



## Council

Syncrude Athletic Park (SAP) Clubhouse  
101 Cartier Road, Fort McMurray, AB T9H 2L3

Tuesday, October 27, 2020  
4:00 PM

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## Agenda

### **Public Participation for October 27, 2020 Council Meeting**

- Residents are encouraged to stream Council Meetings live at [www.rmwb.ca/Council](http://www.rmwb.ca/Council)
- The SAP Clubhouse Chamber will be open to the public; however, in accordance with AHS Guidelines, there is limited capacity for seating.
- Public attending the SAP Clubhouse Chamber will be asked to sign in prior to entering and adhere to all COVID-19 protocols in place.
- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of teleconference.
- To participate by teleconference:
  - Anyone wishing to speak by teleconference to an item on the October 27, 2020 Council Meeting Agenda must pre-register by 12 noon, Tuesday, October 27, 2020.
  - To register to speak via teleconference, please email [Legislative.Assistants@rmwb.ca](mailto:Legislative.Assistants@rmwb.ca) or call 780-743-7001 with your name, the phone number that you will be dialing in from and an email address that you can be reached at prior to and during the meeting.
  - You must provide the name of the agenda item that you wish to speak to.
  - All registrants will be emailed the details on how to participate prior to the start of the meeting.
  - Each registrant will be given a maximum of **5 minutes** to address Council.

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**1. Call to Order (1:30 p.m. via Microsoft Teams)****2. In-Camera Session**

- 2.1. Advice from Officials – Information Briefing – Wood Buffalo Economic Development Corporation  
(In Camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)
- 2.2. Advice from Officials - Land Matter  
(In Camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)
- 2.3. Confidential Evaluations/Advice from Officials – Information Briefings  
(In Camera pursuant to sections 19(1) and 24(1) of the *Freedom of Information and Protection of Privacy Act*)

**3. Adoption of Agenda (Public Session at 4:00 p.m.)****4. Consent Agenda**

- 4.1. Minutes of Council Meeting - October 13, 2020
- 4.2. Council Appointed Advisory Board/Committee Meeting Minutes

THAT the Minutes from Council Appointed Advisory Board/Committee meetings, as outlined in Attachments 1-10, be accepted as information.

**5. Presentations**

- 5.1. Johnny Dulku, Wood Buffalo Communities in Bloom Committee re: Communities in Bloom Symposium and Awards Ceremony

Business Arising: Communities in Bloom Symposium and Awards Ceremony

THAT the Regional Municipality of Wood Buffalo move the Communities in Bloom Symposium and Awards Ceremony hosting year and event budget to 2023.

**6. Unfinished Business**

- 6.1. Relocation Pilot Project

THAT the Relocation Pilot Project report be received as information, and that this report satisfy the outstanding May 12, 2020 resolution of Council on this matter.

6.2. Bylaw No. 20/026 - Amendment to the Roads and Transportation Bylaw No. 02/079

1. THAT Bylaw No. 20/026, being an amendment to the Roads and Transportation Bylaw No. 02/079, be read a second time.
2. THAT Bylaw No. 20/026 be read a third and final time.

6.3. Athlete Recognition Update

THAT the Athlete Recognition Update be accepted as information and that this report satisfy the outstanding November 29, 2019 resolution of Council on this matter.

**7. New Business**

7.1. Bylaw No. 20/027 - Fort McMurray Airport Authority Municipal Property Tax Exemption Bylaw

1. THAT Bylaw No. 20/027, being the Fort McMurray Airport Authority Municipal Property Tax Exemption Bylaw, be read a first time.
2. THAT Bylaw No. 20/027 be read a second time.
3. THAT Bylaw No. 20/027 be considered for third reading.
4. THAT Bylaw No. 20/027 be read a third and final time.

7.2. Q3 Capital Budget Fiscal Amendments Update

THAT the 2020 Q3 Capital Budget Fiscal Amendments update, as summarized on Attachment #1 (2020 Capital Budget Fiscal Amendments, dated September 30, 2020), be accepted as information.

7.3. Federation of Canadian Municipalities (FCM) Standing Committees and Forums - Application by Councillor J. Stroud

THAT Council of the Regional Municipality of Wood Buffalo endorse Councillor Jane Stroud in her application to sit on the Federation of Canadian Municipalities (FCM) Standing Committees and Forums; and

THAT Council assume all costs associated with Councillor Jane Stroud attending such Standing Committee and Forums as she may be appointed to.

**8. Councillors' Motions**

8.1. Backyard Hens Pilot Project (Councillor V. Murphy) **Moved to November 10, 2020 Council Meeting**

THAT Administration develop and bring forward for consideration a pilot project for Backyard Hens including the costs associated with implementing the pilot project.

8.2. Advocacy and Lobbying Effort - Online and Telephone Voting (Councillor V. Murphy) **Moved to November 10, 2020 Council Meeting**

THAT Council conduct an advocacy and lobbying effort to the Provincial Government, including authorizing the Mayor, on behalf of Council, to send a letter to the Minister of Municipal Affairs, to amend the *Local Authorities Election Act* to include provisions for on-line voting and telephone voting.

8.3. Energy Industry Advocacy (Mayor D. Scott)

WHEREAS the energy industry is the primary economic driver for the Wood Buffalo Region, Alberta, and most of Canada; and

WHEREAS the industry employs thousands of residents of the Regional Municipality of Wood Buffalo, local First Nation and Metis communities, and workers from across the country in a variety of sectors; and

WHEREAS the industry procures significant goods and services causing significant investments across Canada; and

WHEREAS the energy sector remains key to Canada's prosperity for decades to come.

NOW THEREFORE BE IT RESOLVED THAT the Regional Municipality of Wood Buffalo advocate to the Government of Canada to formally recognize the importance of this significantly challenged industry by:

- Supporting the Wood Buffalo region and it's companies by refraining from increasing regulatory burdens amidst an already challenging environment; and
- Supporting carbon emissions reducing technology.

9. **Councillor Reporting/Information Updates**

**Adjournment**

**Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held through a combination of in person and virtual attendance, in the Council Chamber at the Syncrude Athletic Park Clubhouse in Fort McMurray, Alberta, on Tuesday, October 13, 2020, commencing at 4:00 PM.**

**Present:**

Don Scott, Mayor  
 Mike Allen, Councillor (via Microsoft Teams)  
 Krista Balsom, Councillor (via Microsoft Teams)  
 Bruce Inglis, Councillor (via Microsoft Teams)  
 Sheila Lalonde, Councillor  
 Keith McGrath, Councillor (via Microsoft Teams)  
 Phil Meagher, Councillor (via Microsoft Teams)  
 Verna Murphy, Councillor  
 Jeff Peddle, Councillor (via Microsoft Teams)  
 Jane Stroud, Councillor  
 Claris Voyageur, Councillor (via Microsoft Teams)

**Administration:**

Jamie Doyle, Chief Administrative Officer  
 Jade Brown, Chief Legislative Officer  
 Matthew Hough, Deputy Chief Administrative Officer (via Microsoft Teams)  
 Deanne Bergey, Director, Community Services (via Microsoft Teams)  
 Jody Butz, Regional Fire Chief (via Microsoft Teams)  
 Dennis Fraser, Director, Indigenous & Rural Relations (via Microsoft Teams)  
 Matthew Harrison, Director, Communications & Stakeholder Relations (via Microsoft Teams)  
 Brad McMurdo, Director, Planning and Development (via Microsoft Teams)  
 Linda Ollivier, Director, Financial Services (via Microsoft Teams)  
 Antoine Rempp, Director, Environmental Services (via Microsoft Teams)  
 Keith Smith, Director, Public Works (via Microsoft Teams)  
 Kurt Stilwell, Acting Director, Legal Services (via Microsoft Teams)  
 Dennis Warr, Director, Engineering (via Microsoft Teams)  
 Kari Westhaver, Director, Human Resources (via Microsoft Teams)  
 Anita Hawkins, Legislative Officer

**1. Call to Order (at 1:30 p.m.)**

Mayor D. Scott called the meeting to order at 1:30 p.m.

**2. In-Camera Session**

**MOTION:**

THAT Council close agenda item 2.1 to the public pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Krista Balsom, Councillor  
**SECONDER:** Bruce Inglis, Councillor  
**FOR:** Scott, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur  
**ABSENT:** Allen

## 2.1. Advice from Officials – Information Briefings

### Briefing No. 1 – Land Matter

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Matthew Hough	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Matthew Hough	Deputy Chief Administrative Officer
Brad McMurdo	Director, Planning and Development
Michael Ircandia	Manager, Land Administration
Matthew Harrison	Director, Communications & Stakeholder Relations

### Briefing No. 2 – Intergovernmental Matter

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Matthew Hough	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Jody Butz	Regional Fire Chief

### Briefing No. 3 & 4 – Operational Briefing

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Matthew Hough	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Dennis Warr	Director, Engineering

### Briefing No. 5 – Council Dialogue

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk

Exit and Entrances

Councillor K. McGrath disconnected and exited the meeting at 1:52 p.m.

Councillor M. Allen joined the meeting at 2:30 p.m.

Councillor K. McGrath rejoined the meeting at 2:35 p.m.

Recess and Disconnect

A recess occurred between 3:30 p.m. and 4:07 p.m. at which time the meeting was reconvened in public.

**MOTION:**

THAT the meeting reconvene in public

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Krista Balsom, Councillor
<b>SECONDER:</b>	Bruce Inglis, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

**3. Adoption of Agenda (Public Session at 4:00 p.m.)**Notices of Motion

Councillor V. Murphy served the following Notice of Motion, noting that the motion will come before Council on October 27, 2020 for consideration.

THAT Administration develop and bring forward for consideration a pilot project for Backyard Hens including the costs associated with implementing the pilot project.

Councillor V. Murphy served the following Notice of Motion, noting that the motion will come before Council on October 27, 2020 for consideration.

THAT Council conduct an advocacy and lobbying effort to the Provincial Government, including authorizing the Mayor, on behalf of Council, to send a letter to the Minister of Municipal Affairs, to amend the Local Authorities Election Act to include provisions for on-line voting and telephone voting.

Vacating the Chair

Mayor D. Scott vacated the Chair at 4:12 p.m. at which time Deputy Mayor V. Murphy assumed the Chair.

Mayor D. Scott served the following Notice of Motion, noting that the motion will come before Council on October 27, 2020 for consideration.

WHEREAS the energy industry is the primary economic driver for the Wood Buffalo Region, Alberta, and most of Canada; and

WHEREAS the industry employs thousands of residents of the Regional Municipality of Wood Buffalo, local First Nation and Metis communities, and workers from across the country in a variety of sectors; and

WHEREAS the industry procures significant goods and services causing significant investments across Canada; and

WHEREAS the energy sector remains key to Canada's prosperity for decades to come.

NOW THEREFORE BE IT RESOLVED THAT the Regional Municipality of Wood Buffalo advocate to the Government of Canada to formally recognize the importance of this significantly challenged industry by:

- Supporting the Wood Buffalo region and it's companies by refraining from increasing regulatory burdens amidst an already challenging environment; and
- Supporting carbon emissions reducing technology.

Resuming the Chair

Mayor D. Scott resumed the Chair at 4:13 p.m.

**MOTION:**

THAT the agenda be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Bruce Inglis, Councillor
<b>SECONDER:</b>	Sheila Lalonde, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

**4. Consent Agenda**

An error was identified on page 4 of the September 14, 2020 minutes. The error was recognized as a typographical mistake which can be corrected by Administration, not requiring a motion of Council.



**MOTION:**

THAT the recommendations contained in items 4.1, 4.2 and 4.3 be approved.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Sheila Lalonde, Councillor
<b>SECONDER:</b>	Keith McGrath, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

**4.1. Minutes of Special Council Meeting - September 14, 2020**

THAT the Minutes of the Special Council meeting held on September 14, 2020 be accepted as presented.

**4.2. Minutes of Council Meeting - September 15, 2020**

THAT the Minutes of the Council meeting held on September 15, 2020 be accepted as presented.

**4.3. Bylaw No. 20/026 - Amendment to the Roads and Transportation Bylaw No. 02/079**

THAT Bylaw No. 20/026, being an amendment to the Roads and Transportation Bylaw, be read a first time.

**5. Recognition****5.1. Proclamation - Poverty and Homelessness Awareness Week**

Mayor D. Scott proclaimed October 13 to October 17, 2020 as "Poverty and Homelessness Awareness Week".

**6. Presentations****6.1. Keith Smith, Director, Public Works, and Kelly Colbourne, Manager, Roads, re: Urban Snow and Ice Removal Update**

Keith Smith, Director, Public Works, and Kelly Colbourne, Manager, Roads, presented an update on the Urban Snow and Ice Removal Program and spoke to the results from the survey conducted in 2020. Changes were highlighted for Council and the public noting that for the upcoming season the removal of windrows higher than 15 cm would occur.

**7. Unfinished Business**

**7.1. Public Hearing re: Bylaw 20/023 - Land Use Bylaw Text Amendment specific to Lot 5, Block 10, Plan 792 1669 - BI - Business Industrial District**

Mayor D. Scott declared the Public Hearing open at 4:36 p.m.

Brad McMurdo, Director, Planning and Development, and Chris Booth, Manager, Community Development Planning, introduced the site-specific Land Use Bylaw text amendment request to add Child Care Facility as a discretionary use and indicated administration's support for the amendment.

Sandra Russell, owner, and Suzanne Manning, Legal Counsel, Fort City Play World, spoke to their request for a Land Use Bylaw amendment to allow for an after-school care program within the existing facility operated by Fort City Play World, to help fill the current gap in the community.

It was noted that there were no written or verbal submissions received.

Mayor D. Scott declared the Public Hearing closed at 4:53 p.m.

**7.2. Bylaw No. 20/023 - Land Use Bylaw Text Amendment specific to Lot 5, Block 10, Plan 792 1669 - BI - Business Industrial District****MOTION:**

THAT Bylaw No. 20/023, being a Land Use Bylaw Text Amendment to add Child Care Facility as a Discretionary Use in the Business Industrial District, specific to Lot 5, Block 10, Plan 792 1669, be read a second time.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Keith McGrath, Councillor
<b>SECONDER:</b>	Phil Meagher, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

**MOTION:**

THAT Bylaw No. 20/023 be read a third and final time.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Phil Meagher, Councillor
<b>SECONDER:</b>	Verna Murphy, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

**7.3. Bylaw No. 20/024 - Face Covering Bylaw**

Mayor D. Scott noted that this matter was before Council on September 14 and 15, 2020 whereby delegations were heard. It was indicated that Council closed delegations following 2<sup>nd</sup> reading of the proposed bylaw at that time and noted that there would be no delegations at 3<sup>rd</sup> reading.

Councillor V. Murphy put forward the following motion for consideration:

“THAT Bylaw No. 20/024, being the Face Covering Bylaw, be read a third and final time.”

Kurt Stilwell, Acting Director, Legal Services, provided an update on recent COVID-19 statistics for the Municipality, indicating that on the Alberta Health Services Relaunch Strategy Map, the Municipality was placed at the Watch status due to an increase in cases, but this has now been lowered to the Open status.

**Recess**

A recess occurred from 5:41 p.m. to 6:01 p.m.

Councillor M. Allen put forward the following amendment for consideration:

“THAT Bylaw No. 20/024 be amended by adding the following as section 20:

“20(1) The provisions of this bylaw are only in effect if the number of active cases of the COVID-19 infections in the Municipality are reported by Alberta Health Services to be fifty (50) or more.

20(2) If the provisions of this bylaw have been enacted in accordance with Section 20(1) they may only be reverted if sixty (60) days have elapsed since the bylaw provisions came into effect and if the number of active cases of COVID-19 infections in the Municipality are reported by Alberta Health Services to be less than fifty (50).”

Councillor V. Murphy put forward a friendly amendment to amend the timeframe in section 20(2) from “sixty (60) days” to “thirty (30) days”, which was accepted by Councillor M. Allen.

**MOTION:**

THAT Bylaw No. 20/024 be amended by adding the following as section 20:

20(1) The provisions of this bylaw are only in effect if the number of active cases of the COVID-19 infections in the Municipality are reported by Alberta Health Services to be fifty (50) or more.

20(2) If the provisions of this bylaw have been enacted in accordance with Section 20(1) they may only be reverted if thirty (30) days have elapsed since the bylaw provisions came into effect and if the number of active cases of COVID-19 infections in the Municipality are reported by Alberta Health Services to be less than fifty (50).

<b>RESULT:</b>	<b>CARRIED [6 TO 5]</b>
<b>MOVER:</b>	Mike Allen, Councillor
<b>SECONDER:</b>	Jane Stroud, Councillor
<b>FOR:</b>	Allen, Lalonde, Meagher, Murphy, Stroud, Voyageur
<b>AGAINST:</b>	Scott, Balsom, Inglis, McGrath, Peddle

Vacating the Chair

Mayor D. Scott vacated the Chair at 6:56 p.m. at which time Deputy Mayor V. Murphy assumed the Chair.

Recess

A recess occurred from 6:57 p.m. to 7:14 p.m.

**MOTION:**

THAT Bylaw No. 20/024 be amended by including the following as section 20(3):

20(3) Notwithstanding sections 20(1) and 20(2), the provisions of this Bylaw apply and remain in full force and in effect for persons on Public Vehicles with the exception of vehicles for hire as defined in the *Vehicle for Hire Bylaw 13/001*, irrespective of the number of cases of COVID-19 in the Municipality reported by Alberta Health Services from time to time.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Don Scott, Mayor  
**SECONDER:** Bruce Inglis, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

#### Resuming the Chair

Mayor D. Scott resumed the Chair at 7:30 p.m.

#### **MOTION:**

THAT Bylaw No. 20/024, being the Face Covering Bylaw, as amended, be read a third and final time.

**RESULT:** CARRIED [7 TO 4]  
**MOVER:** Verna Murphy, Councillor  
**SECONDER:** Jeff Peddle, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Meagher, Stroud, Voyageur  
**AGAINST:** Lalonde, McGrath, Murphy, Peddle

### **8. New Business**

#### **8.1. 2020 External Audit Service Plan - Deloitte LLP**

Ray Cayen, Manager, Financial Planning, and Andrew Geary, Deloitte LLP, presented the 2020 External Audit Service Plan.

#### Exit and Return

Councillor S. Lalonde exited the meeting at 7:55 p.m. and returned at 7:58 p.m.

#### **MOTION:**

THAT the 2020 External Audit Service Plan as provided by the external auditors, Deloitte LLP, be approved.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Verna Murphy, Councillor  
**SECONDER:** Jane Stroud, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

## 8.2. Council Meeting Procedure Guidelines - Hybrid Meeting Format - COVID-19 Pandemic

Jade Brown, Chief Legislative Officer, spoke to the proposed Council Meeting Procedure Guidelines to be used during the COVID-19 Pandemic. These guidelines will allow both electronic and physical attendance at Council meetings by both Council members as well as members of the public.

### MOTION:

THAT the Council Meeting Procedure Guidelines, as outlined in Attachment 1, be adopted by Council for the duration of the COVID-19 Pandemic.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Jane Stroud, Councillor
<b>SECONDER:</b>	Claris Voyageur, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

## 9. Councillors' Motions

### 9.1. Community Investment Program Policy FIN-220 Amendments

Councillor J. Peddle, introduced the item recommending that Council delegate to administration the authority to approve grant funding to non-profit organizations.

### MOTION:

THAT the Community Investment Program Policy FIN-220 be updated in advance of the 2021 Budget Council Meeting(s) to:

- delegate Council's approving authority to grant funding to non-profit organizations to Administration; and
- include an appeal process for non-profit organizations to appeal to an administrative appeal panel not comprising of Council members.

Liana Wheeldon, Arts Council, read a statement on behalf of 19 non-profit organizations, that are opposed to the recommendation, noting that the approval process should remain with Council.

Luana Bussieres, Executive Director, St. Aidan's Society, also spoke in opposition to the recommendation, noting that the current grant funding process is transparent, fair and equitable.

Point of Order

Councillor P. Meagher called a Point of Order noting that it appeared as though the delegate and a member of Council was entering into debate rather than asking and answering questions only. Mayor D. Scott requested that the dialogue be kept to questions and answers.

<b>RESULT:</b>	<b>DEFEATED [1 TO 10]</b>
<b>MOVER:</b>	Jeff Peddle, Councillor
<b>SECONDER:</b>	Mike Allen, Councillor
<b>FOR:</b>	Peddle
<b>AGAINST:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Stroud, Voyageur

**10. Councillor Reporting/Information Updates**

With no objections of Council, Council Reporting/Information Updates was omitted.

**Adjournment**

The meeting adjourned at 9:12 p.m.

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Mayor

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Chief Legislative Officer



## COUNCIL REPORT

Meeting Date: October 27, 2020

### **Subject: Council Appointed Advisory Board/Committee Meeting Minutes**

#### **APPROVALS:**

**Jade Brown**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

#### **Recommended Motion:**

THAT the Minutes from Council Appointed Advisory Board/Committee meetings, as outlined in Attachments 1-10, be accepted as information.

#### **Summary and Background:**

Administrative Directive No. GOV-060-D, Council Appointed Committee Meetings and Reporting, was approved by Administration on October 25, 2019 and was established to govern the core democratic principles of openness and transparency by ensuring that Council Committees, which are advisory in nature, are managed and administered consistently.

A mechanism to ensure alignment with the provision of transparency is to ensure that all advisory committee minutes are appropriately forwarded to Council through a public agenda for information to Council members as well as residents and the general public.

In accordance with Administrative Directive No. GOV-060-D, Council - Appointed Committee Meetings and Reporting, Administration is providing Minutes from Council Appointed Committee meetings, for Council's information.

#### **Strategic Priorities:**

Responsible Government

#### **Attachments:**

- 1. 2020-08-27 Community in Bloom Minutes**
- 2. 2020-09-02 Wood Buffalo Development Advisory Committee Minutes**
- 3. 2020-09-02 Wood Buffalo Downtown Revitalization Committee Minutes**



- 4. 2020-09-09 Public Art Committee Minutes**
- 5. 2020-09-10 Advisory Committee on Aging Minutes**
- 6. 2020-09-21 Wood Buffalo Development Advisory Committee Minutes**
- 7. 2020-09-23 Regional Advisory Committee on Inclusion, Diversity and Equality**
- 8. 2020-09-24 Communities in Bloom Minutes**
- 9. 2020-10-01 Wood Buffalo Waterfront Advisory Committee Minutes**
- 10. 2020-10-08 Advisory Committee on Aging Minutes**

**Minutes of a Meeting of the Communities in Bloom Committee held via Electronic Communications, on Thursday, August 27, 2020, commencing at 6:00 PM.**

**Present:**

Johnny Dulku, Chair  
Ayesha Tariq  
Destiny Jefferies

**Absent:**

Adeline Azangue  
Helen Meyer  
Sheila Lalonde, Councillor

**Administration:**

Darlene Soucy, Acting Manager, Legislative Services  
Michael Knight, Acting Manager, Public Works  
Seville Kwan, Department Administrator, Public Works  
Caitlin Sheaves, Clerk, Legislative Services

**1. Call to Order**

Chair Johnny Dulku called the meeting to order at 6:06 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Ayesha Tariq
<b>SECONDER:</b>	Destiny Jefferies
<b>FOR:</b>	Tariq, Dulku, Jefferies
<b>ABSENT:</b>	Azangue, Meyer

### **3. Minutes of Previous Meetings**

#### **3.1. Communities in Bloom Committee Meeting - July 23, 2020**

##### **MOTION:**

THAT the minutes of the Communities in Bloom Committee Meeting held on July 23, 2020 be accepted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Destiny Jefferies
<b>SECONDER:</b>	Ayesha Tariq
<b>FOR:</b>	Tariq, Dulku, Jefferies
<b>ABSENT:</b>	Azangue, Meyer

### **4. New Business and Unfinished Business**

#### **4.1. Committee Membership Update**

Seville Kwan, Department Administrator, advised that Darcy Enns, Vice Chair has resigned from the Communities in Bloom Committee. Darlene Soucy, Acting Manager, Legislative Services indicated that the vacancy will be filled during the regular recruitment process in the fall.

It was decided by consensus of the Committee that a new Vice Chair will be appointed at the next regularly scheduled meeting, when more Committee Members are in attendance.

#### **4.2. Nominate Your Neighbour Special Recognition Program**

Seville Kwan, Department Administrator, indicated that nominations for the Nominate Your Neighbour Special Recognition program will close on August 31, 2020. The Committee reviewed the process that they will follow for selecting winners and delivering prize packages.

#### **4.3. Tulip Planting Date**

Seville Kwan, Department Administrator, indicated that the tulips have not yet been received. Michael Knight, Acting Manager, Public Works, advised that the flower beds at the Haxton Center are still available for planting - and committed to consulting with a Horticulturist to determine an ideal seasonal time to plant these particular tulip bulbs.

Seville Kwan, Department Administrator, committed to following up with the Committee Members once the tulips are received to finalize a date and time for the planting session.

#### 4.4. 2020 Outstanding Achievement Awards

Seville Kwan, Department Administrator, advised that the deadline for submissions to the Communities in Bloom 2020 Outstanding Achievement Awards has been extended to August 31, 2020.

Seville Kwan, Department Administrator, committed to providing a list of topics and resources should any members wish to write a submission.

#### 4.5. Committee Recommendations – Hosting Communities in Bloom Symposium

Seville Kwan, Department Administrator, noted that the Communities in Bloom Symposium, which was cancelled for 2020, is available to be hosted in Fort McMurray in the years 2021, 2023 or later. Michael Knight, Acting Manager, Parks, indicated that flood remediation and construction of the waterfront festival site would not be completed in time to host the event in 2021.

It was noted that a presentation would be made to Council in October, and a motion is required before moving forward to Council

#### MOTION:

THAT the Communities in Bloom Committee bring forward a recommendation to Council to host the Communities in Bloom Symposium in 2023, and

THAT the required funding be incorporated into the Operating Budget for the applicable year

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Johnny Dulku
<b>SECONDER:</b>	Destiny Jefferies
<b>FOR:</b>	Tariq, Dulku, Jefferies
<b>ABSENT:</b>	Azangue, Meyer

#### Adjournment

The meeting adjourned at 6:39 p.m.

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Chair

**Minutes of a Meeting of the Wood Buffalo Development Advisory Committee Conducted via Electronic Communications, in Fort McMurray, Alberta, on Wednesday, September 2, 2020, commencing at 9:00 AM.**

**Present:**

Diana Noble, Chair - Public-at-Large  
 David Secord, Vice Chair - Business Community  
 Mike Jones, Member - Public-at-Large  
 Scott Jackson, Member - Oil and Gas Industry  
 Bryce Kumka, Member - Business Community  
 Jin Li, Member - Public-at-Large  
 Dan Soupal, Member - Land Development  
 Jane Stroud, Councillor  
 Curtis Williams, Member - Community Development

**Absent:**

Mark Burris, Member - Health & Wellness  
 Ana Mendez-Barks, Member - Arts, Culture and Recreation Sector

**Administration:**

Matthew Hough, Deputy Chief Administrative Officer  
 Amanda Haitas, Senior Manager, Planning and Development  
 Monica Lance, Manager, Special Projects  
 Nicole Van Kruistum, Senior Executive Liaison, Office of the Deputy Chief Administrative Officer  
 Sonia Soutter, Manager, Senior Legislative Officer  
 Heather Fredeen, Legislative Officer

**1. Call to Order**

Chair D. Noble, called the meeting to order at 9:14 a.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be adopted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Scott Jackson, Member - Oil and Gas Industry
<b>SECONDER:</b>	Mike Jones, Member - Public-at-Large
<b>FOR:</b>	Noble, Soupal, Kumka, Jones, Jackson, Secord, Williams
<b>ABSENT:</b>	Mendez-Barks, Burris, Li

### 3. Minutes of Previous Meetings

#### 3.1. Wood Buffalo Development Advisory Committee Meeting – March 4, 2020

##### **MOTION:**

THAT the Minutes of the Wood Buffalo Development Advisory Committee Meeting held on March 4, 2020 be approved as presented

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Dan Soupai, Member - Land Development
<b>SECONDER:</b>	Bryce Kumka, Member - Business Community
<b>FOR:</b>	Noble, Soupai, Kumka, Jones, Jackson, Secord, Williams
<b>ABSENT:</b>	Mendez-Barks, Burris, Li

#### 3.2 Wood Buffalo Development Advisory Committee Special Meeting – July 22, 2020

##### **MOTION:**

THAT the Minutes of the Wood Buffalo Development Advisory Committee Special Meeting held on July 22, 2020 be approved as presented

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryce Kumka, Member - Business Community
<b>SECONDER:</b>	Curtis Williams, Member - Community Development
<b>FOR:</b>	Noble, Soupai, Kumka, Jones, Jackson, Secord, Williams
<b>ABSENT:</b>	Mendez-Barks, Burris, Li

### 4. New and Unfinished Business

#### 4.1. Wood Buffalo Economic Development Corporation Engagement Opportunities 15 Minutes)

Kevin Weidlich, Chief Executive Officer, Wood Buffalo Economic Development Corporation (WBEDC), provided a presentation on WBEDC initiatives and ways in which the WBEDC and the Wood Buffalo Development Advisory Committee can work together to reach common goals.

##### Entrance

Jin Li, Committee Member entered the meeting at 9:23 a.m.

Actions

- Administration to invite Andrea Haley, Director, Brand and Corporate Services, WBEDC, to next Wood Buffalo Development Advisory Committee Meeting to discuss the WBEDC's Place Branding Marketing Strategy.
- Administration to liaise with the WBEDC to invite Lisa Sweet, Director, Business & Investment Attraction as a WBEDC liaison to the Wood Buffalo Development Advisory Committee and to attend the November Committee Meeting.

**4.2. Identifying Opportunities for Red Tape Reduction/Improvements to Regional Municipality of Wood Buffalo Processes (40 minutes)**

The Committee discussed options to collect data to identify red tape constraints with respect to the Municipality's internal processes.

Exit and Vacating/Assuming of Chair

Chair D. Noble exited the meeting at 9:56 a.m. at which time D. Secord assumed the Chair. D. Noble returned to the meeting at 9:57 a.m. and assumed the Chair.

Action

Administration to invite front counter Planning and Development staff who deal specifically with development and building permitting, to the next Committee Meeting.

**4.3. Municipal Development Plan (MDP) Discussion**

Such Chandhiok, Supervisor, Statutory Plans, Planning and Development, provided a presentation on the status of the new Municipal Development Plan 2041, and suggested ways in which the Committee could contribute to the project.

Actions

- Administration committed to providing information regarding the contract amount awarded to the Calgary consultant who is working on the MDP.
- Administration to provide a copy of the MDP PowerPoint presentation to Committee Members.

**4.4. Formation of Sub-Committees Discussion**

Heather Fredeen, Legislative Officer, Legislative Services, provided an overview of legislative requirements for the formation of sub-committees vs. committee working groups, suggesting that working groups would be the ideal method for the Committee.

Action

Administration and Chair D. Noble to schedule a one-hour meeting specifically regarding the formation of working groups. Committee Members to provide working group ideas to M. Lance by Friday September 4, 2020, which Monica will summarize and send to Committee Members by Wednesday September 9, 2020.

#### 4.5. Committee Initiatives - Update to Council

##### MOTION:

THAT the Wood Buffalo Development Advisory Committee submit a request to present the Committee's Annual Report to Council at their October 27, 2020 Council Meeting.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryce Kumka, Member - Business Community
<b>SECONDER:</b>	Jin Li, Member - Public-at-Large
<b>FOR:</b>	Noble, Soupal, Kumka, Jones, Jackson, Li, Secord, Williams
<b>ABSENT:</b>	Mendez-Barks, Burris

#### 4.6. Review of Action Log

With consensus of the Committee, this item was deferred to the next regular Committee Meeting.

##### Adjournment

The meeting adjourned at 10:59 a.m.

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Chair



**Minutes of a Meeting of the Wood Buffalo Downtown Revitalization Advisory Committee held via Electronic Communication, a combination of video conferencing and teleconferencing, in Fort McMurray, Alberta, on Wednesday, September 2, 2020, commencing at 5:00 PM.**

**Present:**

Brianne English, Oil and Gas Industry  
 Carolyn Evancio, Seniors Resource Committee  
 Jean-Marc Guillamot, Business Community  
 Cheryl Golosky, Indigenous Representative  
 Roy Williams, Land Development Industry  
 Todd Hillier, Safety and Security Sector  
 Owen Erskine, Recreation, Culture and Heritage  
 Verna Murphy, Councillor

**Absent:**

Sheri Pidhirney, Business Community  
 Melanie Walsh, Community Development  
 Renee Moulard, Public-at-Large  
 Jeff Peddle, Councillor

**Administration:**

Matthew Hough, Deputy Chief Administrative Officer  
 Jade Brown, Chief Legislative Officer  
 Amanda Haitas, Senior Manager  
 Monica Lance, Manager, Special Projects  
 Nicole Van Kruistum, Senior Executive Liaison  
 Darlene Soucy, Legislative Officer

**1. Call to Order**

Chair Roy Williams called the meeting to order at 5:02 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be adopted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Jean-Marc Guillamot, Business Community
<b>SECONDER:</b>	Owen Erskine, Recreation, Culture and Heritage
<b>FOR:</b>	English, Evancio, Guillamot, Golosky, Williams, Hillier, Erskine
<b>ABSENT:</b>	Pidhirney, Walsh, Moulard

### 3. Minutes of Previous Meetings

#### 3.1. **Wood Buffalo Downtown Revitalization Advisory Committee Meeting - March 4, 2020**

THAT the Minutes of the Wood Buffalo Downtown Revitalization Advisory Committee Meeting held on March 4, 2020 be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Carolyn Evancio, Seniors Resource Committee
<b>SECONDER:</b>	Brianne English, Oil and Gas Industry
<b>FOR:</b>	English, Evancio, Guillamot, Golosky, Williams, Hillier, Erskine
<b>ABSENT:</b>	Pidhirney, Walsh, Moulard

#### 3.2. **Wood Buffalo Downtown Revitalization Advisory Committee Meeting - July 16, 2020**

THAT the Minutes of the Wood Buffalo Downtown Revitalization Advisory Committee Special Meeting held on July 16, 2020 be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Todd Hillier, Safety and Security Sector
<b>SECONDER:</b>	Owen Erskine, Recreation, Culture and Heritage
<b>FOR:</b>	English, Evancio, Guillamot, Golosky, Williams, Hillier, Erskine
<b>ABSENT:</b>	Pidhirney, Walsh, Moulard

### 4. Presentations

#### 4.1. **Dominic Gniewek re: Healthy Communities by Design**

Dominic Gniewek, Public Health Inspector, Alberta Health Services, provided an overview of Healthy Communities by Design, which is an evidence-based public health approach to municipal planning, and how this approach applies to the design of the Franklin and Main Park project.

#### **4.2. Mazhar Hajhossein, re: Engineering Service Standards**

With consensus of the Committee, this item was deferred to the next meeting.

### **5. New and Unfinished Business**

#### **5.1. 2021 Priority Actions and Recommendations**

The Committee Members reviewed the Committee's top priorities of beautification, placemaking, neighbourhood safety and being pedestrian friendly and noted that the areas of focus for 2021 are to incorporate these priorities into the design of the Franklin and Main Park Project, and making the downtown a destination with connections to the waterfront.

#### **5.2. Downtown Area Redevelopment Plan Vision and Principle Comments**

Amanda Haitas, Senior Manager, Planning and Development, provided an overview of the Downtown Area Redevelopment Plan (DAR)) visions, noting that the proposed DARP is expected to be brought to Council for approval before the end of the year.

#### **5.3. Matthew Hough, Deputy Chief Administrative Officer, re: Flood Recovery and COVID-19 Update**

Matthew Hough, Deputy Chief Administrative Officer, provided an update on COVID-19, noting that the number of cases in the area are increasing and that under Alberta Health Services Guidelines, face-coverings are required by students who will be using public transit and they are recommended for all other transit users.

With respect to flood recovery, it was indicated that community conversations regarding flood recovery are ongoing with a Council meeting scheduled for September 15, 2020 to review the proposed flood mitigation and community resiliency options. It was also noted that the Municipality is seeking further funding from the Federal and Provincial Governments to continue with structural flood mitigation work.

#### **MOTION:**

THAT the Chair be authorized to send a letter to the Regional Municipality of Wood Buffalo Council in support of Council's request for financial assistance from the Federal and Provincial Governments to assist with the outstanding Flood Mitigation Program in the Regional Municipality of Wood Buffalo.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Owen Erskine, Recreation, Culture and Heritage
<b>SECONDER:</b>	Todd Hillier, Safety and Security Sector
<b>FOR:</b>	English, Evancio, Guillamot, Golosky, Williams, Hillier, Erskine
<b>ABSENT:</b>	Pidhirney, Walsh, Moulard

### Adjournment

The meeting adjourned at 6:40 p.m.

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Chair

**Minutes of a Meeting of the Public Art Committee held via Electronic Communications on Wednesday, September 9, 2020, commencing at 6:00 PM.**

**Present:**

Sharon Heading, Chair  
 Nabil Malik, Vice Chair  
 Todd Hillier  
 Krista Balsom, Councillor

**Absent:**

Deepinder Pessi  
 Waverly Muessle

**Administration:**

Toni Elliott, Senior Manager, Community Services  
 Caitlin Downie, Supervisor, Neighbourhood & Community Development  
 Karen Puga, Department Administrator, Community Services  
 Sonia Soutter, Manager, Senior Legislative Officer  
 Caitlin Sheaves, Clerk, Legislative Services

**1. Call to Order**

Chair Sharon Heading called the meeting to order at 6:12 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the agenda be adopted as presented

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Todd Hillier
<b>SECONDER:</b>	Nabil Malik
<b>FOR:</b>	Hillier, Malik, Heading
<b>ABSENT:</b>	Pessi, Balsom, Muessle

**3. Minutes of Previous Meetings**

**3.1. Public Art Committee Meeting - August 12, 2020**

**MOTION:**

THAT the minutes of the Public Art Committee Meeting held on August 12, 2020 be approved as presented

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Todd Hillier
<b>SECONDER:</b>	Nabil Malik
<b>FOR:</b>	Hillier, Malik, Heading
<b>ABSENT:</b>	Pessi, Muessle

**4. Introductions**

Sharon Heading, Chair introduced presenter Annalee Adair with Adair and Associates Ltd.

**5. Presentation**

Recess at 6:15 p.m.

With unanimous consent the Public Art Committee closed Agenda item 5.1 to the public pursuant to sections 24(1) of the Freedom of Information and Protection of Privacy Act

**5.1. Annalee Adair, A. Adair and Associates Ltd.**

The meeting reconvened in public at 7:00 p.m.

**6. New and Unfinished Business****6.1. Research Canadian Public Art Programs**

Sharon Heading, Chair spoke briefly of an art exhibit in Cape Breton, Nova Scotia that she is doing further research on.

**6.2. Review of Draft Public Art Call re: igNIGHT**

Karen Puga, Department Administrator advised that the igNIGHT Working Group held a meeting last month where a theme of Solstice was decided upon, as well as further opportunities for the event. It was indicated that an Artist call has been drafted which outlines proposed event details including Schedules and Deadlines, Design Theme, Location, Project Proposals, Design Parameters, Entry Requirements, and Evaluation Criteria.

Karen advised that further research has been done to determine the most appropriate location to host the event. The undeveloped Franklin and Main Park location has been proposed. It was indicated that this location would grant plenty of access to the public

due to its centralized location and proximity to a main roadway. It will also allow adherence to COVID-19 safety precautions. The Committee also proposed suggestions for the number of submissions that will be accepted to be included in the final display.

### **6.3. Public Art Reserve – Review of Individual Project Budgets**

The Committee reviewed the proposed budget for each individual submission to the igNIGHT exhibit. It was suggested that each artist be allotted a budget between \$5,000 and \$10,000. The budget will honour costs associated with, but not limited to, project materials, required permits, insurance, artist fees and transportation.

### **6.4. Action Log**

Karen Puga, Department Administrator provided an update on the Public Art call for the Jubilee Lobby. A meeting was held with Space Planning and alternative locations have been suggested. A meeting will be scheduled with the Advisory Circle to discuss the options for indigenous art that they would like to see displayed in the Council Chambers.

The Committee also reviewed the need to provide an update to Council. Sonia Soutter, Manager, Legislative Services advised that a report or Power Point Presentation can be submitted to be shared with Council via their Weekly Information Package. Committee Member Todd Hillier committed to drafting a report or presentation, that can be shared with Council.

### **6.5. Administrative Update**

No update was provided

### **6.6. Councillor Update**

No update was provided

### **Adjournment**

The meeting was adjourned at 7:35 p.m.

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Chair

**Minutes of a Meeting of the Advisory Committee on Aging held via Electronic Communications in Fort McMurray, Alberta, on Thursday, September 10, 2020, commencing at 1:00 PM.**

**Present:**

Linda Mywaart, Public-at-Large – Rural, Chair  
 Luana Bussieres, Public-at-Large - Urban  
 Joan Furber, Golden Years Society  
 Henry Hunter, Wood Buffalo Housing & Development Corporation  
 Carol Theberge, Wood Buffalo Health Advisory Council

**Absent:**

Keith McGrath, Councillor

**Administration:**

Jade Brown, Chief Legislative Officer  
 Deanne Bergey, Director, Community Services  
 Toni Elliott, Senior Manager, Community Services  
 Melissa Williams, Department Administrator

**1. Call to Order**

Chair Linda Mywaart called the meeting to order at 1:08 p.m.

**2. Adoption of Agenda**

Luana Bussieres requested the “Role of Secretary” be added to the agenda.

**MOTION:**

THAT the Agenda be amended by adding item 5.4.1 Role of Secretary;

THAT the Committee waive any requirement to serve notice relative to the proposed addition; and

THAT the agenda be adopted as amended.



**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Joan Furber, Golden Years Society  
**SECONDER:** Henry Hunter, Wood Buffalo Housing & Development Corporation  
**FOR:** Theberge, Mywaart, Furber, Bussieres, Hunter  
**ABSENT:** McGrath

### 3. Minutes of Previous Meetings

#### MOTION:

THAT the Minutes of the Special Advisory Committee on Aging Meeting held on June 25, 2020 be approved as presented.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Henry Hunter, Wood Buffalo Housing & Development Corporation  
**SECONDER:** Luana Bussieres, Public-at-Large - Urban  
**FOR:** Theberge, Mywaart, Furber, Bussieres, Hunter  
**ABSENT:** McGrath

With the consent of the Committee, items 5.1, 5.2 and 5.3 were dealt with in advance of item 4.1.

### 5. New and Unfinished Business

#### 5.1. Impact of Flood and COVID-19 on Seniors

Through discussions of the Committee, it was noted that the flood and COVID-19 has impacted seniors in several ways including being isolated due to a lack of contact and interaction with others, rising case of elder abuse, and caregiver support issues. It was indicated that various groups in the Municipality are actively working to help impacted seniors by providing such things as virtual programming, phone calls and assistance with flood recovery paperwork.

#### 5.2. Vulnerable Person's Registry

Melissa Williams, Department Administrator, provided an update on the Vulnerable Persons Registry (VPR), noting that currently there are 44 individuals registered and the VPR Administrator calls each registrant on a monthly basis to check in and provide resources as required. It was noted that community members may not be aware of the VPR or how to register.

#### 5.3. Provincial Age Friendly Designation

Melissa Williams, Department Administrator, provided an update on the Provincial Age Friendly Designation, noting that in order to obtain the Designation, the Committee's

workplan must be completed and approved by Council. Deanne Bergey, Director, Community Services, noted that continuation of the workplan review would be on the next Committee meeting agenda.

#### **4. Presentation**

##### **4.1. Murray Crawford, Alberta Health Services, re: Medical Services for Seniors**

Murray Crawford, Senior Operating Officer, Northern Lights Regional Health Centre, Area 10, and Darline Reid, Area Manager, Seniors Health, provided an update on the Willow Square Continuing Care Centre, noting that the building is 90% completed and will have a final capacity of 144 single rooms. It was indicated that there was some flood damage to the basement of the building that has delayed the occupancy of the building until Spring 2021 and that the building has been built to meet 1:100 year flood requirements.

#### **5. New and Unfinished Business (continued)**

With consensus of the Committee, Items 5.4, 5.4.1 and 5.6 were dealt with together.

##### **5.4. Advisory Committee on Aging Committee Structure, 5.4.1 Role of Secretary and 5.5. Committee Member Recruitment**

Chair Linda Mywaart indicated that at the February 13, 2020 Committee Meeting, Administration provided an update on a planned review of the Committees Bylaw No. 17/024. It was noted by Administration that this review is ongoing, and that the results of research and benchmarking should be coming back to the Committee in the first quarter of 2021.

Luana Bussieres acknowledged the work of Administration in supporting the Committee and offered support to complete the minutes and to act as Committee Secretary. Administration thanked Luana Bussieres and indicated they would let her know should anything arise that she could support the Committee on.

Luana Bussieres raised a concern with respect to Committee members with terms expiring and the lost time in 2020 as a result of COVID-19. Administration indicated that this topic has been discussed amongst Administrators previously. It was noted that the Committee may make a recommendation to Council to have Committee members reappointed and the application of the Selection Committee Policy waived to ensure continued viability of the Committee in 2021.

Jade Brown, Chief Legislative Officer, spoke to the annual Boards and Committees recruitment campaign which typically begins mid to late September of each year and runs for approximately one month.

## 5.6. Action Log

The Action Log was reviewed and the following updates were provided:

- Toni Elliott noted that the review of the crosswalk light has been reassigned to Keith Smith, Director, Public Works, and she will be following up with him.
- Administration will invite Amanda Haitas, Senior Manager, Planning and Development, to the next meeting to provide input on the Age Friendly Work Plan, noting that Planning and Development staff are currently involved with flood matters.
- It was noted that there were a number of resources and sources of information available to support seniors during the flood and no gaps were identified.

All other action items are ongoing and updates will be provided at future meetings.

## 5.7. Organization Reporting

Henry Hunter, Wood Buffalo Housing & Development Corporation, reported that they are continually getting updates from Alberta Health Services as well as operational process to implement.

Luana Bussieres, Urban-at-Large, noted that gaps have been identified in the region regarding caregiver support, isolation and strengthening the skills of seniors to effectively deal with elder abuse, and indicated that groups such as the Red Cross and the school boards are working collaboratively to try to fill those gaps.

Action Items:

- Administration will follow up on the ongoing awareness of the Vulnerable Persons Registry and report back to the Committee.
- Deanne Bergey indicated that Administration would review and update the draft workplan and provide to the Committee in advance of the next meeting, which has been identified as one of the main agenda items for the October ACoA meeting.
- Committee Members requested to have the draft agenda for the next meeting circulated to the Members on the Monday of the week before the meeting.

## Adjournment

The meeting adjourned at 3:34 p.m.

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Chair

**Minutes of a Special Meeting of the Wood Buffalo Development Advisory Committee held via Electronic Communications, in Fort McMurray, Alberta, on Monday, September 21, 2020, commencing at 9:00 AM.**

**Present:**

Diana Noble, Chair - Public-at-Large  
 David Secord, Vice Chair - Business Community  
 Mark Burris, Member - Health & Wellness  
 Scott Jackson, Member - Oil and Gas Industry  
 Mike Jones, Member - Public-at-Large  
 Bryce Kumka, Member – Business Community  
 Jin Li, Member - Public-at-Large  
 Ana Mendez-Barks, Member - Arts, Culture and Recreation Sector  
 Jane Stroud, Councillor  
 Beverly Tjarera, Member – Community Development  
 Curtis Williams, Member - Community Development

**Absent:**

Dan Soupal, Member - Land Development

**Administration:**

Matthew Hough, Deputy Chief Administrative Officer  
 Amanda Haitas, Senior Manager, Planning and Development  
 Monica Lance, Manager, Special Projects  
 Nicole Van Kruistum, Senior Executive Liaison, Office of the Deputy Chief Administrative Officer  
 Heather Fredeen, Legislative Officer

**1. Call to Order**

Chair Diana Noble, called the meeting to order at 9:00 a.m. and welcomed new Committee Member Beverley Tjarera representing the Community Development sector.

**2. New and Unfinished Business**

**2.1. Discussion - Wood Buffalo Development Advisory Committee Working Groups**

Entrances

B. Kumka and S. Jackson entered the meeting at 9:05 a.m.

The Committee discussed ideas for working groups based on their priorities.

**MOTION:**

THAT the Wood Buffalo Development Advisory Committee strike the following working groups:

1. Preparation and Coordination of the Committee's 2020 Annual Report to Council with the following Committee Members assigned: Diana Noble, Curtis Williams and Bryce Kumka
2. Identifying Areas for Red Tape Reduction - with the following Committee Members assigned: Jin Li, Scott Jackson, David Secord.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	David Secord, Vice-Chair
<b>SECONDER:</b>	Curtis Williams, Member - Community Development
<b>FOR:</b>	Noble, Kumka, Jones, Mendez-Barks, Jackson, Burris, Li, Secord, Williams, Tjarera
<b>ABSENT:</b>	Soupal

**Adjournment**

The Meeting adjourned at 10:01 a.m.

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Chair

**Minutes of a Meeting of the Council of the Regional Advisory Committee on Inclusion, Diversity and Equality held via Electronic Communications in Fort McMurray, Alberta, on Wednesday, September 23, 2020, commencing at 5:30 PM.**

**Present:**

Jason Beck, Chair  
 Glenda Little-Kulai, Vice-Chair  
 Chantelle Tatum  
 Tammy Jackson  
 Mitchel Bowers  
 Keith McGrath, Councillor

**Administration:**

Deanne Bergey, Director, Community Services  
 Jade Brown, Chief Legislative Officer  
 Caitlin Downie, Supervisor, Neighbourhood & Community Development  
 Toni Elliott, Senior Manager, Community Services  
 Anita Hawkins, Clerk, Legislative Services

**1. Call to Order**

Chair Jason Beck called the meeting to order at 5:38 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be amended by adding a new Item 4.3.1 - Accessibility of Council Meetings; and

THAT the Agenda be approved as amended.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mitchel Bowers
<b>SECONDER:</b>	Tammy Jackson
<b>FOR:</b>	Beck, Little-Kulai, McGrath, Tatum, Jackson, Bowers

**3. Minutes of Previous Meetings**

**3.1. Regional Advisory Committee on Inclusion, Diversity and Equality (RACIDE) Meeting - August 25, 2020**

**MOTION:**

THAT the minutes of the Regional Advisory Committee on Inclusion, Diversity and Equality meeting held on August 25, 2020 be accepted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Glenda Little-Kulai
<b>SECONDER:</b>	Chantelle Tatum
<b>FOR:</b>	Beck, Little-Kulai, McGrath, Tatum, Jackson, Bowers

**4. New and Unfinished Business**

**4.1. Administrative Updates**

**Benchmarking for Diversity Portfolio**

Caitlin Downie, Supervisor, Neighbourhood and Community Development, spoke to the results of the benchmarking conducted regarding Diversity Portfolio.

It was noted that Administration would distribute the final document to the Committee Members for their review.

**Mandate and Membership Review**

Toni Elliott, Senior Manager, Community Services, indicated Community Services is conducting some benchmarking in this regard based on the Committee's resolution of July 21, 2020.

It was confirmed that subsequent to the resolution passed at the last Committee meeting, a representative of the Regional Inclusive Committee (RIC) can participate in RACIDE meetings as an ad hoc member (non-voting).

Community Services to formally send the request to the Regional Inclusive Committee.

**I See You: Sawubona Art Exhibit Social Media Plan**

Caitlin Downie, Supervisor, Neighbourhood and Community Development, indicated that Tinna Ezekiel, Department Administrator, is working on the Media Plan with Legal Services and Communications.

It was noted that as Tinna Ezekiel, Department Administrator is currently out of the office, any questions of the Committee members can be directed to Diversity.Woodbuffalo@rmwb.ca.



## **4.2. Anti-Racism Working Group Update**

Mitchel Bowers, Committee member, spoke to the Conversation Café events which are now completed. It is anticipated that the final report will be available for the next Committee meeting. The cut off for the RACIDE Anti-Racism and Discrimination Survey is October 20.

Deanne Bergey, Director, Community Services, confirmed that a Briefing Note was sent in support of the letter from the Chair to Council requesting an extension of time to present their findings to Council.

## **4.3. Council Presentation Planning**

Chair Jason Beck noted this item will be addressed at the next Committee meeting.

### **4.3.1 Accessibility of Council Meetings**

Mitchel Bowers, Committee member, recognized September 23, 2020 as the International Day of Sign Languages and spoke to concerns raised by the deaf and hard of hearing community relative to accessibility to Council Meetings as well as to the urgency of addressing these concerns.

Jade Brown, Chief Legislative Officer, spoke to Administration's ongoing efforts to address this issue and committed to provide an update to the Committee once information is available.

Discussion occurred relative to the process by which agenda items are placed on the agenda by going through the Chair in order to allow Administration the opportunity to gather information on the specific topic rather than adding items at the adoption of the agenda.

### **Exit**

Councillor K. McGrath exited the meeting at 6:25 p.m.

It was suggested that community support advocacy groups encourage their clients to utilize the RACIDE group as a resource to address this type of concerns.

Consensus was reached that this topic is of importance for the Committee and, Chair Jason Beck noted this can be placed on the Agenda for the next meeting as an Administrative Update.

## **5. Initiative Updates**

### **5.1. Roundtable**

Mitchel Bowers, Committee member, spoke to the various Awareness Days being celebrated during the month of October.

Glenda Little-Kulai, Committee member, spoke to the language courses, both online and in person, being offered through Keyano College.

Luana Bussieres, Coalitions Creating Equity (CCE) member, spoke to the Day of Older Persons in Alberta (October 1) and the activities scheduled for that date.

Caitlin Downie, Supervisor, Neighbourhood and Community Development, spoke to the various municipal initiatives taking place during the month of October.

### **Adjournment**

The meeting adjourned at 6:34 p.m.

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Chair

**Minutes of a Meeting of the Communities in Bloom Committee held via Electronic Communications, on Thursday, September 24, 2020, commencing at 6:00 PM.**

**Present:**

Johnny Dulku, Chair  
 Ayesha Tariq  
 Adeline Azangue  
 Destiny Jefferies  
 Helen Meyer  
 Sheila Lalonde, Councillor

**Administration:**

Nina Caines, Senior Manager, Public Works  
 Seville Kwan, Department Administrator, Public Works  
 Anita Hawkins, Legislative Officer, Legislative Services  
 Caitlin Sheaves, Clerk, Legislative Services

**1. Workshop**

**1.1. Workshop with Communications re: Communications Strategy 5:00 - 6:00 p.m.**

Name	Reason for Attending
Johnny Dulku	Communities in Bloom Committee Chair
Helen Meyer	Communities in Bloom Committee Member
Destiny Jefferies	Communities in Bloom Committee Member
Ayesha Tariq	Communities in Bloom Committee Member
Seville Kwan	Department Administrator
Shoaib Syed	Strategist

**Next Steps:**

The Committee will continue to collaborate with Communications on creating a new Communities in Bloom Logo, along with outlining opportunities to promote Communities in Bloom.

A subsequent workshop will be held on October 22, 2020.

**2. Call to Order**

Chair Johnny Dulku called the meeting to order at 6:05 p.m.

### 3. Adoption of Agenda

#### MOTION:

THAT the Agenda be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Helen Meyer
<b>SECONDER:</b>	Destiny Jefferies
<b>FOR:</b>	Tariq, Azangue, Dulku, Jefferies, Meyer

### 4. Minutes of Previous Meetings

#### 4.1. Communities in Bloom Committee Meeting - August 27, 2020

THAT the minutes of the Communities in Bloom Committee Meeting held on August 27, 2020 be accepted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Helen Meyer
<b>SECONDER:</b>	Ayesha Tariq
<b>FOR:</b>	Tariq, Azangue, Dulku, Jefferies, Meyer

### 5. New and Unfinished Business

#### 5.1. Nomination of Vice Chair

The Chair called for nominations for the position of Vice Chair. Helen Meyer self-nominated and was elected Vice Chair by Acclamation.

#### MOTION:

THAT Helen Meyer be appointed as Vice Chair

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Adeline Azangue
<b>SECONDER:</b>	Destiny Jefferies
<b>FOR:</b>	Tariq, Azangue, Dulku, Jefferies, Meyer

#### 5.2. Nominate Your Neighbour Special Recognition Program

Seville Kwan, Department Administrator, advised that 12 homeowners were selected at random for the Nominate Your Neighbour Special Recognition Award. Prize packages

including gardening gloves, kneeling pads and tools were delivered to selected individuals earlier in the month.

It was also noted that the Committees goal of 150 nominations was not achieved, the overall total came in just below 40 nominations; however, positive feedback was received from homeowners who were nominated.

### **5.3. Tulip Planting Updates**

Seville Kwan, Department Administrator, indicated that additional tulips were ordered, and should be received next week. An additional 50 tulip bulbs were donated by Devroomen Bulb Canada bringing the total amount of bulbs to 350. There will be a variety of colors, to be planted at Borealis Park.

With consensus of the Committee, a planting session will take place on Sunday October 4, 2020 at 11:00 a.m. To adhere with COVID-19 safety precautions, it was noted that planting will not be open to volunteers but be attended by Committee Members only.

### **5.4. 2020 Symposium Webinars**

Seville Kwan, Department Administrator, advised that Communities in Bloom National has moved forward with a virtual platform for this year's Symposium. As the Committee is registered with the National organization, all Committee Members can participate in any of the webinars.

It was also noted that the Chair will be making a presentation regarding the Communities in Bloom Symposium proposal to Council along with Administration in late October, the proposed date is October 27, 2020.

### **5.5. Winter Programming**

The Committee discussed facilitating the Nominate Your Neighbour Program for the 2020 Winter Season, for outdoor Holiday decor. The program will follow similar program parameters as the summer season, and a request will be made to Communications and Stakeholder Relations for updated seasonal signage.

#### **MOTION:**

THAT the Communities in Bloom Committee proceed with the Nominate Your Neighbour winter programming; and

THAT the Nominate Your Neighbour winter program will run from November 15 to December 15, 2020

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Johnny Dulku  
**SECONDER:** Adeline Azangue  
**FOR:** Tariq, Azangue, Dulku, Jefferies, Meyer

#### 5.6. 2021 Flower of the Year

Johnny Dulku, Chair, provided an overview of the process in which seeds for the Annual Flower of the Year are selected and distributed to the Community. The Committee proposed using Social Media platforms for public engagement on the 2021 Flower of the Year selection and requested that seeds be ordered earlier this year so they can be packaged and distributed well in advance of Spring.

Seville Kwan, Department Administrator advised that there are seeds left from the 2020 Flower of the Year program, it was suggested that these seeds be included in the Nominate Your Neighbour packages or handed out when the Committee does Community Engagements.

#### MOTION:

THAT the Communities in Bloom Committee pursue a public voting option on various social media platforms for selection of the 2021 Flower of the Year

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Johnny Dulku  
**SECONDER:** Destiny Jefferies  
**FOR:** Tariq, Azangue, Dulku, Jefferies, Meyer

#### 5.7. 2021 Communications Plan

Seville Kwan, Department Administrator, provided an overview of a workshop attended by Committee Members with Communications & Stakeholder Relations. The workshop focused on a Communications Strategy for the Committee, specifically on ways to engage with the public through social media.

A subsequent workshop is scheduled for October 22, 2020 to continue discussions on the Communications Strategy.

## Adjournment

The meeting adjourned at 7:10 p.m.

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Chair

**Minutes of a Special Meeting of the Wood Buffalo Waterfront Advisory Committee held via Electronic Communications, a combination of video conferencing and teleconferencing, in Fort McMurray, Alberta, on Thursday, October 1, 2020, commencing at 5:00 PM.**

**Present:**

Liana Wheeldon, Chair, Culture (Arts, Culture & Heritage)  
 Gary Devison, Seniors Representative  
 Cathy Dreier, Public-at- Large  
 Kimberly Hooper, Oil and Gas Industry  
 Bill Loutitt, Indigenous Representative  
 Sean Robertson, Safety and Security Sector  
 Sunita Sanker-Clarke, Recreation Representative  
 Michael Sieger, Land Development Industry  
 Gaylene Weidlich, Community Development Sector

**Absent:**

Krista Balsom, Councillor  
 Jeff Peddle, Councillor  
 Keith Plowman, Business Community Representative  
 Joanne Singer, Public-at- Large

**Administration:**

Matthew Hough, Deputy Chief Administrative Officer  
 Nina Caines, Senior Manager, Public Works  
 Amanda Haitas, Senior Manager, Planning and Development  
 Monica Lance, Manager, Special Projects  
 Sonia Soutter, Manager, Senior Legislative Officer, Legislative Services  
 Anita Hawkins, Clerk, Legislative Services

**1. Call to Order**

Chair Liana Wheeldon called the meeting to order at 5:05 p.m.

**Introduction**

Chair Liana Wheeldon introduced and welcomed Gary Devison, joining the Committee as Seniors Representative.



## **2. Presentation**

### **2.1. Kim Rizzi re: 2022 Arctic Winter Games**

Kim Rizzi, General Manager, 2022 Arctic Winter Games, gave an overview of the plans for the international games event, including the proposed Cultural Village, as well as the opening and closing ceremonies. It was indicated that there is a Risk Management Team set up to address COVID-19 precautions.

### **2.2. Karen Puga and Annalee Adair re: Public Art Plan and the Waterfront**

Analee Adair, Adair and Associates Ltd., and Karen Puga, Lead Coordinator, Community Services, spoke to the Public Art Plan and the Waterfront. Ms. Adair indicated that the engagement phase for the Plan is coming to an end, and that it is anticipated that a draft plan would be presented to Council by January 2021.

Committee members identified placemaking, wayfinding, Métis and Indigenous recognition as critical components in the development of the Waterfront Plan. Those are components which could also have some impact on influence on the Public Art Plan.

## **3. New and Unfinished Business**

### **3.1. Updates**

#### **Waterfront Group and Self-Guided Tour - Round Table Comments**

The Committee members shared their individual observations from the Waterfront Group and Self-Guided Tours. Some of those include but are not limited to the importance of considering onsite drainage as part of site planning; the clean-up required in the area; opportunities for parking, creative fencing, additional lighting, access points to the waterway as well as signage on the waterway.

#### **Matthew Hough, Deputy Chief Administrative Officer re: Flood Recovery/COVID 19 Current Status**

Matthew Hough, Deputy Chief Administrative Officer, provided an update on the Flood Recovery initiatives, referencing the actions taking place as a result of the last Council meeting of September 15, 2020 as they relate to flood mitigation efforts and land use issues.

With respect to COVID-19, the Municipality continues to adjust as the circumstances evolve. Council will be considering third reading of the Face Covering Bylaw at its October 13, 2020 meeting.

## Waterfront RFP

Nina Caines, Senior Manager, Public Works, indicated that the intention is to have the tender awarded for the design component by the end of October and the construction phase in Spring 2021. She confirmed the Committee would be fully involved in the design stage of this project.

## Working Groups

Sonia Soutter, Manager, Senior Legislative Officer, Legislative Services, confirmed the Committee can create Working Groups for the purpose of information and data collection and doing background work on topics identified by the Committee.

The Working Groups would consist solely of Committee Members, have no decision-making powers and would be reporting back to the Committee, as determined by the Committee.

## MOTION:

THAT the Wood Buffalo Waterfront Advisory Committee establish the following three working groups, comprising of a maximum of four Committee members, to address focus areas of importance to the Committee and report back to the Committee on a monthly basis:

- Arts, Culture and Leisure Working Group, comprising of Cathy Dreier, Sean Robertson and Michael Sieger;
- History with Seniors Working Group, comprising of Gary Devison, Cathy Dreier and Bill Loutitt; and
- Indigenous Cultural Advisory Working Group, comprising of Bill Loutitt, Michael Sieger and Gaylene Weidlich.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Liana Wheeldon, Culture (Arts, Culture & Heritage)
<b>SECONDER:</b>	Michael Sieger, Land Development Industry
<b>FOR:</b>	Hooper, Sieger, Sanker-Clarke, Loutitt, Wheeldon, Dreier, Weidlich, Robertson, Devison
<b>ABSENT:</b>	Singer, Plowman

### **3.2. 2021 Priority Actions and Consider Potential 2021 Recommendations**

With consensus of the Committee, this item will be placed on the agenda for the next regular meeting which is scheduled for October 21, 2020.

### **Adjournment**

The meeting adjourned at 7:11 p.m.

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Chair

**Minutes of a Meeting of the Advisory Committee on Aging held via Electronic Communications in Fort McMurray, Alberta, on Thursday, October 8, 2020, commencing at 1:00 PM.**

**Present:**

Linda Mywaart, Public-at-Large – Rural, Chair  
 Luana Bussieres, Public-at-Large - Urban  
 Carolyn Evancio, Seniors Resource Committee  
 Joan Furber, Golden Years Society  
 Henry Hunter, Wood Buffalo Housing & Development Corporation  
 Keith McGrath, Councillor  
 Carol Theberge, Wood Buffalo Health Advisory Council

**Administration:**

Deanne Bergey, Director, Community Services  
 Toni Elliott, Senior Manager, Community Services  
 Darlene Soucy, Clerk, Legislative Services  
 Melissa Williams, Department Administrator

**1. Call to Order**

Chair Linda Mywaart called the meeting to order at 1:12 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be adopted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Luana Bussieres, Public-at-Large - Urban
<b>SECONDER:</b>	Carolyn Evancio, Seniors Resource Committee
<b>FOR:</b>	Theberge, Mywaart, Furber, McGrath, Bussieres, Hunter, Evancio

**3. Minutes of Previous Meetings**

**3.1. Advisory Committee on Aging - Meeting - Feb 13, 2020 1:00 PM**

**MOTION:**

THAT the Minutes of the Advisory Committee on Aging Meeting held on February 13, 2020 be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Joan Furber, Golden Years Society
<b>SECONDER:</b>	Henry Hunter, Wood Buffalo Housing & Development Corporation
<b>FOR:</b>	Theberge, Mywaart, Furber, McGrath, Bussieres, Hunter, Evancio

### 3.2. Advisory Committee on Aging - Meeting - Sep 10, 2020 1:00 PM

#### MOTION:

THAT the Minutes of the Advisory Committee on Aging Meeting held on September 10, 2020 be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Carol Theberge, Wood Buffalo Health Advisory Council
<b>SECONDER:</b>	Keith McGrath, Councillor
<b>FOR:</b>	Theberge, Mywaart, Furber, McGrath, Bussieres, Hunter, Evancio

## 4. New and Unfinished Business

### 4.1. Proposed Land Use Bylaw and Seniors

Isela Contreras-Dogbe, Supervisor, Planning and Development, provided an overview of the proposed Land Use Bylaw (LUB), which guides what can be built and how land is used in the Municipality. It was noted that the proposed LUB includes provisions for accessible and senior citizen parking, pedestrian friendly and walkable commercial areas, pedestrian safety in parking lots, and for building design to follow the Building Code requirements for barrier free design. It was indicated that a review of Planning and Development forms will include consideration of the font size used.

#### Exit, Vacating and Resuming the Chair

Chair Linda Mywaart exited the meeting and vacated the Chair at 1:31 p.m., at which time Vice Chair Henry Hunter assumed the Chair. Chair Linda Mywaart returned to the meeting and resumed the Chair at 1:35 p.m.

### 4.2. Age Friendly Work Plan Review

Deanne Bergey, Director, Community Services, spoke to the continuation of the Age-Friendly Work Plan review to update the current work plan and priorities in alignment with the Committee's mandate and to seek Provincial Age-Friendly designation for the Municipality, advising that the Committee may wish to consider forming a working group to facilitate information gathering and discussions about updates to the work plan.

**MOTION:**

THAT the Advisory Committee on Aging (Committee) establish a working group to review the eight domains of the World Health Organization's Global Age Friendly Cities Guide and make recommendations to the Committee regarding the Committee's work plan, with the following Committee Members assigned: Luana Bussieres, Henry Hunter and Carolyn Evancio, and who will report back to the Committee by December 10, 2020.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Luana Bussieres, Public-at-Large - Urban
<b>SECONDER:</b>	Joan Furber, Golden Years Society
<b>FOR:</b>	Theberge, Mywaart, Furber, McGrath, Bussieres, Hunter, Evancio

**4.3. Update on Vulnerable Persons Registry Awareness Campaign**

Melissa Williams, Department Administrator, provided an update on the Vulnerable Persons Registry (VPR) awareness campaign, noting that there is currently a rebranding underway and following that the awareness campaign will continue, which will include ads, posters, and stakeholder emails.

**4.4. Committee Member Terms and Recruitment**

Darlene Soucy, Legislative Officer, provided an overview of the current Wood Buffalo Downtown Revitalization Committee Members' terms, noting that the annual recruitment campaign for Council-appointed Boards and Committees is underway and that the deadline to apply is 4:30 p.m. on October 23, 2020.

**MOTION:**

THAT Chair Linda Mywaart be authorized to send a letter to the Regional Municipality of Wood Buffalo Council requesting that consideration be given to a one-year extension to December 31, 2021 to the appointment terms for Advisory Committee on Aging (ACOA) Members Joan Furber, Linda Mywaart and Carol Theberge, and to a one-year extension to the Selection Committee Policy LEG-010 limit of serving for a maximum of six (6) consecutive years on any one board for ACOA Members Joan Furber and Linda Mywaart.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Luana Bussieres, Public-at-Large - Urban
<b>SECONDER:</b>	Henry Hunter, WBH&DC
<b>FOR:</b>	Theberge, Mywaart, Furber, McGrath, Bussieres, Hunter, Evancio

#### 4.5. Action Log

The Action Log was reviewed and the following updates were provided:

- Toni Elliott noted that crosswalk light at Willow Square has already been set to the vulnerable persons standard.
- Melissa Williams and Luana Bussieres will work with Administration to update the new Municipal website to include seniors resources.

All other action items are ongoing and updates will be provided at future meetings.

With consensus of the Committee, Item 5 Information Updates was added to the agenda.

#### 5. Information Updates

Henry Hunter, Wood Buffalo Housing & Development Corporation (WBHDC), noted that WBHDC has recently implemented a seniors' discount and that information on this program is available at their office.

Action Items:

- Planning and Development will provide additional clarity on the current requirements for universal design for developments.
- Administration will research seniors' discounts for development fees.
- Deanne Bergey committed to researching the usage of Seniors Only parking stalls at MacDonald Island Park, noting that if the statistics are available, they may be impacted by the effects COVID-19 has had on operating hours.
- Melissa Williams will follow up on further promotion of the Seniors Only parking stalls.
- Melissa Williams will provide additional information regarding the rebranding and new logo for the Vulnerable Person's Registry.
- Deanne Bergey will provide information on any changes to the Committees Bylaw as it becomes available.
- Carol Theberge will provide the Committee members with the Alberta Health Services Naming Policy for discussion at the next meeting.

## Adjournment

The meeting adjourned at 4:25 p.m.

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Chair





## Council Meeting Presentation Request

Completed requests to make a public presentation must be received by 12:00 noon on the Wednesday immediately prior to the scheduled meeting. Presentations are a maximum of 5 minutes in duration.

Presentation Information	
Preferred Date of Presentation	October 27, 2020
Name of Presenter(s)	Johnny Dulku
Organization Represented	Wood Buffalo Communities in Bloom
Topic	Communities in Bloom Symposium and Awards Ceremony
Please List Specific Points/Concerns	The 2020 Communities in Bloom Symposium and Awards Ceremony in the RMWB was cancelled due to COVID-19 travel and social gathering restrictions. RMWB has an upcoming opportunity to host the event in 2023.
Action Being Requested of Council	Recommendation from Wood Buffalo Communities in Bloom that council approve hosting the 2023 Communities in Bloom and Awards Ceremony, and that the allotted budget for the event also be moved to 2023.
<p>Are you providing any supporting documentation (ie: Powerpoint)? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>If yes, the documentation <u>must</u> accompany this request, as handouts will not be distributed at the meeting. To ensure that your documents meet minimum standards, please see presentation guidelines on the next page.</p> <p>Supporting documents may be e-mailed to <a href="mailto:Legislative.Assistants@rmwb.ca">Legislative.Assistants@rmwb.ca</a>.</p>	

*As per Procedure Bylaw No. 14/025, a request to make a presentation may be referred or denied.*



Presenter: Johnny Dulku, Chairperson

Department: Wood Buffalo Communities in Bloom / Public Works

Meeting Date: October 27, 2020



Attachment: CIB Symposium and Awards Ceremony

**Recommendation:** To host the 2023 Communities in Bloom Symposium and Awards Ceremony in the Regional Municipality of Wood Buffalo

**2020**

Communities in  
Bloom Symposium  
and Awards  
Ceremony



**2023**

Communities in  
Bloom Symposium  
and Awards  
Ceremony

Attachment: CIB Symposium and Awards Ceremony



# MUNICIPAL WORLD

Attachment: CIB Symposium and Awards Ceremony





Attachment: CIB Symposium and Awards Ceremony

# Wood Buffalo Communities in Bloom

5.1.b

Presenter: Johnny Dulku



**Subject: Communities in Bloom Symposium and Awards Ceremony****APPROVALS:****Jamie Doyle**\_\_\_\_\_  
Director\_\_\_\_\_  
Chief Administrative Officer**Recommended Motion:**

THAT the Regional Municipality of Wood Buffalo move the Communities in Bloom Symposium and Awards Ceremony hosting year and event budget to 2023.

**Summary and Background:**

In 2016, the Regional Municipality of Wood Buffalo was successful in their bid to host the 2020 Communities in Bloom Symposium and Awards Ceremony.

In 2020, the Communities in Bloom Symposium and Awards Ceremony in the Municipality was cancelled due to the COVID-19 pandemic. The event was moved to a virtual platform hosted by the National Communities in Bloom organization.

It is not recommended to host the Symposium and Awards Ceremony in 2021 as it is still an unknown year with possible COVID-19 travel and social gathering restrictions as well as rebuilding from the flood. In 2022, Victoria, BC has been selected to host the event. Having the Municipality host the event in 2023 would provide the opportunity for rebuild from the flood and for Snye Park to be developed, areas to be showcased during the Symposium. A re-bid to host in 2023 is not required.

**Strategic Priorities:**

Responsible Government





## COUNCIL REPORT

Meeting Date: October 27, 2020

**Subject: Relocation Pilot Project**

**APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

### **Recommended Motion:**

THAT the Relocation Pilot Project report be received as information, and that this report satisfy the outstanding May 12, 2020 resolution of Council on this matter.

### **Summary:**

In response to a motion from Council, Administration has considered a relocation pilot project, including financial incentives, that would encourage transient workers to move to the RMWB. At this time, a project of this nature is not recommended.

### **Background:**

Council had previously passed the following motion:

THAT the Wood Buffalo Economic Development Corporation (WBEDC) and the Regional Municipality of Wood Buffalo (RMWB) Administration be directed to bring forward within 30 days a Relocation Pilot Project for Council's consideration that encourages transient workers in the RMWB to consider moving to the RMWB; and

THAT the Relocation Pilot Project include incentives, such as financial assistance matching of their employers, for up to \$5,000.00 for a minimum three (3) year term.

In 2019, Administration investigated incentives for fly-in fly-out individuals or their employers with the goal of increasing the number of local residents. With the exception of enhanced bus services, a legal review of these incentives identified that restrictions in the *Municipal Government Act*, and the likelihood of discriminatory policies and procedures, were the primary reasons why the majority of the incentives were not deemed viable.

### **Rationale for Recommendation:**

A relocation pilot project is not recommended to be pursued for the following reasons:

- it may be open to a potential legal challenge as it may be seen as discriminatory,
- it may be viewed as an inequitable use of taxpayer dollars,
- it may be seen as unfair from those residents who have already chose to live in the region, and
- Administration would have limited ability to enforce the policy and reclaim funds from individuals who would leave the region before the 3-year term.

Administration believes that the best way to attract and retain residents is to continue to work towards fulfilling Council's 2018-2021 Strategic Plan. To do this, Administration will continue to work with regional partner agencies to support efforts to attract and retain residents for our region.

**Strategic Priorities:**

Responsible Government  
Regional Economic Development

## **Wood Buffalo Economic Development Corporation (WBEDC) Response to Relocation Pilot Project Motion**

### **Regional Municipality of Wood Buffalo (RMWB) Council Motion**

The following is the motion that WBEDC is responding to:

***THAT the Wood Buffalo Economic Development Corporation (WBEDC) and the Regional Municipality of Wood Buffalo (RMWB) Administration be directed to bring forward within 30 days a Relocation Pilot Project for Council's consideration that encourages transient workers in the RMWB to consider moving to the RMWB; and***

***THAT the Relocation Pilot Project include incentives, such as financial assistance matching of their employers, for up to \$5,000.00 for a minimum three (3) year term.***

### **WBEDC Response**

RMWB Administration previously investigated incentives to encourage the relocation of transient workers and concluded that the majority (all but one) were deemed not viable.

Based on the RMWB's research and an understanding of the attraction problem – the misperception of our community – WBEDC does not recommend the motion's approach. Instead, we recommend attracting residents on the merits of our amazing community which is the most sustainable way forward for long-term growth. Currently, WBEDC is working on two initiatives that support retention and attraction.

#### **Retention and Attraction of Residents**

Our region is experiencing a fundamental shift as we journey through three simultaneous crises: the COVID-19 pandemic, low oil prices resulting in an economic downturn, and a 1-in-100-year flood. Our region is working together to strengthen our region's outcome, as we have a significant role to play in Canada's economic recovery from the pandemic. We need to ensure our region is positioned to retain and attract residents as we begin on the path of recovery. We would like to emphasize the importance of retention and not only attraction.

#### **Initiative #1: Fort McMurray Wood Buffalo Place Brand**

Fort McMurray Wood Buffalo has an image and reputation problem that effects the attraction of people, labour, visitors, investment and businesses to our region. We need to actively change our reputation with a strong, authentic, unique place brand to more accurately reflect our community. WBEDC is stewarding the development of our region-wide community Place Brand that is built on the key assets and strengths of our place.

The next steps are continually building it out together and arming our community with the tools and assets to use it. Our Place Brand will help us share what our region has to offer with a united voice and consistently so that we can begin to change our reputation. This will help to more successfully attract people, including transient workers, to live in our region. Being confident in our community's identity can also evoke community pride which contributes to retention.

## **Initiative #2: Targeted Attraction & Recruitment Workshops for HR Professionals and Local Employers**

Our region's reputation has impacted the labour we are able to attract to our region. In partnership with other organizations, WBEDC will be hosting Human Resource (HR) Workshops to support local employers' and HR professionals labour attraction and recruitment efforts. The key elements of the online workshops are providing HR professionals with Place Brand marketing materials and teaching them how to best use them for recruitment efforts. The need for this initiative was identified in our community engagements as HR professionals are leaders in attraction and recruitment to our region. The objectives of this initiative are to:

- provide Place Brand marketing materials to HR professionals and employers to support labour attraction and recruitment;
- provide a competitive advantage to Fort McMurray Wood Buffalo employers with a strong, unique and authentic identity for our region; and,
- leverage the efforts and influence of HR professionals to help change our region's external reputation to result in more easily recruiting labour to our region now and in the future.

This initiative will help local employers more successfully attract labour to our region, especially during these times of labour uncertainty due to the COVID-19 pandemic.

WBEDC is also exploring additional target groups (such as real estate agents) that are huge influencers in attraction efforts.



## COUNCIL REPORT

Meeting Date: October 27, 2020

### **Subject: Bylaw No. 20/026 - Amendment to the Roads and Transportation Bylaw No. 02/079**

#### **APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

#### **Recommended Motion:**

1. THAT Bylaw No. 20/026, being an amendment to the Roads and Transportation Bylaw No. 02/079, be read a second time.
2. THAT Bylaw No. 20/026 be read a third and final time.

#### **Summary:**

On March 10, 2020 Council passed the following resolution:

"THAT Administration be directed to investigate and benchmark the current parking standards of other municipalities in Alberta and bring forward a report to Council identifying the appropriate value of parking penalties, including early payment discount options for parking infractions issued in contravention of the Roads and Transportation Bylaw No. 02/079."

#### **Background:**

Parking regulations are in place to ensure public safety at intersections, crosswalks and on sidewalks. The Roads and Transportation Bylaw No. 02/079 addresses a variety of objectives such as public safety and supporting municipal services. The parking fines established in the bylaw were based on their effectiveness for gaining compliance with parking standards.

Section 13 (1) of the *Traffic Safety Act* authorizes municipalities to enact bylaws governing the parking of vehicles on public roadways. Additionally, the Use of Highway and Rules of the Road Regulation 304/2002, regulates parking rules that applies to all roads in the Province.

Parking fines imposed by the Regional Municipality of Wood Buffalo (RMWB) are standardized at \$120.00, with one exception for parking in a disabled stall which is a set fine of \$500.00. Fine values within bylaws from eight regions were compared with the

RMWB parking infraction penalty. In addition to fine amounts, the review also illustrated that four of the eight municipalities provide the option of an early fine payment reduction (Attachment 2).

Year over year, the number of parking tickets issued has been decreasing. This could be contributed to several factors including population changes, compliance with parking and our ongoing education and public information program. A balanced combination of enforcement and appropriate fine levels are required to manage parking complaints and public safety issues.

<b>RMWB Parking Ticket Totals</b>						
<b>Year</b>	<b>Winter Zones</b>	<b>Maintenance</b>	<b>Outside Agency</b>		<b>Bylaw Services</b>	
	<i>Violation</i>	<i>Warning</i>	<i>Violation</i>	<i>Warning</i>	<i>Violation</i>	<i>Warning</i>
<b>2020</b>	896	110	888	309	1211	799
<b>2019</b>	1233	280	2117	728	923	837
<b>2018</b>	2276	550	3139	1055	950	1090
<b>2017</b>	2587	834	4329	1203	2029	1514

### **Rationale for Recommendation:**

While parking fines are not meant to be punitive, they must be established at a level that is suitable to deter motorists from contravening parking standards. RMWB fines were established based on encouraging compliance with parking regulations. Currently the RMWB offers a \$5.00 reduction if the fine is paid within seven days of the municipal tag being issued. In the recently approved Responsible Pet Ownership Bylaw, there is a fine reduction of 25% if the municipal tag is paid within seven days

To be consistent throughout the Municipality, and to encourage early payment, it is recommended that the Roads and Transportation Bylaw fines be reduced by 25% if the municipal tag is paid within seven days. This would be a \$30.00 reduction on most of

the parking fines and a \$125.00 reduction for parking in a disabled stall.

The current \$5.00 discount does not provide an incentive to our citizens for prompt and early payment. A 25% discount provides a substantial incentive to encourage citizens to pay fines within seven days. It also provides consistency in the fine reduction that is seen in other RMWB Bylaws.

It is therefore recommended that Council approve Bylaw No. 20/026.

**Strategic Priorities:**

Responsible Government

**Attachments:**

- 1. Bylaw No. 20/026 - Amendment to the Roads & Transportation Bylaw**
- 2. Parking Fine Data Comparison**

## BYLAW NO. 20/026

### **A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND BYLAW NO. 02/79 THE ROADS AND TRANSPORTATION BYLAW.**

**WHEREAS** incentives to discounts for prompt and early payment of fines for bylaw offences is seen as desirable;

**AND WHEREAS** section 14.11 of Bylaw No. 02/79 the Roads and Transportation Bylaw provides a \$5.00 discount for payment of a fine within seven (7) days;

**AND WHEREAS** section 14.11 of Bylaw No. 02/79 the Roads and Transportation Bylaw is outdated, provides an insufficient incentive for prompt and early payments of fines for bylaw offences and is inconsistent with discounts provided for in more recent bylaws of the Regional Municipality of Wood Buffalo;

**AND WHEREAS** the Council of the Regional Municipality of Wood Buffalo wishes to update the said incentive and create consistency in said incentives for the prompt and early payment of fines for bylaw offences;

**NOW THEREFORE**, the Council of the Regional Municipality of Wood Buffalo, duly assembled, enacts as follows:

#### **Short Title**

1. This Bylaw may be cited as the Roads and Transportation Bylaw Update Amending Bylaw.

#### **Amendments**

2. Section 14.11 of Bylaw No. 02/79 the Roads and Transportation Bylaw is hereby amended to read:

“14.11 Where the payment referred to in Section 14.10 is received within seven (7) days of date of issuance of the violation tag, the penalty set out in Schedule 5 attached hereto and forming part of this Bylaw shall be reduced by twenty-five percent (25%) and such reduced payment shall be accepted in lieu of prosecution of the offence.”

#### **Effective Date**

3. This Bylaw shall become effective when passed.



READ a first time this 13th day of October, 2020.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

SIGNED and PASSED this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer

## PARKING FINE COMPARISON

Offence	RMWB	St. Albert	Ardre	Calgary	Red Deer	Edmonton	Grande Prairie	Medicine Hat	Sylvan Lake	Average Fine	Average fine versus RMWB fine
Parked within 10 Meters of an intersection	120	80	75	75	100	50	68	100	111	82.38	31%
Parked within 10 Meters of a Stop/Yield Sign	120	80	75	75	100	50	68	100	111	82.38	31%
Parked within 5 Meters of a Fire Hydrant	120	80	100	75	100	75	68	100	111	88.63	26%
Parked with 10 Meters of a Crosswalk	120	80	75	75	100	50	68	100	111	82.38	31%
Parked on Sidewalk/Boulevard	120	80	75	75	100	50	68	100	111	82.38	31%
Parked in a Posted "Street Maintenance Area"	120		75	120	65	100	68		111	89.83	25%
Parked in a Posted "No Parking Zone"	120	80	75	75	100	100	68		111	87.00	28%
Parked in Alley	120	80	75		90	50	68	100	111	82.00	32%
Parked Exceed Posted Time Limit	120	80	75	75	65	75	35			67.50	44%
Parked on Municipal Property	120	120	75		90		68		111	92.80	23%
Unattached Trailer Parked on Highway	120	120	75	75	100	50	100	100	111	91.38	24%
Parked Over 48 Hours	120	100			150	75	68	100	443	156.00	-30%
Stopped/Parked in Posted "Fire Lane"	120	120	170	150	100	100	68	100		115.43	4%
Parked in a "Disabled" Parking Stall	500	120	250	300	210	250	250	200	333	239.13	52%
Parked in a "Transit Zone"	120	80		75	90	50		100		79.00	34%
Vehicle in Excess of 6.8 Meters Parked on Roadway	120		100		100	50	250	100		120.00	0%

### EARLY FINE PAYMENT REDUCTION SUMMARY

Location	Amount Reduced	Fine to be paid within
Calgary	45%	10 days
	33%	30 days
Red Deer	\$35.00	10 days
Airdrie	\$ 25.00	5 days
St. Albert	\$20.00	7 days
RMWB	\$5.00	7 days



## COUNCIL REPORT

Meeting Date: October 27, 2020

**Subject: Athlete Recognition Update**

**APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

### **Recommended Motion:**

THAT the Athlete Recognition Update be accepted as information and that this report satisfy the outstanding November 29, 2019 resolution of Council on this matter.

### **Summary:**

Administration was directed to undertake benchmarking and research with the goal of bringing forward a policy recommendation related to athlete recognition. Based on a review of other communities and in reviewing existing means of recognition within the municipality, including the Community Identification Policy, it was determined that a separate policy is not required to achieve the desired outcome.

### **Background:**

On November 29, 2019, Council passed the following motion:

“THAT Administration be directed to do benchmarking and research on similar recognition policies for community athletes and Olympians and bring forward a policy recommendation prior to summer recess.”

This presentation was unfortunately delayed due to competing priorities attributed to the COVID-19 pandemic and the April flooding.

In reviewing other communities in Alberta, and Canada, a variety of ways were found to recognize athletes. Some communities have recognition policies that may or may not have a sport hall of fame in their community. The specific mention of athletes as individuals/teams who have made a significant contribution to the community is included in some municipal naming policies. Other communities host recognition award ceremonies where there are athletic categories for amateur athletes. It was difficult to find specific policies linking signage recognizing athletes.

Currently, within the Regional Municipality of Wood Buffalo there are a variety of recognition opportunities available, including:

*Wood Buffalo Sports Hall of Fame:* athletes are formally recognized in Wood Buffalo by the Wood Buffalo Sports Hall of Fame (WBSHF). Nominations to the WBSHF are received from the general public and decisions are made by a committee.

*Municipal Landmark/Asset Naming:* Athletes can be recognized through the naming of a municipal landmark or asset - such as a facility, park, road, amenity, etc., through the existing Community Identification System Policy (PRL 040). This works in concert with the Council appointed Community Identification Committee, which recommends the naming of communities, subdivisions, public facilities, streets and multi-family projects within the region. Additionally, Public Works administers a Memorial/Recognition Bench & Tree Program that provides individuals, groups and organizations an opportunity to contribute towards tree planting or benches to remember, observe or acknowledge an event, occasion or person.

*Heart of Wood Buffalo Excellence Awards:* as described on the Heart of Wood Buffalo website, these awards honour “the achievements of leaders, philanthropists, organizations and all those that embody the spirit of community, innovation, capacity building, and dedication to making Wood Buffalo an amazing region to work, play, and live in.” While this awards program does not have a category specifically for athlete recognition, it would be possible to nominate an athlete in other categories.

#### **Rationale for Recommendation:**

There are several mechanisms for elite athlete recognition in the region, which would seem to indicate that a new or additional policy for athlete recognition is not required at this time.

Should Council or a member of the public wish to recognize athletes specifically by way of community signage, there is an established process via the Community Identification Committee.

#### **Budget/Financial Implications:**

N/A

#### **Strategic Priorities:**

Responsible Government



# COUNCIL REPORT

Meeting Date: October 27, 2020

## **Subject: Bylaw No. 20/027 - Fort McMurray Airport Authority Municipal Property Tax Exemption Bylaw**

### **APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

### **Recommended Motion:**

1. THAT Bylaw No. 20/027, being the Fort McMurray Airport Authority Municipal Property Tax Exemption Bylaw, be read a first time.
2. THAT Bylaw No. 20/027 be read a second time.
3. THAT Bylaw No. 20/027 be considered for third reading.
4. THAT Bylaw No. 20/027 be read a third and final time.

### **Summary:**

On June 25, 2019 Bylaw No. 19/013 was passed which repealed inoperative, obsolete, expired, spent and ineffective bylaws. One of the bylaws that was repealed was Bylaw No. 10/026, Fort McMurray Airport Authority Municipal Property Tax Exemption Bylaw. This bylaw was repealed in error and should be reinstated.

### **Background:**

Because the airport is an Authority and not a subsidiary of the Municipality, its assets are subject to municipal assessment consistent with the Municipal Government Act (MGA). This introduces a significant financial liability that is contrary to Council's original intention that the transition to an Authority be, as much as possible, revenue neutral for both parties.

Bylaw No. 10/026 was approved to exempt the Fort McMurray Airport Authority from paying municipal taxes. Council authorized this exemption as set out under MGA, Section 364(1).

Bylaw No. 10/026 was repealed on June 25, 2019 in error.

### **Rationale for Recommendation:**

COUNCIL REPORT – Bylaw No. 20/027 - Fort McMurray Airport Authority Municipal Property Tax Exemption Bylaw

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Reinstating the bylaw shows our continued support of the airport as outlined in the original Bylaw No. 10/026.

**Strategic Priorities:**

Responsible Government

**Attachments:**

**Bylaw No. 20/027 Fort McMurray Airport Authority Municipal Property Tax Exemption Bylaw**

## BYLAW NO. 20/027

### BEING A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO EXEMPT THE LANDS WHICH COMPRISE THE FORT MCMURRAY AIRPORT FROM THE PAYMENT OF MUNICIPAL PROPERTY TAXES

**WHEREAS** Section 364(1) of the *Municipal Government Act*, R.S.A. 2000, c.M-26 as amended ("the MGA"), provides that a Council may pass a bylaw to exempt property held by a non-profit organization from taxation under Part 10, Division 2 of the MGA in respect of municipal property taxes;

**AND WHEREAS** pursuant to Section 22(2) of the *Regional Airport Authorities Act*, R.S.A. 2000, c. R-9 as amended, the Fort McMurray Airport Authority is prohibited from operating for profit and must apply all its surpluses towards promoting its purposes and is, therefore, a non-profit organization;

**AND WHEREAS** Council intended that the transfer of the operations, lands and assets that comprise the Fort McMurray Regional Airport by the Fort McMurray Regional Airport Commission and the Regional Municipality of Wood Buffalo to the Fort McMurray Airport Authority in 2010 would not result in the imposition of additional property taxes against the lands and improvements that comprise the Fort McMurray Regional Airport;

**AND WHEREAS** Council is of the view that it is in the best interests of the Regional Municipality of Wood Buffalo and its residents that the certain assessable property held by the Fort McMurray Airport Authority be exempt from taxation as specified;

**AND WHEREAS** the municipality passed a similar tax exemption bylaw for the Fort McMurray Airport Authority (FMAA) as Bylaw 10/026 in 2010 which was inadvertently repealed by Bylaw 19/013 on 2019 June 25;

**NOW THEREFORE**, the Council of the Regional Municipality of Wood Buffalo, in the Province of Alberta, duly assembled, hereby enacts as follows:

#### **Purpose**

1. The purpose of this bylaw is to exempt certain assessable property held by the Fort McMurray Airport Authority from the payment of the municipal portion of municipal property taxes.

#### **Short Title**

2. This Bylaw shall be cited as the Fort McMurray Airport Authority Municipal Property Tax Exemption 2020 Bylaw.



**Terms**

3. The assessable property held by the Fort McMurray Airport Authority at the Fort McMurray Airport shall be exempted from the payment of municipal property taxes except as provided for herein.
4. The Fort McMurray Airport Authority shall be and remain taxable for all property that is not located at the Fort McMurray Airport as provided for in the MGA and as per the annual property tax rate bylaw.
5. The Fort McMurray Airport Authority shall be and remain taxable for its portion of the seniors' requisitions as per the annual property tax rate bylaw.
6. The Fort McMurray Airport Authority shall be and remain taxable for its portion of the Alberta Education Property Tax requisition as per the annual property tax rate bylaw.
7. The Fort McMurray Airport Authority shall be and remain taxable for its portion of any other future Province of Alberta annual requisition that may arise, from time to time, for which the Regional Municipality would otherwise be liable.
8. This Bylaw shall become effective when it receives third and final reading and has been signed by the Mayor and Chief Legislative Officer.

READ a first time this 27<sup>th</sup> day of October, 2020.

READ a second time this 27<sup>th</sup> day of October, 2020.

READ a third and time this 27<sup>th</sup> day of October, 2020.

SIGNED and PASSED this       day of       , 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer



## COUNCIL REPORT

Meeting Date: October 27, 2020

### **Subject: Q3 Capital Budget Fiscal Amendments Update**

#### **APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

#### **Recommended Motion:**

THAT the 2020 Q3 Capital Budget Fiscal Amendments update, as summarized on Attachment #1 (2020 Capital Budget Fiscal Amendments, dated September 30, 2020), be accepted as information.

#### **Summary:**

This report provides a summary of capital budget amendments implemented by Administration within the provisions of the Fiscal Responsibility Policy (FIN-160) for the third quarter ending September 30, 2020.

There were 5 capital projects amended in this quarter as listed on Attachment #1, resulting in a net increase of \$6,929,776 to the capital budget. None of these amendments are due to scope changes, and therefore the nature and type of capital projects are not altered.

These amendments were reviewed and recommended by the Capital Projects Steering Committee.

#### **Background:**

Of the 5 capital project amendments, there are four (4) requests for additional funding and one (1) funding change:

#### **Additional Funding**

- 9-1-1 Emergency Communication Centre Relocation
  - o Fully utilize the grant funds by updating the security features therefore ensuring the personal safety of the personnel on the premises
- Chip Seal Highway 48 Fort Fitzgerald to Fort Smith
  - o The original budget presented was for chip sealing as part of the ongoing

maintenance of this road. After further review it was determined that the road base was not suitable for chip seal as the road base and drainage were deficient and further work was required to achieve proper roadway construction and ensure proper future maintenance of the road.

- Doug Barnes Cabin Expansion - Construction
  - o Additional construction administration fees are required for the project consultant due to construction schedule delays. Remaining work include exterior landscaping and grading at the main entrance.
- Wood Buffalo Spray Park Washroom
  - o Relocate washroom facility to a more centralized area within park

#### Funding Change

- Thickwood Perimeter Sewer - Construction
  - o Replace reserve monies with Gas Tax grant funding

Within the Fiscal Responsibility Policy (FIN-160), Administration is authorized to re-allocate capital budget funds provided that:

- The change will result in efficient administrative and project delivery process;
- The change will not result in addition or cancellation of the capital project;
- There are no scope changes, and therefore the nature and type of capital projects are not altered; where additional funding is required, funds available from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects will be utilized, and
- Council set debt and debt service limits are not exceeded.

#### **Budget/Financial Implications:**

**Attachment 1** shows the net budget impact of these amendments. The original approved budget and the revised budget are presented with the net budget impact by project and funding source.

**Attachment 2** summarizes the impact of cash flows and the source of funding from the proposed amendments by years.

#### **Rationale for Recommendation:**

The third quarter 2020 Capital Budget Fiscal Amendments satisfy all the above conditions as stated in the Fiscal Responsibility Policy (FIN-160) with a net increase of

COUNCIL REPORT – Q3 Capital Budget Fiscal Amendments Update

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\$6,929,776 to the 2020 approved capital budget and prior capital budgets approved by Council.

**Strategic Priorities:**

Responsible Government

**Attachments:**

- 1. 2020 Capital Budget Fiscal Amendments**
- 2. 2020 Cash Flow by Year**
- 3 - 7 Capital Budget Amendment Sheets**

Regional Municipality of Wood Buffalo  
2020 Capital Budget Fiscal Amendments September 30, 2020

Attachment 1

Project Description	Nature of Amendments	Total Project Cost	Federal Grants	Provincial Grants	Reserves (CIR)	Other Sources	Debenture	Att.
<b>Original Project Budget</b>								
1 9-1-1 Emergency Communication Centre Relocation	Original Budget	1,100,000	-	750,000	350,000	-	-	3
2 Chip Seal Hwy 48 Fort Fitzgerald to Fort Smith	Original Budget	1,600,000	-	-	1,600,000	-	-	4
3 Doug Barnes Cabin Expansion - Construction	Original Budget	3,956,133	-	-	3,832,633	123,500	-	5
4 Thickwood Perimeter Sewer - Construction	Original Budget	61,966,939	20,832,232	-	41,134,707	-	-	6
5 Woodbuffalo Spray Park Washroom	Original Budget	400,000	-	-	400,000	-	-	7
<b>Total Original Project Budget</b>		<b>\$ 69,023,072</b>	<b>\$ 20,832,232</b>	<b>\$ 750,000</b>	<b>\$ 47,317,340</b>	<b>\$ 123,500</b>	<b>\$ -</b>	
<b>Revised Project Budget</b>								
1 9-1-1 Emergency Communication Centre Relocation	Additional Funding	1,140,000	-	790,000	350,000	-	-	3
2 Chip Seal Hwy 48 Fort Fitzgerald to Fort Smith	Additional Funding	7,710,000	-	-	7,710,000	-	-	4
3 Doug Barnes Cabin Expansion - Construction	Additional Funding	4,456,133	-	-	4,332,633	123,500	-	5
4 Thickwood Perimeter Sewer - Construction	Additional Funding (Contingency Funds)	61,966,939	27,220,921	-	34,746,018	-	-	6
5 Woodbuffalo Spray Park Washroom	Fund Swap	679,776	-	-	679,776	-	-	7
<b>Total Revised Projects</b>		<b>\$ 75,952,848</b>	<b>\$ 27,220,921</b>	<b>\$ 790,000</b>	<b>\$ 47,818,427</b>	<b>\$ 123,500</b>	<b>\$ -</b>	
<b>NET INCREASE/(DECREASE) IN CAPITAL FUNDING REQUIRED</b>		<b>\$ 6,929,776</b>	<b>\$ 6,388,689</b>	<b>\$ 40,000</b>	<b>\$ 501,087</b>	<b>\$ -</b>	<b>\$ -</b>	


Regional Municipality of Wood Buffalo  
2020 Cash Flow by Year - September 30, 2020

Attachment 2

	Funding Sources					
	Total Project Cost (Accumulative)	Federal Grants	Provincial Grants	Reserves (CIR)	Other Sources	Debenture
<b>Original Funding Sources</b>						
2019 and prior	26,536,072	12,315,516	750,000	13,347,056	123,500	-
2020	13,987,000	8,516,716	-	5,470,284	-	-
2021 and thereafter	28,500,000	-	-	28,500,000	-	-
<b>Original Funding Sources Total (a)</b>	<b>\$ 69,023,072</b>	<b>\$ 20,832,232</b>	<b>750,000</b>	<b>\$ 47,317,340</b>	<b>\$ 123,500</b>	<b>\$ -</b>
<b>Revised Funding Sources</b>						
2019 and prior	26,536,072	12,315,516	750,000	13,347,056	123,500	-
2020	20,916,776	11,434,846	40,000	9,441,930	-	-
2021 and thereafter	28,500,000	3,470,559	-	25,029,441	-	-
<b>Revised Funding Sources Total (b)</b>	<b>\$ 75,952,848</b>	<b>\$ 27,220,921</b>	<b>790,000</b>	<b>\$ 47,818,427</b>	<b>\$ 123,500</b>	<b>\$ -</b>
<b>Revision / Difference (b) - (a)</b>	<b>\$ 6,929,776</b>	<b>\$ 6,388,689</b>	<b>\$ 40,000</b>	<b>\$ 501,087</b>	<b>\$ -</b>	<b>\$ -</b>

Attachment: 2. 2020 Cash Flow by Year (Q3 Capital Budget Fiscal Amendments Update)

## Attachment 3

 <b>REGIONAL MUNICIPALITY OF WOOD BUFFALO</b>		<b>CAPITAL BUDGET AMENDMENT</b> <b>Fiscal</b>				
<b>CURRENT PROJECT NAME:</b> 9-1-1 Emergency Communication Centre Relocation						
<b>AMENDED PROJECT NAME:</b>						
		Group I/O	Revenue I/O	Expense I/O	Project Amendment	
<b>ORDER CODES (if assigned):</b>		0032017	700858	601445		
<b>CURRENT PROJECT BUDGET</b>						
Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 1,100,000	\$ -	\$ 750,000	\$ 350,000	\$ -	\$ -
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
2023	-	-	-	-	-	-
2024	-	-	-	-	-	-
2025	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CURRENT COST AND COMMITMENT</b>						
As at	Current Budget	Actual to Date	Commitments	Available		
9/1/2020	\$ 1,100,000	\$ 834,162	\$ 191,485	\$ 74,353		
<b>DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT</b>						
<p>Part of the original scope was to address security concerns, ambient conditions, space allocation and personal safety of the premises.</p> <p>This amendment is a request to utilize the additional funds available through the 911 Grant program, to complete the project.</p>						
<b>AMENDED PROJECT BUDGET</b>						
Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 1,100,000	\$ -	\$ 750,000	\$ 350,000	\$ -	\$ -
2020	40,000	-	40,000	-	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
2023	-	-	-	-	-	-
2024	-	-	-	-	-	-
2025	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,140,000</b>	<b>\$ -</b>	<b>\$ 790,000</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Budget Change</b>						
<b>TOTAL</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>FISCAL RESPONSIBILITY POLICY CRITERIA:</b>						
Will the change result in an efficient administrative and project delivery process?						Yes
Will the change result in an addition or cancellation of a capital project?						No
Will the underlying scope change alter the nature and type of capital project?						No
Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects?						Yes
Will the change result in Council set debt and debt service limits being exceeded?						No
<i>In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.</i>						

## Attachment 4



REGIONAL MUNICIPALITY  
OF WOOD BUFFALO

## CAPITAL BUDGET AMENDMENT

Fiscal

**CURRENT PROJECT NAME:** Chip Seal Highway 48 Fort Fitzgerald to Fort Smith

**AMENDED PROJECT NAME:**

Group I/O

Revenue I/O

Expense I/O

Project Amendment

**ORDER CODES (if assigned):**

0132019

701071

601849

## CURRENT PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 1,600,000	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
2023	-	-	-	-	-	-
2024	-	-	-	-	-	-
2025	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,600,000</b>	<b>\$ -</b>	<b>\$ -</b>

## CURRENT COST AND COMMITMENT

As at	Current Budget	Actual to Date	Commitments	Available
7/10/2020	\$ 1,600,000	\$ 362,429	\$ 293,780	\$ 943,791

## DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

The original scope of this project was to Chip Seal 22 KM of road between Fort Fitzgerald and Fort Smith. This will add to the safety and reliability of the asset, increase the capacity and ensure the preservation or extension of the life span.

After a site visit assessment, it was determined that the road base was not suitable for Chip Seal. The road base and drainage were deficient. The following items were required to achieve proper roadway construction Standards for Chip Seal work:

1. Improve Damage surface
2. Regrade and Construct base layer
3. Improve Drainage accommodation

This project provides access to Highway 49 & 50 which enters the Wood Buffalo National Park, Four Mile Lake Sea Plane Base and Golf Course.

During the last 5+ years, due to low water levels on the Athabasca River, summer barge traffic servicing Fort Chipewyan utilizes the Fort Fitzgerald Barge Landing.

The project cost was based on an estimate for Chip Seal. This budget amendment is to increase the existing budget of the project from its estimated cost, to the cost based on the lowest bidder amount.

## AMENDED PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 1,600,000	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -
2020	6,110,000	-	-	6,110,000	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
2023	-	-	-	-	-	-
2024	-	-	-	-	-	-
2025	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 7,710,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,710,000</b>	<b>\$ -</b>	<b>\$ -</b>

## Budget Change

<b>TOTAL</b>	<b>\$ 6,110,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,110,000</b>	<b>\$ -</b>	<b>\$ -</b>
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## FISCAL RESPONSIBILITY POLICY CRITERIA:

Will the change result in an efficient administrative and project delivery process?

Yes

Will the change result in an addition or cancellation of a capital project?

No

Will the underlying scope change alter the nature and type of capital project?

No

Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other

Yes

Will the change result in Council set debt and debt service limits being exceeded?

No

*In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.*



## Attachment 5

REGIONAL MUNICIPALITY  
OF WOOD BUFFALO

## CAPITAL BUDGET AMENDMENT

Fiscal

**CURRENT PROJECT NAME:** Doug Barnes Cabin Expansion - Construction**AMENDED PROJECT NAME:**

Group I/O

Revenue I/O

Expense I/O

Project Amendment

**ORDER CODES (if assigned):** 0032016 700626 601159/601743**CURRENT PROJECT BUDGET**

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 3,894,133	\$ -	\$ -	\$ 3,770,633	\$ 123,500	\$ -
2020	62,000	-	-	62,000	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
2023	-	-	-	-	-	-
2024	-	-	-	-	-	-
2025	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 3,956,133</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,832,633</b>	<b>\$ 123,500</b>	<b>\$ -</b>

**CURRENT COST AND COMMITMENT**

As at	Current Budget	Actual to Date	Commitments	Available
9/18/2020	\$ 3,956,133	\$ 3,530,487	\$ 338,780	\$ 86,866

**DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT**

Additional construction administration fees are required for the project consultant due to additional costs associated with construction schedule delays and technical design support. Work remaining includes exterior landscaping and walk-out and barrier free access/grading at the main entrance of the facility due to drainage issues. This requires ongoing technical design and support from the design consultant. This work does not present an impact current use of the facility.

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 3,894,133	\$ -	\$ -	\$ 3,770,633	\$ 123,500	\$ -
2020	562,000	-	-	562,000	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
2023	-	-	-	-	-	-
2024	-	-	-	-	-	-
2025	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 4,456,133</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,332,633</b>	<b>\$ 123,500</b>	<b>\$ -</b>

**Budget Change**

<b>TOTAL</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>
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**FISCAL RESPONSIBILITY POLICY CRITERIA:**

Will the change result in an efficient administrative and project delivery process?	Yes
Will the change result in an addition or cancellation of a capital project?	No
Will the underlying scope change alter the nature and type of capital project?	No
Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other	Yes
Will the change result in Council set debt and debt service limits being exceeded?	No

In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.

## Attachment 6



REGIONAL MUNICIPALITY  
OF **WOOD BUFFALO**

**CAPITAL BUDGET AMENDMENT**

Fiscal

**CURRENT PROJECT NAME:** Thickwood Perimeter Sewer - Construction

**AMENDED PROJECT NAME:**

**ORDER CODES (if assigned):**      **Group I/O**      **Revenue I/O**      **Expense I/O**      **Project Amendment**

0302017      700885      601479

**CURRENT PROJECT BUDGET**

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 19,941,939	\$ 12,315,516	\$ -	\$ 7,626,423	\$ -	\$ -
2020	13,525,000	8,516,716	-	5,008,284	-	-
2021	13,000,000	-	-	13,000,000	-	-
2022	15,500,000	-	-	15,500,000	-	-
2023	-	-	-	-	-	-
2024	-	-	-	-	-	-
2025	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 61,966,939</b>	<b>\$ 20,832,232</b>	<b>\$ -</b>	<b>\$ 41,134,707</b>	<b>\$ -</b>	<b>\$ -</b>

**CURRENT COST AND COMMITMENT**

As at	Current Budget	Actual to Date	Commitments	Available
6/19/2020	\$ 61,966,939	\$ 22,121,244	\$ 9,268,335	\$ 30,577,360

**DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT**

This amendment is to replace the funding sources from reserve to grant funding.  
Gas Tax Fund (GTF) funds of \$6,388,689 will replace the allocated Capital Infrastructure Reserve funds.

**AMENDED PROJECT BUDGET**

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 19,941,939	\$ 12,315,516	\$ -	\$ 7,626,423	\$ -	\$ -
2020	13,525,000	11,434,846	-	2,090,154	-	-
2021	13,000,000	3,470,559	-	9,529,441	-	-
2022	15,500,000	-	-	15,500,000	-	-
2023	-	-	-	-	-	-
2024	-	-	-	-	-	-
2025	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 61,966,939</b>	<b>\$ 27,220,921</b>	<b>\$ -</b>	<b>\$ 34,746,018</b>	<b>\$ -</b>	<b>\$ -</b>

**Budget Change**

<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 6,388,689</b>	<b>\$ -</b>	<b>\$ (6,388,689)</b>	<b>\$ -</b>	<b>\$ -</b>
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**FISCAL RESPONSIBILITY POLICY CRITERIA:**

Will the change result in an efficient administrative and project delivery process? Yes

Will the change result in an addition or cancellation of a capital project? No

Will the underlying scope change alter the nature and type of capital project? No


Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other n/a

Will the change result in Council set debt and debt service limits being exceeded? No

*In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.*

Attachment: 3 - 7 Capital Budget Amendment Sheets [Revision 1] (Q3 Capital Budget Fiscal Amendments Update)

## Attachment 7

 <div style="display: inline-block; vertical-align: middle;">             REGIONAL MUNICIPALITY OF <b>WOOD BUFFALO</b> </div>		<b>CAPITAL BUDGET AMENDMENT</b> Fiscal				
<b>CURRENT PROJECT NAME:</b>		Wood Buffalo Spray Park Washroom				
<b>AMENDED PROJECT NAME:</b>		Project Amendment				
		Group I/O	Revenue I/O	Expense I/O		
<b>ORDER CODES (if assigned):</b>		0692019	701127	601905		
<b>CURRENT PROJECT BUDGET</b>						
Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2020	400,000	-	-	400,000	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
2023	-	-	-	-	-	-
2024	-	-	-	-	-	-
2025	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CURRENT COST AND COMMITMENT</b>						
As at	Current Budget	Actual to Date	Commitments	Available		
7/7/2020	\$ 400,000	\$ -	\$ 347,776	\$ 52,224		
<b>DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT</b>						
<p>A precast concrete washroom building is being installed at the Wood Buffalo park, in close proximity to the Wood Buffalo spray pool.</p> <p>However, after receiving further feedback from residents as construction started, a decision has been made to relocate the washroom facility to a more central location within the park.</p> <p>This change requires extension of Municipal sewer services.</p>						
<b>AMENDED PROJECT BUDGET</b>						
Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2020	679,776	-	-	679,776	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
2023	-	-	-	-	-	-
2024	-	-	-	-	-	-
2025	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 679,776</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 679,776</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Budget Change</b>						
<b>TOTAL</b>	<b>\$ 279,776</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 279,776</b>	<b>\$ -</b>	<b>\$ -</b>
<b>FISCAL RESPONSIBILITY POLICY CRITERIA:</b>						
Will the change result in an efficient administrative and project delivery process?						Yes
Will the change result in an addition or cancellation of a capital project?						No
Will the underlying scope change alter the nature and type of capital project?						No
Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects?						Yes
Will the change result in Council set debt and debt service limits being exceeded?						No
In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.						



REGIONAL MUNICIPALITY  
OF WOOD BUFFALO

## COUNCIL REPORT

Meeting Date: October 27, 2020

### **Subject: Federation of Canadian Municipalities (FCM) Standing Committees and Forums - Application by Councillor J. Stroud**

#### **APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

#### **Recommended Motion:**

THAT Council of the Regional Municipality of Wood Buffalo endorse Councillor Jane Stroud in her application to sit on the Federation of Canadian Municipalities (FCM) Standing Committees and Forums; and

THAT Council assume all costs associated with Councillor Jane Stroud attending such Standing Committee and Forums as she may be appointed to.

#### **Summary:**

Councillor Jane Stroud is requesting Council's endorsement for her application to sit on the Federation of Canadian Municipalities (FCM) Standing Committees.

A resolution of Council authorizing Councillor Stroud to sit on the FCM Committees and confirming the Municipality's willingness to incur the cost of Councillor Stroud attending FCM Committees and Forums is required as part of the application process.

#### **Background:**

The Federation of Canadian Municipalities (FCM) has established ten standing committees and forums to facilitate more detailed debate and provide the board with recommendations on priority policy and program issues. These committees are comprised of both Board members and other municipal elected officials.

These committees include Community Safety and Crime Prevention; Conference Planning Committee; Environmental Issues and Sustainable Development, Increasing Women's Participation in Municipal Government; International Relations; Municipal Finance and Intergovernmental Arrangements; Municipal Infrastructure and Transportation Policy; Northern and Remote Forum; Rural Forum; and Social Economic Development.

The Non-Board Committee Members feature of this governance model enables broader

membership participation in committee deliberations and brings expertise that strengthens the debate and helps create the most informed recommendations to the Board of Directors.

**Budget/Financial Implications:**

Any costs associated Councillor J. Stroud's travel to FCM Standing Committee meetings and Forums would be assumed under Council's approved budget.

**Strategic Priorities:**

Responsible Government



## COUNCIL REPORT

Meeting Date: October 27, 2020

**Subject: Backyard Hens Pilot Project**

**APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

### **Recommended Motion:**

THAT Administration develop and bring forward for consideration a pilot project for Backyard Hens including the costs associated with implementing the pilot project.

### **Summary:**

At the October 13, 2020 Council Meeting, Councillor V. Murphy served notice of her intention to submit the following motion for consideration at the October 27, 2020 Council Meeting:

THAT Administration develop and bring forward for consideration a pilot project for Backyard Hens including the costs associated with implementing the pilot project.

### **Rationale for Recommendation:**

Pursuant to Procedure Bylaw No. 18/020, the motion is now before Council for consideration.

### **Strategic Priorities:**

Responsible Government



## COUNCIL REPORT

Meeting Date: October 27, 2020

**Subject: Advocacy and Lobbying Effort - Online and Telephone Voting**

**APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

### **Recommended Motion:**

THAT Council conduct an advocacy and lobbying effort to the Provincial Government, including authorizing the Mayor, on behalf of Council, to send a letter to the Minister of Municipal Affairs, to amend the *Local Authorities Election Act* to include provisions for on-line voting and telephone voting.

### **Summary:**

At the October 13, 2020 Council Meeting, Councillor V. Murphy served notice of her intention to submit the following motion for consideration at the October 27, 2020 Council Meeting:

THAT Council conduct an advocacy and lobbying effort to the Provincial Government, including authorizing the Mayor, on behalf of Council, to send a letter to the Minister of Municipal Affairs, to amend the *Local Authorities Election Act* to include provisions for on-line voting and telephone voting.

### **Rationale for Recommendation:**

Pursuant to Procedure Bylaw No. 18/020, the motion is now before Council for consideration.

### **Strategic Priorities:**

Responsible Government



## COUNCIL REPORT

Meeting Date: October 27, 2020

**Subject: Energy Industry Advocacy**

**APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

### **Recommended Motion:**

WHEREAS the energy industry is the primary economic driver for the Wood Buffalo Region, Alberta, and most of Canada; and

WHEREAS the industry employs thousands of residents of the Regional Municipality of Wood Buffalo, local First Nation and Metis communities, and workers from across the country in a variety of sectors; and

WHEREAS the industry procures significant goods and services causing significant investments across Canada; and

WHEREAS the energy sector remains key to Canada's prosperity for decades to come.

NOW THEREFORE BE IT RESOLVED THAT the Regional Municipality of Wood Buffalo advocate to the Government of Canada to formally recognize the importance of this significantly challenged industry by:

- Supporting the Wood Buffalo region and it's companies by refraining from increasing regulatory burdens amidst an already challenging environment; and
- Supporting carbon emissions reducing technology.

### **Summary:**

At the October 13, 2020 Council Meeting, Mayor D. Scott served notice of his intent to submit the following motion for consideration at the October 27, 2020 Council meeting:

WHEREAS the energy industry is the primary economic driver for the Wood Buffalo Region, Alberta, and most of Canada; and

WHEREAS the industry employs thousands of residents of the Regional Municipality of Wood Buffalo, local First Nation and Métis communities, and workers from across the country in a variety of sectors; and



WHEREAS the industry procures significant goods and services causing significant investments across Canada; and

WHEREAS the energy sector remains key to Canada's prosperity for decades to come.

NOW THEREFORE BE IT RESOLVED THAT the Regional Municipality of Wood Buffalo advocate to the Government of Canada to formally recognize the importance of this significantly challenged industry by:

- Supporting the Wood Buffalo region and its companies by refraining from increasing regulatory burdens amidst an already challenging environment, and
- Supporting carbon emissions reducing technology.

**Rationale for Recommendation:**

Pursuant to Procedure Bylaw No. 18/020, the motion is now before Council for consideration.

**Strategic Priorities:**

Responsible Government  
Regional Economic Development