalization Advisory Committee)

Wood Buffalo Downtown Revitalization Advisory Committee Annual Progress Report and Recommendation

Presenter: Roy Williams and Jean-Marc Guillamot
Department: WB Downtown Revitalization Advisory Committee
Meeting Date: November 10, 2020

Attachment: WBDRC Annual Progress Report and Recommendation - Updated 110120



Committee Mandate

- To make recommendations to Council on matters pertaining to Downtown Revitalization.
- To provide a timely and considered response to Council to all downtown revitalization matters referred to the WBDRAC by Council.

2020 Committee Progress Report Highlights

Key priorities were identified and a focus on identification of early infrastructure and enhancement actions that could be started this year was completed.

- Beautification
- Placemaking
- Neighborhood safety
- Pedestrian friendliness

2020 Committee Progress Report Highlights

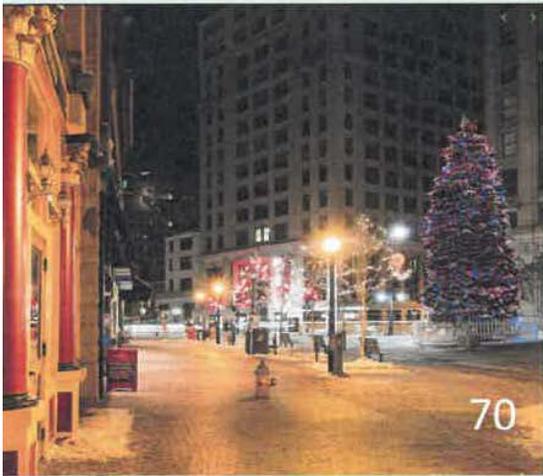
- Council approved the committee's recommendation to undertake the Franklin and Main Park project. Committee members identified and, in some instances, engaged with members of the public to ensure everyone in the region had an opportunity to take part in initial Franklin and Main Park project engagement.
- Committee members researched comparable community initiatives.

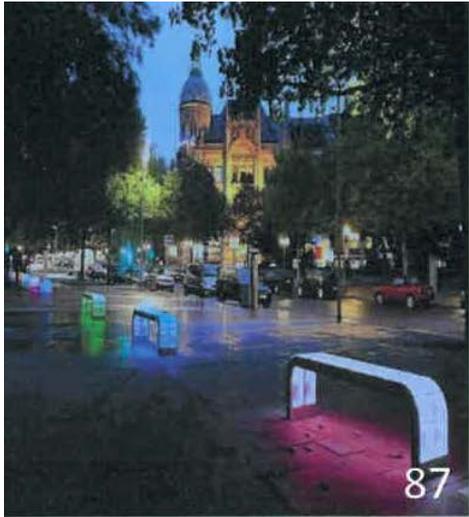
2020 Committee Progress Report Highlights

- Committee members researched beautification designs such as seating designs and lighting designs for future projects.



ice-test/





87



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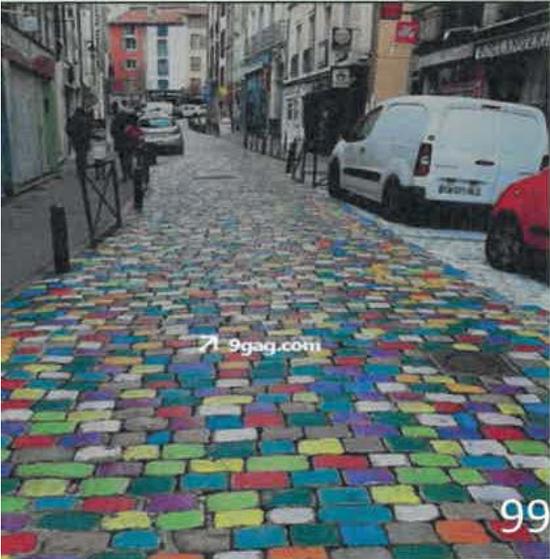
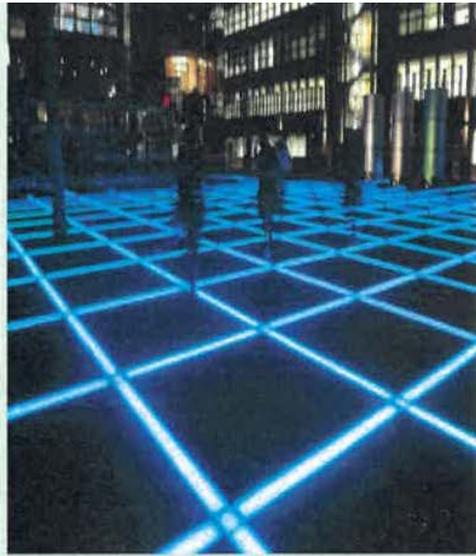


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6.4.b

Attachment: WBDAC Annual Progress Report and Recommendation - Updated 110120



2020 Committee Progress Report Highlights

Committee members received presentation information from Administration about the following and provided feedback and comments.

- Downtown Area Redevelopment Plan
- Downtown Revitalization Incentive Program
- COVID 19 and Flood Recovery Updates
- Franklin and Main Park Project
- Beautification Initiatives
- Community Policing Office in Jubilee Plaza

2020 Committee Progress Report Highlights

Committee members received presentation information about the following and provided feedback and comments.

- Tax Incentive Program
- Alberta Health Services - Healthy Communities
- Some committee members also provided comments for consideration about the Engineering Service Standards that are currently under review.

2020 Committee Progress Report Highlights

The committee supported sidewalk upgrades such as the sidewalk improvement between Main Street and Hardin Street along Franklin Avenue.



Before



After

2020 Committee Progress Report Highlights

- Sent a letter to business and property owners eligible for the Downtown Revitalization Incentive Program to encourage applications.
- Sent a letter to the Municipality in support of Councils request for financial assistance from the Federal and provincial Governments to assist with the outstanding Flood Mitigation Program downtown.

2021 Recommendation to Council

On October 7, 2020, the WBDRAC unanimously supported the following recommendation "that the 2021 Committee priorities and actions be undertaken in 2021 as part of the Downtown Revitalization Capital Budget Project."

2021 Priorities and Recommended Infrastructure and Enhancement Actions

Capital Infrastructure Project

- Franklin and Main Park Project (detailed design and construction are part of planned next steps).

2021 Priorities and Recommended Infrastructure and Enhancement Actions

The following two working groups have also been formed to facilitate information gathering and support 2021 priorities and actions.

1. Beautification and Placemaking Working Group
2. Neighborhood Safety and Pedestrian Friendly Working Group

2021 Priorities and Recommended Infrastructure and Enhancement Actions

Beautification

- Identify key areas and ideas for enhanced low maintenance and high impact beautification and implement a range of year-round beautification techniques.
- Review opportunities to partner internally and with the community to identify and implement new low maintenance and high impact beautification ideas.
- Maintain and upkeep existing areas of beautification.

2021 Priorities and Recommended Infrastructure and Enhancement Actions

Beautification

- Monitor the results of the current downtown revitalization incentives program and identify opportunities for improvement; specifically, the beautification and mural grants.
- Focus on graffiti abatement through the installation of public art.

2021 Priorities and Recommended Infrastructure and Enhancement Actions

Placemaking

- Focus on establishing a visually and physically coherent and consistent welcoming downtown.
- Identify and recommend ways to update existing placemaking and create a coherent and consistent themed placemaking plan in different areas within downtown.

2021 Priorities and Recommended Infrastructure and Enhancement Actions

- Support creation of a wayfinding plan (consider connections to the region, pedestrian friendliness and the waterfront).



2021 Priorities and Recommended Infrastructure and Enhancement Actions

Neighborhood Safety

- Identify key locations to modify, enhance or add lighting.
- Follow Crime Prevention Through Environmental Design (CPTED) standards and practices as part of designing downtown. Increase lighting in key areas and consider sightlines as part of various project designs.
- Consider COVID-19 precautions as part of project planning (i.e. community engagement).

2021 Priorities and Recommended Infrastructure and Enhancement Actions

Pedestrian Friendliness

- Identify areas of focus for future sidewalk upgrades that support pedestrian friendly improvements between Downtown and the Waterfront. Consider connections to bike lanes and paths.
- Ensure that 2020-2022 waterfront planning and the updated Downtown Area Redevelopment Plan, transportation and other Municipal documents under review include recommendations that support pedestrian connections between the waterfront and downtown.
- Support barrier free access within core area(s) of downtown.

2021 Priorities and Recommended Infrastructure and Enhancement Actions

General

- Make medium (3 year) and long term (5 year) recommendations that will support ongoing direction related to phasing, timing of revitalization and enhancement projects.

Thank You!

Subject: Wood Buffalo Downtown Revitalization Advisory Committee and Wood Buffalo Waterfront Advisory Committee Recommendations**APPROVALS:****Jamie Doyle**_____
Director_____
Chief Administrative Officer**Recommended Motion:**

THAT the Wood Buffalo Downtown Revitalization Advisory Committee 2021 Priorities and Recommended Infrastructure and Enhancement Actions be accepted; and

THAT Administration be directed to implement the actions and priorities as recommended by the Committee with any funding required for implementation to come from the approved unallocated Downtown Revitalization Capital Project budget.

Summary:

The Wood Buffalo Downtown Revitalization Advisory Committee (WBDRAC) was established by Council in November 2019. The Committees mandate is to make recommendations to Council on matters pertaining to Downtown Revitalization and to provide a timely and considered response to Council on all downtown revitalization matters referred to the WBDRAC by Council. Initiatives of this Committee as outlined in the Committees Bylaw No. 17/026 also includes working with Administration to prepare an annual report to Council summarizing its progress and making recommendations on the proposed changes to infrastructure and enhancements including sidewalks, walkways, parks, landscaping, traffic circulation, banners, parking and street furniture in areas identified for downtown revitalization.

Background:

On October 7, 2020 the WBDRAC unanimously recommended "that the 2021 Committee priorities and actions be undertaken in 2021 as part of the Downtown Revitalization Capital Budget Project." Administration supports the recommendation. Some, but not all of the recommended actions will require budget; however all priorities and actions are included on Attachment 1 for information and transparency. The WBDRAC has identified four priority areas of focus for 2021 and recommended actions that align with Councils 2018-2021 Strategic Plan, the Committees Bylaw No. 19/026, the Downtown Revitalization Public Engagement Summary Report that was available to

the public in January 2020 and previously approved Council guiding documents. The Committees four priority areas of focus for 2021 are beautification, neighborhood safety, placemaking and pedestrian friendliness.

Additionally, on October 21, 2020 the Wood Buffalo Waterfront Advisory Committee supported a recommendation to "support the creation of a wayfinding plan that can enhance the waterfront development." Administration has identified a synergy between both the WBDRAC and BWAC committee recommendations as well as the alignment with Councils Strategic Plan 2018-2021 which highlights Downtown Revitalization as a strategic priority including waterfront revitalization. Administration supports both committees wayfinding recommendations that are intended to establish a wayfinding plan for the purpose of developing a system that orients people to their locations and directs them to selected primary destinations and offers people unfamiliar with its destinations clear instructions for moving about.

Budget/Financial Implications:

No new funding is required in 2021. Administration proposes the use of carry forward funds from the previously approved 2019 Downtown Revitalization Capital Project Budget. Money budgeted and approved in 2019 has not been spent and will be carried forward to 2021. A total of approximately five (5) million is available.

Rationale for Recommendation:

Proceeding with the recommended motion enables Administration to act in a timely manner, initiate action and act in alignment with other approved downtown revitalization initiatives that are underway. Administration supports this report.

Strategic Priorities:

Downtown Revitalization

Attachments:

1. 2021 Priorities and Recommended Infrastructure and Enhancement Actions

**Wood Buffalo Downtown Revitalization Advisory Committee
2021 Priorities and Recommended Infrastructure and Enhancement Actions**

Capital Infrastructure Project: Franklin and Main Park Project (detailed design and construction).

Top Committee Priorities

- | | |
|-------------------|----------------------------|
| 1. Beautification | 3. Neighborhood Safety |
| 2. Placemaking | 4. Pedestrian Friendliness |

Proposed Short-Term Priority Actions

1. **Beautification**
 - Identify key areas and ideas for enhanced low maintenance and high impact beautification and implement a range of year-round beautification techniques.
 - Review opportunities to partner internally and with the community to identify and implement new low maintenance and high impact beautification ideas.
 - Maintain and upkeep existing areas of beautification.
 - Monitor the results of the current downtown revitalization incentives program and identify opportunities for improvement; specifically, the beautification and mural grants.
 - Focus on graffiti abatement through the installation of public art.

2. **Placemaking**
 - Focus on establishing a visually and physically coherent and consistent welcoming downtown.
 - Identify and recommend ways to update existing placemaking and create a coherent and consistent themed placemaking plan in different areas within downtown.
 - Support creation of a wayfinding plan (consider connections to the region, pedestrian friendliness and the waterfront).

3. **Neighborhood Safety**
 - Identify key locations to modify, enhance or add lighting.
 - Follow Crime Prevention Through Environmental Design (CPTED) standards and practices as part of designing downtown. Increase lighting in key areas and consider sightlines as part of various project designs.
 - Consider COVID-19 precautions as part of project planning (i.e. community engagement)

4. **Pedestrian Friendliness**
 - Identify areas of focus for future sidewalk upgrades that support pedestrian friendly improvements between Downtown and the Waterfront. Consider connections to bike lanes and paths.
 - Ensure that 2020-2022 waterfront planning and the updated Downtown Area Redevelopment Plan, transportation and other Municipal documents under review include recommendations that support pedestrian connections between the waterfront (i.e. Main Corridors including Morrison Street, Main Street, Hardin Street, Hospital and King Streets).
 - Support barrier free access within core area(s) of downtown.

5. **General**

- Make medium (3 year) and long term (5 year) recommendations that will support ongoing direction related to phasing, timing of revitalization and enhancement projects.



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Subject: 2020 Request for Property Tax and Accounts Receivable Arrears Write-Off

APPROVALS:

Jamie Doyle

Director

Chief Administrative Officer

Recommended Motion:

THAT the recommended Property Tax and Accounts Receivable Arrears Write-Off of \$628,370.85 dated November 10, 2020, as outlined in Attachment 1, be approved.

Summary:

Account Write-Off Policy FIN-080 guides the treatment of accounts of the Municipality. Accounts arrears in excess of \$3,000 per account and tax arrears that cannot be dealt with using standard processes are deemed non-collectible. In order to write off these accounts, Council approval is required.

Background:

An analysis of outstanding receivables is completed monthly. An allowance for doubtful accounts is provided for accounts arrears that exceed 90 days even though collection efforts continue. An account is considered uncollectible when all applicable collection efforts have been exhausted by the Municipality. The use of an external collection agency will continue for any accounts written off for possible collection.

The formal write-off of an account is an accounting entry undertaken to remove an uncollectible receivable from the accounting records.

With respect to the outstanding property tax arrears, one Municipal leased property tax account and six Provincial leased property accounts with a total outstanding tax amount of \$524,111.31 are deemed uncollectible.

Accounts receivable arrears of \$104,529.54 are for solid waste, snow dump charges, cost recovery charges, and ambulance services which are deemed uncollectible.

Budget/Financial Implications:

Administration has established a bad debt allowance for the property tax and accounts

receivable arrears to be written off. If Council approves the write-offs, there is no impact to the 2020 Operating Budget.

Rationale for Recommendation:

Administration followed the standard collection process, which includes:

- telephone contact;
- demand letters and notices to property owners; and
- engagement of external collection agency.

Although an account is written off, the external collection agency is continuing with their efforts since they are paid a commission for each successful collection made. These arrears and accounts are deemed non-collectible and should be written off.

Strategic Priorities:

Responsible Government

Attachments:

1. 2020 Property Tax and Accounts Receivable Arrears Write-Off

Attachment 1

Recommended Tax Arrears and Accounts Receivable Write-Off

Municipal Property Tax Accounts/Provincial Leases

ACCOUNT #	BALANCE	ACCOUNT #	BALANCE
10572224	\$ 358,913.79	10552656	\$ 303.51
10577155	\$ 689.63	10552659	\$ 980.59
10577157	\$ 8,414.65	10595974	\$ 78,614.88
10577158	\$ 76,194.26		
			<u>\$ 524,111.31</u>

Accounts Receivable / Ambulance

ACCOUNT #	BALANCE	ACCOUNT #	BALANCE
33991	\$ 3,247.23	35424	\$ 4,654.36
45411	\$ 5,636.08	40892	\$ 3,243.90
42490	\$ 73,653.91	45289	\$ 3,031.45
17931	\$ 3,291.38	46744	\$ 3,213.97
35265	\$ 4,287.26		
			<u>\$ 104,259.54</u>

Total Property Tax and Accounts Receivable Arrears \$ 628,370.85

Attachment: 1. 2020 Property Tax and Accounts Receivable Arrears Write-Off (2020 Request for Property Tax and Accounts Receivable Arrears



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Subject: 2020 Reserve Bids and Sale Conditions for Tax Sale Properties

APPROVALS:

Jamie Doyle

Director

Chief Administrative Officer

Recommended Motion:

THAT the reserve bids and sale conditions be established as listed in Attachment 1, 2020 Reserve Bids and Sale Conditions for Tax Sale Properties, dated November 10, 2020.

Summary:

Administration has exhausted all attempts to collect the tax arrears on 95 properties. The outstanding balances of the 95 accounts, as of October 22, 2020 is \$974,250.19. The Municipality must now proceed with the public sale. Under the provision of the Municipal Government Act (MGA), Council must establish reserve bids and any terms and conditions that apply to the sale of a parcel of land. If approved by Council, the Municipality will offer the following lands for sale by public auction in the Jubilee Building, 1st Floor Training Room, 9909 Franklin Avenue, Fort McMurray, Alberta on Wednesday, March 31, 2021 at 10:00 a.m.

Background:

Under Section 418 the Municipal Government Act, municipalities must offer for sale at public auction any parcels of land shown on their tax arrears list if the tax arrears are not paid by a certain date. Under Section 418 (4), the Municipality may enter into a repayment of arrears agreement with the owner of a parcel of land shown on its arrears list. The parcel of land is removed from the tax sale list for as long as the owner does not breach the terms of the agreement. As of November 10, 2020, no new agreements for the payments of tax arrears have been reached between the Municipality and the owners of the parcels of land listed on the tax arrears list.

The Municipality will comply with all statutory obligations regarding notification to owners, and advertisement of the public auction, as required by the Municipal Government Act. The recovery of taxes related to land process is up to a four-year process. Properties must be more than one year in arrears. A lien is then placed on the property through the Registrar (Land Titles). Properties do not go to auction until two

years after a lien has been placed on the property. Lien notifications are sent to the owner of the parcel of land by the Registrar, in addition to the notifications they receive from the Municipality. Last, all accounts will receive notification of the public auction via registered mail.

Rationale for Recommendation:

The reserve bids were determined by the Assessment Branch of the Financial Services Department and reflect market value by comparing sales of properties similar to the tax recovery properties. Details of the reserve bids and conditions of the sale are set out in Attachment 1.

Administration will continue to engage owners with the intent of reaching agreements and/or receive payments until the date of the public auction, and properties will continue to be removed from the list attached. In 2019, 57 properties were approved by Council for tax sale, however at the time of the auction, only two properties remained on the auction list.

Strategic Priorities:

Responsible Government

Attachments:

1. Reserve Bids and Sale Conditions for Tax Sale Properties

Reserve Bids and Sale Conditions for Tax Sale Properties November 10, 2020

Notice is hereby given that, under the provision of the *Municipal Government Act*, The Regional Municipality of Wood Buffalo will offer the following lands for sale by public auction, in the Jubilee Center, 3rd Floor Boardroom, 9909 Franklin Avenue, Fort McMurray, Alberta on Wednesday, March 31, 2021 at 10:00 a.m.

	FLEX ID #	PLAN	BLOCK	LOT	Reserve Bids	Location
1	*10507226	7822731	9	13	\$ 93,190	URBAN
2	*10511338	7921223	69	4	\$ 414,030	URBAN
3	*10515619	0224437	6	2	\$ 607,590	URBAN
4	*10520256	8321906		47	\$ 16,960	RURAL
5	*10539841	0624558	15	2	\$ 324,390	URBAN
6	*10547952	0822802	23	6	\$ 501,050	URBAN
7	*10578105	1220270	2	9	\$ 491,720	URBAN
8	10507165	7822731	8	9	\$ 69,290	URBAN
9	10507705	0121639	2	40	\$ 579,940	URBAN
10	*10509390	2625TR	7	9	\$ 461,760	URBAN
11	10512164	8022551	93	54	\$ 480,360	URBAN
12	10514107	8521145	7	11	\$ 590,580	URBAN
13	10514284	8521147	10	33	\$ 558,040	URBAN
14	10514753	8521401	4	21	\$ 689,160	URBAN
15	10516093	3969ET	5	9	\$ 81,660	URBAN
16	*10516428	616AO	7	17	\$ 191,600	URBAN
17	*10516429	616AO	7	18	\$ 399,820	URBAN
18	*10516430	616AO	7	19	\$ 491,430	URBAN
19	*10516431	616AO	7	20	\$ 488,110	URBAN
20	*10516432	616AO	7	21	\$ 379,040	URBAN
21	*10516433	616AO	7	22	\$ 345,910	URBAN
22	*10516824	2590NY	1	22	\$ 421,920	URBAN
23	*10516825	2590NY	1	23	\$ 465,570	URBAN
24	10517360	5304NY	6	15	\$ 412,470	URBAN
25	*10517507	456RS	1	24A	\$ 337,470	URBAN
26	*10517508	456RS	1	25A	\$ 392,390	URBAN
27	*10517509	456RS	1	26A	\$ 380,620	URBAN
28	*10517510	456RS	1	27A	\$ 391,230	URBAN
29	*10517511	456RS	1	28A	\$ 369,160	URBAN
30	*10517512	456RS	1	29A	\$ 403,220	URBAN
31	10517725	86TR	6	19	\$ 441,240	URBAN
32	10518408	8321682	1	32	\$ 34,440	RURAL
33	10518429	8321682	1	53	\$ 84,540	RURAL
34	*10518453	8321682	3	29	\$ 75,430	RURAL

35	*10520267	8321906		59	\$ 94,270	RURAL
36	10520314	8321906		110	\$ 90,950	RURAL
37	10520519	9123118		33A	\$ 81,770	RURAL
38	10521354	0321365		Unit 84	\$ 29,530	URBAN (P)
39	10521355	0321365		Unit 85	\$ 33,600	URBAN (P)
40	10525009	0321365		Unit 6	\$ 30,040	URBAN (P)
41	10529046	0321365		Unit 102	\$ 30,040	URBAN (P)
42	10529056	0321365		Unit 110	\$ 30,040	URBAN (P)
43	10530356	0425682		Unit 24	\$ 448,110	URBAN
44	10530598	0425986	19	40	\$ 583,160	URBAN
45	*10532585	0525440		Unit 69	\$ 267,320	URBAN
46	*10547870	0822793	22	6	\$ 478,180	URBAN
47	*10559392	0922045	19	19	\$ 67,110	RURAL
48	10565523	1021359		Unit 217	\$ 10,000	URBAN
49	10572281	1120510		Unit 8	\$ 214,140	URBAN
50	10572291	1120510		Unit 18	\$ 10,000	URBAN
51	*10584334	1320160	8	24	\$ 731,970	URBAN
52	*10587834	1322096		Unit 24	\$ 529,620	URBAN
53	*10587835	1322096		Unit 25	\$ 529,620	URBAN
54	*10591963	1421763		Unit 2	\$ 754,850	URBAN
55	10595937	1522673	2	2	\$ 1,889,340	RURAL
56	10511186	7921223	67	18	\$ 360,860	URBAN
57	10514433	8521147	18	71	\$ 475,080	URBAN
58	10515663	0224437	8	15	\$ 705,530	URBAN
59	10515889	0225763	13	10	\$ 445,380	URBAN
60	10518224	5642NY	7	11	\$ 82,970	RURAL
61	10520010	8022678	18	1	\$ 199,530	RURAL
62	10520023	8022678	19	2	\$ 235,620	RURAL
63	10521342	0321365		Unit 72	\$ 34,110	URBAN (P)
64	10521351	0321365		Unit 81	\$ 33,600	URBAN (P)
65	10521876	0022830		Unit 296	\$ 143,080	URBAN
66	10524266	0122336		Unit 25	\$ 4,000	URBAN
67	10524328	0122336		Unit 87	\$ 147,170	URBAN
68	10524485	0122336		Unit 244	\$ 10,000	URBAN
69	10525392	9924071		Unit 85	\$ 161,350	URBAN
70	10526098	9924071		Unit 791	\$ 158,770	URBAN
71	10526241	9924071		Unit 934	\$ 267,360	URBAN
72	10526523	9622660		Unit 252	\$ 221,050	URBAN
73	10526680	0024894		Unit 29	\$ 275,210	URBAN
74	10526755	0024894		Unit 134	\$ 266,280	URBAN
75	10529070	0321365		Unit 124	\$ 30,040	URBAN (P)
76	10529078	0321365		Unit 132	\$ 29,530	URBAN (P)
77	10529084	0321365		Unit 138	\$ 29,530	URBAN (P)

78	10529437	0321365		Unit 152	\$ 30,040	URBAN (P)
79	10529621	0421063	1	26	\$ 236,740	URBAN
80	10529630	0421063	2	4	\$ 226,350	URBAN
81	10529649	0421063	3	12	\$ 256,920	URBAN
82	10530190	0424688	1	16	\$ 613,330	RURAL
83	10530847	0425943	11	8	\$ 738,630	URBAN
84	10532524	0525107		Unit 9	\$ 76,710	URBAN
85	10539302	0621383	5	21	\$ 662,710	URBAN
86	10544373	0726427	29	24	\$ 950,990	URBAN
87	10545072	0727544		Unit 22	\$ 146,350	URBAN
88	10549886	0825712		Unit 32	\$ 255,150	URBAN
89	10559045	0920165		Unit 3	\$ 181,000	RURAL
90	10559046	0920165		Unit 4	\$ 179,140	RURAL
91	10559047	0920165		Unit 5	\$ 178,930	RURAL
92	10565209	1020447		Unit 68	\$ 261,370	URBAN
93	10565555	1021359		Unit 249	\$ 10,000	URBAN
94	10576446	1124844	1	3	\$ 1,470,000	RURAL
95	10580212	1222497	13	49	\$ 453,010	URBAN

*The Municipality entered into an agreement with the owner of the parcel of land as a means of tax recovery, but the owner defaulted on the agreement. If outstanding property taxes are not paid in full, under the provision of the *Municipal Government Act*, the parcel of land must now go to auction.

The land is being offered for sale on an “as is, where is” basis and the Regional Municipality of Wood Buffalo makes no representation and gives no warranty whatsoever as to the adequacy of services, soil condition, land use districting, building and development conditions, absence or presence of environment contamination, or the developability of the subject land for any intended use by the purchases. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any property. No further information is available at the auction regarding the lands to be sold.

The Regional Municipality of Wood Buffalo may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.

Terms: Cash, bank draft or certified cheque made payable to the Regional Municipality of Wood Buffalo.

Redemption may be affected by payment of all arrears of taxes and costs at any time prior of the sale.



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

COUNCIL REPORT

Meeting Date: November 10, 2020

Subject: Strategic Plan Progress Report, 2nd and 3rd Quarters: April 1 - September 30, 2020

APPROVALS:

Jamie Doyle

Director

Chief Administrative Officer

Recommended Motion:

THAT the Strategic Plan Progress Report for 2nd and 3rd Quarters, 2020 be accepted as information.

Summary:

The 2018-2021 Strategic Plan was approved by Council on January 30, 2018. Work on the four strategic priorities listed in the plan is underway. The Strategic Plan Quarter 2/3, 2020 report details the activities that have occurred for the period April 1 - September 30, 2020.

Background:

On January 30, 2018, Council approved the Strategic Plan for 2018-2021. The Plan includes an organizational vision, mission and values, four strategic priorities, strategies/initiatives to advance those priorities as well as key performance indicators.

Directors have been identified to lead each of the strategies/initiatives, and these individuals have described milestones, implementation timelines and an associated budget. The 2020 Operating and Capital budgets approved by Council on November 29, 2019 contain the resources necessary to accomplish the activities scheduled throughout 2020.

Work on the strategies/initiatives listed in the Strategic Plan have taken place throughout the year. The progress report details the activities for April 1 to September 30, 2020 (Attachment 1).

The progress report lists the strategies/initiatives associated with each of the four strategic priorities, the applicable work that has occurred up to September 30, 2020, the activities planned to continue throughout 2020, and an indication of the status of these strategies/initiatives (i.e. if it is “on target”, “delayed”, or “complete”). The majority of the strategies are “on target” in that the work performed within 2020 is aligned with the

milestones and implementation timelines established.

Budget/Financial Implications:

Budget implications were identified and included in the 2020 budget.

Strategic Priorities:

Responsible Government

Attachments:

1. Strategic Plan Progress Report April 1 - September 30, 2020

Strategic Plan Update - Nov 10 2020

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
1e	Developing Our People	Human Resources	<ul style="list-style-type: none"> • Mid-year reviews completed by July 2020 for all exempt employees. • Identification of critical positions across organization. • Talent strategy focusing on career development, workforce planning & further expansion of succession planning for all areas. 	<ul style="list-style-type: none"> • Prepare for end of year performance reviews and goal setting for 2021 with senior leadership. • Continue to work with leaders regarding business continuity and workforce planning during the Covid-19 pandemic. • Creation of a leadership development program for 2021. 	🎯
1f	Foster equality, diversity and inclusion in the region	Community Services	<ul style="list-style-type: none"> • Coordinated Access System (CAS) running with 14 access points in the community where individuals and families experiencing or at risk of homelessness can be assessed, access referrals for supports, and be added to the centralized waiting list for Community Plan on Homelessness (CPH) programs. As of June 30th there were 53 people on the waiting list for housing program supports. • During Q2 CPH programs housed 25 new individuals into market housing and had 134 individuals and families on caseload. A new Diversion Program started in shelter during this quarter. This program focuses on individuals as they are applying for entry into shelter, ensuring alternative and immediate housing arrangements are fully explored and supported where needed, before completing an intake for a shelter space. Since April this program has diverted 11 individuals out of shelter, worked with housing supports to house 13 individuals, and 12 individuals received employment, healthcare, legal, and mental health supports. • In April, the Coordinated Access System Team (CAST) identified 25 individuals who were then active on the By-Name List (BNL) that were at a higher health risk of having complications should they contract COVID. Using that indicator and looking at factors such as likelihood to contract COVID (sleeping arrangements), 12 individuals were housed off the BNL since April. Of the remaining, 10 are considered inactive and have been unreachable and/or stated they currently do not need housing, and 2 are currently still on the BNL, but regularly communicating with Centralized Intake (CI) and access points about housing supports. April 1st to June 30th 14 unique individuals utilized the Isolation Centre, 2 were admitted twice for COVID symptom. Out of the 14 individuals discharged from the Centre: 2 were housed, 1 was housed through WBHD, 6 returned to shelter and the remaining refused support for housing. 	<ul style="list-style-type: none"> • Developing report to RACIDE on the findings of the conversation cafés to inform their recommendations to council on anti-racism. • Progress review of the Diversity and Inclusion Community Plan to be finalized in Q4. • The interdepartmental committee supporting the Employee Census project continue to work towards implementation of the survey with a target completion of Q4 2020. • Final Poverty Profile pending Poverty Reduction Committee approval. • Poverty Awareness Week to launch in October including online poverty simulation. • Community Plan on Homelessness 10 Year Report to be completed. 	🎯

Attachment: 1. Strategic Plan Progress Report April 1 - September 30, 2020 (Strategic Plan Progress

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
1f	Continued		<ul style="list-style-type: none"> Poverty Profile draft completed. Working collaboratively with Poverty Reduction Network to plan Poverty Awareness Week to take place in October. Developing online version of the Poverty Simulation. Interdepartmental committee is supporting the Employee Census project. The draft census questionnaire developed, and IT requirements confirmed. Supported RACIDE in hosting conversation cafés and public survey to gather information about racism and discrimination in the region. Conducted benchmarking on diversity, inclusion, and equity practices and produced report based on findings. Developing progress report on Diversity & Inclusion Community Plan. 		🎯
1g	Accessibility	Engineering/ Public Works	<ul style="list-style-type: none"> Assessments have been completed and were included, where required in budget planning for implementation in 2021. Some initiatives can be started in 2020 due to low funding commitments/requirements. Budget for 2021 has been proposed. 	<ul style="list-style-type: none"> Finalizing those initiatives that can be feasibly completed in 2020 (this includes signage). Continue to engage Community Services and Communications regarding inclusion initiatives and appropriate content and placement of language on signage in our regional facilities. In Q4 work on preliminary planning for initiatives to be delivered in 2021 pending funding approval. 	🎯
1h	Intergovernmental Relations	Communications & Stakeholder Relations	<ul style="list-style-type: none"> Support of advocacy letters to elected officials regarding a variety of advocacy topics including flood mitigation funding, EMS dispatch, rural taxation, the energy industry, and insurance accessibility. 	<ul style="list-style-type: none"> Continued support of advocacy letters based on motions from Council. Continued tracking of issues or areas for Council advocacy. Development on briefing notes for upcoming meetings with government officials. 	🎯
1i	Partnerships with Social Profits	Community Services	<ul style="list-style-type: none"> Providing administrative support to the Social Sustainability Plan Stewardship Committee, promoting cross-sector collaboration. SSPSC developed a response and recovery Advisory Committee (RRAC) to support collaboration in light of COVID-19 and 2020 Clearwater Flood and address cross-sectoral concerns. Ongoing support for social profits through the Community Investment Program. 	<ul style="list-style-type: none"> Continue to work collaboratively with SSPSC to support social sustainability of Wood Buffalo. Call for Applications will Launch August 17th and applications for the 2021 fiscal year to be collected in Q3; ongoing flexibility on the 2020 grant reporting through the COVID-19 pandemic, as organizations adjust their programs, services and events. 	☑️

Attachment: 1. Strategic Plan Progress Report April 1 - September 30, 2020 (Strategic Plan Progress

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
1j	Implement Lessons Learned (2016 Wildfire Review)	Regional Emergency Services	<ul style="list-style-type: none"> Community Resiliency Strategy, Phase II Operationalizing Resilience Implement Lessons Learned (2016 Horse River Wildfire) Business Continuity Planning <ul style="list-style-type: none"> Various Business Continuity Plans for critical services are being updated and finalized; <ul style="list-style-type: none"> Completed tabletop walkthrough of the Water Treatment Plant Business Continuity Plan Completed lessons learned exercise and report from the Boil Water Advisory Event, following the 2020 River Breakup 911 Back Up Centre – Complete 	<ul style="list-style-type: none"> The final Phase II of the Community Resiliency strategy has been started. Final items have been delayed for completion until Q1 2021 due to COVID-19: <ul style="list-style-type: none"> Administrative Procedure ADM-240 will be updated; Started the Disaster Risk Management structure and planning process; Develop a Recovery Plan for Municipal Essential Services Implement Lessons Learned in conjunction with final phase II of Community Resiliency Strategy end of Q1 2021 Water Treatment Plant & Wastewater Treatment Plant Business Continuity Plans complete by end of Q4 2020 <ul style="list-style-type: none"> Delayed: Underground Services, estimated completion Q1 2021 911 Back Up Centre – Complete 	   
1k	Wildfire Recovery	Recovery Task Force	<ul style="list-style-type: none"> Assessment of damage to municipal greenspace has been completed by the GOA's consultant. Project has been tendered and awarded. Assessment of the damage to sidewalk, roads, curb and gutters has been completed and the GOA have accrued \$10M for this project. Work on the Firebreak and Trail Restoration project deficiencies to be completed by end of Q4 2020. Erosion Control Project still has some outstanding areas to complete in 2020 and 2021. Approximately 10 areas that must be completed. Comprehensive Firebreak Program (CFBP) will continue into 2021. More engineering is required to verify some claims. Hazardous tree removal to be continued into Q4 of 2019 and Q1 of 2020. Resurvey project Priority 1 areas has been completed. Priority 2 areas will be completed in Q1 and Q2 of 2020. Soil Stockpiling has been ongoing and has been requested to continue to the end of 2020. 	<ul style="list-style-type: none"> Project is 50% complete as of end of Q3 2020. Full completion is projected by Q3 2021. Project is 85% complete as of end of Q3 2020. Full completion is projected by Q3 2021. Seasonal deficiencies for the Firebreak and Trail Restoration are 90% complete. Full completion is projected by end of Q4 2020. Erosion Control to be completed by Q4 2021. CFB and all final reports will be completed in 2021. All areas have been completed. Priority 2 resurvey reports and staking completed in Q2 2020. Soil Stockpiling has been completed. 	  

Attachment: 1. Strategic Plan Progress Report April 1 - September 30, 2020 (Strategic Plan Progress

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
1k	Continued		<ul style="list-style-type: none"> Water and Wastewater Program is ongoing and has been requested to continue to the end of Q3 2021. Playground area restoration project to continue into 2021. 	<ul style="list-style-type: none"> Water and Wastewater Program is 60% complete as of end of Q3 2020. Full completion is projected by Q3 2021. Playground project is 95% complete as of end of Q3 2020. Full completion is projected by Q2 2021. 	🎯
1l	Public Engagement Strategy	Communications & Stakeholder Relations	<ul style="list-style-type: none"> Responding to COVID-19 pandemic and April flood event, public engagement priorities have shifted and continue to be evaluated, including focus on alternate and innovative engagement tactics. The Community Conversation on flood risk continued throughout Q3 with extensive Open House, in person engagements as well as virtual engagement tactics. Public Engagement campaigns launched for Municipal Development Plan, Land Use Bylaw, Community Standards Bylaw, and Franklin & Main Park project; engagement continued for Public Art Plan development. 	<ul style="list-style-type: none"> Continue to carry out public engagement on flood risk in response to Council resolutions and to support Council’s decision-making. Completion of over-arching public engagement strategy and framework for organization. 	🎯
1m	Youth	Community Services	<ul style="list-style-type: none"> MACOY recruitment 2020-2021 launched in August. Over 80 youth participating in MACOY 2020-2021 For the first time each MACOY sub-committee is supported by an RMWB mentor. Multiple departments participating including Communications and Stakeholder Relations, Indigenous and Rural Relations, Planning and Development, Human Resources, Community Services, and the Mayor’s Office. 	<ul style="list-style-type: none"> MACOY will continue to meet virtually and shift their projects to consider the new COVID environment. 	☑️
1n	Whistleblower Initiative	Human Resources	<ul style="list-style-type: none"> Policy and procedure completed. 	<ul style="list-style-type: none"> Complete. 	☑️
Strategic Priority #2: Downtown Revitalization					
2a	Encourage Development in the Downtown	DCAO office / Planning & Development	<ul style="list-style-type: none"> Downtown Area Redevelopment Plan (DARP) is underway, in collaboration between staff and Stantec. Public engagement plan under review by Communications, while Stantec is preparing engagement materials and draft policies Ongoing flood recovery conversations feeding into plan preparation. P&D working with the Downtown Revitalization Advisory Committee of Council 	<ul style="list-style-type: none"> Public engagement slated to begin in November 2020. Public will be asked to comment on draft vision, development concept and principles. Continue promoting the DRIP. Deadline for applications is December 31, 2020, with last pre-application meetings occurring end of November. Consideration for extending the program into 2021 and tweaking grants to better serve the community. 	🎯

Attachment: 1. Strategic Plan Progress Report April 1 - September 30, 2020 (Strategic Plan Progress

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
2a	Continued		<ul style="list-style-type: none"> Downtown Revitalization Incentive Program (DRIP) and Property Tax Exemption Bylaw introduced and being utilized by downtown businesses. 		🎯
2b	Establish Municipal Land Inventory	Planning & Development	<ul style="list-style-type: none"> Municipal Land Inventory complete with a listing of all RMWB owned lands and relevant property information. 	<ul style="list-style-type: none"> Land Inventory complete. Next step is to launch an online tool to allow the public to search RMWB owned lands including property information such as size and land use designation. 	☑️
2c	Incentives to Update Store Fronts	DCAO office / Planning & Development	<ul style="list-style-type: none"> Downtown Revitalization Incentive Program (DRIP) for commercial development downtown was approved by Council on June 23, alongside property tax exemption bylaw for new commercial development downtown. DRIP provides matching grants to update storefronts, including Beautification Grant (including murals), Patio Grant, and Façade Improvement Grant. 	<ul style="list-style-type: none"> Complete. Propose extension to the DRIP program into 2021 and explore new additional grants. 	☑️
2d	Clear Land Use Plans and Regulations	Planning & Development	<ul style="list-style-type: none"> Final draft of Land Use Bylaw undergoing Legal review. Feedback has been received from internal stakeholders and is being incorporated. Draper ASP complete but on hold pending flood recovery decisions. 	<ul style="list-style-type: none"> Conduct final external stakeholder engagement for LUB. Incorporate feedback where feasible and bring forward to Council for consideration. Bring Draper ASP to Council once flood recovery decisions are made. 	🎯
2e	Riverfront Master Planning & Revitalization	DCAO office / Planning & Development	<ul style="list-style-type: none"> RFP developed by Parks for <i>Waterfront Park</i> design and construction. P&D developed background information to support RFP, synthesizing all past waterfront-related plans and directives. P&D working with the Waterfront Advisory Committee of Council. 	<ul style="list-style-type: none"> RFP for Waterfront Project to be issued by November 2020 Priority area to be completed by November 2021 (Snye Festival Grounds) in time for the 2022 Arctic Winter Games. 	🎯
2f	Review Municipal Development Plan	Planning & Development	<ul style="list-style-type: none"> RFP for the Municipal Development Plan was awarded to O2 Planning + Design in Summer 2020 Kick-off meetings have been held and work plan, timeline and engagement strategy are being revised to reflect COVID-19 and ongoing flood recovery decisions. Team working with Wood Buffalo Development Advisory Committee of Council. 	<ul style="list-style-type: none"> Finalize project work plan and engagement plan. Conduct first round of engagement with internal and external stakeholders and seek input on the vision and direction of the plan. Deliver final MDP to Council in Q2 2021. 	🎯

Attachment: 1. Strategic Plan Progress Report April 1 - September 30, 2020 (Strategic Plan Progress

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
2g	Aging in Place Facility	Community Services	<ul style="list-style-type: none"> The Long Term Care Facility, Willow Square, has experienced construction delays. Anticipated turnover to AHS for outfitting is now planned for Spring 2021 and opening of the facility in Fall 2021. Delays caused by 2020 Clearwater Flooding & COVID-19 pandemic. 	<ul style="list-style-type: none"> Discussions around the Aging in Place Facility will follow completion of the known as Willow Square. 	
Strategic Priority #3: Regional Economic Development					
3a	Work with Industry and Suppliers – Fly In, Fly Out	DCAO office / Planning & Development	<ul style="list-style-type: none"> Consultant has cleaned-up internal project accommodation data, and has developed an interactive dashboard to display data in an easy-to-understand and accessible manner. Following Council's referral back to Administration, LUB amendments affecting project accommodations have been reviewed by OSCA and Civeo. The amendments have been edited to consider stakeholder feedback and have been reviewed by P&D management. Beginning March 27, 2020, Suncor suspended its Park and Ride at the Markaz UI Islam Mosque in Abram's Land due to COVID-19 but has recently indicated their desire to continue operations. 	<ul style="list-style-type: none"> Review the consultant's work to ensure it meets our needs, and implement a method to ensure the dashboard is regularly updated. Project accommodation amendments will be reviewed by external stakeholders once more and then brought back to Council for re-consideration. Discuss future plans for park and ride with Suncor, re-evaluate lease and need for any permits (if applicable). 	
3b	Business Attraction and Incentives	WBEDC	<ul style="list-style-type: none"> Transitioned to WBEDC 		
3c	Small Business Incubator	WBEDC	<ul style="list-style-type: none"> Transitioned to WBEDC 		
3d	Economic Gardening and Pop Up Stores	WBEDC	<ul style="list-style-type: none"> Transitioned to WBEDC 		
3e	Shop Local Program	WBEDC	<ul style="list-style-type: none"> Transitioned to WBEDC 		
3f	Support Arts and Culture	Communications & Stakeholder Relations	<ul style="list-style-type: none"> Previously, this priority has reported on the <i>Culture Plan, Public Art Plan, Floatplane Festival</i> and <i>Athlete Recognition Council Motion</i>. In July 2020, the former "recreation and culture" functions transitioned to Public Works and Community Services. The Culture Plan implementation and Public Art Plan development moved to Community & Protective Services while the Floatplane Festival and Athlete 	<ul style="list-style-type: none"> In Q4, at the end of October, findings from the potential Athlete Recognition Policy examination will be presented to Council. 	

Attachment: 1. Strategic Plan Progress Report April 1 - September 30, 2020 (Strategic Plan Progress

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
3f	Continued		<p>Recognition has moved to Public Works – though CSR will report to Council on the athlete recognition.</p> <ul style="list-style-type: none"> In Q2, Community organizations continued to meet regularly to share information on initiatives supporting implementation of Culture Plan; the Public Art Plan progressed; and the feasibility of Floatplane Festival continued, with a recommendation that the festival encompass more broadly the heritage and history of the Snye. 		🎯
Strategic Priority #4: Rural and Indigenous Communities and Partnerships					
4a	Truth and Reconciliation Commission Calls to Action	Indigenous & Rural Relations	<ul style="list-style-type: none"> Second edition of Reconciliation Newsletter distributed on September 16, 2020. Held 9th meeting of the Reconciliation Advisory Circle (RAC). Finalized the RAC Terms of Reference (TOR). Indigenous awareness eLearning series went live on the RMWB external website as a free resource to the public. Completed Elder-in Residence Administrative Procedure Orange Shirt Day Proclamation by Mayor Scott 	<ul style="list-style-type: none"> Continue meeting with the Reconciliation Advisory Circle. Finalize and publish the third edition of the Reconciliation Newsletter. Finalize Municipal Response to TRC – Report Work with Indigenous Corporate Training (ICT) to provide a workshop for SLT related to the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP). 	🎯
4b	Indigenous Consultation	Indigenous & Rural Relations	<ul style="list-style-type: none"> Continued research on options, best practices and next steps. 	<ul style="list-style-type: none"> Letters of engagement to be sent to Indigenous organizations. Further engagement with Indigenous organizations to gather feedback on approach. 	🕒
4c	Delivery of Water and Sewer Servicing	Engineering	<p>Design Phase:</p> <ul style="list-style-type: none"> Service Connection design guidelines are complete and posted on the website. Legal documents (Application Form, Funding Agreement, Assignment of Payment Agreement) are also completed and posted on the website. Communication of RWSS service connection is underway through RWSS website, Social Media and Community Newsletters. <p>ANZAC, GREGOIRE LAKE ESTATES, JANVIER AND SAPRAE CREEK:</p> <ul style="list-style-type: none"> Design completed. <p>CONKLIN:</p> <ul style="list-style-type: none"> Contract #4 - Water and Sewer installation on Christina Lake Drive and Father Mercredi’s Trail and 2 packaged Lift Stations: <ul style="list-style-type: none"> Design is 90% and plan to send RFT by Q4, 2020 for construction start 	<p>Design Phase:</p> <ul style="list-style-type: none"> Answer questions on the guidelines and legal documents . Post Cards will be sent to individual lots owners for RWSS service connection start on top of the regular Communications. <p>ANZAC, GREGOIRE LAKE ESTATES, JANVIER AND SAPRAE CREEK:</p> <ul style="list-style-type: none"> Construction to continue in these communities. <p>CONKLIN:</p> <ul style="list-style-type: none"> Construction to continue in these communities. 	<div style="display: flex; justify-content: space-between;"> ☑️ 🎯 </div>

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
4c	Continued		<p>in 2021. (The RFT date corrected from what was reported in Jan-March 2020 update).</p> <p>DRAPER:</p> <ul style="list-style-type: none"> • Water and Sewer – design is 50% completed and is on hold for Council decision on flood mitigation since April 2020. • The geotechnical specialist has completed the desk top evaluation and presented the report. <p>Construction Phase:</p> <p>ANZAC:</p> <ul style="list-style-type: none"> • Contract # 1 - Two (2) engineered Lift Stations (LS 1, 4) and three (3) packaged Lift Stations (LS 2, 3 & 5): <ul style="list-style-type: none"> ○ Construction on the five lift stations is ongoing and is at different stages of the completion. • Contract #2/3 - Pipes and road rehabilitation on the North and South half of Anzac: <ul style="list-style-type: none"> ○ The contract #2 with OCL has been terminated and the balance of work, Contract #3, was awarded to Pidherney’s and is currently in progress. All work except top lift of asphalt will be completed by end of 2021. Top lift of asphalt in 2022. <p>CONKLIN:</p> <ul style="list-style-type: none"> • Contract# 2- Lift Stations, WTP Upgrade, service stubs to Northland Drive: <ul style="list-style-type: none"> ○ Commissioning of both Lift Stations have been completed. • Contract #3-Poplar Drive, Pine Lane and Spruce Point. <ul style="list-style-type: none"> ○ Asphalt Paving completed for Wapos Lane, Poplar Lane, Conklin Drive, Pine Lane and Poplar Drive. ○ Underground services (water and sanitary) and road work is completed on Pine and Poplar Drive including service road between Pine and Poplar Drive is completed. • Contract #4-Water and Sewer installation on Christina Lake Drive and Father Mercredi’s Trail and 2 packaged Lift Stations: <ul style="list-style-type: none"> ○ This contract is in design stage. Design is 90% and plan to send RFT by Q4, 2020 for construction start in 2021. <p>DRAPER:</p> <ul style="list-style-type: none"> • Contract #1-Draper Road Phase 1: 	<ul style="list-style-type: none"> • Design to recommence pending decision on flood mitigation. • One-on-one communication with lot owners for flood mitigation. <p>Construction Phase:</p> <p>ANZAC:</p> <ul style="list-style-type: none"> • Construction to continue to achieve target completion by Dec. 2020. • All work except top lift of asphalt will be completed by end of 2021. Top lift of asphalt in 2022.The new completion date is August 2022. <p>CONKLIN:</p> <ul style="list-style-type: none"> • Minor deficiency work to be completed. • Minor deficiency work to be completed. • Following tendering and award construction to commence in 2021. <p>DRAPER:</p>	<p>☉</p> <p>🕒</p> <p>☉</p> <p>☑</p> <p>☉</p>

Attachment: 1. Strategic Plan Progress Report April 1 - September 30, 2020 (Strategic Plan Progress

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
4c	Continued		<ul style="list-style-type: none"> ○ Bottom lift of asphalt, culverts, side slope grading and temporary line painting completed year 2019. ○ Top lift of asphalt, permanent line painting, traffic signs, and land scaping are complete. ● Contract #2- Draper Road Phase 2 and Water and Sewer Services: <ul style="list-style-type: none"> ○ The design is 50% completed. The design will resume pending decision of the buy-out option currently being explored as a result of April 2020 Ice Jam Flooding. GREGOIRE LAKE ESTATES: <ul style="list-style-type: none"> ● Contract #1- Gregoire Avenue, Aspen Crescent and Poplar Crescent: <ul style="list-style-type: none"> ○ Contract 1 substantially completed. ● Contract #2- Lift Station, Water Reservoir and Lift Station on Crown Land behind Poplar Crescent: <ul style="list-style-type: none"> ○ Substantially completed. ● Contract #3 - Forcemain GLE to Anzac – in South Utility Corridor (SUC): <ul style="list-style-type: none"> ○ Contract awarded to Pipe Quest and construction started. JANVIER: <ul style="list-style-type: none"> ● Contract #2 - Janvier Lagoon and Outfall Pipe: <ul style="list-style-type: none"> ○ Gravity Outfall Structure is 95% complete. ○ Lagoon Excavation and control structure are 90% complete. ○ Power extended to the Lagoon area by ATCO Electric. ○ Tie-ins at Nokohoo Road and McDonald Avenue are complete. SAPRAE CREEK <ul style="list-style-type: none"> ● Contract #1-Water and Sewer and Road Rehabilitation: <ul style="list-style-type: none"> ○ Water and Sewer Lines are installed for all parts commissioning remaining. Commissioning in Northern streets (Freestone Way and Community Lane) August 30, 2020. Commissioning for Southern Streets completed by September 30, 2020. ○ Most of the road work will be completed by October 2020. ● Contract #2- Forcemain and Gravity Main: <ul style="list-style-type: none"> ○ Construction Complete. ● Contract #3- Lift Stations: <ul style="list-style-type: none"> ○ Substantial completion by September 30, 2020. 	<ul style="list-style-type: none"> ● Complete construction deficiencies and close the project by November 15, 2020. ● Resume design, tender and start construction pending buy-out decision. GREGOIRE LAKE ESTATES: <ul style="list-style-type: none"> ● Deficiencies to complete by January 2021. ● Deficiencies completed and facility in operation. ● Construction to continue with the scheduled completion in March 2021. Contract requires completion by February 2022. JANVIER: <ul style="list-style-type: none"> ● Contract will be substantially completed by November 30, 2020. ● Landscaping and minor deficiencies will be completed by Summer 2021. SAPRAE CREEK <ul style="list-style-type: none"> ● All water and sanitary lines were commissioned. Working on deficiencies to hand over the system to UGS. Remaining work, Top Layer of Asphalt and seasonal deficiencies by October 2021. ● Project Completed. ● It is commissioned on October 8, 2020. Substantially completed pending sign off and submission of document. 	<div style="display: flex; flex-direction: column; align-items: center; justify-content: space-around;"> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> </div>

Attachment: 1. Strategic Plan Progress Report April 1 - September 30, 2020 (Strategic Plan Progress

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
4d	Amalgamation Review	Indigenous & Rural Relations	<ul style="list-style-type: none"> Held two meetings with members of the Rural Coalition to seek additional feedback. 	<ul style="list-style-type: none"> Present information in an update to Council. 	
4e	Emergency Management	Regional Emergency Services	<ul style="list-style-type: none"> Community Emergency Management Plans – Complete 	<ul style="list-style-type: none"> Complete 	<input checked="" type="checkbox"/>
4f	Inclusion and Partnerships (Rural Coalition)	Indigenous & Rural Relations	<ul style="list-style-type: none"> Meet with Indigenous leadership on weekly calls to discuss the ongoing response to Covid-19. Continue to meet with rural and Indigenous communities and partners on a weekly basis to discuss the ongoing response to Covid-19. Support Housing Initiative through partnerships with local Indigenous communities and Cenovus by way of sale of land for nominal fee. 	<ul style="list-style-type: none"> Covid-19 continues to impact IRR’s ability to engage as we normally would with rural and Indigenous communities. Continue to participate in, and coordinate as necessary, any calls with rural and Indigenous communities and partners on a consistent basis. Continue to adapt engagement needs and methods on an ongoing basis as the situation evolves. 	
4g	Advocate for Rural and Indigenous communities	Indigenous & Rural Relations	<ul style="list-style-type: none"> Letter of support from Mayor and Council for the Fort McKay Addition to Reserve 	<ul style="list-style-type: none"> Continue to work with First Nation(s) to finalize Addition to Reserve requests 	
4h	Transportation Strategy	Engineering/ Public Works	<ul style="list-style-type: none"> Transit Bus Bay Turnout & Transit Shelters (Thickwood & Confederation) are complete. Transit Facilities (Bus Barn) complete. Rural Egress Road Anzac and Janvier: Budget amendment in progress to award the design phase of the project. Secondary Egress Road (Saline Creek Parkway) – currently is in the design stage. Design complete. Hwy 63 at Hardin Street Overpass Study: Preliminary design is completed. East Clearwater Highway (ECH): To-date the draft cost benefit study report, led by the Province, is being finalized. 	<ul style="list-style-type: none"> Ribbon cutting ceremony took place on October 6, 2020. Complete design in August 2021. Construction is planned to start pending land acquisition. Next stage is to complete by end of 2020 and start construction in 2021. Preliminary Design is completed. Still waiting on receiving the final report from the Province. 	<input checked="" type="checkbox"/>  <input checked="" type="checkbox"/> 

Attachment: 1. Strategic Plan Progress Report April 1 - September 30, 2020 (Strategic Plan Progress

#	STRATEGY/ INITIATIVE	DEPARTMENT RESPONSIBLE	PROGRESS	NEXT STEPS	STATUS
4i	Rural Operational Efficiencies & Cost Savings	Engineering/ Public Works	<ul style="list-style-type: none"> • There is no further direction from Engineering regarding the re-purposing of the WWTP. • This scope was revisited several times thus far in 2020. The final direction was to retain the Old Firehall for storage of equipment only and continue to transition rural operations staff to new accommodations (trailer complex) near the WWTP. • The staff remain in the Anzac Old Firehall pending setup of an alternate accommodation. • Scope of work is with Procurement for the supply of office trailers to house Rural Operations near the WWTP. 	<ul style="list-style-type: none"> • Confirm with Engineering the direction for the WWTP facility. • Scope had been modified to exclude the Old Firehall from the demolition scope and to proceed with the implementation of a trailer complex to accommodate rural operations. This scope will receive final review and be sent to Procurement for posting shortly. • Work with the group to start preparing for relocation; clean up and divest of unrequired assets in building, archiving of files, etc. 	



On Target



Delayed



Complete

Regional Municipality of Wood Buffalo

Strategic Plan Progress Report

November 10, 2020



Attachment: Strategic Plan Update - Nov 10 2020 (Strategic Plan Progress Report, Quarter

Introduction and Overview of Plan

Strategic Priorities

1. Responsible Government
 2. Downtown Revitalization
 3. Regional Economic Development
 4. Rural and Indigenous Communities and Partnership
- ❖ 36 Total Initiatives, 4 of which have been transitioned to the WBEDC
 - ❖ 32 Remaining Initiatives with RMWB, 78% are completed or on target

Progress of Strategic Plan – Q2 & Q3 2020

**Responsible Government
(14 items)**

- 6 - On Target 🎯
- 2 - Delayed 🕒
- 6 - Completed ☑️

**Downtown Revitalization
(7 items)**

- 4- On Target 🎯
- 1 - Delayed 🕒
- 2 - Completed ☑️

**Regional Economic Development
(6 items)**

- 2 - On Target 🎯
- 4 - transitioned to the WBEDC

**Rural & Indigenous Communities
and Partnerships (9 items)**

- 4 - On Target 🎯
- 4 - Delayed 🕒
- 1 - Completed ☑️

Attachment: Strategic Plan Update - Nov 10 2020 (Strategic Plan Progress Report, Quarter

Questions?



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

COUNCIL REPORT

Meeting Date: November 10, 2020

Subject: Backyard Hens Pilot Project (Cr. V. Murphy)

APPROVALS:

Director

Chief Administrative Officer

Recommended Motion:

THAT Administration develop and bring forward for consideration a pilot project for Backyard Hens including the costs associated with implementing the pilot project.

Summary:

At the October 13, 2020 Council Meeting, Councillor V. Murphy served notice of her intention to submit the following motion for consideration at the October 27, 2020 Council Meeting:

THAT Administration develop and bring forward for consideration a pilot project for Backyard Hens including the costs associated with implementing the pilot project.

Rationale for Recommendation:

Pursuant to Procedure Bylaw No. 18/020, the motion is now before Council for consideration.

Strategic Priorities:

Responsible Government

Thank you for the opportunity to address the topic of urban chickens and the proposed pilot project. I am a twenty-year resident of Fort McMurray – Wood Buffalo, and have grown to love this northern community and all it offers. I am also the product of many generations of agriculture, my family being some of the first pioneers to homestead and farm in rural Saskatchewan. As such I embrace both my rural and urban roots.

While my intent is not to ruffle feathers, I do have serious concerns about the development of an urban chicken pilot project. My concerns can best be summarized as: predation, potential for nuisance, protection of animal welfare and priorities.

In terms of predation, we already live at the interface of the boreal forest and urban life and see significant interaction with predators, including fox and bears. There is little doubt that the introduction of a prey species will increase predator interaction. In addition, rodents are attracted to chicken feed, which has the potential to increase predation as well as the potential for increased issues with rodent populations.

While I both love and respect the wildlife in our region, our goal should be to minimize contact between urban residents and wildlife, both for the safety of our residents and the safety of the wildlife. This is best done by avoiding activities that would increase this contact.

While some may argue that cats and dogs also increase predation, dogs (even little ones) serve as effective predator deterrents through barking, while cats are, according to bylaw, not allowed to roam freely in the urban core. I would also add that as a cat owner I can confirm cats are predators and possess both offensive and defensive skills which a chicken does not.

The potential for nuisance arises from noise, odour and waste management. While a well-managed chicken coop can be quite minimal in terms of disruption, there is no way to ensure all chicken coops will be well managed or maintained. This can become problematic for neighbors who are then forced to contend with the results of this poor management and the disruptions it can cause in their lives.

It is this potential for poor management that leads to my concerns for animal welfare. Our bylaw department already struggles to enforce laws in place regarding the current domestic animals we are allowed to keep; adding another species further complicates their job. In addition, is the local SPCA or RMWB Animal Control prepared to deal with stray, abandoned or neglected chickens? While this would not happen in an ideal setting, it does remain a potential and we must consider the welfare of the chickens while contemplating an urban chicken project.

Finally, priorities. I would ask how this pilot project aligns with the 2017-2021 RMWB Strategic Plan. I do not believe it contributes to any of the priorities outlined in this plan, and I also do not see that it aligns with the delivery of core municipal services. As such, I fail to see how the investment of administration time and the cost of developing, delivering and monitoring this pilot project supports the strategic goals Council established in 2017 or how this project falls under the umbrella of core service delivery.

While I appreciate the concept of urban chickens, I do not support it in our urban core. While it might work in some regions of the country, our northern environment and proximity to wildlife make this concept problematic. In my personal experience in Toronto, the keeping of urban chickens created additional significant issues when urban chickens attracted raccoons and skunks drawn to the eggs. Both

skunks and raccoons can occasionally carry rabies, posing a human health risk and therefore adding another layer of complexity to the keeping of urban chickens.

In closing, I would ask Council to carefully consider this pilot project, the administrative costs, the potential for issues and whether or not it aligns with the strategic plan or delivery of core services before directing administration to develop the project for consideration.

Best regards,

Theresa Wells

From: Paulina Hubert **Section 17 (1) FOIP**
Sent: November 10, 2020 10:22 AM
To: Jane Stroud; Sheila Lalonde; Claris Voyageur; Bruce Inglis; Jeff Peddle; Verna Murphy; Phil Meagher; Keith McGrath; Krista Balsom; Mike Allen; Mayor
Cc: Legislative Assistants
Subject: Letter of Submission to Council - Approve Backyard Chickens in Fort McMurray!!
Attachments: 65709_10150347254810147_5979910_n.jpg; 399578_10151063544535147_604237974_n.jpg

Dear Mayor and RMWB Councillors, I am writing you today to show my support for The Backyard Chickens Project. We say that this is a region where we live, work and play but yet we hold so many back from a key part of what retains them and allows them to truly "live" and "play" in the way that they so choose.

I have a very personal experience of owning and raising chickens in Fort McMurray on Prospect Drive. I had two laying hens for about two years, Mercedes and Penny, that produced 12-14 eggs a week. They were fed from feed as well as home scraps that would have went to compost or trash. The area and coop were sufficient for two chickens and winterized for summer and winter comfort. The neighbors kids were highly interested in the chickens and enjoyed learning about them; no neighbors had reported any issues.

About 1.5 years into owning the chickens an officer moved next door and reported me, which he is in the right and unbeknownst to be I was breaking a bylaw. However it was never a problem to anyone, the only problem was that it was underwritten in our bylaws and I was breaking them. There was never a complaint on cleanliness, noise, safety or any other issue to any of my neighbors. Animal control even monitored the chickens and living arrangement for several days and approved their conditions as long as bylaw was willing to provide me an exemption. I applied for the exemption and was denied, their recommendation was that I retain a lawyer if I would like to continue pursuing keeping chickens.

Our region would benefit immensely from having a sustainable food source of eggs that are raised ethically & organically! My family & friends support the idea of having a more diverse Fort McMurray. Including the Backyard Chickens Pilot Project to our region would be a step in a healthier, more diverse, and sustainable region where people *truly* live and play.

Please enjoy the attached photo of Mercedes and Penny along with their organic, fresh eggs and another photo of me when I was rehoming them.

Thank you,
 Paulina Clarke

Attachment: 2. Paulina Clarke Written Submission (Backyard Hens Pilot Project - Written Submissions)

A photograph of two black chickens in a straw-covered enclosure. A thermometer is visible in the upper right corner. The scene is lit with a red light. Two brown eggs are in the foreground.

8.b

Attachment: 2. Paulina Clarke

Packet Pg. 115



From: Wieslaw Hubert **Section 17 (1) FOIP**
Sent: November 10, 2020 12:07 PM
To: Jane Stroud; Sheila Lalonde; Claris Voyageur; Bruce Inglis; Jeff Peddle; Verna Murphy; Phil Meagher; Keith McGrath; Krista Balsom; Mike Allen; Mayor; Legislative Assistants
Subject: Support backyard chickens

Please add to the Council Meeting Tuesday Nov.10th,2020 to discuss Backyard Chickens.

Dear Mayor & Councillors,

My husband and I are writing you today to express my support for the Backyard Chickens Project to be a part of our Region. This is a wonderful opportunity for our region to have a natural resource of eggs. We have been in Fort McMurray since 1989 and would love to see this change happen in 2021.

Thank you,
Jolanta & Wes

Attachment: 3. Jolanta and Wes Hubert Written Submission (Backyard Hens Pilot Project - Written Submissions)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

COUNCIL REPORT

Meeting Date: November 10, 2020

Subject: Advocacy and Lobbying Effort - Online and Telephone Voting (Cr. V. Murphy)

APPROVALS:

Director

Chief Administrative Officer

Recommended Motion:

THAT Council conduct an advocacy and lobbying effort to the Provincial Government, including authorizing the Mayor, on behalf of Council, to send a letter to the Minister of Municipal Affairs, to amend the *Local Authorities Election Act* to include provisions for on-line voting and telephone voting.

Summary:

At the October 13, 2020 Council Meeting, Councillor V. Murphy served notice of her intention to submit the following motion for consideration at the October 27, 2020 Council Meeting:

THAT Council conduct an advocacy and lobbying effort to the Provincial Government, including authorizing the Mayor, on behalf of Council, to send a letter to the Minister of Municipal Affairs, to amend the *Local Authorities Election Act* to include provisions for on-line voting and telephone voting.

Rationale for Recommendation:

Pursuant to Procedure Bylaw No. 18/020, the motion is now before Council for consideration.

Strategic Priorities:

Responsible Government