



## Council

Council Chamber

Tuesday, May 12, 2020  
4:00 PM

## Agenda

### Public Participation for May 12, 2020 Council Meeting

Council will be conducting the May 12, 2020 meeting through electronic communications in accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Order in Council 99/2020.

- Residents can listen to the live audio stream at [www.rmwb.ca/Council](http://www.rmwb.ca/Council)
- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of teleconference or by submitting their delegation comments by email.
- To participate by teleconference:
  - Anyone wishing to speak by teleconference to an item on the May 12, 2020 Council Meeting Agenda must pre-register by 12:00 noon on May 12, 2020.
  - To register to speak via teleconference, please email [legislative.assistants@rmwb.ca](mailto:legislative.assistants@rmwb.ca) or call 780-743-7001 with your name, the phone number that you will be dialing in from and an email address that you can be reached at prior to and during the meeting.
  - You must provide the name of the agenda item that you wish to speak to.
  - All registrants will be emailed the details on how to participate prior to the start of the meeting.
  - Each registrant will be given a maximum of **5 minutes** to address Council.
- To make written submissions as a delegation before or during the live meeting:
  - Please email [legislative.assistants@rmwb.ca](mailto:legislative.assistants@rmwb.ca). You must include your name for the record.
  - You must provide the name of the agenda item that you wish to speak to in the subject line.
  - Please note that email comments for an agenda item must be received prior to the start of that item during the meeting. *Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.*
  - All written submissions are **public** and will be shared with Council verbally on the record during the course of the meeting.
  - Each submission will be shared verbally with Council for a maximum of **5 minutes**.

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The personal information is collected under the authority of Section 33 (a) & (c) of the Alberta *Freedom of Information and Protection of Privacy Act*. The personal information will be used as contact information. If you have any questions about the collection or use of this information contact the Chief Legislative Officer, Legislative Services, 7<sup>th</sup> Floor Jubilee Building, 9909 Franklin Ave. T9H 2K4, or call (780) 743-7001.

**1. Call to Order (at 1:00 p.m.)****2. In-Camera Session**

- 2.1 Advice from Officials/Privileged Information – Information Briefing  
(in camera pursuant to sections 24(1) and 27(1) of the *Freedom of Information and Protection of Privacy Act*)
- 2.2 Disclosure Harmful to Intergovernmental Relations – Meeting with MLA's Laila Goodridge and Tany Yao  
(in camera pursuant to section 21(1) of the *Freedom of Information and Protection of Privacy Act*)

**3. Adoption of Agenda (Public Session at 4:00 p.m.)****4. Consent Agenda**

- 4.1. Minutes - Council Meeting - April 14, 2020
- 4.2. Minutes - Special In-Camera Council Meeting - April 20, 2020
- 4.3. Minutes - Special Council Meeting - May 6, 2020
- 4.4. Bylaw No. 20/017 - Land Use Bylaw Amendment - Temporary RV Parking
  - 1. THAT Bylaw No. 20/017, being an amendment to the Land Use Bylaw 99/059 to temporarily relax RV parking, be read a first time;
  - 2. THAT the public hearing be scheduled to occur on May 27, 2020; and
  - 3. THAT the regularly scheduled Council meeting on Tuesday, May 26, 2020 be rescheduled to occur at the same time on Wednesday, May 27, 2020.

**5. Presentations**

- 5.1. Jamie Doyle, Chief Administrative Officer, re: COVID-19 and Flood Public Briefing (Verbal)
- 5.2. Matthew Hough, Deputy Chief Administrative Officer, re: Boil Water Advisory Briefing (Verbal)
- 5.3. Kevin Weidlich, Wood Buffalo Economic Development Corporation, re Business Recovery Task Force Update (Verbal)

**6. Unfinished Business**

- 6.1. Bylaw No. 20/010 - Fort Chipewyan Social Distancing Enforcement Bylaw
1. THAT Bylaw No. 20/010, being the Fort Chipewyan Social Distancing Enforcement Bylaw, be read a second time.
  2. THAT Bylaw No. 20/010 be read a third and final time.
- 6.2. Bylaw No. 20/012 - 2020 Property Tax Rate Bylaw
1. THAT Bylaw No. 20/012, being the 2020 Property Tax Rate Bylaw, be read a second time.
  2. THAT Bylaw No. 20/012 be read a third and final time.

**Scheduled Delegate**

Karim Zariffa, Oil Sands Community Alliance

- 6.3. Bylaw No. 20/009 - Rural Area Water and Wastewater Service Connection Bylaw
1. THAT Bylaw No. 20/009, being the Rural Area Water and Wastewater Service Connection Bylaw, be read a second time.
  2. THAT Bylaw No. 20/009 be read a third and final time.

**7. New Business**

- 7.1. Bylaw No. 20/013 - Tax Penalty Relief
1. THAT Bylaw No. 20/013, being the Tax Penalty Relief Bylaw, be read a first time.
  2. THAT Bylaw No. 20/013 be read a second time.
  3. THAT Bylaw No. 20/013 be considered for third reading.
  4. THAT Bylaw No. 20/013 be read a third and final time.
- 7.2. Bylaw No. 20/015 - Fees, Rates and Charges Bylaw Amendment - Reduction of Water Fees
1. THAT Bylaw No. 20/015, being a bylaw to amend the Fees, Rates and Charges Bylaw, be read a first time.
  2. THAT Bylaw No. 20/015 be read a second time.
  3. THAT Bylaw No. 20/015 be considered for third reading.
  4. THAT Bylaw No. 20/015 be read a third and final time.

7.3. Bylaw No. 20/016 - License Bylaw Amendment During State of Local Emergency

1. THAT Bylaw No. 20/016, being an amendment to the License Bylaw No. 01/031, be read a first time.
2. THAT Bylaw No. 20/016 be read a second time.
3. THAT Bylaw No. 20/016 be considered for third reading.
4. THAT Bylaw No. 20/016 be read a third and final time.

7.4. Advocacy Support - Alberta's Oil Industry

THAT the Mayor be authorized to send a letter to the Prime Minister, the Minister of Natural Resources Canada, the Premier of Alberta and the Provincial Minister of Energy in support of the Alberta's Oil Sands Industry's request for additional financial assistance.

7.5. Request for Advocacy - Bill 201 - Strategic Aviation Advisory Council Act

THAT the Mayor be authorized to send a letter to the Premier of Alberta and the Provincial Ministry of Transportation in support of Bill 201 – *Strategic Aviation Advisory Council Act*.

**8. Councillors' Motions**

8.1. Tax Deferral - Designated Industrial Properties

THAT 2020 property tax payments for Designated Industrial Properties be deferred from June 30, 2020 to September 30, 2020.

Scheduled Delegate

Karim Zariffa, Oil Sands Community Alliance

8.2. Wood Buffalo Economic Development Corporation and Regional Municipality of Wood Buffalo Relocation Pilot Project

THAT the Wood Buffalo Economic Development Corporation (WBEDC) and the Regional Municipality of Wood Buffalo (RMWB) Administration be directed to bring forward within 30 days a Relocation Pilot Project for Council's consideration that encourages transient workers in the RMWB to consider moving to the RMWB; and

THAT the Relocation Pilot Project include incentives, such as financial assistance matching of their employers, for up to \$5,000.00 for a minimum three (3) year term.

8.3. Letter to Provincial and Federal Governments Requesting Funding for Mental Health Programs and Agencies

THAT Mayor Scott be authorized to send a letter to the provincial and federal governments asking for funding for mental health programs and agencies in our region for both urban and rural residents.

8.4. Social Sustainability Plan Committee - Establishment of a Multi-Sector Social Recovery Task Force

THAT the Regional Municipality of Wood Buffalo Administration work with the Social Sustainability Plan Committee to establish a multi-sector social recovery task force to develop programming to support the short and long-term well-being of all residents of our region; and

THAT the Social Recovery Task force produce recommendations for Council consideration, including a budget recommendation sufficient to support this initiative.

Scheduled Delegates

Chantal Beaver and Anna Seinen, Social Sustainability Plan Stewardship Committee

9. **Councillor Reporting/Information Updates**

**Adjournment**

**Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held via Electronic Communications in the Council Chamber at the Syncrude Athletic Park Clubhouse in Fort McMurray, Alberta, on Tuesday, April 14, 2020, commencing at 4:00 PM.**

**Present:**

Don Scott, Mayor  
 Mike Allen, Councillor (via teleconference)  
 Krista Balsom, Councillor  
 Bruce Inglis, Councillor (via teleconference)  
 Sheila Lalonde, Councillor (via teleconference)  
 Keith McGrath, Councillor (via teleconference)  
 Phil Meagher, Councillor (via teleconference)  
 Verna Murphy, Councillor (via teleconference)  
 Jeff Peddle, Councillor (via teleconference)  
 Jane Stroud, Councillor (via teleconference)  
 Claris Voyageur, Councillor (via teleconference)

**Administration:**

Jamie Doyle, Chief Administrative Officer  
 Matthew Hough, Deputy Chief Administrative Officer  
 Jade Brown, Chief Legislative Officer  
 Matthew Harrison, Acting Director, Communications, Stakeholder, Indigenous and Rural Relations (via teleconference)  
 Deanne Bergey, Director, Community Services (via teleconference)  
 Chris Davis, Senior Municipal Legal Counsel  
 Dennis Fraser, Director, Indigenous and Rural Relations  
 Brad McMurdo, Director, Planning and Development (via teleconference)  
 Linda Ollivier, Director, Financial Services (via teleconference)  
 Heather Fredeen, Legislative Officer

**1. Call to Order (at 2:30 p.m.)**

Mayor D. Scott called the meeting to order at 2:36 p.m.

**2. In-Camera Session**

**MOTION:**

That Council close agenda items 2.1 and 2.2 to the public pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Mike Allen, Councillor  
**SECONDER:** Krista Balsom, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

## 2.1 Advice from Officials – Operations Briefing

(in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Matthew Hough	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Chris Davis	Acting Director, Legal Services
Linda Ollivier (via teleconference)	Director, Financial Services
Matthew Harrison (via teleconference)	Acting Director, Communications, Stakeholder, Indigenous and Rural Relations

## 2.2 Advice from Officials – Information Briefing

(in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Matthew Hough	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Matthew Harrison (via teleconference)	Acting Director, Communications, Stakeholder, Indigenous and Rural Relations

### Recess

A recess occurred between 3:50 p.m. and 4:05 p.m., at which time the meeting was reconvened in public in the Council Chamber.

### **MOTION:**

THAT the meeting reconvene in public.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Krista Balsom, Councillor  
**SECONDER:** Mike Allen, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

### 3. Adoption of Agenda

#### Notices of Motion

Councillor K. McGrath served notice of his intent to bring forward the following motion for Council's consideration at the next Council meeting, whether it be a Special meeting called pursuant to section 194 of the *Municipal Government Act* or the next regularly scheduled Council meeting, being April 28, 2020:

THAT 2020 property tax payments for Designated Industrial Properties be deferred from June 30 to September 30, 2020.

Councillor K. McGrath served notice of his intent to bring forward the following motion for Council's consideration at the next Council meeting, whether it be a Special meeting called pursuant to section 194 of the *Municipal Government Act* or the next regularly scheduled Council meeting, being April 28, 2020:

THAT the Wood Buffalo Economic Development Corporation (WBEDC) and Regional Municipality of Wood Buffalo (RMWB) Administration be directed to bring forward within 30 days a Relocation Pilot Program for Council's consideration that encourages transient workers in the RMWB, to consider moving to the RMWB; and

THAT the Relocation Pilot Program include incentives, such as financial assistance matching that of their employers, for up to \$5,000.00 for a minimum (3) year term.

Councillor K. Balsom served notice of her intent to bring forward the following motion for Council's consideration at the next regularly scheduled Council meeting, being April 28, 2020:

WHEREAS the social well-being of residents in our region is at risk, and recovery of our community following the Coved-19 pandemic is a priority;

Be it resolved:

THAT the Regional Municipality of Wood Buffalo administration work with the Social Sustainability Plan Committee to establish a multi-sector social recovery task force to develop programming to support the short and long-term well-being of all residents of our region; and

THAT the Social Recovery Task force produce recommendations for Council consideration, including a budget recommendation sufficient to support this initiative.

Councillor K. Balsom served notice of her intent to bring forward the following motion for Council's consideration at the next regularly scheduled Council meeting, being April 28, 2020:



WHEREAS the federal and provincial governments are funding programs supporting homelessness and food security in our region;

Be it resolved:

THAT Mayor Scott be authorized to send a letter to the provincial and federal governments asking for funding for mental health programs and agencies in our region for both urban and rural residents.

**MOTION:**

THAT the Agenda be amended to add item 7.2 Priority Government of Alberta Project – Rehabilitation of Highway 63; and

THAT the notice provisions relative to this addition be waived.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Krista Balsom, Councillor
<b>SECONDER:</b>	Mike Allen, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

**MOTION:**

THAT the Agenda be amended to add item 7.3 Letter to Government of Alberta re: Updating Covid-19 Reporting; and

THAT the notice provisions relative to this addition be waived.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Jane Stroud, Councillor
<b>SECONDER:</b>	Claris Voyageur, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

**MOTION:**

That the Agenda be adopted as amended.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Bruce Inglis, Councillor
<b>SECONDER:</b>	Sheila Lalonde, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

#### **4. Consent Agenda**

##### **MOTION:**

THAT the recommendations contained in items 4.1, 4.2, 4.3, 4.4 and 4.5 be approved

##### **4.1. Minutes - Special In-Camera Council Meeting - March 22, 2020**

THAT the Minutes of the Special In-Camera Council Meeting held on March 22, 2020 be approved as presented.

##### **4.2. Minutes - Council Meeting - March 24, 2020**

THAT the Minutes of the Council Meeting held on March 24, 2020 be approved as presented.

##### **4.3. Minutes - Special Council Meeting - March 27, 2020**

THAT the Minutes of the Special Council Meeting held on March 27, 2020 be approved as presented.

##### **4.4. Minutes - Special In-Camera Council Meeting - March 30, 2020**

THAT the Minutes of the Special In-Camera Council Meeting held on March 30, 2020 be approved as presented.

##### **4.5. Council Appointed Advisory Committee Meeting Minutes - February - March 2020**

THAT the Minutes from Council Appointed Advisory Committee meetings, held in February and March 2020, as outlined in Attachments 1-13, be accepted as information.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Sheila Lalonde, Councillor
<b>SECONDER:</b>	Bruce Inglis, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

#### **5. Presentations**

##### **5.1. Jamie Doyle, Chief Administrative Officer re: COVID-19 Public Briefing (Verbal)**

Jamie Doyle, Chief Administrative Officer, provided a verbal presentation and update briefing on the Municipality's response to the ongoing COVID-19 pandemic noting that that the Regional Municipality of Wood Buffalo remains under a State of Local Emergency.

Minutes Acceptance: Minutes of Apr 14, 2020 4:00 PM (Consent Agenda)

Exit and Return

Councillor M. Allen disconnected from the meeting at 4:29 p.m. and reconnected at 4:31 p.m.

**5.2. Luana Bussieres, Executive Director, St. Aidan's Society re: Update on the Region's Older Adult Population**

Luana Bussieres, Executive Director, St. Aidan's Society provided a verbal presentation regarding the relocation of seniors residing in the Northern Lights Regional Health Centre to other facilities outside of the region, due to the COVID-19 pandemic noting that there are additional costs being charged to the patients.

Exits and Returns

Councillor K. Balsom exited the meeting at 4:50 p.m. and returned at 4:52 p.m.

Councillor V. Murphy disconnected from the meeting at 4:56 p.m. and reconnected at 4:58 p.m.

Action Item

Administration committed to following up with Alberta Health Services regarding additional costs incurred by seniors and their families as a result of the relocations outside of the region.

**5.3. Kevin Weidlich, Wood Buffalo Economic Development Corporation, re: Task Force Update**

Kevin Weidlich, Chief Executive Officer, Wood Buffalo Economic Development Corporation (WBEDC), provided an update on the undertaken by the WBEDC Post Emergency Business Task force indicating that several sub-committees will be formed to investigate the impacts of the COVID-19 pandemic on the various business sectors and what steps the Municipality, the WBEDC as well as other levels of government, can take to assist with the overall economic recovery.

**6. New Business****6.1. Transit CUPE 1505 Collective Bargaining Ratification 2020**

Kari Westhaver, Director, Human Resources provided an overview of the bargaining process and the proposed Collective Agreement with Transit CUPE Local 1505.

Action Item

Administration committed to providing benchmarking research on transit worker contracts in other municipalities.

**MOTION:**

THAT the Collective agreement with Transit CUPE Local 1505 for a five (5) year term from January 1, 2019 – December 31, 2023 be ratified.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Keith McGrath, Councillor  
**SECONDER:** Phil Meagher, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

## 6.2. Reaching Home - COVID 19 Funding 2020 - 2021

Deanne Bergey, Director, Community Services, provided an overview of the proposed 2020-2021 Community Plan on Homelessness Grant allocations to assist with programs that address the COVID-19 pandemic affecting individuals experiencing homelessness.

### MOTION:

THAT \$744,997 be allocated to the 2020-2021 Community Plan on Homelessness programs as follows:

Organization	Program	2020 - 2021
Governing Council of the Salvation Army in Canada	Shelter and Isolation Centre Diversion	\$ 118,254
Wood Buffalo Wellness Society	Outreach Program	\$130,252
Wood Buffalo Wellness Society	Pandemic Supports	\$ 16,940
Wood Buffalo Wellness Society	Rapid Re-Housing Program	\$ 459,298
YMCA of Northern Alberta	Pandemic Supports	\$ 20,254
	<b>Total</b>	<b>\$ 744,997</b>

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Phil Meagher, Councillor  
**SECONDER:** Keith McGrath, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

## 6.3. Bylaw No. 20/010 Fort Chipewyan Social Distancing Enforcement

Chris Davis, Acting Director, Legal Services, provided an overview of the proposed Fort Chipewyan Social Distancing Enforcement Bylaw.

### MOTION:

THAT Bylaw No. 20/010, being the Fort Chipewyan Social Distancing Enforcement Bylaw, be read a first time.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Verna Murphy, Councillor
<b>SECONDER:</b>	Jeff Peddle, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

The following motion was moved by Councillor J. Peddle and seconded by Councillor V Murphy:

THAT Bylaw No. 20/010 be read a second time.

Jay Telegdi, Athabasca Chipewyan First Nation, spoke in opposition of the proposed Social Distancing Bylaw No, 20/010 and requested that amendments be made to include a curfew for all Fort Chipewyan residents between the hours of 10:00 p.m. to 6:00 p.m.

#### Exits and Returns

Councillor K. Balsom exited the meeting at 6:13 p.m. and returned at 6:15 p.m.

Councillor K. Balsom exited the meeting at 6:16 p.m. and returned at 6:19 p.m.

Councillor C. Voyageur disconnected from the meeting at 6:27 p.m.

#### Recess and Return

A recess occurred from 6:27 p.m. to 6:42 p.m. at which time Councillor C. Voyageur reconnected to the meeting.

Blue Eyes Simpson, Director, Fort Chipewyan Métis Local 125, requested that proposed Bylaw No. 20/010 be amended to include a curfew.

#### Vacating the Chair

Mayor D. Scott vacated the Chair at 7:23 p.m., at which time Deputy Mayor K. Balsom assumed the Chair.

Mayor D. Scott put forward the following motion for consideration:

THAT Bylaw No. 20/010 be amended by:

1. Inserting as 2(a): "Curfew" means the period of time commencing at 10:00 p.m. and continuing to the following 6:00 a.m.", and re-lettering sections 2(a) to 2(c) accordingly.
2. Deleting section 2 (d) "Minimum Distance".
3. Amending Section 3 by deleting the words "be within a Minimum Distance of another person" and inserting after the word "shall" the words "be in a Public Place during the Curfew Period."
4. Adding as 5 d): "is made while accessing essential services, or for the purpose of traditional hunting or fishing, or to carry out employment."

Recess

A recess occurred from 7:26 p.m. to 7:33 p.m.

Councillor M. Allen proposed the following friendly amendment, which was accepted by Mayor D. Scott and Council:

1. THAT section 2(d) "Minimum Distance" not be deleted;
2. THAT section 3 not be amended; and
3. THAT the following be inserted as section 5: "No Person in the Fort Chipewyan community shall be in a public place during a Curfew." and to renumber the remaining sections accordingly.

The proposed amendment now reads:

THAT Bylaw No. 20/010 be amended by:

1. Inserting as 2(a): "Curfew" means the period of time commencing at 10:00 p.m. and continuing to the following 6:00 a.m.", and re-lettering sections 2(a) to 2(g) as 2(b) to 2(h) accordingly.
2. Adding as section 5: "No person in the Fort Chipewyan community shall be in a Public Place during a Curfew." and renumbering the remaining sections accordingly.
3. Adding as 5 d): "is made while accessing essential services, or for the purpose of traditional hunting or fishing, or to carry out employment."

**MOTION:**

THAT second reading of Bylaw No. 20/010 and the proposed amendment be deferred to a Special Council Meeting with Fort Chipewyan Leadership to be scheduled within 72 hours or on or before Monday April 20, 2020.

<b>RESULT:</b>	<b>CARRIED [10 TO 1]</b>
<b>MOVER:</b>	Keith McGrath, Councillor
<b>SECONDER:</b>	Jeff Peddle, Councillor
<b>FOR:</b>	Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>AGAINST:</b>	Scott

Resuming of Chair

Mayor D. Scott resumed the Chair at 8:06 p.m.

#### 6.4. Consideration of Property Tax Deferment

Linda Ollivier, Director, Financial Services provided an overview of a proposed deferral of property tax payments.

##### **MOTION:**

THAT 2020 property tax payments for rural residential and farm properties, be deferred from June 30 to September 30, 2020;

THAT 2020 property tax payments for rural non-residential properties, be deferred from June 30 to September 30, 2020 with the exception of Designated Industrial Properties;

THAT 2020 property tax payments for rural small business properties, be deferred from June 30 to September 30, 2020;

THAT 2020 property tax payments for urban residential and farm properties, be deferred from June 30 to September 30, 2020;

THAT 2020 property tax payments, including requisitions for urban non-residential, be deferred from June 30 to September 30, 2020 with exception of Designated Industrial Properties;

THAT 2020 property tax payments for urban other-residential properties be deferred from June 30 to September 30, 2020; and

THAT penalties as per Bylaw No. 95/041 S. 4 be deferred from July 1 to October 1, 2020. And that further penalties be waived for the remainder of the year.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Bruce Inglis, Councillor
<b>SECONDER:</b>	Sheila Lalonde, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

#### 6.5. Request for Letter of Support - Canadian Airports Council

Jade Brown, Chief Legislative Officer, provided an overview of the item noting that a request had been received from the Fort McMurray Airport and Canadian Airports Council (CAC) requesting advocacy support as they lobby for financial relief from the provincial and federal governments to assist Canadian airports during the COVID-19 crisis and subsequent recovery.

**MOTION:**

THAT the Mayor be authorized to send a letter to the Prime Minister, the Premier of Alberta, the Federal and Provincial Ministers of Transportation supporting the request for financial relief for the Fort McMurray Airport and Canadian Airports.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Keith McGrath, Councillor
<b>SECONDER:</b>	Phil Meagher, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

**6.6. Appointment of Councillors to the Wood Buffalo Economic Development Corporation's Post Emergency Business Task Force**

Jade Brown, Chief Legislative Officer, provided an overview of the report to ratify the appointments of Councillor J. Stroud and Councillor V. Murphy to the Wood Buffalo Economic Development Corporations' Post Emergency Business Task Force.

**MOTION:**

THAT Councillor V. Murphy and Councillor J. Stroud be appointed, on behalf of Council, to Wood Buffalo Economic Development Corporation Post Emergency Business Recovery Task Force.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Peddle, Councillor
<b>SECONDER:</b>	Phil Meagher, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

**7. Councillors' Motions****7.1. Tax Incentives for Businesses in the Rural Service Area**

Councillor J. Stroud introduced the motion noting that the local businesses in the rural areas are within the same tax classification as industry and as a Municipality believes that we should be reviewing what incentives could be applied to rural businesses to support them throughout the ongoing pandemic and economic downturn.

**Exit and Return**

Councillor K. Balsom exited the meeting at 8:27 p.m. and returned at 8:28 p.m.



**MOTION:**

THAT Administration be directed to explore tax incentives to support new and existing businesses in the Rural Service Area and report back to Council by May 30, 2020.

<b>RESULT:</b>	<b>CARRIED [10 TO 1]</b>
<b>MOVER:</b>	Jane Stroud, Councillor
<b>SECONDER:</b>	Claris Voyageur, Councillor
<b>FOR:</b>	Scott, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>AGAINST:</b>	Allen

**7.2. Priority Government of Alberta Project – Rehabilitation of Highway 63**

Councillor K. Balsom introduced the motion noting that there are many parts of Highway 63 that require rehabilitation and indicated that the Government of Alberta is seeking shovel ready projects that the Province can move forward with.

**MOTION:**

THAT Mayor Scott be authorized to send a letter to the Minister of Transportation, Members of the Legislative Assembly, and Premier of Alberta requesting that work be undertaken to rehabilitate Highway 63; and

THAT Administration work with the Government of Alberta to substantiate and prioritize this work.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Krista Balsom, Councillor
<b>SECONDER:</b>	Claris Voyageur, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

**7.3. Letter to Government of Alberta re: Updating COVID-19 Reporting**

Councillor J. Stroud introduced the motion noting that the ongoing reporting by the Government of Alberta within the Regional Municipality of Wood Buffalo is vague and doesn't identify confirmed cases of COVID-19 in the various indigenous and rural communities in the Region.

**MOTION:**

THAT the Mayor be authorized on behalf of Council to send a letter to the Minister of Health and Alberta Health Services requesting that the provincial reporting, including the geospatial information online, on COVID-19 be expanded to identify geographical areas inside the RMWB including the rural and indigenous communities.

**RESULT: CARRIED [10 TO 1]****MOVER:** Jane Stroud, Councillor**SECONDER:** Claris Voyageur, Councillor**FOR:** Scott, Allen, Balsom, Inglis, McGrath, Meagher, Murphy, Peddle,  
Stroud, Voyageur**AGAINST:** Lalonde**8. Councillor Reporting/Information Updates**

Council Members provided updates on various initiatives in the region by residents and businesses that have contributed to the well-being of others during the COVID-19 Pandemic.

**Adjournment**

The Meeting was adjourned at 9:00 p.m.

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Mayor

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Chief Legislative Officer

**Minutes of a Special In Camera Meeting of the Council of the Regional Municipality of Wood Buffalo held via electronic communications in Fort McMurray, Alberta, on Monday, April 20, 2020, commencing at 2:00 PM.**

**Present:**

Don Scott, Mayor  
 Krista Balsom, Councillor  
 Bruce Inglis, Councillor  
 Sheila Lalonde, Councillor  
 Keith McGrath, Councillor  
 Verna Murphy, Councillor  
 Jane Stroud, Councillor  
 Claris Voyageur, Councillor

**Absent:**

Mike Allen, Councillor  
 Phil Meagher, Councillor  
 Jeff Peddle, Councillor

**Administration:**

Jade Brown, Chief Legislative Officer  
 Jamie Doyle, Chief Administrative Officer  
 Dennis Fraser, Director, Indigenous and Rural Relations

**1. Call to Order**

Mayor D. Scott called the meeting to order at 2:01 p.m.

**2. In Camera Session**

**MOTION:**

THAT Council close item 2.1 to the public pursuant to sections 21(1) and 24(1) of the *Freedom of Information and Protection of Privacy Act*.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Krista Balsom, Councillor
<b>SECONDER:</b>	Bruce Inglis, Councillor
<b>FOR:</b>	Scott, Balsom, Inglis, Lalonde, McGrath, Murphy, Stroud, Voyageur
<b>ABSENT:</b>	Allen, Meagher, Peddle

## 2.1 Disclosure Harmful to Intergovernmental Relations / Advice from Officials – Meeting with Fort Chipewyan Leadership (Invited - Athabasca Chipewyan First Nation, Fort Chipewyan Métis Local 125 and Mikisew Cree First Nation)

(in camera pursuant to sections 21(1) and 24(1) of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Cameron MacDonald	President, Fort Chipewyan Métis Local 125
Jamie Doyle	Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Dennis Fraser	Director, Indigenous and Rural Relations
Sonia Soutter	Legislative Clerk

### Exits:

President C. MacDonald exited the meeting at 2:40 p.m.

Councillor J. Stroud exited the meeting at 2:54 p.m.

### MOTION:

THAT the meeting reconvene in public.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Sheila Lalonde, Councillor
<b>SECONDER:</b>	Bruce Inglis, Councillor
<b>FOR:</b>	Scott, Balsom, Inglis, Lalonde, McGrath, Murphy, Stroud, Voyageur
<b>ABSENT:</b>	Allen, Meagher, Peddle

### Adjournment

The meeting adjourned at 3:30 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer

**Minutes of a Special Meeting of the Council of the Regional Municipality of Wood Buffalo held via Electronic Communication in the Council Chamber at the Syncrude Athletic Park Clubhouse in Fort McMurray, Alberta, on Wednesday, May 6, 2020, commencing at 4:30 PM.**

**Present:**

Don Scott, Mayor  
 Mike Allen, Councillor  
 Krista Balsom, Councillor (via teleconference)  
 Bruce Inglis, Councillor (via teleconference)  
 Sheila Lalonde, Councillor (via teleconference)  
 Keith McGrath, Councillor (via teleconference)  
 Phil Meagher, Councillor (via teleconference)  
 Verna Murphy, Councillor (via teleconference)  
 Jeff Peddle, Councillor (via teleconference)  
 Jane Stroud, Councillor (via teleconference)  
 Claris Voyageur, Councillor (via teleconference)

**Administration:**

Jamie Doyle, Chief Administrative Officer  
 Matthew Hough, Deputy Chief Administrative Officer  
 Jade Brown, Chief Legislative Officer  
 Deanne Bergey, Director, Community Services (via teleconference)  
 Jody Butz, Regional Fire Chief (via teleconference)  
 Chris Davis, Acting Director, Legal Services  
 Scott Davis, Director, Emergency Management  
 Dennis Fraser, Director, Indigenous and Rural Relations (via teleconference)  
 Matthew Harrison, Acting Director, Communications, Stakeholder, Indigenous and Rural Relations (via teleconference)  
 Brad McMurdo, Director, Planning and Development  
 Linda Ollivier, Director, Financial Services  
 Antoine Rempp, Director, Environmental Services (via teleconference)  
 Keith Smith, Director, Public Works (via teleconference)  
 Dennis Warr, Acting Director, Engineering (via teleconference)  
 Kari Westhaver, Director, Human Resources (via teleconference)  
 Darlene Soucy, Legislative Officer

**1. Call to Order (at 3:15 p.m.)**

Mayor D. Scott called the meeting to order at 3:25 p.m.

## 2. In-Camera Session

### MOTION:

THAT Council close item 2.1 to the public pursuant to sections 24(1) and 27(1) of the *Freedom of Information and Protection of Privacy Act*.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Mike Allen, Councillor  
**SECONDER:** Krista Balsom, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Murphy, Peddle, Stroud, Voyageur  
**ABSENT:** Meagher

### 2.1. Advice from Officials - Information Briefing and Land Matter

(in camera pursuant to sections 24(1) and 27(1) of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Matthew Hough	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Scott Davis	Director, Emergency Management
Brad McMurdo	Director, Planning & Development
Chris Davis	Acting Director, Legal Services

### Recess and Entrance

A recess occurred between 4:28 p.m. and 4:47 p.m., at which time the meeting was reconvened in public and Councillor P. Meagher joined the meeting.

### MOTION:

THAT the meeting reconvene in public.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Krista Balsom, Councillor  
**SECONDER:** Bruce Inglis, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

## 3. New Business

### Vacating the Chair

Mayor D. Scott vacated the Chair at 4:52 p.m., at which time Deputy Mayor M. Allen assumed the Chair.

**MOTION:**

THAT Item No. 3.8 “Flood Recovery - Advocacy and Action” be added to today’s Special Council Meeting; and

THAT public notice for this addition be waived accordingly.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Don Scott, Mayor
<b>SECONDER:</b>	Bruce Inglis, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

Resuming the Chair

Mayor D. Scott resumed the Chair at 4:54 p.m.

**3.1. Boil Water Advisory Public Briefing (Verbal)**

Matthew Hough, Deputy Chief Administrative Officer, provided an overview of the status of the Boil Water Advisory, which was instituted by Alberta Health Services following the recent flooding, and noted that an assessment on the impact of the flood on the infrastructure is continuing. It was indicated that the timelines provided are conservative and the hope is to have safe drinking water restored in a safe and effective manner in a shorter time frame.

**3.2. Flood Response / Recovery Public Briefing (Verbal)**

Jamie Doyle, Chief Administrative Officer, provided an overview of the status of the flood response and recovery to date, with more than 12,000 residents safely evacuated of which over 7,600 are still in temporary accommodations. It was noted that the Municipality has teamed with industry, community partners and the Canadian Red Cross to develop short- and long-term plans for the safe re-entry of impacted residents and businesses. Residents who have not yet registered with the Canadian Red Cross to access support were encouraged to do so.

**3.3. COVID-19 Public Briefing (Verbal)**

Jamie Doyle, Chief Administrative Officer, provided an update on the Municipality’s continued response to the COVID-19 pandemic, noting that the Municipality continues to take steps to ensure the safety and wellbeing of residents even during the recent flooding.

**3.4. Bylaw No. 20/009 - Rural Area Water and Wastewater Service Connection Bylaw**

Dennis Warr, Acting Director, Engineering, provided an overview of the proposed Rural Area Water and Wastewater Service Connection Bylaw, with second and third readings of the Bylaw planned for the May 12, 2020 Council meeting.

**MOTION:**

THAT Bylaw No. 20/009, being the Rural Area Water and Wastewater Service Connection Bylaw, be read a first time.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Phil Meagher, Councillor
<b>SECONDER:</b>	Verna Murphy, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

**3.5. Bylaw No. 20/012 - 2020 Property Tax Rate Bylaw**

Linda Ollivier, Director, Financial Services, provided an overview of the proposed 2020 Property Tax Rate Bylaw, with second and third readings of the Bylaw planned for the May 12, 2020 Council meeting.

**MOTION:**

THAT Bylaw No. 20/012, being the 2020 Property Tax Rate Bylaw, be read a first time.

<b>RESULT:</b>	<b>CARRIED [7 TO 4]</b>
<b>MOVER:</b>	Verna Murphy, Councillor
<b>SECONDER:</b>	Jeff Peddle, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Lalonde, Meagher, Murphy, Peddle
<b>AGAINST:</b>	Inglis, McGrath, Stroud, Voyageur

Pecuniary Interest

Councillor J. Peddle declared a pecuniary interest in Bylaw No. 20/014 2020 Flood Response Bylaw due to being a resident who was impacted by the 2020 flood and exited the meeting at 6:15 p.m.

**3.6. Bylaw No. 20/014 - 2020 Flood Response**

Councillor P. Meagher raised the question of why Councillor J. Peddle would have a pecuniary interest in the proposed Flood Response Bylaw, noting that if a majority of Council had been affected by the flood, they would not be required to declare a pecuniary interest.

Chris Davis, Acting Director, Legal Services, indicated that, in his opinion, Councillor J. Peddle did not have to declare a pecuniary interest under section 170 of the *Municipal Government Act*.



Recess

A recess occurred from 6:23 p.m. to 6:27 p.m., at which time Councillor M. Allen was absent.

Return

Councillor M. Allen returned to the meeting at 6:28 p.m.

For the record, Chris Davis, Acting Director, Legal Services, stated that it is up to the individual Councillors to seek independent legal advice to determine if they have a pecuniary interest in a matter before Council, and noted that it was Councillor J. Peddle's decision to declare a pecuniary interest in the 2020 Flood Response Bylaw.

**MOTION:**

THAT Bylaw No. 20/014, being the 2020 Flood Response Bylaw, be read a first time.

<b>RESULT:</b>	<b>CARRIED [10 TO 0]</b>
<b>MOVER:</b>	Mike Allen, Councillor
<b>SECONDER:</b>	Jane Stroud, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Stroud, Voyageur
<b>PECUNIARY INTEREST:</b>	Peddle

Chris Davis, Acting Director, Legal Services, provided an overview of the proposed 2020 Flood Response Bylaw and recommended amendments to the Bylaw to provide clarity.

The following motion was moved by Councillor J. Stroud and seconded by Councillor C. Voyageur:

"THAT Bylaw No. 20/014 be read a second time."

**MOTION:**

THAT Bylaw No. 20/014 be amended:

- in section 2.a amendment to the Noise Bylaw No. 83/024, by inserting in section 7A(1) the following words "occurring in the Mandatory Evacuation Areas", following the words "removal activity"; and
- in section 3 amendment to the Fees, Rates and Charges Bylaw No. 19/024, by inserting in section 10.02, the following words at the end of the section "or any person making planning or safety codes permit applications:"

**RESULT:** CARRIED [10 TO 0]  
**MOVER:** Mike Allen, Councillor  
**SECONDER:** Verna Murphy, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Stroud, Voyageur  
**PECUNIARY INTEREST:** Peddle

**MOTION:**

THAT Bylaw No. 20/014 be read a second time, as amended.

**RESULT:** CARRIED AS AMENDED [10 TO 0]  
**MOVER:** Jane Stroud, Councillor  
**SECONDER:** Claris Voyageur, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Stroud, Voyageur  
**PECUNIARY INTEREST:** Peddle

**MOTION:**

THAT Bylaw No. 20/014 be considered for third reading.

**RESULT:** CARRIED [10 TO 0]  
**MOVER:** Claris Voyageur, Councillor  
**SECONDER:** Mike Allen, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Stroud, Voyageur  
**PECUNIARY INTEREST:** Peddle

**MOTION:**

THAT Bylaw No. 20/014 be read a third and final time.

**RESULT:** CARRIED [10 TO 0]  
**MOVER:** Mike Allen, Councillor  
**SECONDER:** Krista Balsom, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Stroud, Voyageur  
**PECUNIARY INTEREST:** Peddle

#### Return

Councillor J. Peddle rejoined the meeting at 6:41 p.m.

### **3.7. Borderlands Emergency Management Mutual Aid Agreement**

Scott Davis, Director of Emergency Management, spoke to the proposed Borderlands Emergency Management Mutual Aid Agreement, which provides for a collaboration between bordering Alberta municipalities to provide information and resource sharing with each other during an emergency, and outlines the obligations of the requesting and assisting municipalities.

#### **MOTION:**

THAT Administration be authorized to enter into the Borderlands Emergency Management Mutual Aid Agreement (Agreement), Attachment 1 dated April 16, 2020; and

THAT any costs incurred when receiving mutual aid under the Agreement be funded from the Emerging Issues Reserve.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Krista Balsom, Councillor  
**SECONDER:** Bruce Inglis, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur

#### Recess

A recess occurred from 6:57 p.m. to 7:08 p.m.

#### Pecuniary Interest

Councillor J. Peddle declared a pecuniary interest in Item 3.8 Flood Recovery - Advocacy and Action due to being a resident who was impacted by the 2020 flood and exited the meeting at 7:10 p.m.

### 3.8. Flood Recovery - Advocacy and Action

#### Vacating the Chair

Mayor D. Scott vacated the Chair at 7:10 p.m., at which time Deputy Mayor M. Allen assumed the Chair.

Mayor D. Scott provided an overview of his proposed motions related to flood recovery and noted that, with consent of Council, Section 2 would be debated and voted on last.

#### **MOTION - SECTION 1**

THAT the Mayor, on behalf of Council, send the following letters to government officials in response to the 2020 River Break Up Flood:

- a. letter to the Premier of Alberta and the Minister of Municipal Affairs requesting that the Disaster Relief Program (DRP) be instated on an urgent basis for the residents and businesses of the Regional Municipality of Wood Buffalo (RMWB) and Fort McMurray who were directly impacted by the 2020 River Break Up Flood;
- b. letter to the Prime Minister of Canada and Minister of Public Safety and Emergency Preparedness Canada requesting that a robust financial relief program, in addition to any provincial assistance, be instituted by the Federal Government on an urgent basis to assist residents financially who were impacted by the flood; and
- c. letter to Minister of Public Safety Canada and Emergency Preparedness Canada requesting financial assistance to assist with the outstanding flood mitigation program in the RMWB.

<b>RESULT:</b>	<b>CARRIED [10 TO 0]</b>
<b>MOVER:</b>	Don Scott, Mayor
<b>SECONDER:</b>	Sheila Lalonde, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Stroud, Voyageur
<b>PECUNIARY INTEREST:</b>	Peddle

**MOTION - SECTION 3:**

Mayor D. Scott put forward the following motion for consideration:

“THAT Administration be directed to bring forward the following bylaw amendments for Council’s consideration:

- a. Land Use Bylaw amendment(s) required to temporarily relax RV parking restrictions, with the intent to allow residents impacted by the flood the opportunity to park and stay in recreational vehicles/campers on their property until repairs are complete or August 31, 2020, whichever date first occurs;
- b. Land Use Bylaw amendment to require any applicants for business licenses issued for work arising as a result of the State of Local Emergency (SOLE) after or during a State of Local Emergency (SOLE) must have a Regional Municipality of Wood Buffalo address for at least 90 days prior to the SOLE being called to be considered a local business if legally permitted to do so for such period as administration determines appropriate;
- c. Fees, Rates and Charges Bylaw amendment to reduce water billing fees for homes impacted by the current Alberta Health Services Boil Water Advisory as a result of the 2020 River Break Up Flood, for the duration of the Advisory as it applies to their particular neighbourhood or community.”

Councillor K. Balsom proposed a friendly amendment to add “on an urgent basis” after the words “Council’s consideration, and to change the number of days in Part b from “90” to “180”, which was accepted by Mayor D. Scott and Council.

Councillor V. Murphy requested that Section 3 be severed so each part could be voted on separately.

Voting then occurred on the severed motion as amended.

**MOTION - SECTION 3A:**

THAT Administration be directed to bring forward the following bylaw amendment for Council’s consideration on an urgent basis:

- a. Land Use Bylaw amendment(s) required to temporarily relax RV parking restrictions, with the intent to allow residents impacted by the flood the opportunity to park and stay in recreational vehicles/campers on their property until repairs are complete or August 31, 2020, whichever date first occurs.

**RESULT:** CARRIED [10 TO 0]  
**MOVER:** Don Scott, Mayor  
**SECONDER:** Keith McGrath, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Stroud, Voyageur  
**PECUNIARY INTEREST:** Peddle

### **MOTION - SECTION 3B:**

THAT Administration be directed to bring forward the following bylaw amendment for Council's consideration on an urgent basis:

- b. Land Use Bylaw amendment to require any applicants for business licenses issued for work arising as a result of the State of Local Emergency (SOLE) after or during a State of Local Emergency (SOLE) must have a Regional Municipality of Wood Buffalo address for at least 180 days prior to the SOLE being called to be considered a local business if legally permitted to do so for such period as administration determines appropriate.

**RESULT:** CARRIED [9 TO 1]  
**MOVER:** Don Scott, Mayor  
**SECONDER:** Keith McGrath, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Stroud, Voyageur  
**AGAINST:** Murphy  
**PECUNIARY INTEREST:** Peddle

### Point of Order

Councillor V. Murphy called a Point of Order, noting that the result of the vote for Section 3B was stated by Deputy Mayor M. Allen as 10 for and 1 against; however, the vote should have been declared as 9 for and 1 against. Deputy Mayor M. Allen upheld the Point of Order, confirming that the vote result for Section 3B was 9 for and 1 against.

**MOTION - SECTION 3C:**

THAT Administration be directed to bring forward the following bylaw amendment for Council's consideration on an urgent basis:

- c. Fees, Rates and Charges Bylaw amendment to reduce water billing fees for homes impacted by the current Alberta Health Services Boil Water Advisory as a result of the 2020 River Break Up Flood, for the duration of the Advisory as it applies to their particular neighbourhood or community.

<b>RESULT:</b>	<b>CARRIED [10 TO 0]</b>
<b>MOVER:</b>	Don Scott, Mayor
<b>SECONDER:</b>	Keith McGrath, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Stroud, Voyageur
<b>PECUNIARY INTEREST:</b>	Peddle

Pecuniary Interest and Vacating the Chair

Deputy Mayor M. Allen declared a pecuniary interest in Section 2 of the proposed motion due to being a resident who was impacted by the 2020 flood and exited the meeting at 8:10 p.m., at which time Acting Mayor K. Balsom assumed the Chair.

**MOTION - SECTION 2:**

THAT the Municipality fund the following items with the intent to seek reimbursement through the Alberta Disaster Recovery Program:

- a. resident costs associated with the towing of vehicles as a direct result of the 2020 River Break Up Flood; and
- b. costs associated with reimbursing residents for food and accommodations who were evacuated but did not register at the onset of the evacuation, but have since registered with the Canadian Red Cross, such reimbursement to be the same as the costs covered by the Municipality for those who evacuated and registered, on such terms and conditions as administration determines appropriate.

**RESULT:** CARRIED [9 TO 0]  
**MOVER:** Don Scott, Mayor  
**SECONDER:** Bruce Inglis, Councillor  
**FOR:** Scott, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Stroud, Voyageur  
**PECUNIARY INTEREST:** Allen, Peddle

Resuming the Chair

Mayor D. Scott resumed the Chair at 8:14 p.m.

Return

Deputy Mayor M. Allen returned to the meeting at 8:14 p.m.

**Adjournment**

The meeting adjourned at 8:16 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer





## COUNCIL REPORT

Meeting Date: May 12, 2020

### **Subject: Bylaw No. 20/017 - Land Use Bylaw Amendment - Temporary RV Parking**

#### **APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

#### **Recommended Motion:**

1. THAT Bylaw No. 20/017, being an amendment to the Land Use Bylaw 99/059 to temporarily relax RV parking, be read a first time;
2. THAT the public hearing be scheduled to occur on May 27, 2020; and
3. THAT the regularly scheduled Council meeting on Tuesday, May 26, 2020 be rescheduled to occur at the same time on Wednesday, May 27, 2020.

#### **Summary:**

Amendments to the Land Use Bylaw are proposed to allow Recreational Vehicles (RVs) on residential lots for living and sleeping accommodation on flood affected properties. Similar amendments were put in place following the 2016 Horse River Wildfire to aid recovery and rebuild efforts, but those amendments have since expired.

#### **Background:**

Section 76.6 of the Land Use Bylaw does not allow a recreational vehicle on a residential lot for living and sleeping accommodation for longer than a two-week period. Therefore, Administration is recommending that the Land Use Bylaw be amended to allow temporary occupation of an RV on flood-affected properties until October 1, 2020.

The proposed amendments include:

1. A maximum of two recreational vehicles may be parked on a residential lot in the Urban Service Area and Rural Service Area.
2. If the recreational vehicle is to be parked in the front yard, it must be located on a residential driveway or approved parking pad. Parking in a rear yard will be allowed without a development permit.

3. Residents who choose to live in their recreational vehicle will not require a development permit, but will be required to ensure that the placement of the recreational vehicle, and the lack of utility services to the recreational vehicle, do not pose a health and/or safety risk.
4. The Development Authority has the ability to require removal of a recreational vehicle parked on a residential lot if the size, location on the lot, or lack of availability of utility services creates a risk to the health or safety of any person.

An extension beyond October 1, 2020 may be granted if the Development Authority receives the request in writing prior to the deadline. Extensions of up to 30 calendar days may be considered.

**Rationale for Recommendation:**

This bylaw amendment will provide additional housing options for residents who have been affected by the flood, thereby further supporting recovery efforts.

**Strategic Priorities:**

Responsible Government

**Attachments:**

**1. Bylaw No. 20/017 Land Use Bylaw Amendment - Temporary RV Parking**

**BYLAW NO. 20/017****A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND LAND USE BYLAW NO. 99/059**

**WHEREAS** the *Municipal Government Act*, RSA 2000, c.M-26 requires a council to enact a Land Use Bylaw and allows a council to pass bylaws amending a Land Use Bylaw;

**AND WHEREAS** the river breakup flood of April 2020 has made it essential to facilitate alternative temporary housing solutions for residents who may be temporarily unable to occupy their homes;

**NOW THEREFORE** the Regional Municipality of Wood Buffalo, in Council assembled, enacts as follows:

1. Bylaw No. 99/059, the Land Use Bylaw, as amended, is hereby further amended by adding the following sections immediately after Section 76.10:

“76.11 Subsections 76.2, 76.3 and 76.6 do not apply to Recreational Vehicles that are being used in accordance with subsection 76.12.

76.12 Subject to Section 76.13, until October 31, 2020 the following temporary rules apply to Recreational Vehicles parked or stored on residential lots:

- (a) A maximum of two (2) Recreational Vehicles may be parked on a parcel of land in either the Urban Service Area or the Rural Service Area;
- (b) If located in a front yard, a Recreational Vehicle shall be parked on an approved residential driveway;
- (c) A Recreational Vehicle may be placed in a rear yard and, if so located, will not require a development permit;
- (d) An occupant of a principal building may use a Recreational Vehicle on the same parcel of land for temporary accommodation without obtaining a development permit, but shall ensure that neither the placement of the Recreational Vehicle, or the lack of availability of utility services to the Recreational Vehicle, pose a material risk to the health or safety of any person.

76.13 The Development Authority may require a Recreational Vehicle parked on a residential lot pursuant to subsection 76.12 to be removed from the lot or relocated within the parcel of land, if in the opinion of the Development Authority any one or more of:

- (a) the size of the Recreational Vehicle;

- (b) the location of the Recreational Vehicle;
- (c) the cumulative impact of the number of Recreational Vehicles;  
or
- (d) the lack of availability of utility services to a Recreational Vehicle

creates a material risk to the health or safety of any person.”

2. An extension of the uses permitted by this Bylaw beyond October 31, 2020 may be granted if the Development Authority receives a request in writing for such extension prior to the October 31, 2020 deadline. The maximum extension that may be granted by the Development Authority beyond October 31, 2020 is 30 calendar days.
3. Sections 76.11 through 76.13 inclusive of this Bylaw come into effect when passed and, subject to any extension granted pursuant to section 2 of this Bylaw, are deemed to be automatically repealed on October 31, 2020.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2020

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2020

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2020

SIGNED and PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer



## Council Meeting Presentation Request

Completed requests to make a public presentation must be received by 12:00 noon on the Wednesday immediately prior to the scheduled meeting. **Presentations are a maximum of 5 minutes in duration.**

Presentation Information	
Preferred Date of Presentation	April 28, 2020
Name of Presenter(s)	Kevin Weidlich
Organization Represented	Wood Buffalo Economic Development Corporation
Topic	Business Recovery Task Force
Please List Specific Points/Concerns	Update of initial recommendations and actions
Action Being Requested of Council	For information.
<p><b>Are you providing any supporting documentation (ie: Powerpoint)?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>If yes, the documentation <u>must</u> accompany this request, as handouts will not be distributed at the meeting. To ensure that your documents meet minimum standards, please see presentation guidelines on the next page.</p> <p>Supporting documents may be e-mailed to <a href="mailto:Legislative.Assistants@rmwb.ca">Legislative.Assistants@rmwb.ca</a>.</p>	

*As per Procedure Bylaw No. 14/025, a request to make a presentation may be referred or denied.*



# COUNCIL REPORT

Meeting Date: May 12, 2020

## **Subject: Bylaw No. 20/010 - Fort Chipewyan Social Distancing Enforcement Bylaw**

### **APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

### **Recommended Motion:**

1. THAT Bylaw No. 20/010, being the Fort Chipewyan Social Distancing Enforcement Bylaw, be read a second time.
2. THAT Bylaw No. 20/010 be read a third and final time.

### **Summary:**

On April 14, 2020, Council passed first reading of Bylaw No. 20/010 Fort Chipewyan Social Distancing Bylaw and put second reading on the floor, which permitted delegates to speak to the bylaw. Following public input and discussion, an amendment to Bylaw 20/010 was proposed as follows:

THAT Bylaw No. 20/010 be amended by:

1. Inserting as 2(a): "Curfew" means the period of time commencing at 10:00 p.m. and continuing to the following 6:00 a.m.", and re-lettering sections 2(a) to 2(g) as 2(b) to 2(h) accordingly.
2. Adding as section 5: "No person in the Fort Chipewyan community shall be in a Public Place during a Curfew" and renumbering the remaining sections accordingly.
3. Adding as 5 d): "is made while accessing essential services, or for the purpose of traditional hunting or fishing, or to carry out employment."

To allow for further input on the proposed bylaw and curfew matter, this item was deferred by Council to allow for discussions and dialogue with the leadership in the community of Fort Chipewyan.

On April 20, 2020, Council held and invited Fort Chipewyan leadership to attend a Special Council meeting. The proposed Bylaw is now being brought back under unfinished business to have the matter addressed at the April 28, 2020, Council meeting.

The amending motion will be open for comment and consideration of Council prior to considering second reading of the proposed bylaw. For clarity, a redlined version of Bylaw No. 20/010 incorporating the proposed amendment has been included (Attachment 2).

It is important to note that since the April 14, 2020, Council meeting, Athabasca Chipewyan First Nation (ACFN) as well as Mikisew Cree First Nation (MCFN) have issued notification and have implemented a curfew for their respective members in the community.

### **Background:**

On March 17, 2020, the CMOH recommended to the Lieutenant Governor in Council that a public health emergency be declared in Alberta due to the presence of pandemic COVID-19 and, as a result such emergency was declared.

On March 20, 2020, Mayor Don Scott declared a state of local emergency (SOLE) in the RMWB to assist the Government of Alberta's efforts to respond to the spread of COVID-19.

On March 27, 2020, the CMOH further ordered (Order 07-2020) that (paraphrased):

- a) the gathering of persons **in excess of 15 people in a group**, in an outdoor location be prohibited;
- b) any persons gathering in an outdoor location **must maintain a minimum of 2.0 metres distance from one another** ("social distancing"); and
- c) all non-essential businesses cease offering services at publicly accessible locations.

On March 27, 2020, the RMWB Council passed a motion that "the Interim (Chief Administrative Officer) and the (Director of Emergency Management) **address those matters raised by the leadership of the Indigenous and rural communities to address the pandemic in an expeditious manner**".

As of April 5, 2020, there were two confirmed cases of COVID-19 in the RMWB's rural service area. Alberta Health Services has not disclosed the exact location or community of these cases.

On April 7, 2020, leadership from the Athabasca Chipewyan First Nation (ACFN), Mikisew Cree First Nation (MCFN) and Métis Local 125, met with members of RMWB

Administration via virtual call, to discuss how the RMWB can proactively support the health and well-being of those residing in the Fort Chipewyan community.

While the CMOH has limited gatherings of persons to a maximum of 15, the initial maximum limit was 50 persons. Other provinces, specifically Ontario (on March 28, 2020), have limited social gatherings to a maximum of 5 persons. Where such rules have been applied, private households with five or more people are excepted out.

### **Alternatives:**

The following actions can act as alternatives or measures that can be taken in addition to or in place of passing the proposed Fort Chipewyan Social Distancing Enforcement Bylaw.

- Implementation of additional focused communications to support awareness and education of the social distancing requirements and legal obligations under CMOH Order 07-2020. All residents of Fort Chipewyan should be especially made aware that the Order is fully applicable to them, regardless of the passage of the proposed Fort Chipewyan Social Distancing Enforcement Bylaw and that contravening the provincial Order risks substantial financial penalties.
- Continuing to work collaboratively with Indigenous, Métis and rural communities to increase awareness and provide education on social distancing requirements and general best practices for limiting the spread of COVID-19.

### **Budget/Financial Implications:**

Additional resources may be required in order to communicate COVID-19 preventative measures in the Fort Chipewyan community and to enforce the proposed bylaw.

### **Rationale for Recommendation:**

Successful implementation of social distancing measures can substantially reduce the rate at which COVID-19 spreads. This is an effective strategy which has proven effective in other nations where COVID-19 pandemic is more advanced in its cycle.

Indigenous leaders across Canada have voiced concerns about issues such as community isolation, overcrowded housing and difficulties accessing medical care, that put their communities at a higher risk to COVID-19 than the rest of the population.

While the Municipality and RCMP currently have the capacity to enforce the CMOH Orders, passing of the proposed bylaw would enhance enforcement by allowing municipal bylaw officers to enforce social distancing and, critically, would also decrease the allowed gathering size from 15 people to 5 people.

The RMWB Council may pass a bylaw related to "the safety, health, and welfare of the people and the protection of people and property" pursuant to subsection 7(a) of the *Municipal Government Act*.



**Strategic Priorities:**

Rural and Indigenous Communities and Partnerships

**Attachments:**

- 1. Bylaw No. 20.010 - Fort Chipewyan Social Distancing Enforcement Bylaw**
- 2. Bylaw No. 20.010 - Fort Chip Social Distancing Bylaw Redlined Version**

## BYLAW NO. 20/010

### **A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO PROTECT AGAINST THE SPREAD OF COVID-19 IN THE FORT CHIPEWYAN COMMUNITY**

**WHEREAS** the Alberta Chief Medical Officer of Health ("CMOH") recommended to the Lieutenant Governor in Council that a public health emergency be declared due to the presence of pandemic COVID-19 in Alberta and such emergency was declared pursuant to the *Public Health Act*, RSA 2000 c P-37, on March 17, 2020;

**AND WHEREAS** on March 27, 2020 in the interest of enforcing "social distancing" measures which would limit the spread of COVID-19, the CMOH ordered (CMOH Order 07-2020) that most non-essential businesses were no longer permitted to offer services to the public at a location accessible to the public;

**AND WHEREAS** CMOH Order 07-2020 also ordered the following in both outdoor and indoor locations:

1. Prohibition on the gathering of persons in excess of 15 people in a group, unless they are members of the same household; and
2. Requiring that any persons who gather must maintain a spatial separation of a minimum of 2.0 metres distance from one another.

**AND WHEREAS** other Canadian Provinces have disallowed gatherings of 5 or more people in order to further limit the spread of COVID-19;

**AND WHEREAS** the potential spread of COVID-19 requires urgent measures be taken to protect the health of all residents of the Regional Municipality of Wood Buffalo ("RMWB");

**AND WHEREAS** despite the orders of the CMOH, persons of all ages within the Fort Chipewyan community are still seen to be gathering in groups in public places, including at evenings and late at night, and are thereby failing to abide by the CMOH's orders limiting the size of public gatherings and maintaining a separation distance of 2.0 metres;

**AND WHEREAS** the Council for the Regional Municipality of Wood Buffalo unanimously approved a motion at its meeting on March 27, 2020 that "the Interim [Chief Administration Officer] and the [Director of Emergency Management] address those matters raised by the leadership of the indigenous and rural communities to address the pandemic in an expeditious manner";

**AND WHEREAS** the leadership of the Athabasca Chipewyan First Nation, the Mikisew Cree First Nation, and Métis Nation of Alberta Local 125 are in agreement that enforcement of "social distancing" in the Fort Chipewyan community is required to minimize the spread of COVID-19;

**NOW THEREFORE** the Council for the Regional Municipality of Wood Buffalo in open meeting assembled enacts as follows:

### **SHORT TITLE**

- 1) This Bylaw may be cited as the **"Fort Chipewyan Social Distancing Enforcement Bylaw"**.

### **DEFINITIONS AND INTERPRETATION**

- 2) In this Bylaw:

- a) **"Director"** means the Director of Emergency Management for the Regional Municipality of Wood Buffalo;
- b) **"Emergency"** means an unforeseen combination of circumstances or the resulting event that requires immediate action. This includes but is not limited to a fire, natural disaster, a motor vehicle collision, or any situation beyond the control of any person and requiring immediate action to prevent injury or death;
- c) **"Household"** means a group of individual persons who reside together in the same residence or dwelling unit;
- d) **"Minimum Distance"** means the minimum distance that must be maintained between two persons for the duration of the Public Health Emergency, as prescribed by the Province of Alberta, which currently is 2.0 metres, as amended from time to time;
- e) **"Public Place"** means a place to which the public have or are permitted to have access following the CMOH's orders including, but not limited to streets, highways, parks, health care facilities, buildings, grocery stores, and other essential retail outlets and transportation facilities;
- f) **"Public Health Emergency"** means the state of public health emergency imposed by the Province of Alberta pursuant to the *Public Health Act* through Order in Council 80/2020; and
- g) **"Provincial Notice"** means any official communication or document made by the Province of Alberta, including but not limited to any agency, board, commission or other delegated authorities.

**EMERGENCY PROHIBITIONS**

- 3) No person in the Fort Chipewyan community shall be within the Minimum Distance of another person.
- 4) No person in the Fort Chipewyan community shall participate in a gathering in a Public Place in excess of 5 people in a group.

**ENFORCEMENT**

- 5) A person who contravenes this Bylaw is guilty of an offence, unless the contravening act:
  - a) is made while addressing an ongoing Emergency;
  - b) is committed by persons who are in the same Household; or
  - c) is permitted by an order made by a Provincial Notice clarifying, amending, or adding orders made by the Province pursuant to the Public Health Emergency.
- 6) For clarity, nothing in this Bylaw shall limit the enforcement of any orders or other enactments made pursuant to the Public Health Emergency.
- 7) For their first offence under this Bylaw, a person may be issued:
  - a) a warning; or
  - b) a violation ticket with a fine of \$100.
- 8) A person shall be issued a violation ticket with a fine of \$200 for a second offence; \$500 for a third offence; and \$1000 for the fourth and each subsequent offence under this Bylaw.

**COMING INTO FORCE**

- 9) This Bylaw shall be effective when passed.
- 10) This Bylaw shall cease to be in force when the Province of Alberta terminates the Public Health Emergency.

READ a first time this 14th day of April, 2020.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

SIGNED and PASSED this \_\_\_\_\_ this day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer

## BYLAW NO. 20/010 – REDLINE VERSION WITH PROPOSED AMENDMENT

### A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO PROTECT AGAINST THE SPREAD OF COVID-19 IN THE FORT CHIPEWYAN COMMUNITY

**WHEREAS** the Alberta Chief Medical Officer of Health ("CMOH") recommended to the Lieutenant Governor in Council that a public health emergency be declared due to the presence of pandemic COVID-19 in Alberta and such emergency was declared pursuant to the *Public Health Act*, RSA 2000 c P-37, on March 17, 2020;

**AND WHEREAS** on March 27, 2020 in the interest of enforcing "social distancing" measures which would limit the spread of COVID-19, the CMOH ordered (CMOH Order 07-2020) that most non-essential businesses were no longer permitted to offer services to the public at a location accessible to the public;

**AND WHEREAS** CMOH Order 07-2020 also ordered the following in both outdoor and indoor locations:

1. Prohibition on the gathering of persons in excess of 15 people in a group, unless they are members of the same household; and
2. Requiring that any persons who gather must maintain a spatial separation of a minimum of 2.0 metres distance from one another.

**AND WHEREAS** other Canadian Provinces have disallowed gatherings of 5 or more people in order to further limit the spread of COVID-19;

**AND WHEREAS** the potential spread of COVID-19 requires urgent measures be taken to protect the health of all residents of the Regional Municipality of Wood Buffalo ("RMWB");

**AND WHEREAS** despite the orders of the CMOH, persons of all ages within the Fort Chipewyan community are still seen to be gathering in groups in public places, including at evenings and late at night, and are thereby failing to abide by the CMOH's orders limiting the size of public gatherings and maintaining a separation distance of 2.0 metres;

**AND WHEREAS** the Council for the Regional Municipality of Wood Buffalo unanimously approved a motion at its meeting on March 27, 2020 that "the Interim [Chief Administration Officer] and the [Director of Emergency Management] address those matters raised by the leadership of the indigenous and rural communities to address the pandemic in an expeditious manner";

**AND WHEREAS** the leadership of the Athabasca Chipewyan First Nation, the Mikisew Cree First Nation, and Métis Nation of Alberta Local 125 are in agreement that enforcement of "social distancing" in the Fort Chipewyan community is required to minimize the spread of COVID-19;

**NOW THEREFORE** the Council for the Regional Municipality of Wood Buffalo in open meeting assembled enacts as follows:

### **SHORT TITLE**

- 1) This Bylaw may be cited as the **"Fort Chipewyan Social Distancing Enforcement Bylaw"**.

### **DEFINITIONS AND INTERPRETATION**

- 2) In this Bylaw:

- a) **"Curfew"** means the period of time commencing at 10:00 p.m. and continuing to the following 6:00 a.m.;
- b) **"Director"** means the Director of Emergency Management for the Regional Municipality of Wood Buffalo;
- c) **"Emergency"** means an unforeseen combination of circumstances or the resulting event that requires immediate action. This includes but is not limited to a fire, natural disaster, a motor vehicle collision, or any situation beyond the control of any person and requiring immediate action to prevent injury or death;
- d) **"Household"** means a group of individual persons who reside together in the same residence or dwelling unit;
- e) **"Minimum Distance"** means the minimum distance that must be maintained between two persons for the duration of the Public Health Emergency, as prescribed by the Province of Alberta, which currently is 2.0 metres, as amended from time to time;
- f) **"Provincial Notice"** means any official communication or document made by the Province of Alberta, including but not limited to any agency, board, commission or other delegated authorities;
- g) **"Public Health Emergency"** means the state of public health emergency imposed by the Province of Alberta pursuant to the *Public Health Act* through Order in Council 80/2020; and
- h) **"Public Place"** means a place to which the public have or are permitted to have access following the CMOH's orders including, but not limited to streets,

highways, parks, health care facilities, buildings, grocery stores, and other essential retail outlets and transportation facilities.

### **EMERGENCY PROHIBITIONS**

- 3) No person in the Fort Chipewyan community shall be within the Minimum Distance of another person.
- 4) No person in the Fort Chipewyan community shall participate in a gathering in a Public Place in excess of 5 people in a group.
- 5) No person in the Fort Chipewyan community shall be in a Public Place during a Curfew.

### **ENFORCEMENT**

- 6) A person who contravenes this Bylaw is guilty of an offence, unless the contravening act:
  - a) is made while addressing an ongoing Emergency;
  - b) is committed by persons who are in the same Household;
  - c) is permitted by an order made by a Provincial Notice clarifying, amending, or adding orders made by the Province pursuant to the Public Health Emergency; or
  - d) is made while accessing essential services, or for the purpose of traditional hunting or fishing, or to carry out employment.
- 7) For clarity, nothing in this Bylaw shall limit the enforcement of any orders or other enactments made pursuant to the Public Health Emergency.
- 8) For their first offence under this Bylaw, a person may be issued:
  - a) a warning; or
  - b) a violation ticket with a fine of \$100.
- 9) A person shall be issued a violation ticket with a fine of \$200 for a second offence; \$500 for a third offence; and \$1000 for the fourth and each subsequent offence under this Bylaw.



**COMING INTO FORCE**

10) This Bylaw shall be effective when passed.

11) This Bylaw shall cease to be in force when the Province of Alberta terminates the Public Health Emergency.

READ a first time this 14th day of April, 2020.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

SIGNED and PASSED this \_\_\_\_\_ this day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer



## COUNCIL REPORT

Meeting Date: May 12, 2020

**Subject: Bylaw No. 20/012 - 2020 Property Tax Rate Bylaw**

**APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

**Recommended Motion:**

1. THAT Bylaw No. 20/012, being the 2020 Property Tax Rate Bylaw, be read a second time.
2. THAT Bylaw No. 20/012 be read a third and final time.

**Summary:**

In accordance with the Municipal Government Act, the Regional Municipality of Wood Buffalo is required to pass a Property Tax Rate Bylaw annually for the purpose of completing the work set out in the approved Operating and Capital Budgets.

**Background:**

A property tax rate bylaw establishes the rates at which various property classes are to be taxed and is calculated based on the total assessment value of all taxable properties within each of the property classes throughout the Municipality. The Order in Council, creating the specialized Regional Municipality of Wood Buffalo, provided Council with the authority to establish a mill rate structure for each of the Urban and Rural Service Areas.

Assessment valuation standards are prescribed by the Alberta Provincial Government and are either based on a market value premise or on a regulated cost-based system depending on property type. The tax levied on all residential and commercial properties is calculated by applying the tax rate against the individual property assessment which is an estimate of the market value as of July 1, 2019. The designated industrial properties (DIP) are assessed by the provincial assessor.

Property taxes are levied to raise revenue to fund municipal expenditures and pay external requisitions from Alberta Education, seniors' housing (Ayabaskaw House and Rotary House) and the 2020 designated industrial property requisition. With respect to requisitions for provincial education, seniors' housing and the designated industrial property requisition, the requisitioning authorities' tax rates are calculated based on the

amounts requested. In imposing levies, it is important to note that the Municipality simply acts as a collector of the funds and has no authority to refuse or change the amount requested by external requisitions. A typical property tax notice consists of the municipal levy, Alberta Education requisition levy and levy for seniors' housing. The exception is the Machinery and Equipment class which is exempt from the Alberta Education levy. Only properties identified by the Provincial Assessor as designated industrial properties will include the designated industrial property tax rate. The total amount of property taxes paid will vary based on the actual assessment value and the respective tax rate applied. In establishing municipal tax rates for the 2020 Property Tax Rate Bylaw, the process began with the zero-based budget and resulted in a requirement for less property tax revenue than in 2019.

In order to assist in understanding the 2020 Property Tax Rate recommendations, the following clarifications are provided:

Increases or decreases in municipal tax rates will not necessarily result in corresponding increases or decreases in municipal taxes paid. The reason for this is that increases or decreases in municipal taxes are equally dependent on the year over year assessment change of a property. Due to this formula, many property owners will see reductions in their municipal tax levies even if the tax rate in their tax class has increased.

The formula for calculating municipal property taxes is as follows:

$$\text{Assessment} \times \text{Tax Rate} = \text{Municipal Tax Levy}$$

Due to reductions in market value, many property assessments have declined from the previous 2019 assessed value.

Recommended Tax rates for 2020, propose the following changes when compared to 2019 as follows:

- Urban residential tax rate increased by 3%. This increase in tax rate, corresponds with the median assessment decrease of 4%. The median municipal tax change in the urban residential tax class is a **reduction of \$10** (if no improvements were completed to the home in 2019) due to a combination of the change in assessment over 2019 and the change in the urban residential tax rate.
- Other residential tax rate increased by 4%. This increase in tax rate, is less than the median assessment decrease of 20%. The median municipal tax change in the other residential tax class is a **reduction of \$6,245** (if no improvements were completed to the home in 2019) due to a combination of the change in assessment over 2019 and the change in the other residential tax rate.
- Rural residential tax rate increased by 19%. The median municipal tax change in the rural residential tax class is a **reduction of \$3** (if no improvements were

completed to the home in 2019) due to a combination of the change in assessment over 2019 and a change in the rural residential tax rate.

- Urban non-residential tax rate increased by 4%. The urban non-residential assessment class experienced an overall decrease due to factors such as sales, vacancy, availability, rents, and land value, and as such, individual properties may experience differing increases or decreases in taxes. Therefore, a median tax change was not calculated.
- Rural non-residential tax rate decreased by 26%. No significant change in assessment of Rural non-residential class from 2018 to 2019. Due to the wide variance in assessed values in this tax class, a median tax change was not calculated.

In addition, based on Matters Relating to Assessment Sub-Classes Regulation Alberta Regulation 202/2017, municipalities can create a sub-class for either the urban or rural service areas entitled “small business property” sub-class. In 2018, the Regional Municipality of Wood Buffalo Council approved the creation of a rural non-residential small business property sub-class. The tax rate of this sub-class was 25% lower than the rural non-residential tax rate. The criteria of this sub-class required that the business:

- must apply online and meet all criteria to be taxed at the rural non-residential small business property tax rate; and
- must be operating under a business license or that is otherwise identified in a municipal bylaw; and
- have fewer than 50 employees across Canada; and
- must hold a RMWB business license as of December 31 of the preceding year.

A rural small business property tax rate has been included within the 2020 Tax Rate Bylaw and is subject to Council approval.

### **Budget/Financial Implications:**

For the 2020 taxation year, property tax revenue decreased by \$168M compared to 2019. Cumulatively, property tax revenue has decreased by \$291M since the 2016 budget. The revenue required through property taxes for the 2020 taxation year is \$492,373,825.

Assessment notices were sent out on January 20, 2020 and the deadline for assessment appeals is June 1, 2020 for the majority of properties. In some instances, additional information has been received regarding assessment accounts that have led to the issuance of an updated assessment. In accordance with legislated requirements, notice of the appeal period for these properties is extended by an additional 60 days. A better estimate of assessment roll totals and resulting property tax revenue impacts will

be determined when the last appeal deadline has passed.

**s 358(1) Maximum Tax Rate Ratio (formerly Bill 21 and Bill 8)**

The Municipality is a “non-conforming” municipality meaning that the tax ratio is greater than 5:1. The tax ratio means the ratio between the highest non-residential tax rate to the lowest residential tax rate. In the Municipality the highest non-residential tax rate is the rural non-residential tax rate and the lowest residential tax rate is the rural residential tax rate. The tax ratio can be reset each year, but the ratio cannot increase from the previous year. For the 2019 tax year the Municipality’s tax ratio was 12.45.

Although the regulations guiding the method and time frame for reducing the tax ratio have not been introduced by the Government of Alberta, through budget reductions, growth in the rural non-residential assessment base and an increase in the rural residential tax rate the administrative recommendation would result in a tax rate ratio for the Municipality that has been reduced to 7.78 for 2020.

**Rationale for Recommendation:**

The proposed property tax methodology is budget driven reflecting zero-based budgeting, resulting in an overall reduction in property taxes from 2019, and a systematic reduction in the tax ratio from 2019 to 2020.

In addition, Administration is requesting that consideration of second and third readings of Bylaw No. 20/012, the 2020 Property Tax Rate occur on Tuesday, May 12, 2020.

**Strategic Priorities:**

Responsible Government

**Attachments:**

**1. Bylaw No. 20/012 - 2020 Property Tax Rate Bylaw**

**2020 Tax Rate Bylaw Presentation**

## BYLAW NO. 20/012

### A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AUTHORIZE A PROPERTY TAX AND ESTABLISH PROPERTY TAX RATES FOR THE YEAR 2020

**WHEREAS** Sections 353 and 354 of the *Municipal Government Act* require a municipality to pass a property tax bylaw annually and to set and show all tax rates for the year;

**AND WHEREAS** the Alberta School Foundation Fund (ASFF) has issued the following requisitions to the Municipality:

(i)	for residential and farmland	\$ 26,606,954.94
(ii)	for non-residential property	\$ 44,798,912.25

**AND WHEREAS** the Fort McMurray Roman Catholic Separate School District #32 has issued the following requisitions to the Municipality:

(iii)	for residential and farmland	\$ 1,258,329.96
(iv)	for non-residential property	\$ 301,802.09

**AND WHEREAS** the Ayabaskaw House, being a management body under the *Alberta Housing Act*, has issued a requisition to the Municipality in the amount of \$ 140,100.00;

**AND WHEREAS** the Rotary House, being a management body under the *Alberta Housing Act*, has issued a requisition to the Municipality in the amount of \$ 1,972,800.00;

**AND WHEREAS** Section 10 of the Order in Council No. 817-94 allows the Municipality to establish different rates of taxation for the Urban Service Area and the Rural Service Area, in respect of each assessment class or sub-class referred to in Section 297 of the *Municipal Government Act*;

**AND WHEREAS** the net tax revenue requirement (which does not include Special Assessment and Local Improvement Taxes or Oil Well Drilling Taxes) of the Municipality for 2020 is estimated to be \$ 492,373,825;

**AND WHEREAS** the total 2020 assessment of land, building, and improvement in the Rural Service Area, from which taxes may be raised, is \$ 47,842,007,476;

**AND WHEREAS** the total 2020 assessment of land, building and improvements in the Urban Service Area, from which taxes may be raised, is \$ 12,971,827,307;

**NOW THEREFORE** the Regional Municipality of Wood Buffalo, in Council duly assembled, hereby enacts, as follows:

1. The following tax rates are hereby authorized and imposed against the assessed value of taxable lands, buildings, and improvements as shown on the municipal assessment roll:

**TAX RATES IN RESPECT OF EDUCATION REQUISITIONS, IMPOSED IN BOTH THE RURAL SERVICE AREA AND THE URBAN SERVICE AREA:**

Alberta School Foundation Fund:

- Tax Rate for Residential and Farm Property: 0.0024459
- Tax Rate for Non-Residential Property: 0.0038841

Fort McMurray Roman Catholic Separate School District #32:

- Tax Rate for Residential and Farm Property: 0.0024459
- Tax Rate for Non-Residential Property: 0.0038841

**TAX RATES IN RESPECT OF REQUISITIONS OTHER THAN EDUCATION REQUISITION, IMPOSED IN BOTH THE RURAL SERVICE AREA AND THE URBAN SERVICE AREA:**

Ayabaskaw House

- Tax Rate for Residential and Farm Property: 0.0000021
- Tax Rate for Non-Residential Property: 0.0000021
- Tax Rate for Machinery and Equipment: 0.0000021

Rotary House

- Tax Rate for Residential and Farm Property: 0.0000320
- Tax Rate for Non-Residential Property: 0.0000320
- Tax Rate for Machinery and Equipment: 0.0000320

**TAX RATES IN RESPECT OF DESIGNATED INDUSTRIAL PROPERTY REQUISITIONS, IMPOSED IN BOTH THE NON-RESIDENTIAL PROPERTY AND MACHINERY AND EQUIPMENT:**

- Tax Rate for Non-Residential Property: 0.0000760
- Tax Rate for Machinery and Equipment: 0.0000760

**TAX RATES FOR MUNICIPAL PURPOSES, IMPOSED IN THE RURAL SERVICE AREA:**

- Tax Rate for Residential and Farm Property: 0.0012415
- Tax Rate for Non-Residential Property: 0.0096543
- Tax Rate for Machinery and Equipment: 0.0096543
- Tax Rate for Small Business Property: 0.0072407

## TAX RATES FOR MUNICIPAL PURPOSES, IMPOSED IN THE URBAN SERVICE AREA:

- Tax Rate for Residential and Farm Property: 0.0020599
- Tax Rate for Other Residential Property 0.0058792
- Tax Rate for Non-Residential Property: 0.0041169
- Tax Rate for Machinery and Equipment 0.0041169

### Definitions and Interpretation

2. In this Bylaw:
  - (a) "Municipality" means the Regional Municipality of Wood Buffalo;
  - (b) "Other Residential" has the meaning set out in Section 5 of Bylaw No. 13/012;
  - (c) "Small Business Property" has the meaning set out in the Matters Relating to *Assessment Sub-Classes Regulation* without regard to the option described in clause 3(b)(ii) of that regulation and without adopting an alternative date for establishing the threshold number of employees.
3. The numerical values in Section 1 of this Bylaw are tax rates expressed in cents per dollar of assessment.
- 3.1 The Chief Administrative Officer may from time to time establish procedures to allow for the effective administration of the Small Business Property sub-class tax rate, including without limitation a method for determining and counting full-time employees, and the frequency of that count.
4. This Bylaw comes into force when it is passed.

READ a first time this 6<sup>th</sup> day of May, 2020.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

READ a third and final time this this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

SIGNED and PASSED this this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer



# 2020 Tax Rate Bylaw

Meeting Date: May 12, 2020

Presented by: Linda Ollivier, Director

Department: Financial Services

# Fiscal Update

Proposed amendment to 2020 Operating budget due to economic hardships experienced by all sectors in Fort McMurray

- result of lower oil prices
- high oil inventory levels
- impact due to COVID-19 pandemic

Due to these factors it is recommended that the budget be adjusted to show an overall reduction in property tax revenue and transfers to reserve and committed undrawn debt.

# Proposed - Amended 2020 Budget

	2020 Budget	Revised budget
<b>Revenues</b>		
<b>Anticipated Property taxes</b>	604,844,200	492,373,825
Non-Property Tax	113,527,228	88,846,519
	\$ 718,371,428	\$ 581,220,344
<b>Expenses</b>		
Salaries, Wages & Benefits	\$ 222,195,411	222,195,411
Contracted & General Services	69,746,860	69,746,860
Purchases from Other Governments	24,587,720	24,587,720
Materials, Goods, Supplies & Utilities	35,621,254	35,621,254
Transfers to Individuals & Organizations	77,097,599	77,097,599
Other Expenses	1,971,500	1,971,500
	\$ 431,220,344	\$ 431,220,344
<b>Transfer to Reserves</b>		
Transfer for Capital Purposes	\$ 191,151,084	\$ 150,000,000
Undrawn Debt Reduction	96,000,000	-
	\$ 287,151,084	\$ 150,000,000
<b>Surplus / (Deficit)</b>	\$ -	\$ -

# Proposed Amendment to Budget

- Reduction of property tax revenues from \$604M to \$492M
- Repayment of \$96M committed undrawn debt with uncommitted capital reserve funds.
- Reduce amount to be transferred to reserve by \$41M.

These amendments will not impact current operating and capital budgets.

# ASSESSMENT UPDATE

# 2019 Assessment for 2020 Tax Year

- Market value as of July 1, 2019 (legislated date)
- Physical condition date of December 31, 2019 (legislated date)
- Assessment notices mailed January 20, 2020
- Customer review period is extended from March 30 to June 1st, 2020 due to Ministerial Order 014/20
- Designated Industrial Properties assessed by the provincial assessor

# Assessment Changes by Tax Class

Tax Class	Assessment Change from 2019 to 2020
Urban Residential	-4% decrease
Other Residential (multi-family)	-20% decrease
Urban Non-Residential	-9% decrease
Rural Residential	-19% decrease
Rural Non-Residential	-0.70% decrease

# Assessment Changes by Residential Sectors

Sector	Change in Assessment 2019 - 2020
Urban single family	-4% decrease
Urban vacant residential lots	-10% decrease
Condo	-8% decrease
Rural single-family residence	-19% decrease



# Assessment Changes in Non-Residential / Other Residential Sector

Sector	Change in Assessment 2019 - 2020
Large single tenant retail	-15% decrease
Retail strip mall	-19% decrease
Hotel/Motel	-9% decrease
Warehouse	-9% decrease
Retail	-17% decrease
Apartment	-20% decrease

# PROPERTY TAX RECOMMENDATION

# Municipal Tax Calculation

Assessment x Municipal Tax Rate = Municipal Tax Levy

# Proposed Tax Rates

Tax Class	2019	2020
Urban Residential	0.0019926	0.0020599
Other Residential	0.0056292	0.0058792
Urban Non-Residential	0.0039533	0.0041169
Rural Residential	0.0010476	0.0012415
Rural Non-Residential	0.0130453	0.0096543

# 2020 Municipal Property Tax Revenue

Tax Class	2019 Taxes	2020 Expected Taxes	% Change
Urban Residential	\$19,297,645	\$19,297,645	0%
Urban Other Residential (Apartments)	4,133,785	3,092,370	-25.19%
Urban Non-Residential	13,233,516	12,016,822	-9.19%
Rural Residential	\$561,262	\$561,262	0%
Rural Non-Residential	623,087,030	457,405,727	-26.59%
<b>Total</b>	<b>\$660,313,239</b>	<b>\$492,373,825</b>	<b>-25%</b>

Note – These figures do not include the education requisition amounts.

# Property Tax Payment Comparison

Property Class	2019	2020	Change
Urban Residential	\$1,046	\$1,036	-\$10
Urban Other Residential	\$37,969	\$31,724	-\$6,245
Urban Non-Residential	\$4,744	\$4,496	-\$248
Rural Residential	\$414	\$411	-\$3
Rural Non-Residential	\$3,914	\$2,694	-\$1,220
Rural Non-Residential Machinery and Equipment	\$6,522,664	\$4,827,150	-\$1,695,514

Note – Tax payment examples are based on the median of total payments for that class and does not include other requisitions.

# 2020 Education Requisition

- Municipality acts as a “tax collector” for the provincial education property tax requisition
- The Province is holding the education requisition at last year’s amount.
- This requisition amount could possibly increase next year when a new Provincial budget is presented.
- Education requisition is not calculated on Machinery and Equipment.

# Designated Industrial Property Requisition

- The cost of centralization of Designated Industrial Property assessments recovered through a requisition paid by the Designated Industrial Property assessed person
- Requisition applied only to industrial properties identified by the Provincial Assessor
- Municipality acts as a “tax collector” for the Designated Industrial Property requisition



# Small Business Property

- *Matters Relating to Assessment Sub-Classes Regulation* allows municipalities to create a sub-class entitled “small business property” which is 25% lower than rural non-residential tax rate
- In 2018, Council approved the creation of a rural small business property sub-class
- The proposed 2020 tax rate Bylaw includes a tax rate for rural non-residential “Small Business Property”

# Urban Residential



Urban Residential	2019	2020	Incr. (Decr.)
Assessed Value	\$525,000	\$502,800	( 4%)
Municipal Tax Rate	x 0.0019926	x 0.0020599	
Municipal Tax	\$1,046	\$1,036	0%
Education Tax	\$1,561	\$1,230	(21%)
<b>Total Taxes</b>	<b>\$2,607</b>	<b>\$2,266</b>	<b>(13%)</b>

# Urban Non-Residential



2019



2020

Incr.  
(Decr.)

Urban Non-Residential	2019	2020	Incr. (Decr.)
Assessed Value	\$1,200,000	\$1,092,000	( 9%)
Municipal Tax Rate	x 0.0039533	x 0.0041169	
Municipal Tax	\$4,744	\$4,496	(5%)
Education Tax	\$4,373	\$4,241	(3%)
<b>Total Taxes</b>	<b>\$9,117</b>	<b>\$8,737</b>	<b>(4%)</b>

# Rural Residential



Rural Residential	2019	2020	Incr. (Decr.)
Assessed Value	\$395,000	\$331,200	(19%)
Municipal Tax Rate	x 0.0010476	x 0.0012415	
Municipal Tax	\$414	\$411	(1%)
Education Tax	\$1,175	\$810	(31%)
<b>Total Taxes</b>	<b>\$1,588</b>	<b>\$1,223</b>	<b>(23%)</b>

# Rural Residential Tax Change

	2019	2020	% Change
Fort Chipewyan	\$314	\$303	-3% decrease in tax
Draper Area	\$3,016	\$2,434	-19% decrease in tax
Saprae Creek Estates	\$3,137	\$2,388	-24% decrease in tax
Anzac	\$1,930	\$1,239	-36% decrease in tax
Conklin	\$865	\$793	-8% decrease in tax
Gregoire Lake Estates	\$2,075	\$1,903	-8% decrease in tax

Note – These figures include the education requisition amounts.

# Other Residential



Other Residential	2019	2020	Incr. (Decr.)
Assessed Value	\$6,745,000	\$5,396,000	(20%)
Municipal Tax Rate	x 0.0056292	x 0.0058792	
Municipal Tax	\$37,969	\$31,724	(16%)
Education Tax	\$20,058	\$13,198	(34%)
<b>Total Taxes</b>	<b>\$58,027</b>	<b>\$44,922</b>	<b>(23%)</b>

# Rural Non-Residential



Rural Non-Residential (Commercial)	2019	2020	Incr. (Decr.)
Assessed Value	\$300,000	\$279,000	(7%)
Municipal Tax Rate	x 0.0130453	x 0.0096543	
Municipal Tax	\$3,914	\$2,694	(31%)
Education Tax	\$1,093	\$1,084	(1%)
<b>Total Taxes</b>	<b>\$5,007</b>	<b>\$3,778</b>	<b>(25%)</b>

# Rural Non-Residential Machinery & Equipment



2019



2020

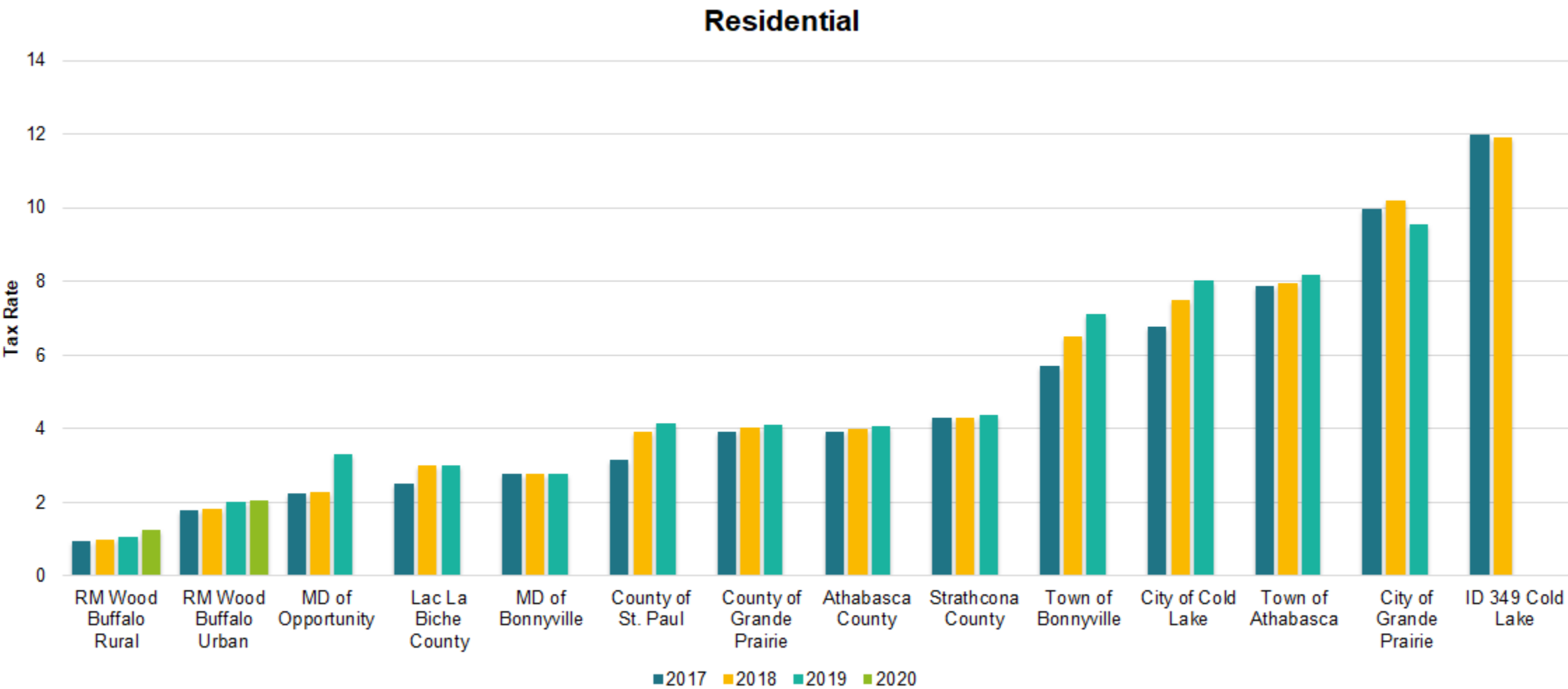
Incr.  
(Decr.)

## Rural Non-Residential (M &E) Major Plant

Assessed Value	\$500,000,000	\$500,000,000	
Municipal Tax Rate	x 0.0130453	x 0.0096543	
Municipal Tax	\$6,522,664	\$4,827,150	(26%)
Education Tax	N/A	N/A	
<b>Total Taxes</b>	<b>\$6,522,664</b>	<b>\$4,827,150</b>	<b>(26%)</b>

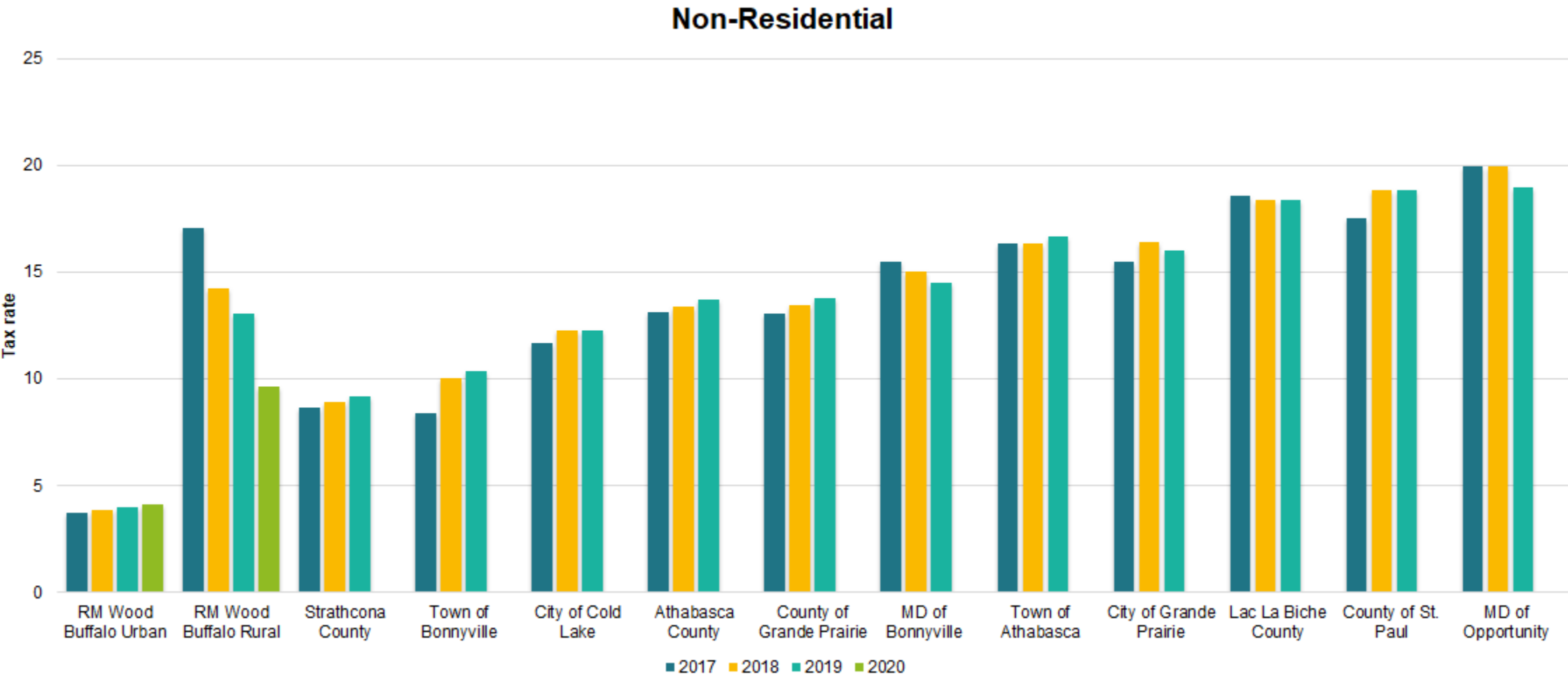


# Municipal Tax Rate Comparison 2016 – 2020



\*Information gathered from the Alberta Municipal Affairs website.

# Municipal Tax Rate Comparison 2016 – 2020

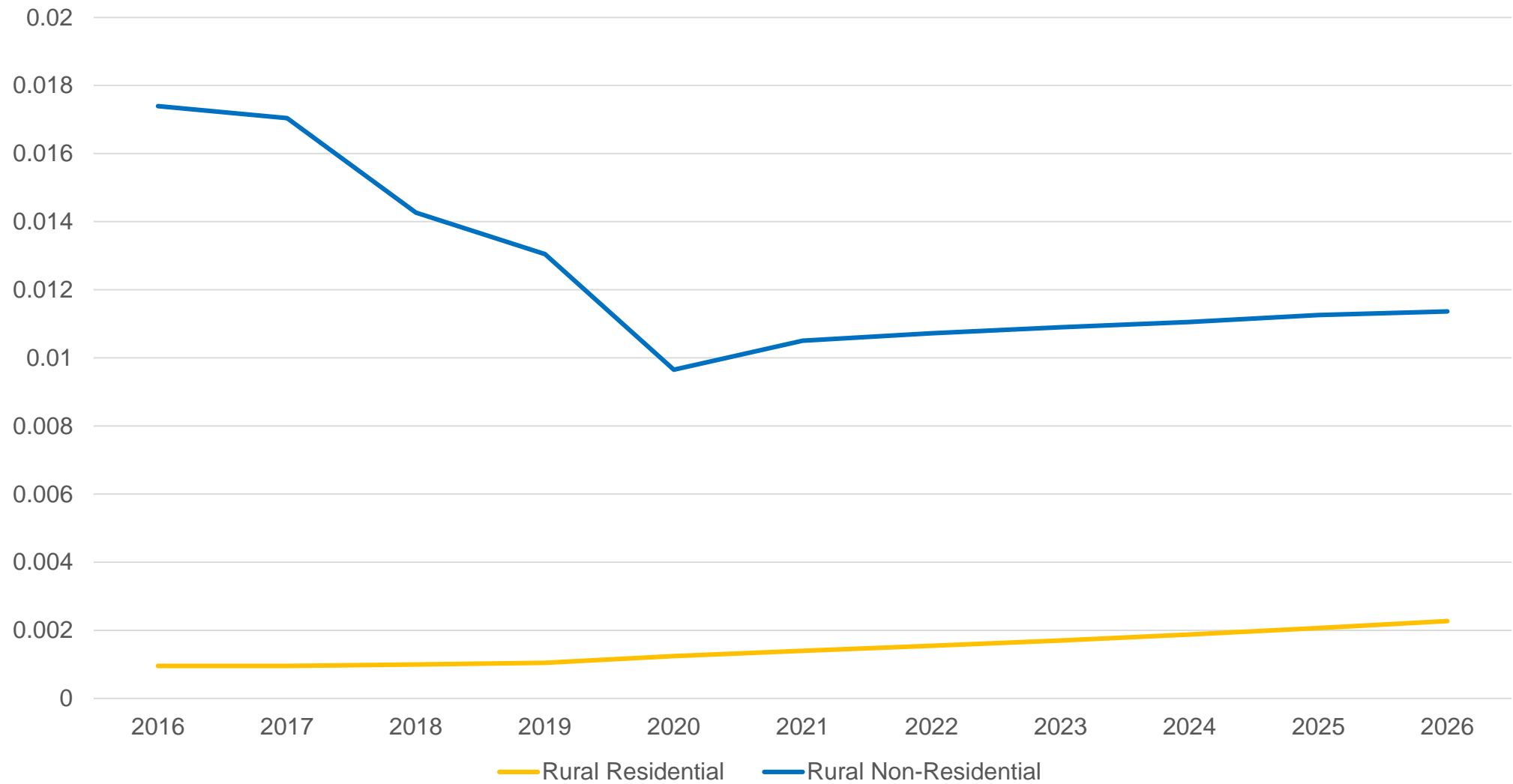


\*Information gathered from the Alberta Municipal Affairs website.

# Tax Ratio

- MGA Act s. 358(1)(c) defines “tax ratio”, as the ratio of the highest non-residential tax rate to the lowest residential tax rate. The RMWB presently is a nonconforming municipality meaning that the tax ratio is greater than 5:1
- In the RMWB the highest non-residential tax rate is the rural non-residential tax rate and the lowest residential tax rate is the rural residential tax rate
- Since the 2017 tax year the tax ratio has been decreasing from 18.1:1 to the present proposed ratio 7.78:1

# 5:1 Ratio



# QUESTIONS?

## 6.2 Bylaw No. 20/012 – Tax Rate Bylaw

Scheduled Delegate Submission from:

Karim Zariffa, Oils Sands Community Alliance

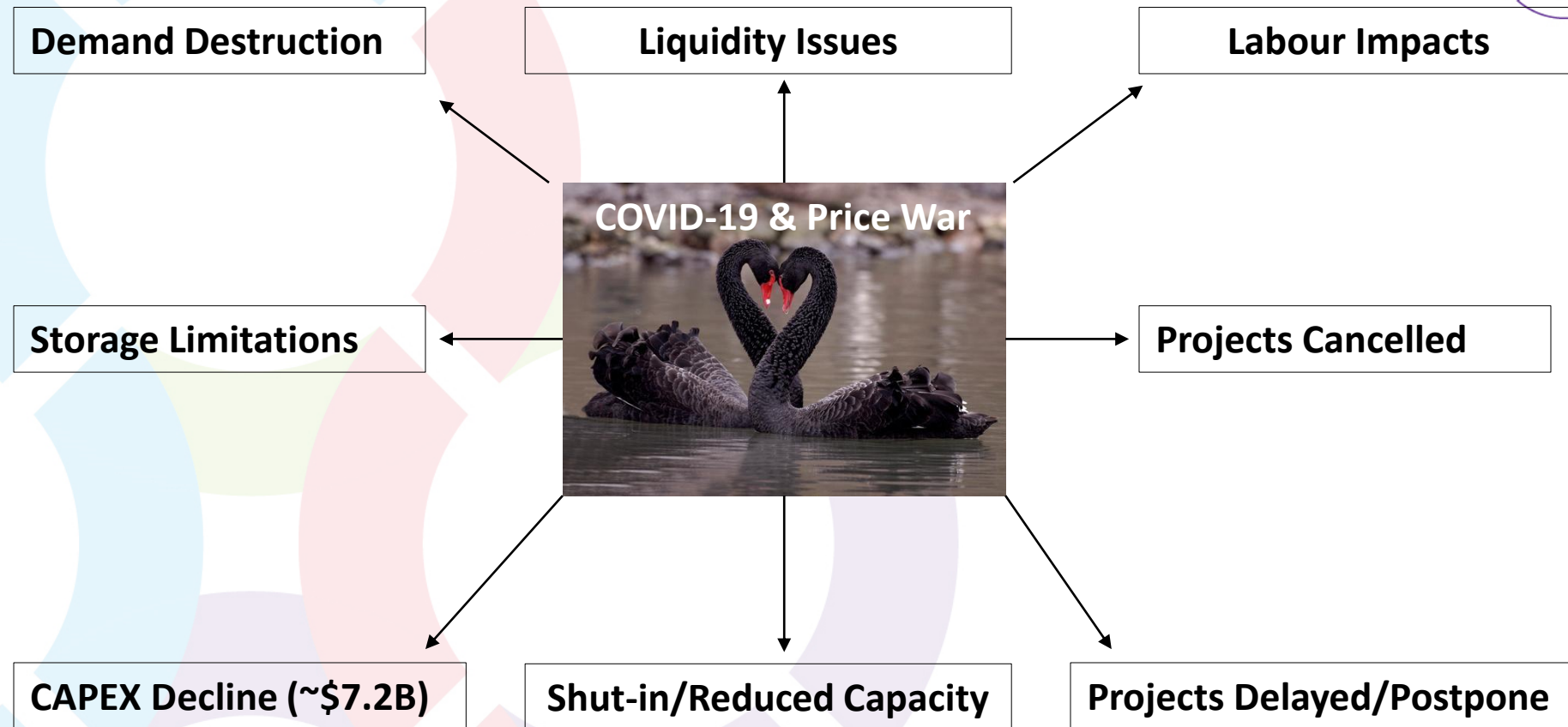


# Council Presentation

May 12, 2020

Attachment: OSCA Presentation - 2020 Tax Rate Bylaw No. 20/012 (Karim Zariffa, OSCA -

# State of the Oil Sands Industry

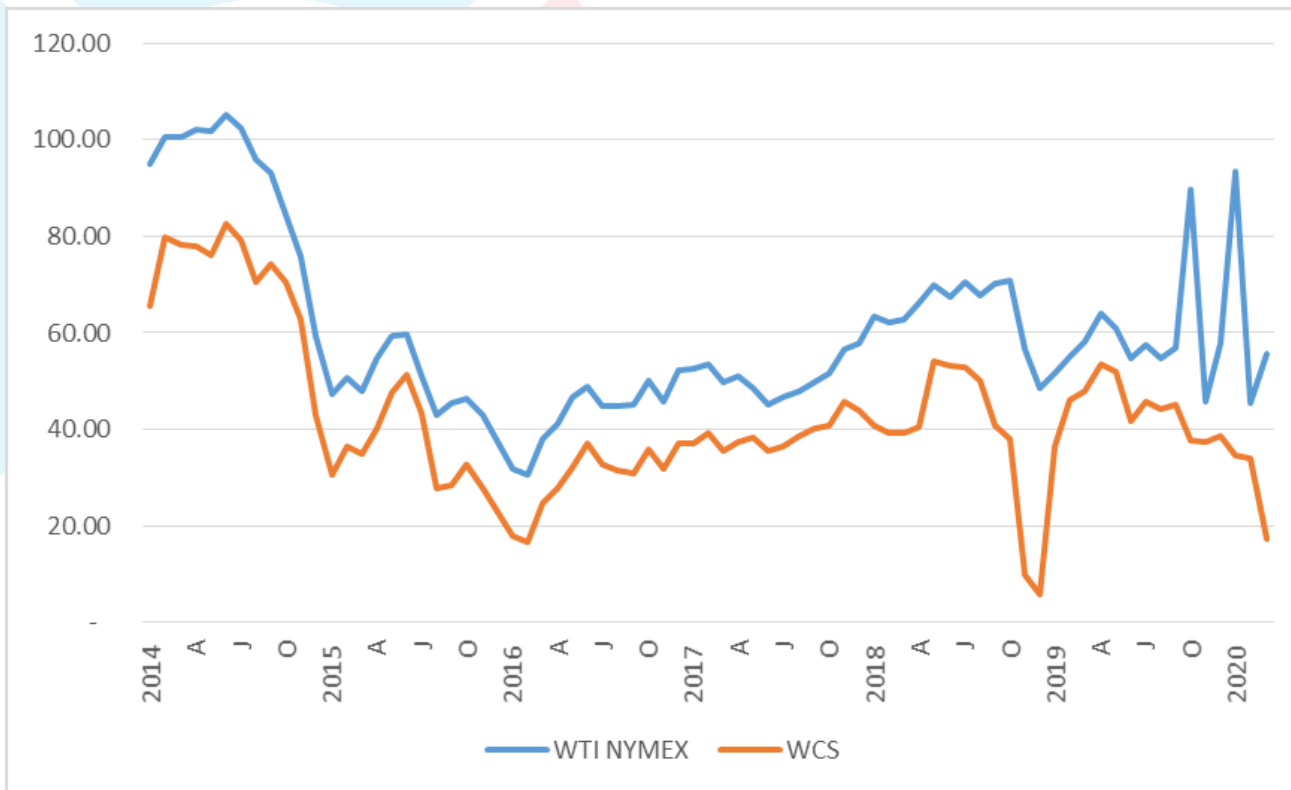




# Oil Demand Destruction

- ***“With 3 billion people in the world locked down, demand could fall about 20 million bpd.”***
  - Fatih Birol, Executive Director, International Energy Agency
- **Decline in demand = refiners slashing processing; producers shutting-in/cutting output/delaying new projects.**

# Oil Prices have hit 30 Year Lows



- WTI April range price of US\$28 to US\$18
- WCS trading at single digit levels since late March.
- WTI Futures curve doesn't rebound till late 2020, rebound slightly through 2021

# OPEC+ and Other Cuts

- **OPEC+ announced on April 12 a 9.7M bpd cut (largest ever from the group) for two months to begin May 1, 2020.**
- **G20 producers cutting 5M bpd (US, Brazil and Canada cutting 3.7M bpd)**
  - In Canada production cuts of more than 400,000 barrels of oil equivalent per day have been announced\*
- **It is difficult for OPEC+ to policy cuts and measure adherence, US is relying on market mechanisms for cuts.**
- **The cuts are not nearly enough to make up for the massive drop in demand brought on by COVID-19, and only slowed the price skid.**

\*As of April 17, 2020

Source: Bloomberg

# Storage Limitations

- **Surpluses building everywhere in the petroleum supply chain:**
  - Jet Fuel unsold at major airports
  - Traffic congestion vanished in major cities
  - Gasoline demand down
- **Virtually every available gallon of storage space in world could be FULL by late April/early May (Source: IHS).**
  - Consequence: 1) Price Plummet, and 2) Major Shut-ins.
- **Crude storage in Western Canada has approximately 11 million barrels of capacity left.**

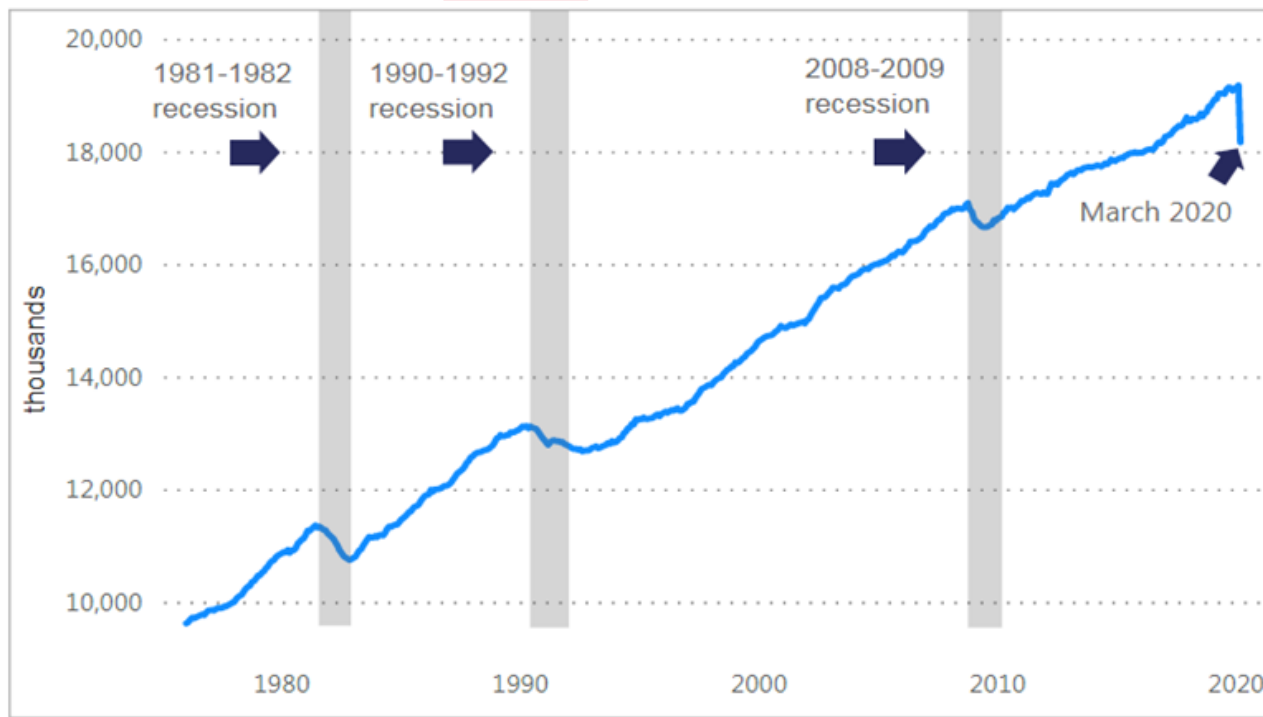
## RMWB Projects Deferred, Shut-in, or Canceled

Over \$7.2 billion in capital expenditure cuts have been announced in the Canadian upstream oil and gas sector.

- Syncrude is slowing the pace of the MLX project (\$1.4B)
- Suncor's Cogeneration Project (\$1.4B) deferred
- Athabasca's Hangingstone shut-in
- Meadow Creek In-Situ Project (\$5B) deferred
- Teck Frontier Project (\$20B)
- ConocoPhillips Surmont production cut of ~75 per cent (100,000 bpd)

# Labour Impacts

- **March 2020**: In Canada, more than 1 million people lost their jobs. Alberta had 117,100 fewer jobs.



Source(s): Table 14-10-0287-01 (formerly CANSIM table 282-0087).

## OSCA's Request of RMWB Council

- With the current state of the global economy and the likelihood of a long recovery for Alberta, OSCA and our members are recommending that the RMWB Council:
  1. Approve Administration's recommendation of a 26% reduction in the rural non-residential mill rate instead of deferring designated industrial property taxes in 2020.
- An immediate material reduction of taxes will help industry preserve liquidity

# Rationale

## Preserve jobs and procurement spend

Municipal taxes are a fixed cost, unlike royalties or provincial taxes does not change with changes in price.

- **Government of Alberta (GOA) Relief**

- Reduced corporate taxes by 33 per cent.
- AER fees relaxed
- KXL \$7B commitment
- Orphan Wells support
- WCB Premiums

- **Government of Canada Relief to Oil and Gas \$2.4B**

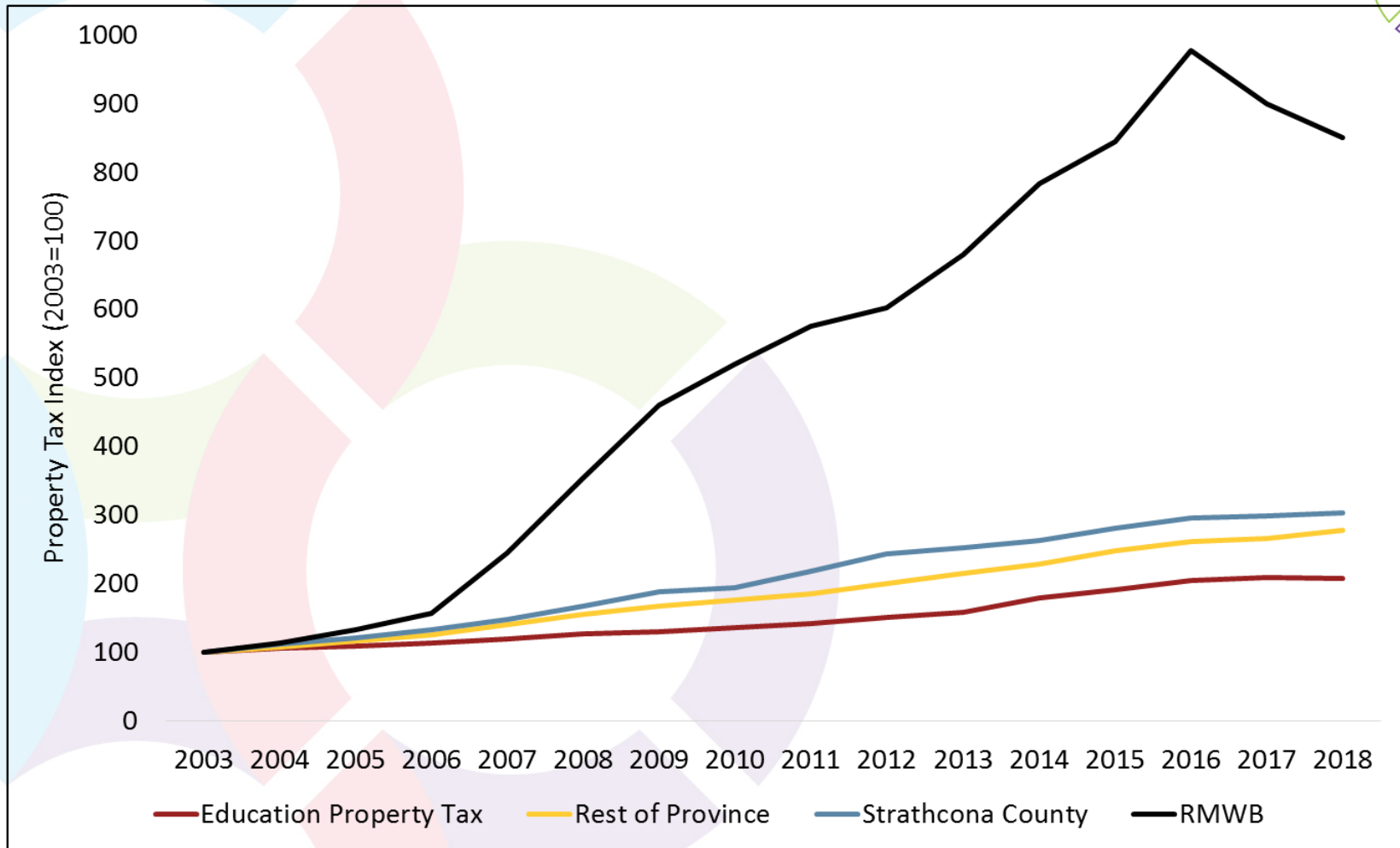
- Help laid-off service company workers with support for orphan wells and methane reduction.

- **Oil sands Operators**

- Since 2014 have reduced operating costs by 35-40 per cent (Source: IHS).



# In comparison, RMWB taxes have increased



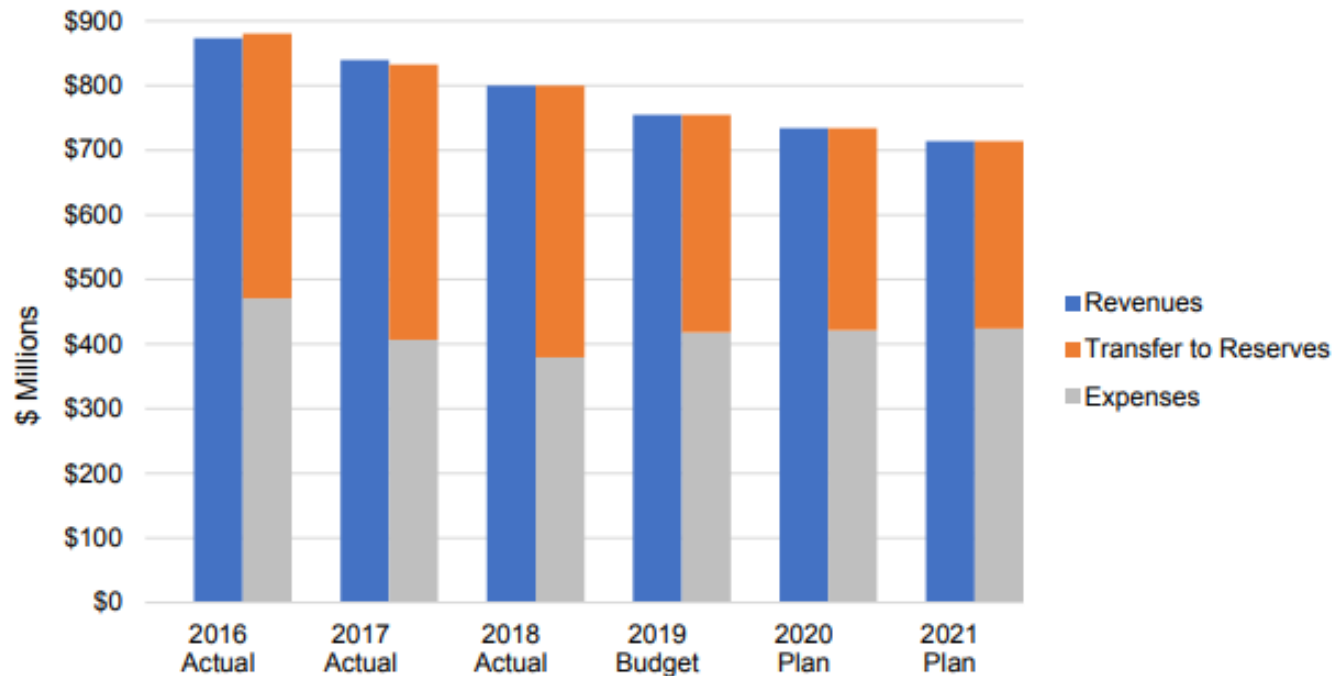
Attachment: OSCA Presentation - 2020 Tax Rate Bylaw No. 20/012 (Karim Zariffa, OSCA -

## Example: Project in RMWB

- New SAGD 35,000 bpd project built in RMWB will pay ~\$290 million in property taxes over its life.
- This exceeds anticipated provincial corporate income tax revenue of \$250 million or climate policy costs of up to \$180 million.
- In comparison: same project built in Saskatchewan pays ~\$115 million (60% less than in RMWB).

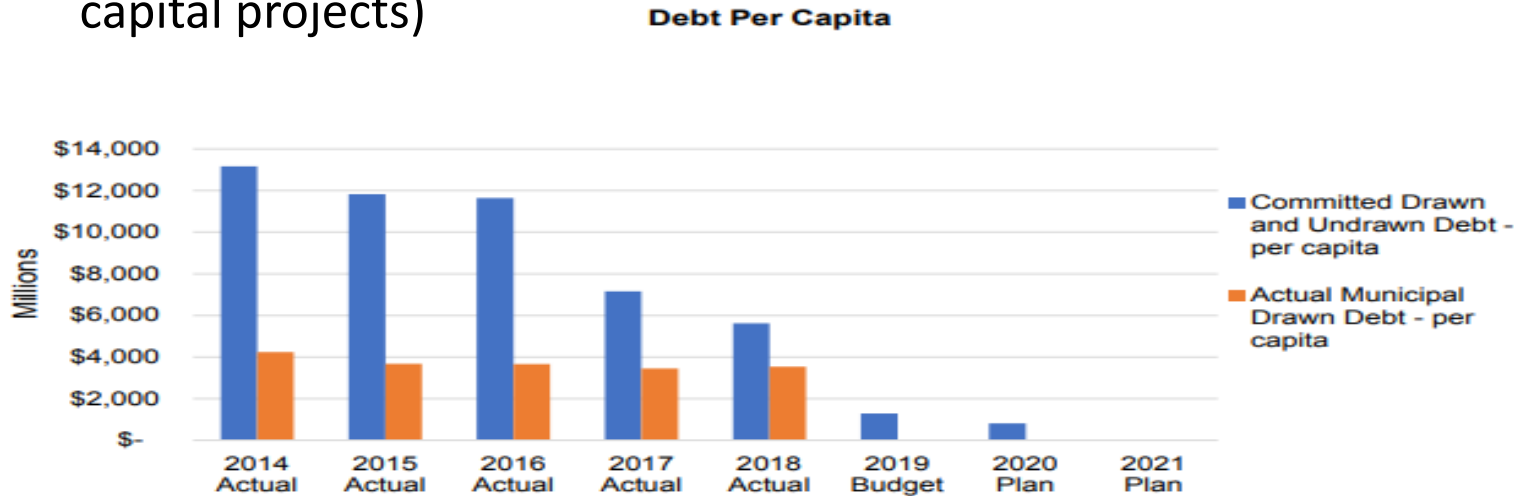
# Opportunity for RMWB Council to the Support Local Economy

Consolidated Summary



# RMWB is Debt Free

- **2019 RMWB paid \$310 million to clear debt (proposed to cover future capital projects)**
  - RMWB is debt free (Source: Alberta Capital Financial Authority)
- **2019 RMWB transferred \$60 million to reserve (committed undrawn debt-savings for future capital projects\*)**
  - 2020 Budget plan to save an additional \$96 million in reserve (for future capital projects)



\*Undrawn debt: Municipalities set aside a small portion of their revenues (undrawn debt) over multiple years to pay for major/large scale infrastructure projects.” RMA Understanding Municipal Financial Reserves November 2019.

## Bank/Reserves Fund Capital Projects till 2025

- RMWB has Uncommitted/Unrestricted Reserves \$234 million
- RMWB has a Capital Reserve of \$650 million, an emerging issues reserve of 112 million and operating reserve of 50 million (total committed reserves= \$813 million)
- Funding is sitting in reserves for multi year capital projects till 2025
  - Including Rural Water and Sewer, downtown revitalization and Flood Mitigation projects

# Conclusion

- The Covid-19 situation is extraordinary, requiring extraordinary measures.
- The RMWB has reserves in place to pay for future capital projects
- The RMWB is debt free
- RMWB has the ability in the 2020 budget to reduce rural non-residential taxes by 33% using reserves, without affecting services.
- Federal and Provincial Governments have stepped up to support;
- The RMWB Council's opportunity to make a meaningful contribution to support the local economy.

# Questions



# COUNCIL REPORT

Meeting Date: May 12, 2020

## **Subject: Bylaw No. 20/009 - Rural Area Water and Wastewater Service Connection Bylaw**

### **APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

### **Recommended Motion:**

1. THAT Bylaw No. 20/009, being the Rural Area Water and Wastewater Service Connection Bylaw, be read a second time.
2. THAT Bylaw No. 20/009 be read a third and final time.

### **Summary:**

The Rural Water and Sewer Servicing (RWSS) program is upgrading the water, sewer and road infrastructure in the communities of Anzac, Conklin, Draper, Gregoire Lake Estates, Janvier and Sapræ Creek Estates. The Residential Service Connection Plan, approved by Council on November 26, 2019, outlines how residential lot owners access municipal infrastructure. The purpose of the RWSS Residential Service Connection Bylaw is to administer the Residential Service Connection Plan.

### **Background:**

The Rural Water and Sewer Servicing (RWSS) program is upgrading the water, sewer and road infrastructure in the communities of Anzac, Conklin, Draper, Gregoire Lake Estates, Janvier and Sapræ Creek Estates.

Construction began in 2017 to build the infrastructure needed to provide piped water and sewer servicing to these rural communities. Once municipal infrastructure is available, the next step is to connect infrastructure from lot lines to residential homes (service connections).

The RWSS Residential Service Connection Plan was approved by Council on November 26, 2019. It applies to existing residential lots only, not commercial lots, outlines how residential lot owners access municipal infrastructure and includes:

- Service connection design and required permits



- Connection from municipal infrastructure at the property line to the home
- Supply and installation of sewage tank, water cistern and pump, as required
- Installation of electrical line from existing electric source to the pump
- Restoration of private property impacted by construction activity

Upgrades to existing plumbing and electrical system are not included in the RWSS Residential Service Connection Plan. Lot owners will be responsible for installation of service connection at their lot. Design and installation of service connection must be signed-off by certified party on the current Alberta Municipal Affairs, Private Sewage Systems Installer Certification List.

Through the RWSS Residential Service Connection Plan, residential lot owners will be charged a Service Connection Fee to connect to municipal infrastructure. The Service Connection Fee is:

- \$10,000 per residential lot in Sapræ Creek Estates
- \$16,000 per residential lot in Anzac, Conklin, Draper, Gregoire Lake Estates, and Janvier

Service Connection Fees may be paid in one lump-sum payment at the time of installation, or added to utility bills and amortized over a period of twenty-five years.

The Residential Service Connection Plan will be in effect until 2028, or until 5 years after the date municipal infrastructure is available at the lot, whichever is earlier (the "End Date"). After the End Date lot owners will be responsible for the full cost of service connection. Municipal trucked water delivery and wastewater collection will discontinue following completion of the municipal service connection infrastructure or End Date, again which ever date occurs first.

The purpose of Bylaw No. 20/009, Rural Area Water and Wastewater Service Connection Bylaw, is to administer the RWSS Residential Service Connection Plan.

### **Strategic Priorities:**

Regional Economic Development  
Rural and Indigenous Communities and Partnerships

### **Attachments:**

#### **1. Bylaw No. 20/009 Rural Area Water and Wastewater Service Connection Bylaw**

**BYLAW NO: 20/009****A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO PROVIDE RURAL AREAS WITH WATER AND WASTEWATER SERVICES**

**WHEREAS** the Municipality has constructed and is operating and maintaining a Water System and a Wastewater System for the benefit of residents and business property owners in the Municipality;

**AND WHEREAS** the Municipality desires to extend Water Service and Wastewater Service within hamlet or community limits in Rural Areas in the southern portion of the Municipality, namely Anzac, Conklin, Draper, Gregoire Lake Estates, Janvier and Saprae Creek Estates;

**AND WHEREAS** the cost of connecting to the Municipality's Water System and Wastewater System should be paid for in whole or in part by the Owner of the Parcel or Property requiring connection to or which wholly front or abut the Service Systems;

**AND WHEREAS** Section 7 of the *Municipal Government Act* authorizes the Regional Municipality of Wood Buffalo to enact bylaws in respect of public utilities and services provided by or on behalf of the Municipality;

**NOW THEREFORE**, the Council of the Regional Municipality of Wood Buffalo, duly assembled, enacts as follows:

**SHORT TITLE**

1. This Bylaw may be cited as the **"Rural Area Water and Wastewater Service Connection Bylaw"**.

**DEFINITIONS AND INTERPRETATION**

2. In this Bylaw:
  - (a) "Anzac" means the area within the Municipality identified as Anzac in Schedule A-A1;
  - (b) "Appeal" means an Appeal to the Appeal Committee pursuant to sections 34 through 43 of this Bylaw;
  - (c) "Appeal Committee" means the committee consisting of three (3) employees of the Municipality appointed from time to time by the CAO pursuant to this Bylaw to hear and decide Appeals and to exercise the powers of the Appeal Committee pursuant to sections 33 through 43 inclusive of this Bylaw;
  - (d) "Application" means an application for a Rural Area Service Connection;

- (e) “Application Committee” means the committee consisting of three (3) employees of the Municipality appointed from time to time by the CAO pursuant to this Bylaw to exercise the powers of the Application Committee pursuant to section 31 of this Bylaw;
- (f) “Certified Contractor” means a contractor, to be hired by the Owner of a Parcel or Property, holding a certificate allowing that contractor to design and construct private sewage systems in Alberta, and who is on the most current Alberta Municipal Affairs “Private Sewage Systems Installer Certification List” as it exists from time to time to complete the installation of a Water and Wastewater Service Connection;
- (g) “Chief Administrative Officer” or “CAO” means the individual appointed by Council to be the chief administrative officer of the Municipality or their delegate;
- (h) “Conklin” means the area within the Municipality identified as Conklin in Schedule A-A2;
- (i) “Consumer Price Index” means the index published by Statistics Canada in the month of September for each year for Alberta based on all items and not seasonally adjusted;
- (j) “Council” means the municipal council of the Municipality;
- (k) “Draper” means the area within the Municipality identified as Draper in Schedule A-A3;
- (l) “Engineering Standards” means all current design, engineering, construction standards and applicable codes and guidelines established from time to time and as applicable to a Service Connection within the Municipality and in accordance with all applicable enactments;
- (m) “Fees, Rates and Charges Bylaw” means the Municipality’s *Fees, Rates and Charges Bylaw No. 19/024*, as amended or re-enacted from time to time;
- (n) “Gregoire Lake Estates” means the area within the Municipality identified as Gregoire Lake Estates in Schedule A-A4;
- (o) “Janvier” means the area within the Municipality identified as Janvier in Schedule A-A5;
- (p) “Land Use Bylaw” means the Municipality’s *Land Use Bylaw No. 99/059*, as amended or re-enacted from time to time;
- (q) “Land Titles Act” means the *Land Titles Act*, RSA 2000, c. L-4, as amended or re-enacted from time to time;
- (r) “Municipal Government Act” means the *Municipal Government Act*, RSA 2000, c. M-26, as amended or re-enacted from time to time;
- (s) “Municipal Tag” means a tag whereby the person alleged to have committed a breach of a provision of this Bylaw is given the opportunity to pay a specified penalty to the Municipality in lieu of prosecution for an offence;

- (t) “Municipality” means the Regional Municipality of Wood Buffalo;
- (u) “Owner” means any person registered as an owner of a Parcel or Property pursuant to the provisions of the Land Titles Act;
- (v) "Parcel" means a parcel of land as that term is defined in the Municipal Government Act;
- (w) “Program Period” means a five-year period commencing on the later of the date of passage of this Bylaw or the date upon which the Municipality’s Service Systems are constructed and inspected and ready for Service Connections during which funding by the Municipality is to be made available to Owners and in which period Service Connections are to be approved, permitted, designed, constructed, and inspected pursuant to the terms and conditions of this Bylaw;
- (x) "Property" means any Parcel or Property located within a Rural Area as defined from time to time in this Bylaw as amended or re-enacted from time to time;
- (y) “Rural Area” means the rural areas of the Municipality described in section 4 of this Bylaw;
- (z) “Rural Water and Sewer Service Application Fee” means the Rural Water and Sewer Service Application Fee set out in Schedule B to this Bylaw and in the Fees, Rates and Charges Bylaw No. 19/024;
- (aa) “Rural Water and Sewer Service Connection Fee” means the Rural Water and Sewer Service Connection Fee set out in Schedule B to this Bylaw and in the Fees, Rates and Charges Bylaw No. 19/024;
- (bb) “Saprae Creek Estates” means the area within the Municipality identified as Saprae Creek Estates in Schedule A-A6;
- (cc) “Service Connection Permit” means a Service Connection Permit created, revised or amended from time to time by the Application Committee or the CAO or their delegate. to authorize the commencement of construction, addition, alteration, relocation, renovation or demolition of a Service Connection in the rural and urban service areas of the Municipality;
- (dd) “Service” means the Water Service or the Wastewater Service and “Services” means each of them;
- (ee) “Service Connection” means that portion of pipes and all ancillary infrastructure, located on the private Parcel or Property for the purpose of connecting the Parcel or Property to the Water System, Wastewater System or the Storm System;
- (ff) “Service System” means the Water System or the Wastewater System, or the Storm System and “Service Systems” means each of them but does not include trucked water and sewage services;
- (gg) “Storm System” means the drainage system on private Parcels or Property described as “Third Pipe System” in the latest edition of Municipality’s Engineering Servicing Standards and Development Procedures;

- (hh) “Wastewater Bylaw” means the Municipality’s *Sanitary Sewer Utilities Bylaw No. 85/51*, as amended or re-enacted from time to time;
  - (ii) “Wastewater Service” means the Sewer Service as defined in the *Sanitary Sewer Utilities Bylaw No 85/51*;
  - (jj) “Wastewater System” means the Sewage System defined in the *Sanitary Sewer Utilities Bylaw No 85/51* as amended or re-enacted from time to time;
  - (kk) “Water Bylaw” means the Municipality’s *Water Utilities Management Bylaw No. 07/035*, as amended or re-enacted from time to time;
  - (ll) “Water Service” means the utility service defined in the Water Bylaw as amended or re-enacted from time to time; and
  - (mm) “Water System” means the water system defined in the Water Bylaw as amended or re-enacted from time to time.
3. The following schedules shall be incorporated into and form part of this Bylaw:
- (a) Schedule A – Maps showing the boundaries of Anzac, Conklin, Draper, Gregoire Lake Estates, Janvier, and Saprae Creek Estates, as revised or re-drawn from time to time to reflect hamlet or community limits or boundary changes; and
  - (b) Schedule B – Rural Water and Sewer Fees and Payment Options.

#### **EXTENSION OF SERVICE SYSTEMS**

4. Council hereby authorizes and directs the Municipality to extend the Service Systems to certain residences in certain areas, as outlined in Schedule A to this Bylaw, of the following Rural Areas within the Municipality:
- (a) Anzac;
  - (b) Conklin;
  - (c) Draper;
  - (d) Gregoire Lake Estates;
  - (e) Janvier; and
  - (f) Saprae Creek Estates.
5. Council hereby authorizes and directs the Municipality to upgrade the existing Water System and extend the Wastewater System to Saprae Creek Estates.

#### **CONNECTION TO SERVICE SYSTEMS**

6. Subject to section 21 of this Bylaw, every Parcel and Property that:
- (a) qualifies for a Service Connection pursuant to this Bylaw;
  - (b) fronts or abuts a Service System in the Rural Area and requires a Service Connection; and

- (c) would require a Service Connection in the absence of a water well system or a water cistern system or a septic system,
- shall connect to the Service System by no later than the fifth anniversary of the commencement of the applicable Program Period.
7. Notwithstanding any other bylaws of the Municipality, Owners of Parcels or Properties in the Rural Area which may or would qualify for Service Connections pursuant to this Bylaw may opt to not participate pursuant to this Bylaw and may continue to use existing Water and Wastewater Systems including water wells or water cisterns and septic systems without any subsidy from the Municipality for the trucking of water and sewage, which subsidy the Municipality will cease to pay upon the expiry of the Program Period.
  8. Renewed or new permits to construct or to replace water systems using water wells or water cisterns or septic systems on any Parcel or Property will not be issued by the Municipality after the expiry of the applicable Program Period except on a case by case basis at the discretion of the Application Committee or Appeal Committee where there is a reasonable basis to do so.
  9. One (1) Water Service connection and one (1) Wastewater Service connection shall be permitted for each Parcel or Property for the fees stipulated in this Bylaw and Parcels and Properties which will be permitted for single service connections pursuant to this Bylaw are:
    - (a) residential Parcels or Properties with less than or equal to four approved self-contained dwelling units such as, but not limited to single detached dwellings, semi-detached dwellings, duplexes, triplexes and fourplexes in existence or which become existing during the applicable Program Period;
    - (b) equivalent or similar residential Parcels or Properties to those described in subsection (a) as defined in the Land Use Bylaw as amended or re-enacted from time to time but excluding residences on Parcels or Properties in Land Use Districts, including but not limited to, those defined in the Land Use Bylaw to permit commercial, business industrial, environmental preservation and parks, hamlet general and recreation uses or their equivalents; and
    - (c) Parcels or Properties determined to be eligible for Service Connections in the Rural Area by the Application Committee or the Appeal Committee at their discretion pursuant to section 31 and 34 through 43 of this Bylaw respectively.
  10. Applications for Service Connections pursuant to this Bylaw must be made by Owners on or before the fourth anniversary of the commencement of the applicable Program Period.
  11. The design, construction and inspection of a Service Connection must be completed within one year of approval of the Application pursuant to of this Bylaw.
  12. Every Service Connection in the Rural Areas shall be designed, constructed and installed by a Certified Contractor and in accordance with the Municipality's latest Engineering Servicing Standards and Development Procedures and all applicable enactments, codes and guidelines.

13. An Owner desiring a Service Connection shall submit a complete Application for a Service Connection, and a proposed quote or proposed contract with a Certified Contractor to the Application Committee accompanied by payment of the Rural Water and Sewer Application Fee.
14. Upon approval by the Application Committee or the Appeal Committee upon Appeal of a completed Application, a quote or proposed contract and an assignment of payment agreement for the payment of the Certified Contractor by the Municipality, the Owner shall:
  - (a) pay the Rural Water and Sewer Service Connection Fee if the Service Connection is to a Parcel or Property which is eligible pursuant to this Bylaw;
  - (b) apply for and obtain all required or necessary permits as prescribed by enactments including this and other bylaws of the Municipality including but not limited to a Service Connection Permit; and
  - (c) undertake the design and construction of the Service Connection in accordance with the approved Application, this Bylaw and the Engineering Standards, current design standards, construction standards and applicable codes and guidelines.
15. Upon completion of installation and construction of the Service Connection, Certified Contractors retained by Owners to design and construct the Service Connection, shall be paid by the Municipality for their services
  - (a) upon completion of the Service Connection installation and connection to the Service System as certified by an inspector on behalf of the Municipality; or
  - (b) at such other times as are approved by the Application Committee or the Appeal Committee upon Appeal at their sole discretion;

provided the Application Committee or the Appeal Committee, upon Appeal, has pre-approved all costs for the design and construction of the Service Connection.
16. Despite section 15 of this Bylaw, the Application Committee will hold back 10% of the contract price, until such time as the Certified Contractor has provided the Owner and the Application Committee with a certificate of substantial completion of the work which has been posted at the work site pursuant to the *Builder's Lien Act*, RSA 2000, Chapter B-7 and 45 days have passed since the date of the certificate of substantial completion provided no liens have been registered against title to the Parcel or Property.
17. Further, despite section 15 of this Bylaw, the Application Committee may hold back an additional amount of up to 20% of the contract price, at its sole discretion, until such time as the Owner has provided the Application Committee with a written and signed acknowledgement that the work has been fully performed and that no deficiencies remain to be remedied or supplied.
18. Every Owner of a Parcel or Property who connects to the Water System pursuant to this Bylaw after previously having and using a water well or a water cistern system shall, pursuant to all applicable enactments, codes and guidelines, discontinue the use of,



decommission and abandon such systems upon completion of the construction and inspection of the System Connection.

19. Every Owner of a Parcel or Property who connects to the Wastewater System pursuant to this Bylaw after previously having and using a septic disposal system shall, pursuant to all applicable enactments, codes and guidelines, discontinue the use of, decommission and abandon such system upon completion of the construction and inspection of the System Connection.
20. Upon completion of a Service Connection pursuant to this Bylaw, the Owner shall be responsible for all costs and liabilities including but not limited to, maintenance and repair costs of service pipes including fittings, valves, floats, pumps, tanks, maintenance chambers, associated compaction, electrical system and alarm systems where present.
21. Nothing in this Bylaw shall obligate the Municipality to provide a Service Connection to any Parcel or Property if,
  - (a) the Application Committee or the Appeal Committee upon Appeal determines that that the cost of installing the Service Connection to be borne by the Municipality would be excessive or would create an undue burden on the costs of operating the Service System;
  - (b) the Service System would be adversely affected by the Service Connection;
  - (c) the capacity of the Service System is insufficient to provide the Service; or
  - (d) upon any other reasonable grounds, at the discretion of the Municipality.

### **SUBDIVIDED PARCELS AND NEW SUBDIVISIONS**

22. Despite any provision in this Bylaw, if a Parcel or Property has been provided with a Service Connection pursuant to this Bylaw, newly subdivided Parcels or Property from such Parcels or Properties shall connect to Water System and Wastewater System, provided capacity in the Municipal Service Systems exists, and all costs of such Service Connections will be borne by and shall be the full responsibility of the Owner of the Parcel or Property.
23. New subdivisions will be required to connect to Water and Wastewater Systems provided capacity in the Municipal Service Systems exists and all costs of such Service Connections will be borne by and shall be the full responsibility of the Owner of the subdivision.

### **PAYMENT FOR SERVICE CONNECTIONS**

24. Every Owner of a Parcel or Property who connects to the Service Systems in the Rural Area pursuant to this Bylaw shall pay the Rural Water and Sewer Service Connection Fee set out in Schedule B to this Bylaw.
25. Instalment payments made shall be deducted from the outstanding balance of the Rural Water and Sewer Service Connection Fee.



26. Any instalments of the Rural Water and Sewer Service Connection Fees in arrears and outstanding shall be added to the tax roll of the Parcel or Property in accordance with section 553 of the Municipal Government Act.
27. The balance of the Rural Water and Sewer Service Connection Fee to be paid in instalments cannot be reduced by periodic lump sum payments, a single lump sum payment or an increase to a bi-monthly payment;
28. Schedule K to the Fees, Rates and Charges Bylaw is hereby amended to add the following in Section 2 thereof:
  - (c) **Service Connection Permit**
    - (i) Service Connection Permit Fee – gravity sewer system, storm system or full pressure water system, or combination thereof... \$125.00;
    - (ii) Service Connection Permit Fee – low pressure sewer system or trickle fill water system, or combination thereof ... \$200.00.
29. The Fees, Rates and Charges Bylaw is hereby amended to add the following to section 3 therein:
 

“3.15 Schedule “O” – Rural Water and Sewer Service Connection Fee as described in Schedule B to the Rural Area Water and Wastewater Service Connection Bylaw No. 20/009”

### **COSTS FOR NON-QUALIFYING PARCELS OR PROPERTIES**

30. Owners of Parcels or Properties which do not qualify to obtain Service Connections pursuant to this Bylaw shall pay all fees and costs for Service Connections pursuant to all applicable development and permitting bylaws in force in the Municipality.

### **APPLICATION COMMITTEE POWERS**

31. The Application Committee may,
  - (a) create, revise, alter or amend all required forms, agreements, documents and required permits from time to time if it decides it is necessary or prudent to do so;
  - (b) in the exercise of its sole discretion hold back payment of the amount described in section 17 of this Bylaw;
  - (c) have regard to
    - (i) the eligibility of or ineligibility of the Parcel or Property for a Service Connection pursuant to this Bylaw;
    - (ii) the application of the Owner;
    - (iii) the amount payable pursuant to a quote or a proposed contract between the Owner and the Qualified Contractor, the timing of payment pursuant to the

quote or contract, the suitability of the design of the work and the specifications for the work;

- (iv) the form of assignment of payment agreement executed by an Owner for the payment of amounts by the Municipality to the Certified Contractor upon completion and inspection of a Service Connection;
- (v) the date upon which the application is completed and submitted;
- (vi) the contractual deadline for the completion of the construction and inspection of the Service Connection agreed upon by the Owner and the Certified Contractor;
- (vii) an acknowledgement by the Owner that the Owner is solely responsible for the hiring of a Certified Contractor and that the Municipality is not responsible for contractual performance of either the Owner or the Certified Contractor for the timely completion of all work in a good and workmanlike manner and does not warrant the performance of the Certified Contractor;
- (viii) information provided by a Certified Contractor's references, its past performance or conduct on previous contracts with the Municipality or other institutions and the Certified Contractor's creditworthiness or financial health; and
- (ix) any other relevant information provided to the Application Committee upon its request.

32. The Application Committee shall provide its decision and written reasons therefor within 14 days of the decision being made.

### **APPEAL COMMITTEE POWERS AND APPEALS**

33. The Appeal Committee may create, revise, alter or amend all forms, agreements, documents and required permits it may create or approve from time to time if it decides it is necessary or prudent to do so.
34. An Owner may appeal to the Appeal Committee from decision of the Application Committee made pursuant to sections 30 and 31 of this Bylaw with respect to the following,
- (a) a disapproval or rejection of a quote from or a proposed contract with a Certified Contractor;
  - (b) a denial of an Application;
  - (c) a determination of the eligibility of the Parcel or Property pursuant to this Bylaw; or
  - (d) or any other matter at the discretion of the Appeal Committee.

35. Within 14 days of the date of the decision of the Application Committee, the affected Owner may, in writing, appeal the decision of the Application Committee to the Appeal Committee.
36. The Appeal Committee shall give the Owner or their representatives the opportunity to provide a written submission on the decision of the Application Committee. The Appeal Committee, at its discretion, may provide an opportunity for the Owner or their representatives to make oral submissions.
37. If the Appeal Committee decides to provide an Owner or their representative with an opportunity to make oral submissions, such an opportunity may be conducted by telephone or other electronic means.
38. If a written Appeal submission of an Owner is not complete in the opinion of the Appeal Committee, the Appeal Committee may
  - (a) notify the Owner in writing and request the information necessary to make the Appeal submission complete within a specified time, or
  - (b) return the Appeal submission to the Owner as incomplete.
39. If an Owner does not take any steps to supply the information requested by the Appeal Committee within 7 days of receipt of the request, the Appeal Committee may declare the Appeal to be withdrawn unless the Owner shows cause why the Appeal should not be withdrawn.
40. The Appeal Committee shall consider the Application Committee's decision, along with any written or oral submissions of the Owner, and shall either confirm, reverse or vary the decision of the Application Committee. The Appeal Committee shall provide its decision, including reasons, in writing to the Owner.
41. The Appeal Committee shall provide its decision to the Owner within 14 days following the Appeal being considered.
42. The Appeal Committee has the authority to determine its procedures and establish forms and timelines for Appeals.
43. The Appeal Committee may dispense with, vary or supplement all or any part of these Appeal provisions or requirements if it is satisfied that the circumstances of any Appeal require it.
44. The decision of the Appeal Committee is final and conclusive with no further right of appeal to or a right to a review by a court.

#### **OFFENCES AND ENFORCEMENT**

45. No person shall supply false information or make inaccurate or untrue statements in a document or information required to be supplied to the Municipality pursuant to this Bylaw.

46. No person shall maliciously, willfully or negligently break, damage, destroy, uncover, deface, mar, or tamper with any Service Connection or any part of the Service Systems.
47. Any person who contravenes any provision of this Bylaw is liable to the Municipality for and must indemnify the Municipality from all costs, expenses, damages and injuries resulting from the contravention. This does not in any way limit any other provision or any other remedy the Municipality may have under this Bylaw or otherwise at law.
48. If an Owner fails to comply with this Bylaw, in addition to any other penalty that may be imposed by this Bylaw, the Municipality may have the work done at the expense of the Owner, and the Municipality shall be entitled to recover the actual cost of the work done from the Owner in the same manner as municipal taxes.
49. Any person who violates, contravenes or breaches any provision of this Bylaw is guilty of an offence shall be liable to pay a penalty in the amount of \$1,000.
50. In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day or part of a day on which it continues and a person guilty of such an offence is liable upon summary conviction to a fine in an amount not less than that established by this Bylaw for each such day.
51. A Municipal Tag may be issued with respect to any breach of this Bylaw and a Municipal Tag may be issued to such person by mailing a copy to such person at his last known post office address.
52. Where a Municipal Tag is issued pursuant to this Bylaw, the person to whom the Municipal Tag is issued may, in lieu of being prosecuted for the offence, pay to the Municipality the penalty specified on the Municipal Tag.
53. A summons may be issued with respect to any breach of this Bylaw by means of a violation ticket which shall be in a form prescribed by the *Provincial Offences Procedure Act*, RSA 2000, c P-34, as amended or re-enacted from time to time.
54. A person who violates any provision of this Bylaw shall be liable to pay the penalty prescribed in this Bylaw and where the amount is not specified, in an amount not less than \$1,000 and not more than \$10,000.
55. No power or enforcement provision of this Bylaw shall limit the Municipality's powers of enforcement or otherwise under common law, the Municipal Government Act or other applicable enactments.

**GENERAL PROVISIONS AND COMING INTO FORCE**

56. Despite any provision of this Bylaw, every Parcel or Property at which a Service Connection is provided shall be subject to the provisions of the Wastewater Bylaw, Fees, Rates and Charges Bylaw, Water Bylaw and any other applicable enactments except where stated in this Bylaw.
57. Each provision of this Bylaw is severable from each other provision, and, if any provision is determined to be void or unenforceable in whole or in part, this determination shall not be deemed to affect or impair the validity of any other provision, unless a Court otherwise determines.
58. This Bylaw comes into effect on the day it is passed.

Read a first time this 6<sup>th</sup> day of May, 2020.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Read a third time and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

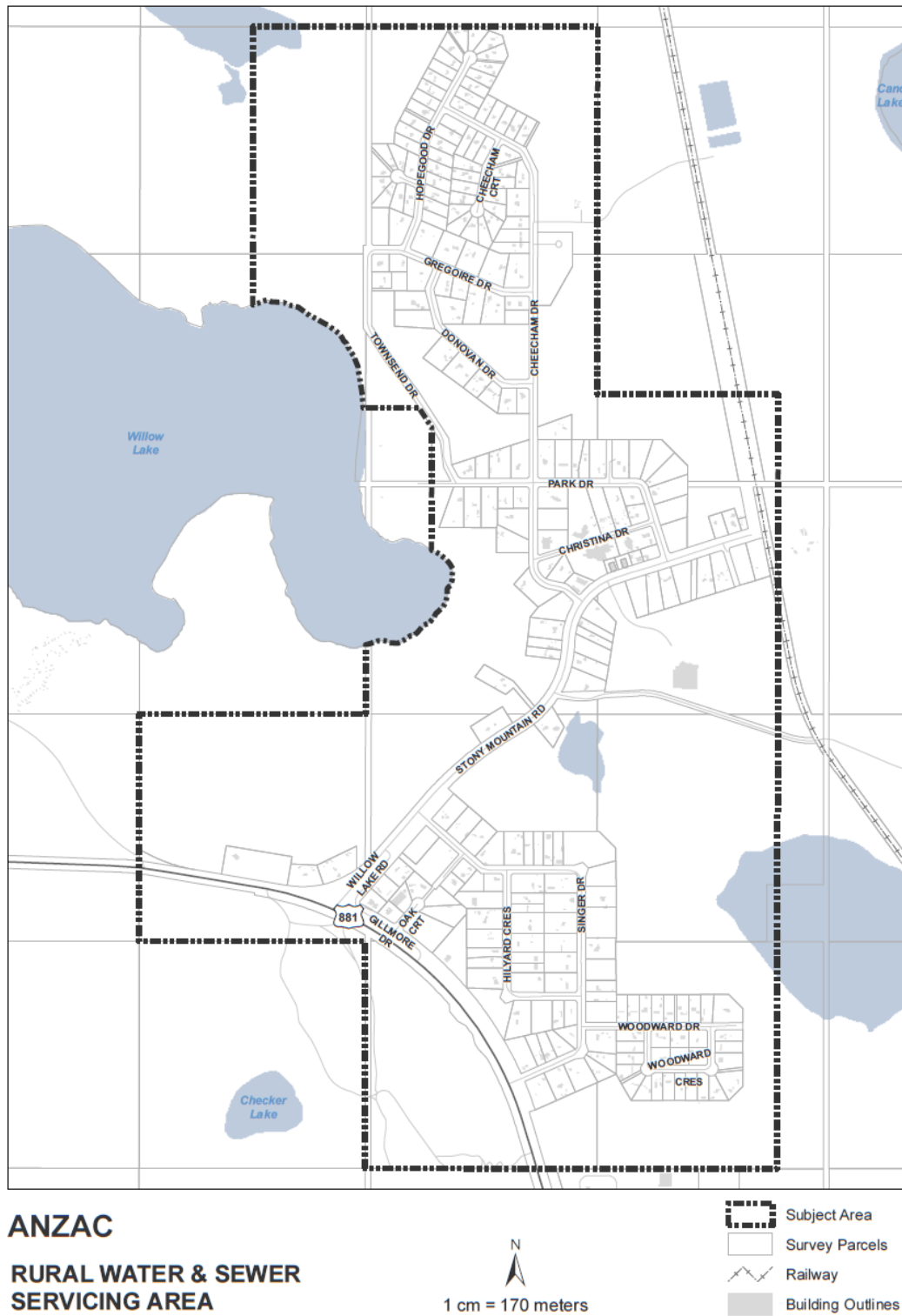
Signed and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

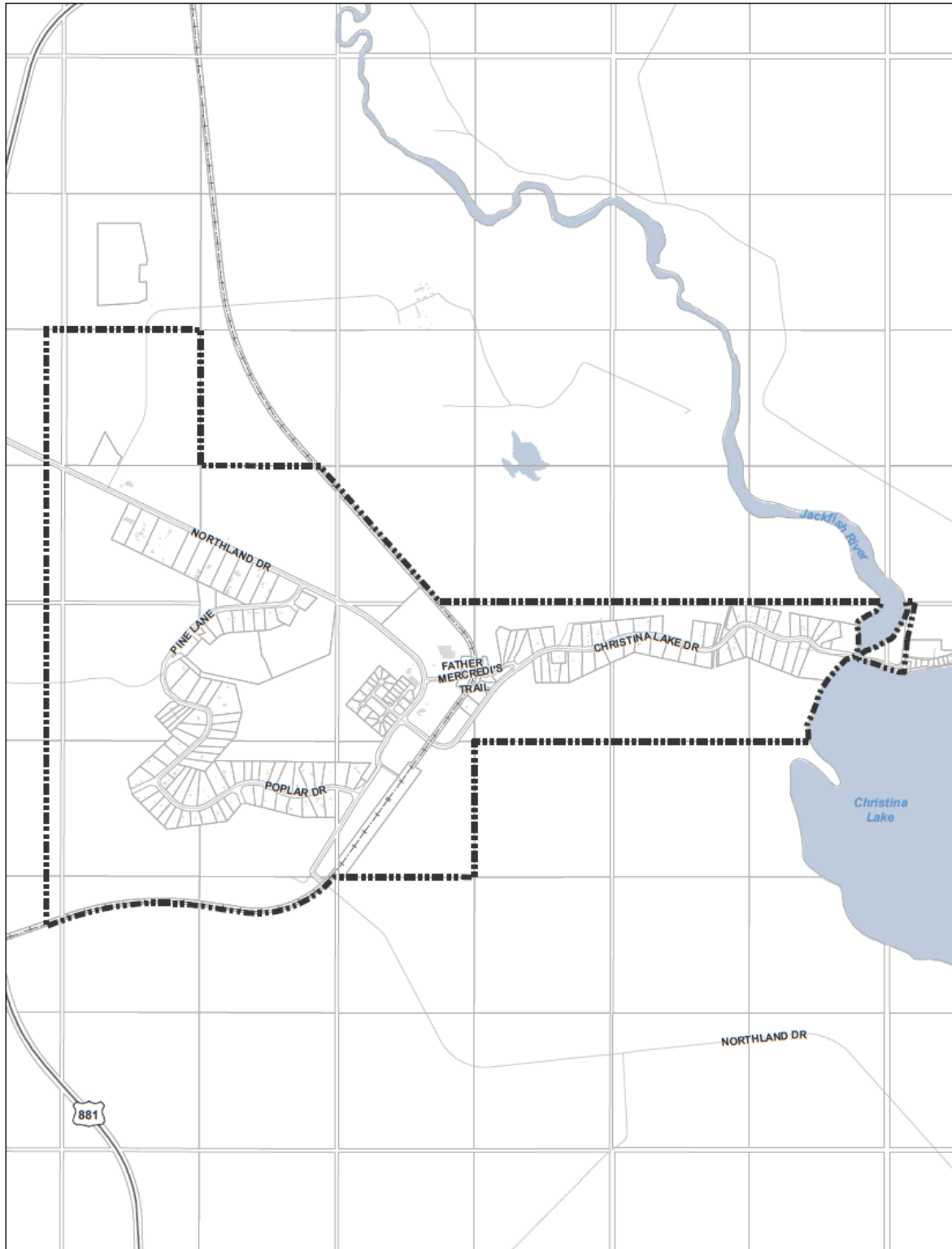
\_\_\_\_\_  
Chief Legislative Officer

**SCHEDULE A**  
**MAPS OF RURAL AREAS WITHIN MUNICIPALITY**

**SCHEDULE "A1"**



**SCHEDULE "A2"**



**CONKLIN**

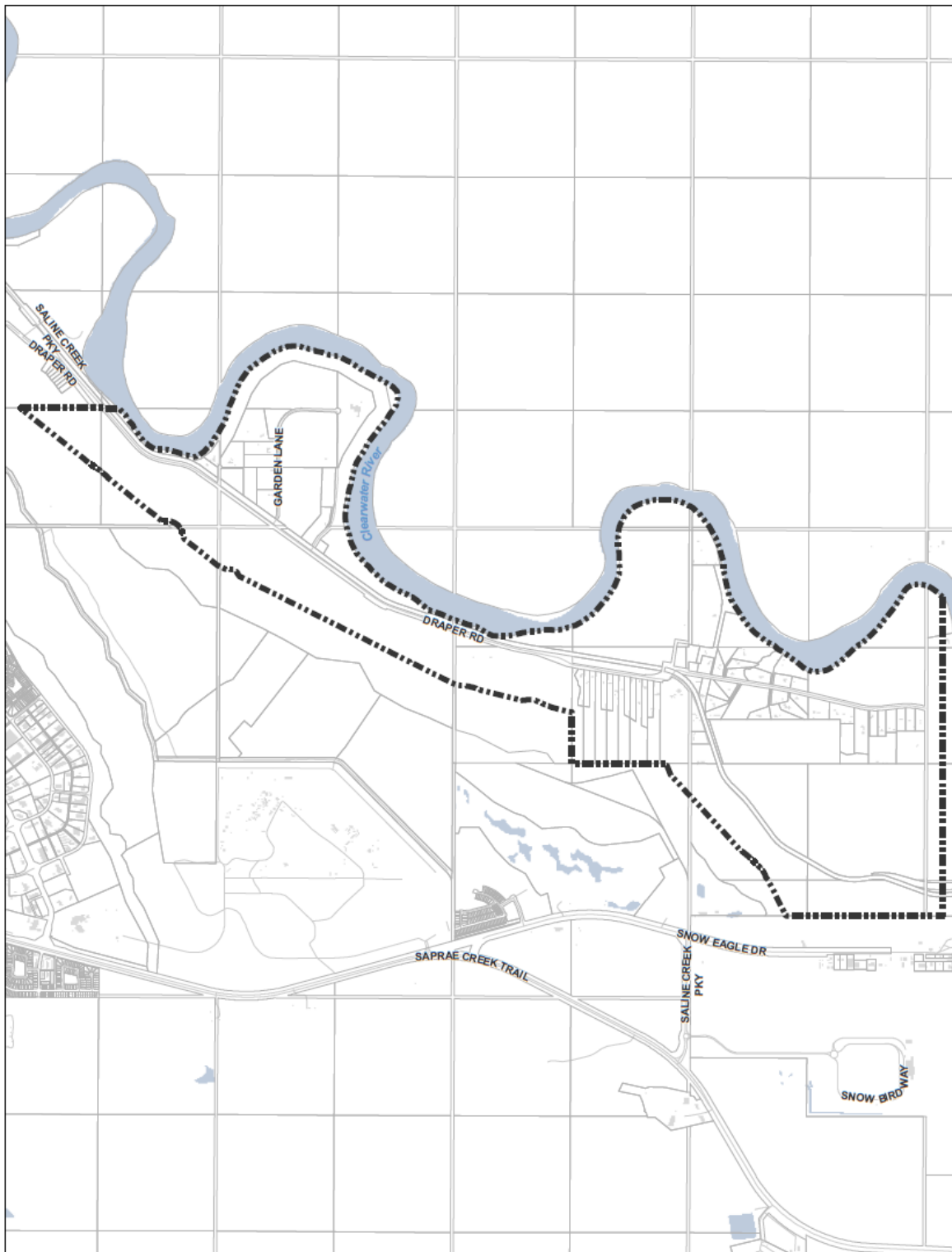
**RURAL WATER & SEWER  
SERVICING AREA**

N  
1 cm = 300 meters

- Subject Area
- Survey Parcels
- Railway
- Building Outlines



**SCHEDULE "A3"**



**DRAPER  
RURAL WATER & SEWER  
SERVICING AREA**

N  
1 cm = 350 meters

- Subject Area
- Survey Parcels
- Railway
- Building Outlines







**SCHEDULE "A4"**



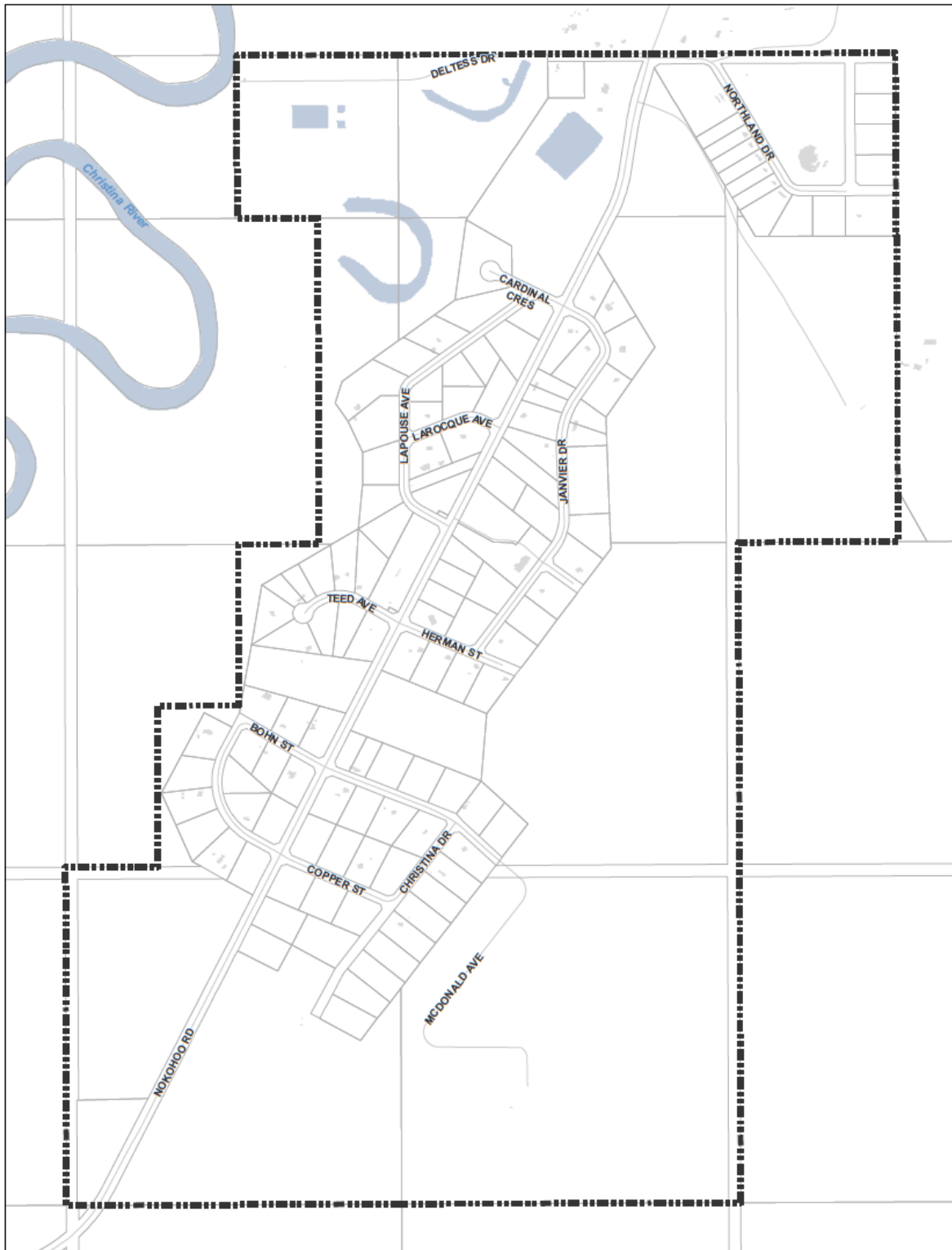
**GREGOIRE LAKE ESTATES**

**RURAL WATER & SEWER  
SERVICING AREA**

1 cm = 55 meters

-  Subject Area
-  Survey Parcels
-  Railway
-  Building Outlines





**SCHEDULE "A5"**



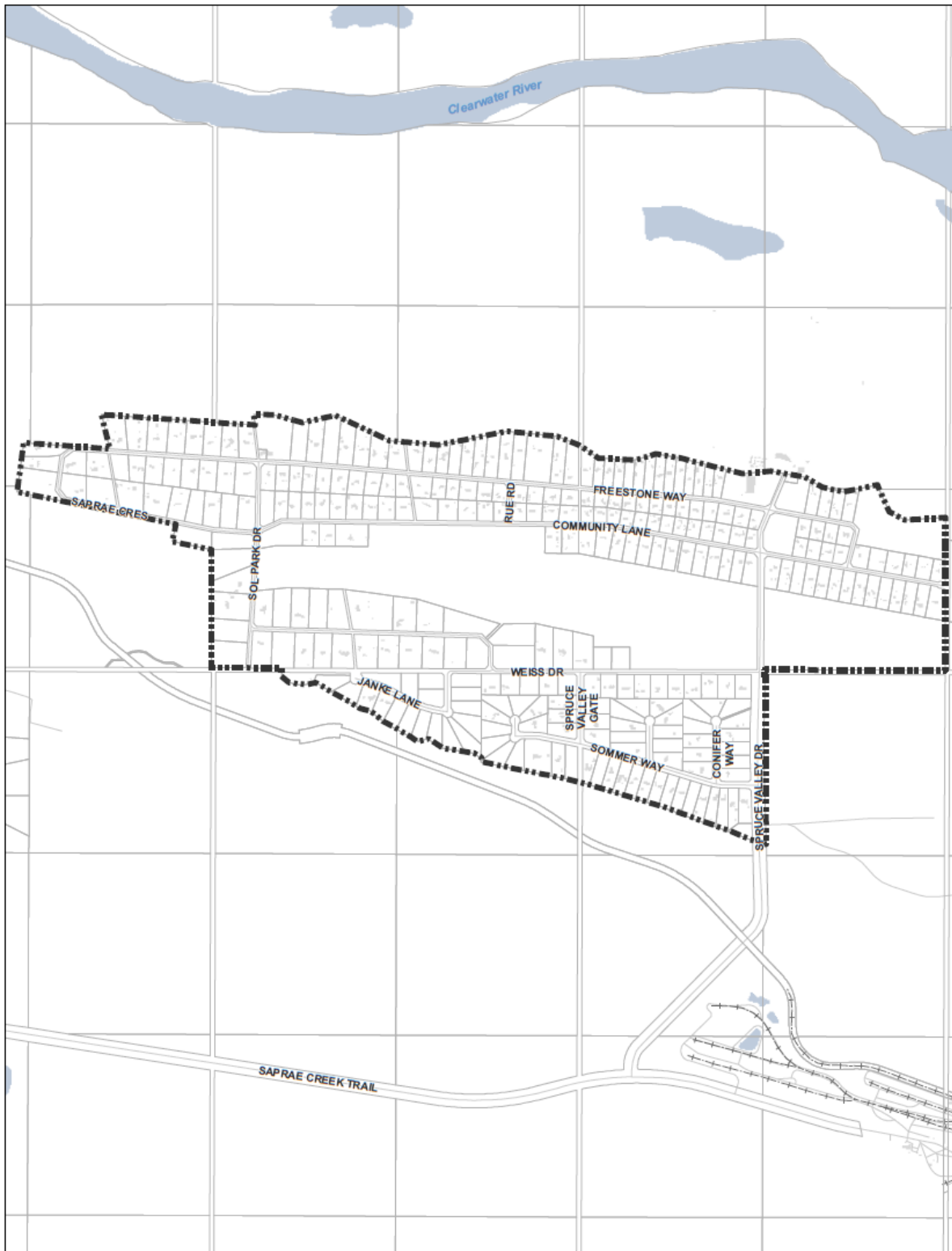
**JANVIER**

**RURAL WATER & SEWER  
SERVICING AREA**

1 cm = 125 meters

-  Subject Area
-  Survey Parcels
-  Railway
-  Building Outlines

**SCHEDULE "A6"**



**SAPRAE CREEK ESTATES**

**RURAL WATER & SEWER  
SERVICING AREA**

N  
1 cm = 225 meters

- Subject Area
- Survey Parcels
- Railway
- Building Outlines

**SCHEDULE B**  
**RURAL WATER AND SEWER FEES AND PAYMENT OPTIONS**

**Rural Water and Sewer Application Fee**

1. Rural Water and Sewer Service Connection Application Fee: \$200 payable at the time of applying for Service Connection. This fee is non-refundable but will be deducted from the total Rural Water and Sewer Service Connection Fee of \$16,000 (Janvier, Conklin, Anzac, Gregoire Lake Estates and Draper) and \$10,000 (Saprae Creek Estates).

**Rural Water and Sewer Service Connection Fee: Lump Sum Payment Option**

2. Rural Water and Sewer Service Connection Lump Sum (Janvier, Conklin, Anzac, Gregoire Lake Estates and Draper) at beginning of program:  $\$16,000 - \$200 = \$15,800$  payable after the inspection and completion report is issued by Safety Codes.
3. Rural Water and Sewer Service Connection Lump Sum (Saprae Creek) at beginning of program:  $\$10,000 - \$200 = \$9,800$  payable after the inspection and completion report is issued by Safety Codes.

**Rural Water and Sewer Service Connection Fee: Instalment Payment Option**

4. Rural Water and Sewer Service Connection Bi-Monthly (Janvier, Conklin, Anzac, Gregoire Lake Estates and Draper): \$105.00 for the next 25 years, payable after the inspection and completion report is issued by Safety Codes.
5. Rural Water and Sewer Service Connection Bi-Monthly (Saprae Creek Estates): \$65.00 payable after the inspection and completion report is issued by Safety Codes.

**Applicable to All Above Fees**

6. Rural Water and Sewer Service Connection Fee is nonrefundable and payable as a lump sum at the beginning of the program or bi-monthly over 25 years only.
7. Rural Water and Sewer Service Connection Fees set out above are for the year 2020. This fee will be increased by Consumer Price Index (CPI) annually as determined and published by Statistics Canada for Alberta.

## 6.3 Rural Area Water and Wastewater Service Connection Bylaw No. 20/009

Written Submission

Devin Zelman, Rural Resident

**From:** [Heather Fredeen](#)  
**To:** [Heather Fredeen](#)  
**Subject:** FW: Bylaw no.20/009 Rural Area Water and Waste Water Service Connection  
**Date:** Thursday, May 7, 2020 8:49:43 AM

---

Name: Devin Zelman

Good Day! My home is a new build in Saprae Creek and nearing 100% completion. It is unusable however until an approved wastewater system has been installed. I am not the only one with a newly constructed home that is waiting on these services. I am hopeful that the approval of this bylaw will enable me to have the necessary services installed, completing my new home construction and having a usable residence prior to the completion of final grade on the exterior this summer. Anything that can be done to help those of us waiting on these services in this unique situation in which it is not an improvement on an existing, functioning system but an installation where no system exists, would be very much appreciated.

Thanks for your time,

Devin

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Attachment: Devin Zelman - Written Submission Bylaw 20\_009 (Written Submission - Bylaw 20/009 RWSS Connection Bylaw)



# COUNCIL REPORT

Meeting Date: May 12, 2020

**Subject: Bylaw No. 20/013 - Tax Penalty Relief**

**APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

**Recommended Motion:**

1. THAT Bylaw No. 20/013, being the Tax Penalty Relief Bylaw, be read a first time.
2. THAT Bylaw No. 20/013 be read a second time.
3. THAT Bylaw No. 20/013 be considered for third reading.
4. THAT Bylaw No. 20/013 be read a third and final time.

**Summary:**

On April 14, 2020, Council directed that the payment of Property Tax be deferred until September 30, 2020 for all taxpayers of the Regional Municipality of Wood Buffalo, that are experiencing cash flow issues due to the impact of the COVID-19 pandemic. In addition, the penalties that would be applied to the outstanding balance as of July 1, 2020 are to be deferred until October 1, 2020. In order to facilitate this deferment, the existing penalty Bylaw No. 95/041, needs to be amended to change the application of the first penalty from July 1, 2020 to October 1, 2020. Furthermore, no penalties are to be applied under sections 5, 6, 9, 10 or 11 of Bylaw No. 95/041.

**Background:**

Sections 344 and 345 of the *Municipal Government Act* allow Council to impose penalties in the year in which a tax is imposed, and in subsequent years, if the tax remains unpaid after the tax notice is sent. Bylaw No. 95/041 outlines penalties on all unpaid taxes in both the current and following year.

The penalty structure is as follows:

- 3% penalty imposed on the 31<sup>st</sup> day following the mailing of notices on all current taxes, which is typically on or close to July 1;
- Further 7% penalty imposed on September 1;

- Further 3% penalty imposed on November 1; and
- Taxes unpaid after December 31 are subject to an additional 9% on January 1 of the following year.

These penalties do not apply to:

- Taxpayers who annually pay more than \$1M in taxes and have entered into an agreement with the Municipality to pay taxes on an installment basis;
- Taxpayers who are enrolled in the Tax Installment Payment Program (TIPP) unless automatic withdrawals are cancelled or are two months in arrears; and
- Taxpayers who pay through their mortgage company.

The effect of passing Bylaw No. 20/013 would be to supersede the sections of Bylaw No. 95/041 that authorize imposition of the July 1, September 1 and November 1 penalties on unpaid current taxes for 2020. The first penalty applied in 2020 would be a 3% penalty on October 1, 2020 on current year taxes, and 2% penalties would continue to be applied in accordance with Bylaw No. 95/041 on property tax arrears arising from prior years.

#### **Budget/Financial Implications:**

Penalties applied according to Bylaw No. 95/041 accounts for approximately \$5.6M in revenue annually; of this amount, \$1.53M will be waived for the year ending 2020.

#### **Rationale for Recommendation:**

Support residents and businesses experiencing cash flow challenges due to the COVID-19 pandemic.

#### **Strategic Priorities:**

Responsible Government

#### **Attachments:**

#### **1. Bylaw No. 20/013 - Tax Penalty Relief**



**BYLAW NO. 20/013****A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO PROVIDE RELIEF FROM PENALTIES FOR UNPAID 2020 PROPERTY TAXES**

**WHEREAS** Bylaw 95/041 of the Regional Municipality of Wood Buffalo provides for penalties on unpaid property taxes, pursuant to the authority vested in the Municipality under section 344 of the *Municipal Government Act*;

**AND WHEREAS** the COVID-19 pandemic has resulted in hardship for all residents of the Municipality and financial difficulties for many whose lives and income streams have been disrupted.

**AND WHEREAS** the Council considers it just and equitable in the circumstances to override the tax penalty provisions of Bylaw 95/041 for property taxes levied in 2020 so that all property tax payers of the Municipality will be allowed to defer the payment of those taxes to September 30, 2020 and avoid late payment penalties, until October 1, 2020;

**NOW THEREFORE** the Regional Municipality of Wood Buffalo, in Council duly assembled, enacts as follows:

1. Penalties under Section 4 of Bylaw 95/041 in respect of taxes levied under the 2020 Tax Rate Bylaw, regardless of when the 2020 Tax Rate Bylaw is passed and regardless of when 2020 tax notices are issued or sent will be applied October 1, 2020.
2. No Penalties shall be applied under Section 5, Section 6, Section 9, Section 10 or Section 11 of Bylaw 95/041 in respect of taxes levied under the 2020 Tax rate Bylaw, regardless of when the 2020 tax rate bylaw is passed and regardless of when 2020 tax notices are issued or sent.
3. This bylaw comes into force when it is passed.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

SIGNED and PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer



## COUNCIL REPORT

Meeting Date: May 12, 2020

### **Subject: Bylaw No. 20/015 - Fees, Rates and Charges Bylaw Amendment - Reduction of Water Fees**

#### **APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

#### **Recommended Motion:**

1. THAT Bylaw No. 20/015, being a bylaw to amend the Fees, Rates and Charges Bylaw, be read a first time.
2. THAT Bylaw No. 20/015 be read a second time.
3. THAT Bylaw No. 20/015 be considered for third reading.
4. THAT Bylaw No. 20/015 be read a third and final time.

#### **Summary:**

On April 27, 2020 Alberta Health Services issued a boil water advisory for Fort McMurray and the surrounding communities of Anzac, Draper, Gregoire Lake Estates, and Saprae Creek Estates due to the flood, as there was increased turbidity experienced in the municipal water supply.

The advisory does not apply to the communities of Conklin, Fort Chipewyan, Fort Fitzgerald, Fort McKay, and Janvier. Residents in Gregoire Lake Estates and Anzac who use water tanks with trucked water from the Conklin Water Treatment Plant are not affected.

#### **Background:**

At the May 6, 2020 Special Council Meeting, Council passed a motion directing administration to bring forward a bylaw amendment that would reduce the water billing fees for residential and commercial customers impacted by the current Alberta Health Services Boil Water Advisory as a result of the 2020 River Break Up Flood.

#### **Budget/Financial Implications:**

The financial impact of reducing the water billing fees is approximately \$2.4M overall.

**Rationale for Recommendation:**

The recent boil water advisory has placed an unforeseen impact on residential and commercial customers. Therefore, the water meter size charges will be reduced until August 31, 2020. Should the boil water advisory extend beyond this date Administration will review and bring forward a recommendation to Council for further consideration.

**Strategic Priorities:**

Responsible Government

**Attachments:**

**1. Bylaw No 20/015 - Fees, Rates and Charges Bylaw Amendment**

**BYLAW NO. 20/015****A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND THE FEES, RATES AND CHARGES BYLAW NO. 19/024**

**WHEREAS**, in accordance with section 191(1) of the *Municipal Government Act*, RSA 2000, c. M- 26 and amendments thereto, the Council for a Municipality may amend its bylaws;

**NOW THEREFORE** the Council of the Regional Municipality of Wood Buffalo enacts the following:

1. Schedule M of the Fees, Rates and Charges Bylaw No. 19/024 is hereby amended by inserting the following as section 23:
  23. The "meter size charge" component of the Prescribed Fees for water utilities as identified in sections 1 through 5 inclusive and the fixed fee in section 6 of this Schedule M are temporarily suspended as a result of the 2020 River Break Up Flood, for the duration of the Alberta Health Services Boil Water Advisory, for so long as such advisory applies to each particular neighbourhood or community.
2. Section 1 of this Bylaw, amending Bylaw No. 19/024, comes into effect when passed and is deemed to be repealed at the date the Alberta Health Services Boil Water Advisory is finally lifted or on August 31, 2020, whichever date occurs first.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

SIGNED and PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer



## COUNCIL REPORT

Meeting Date: May 12, 2020

### **Subject: Bylaw No. 20/016 - License Bylaw Amendment During State of Local Emergency**

#### **APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

#### **Recommended Motion:**

1. THAT Bylaw No. 20/016, being an amendment to the License Bylaw No. 01/031, be read a first time.
2. THAT Bylaw No. 20/016 be read a second time.
3. THAT Bylaw No. 20/016 be considered for third reading.
4. THAT Bylaw No. 20/016 be read a third and final time.

#### **Summary:**

An amendment to Section 3 of the License Bylaw is proposed in accordance with the Council motion dated May 5, 2020. The amendment will require a business to have a Regional Municipality of Wood Buffalo address for at least 180 days prior to the date of a state of local emergency being declared.

The authority to amend the License Bylaw is vested with Council under the *Municipal Government Act*.

#### **Background:**

The License Bylaw has been in place since 2001, and has only been amended for the legalization of Cannabis and the new Fees, Rates, and Charges Bylaw. Currently, the definitions for Resident and Non-Resident businesses do not reference a state of local emergency. While the Bylaw requires proof of residency for a Resident Business, it has not been standard practice to require this on applications.

The current definitions are as follows:

“Resident Business - means a business which has been established or the principals of which have been resident in the Municipality for a period of at least six (6) months or the

person has established a permanent place of business which can be verified by providing a copy of a lease which extends for a period of at least (6) months. Any resident business shall pay a license fee in the amount hereinafter provided.”

“Non-Resident Business - means a person who carried on a business and does not ordinarily maintain, within the Municipality, a permanent place of business or a principal residence. Any non-resident business shall pay a license fee in the amount hereinafter provided.”

**Rationale for Recommendation:**

During a State of Local Emergency, Section 3 (5) introduces a new definition of what constitutes a Resident Business. Normal operating conditions, that existed prior to the state of local emergency, will resume upon the discontinuation of the state of local emergency.

**Strategic Priorities:**

Responsible Government

**Attachments:**

**1. Bylaw No. 20/016 - License Bylaw Amendment**

**BYLAW NO. 20/016****A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND  
LICENSE BYLAW NO. 01/031**

**WHEREAS** by virtue of the power conferred on it by Sections 7 & 8 of the *Municipal Government Act*, Statutes of Alberta, 1994, Chapter M-26.1 and Amendments thereto, the Council of the Regional Municipality of Wood Buffalo, in the Province of Alberta, duly assembled, enacts as follows;

1. Bylaw No. 01/031, "The License Bylaw", is hereby amended.
2. Amend Section 3 by introducing subsection (5) to capture the change to the definition of a Resident Business. When the Regional Municipality of Wood Buffalo declares a local state of emergency, the following shall apply:
  - (5) Resident Business means a business that has been established or the principals of which have been a resident in the Municipality for 180 days prior to the date of the local state of emergency. Shall be verified by providing a copy of a lease or any proof deemed acceptable to the Chief License Inspector.
3. This amending bylaw comes into effect when it is passed.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_ 2020

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2020

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_ 2020

SIGNED and PASSED this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer



## COUNCIL REPORT

Meeting Date: May 12, 2020

**Subject: Advocacy Support - Alberta's Oil Industry**

**APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

### **Recommended Motion:**

THAT the Mayor be authorized to send a letter to the Prime Minister, the Minister of Natural Resources Canada, the Premier of Alberta and the Provincial Minister of Energy in support of the Alberta's Oil Sands Industry's request for additional financial assistance.

### **Summary:**

Alberta's energy sector is a major contributor to local, provincial and Canadian economies. The Regional Municipality of Wood Buffalo is thankful for the recent announcement by the federal government in response to the challenges faced by the Canadian energy industry, however, more assistance is needed to support the Alberta oil sands industry, as the industry is a key driver of the Canadian economy and is critical for the entire region.

### **Rationale for Recommendation:**

This year more than \$7.2 billion in capital expenditure cuts have been announced in Alberta's energy sector. The oil sands companies are taking all reasonable steps to reduce operating costs and to ensure their long-term viability while maintaining safe, reliable and responsible operations.

Sustaining these operations is necessary for essential services to continue being delivered and is critical for the economic well-being of our community, the Province of Alberta and Canada. It is important for all levels of government and industry to work together on a substantial and comprehensive response to this unprecedented economic crisis. Therefore, it is requested that the Mayor be authorized to send a letter lobbying the federal and provincial governments for additional financial assistance for Alberta's oil industry.

### **Strategic Priorities:**



Responsible Government  
Regional Economic Development



## COUNCIL REPORT

Meeting Date: May 12, 2020

### **Subject: Request for Advocacy - Bill 201 - Strategic Aviation Advisory Council Act**

#### **APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

#### **Recommended Motion:**

THAT the Mayor be authorized to send a letter to the Premier of Alberta and the Provincial Ministry of Transportation in support of Bill 201 – *Strategic Aviation Advisory Council Act*.

#### **Summary and Background:**

With the economic downturn and the COVID-19 pandemic, Alberta Airports are experiencing an unprecedented reduction in air travelers. The purpose of the proposed Strategic Aviation Advisory Council is to develop and build Alberta's aviation industry into a world leader in the aviation sector by supporting economic growth, tourism, and enhancement of services to remote communities within the province.

Bill 201, the *Strategic Aviation Advisory Council Act* was introduced as a Private Member Bill and received first reading by the Legislative Assembly of Alberta on February 27, 2020. On April 28, 2020, a request was received from the City of Lethbridge requesting that the Regional Municipality of Wood Buffalo consider endorsing Bill 201.

#### **Rationale for Recommendation:**

Support for Bill 201, *Strategic Aviation Advisory Council Act* aligns with Council's strategic priority to support economic development within the region.

#### **Strategic Priorities:**

Regional Economic Development

#### **Attachments:**

##### **1. Letter of Support MLA Gotfried, Richard - Bill 201 2020-04-28**

## **2. Private Member Bill 201**



OFFICE OF THE MAYOR

# CITY OF *Lethbridge*

April 28<sup>th</sup>, 2020

Richard Gotfried  
MLA Calgary Fish Creek  
Calgary, AB

EMAIL: [Richard.gotfried@assembly.ab.ca](mailto:Richard.gotfried@assembly.ab.ca)

Dear Richard:

**RE: Support for Private Members Bill 201  
Establishment of a Strategic Aviation Advisory Council Act**

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On behalf of Lethbridge City Council I am pleased to provide this letter of support for Bill 201 for the formation of a Strategic Aviation Advisory Council Act.

The City of Lethbridge acquired the Lethbridge Airport in 2018, taking over its operations from Lethbridge County. We seek to make improvements to and expansion of the airport to drive further economic development initiatives in southern Alberta, including those dependent upon air services and global connectivity.

The City of Lethbridge understands the importance of having an aviation industry in Alberta that can be an economic catalyst. A Strategic Aviation Advisory Council would provide important direction on how we can best create jobs, provide training, diversify our economy, develop airport lands and work with private aviation partners.

The City of Lethbridge strongly supports Bill 201 and the establishment of a Strategic Aviation Advisory Council Act. Please find attached an excerpt from the Minutes of the April 20<sup>th</sup> City Council meeting affirming our support.

If you should require any additional information to support this initiative, please do not hesitate to contact my office at (403) 320-3823.

Yours truly,

Chris Spearman, Mayor

cc. The Honourable Ric Mclver, Minister of Transportation  
Lethbridge City Council  
Jody Meli, City Manager  
Nathan Neudorf, MLA Lethbridge East

## *Excerpt from Minutes*

*City Council Meeting held Monday, April 20, 2020*

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### **6.2. Establishment of a Strategic Aviation Advisory Council**

***Deputy Mayor B.A. Crowson assumed the Chair.***

**C.A. Spearman:**

WHEREAS the City of Lethbridge is the owner and operator of the Lethbridge Airport; and

WHEREAS the City of Lethbridge is pursuing a plan to develop the Lethbridge Airport so that it serves as a regional economic catalyst; and

WHEREAS Bill 201, Strategic Aviation Advisory Council Act, has been introduced in the Legislative Assembly of Alberta as a Private Member Bill by Richard Gotfried, MLA, Calgary-Fish Creek; and

WHEREAS the objectives of the proposed Strategic Aviation Advisory Council are aligned and are consistent with the objectives of the City of Lethbridge for the Lethbridge Airport;

THEREFORE, BE IT RESOLVED THAT the Mayor, on behalf of the City of Lethbridge, write a letter of support to the Alberta Legislature for Bill 201.

**In Favour:** C.A. Spearman, B.A. Crowson, A.M. Campbell, J.H. Carlson, J.A. Coffman,  
B.E. Hyggen, J.P. Mauro, S.R. Miyashiro, R.K. Parker

----- **CARRIED**

2020 Bill 201

Second Session, 30th Legislature, 69 Elizabeth II

THE LEGISLATIVE ASSEMBLY OF ALBERTA

BILL 201

STRATEGIC AVIATION ADVISORY COUNCIL ACT

MR. GOTFRIED

First Reading . . . . .

Second Reading . . . . .

Committee of the Whole . . . . .

Third Reading . . . . .

Royal Assent . . . . .

Bill 201  
Mr. Gotfried

## BILL 201

2020

### STRATEGIC AVIATION ADVISORY COUNCIL ACT

(Assented to \_\_\_\_\_, 2020)

HER MAJESTY, by and with the advice and consent of the  
Legislative Assembly of Alberta, enacts as follows:

#### Definitions

**1** In this Act,

- (a) “council” means the council established under section 2;
- (b) “Minister” means the Minister designated under section 16 of the *Government Organization Act* as the Minister responsible for this Act;
- (c) “member”, of the council, means a member appointed to the council under section 6(1).

#### Establishment of council

**2** The Strategic Aviation Advisory Council is established.

#### Purpose of council

**3** For the purpose of building on Alberta’s rich aviation history and potential for development of a world-leading aviation and aerospace sector, the council is to make recommendations in respect of each of the following:

- (a) strategic planning, prioritization, securement and retention of intra-provincial, regional, national and international air services in support of economic growth, tourism development and sectoral diversification;

- (b) strategic utilization, optimization and investment in aviation-related programs and infrastructure to address opportunities for commercial and private pilot training and licensing;
- (c) improvements to scheduled, charter and general aviation-airport services and infrastructure, including services to remote communities;
- (d) supporting focused development of aviation and aerospace-related research, technology, programming, production capacity and operational expertise and training;
- (e) supporting emergency medical and fire response in the province through aviation-related services and infrastructure;
- (f) supporting agriculture-focused aviation-related services and infrastructure;
- (g) federally regulated aviation-airport services and airport and transportation policy to the extent that such policies may positively or negatively impact the province.

### **Duties of council**

**4** To fulfill its purposes under section 3, the council must do each of the following:

- (a) research and analyze information about aviation and aerospace-related services, infrastructure and training, and other sectors, directly or indirectly, impacted by these services;
- (b) consult with key sectoral corporations, organizations, associations, institutions and professional and employee groups;
- (c) prepare and submit to the Minister an annual report containing the following:
  - (i) recommendations in respect of improving aviation and aerospace-related services, infrastructure and training;
  - (ii) a report on progress in respect of the previous year's recommendations.



### **Powers of council**

**5** In carrying out its duties under section 4, the council may do any of the following:

- (a) request from any Minister information and data on which to base its recommendations;
- (b) receive and hear submissions from individuals or groups relating to the council's purposes;
- (c) publish any submissions that are included in a report to the Minister.

### **Appointment of members**

**6(1)** Subject to subsections (2) and (3), the Lieutenant Governor in Council must appoint at least 7 members but no more than 15 members to the council for a term not exceeding 4 years.

**(2)** An individual is eligible to be appointed as a member only if they are, at the time of the appointment, a resident of Alberta.

**(3)** The members of the council must include, but are not limited to, individuals from the following sectors or organizations:

- (a) airlines or commercial aviation;
- (b) aerodrome, airport or air-navigation authorities;
- (c) economic development, trade or tourism;
- (d) pilot-training institutions and programs;
- (e) aircraft maintenance training institutions and programs;
- (f) aerospace engineering or emerging technology;
- (g) search and rescue, emergency medical or air ambulance;
- (h) emergency management, agriculture or forestry;
- (i) consumers;

- (j) legal, finance, labour or professional organizations.
- (4)** The Lieutenant Governor in Council must designate a member as the Chair of the council.
- (5)** The Chair designated under subsection (4) is responsible for ensuring that the council fulfills its purposes and duties under this Act.
- (6)** The Minister responsible for the Department of Transportation must provide secretarial support to the council for the purpose of fulfilling its duties under this Act.

### **Remuneration and Expenses**

**7** The Lieutenant Governor in Council may set out each of the following in a member's appointment:

- (a) the amount of remuneration that may be paid to the member;
- (b) each type of expense for which the member may be reimbursed.

### **Coming into force and repeal**

**8(1)** This Act

- (a) comes into force on December 31, 2020, and
  - (b) unless continued for the period specified in an order of the Lieutenant Governor in Council, is repealed on December 31, 2025.
- (2)** If an order is made under subsection (1)(b), this Act is repealed on the day immediately following the day on which the period specified in the order expires.





## Record of Debate

[illegible]



## COUNCIL REPORT

Meeting Date: May 12, 2020

**Subject: Tax Deferral - Designated Industrial Properties**

**APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

### **Recommended Motion:**

THAT 2020 property tax payments for Designated Industrial Properties be deferred from June 30, 2020 to September 30, 2020.

### **Summary / Background:**

At the April 14, 2020 Council Meeting, Councillor K. McGrath served notice of his intent to submit the following motion for consideration at the next Council Meeting, whether it be a Special Meeting called pursuant to Section 194 of the *Municipal Government Act* or the next regularly scheduled Council Meeting, being April 28, 2020:

THAT 2020 property tax payments for Designated Industrial Properties be deferred from June 30, 2020 to September 30, 2020.

### **Rationale for Recommendation:**

Pursuant to Procedure Bylaw No. 18/020, the motion is now before Council for consideration.

### **Strategic Priorities:**

Responsible Government



## COUNCIL REPORT

Meeting Date: May 12, 2020

### **Subject: Wood Buffalo Economic Development Corporation and Regional Municipality of Wood Buffalo Relocation Pilot Project**

#### **APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

#### **Recommended Motion:**

THAT the Wood Buffalo Economic Development Corporation (WBEDC) and the Regional Municipality of Wood Buffalo (RMWB) Administration be directed to bring forward within 30 days a Relocation Pilot Project for Council's consideration that encourages transient workers in the RMWB to consider moving to the RMWB; and

THAT the Relocation Pilot Project include incentives, such as financial assistance matching of their employers, for up to \$5,000.00 for a minimum three (3) year term.

#### **Summary / Background:**

At the April 14, 2020 Council Meeting, Councillor K. McGrath served notice of his intent to submit the following motion for consideration at the next Council Meeting, whether it be a Special Meeting called pursuant to Section 194 of the *Municipal Government Act* or the next regularly scheduled Council Meeting, being April 28, 2020:

THAT the Wood Buffalo Economic Development Corporation (WBEDC) and the Regional Municipality of Wood Buffalo (RMWB) Administration be directed to bring forward within 30 days a Relocation Pilot Project for Council's consideration that encourages transient workers in the RMWB to consider moving to the RMWB; and

THAT the Relocation Pilot Project include incentives, such as financial assistance matching of their employers, for up to \$5,000.00 for a minimum three (3) year term.

#### **Rationale for Recommendation:**

Pursuant to Procedure Bylaw No. 18/020, the motion is now before Council for consideration.

**Strategic Priorities:**

Responsible Government





## COUNCIL REPORT

Meeting Date: May 12, 2020

### **Subject: Letter to Provincial and Federal Governments Requesting Funding for Mental Health Programs and Agencies**

#### **APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

#### **Recommended Motion:**

THAT Mayor Scott be authorized to send a letter to the provincial and federal governments asking for funding for mental health programs and agencies in our region for both urban and rural residents.

#### **Summary / Background:**

At the April 14, 2020 Council Meeting, Councillor K. Balsom served notice of her intent to submit the following motion for consideration at the next regularly scheduled Council Meeting, being April 28, 2020:

Whereas the federal and provincial governments are funding programs supporting homelessness and food security in our region;

Be it resolved:

THAT Mayor Scott be authorized to send a letter to the provincial and federal governments asking for funding for mental health programs and agencies in our region for both urban and rural residents.

#### **Rationale for Recommendation:**

Pursuant to Procedure Bylaw No. 18/020, the motion is now before Council for consideration.

#### **Strategic Priorities:**

Responsible Government



## COUNCIL REPORT

Meeting Date: May 12, 2020

### **Subject: Social Sustainability Plan Committee - Establishment of a Multi-Sector Social Recovery Task Force**

#### **APPROVALS:**

**Jamie Doyle**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Administrative Officer

#### **Recommended Motion:**

THAT the Regional Municipality of Wood Buffalo Administration work with the Social Sustainability Plan Committee to establish a multi-sector social recovery task force to develop programming to support the short and long-term well-being of all residents of our region; and

THAT the Social Recovery Task force produce recommendations for Council consideration, including a budget recommendation sufficient to support this initiative.

#### **Summary / Background:**

At the April 14, 2020 Council Meeting, Councillor K. Balsom served notice of her intent to submit the following motion for consideration at the next regularly scheduled Council Meeting, being April 28, 2020:

Whereas the social well-being of residents in our region is at risk, and recovery of our community following the Covid-19 pandemic is a priority;

Be it resolved:

THAT the Regional Municipality of Wood Buffalo Administration work with the Social Sustainability Plan Committee to establish a multi-sector social recovery task force to develop programming to support the short and long-term well-being of all residents of our region; and

THAT the Social Recovery Task force produce recommendations for Council consideration, including a budget recommendation sufficient to support this initiative.

#### **Rationale for Recommendation:**

Pursuant to Procedure Bylaw No. 18/020, the motion is now before Council for

consideration.

**Strategic Priorities:**

Responsible Government