



Special Council Meeting

Jubilee Centre Council Chamber
9909 Franklin Avenue, Fort McMurray, AB T9H 2K4

Monday, July 8, 2019
4:00 PM

Agenda

1. Call to Order

2. In-Camera Session (12:00 p.m. in Boardroom 7)

- 2.1. Advice from Officials and Privileged Information - Legal Matter
(in camera pursuant to sections 24(1) and 27(1) of the Freedom of Information and Protection of Privacy Act)
- 2.2. Advice from Officials and Privileged Information - Land Matters
(in camera pursuant to sections 24(1) and 27(1) of the Freedom of Information and Protection of Privacy Act)
- 2.3. Disclosure Harmful to Personal Privacy - 2022 Arctic Winter Games Host Society (Applications for Host Society Review)
(in camera pursuant to section 17(1) of the Freedom of Information and Protection of Privacy Act)
- 2.4. Advice from Officials - Council Dialogue and Roundtable
(in camera pursuant to section 24(1) of the Freedom of Information and Protection of Privacy Act)

3. Unfinished Business (4:00 p.m. in Council Chamber)

- 3.1. Purchase of Land - Plan 8520247, Block 2, Lot 23 – Hamlet of Conklin

THAT, in accordance with section 2.1 of the Land Acquisition Policy #ADM-250, Administration be directed to complete the purchase of the lands legally described as Plan 8520247, Block 2, Lot 23 containing 2.05 hectares (5.07 acres) more or less in the Hamlet of Conklin highlighted in red on Attachment 1 (Subject Area Map dated June 20, 2019) subject to the terms and conditions outlined in Attachment 2 (Summary Land Purchase - Terms and Conditions dated June 18, 2019).
- 3.2. Public Hearing - Bylaw No. 19/014 - Land Use Bylaw Amendment - Redistricting Lands - Conklin Cemetery
- 3.3. Bylaw No. 19/014 - Land Use Bylaw Amendment – Redistricting Lands - Conklin Cemetery

1. THAT Bylaw No. 19/014, being a Land Use Bylaw Amendment to redistrict a portion of lots NE 31-76-7-4 and NW-32 76-7-4, and lot OT 76-7-4 from UE – Urban Expansion District to PS – Public Service District, be read a second time
2. THAT Bylaw No. 19/014 be read a third and final time.

3.4. Proposed Transfer of 9701 Franklin Avenue

THAT the Chief Administrative Officer is hereby authorized to transfer the municipally owned lands located at 9701 Franklin Avenue and legally described as a portion of River Lot 10 McMurray Settlement to FDC Brands Inc. for consideration that may be deemed less than market value, upon terms and conditions that she determines appropriate, to facilitate the settlement of Land Compensation Board Claim DC2014.0018.

4. **New Business**

4.1. Development Charges Subsidy Program

THAT the following subsidies and development charges incentives be approved effective immediately to December 31, 2020:

- a. One hundred percent (100%) subsidy for the offsite levy for non-residential development within Downtown, Fort McMurray (as depicted on Map 1, Attachment 1);
- b. Sixty percent (60%) subsidy for the offsite levy for all non-residential development in the other offsite levy benefitting areas (as depicted on Map 2, Attachment 2);
- c. Sixty percent (60%) subsidy to be applied on the charges used to calculate developer charges for all non-residential development in the rural areas (as identified in the rural Area Structure Plans); and

THAT the shortfall in revenue resulting from these subsidies be funded by General Revenues.

4.2. 2019 Capital Budget Amendments

THAT the 2019 Capital Budget Amendment as summarized on Attachment 1 (2019 Capital Budget Amendment – Cancelled Project, dated July 8, 2019) be approved; and

THAT the revised Cash Flow of Capital Projects as summarized on Attachment 2 (2019 Capital Budget Amendment – Cancelled Project - Cash Flow Summary, dated July 8, 2019) be approved.

4.3. 2019 Q2 Capital Budget Fiscal Amendments Update

THAT the 2019 Q2 Capital Budget Fiscal Amendments update, as summarized on Attachment #1 (2019 Capital Budget Fiscal Amendments, dated June 30, 2019), be accepted as information.

5. **Councillors' Motions**

5.1 East Clearwater Highway - Primary Transportation Priority

Scheduled Delegate

- Gilles Huizinga, Housing Sub Group and Bild Wood Buffalo

THAT Council identify the East Clearwater Highway as the primary transportation priority in the RMWB; and

THAT a letter be drafted to the local MLAs, the MP, the Premier, the Prime Minister, the Provincial Minister of Transportation and the relevant Federal Ministers setting out that it is our region's primary transportation priority and that the benefits of the Highway include but are not limited to the following:

- Dangerous Goods route that is not only hundreds of meters from our Aging in Place and Hospital Facilities;
- In the case of an evacuation for any reason, fire or otherwise, it gives our emergency response teams three choices to move people away from harm; and
- It sets a natural fire break should the fire come from a different direction next time.

Adjournment



COUNCIL REPORT

Meeting Date: July 8, 2019

Subject: Purchase of Land - Plan 8520247, Block 2, Lot 23 – Hamlet of Conklin

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

THAT, in accordance with section 2.1 of the Land Acquisition Policy #ADM-250, Administration be directed to complete the purchase of the lands legally described as Plan 8520247, Block 2, Lot 23 containing 2.05 hectares (5.07 acres) more or less in the Hamlet of Conklin highlighted in red on Attachment 1 (Subject Area Map dated June 20, 2019) subject to the terms and conditions outlined in Attachment 2 (Summary Land Purchase - Terms and Conditions dated June 18, 2019).

Summary:

Council approval is required in order to authorize the purchase of the subject lands being Plan 8520247, Block 2, Lot 23. The owner, Tanis McCallum (Robillard) of Plan 8520247, Block 2, Lot 23 has requested the Municipality purchase back the property as claims she was sold an undevelopable lot.

Background:

The Municipality became the registered owner of Plan 8520247, Block 2, Lot 23 in the Hamlet of Conklin by Order of the Minister in 1995.

A Rural Lot Leasing program had been in effect in the region since the 1980's. The program was originally established and administered by the Province. Administration of the program was subsequently transferred to the former Improvement District and then assumed by the Municipality at the time of amalgamation in April of 1995.

The lease agreements used in the program were for a five-year period after which title to the leased lot could be granted to the leaseholder provided the lease had been fully paid out and taxes on the property were current.

A Lease with Option to purchase was issued to Yvonne McCallum in 2001 with a 5-year term expiring May 31, 2006 for \$113.57 per month. Land was transferred to Ms. Robillard per request from Yvonne McCallum in 2004 for \$6,814.26. The lease had several

conditions, one of which described the suitability of the land. This condition goes on to explain that the Municipality makes no warranty as to the suitability of the land for the intended use by the Lessee. This would require the Lessee to conduct all due diligence and determine if the property meets the required need.

In 2017, Land Administration met with Ms. Robillard regarding acquiring a temporary workspace agreement on her property regarding ongoing construction work of the Rural Infrastructure Rehab Program. Ms. Robillard advised that as her property was undevelopable, she was looking for the Municipality to purchase the property back at \$580,000.

Ms. Robillard claims that due to a waterbody running through the property that the property is undevelopable. A Waterbody Assessment Report provided by Basin Environmental in 2017 shows there is an unnamed registered creek ID 141078 running through the property making the lot unserviceable.

The Municipality received a formal request from Ms. Robillard January 2019 to purchase her lot for the municipal assessed value of \$116,500 or consider a land swap of a true business industrial lot. A circulation was conducted with internal Municipal Departments and no interest was received. A need was identified post circulation by Engineering for the Rural Water Sewer program as the subject lands may be negatively impacted by current overland drainage and storm water impoundment issues.

Should this land have been subdivided under the current *Municipal Government Act* requirements, it would qualify as Environmental Reserve (ER).

An appraisal was conducted by Colliers International in February 2019 putting the value of the property at \$51,000. The Municipal assessment value is \$116,500. The 2019 property taxes are \$1,947.88 due June 28, 2019.

Budget/Financial Implication:

In order to facilitate the purchase of Plan 8520247, Block 2, Lot 23, the Municipality shall be required to allocate funds from the Land Acquisition Budget.

Rationale for Recommendation:

Approving the purchase will resolve any potential nuisance or trespass claim arising from a drainage issue that may have or may be created from the Rural Infrastructure Rehab project.

Land has environmental constraints where it may be difficult to construct or develop anything.

Strategic Priorities:

Responsible Government

Attachments:**1. Subject Area Map****2. Summary Land Purchase - Terms and Conditions**

SUBJECT AREA MAP

ATTACHMENT 1



Subject Area
 Unnamed Registered Provincial Watercourse

1:3,000



Map created by the Land Administration Department
The use of this map is for reference only

Attachment 2
June 18, 2019**Summary**
Land Purchase – Terms and Conditions

Legal Description:	Plan 8520247, Block 2, Lot 23 185 Northland Drive – Hamlet of Conklin Excepting thereout all mines and minerals
Purchase Price:	\$116,500.00 plus G.S.T.
Area:	2.05 hectares (5.07 acres) more or less
Land Use Zoning:	BI – Business Industrial District
Environmental Considerations:	The subject lands will be purchased on an “as is – where is” basis and rezoned to Environmental Preservation and designated Environmental Reserve.
Fees and Disbursements:	The Municipality shall be responsible for all costs for appraisal; legal and registration fees associated with the transaction.
Current Market Value:	An independent market appraisal was conducted February 2019 - \$51,000.
Other Consideration:	\$65,500 as other consideration for passage and impoundment of overland drainage.

**Item Number. Public Hearing re: Bylaw No. 19/014 – Land Use Bylaw
Amendment – Redistricting Lands – Conklin Cemetery**

- A. Introduction from Administration
 - B. McMurdo, Director, Planning and Development

- B. Opening Statement from Applicant
 - N/A

- C. Written Presentations
 - N/A

- D. Verbal Presentations
 - N/A

- E. Other Verbal Presentations (Time Permitting and with Consent of Council)

- F. Questions of Council

- G. Closing Statement from Applicant

- H. Closing Statement from Administration



COUNCIL REPORT

Meeting Date: July 8, 2019

Subject: Bylaw No. 19/014 - Land Use Bylaw Amendment – Redistricting Lands - Conklin Cemetery

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

1. THAT Bylaw No. 19/014, being a Land Use Bylaw Amendment to redistrict a portion of lots NE 31-76-7-4 and NW-32 76-7-4, and lot OT 76-7-4 from UE – Urban Expansion District to PS – Public Service District, be read a second time.
2. THAT Bylaw No. 19/014 be read a third and final time.

Summary:

The Planning and Development Department has received an application to amend the Land Use Bylaw to allow for future expansion of the Conklin cemetery. The subject parcels (Attachment 1) are currently designated UE - Urban Expansion District. The proposed amendment will change the land use district for lot OT 76-7-4, and portions of the Northeast quarter of Section 31, Township 76, Range 7, W4 and Northwest quarter of Section 32, Township 76, Range 7, W4 from UE - Urban Expansion to PS - Public Service District.

Background:

The cemetery, formally known as St. Vincent Cemetery, is one of two serving the community, but it functions as Conklin's largest and primary burial site. The two cemeteries are at capacity, and St. Vincent was specifically recommended for expansion during the Regional Municipality of Wood Buffalo Urban and Rural Cemetery Project.

The subject lands are designated Urban Expansion in the Land Use Bylaw, but this district does not allow for a cemetery as either a Permitted or Discretionary Use. The Conklin Area Structure Plan recognizes the need for expansion and identifies the lands as Open Space. The plan supports further development in the Open Space area now that the intended land use has reached capacity and is fully built-out.

The cemetery is under split ownership, with the Municipality owning the eastern half and

the Diocese of St. Paul owning the western half. The expansion is occurring on the portion owned portion by the Municipality, and is being facilitated by the Parks, Roads and Rural Operations Branch of Public Works. Attachment 2 provides an Ownership Map.

In May 2018, Planning and Development staff attended the Conklin Trade Show to engage the community on the proposed land use amendment. No negative feedback was received.

Rationale for Recommendation:

Planning and Development recommends approval of the proposed land use amendment as it is consistent with the direction of the Area Structure Plan and allows for further expansion of this essential local service.

Strategic Priorities:

Rural and Indigenous Communities and Partnerships

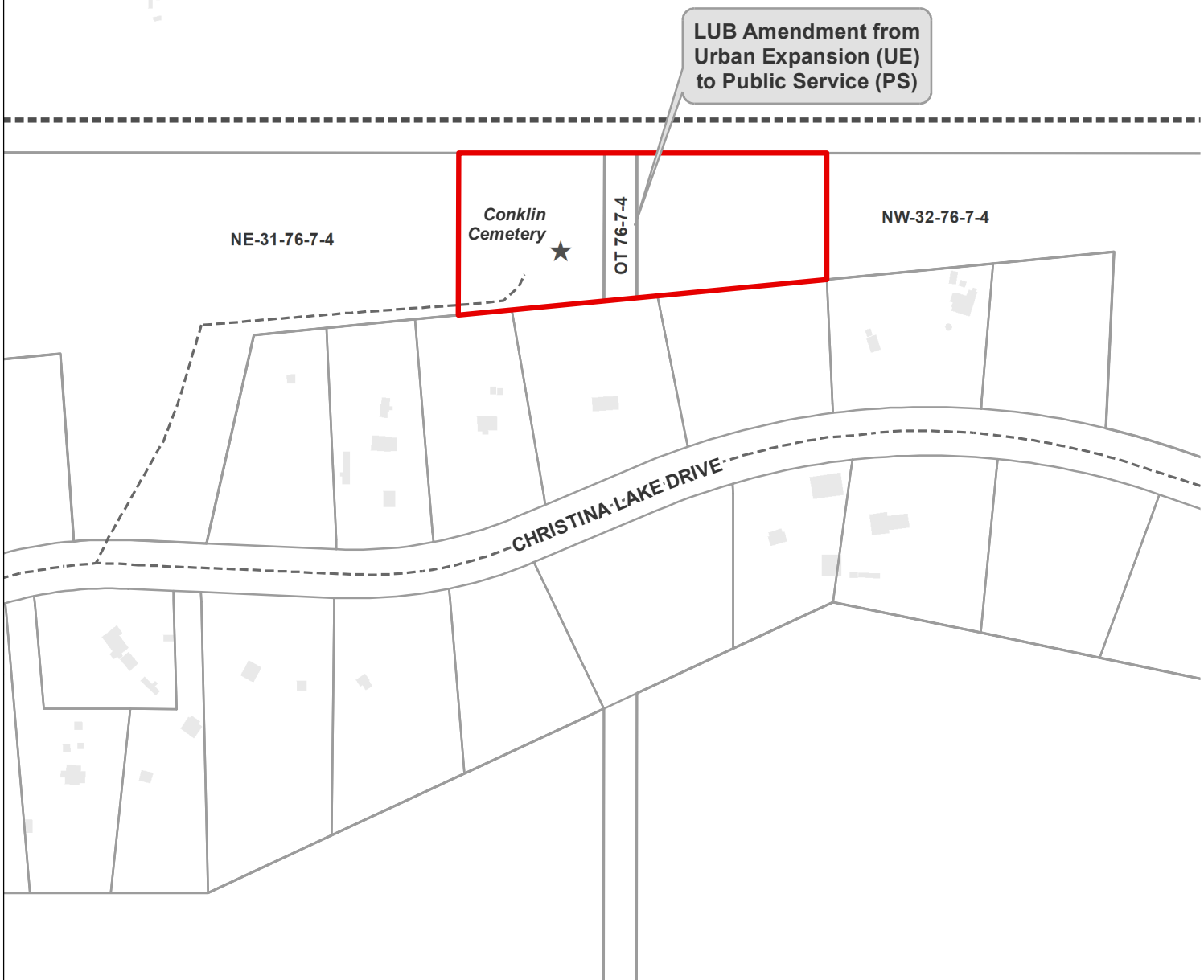
Attachments:

- 1. Subject Area Map**
- 2. Subject Area Map Ownership**
- 3. Bylaw No. 19/014**

SUBJECT AREA MAP

OT 76-7-4 and Portions of NE-31-76-7-4 & NW-32-76-7-4

Attachment



- Subject Area
- Survey Parcels
- Hamlet Boundary

- Building Outlines
- Landmarks
- Water Bodies

- Roadways



1 cm = 38 meters



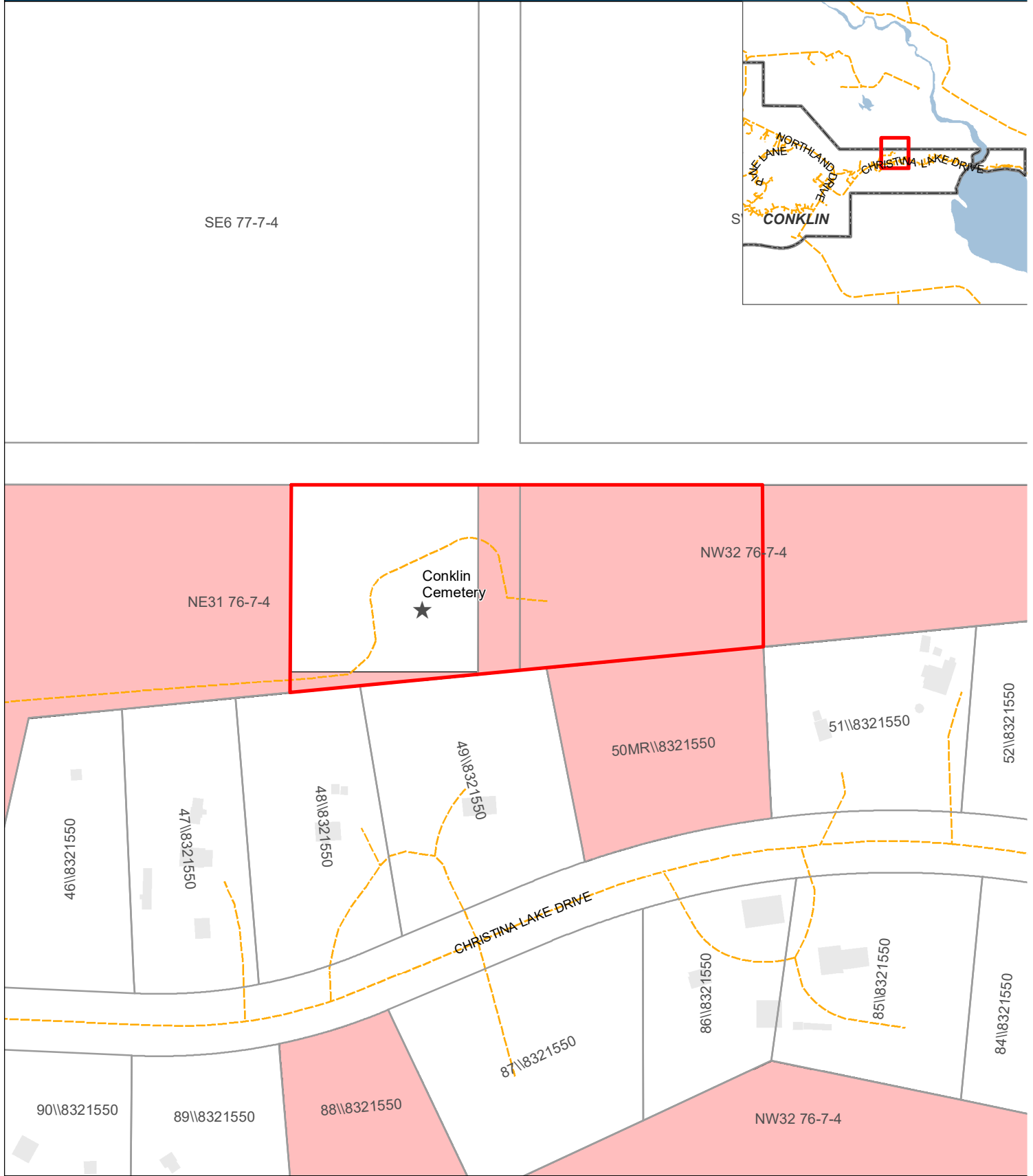
Map Produced for the Community
Development Planning Branch

Packet Pg. 12

SUBJECT AREA MAP

OT 76-7-4, Portion of NE31 76-7-4 and NW32 76-7-4

Land Use ByLaw Amendment from Urban Expansion (UE) to Public Service (PS)



Attachment: 2. Subject Area Map Ownership (LUB Amendment BL 19014 - Conklin Cemetery Redistricting)



Subject Area



Landmarks



Water Bodies



Survey Parcels



Building Outlines



Roadways



MUNICIPAL LAND



1 cm = 25 meters

Map Produced for the Community
Development Planning Branch

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Packet Pg. 13

BYLAW NO. 19/014**BEING A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND THE LAND USE BYLAW NO. 99/059**

WHEREAS Section 633 of the *Municipal Government Act*, R.S.A. 2000, c.M-26 and amendments thereto authorizes Council to enact a bylaw adopting an area structure plan;

WHEREAS Section 639 of the *Municipal Government Act*, R.S.A., 2000, c.M-26 and amendments thereto authorizes Council to enact a bylaw adopting a Land Use Bylaw.

AND WHEREAS Section 191(1) of the *Municipal Government Act*, R.S.A., 2000, c.M-26 and amendments thereto authorizes Council to amend or repeal a bylaw;

NOW THEREFORE, the Council of the Regional Municipality of Wood Buffalo, in the Province of Alberta, hereby enacts as follows:

1. Land Use Bylaw No. 99/059 is hereby amended to redesignate lands described legally as OT 76-7-4 and a portion of NE 31 76-7-4 and NW32 76-7-4 from UE- Urban Expansion to PS - Public Service District.

READ a first time this 4th day of June, A.D. 2019.

READ a second time this _____ day of _____, A.D. 2019.

READ a third and final time this _____ day of _____, A.D. 2019.

SIGNED and PASSED this _____ day of _____, A.D. 2019.

Mayor

Chief Legislative Officer



COUNCIL REPORT

Meeting Date: July 8, 2019

Subject: Proposed Transfer of 9701 Franklin Avenue

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

THAT the Chief Administrative Officer is hereby authorized to transfer the municipally owned lands located at 9701 Franklin Avenue and legally described as a portion of River Lot 10 McMurray Settlement to FDC Brands Inc. for consideration that may be deemed less than market value, upon terms and conditions that she determines appropriate, to facilitate the settlement of Land Compensation Board Claim DC2014.0018.

Summary:

Administration requests that Council delegate authority to the CAO to transfer the municipally owned lands located at 9701 Franklin Avenue, legally described as a portion of River Lot 10 McMurray Settlement (the "Municipal Lands") to FDC Brands Inc. for consideration that may be deemed less than market value, upon terms and conditions that she determines appropriate, to facilitate settlement of Land Compensation Board Claim DC2014.0018.

Background:

In 2013, the Municipality expropriated the long-term leasehold interest of FDC Brands Inc. and Western Restaurant Franchises Inc. ("FDC") in the lands located at 10023 Franklin Avenue, legally described as Plan 616AO; Block 13; Lots 1-3 (the "Expropriated Lands").

Under provisions of the Expropriation Act, FDC filed claim DC2014.0018 with the Land Compensation Board, requesting a hearing for determination of compensation (the "Claim"). Since that time, the Municipality has continued to allow FDC to operate its A&W franchise on the Expropriated Lands. More recently, the Municipality and FDC have been working collaboratively to explore options for settling the Claim in a manner intended to benefit the interests of both FDC and the Municipality.

FDC and the Municipality are close to reaching an agreement that would include transfer of the Municipal Lands to FDC. Because the proposed transfer would not be a

straight cash transaction, it is possible that it could be deemed to constitute a disposal of land at less than market value. Section 70 of the Municipal Government Act requires the Municipality to advertise a proposal for the disposal of land at less than market value. Out of an abundance of caution, Administration has advertised the proposed transfer of the Municipal Lands and is making this request to Council that the CAO be granted the express authority to transfer the Municipal Lands in the event a final agreement is reached with FDC.

Rationale for Recommendation:

Transferring the Municipal Lands to FDC in contemplation of settling the Claim is consistent with Council's strategic goal of downtown revitalization. Settling the Claim will facilitate relocation of the A&W restaurant from the Expropriated Lands which will in turn free-up the Expropriated Lands for future development. Transferring the Municipal Lands will also facilitate new development of this site, which is also located on Franklin Avenue in the downtown core.

Strategic Priorities:

Responsible Government
Downtown Revitalization



COUNCIL REPORT

Meeting Date: July 8, 2019

Subject: Development Charges Subsidy Program

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

THAT the following subsidies and development charges incentives be approved effective immediately to December 31, 2020:

- a. One hundred percent (100%) subsidy for the offsite levy for non-residential development within Downtown, Fort McMurray (as depicted on Map 1, Attachment 1);
- b. Sixty percent (60%) subsidy for the offsite levy for all non-residential development in the other offsite levy benefitting areas (as depicted on Map 2, Attachment 2);
- c. Sixty percent (60%) subsidy to be applied on the charges used to calculate developer charges for all non-residential development in the rural areas (as identified in the rural Area Structure Plans); and

THAT the shortfall in revenue resulting from these subsidies be funded by General Revenues.

Summary:

As a response to Council's resolution of December 14, 2010, the Municipality introduced a series of development incentive programs, all of which expired on December 31, 2018.

Administration is proposing to re-establish the development incentive programs to demonstrate the support from Council to encourage Downtown revitalization, and to recognize the challenges facing developers throughout the Municipality.

The development incentive programs are proposed to be interim measures until December 31, 2020. During this period, research is to be carried out to develop a full suite of development incentive measures to be presented to Council for consideration. This will include a full review and analysis of the implications of the proposed

amendments to the *Municipal Government Act* introduced by Bill 7, announced by the Government of Alberta in June, 2019.

Background:

Development Charges

Within the Municipality, development charges are a generic term used to describe:

- Offsite levies; and
- Developer charges or contributions.

A development charge is defined as the cost assessed by the Municipality against land developers for their proportionate share of the cost of municipal infrastructure, constructed by the Municipality.

Offsite Levies

The *Municipal Government Act* (Section 648) allows the Municipality to impose offsite levies to recover capital costs incurred for infrastructure improvements for new development or growth and requires the Council to create a bylaw to establish and collect the levy within those areas that benefit from the infrastructure.

The Municipality's current Offsite Levy Bylaw (Bylaw No. 15/027) was approved by Council on January 12, 2016. This repealed all previous offsite levy bylaws and set new rates for residential and non-residential developments in the benefiting areas, which includes the Lower Town site/Waterways area. The offsite levy benefitting areas are shown on Map 2, in Attachment 2.

Developer Charges/Contributions

The *Municipal Government Act* (Sections 650, 651 and 655) allows the Municipality to assess developer charges/contributions or enter into a development agreement and assess a development for its proportionate share of the costs of municipal infrastructure and facilities. A development agreement may be required as a condition of issuing a development permit. The developer charges/contributions apply in areas not covered by offsite levies.

The Municipality's development charges were updated in November 2012 and apply to those areas within the Urban Service Area that are outside of the offsite levy benefitting areas, and the rural Area Structure Plan areas. The exception is the Hamlet of Fort McKay where no development charges are imposed.

Application of Offsite Levy and Developer Charges

In November 2010, the Municipality conducted a telephone survey of several cities and municipalities throughout Canada to determine what incentive programs were being

offered to promote development in their areas. This survey was requested by Council to implement the objectives and policies of the Lower Townsite Area Redevelopment Plan (May 2009). Reducing offsite levies was seen as a useful tool in removing property development barriers and encouraging development in the downtown area.

The findings of the survey were presented to Council on December 14, 2010 with the recommendation, that the *“development charges be reduced by sixty percent (60%) for new developments in the Lower Townsite Redevelopment Area if applications are received or approved in 2011”* which was unanimously supported by Council.

Council twice extended the Lower Townsite incentive program, which expired on December 31, 2016. It should be noted that after 2012, the sixty percent (60%) reduction applied to development within the area identified in the City Centre Area Redevelopment Plan (Bylaw No. 12/003), which includes the Lower Townsite area and the Waterways community, as shown on Map 1, Attachment 1.

In 2015, Council approved the reduction in developer charges in the rural areas by sixty percent (60%) for a trial period expiring on December 31, 2016.

On June 28, 2016, Council approved to subsidize the offsite levy, for all non-residential development, within the entire Municipality by sixty percent (60%) until December 31, 2018.

All development incentive programs expired on December 31, 2018.

Implications of the Development Incentive Program

The purpose of the original Council resolution in December 2010, was to encourage and support the development of the Lower Townsite and Waterways areas. By way of example, over the program's eight-year period, 15 developments benefited from the sixty percent (60%) reduction in offsite levies. The approximate value of these levies totaled \$7.4 million, of which \$4.5 million was subsidized by the Municipality. While the Municipality has borne the major part of the infrastructure costs, there are longer term benefits from the property taxes paid by these developments.

These figures are based on the information from the E-permitting system that provide the value of the development charges (offsite levies and developer charges/contributions) for the year when the permit was submitted. As payment may be made in installments or deferred, the figures will not equate with the actual development charges collected on a yearly basis.

While the reduction in the development charges represents sizable savings for the development industry, other incentives are being explored by Administration that may stimulate further investment. These will be discussed with stakeholders during the Downtown Area Redevelopment Plan process to determine which ones will be most effective.

Budget/Financial Implications:

The Offsite Levy Bylaw (15/027) states:

Subsidies

10. a. *The Council may by resolution direct that the Municipality subsidize the payment of any levy imposed under this Bylaw, from one or more funding sources identified in the resolution, in any amount up to and including the whole amount of the levy.*
- b. *If the Council has passed a resolution under subsection 10 (a), then the amount of the subsidy must be reviewed by the Chief Administrative Officer every other year in conjunction with a review of levy projects and levy rates under subsection 9 (a), and the Council may at that time pass a resolution to rescind the previous resolution and impose a different level of subsidy, if any, which resolution may be passed by simple majority.*

There is no immediate budget impact if the resolution is passed to reduce the amount of the offsite levy paid by developers for non-residential development. The Municipality utilizes other funding sources, until such time as offsite levies are received. Upon receipt, the Municipality replaces the funding with the offsite levies. However, from a longer-term budget perspective, the subsidy will decrease municipal funding available for other projects.

Rationale for Recommendation:

Administration recognizes the need to encourage development throughout the region, particularly given the economic climate. Re-establishing the sixty percent (60%) reduction in areas outside of the downtown and Waterways allows on-going and planned developments to continue to benefit, while making downtown and Waterways more attractive by offering a one hundred percent (100%) reduction.

Strategic Priorities:

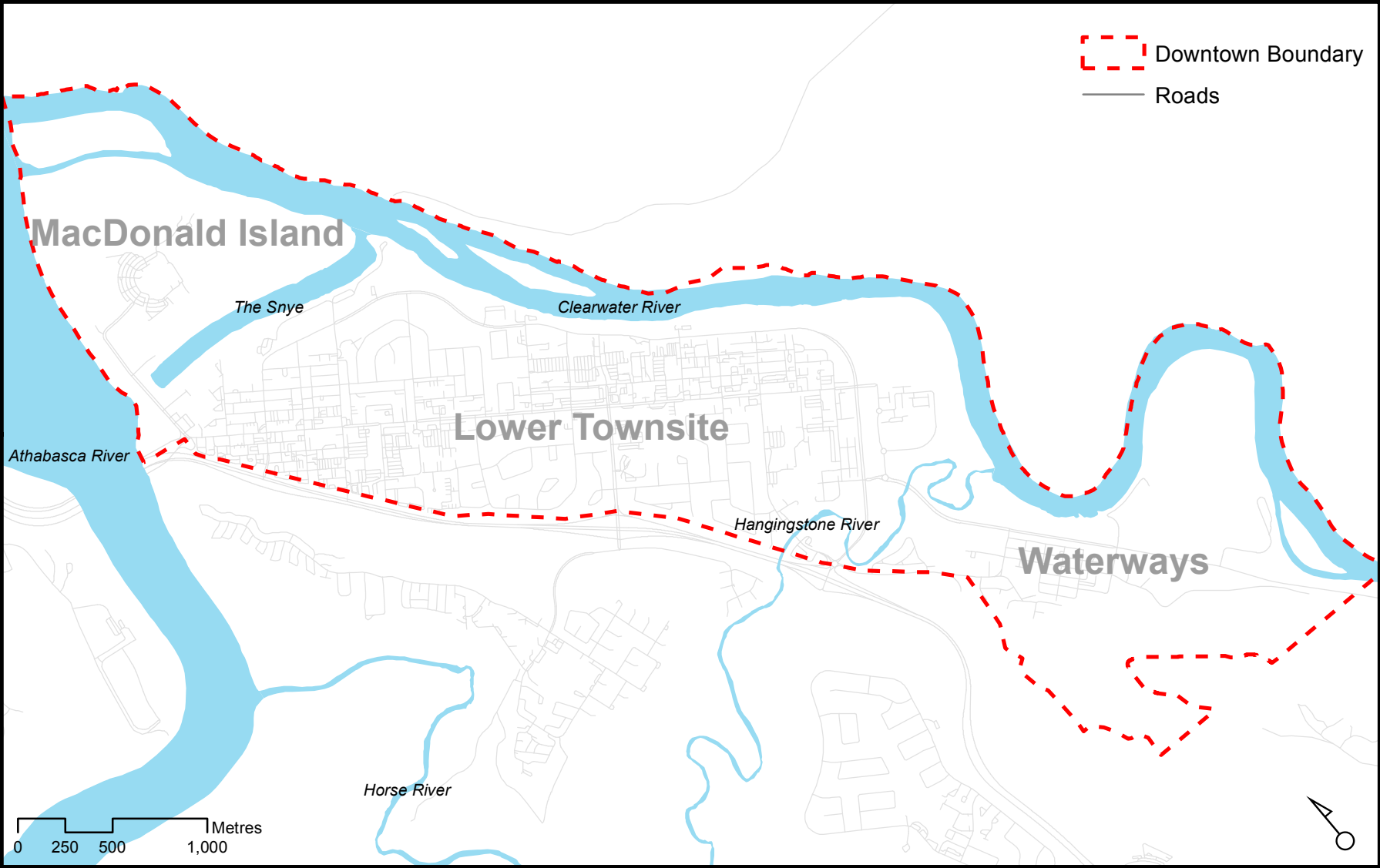
Downtown Revitalization
Regional Economic Development

Attachments:

- 1. Downtown Fort McMurray**
- 2. Off Site Levy Benefitting Areas**

Map 1: Downtown Fort McMurray

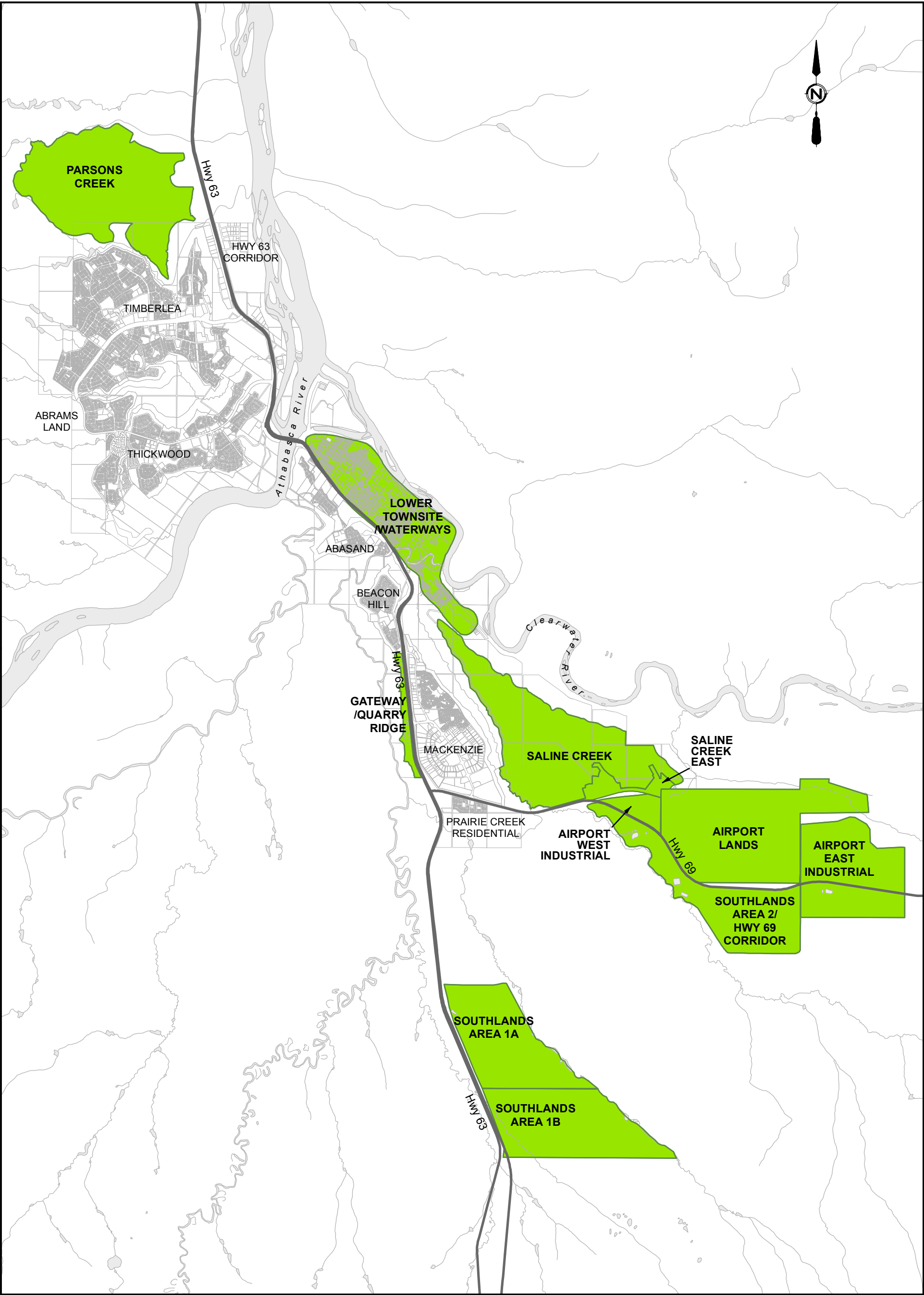
Attachment 1



Source: CC-ARP (Bylaw 12/0003)

Attachment: 1. Downtown Fort McMurray (Development Charges Subsidy Programme)

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Attachment: 2. Off Site Levy Benefitting Areas (Development Charges Subsidy Programme)



 Benefitting Area

- Lower Townsite / Waterways
- Gateway / Quarry Ridge
- Saline Creek
- Airport Lands
- Airport West Industrial
- Airport East Industrial
- Southlands Area 2 / Highway 69 Corridor
- Southlands Area 1A / 1B
- Parsons Creek

Scale 1:85,000
September, 2015

Figure 1
**OFFSITE LEVY REPORT
BENEFITTING AREAS**



COUNCIL REPORT

Meeting Date: July 8, 2019

Subject: 2019 Capital Budget Amendments

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

THAT the 2019 Capital Budget Amendment as summarized on Attachment 1 (2019 Capital Budget Amendment – Cancelled Project, dated July 8, 2019) be approved; and

THAT the revised Cash Flow of Capital Projects as summarized on Attachment 2 (2019 Capital Budget Amendment – Cancelled Project - Cash Flow Summary, dated July 8, 2019) be approved.

Summary:

Administration has identified one (1) capital project to be submitted for Capital Budget amendment consideration. Council is the approving authority for the Capital Budget, subject to the provisions of the Fiscal Responsibility Policy (FIN-160).

This Capital Budget amendment will result in a net decrease in funding of \$30,000 to the 2019 & thereafter Capital Budget, as outlined in the Budget Net Change Summary.

Background:

Capital Budget amendments are an ongoing process. The amendment in this report is for the cancellation of the Fire Suppression System in Fire Hall #2.

Budget/Financial Implications:

The net decrease in capital funding is \$30,000 and is from the 2019 & thereafter Capital Budget.

The full budget impact of this amendment will be incorporated in the 2019 Budget upon Council approval; Attachments 1 - 3 illustrate this impact.

Attachment 1 shows the net budget impact of this amendment. The original approved budget and the revised budget is presented with the net budget impact by project and funding source.

Attachment 2 shows the cash flow changes by funding sources. Since multi-year projects are pre-approved over the life of project development, amendments in cash flows of these projects also require pre-budget approval.

Attachment 3 summarizes the impact of cash flows and the source of funding from these proposed amendments for 2019 and thereafter. This is reflected below in the Budget Net Change Summary.

Budget Net Change Summary

	Total Project Cost (Accumulative)	Federal Grants	Provincial Grants	Reserves	Other Sources	Debenture
2018 & Prior	\$ (30,000)	\$ -	\$ -	\$ (30,000)	\$ -	\$ -
2019 & Thereafter	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reconciled net change	\$ (30,000)	\$ -	\$ -	\$ (30,000)	\$ -	\$ -

Rationale for Recommendation:

The rationale for this amended project is included in the attached individual Capital Budget Amendment Form (Attachment 4).

Strategic Priorities:

Responsible Government

Attachments:

1 - 3. - Capital Budget Amendment Worksheets

4. Capital Budget Amendment Form

Regional Municipality of Wood Buffalo
 2019 Capital Budget Amendment - Cancelled Project
 July 8, 2019

Attachment 1

Legend:

First year of a multi year project
Other than first year of a multi year project
Single year project

S/N	Project Description	Type	Sponsor Department	Year of original approval	Total Project Cost	Federal Grants	Provincial Grants	Reserves	Other Sources*	Debenture	Att.
ORIGINAL PROJECT BUDGET											
1	Fire Suppression System - Fire Hall #2	Cancellation	Public Works	2018	36,000			36,000			4
	Total Original Capital Project Budget				\$ 36,000	\$ -	\$ -	\$ 36,000	\$ -	\$ -	
REVISED PROJECT BUDGET											
1	Fire Suppression System - Fire Hall #2	Cancellation	Public Works	2018	6,000			6,000		-	4
	Total Revised Capital Project Budget				\$ 6,000	\$ -	\$ -	\$ 6,000	\$ -	\$ -	
NET BUDGET IMPACT											
1	Fire Suppression System - Fire Hall #2	Cancellation	Public Works	2018	(30,000)	-	-	(30,000)	-	-	4
	Net Increase/(Decrease) Required on Existing Projects				\$ (30,000)	\$ -	\$ -	\$ (30,000)	\$ -	\$ -	

Attachment: 1 - 3. - Capital Budget Amendment Worksheets (2019 Capital Budget Amendments)

Regional Municipality of Wood Buffalo
 2019 Capital Budget Amendment - Cancelled Project - Project Cash Flow Summary
 July 8, 2019

Attachment 2

Legend:

First year of a multi year project
Other than first year of a multi year project
Single year project

					Cash flow				
S/N	Project Description	Original Approval Year	Funding Source	Total Budget (Accumulative)	2018 & Prior	2019	2020	Thereafter	Att
ORIGINAL PROJECT BUDGET									
1	Fire Suppression System - Fire Hall #2	2019	Reserve	36,000	36,000.00	-	-	-	4
Total Original Capital Project Budget (a)				\$ 36,000	\$ 36,000	\$ -	\$ -	\$ -	
REVISED PROJECT BUDGET									
1	Fire Suppression System - Fire Hall #2	2019	Reserve	6,000	6,000.00	-		-	4
Total Revised Project Budget (b)				\$ 6,000	\$ 6,000	\$ -	\$ -	\$ -	
NET BUDGET IMPACT									
1	Fire Suppression System - Fire Hall #2	2019	Reserve	(30,000)	(30,000)	-	-	-	4
Net Increase/(Decrease) Required on Existing Projects				\$ (30,000)	\$ (30,000)	\$ -	\$ -	\$ -	

Regional Municipality of Wood Buffalo
Cash Flow by Funding Sources, by Year
July 8, 2019

Attachment 3

	Funding Sources					
	Total Project Cost (Accumulative)	Federal Grants	Provincial Grants	Reserves (CIR)	Other Sources*	Debentures
Original Funding Sources						
2018 and prior	36,000	-	-	36,000	-	-
2019	-	-	-	-	-	-
2020	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
Original Funding Sources Total (a)	\$ 36,000	\$ -	\$ -	\$ 36,000	\$ -	\$ -
Revised Funding Sources						
2018 and prior	6,000	-	-	6,000	-	-
2019	-	-	-	-	-	-
2020	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
Revised Funding Sources Total (b)	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ -	\$ -
Revision / Difference (b) - (a)	\$ (30,000)	\$ -	\$ -	\$ (30,000)	\$ -	\$ -
Net Change by year						
2018 and prior	(30,000)	-	-	(30,000)	-	-
2019	-	-	-	-	-	-
2020	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
Reconciled net change	\$ (30,000)	\$ -	\$ -	\$ (30,000)	\$ -	\$ -



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

CAPITAL BUDGET AMENDMENT

Council

CURRENT PROJECT NAME: Fire Suppression System - Fire Hall #2

AMENDED PROJECT NAME:

	Group I/O	Revenue I/O	Expense I/O	Project Cancellation
ORDER CODES (if assigned):	0142018	700990	601688	

CURRENT PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ 36,000	\$ -	\$ -	\$ 36,000	\$ -	\$ -
2019	-	-	-	-	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 36,000	\$ -	\$ -	\$ 36,000	\$ -	\$ -

CURRENT COST AND COMMITMENT

As at	Current Budget	Actual to Date	Commitments	Available
6/5/2019	\$ 36,000	\$ 6,000	\$ -	\$ 30,000

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

The fire suppression system for Fire Hall #2 is no longer required as the 911 Emergency Communication Centre has been relocated to an alternate location. The alternate location currently has a fire suppression system in place. Therefore, this amendment is to cancel the Fire Suppression System for Fire Hall #2. Costs had occurred prior to decision to cancel project.

AMENDED PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ -	\$ -
2019	-	-	-	-	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ -	\$ -

Budget Change

TOTAL	\$ (30,000)	\$ -	\$ -	\$ (30,000)	\$ -	\$ -
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FISCAL RESPONSIBILITY POLICY CRITERIA:

Will the change result in an efficient administrative and project delivery process?	Yes
Will the change result in an addition or cancellation of a capital project?	Yes
Will the underlying scope change alter the nature and type of capital project?	n/a
uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects?	n/a
Will the change result in Council set debt and debt service limits being exceeded?	No

In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.



COUNCIL REPORT

Meeting Date: July 8, 2019

Subject: 2019 Q2 Capital Budget Fiscal Amendments Update

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

THAT the 2019 Q2 Capital Budget Fiscal Amendments update, as summarized on Attachment 1 (2019 Capital Budget Fiscal Amendments, dated June 30, 2019), be accepted as information.

Summary:

This report provides a summary of capital budget amendments implemented by Administration within the provisions of the Fiscal Responsibility Policy (FIN-160) for the second quarter ending June 30, 2019.

There were eleven (11) capital projects amended in the second quarter of 2019 as listed on Attachment 1, resulting in a net increase of \$9,315,986 to the capital budget.

There were three cashflow adjustments, six requests for additional funding and two requiring release of funds.

These amendments were reviewed and recommended by the Capital Projects Steering Committee.

Background:

The eleven capital project amendments included three cashflow adjustments, six requests for additional funding and two requests for release of funds.

Three projects required cashflow adjustments:

- Casman Centre Arena Roof Top Units
- Jubilee Centre Renovations - Construction
- Lions Park Upgrade

Six projects required additional funding:

- Fort Chipewyan Airfield Rehabilitation
- Fort McMurray WTP PACL Tank Design/Build
- Landfill Temporary Road Change
- River Bank Protection - Design & Construction
- Saunderson Pressure Reducing Valve (PRV) Station - Design
- Urban Infrastructure Rehabilitation Program 2019 - Construction

Two projects required a release of funds:

- Urban Infrastructure Rehabilitation Program 2014 - 2016 - Construction
- Urban Infrastructure Rehabilitation Program 2017 - Construction

Within the Fiscal Responsibility Policy (FIN-160), Administration is authorized to re-allocate capital budget funds provided that:

- The change will result in efficient administrative and project delivery process;
- The change will not result in addition or cancellation of the capital project;
- There are no scope changes, and therefore the nature and type of capital projects are not altered; where additional funding is required, funds available from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects will be utilized, and

Council set debt and debt service limits are not exceeded.

Budget/Financial Implications:

Attachment 1 shows the net budget impact of these amendments. The original approved budget and the revised budget are presented with the net budget impact by project and funding source.

Attachment 2 summarizes the impact of cash flows and the source of funding from the proposed amendments by years.

Rationale for Recommendation:

The second quarter 2019 Capital Budget Fiscal Amendments satisfy all the above conditions as stated in the Fiscal Responsibility Policy (FIN-160) with a net increase of \$9,315,986 to the 2019 approved capital budget and prior capital budgets approved by Council.

Strategic Priorities:

Responsible Government

Attachments:

1 - 2. Q2 2019 Capital Budget Fiscal Update

3 - 13. Fiscal Amendment Forms

Regional Municipality of Wood Buffalo
2019 Capital Budget Fiscal Amendment - June 30, 2019

Attachment 1

Project Description	Nature of Amendments	Total Project Cost	Federal Grants	Provincial Grants	Reserves (CIR)	Other Sources	Debenture	Att.
Original Project Budget								
1 Casman Centre Arena Roof Top Units	Original Budget	1,140,000	-	-	1,140,000	-	-	3
2 Fort Chipewyan Airfield Rehabilitation	Original Budget	1,710,208	1,588,208	-	122,000	-	-	4
3 Fort McMurray WTP PACL Tank Design/Build	Original Budget	4,300,000	-	-	4,300,000	-	-	5
4 Jubilee Center Renovations - Construction	Original Budget	11,455,019	-	-	11,455,019	-	-	6
5 Landfill Temporary Road Change	Original Budget	178,000	-	-	178,000	-	-	7
6 Lions Park Upgrade	Original Budget	100,000	-	-	100,000	-	-	8
7 River Bank Protection - Design & Construction	Original Budget	4,000,000	-	-	4,000,000.00	-	-	9
8 Saunderson Pressure Reducing Valve (PRV) Station- Design	Original Budget	450,000	-	-	450,000	-	-	10
9 Urban Infrastructure Rehabilitation Program 2014 - 2016 - Construction	Original Budget	155,000,000	-	58,985,942	79,014,058	-	17,000,000	11
10 Urban Infrastructure Rehabilitation Program 2017 - Construction	Original Budget	42,379,000	-	24,704,548	17,674,452	-	-	12
11 Urban Infrastructure Rehabilitation Program 2019 - Construction	Original Budget	27,200,000	-	-	27,200,000	-	-	13
Total Original Project Budget		\$ 247,912,227	\$ 1,588,208	83,690,490	\$ 145,633,529	\$ -	\$ 17,000,000	
Revised Project Budget								
1 Casman Centre Arena Roof Top Units	Cash Flow Adjustment	1,140,000	-	-	1,140,000	-	-	3
2 Fort Chipewyan Airfield Rehabilitation	Additional Funding	2,105,208	1,588,208	-	517,000	-	-	4
3 Fort McMurray WTP PACL Tank Design/Build	Additional Funding	6,300,000	-	-	6,300,000	-	-	5
4 Jubilee Center Renovations - Construction	Cash Flow Adjustment	11,455,019	-	-	11,455,019	-	-	6
5 Landfill Temporary Road Change	Additional Funding	374,421	-	-	227,421	147,000	-	7
6 Lions Park Upgrade	Cash Flow Adjustment	-	-	-	-	-	-	8
7 River Bank Protection - Design & Construction	Additional Funding	4,644,565	-	-	4,644,565	-	-	9
8 Saunderson Pressure Reducing Valve (PRV) Station- Design	Additional Funding	630,000	-	-	630,000	-	-	10
9 Urban Infrastructure Rehabilitation Program 2014 - 2016 - Construction	Funds Release	152,000,000	-	58,985,942	79,014,058	-	14,000,000	11
10 Urban Infrastructure Rehabilitation Program 2017 - Construction	Funds Release	38,379,000	-	24,704,548	13,674,452	-	-	12
11 Urban Infrastructure Rehabilitation Program 2019 - Construction	Additional Funding	40,200,000	-	-	40,200,000	-	-	13
Total Revised Projects		\$ 257,228,213	\$ 1,588,208	\$ 83,690,490	\$ 157,802,515	\$ 147,000	\$ 14,000,000	
NET INCREASE/(DECREASE) IN CAPITAL FUNDING REQUIRED		\$ 9,315,986	\$ -	\$ -	\$ 12,168,986	\$ 147,000	\$ (3,000,000)	

Regional Municipality of Wood Buffalo
2019 Cash Flow by Year - June 30, 2019

Attachment 2

	Funding Sources					
	Total Project Cost (Accumulative)	Federal Grants	Provincial Grants	Reserves (CIR)	Other Sources	Debenture
Original Funding Sources						
2018 and prior	227,083,771	1,588,208	83,690,490	124,805,073	-	17,000,000
2019	18,806,336	-	-	18,806,336	-	-
2020 and thereafter	2,022,120	-	-	2,022,120	-	-
Original Funding Sources Total (a)	\$ 247,912,227	\$ 1,588,208	83,690,490	\$ 145,633,529	\$ -	\$ 17,000,000
Revised Funding Sources						
2018 and prior	233,777,757	1,588,208	83,690,490	134,499,059	-	14,000,000
2019	18,228,336	-	-	18,081,336	147,000	-
2020 and thereafter	5,222,120	-	-	5,222,120	-	-
Revised Funding Sources Total (b)	\$ 257,228,213	\$ 1,588,208	83,690,490	\$ 157,802,515	\$ 147,000	\$ 14,000,000
Revision / Difference (b) - (a)	\$ 9,315,986	\$ -	\$ -	\$ 12,168,986	\$ 147,000	\$ (3,000,000)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

CAPITAL BUDGET AMENDMENT

Fiscal

CURRENT PROJECT NAME: Casman Centre Arena Roof Top Units

AMENDED PROJECT NAME:

Group I/O

Revenue I/O

Expense I/O

Project Amendment

ORDER CODES (if assigned):

0112019

701069

601847

CURRENT PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2019	1,140,000	-	-	1,140,000	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 1,140,000	\$ -	\$ -	\$ 1,140,000	\$ -	\$ -

CURRENT COST AND COMMITMENT

As at	Current Budget	Actual to Date	Commitments	Available
6/5/2019	\$ 1,140,000	\$ -	\$ -	\$ 1,140,000

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

This project has experienced a delay due to insufficient rooftop equipment information, as well as, building structural information. Additionally, delivery of these units will take six to eight months, and there is a small window of opportunity to complete the work due to the building occupants operating schedule. Work can only be completed in the months of June and July, therefore the intent is to purchase the units in 2019 and complete the installation in 2020.

This request is to reallocate \$200K from 2019 to 2020 to align the cashflow with the updated project timelines.

AMENDED PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2019	940,000	-	-	940,000	-	-
2020	200,000	-	-	200,000	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 1,140,000	\$ -	\$ -	\$ 1,140,000	\$ -	\$ -

Budget Change

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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FISCAL RESPONSIBILITY POLICY CRITERIA:

Will the change result in an efficient administrative and project delivery process?

Yes

Will the change result in an addition or cancellation of a capital project?

No

Will the underlying scope change alter the nature and type of capital project?

n/a

Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects?

n/a

Will the change result in Council set debt and debt service limits being exceeded?

No

In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

CAPITAL BUDGET AMENDMENT

Fiscal

CURRENT PROJECT NAME: Fort Chipewyan Airfield Rehabilitation

AMENDED PROJECT NAME:

ORDER CODES (if assigned): **Group I/O** **Revenue I/O** **Expense I/O** **Project Amendment**
0422018 701057 601782

CURRENT PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	1,710,208	\$ 1,588,208	\$ -	\$ 122,000		
2019	-		-		-	-
2020	-	-	-		-	-
2021	-	-	-		-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 1,710,208	\$ 1,588,208	\$ -	\$ 122,000	\$ -	\$ -

CURRENT COST AND COMMITMENT

As at	Current Budget	Actual to Date	Commitments	Available
6/5/2019	\$ 1,710,208	\$ 1,039,763	\$ 503,695	\$ 166,750

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

The Fort Chipewyan Airfield Lighting System was assessed in October 2018. The assessment report indicated the Airfield Lighting was in critical condition, and required immediate upgrade to maintain current service levels.

This request is for additional funds to award the contract, as the bids came in higher than budgeted.

AMENDED PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ 1,710,208	\$ 1,588,208	\$ -	\$ 122,000		
2019	395,000		-	395,000		-
2020	-	-	-		-	-
2021	-	-	-		-	-
Thereafter	-	-	-		-	-
TOTAL	\$ 2,105,208	\$ 1,588,208	\$ -	\$ 517,000		

Budget Change

TOTAL	\$ 395,000	\$ -	\$ -	\$ 395,000	\$ -	\$ -
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FISCAL RESPONSIBILITY POLICY CRITERIA:

Will the change result in an efficient administrative and project delivery process? Yes
 Will the change result in an addition or cancellation of a capital project? No
 Will the underlying scope change alter the nature and type of capital project? No

Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects? Yes

Will the change result in Council set debt and debt service limits being exceeded? No

In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

CAPITAL BUDGET AMENDMENT

Fiscal

CURRENT PROJECT NAME: Fort McMurray WTP PACL Tank Design/Build

AMENDED PROJECT NAME:

ORDER CODES (if assigned): Group I/O Revenue I/O Expense I/O Project Amendment
0552017 700961 601627

CURRENT PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ 4,300,000	\$ -	\$ -	\$ 4,300,000	\$ -	\$ -
2019	-	-	-	-	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 4,300,000	\$ -	\$ -	\$ 4,300,000	\$ -	\$ -

CURRENT COST AND COMMITMENT

As at	Current Budget	Actual to Date	Commitments	Available
4/9/2019	\$ 4,300,000	\$ 252,808	\$ 246,803	\$ 3,800,390

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

This amendment is to request additional funds for the Polyaluminum Chloride (PACL) tanks at the Water Treatment Plant as the lowest qualified bid received was substantially higher than the approved budget.

AMENDED PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ 4,300,000	\$ -	\$ -	\$ 4,300,000	\$ -	\$ -
2019	1,000,000	-	-	1,000,000	-	-
2020	1,000,000	-	-	1,000,000	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 6,300,000	\$ -	\$ -	\$ 6,300,000	\$ -	\$ -

Budget Change

TOTAL	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -
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FISCAL RESPONSIBILITY POLICY CRITERIA:

Will the change result in an efficient administrative and project delivery process? Yes
 Will the change result in an addition or cancellation of a capital project? No
 Will the underlying scope change alter the nature and type of capital project? No

Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects? Yes
 Will the change result in Council set debt and debt service limits being exceeded? No

In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

CAPITAL BUDGET AMENDMENT

Fiscal

CURRENT PROJECT NAME: Jubilee Center Renovations - Construction

AMENDED PROJECT NAME:

Group I/O

Revenue I/O

Expense I/O

Project Amendment

ORDER CODES (if assigned): 0202017 700875 601469

CURRENT PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ 1,866,563	\$ -	\$ -	\$ 1,866,563	\$ -	\$ -
2019	7,566,336	-	-	7,566,336	-	-
2020	2,022,120	-	-	2,022,120	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 11,455,019	\$ -	\$ -	\$ 11,455,019	\$ -	\$ -

CURRENT COST AND COMMITMENT

As at	Current Budget	Actual to Date	Commitments	Available
6/5/2019	\$ 11,455,019	\$ -	\$ -	\$ 11,455,019

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

The Jubilee Center Renovations project was anticipated to start in early 2019 but due to a degree of complexity has been experiencing delays with the design consultant.

This request is to reallocate \$2M from 2019 to 2020, to better align the cash flow with the updated project timelines.

AMENDED PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ 1,866,563	\$ -	\$ -	\$ 1,866,563	\$ -	\$ -
2019	5,566,336	-	-	5,566,336	-	-
2020	4,022,120	-	-	4,022,120	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 11,455,019	\$ -	\$ -	\$ 11,455,019	\$ -	\$ -

Budget Change

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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FISCAL RESPONSIBILITY POLICY CRITERIA:

Will the change result in an efficient administrative and project delivery process? Yes


Will the change result in an addition or cancellation of a capital project? No

Will the underlying scope change alter the nature and type of capital project? No

Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects? n/a

Will the change result in Council set debt and debt service limits being exceeded? No

In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.

	REGIONAL MUNICIPALITY OF WOOD BUFFALO	CAPITAL BUDGET AMENDMENT Fiscal				
CURRENT PROJECT NAME: Landfill Temporary Road Change AMENDED PROJECT NAME:						
Group I/O Revenue I/O Expense I/O Project Amendment						
ORDER CODES (if assigned): 0412018 701037 601742						
CURRENT PROJECT BUDGET						
Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 178,000	\$ -	\$ -	\$ 178,000	\$ -	\$ -
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 178,000	\$ -	\$ -	\$ 178,000	\$ -	\$ -
CURRENT COST AND COMMITMENT						
As at	Current Budget	Actual to Date	Commitments	Available		
3/25/2019	\$ 178,000	\$ 41,800	\$ -	\$ 136,200		
DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT						
<p>This amendment is to request additional funding for the Landfill Temporary Road Change.</p> <p>As a temporary measure the roadway at the Regional Landfill was widened south of the scalehouse to accommodate an extra lane for traffic control after the 2016 Wildfire to provide relief for scalehouse queue times. Due to the temporary nature of the widening of the Roadway the costs could be submitted as part of the Provincial Disaster Recovery (DRP). A decision was made to turn the temporary roadway into a permanent addition to the existing roadway as it is beneficial to the users; since it is no longer temporary it is not an allowable expense under DRP. Council approved a budget of \$178,000 in June, 2018 costs came in higher at \$227,421 an additional \$49,421 is required to finish the project.</p>						
AMENDED PROJECT BUDGET						
Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 227,421	\$ -	\$ -	\$ 227,421	\$ -	\$ -
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 227,421	\$ -	\$ -	\$ 227,421	\$ -	\$ -
Budget Change						
TOTAL	\$ 49,421	\$ -	\$ -	\$ 49,421	\$ -	\$ -
FISCAL RESPONSIBILITY POLICY CRITERIA:						
Will the change result in an efficient administrative and project delivery process?						Yes
Will the change result in an addition or cancellation of a capital project?						No
Will the underlying scope change alter the nature and type of capital project?						No
Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects?						Yes
Will the change result in Council set debt and debt service limits being exceeded?						No
<i>In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.</i>						



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

CAPITAL BUDGET AMENDMENT

Fiscal

CURRENT PROJECT NAME: Lions Park Upgrade

AMENDED PROJECT NAME:

Group I/O

Revenue I/O

Expense I/O

Project Amendment

ORDER CODES (if assigned):

0392019

701097

601875

CURRENT PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2019	100,000	-	-	100,000	-	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -

CURRENT COST AND COMMITMENT

As at	Current Budget	Actual to Date	Commitments	Available
5/23/2019	\$ 100,000	\$ -	\$ -	\$ 100,000

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

This amendment is to change the funding source from reserves to a grant received from the Lions Club as well converting US Dollars to Canadian Dollars. Written confirmation was received on May 8, 2019 advising the full amount of the grant is \$147,000 Canadian dollars where as it was previously noted the grant was in the amount of \$100,000 US Dollars.

AMENDED PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2019	147,000	-	-	-	147,000	-
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 147,000	\$ -	\$ -	\$ -	\$ 147,000	\$ -

Budget Change

TOTAL	\$ 47,000	\$ -	\$ -	\$ (100,000)	\$ 147,000	\$ -
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FISCAL RESPONSIBILITY POLICY CRITERIA:

Will the change result in an efficient administrative and project delivery process?

Yes

Will the change result in an addition or cancellation of a capital project?

No

Will the underlying scope change alter the nature and type of capital project?

No

Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects?

n/a

Will the change result in Council set debt and debt service limits being exceeded?

No

In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

CAPITAL BUDGET AMENDMENT

Fiscal

CURRENT PROJECT NAME: River Bank Protection - Design & Construction

AMENDED PROJECT NAME:

ORDER CODES (if assigned): Group I/O Revenue I/O Expense I/O Project Amendment
0532014 700525 600949

CURRENT PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -

CURRENT COST AND COMMITMENT

As at	Current Budget	Actual to Date	Commitments	Available
3/25/2019	\$ 4,000,000	\$ 3,090,214	\$ -	\$ 909,786

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

The Municipality received final payment from the Government of Alberta (GoA) for the 2013 Flood Recovery Program. During their final review, GoA determined that some of the work such as the bank protection (rip -rap) along the Hangingstone River & Saline Creek is not eligible for reimbursement under the Disaster Recovery Program (DRP).

This amendment is to request additional funds to cover the cost of the work that is ineligible for reimbursement.

AMENDED PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 4,644,565	\$ -	\$ -	\$ 4,644,565	\$ -	\$ -
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 4,644,565	\$ -	\$ -	\$ 4,644,565	\$ -	\$ -

Budget Change

TOTAL	\$ 644,565	\$ -	\$ -	\$ 644,565	\$ -	\$ -
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FISCAL RESPONSIBILITY POLICY CRITERIA:

Will the change result in an efficient administrative and project delivery process? Yes
 Will the change result in an addition or cancellation of a capital project? No
 Will the underlying scope change alter the nature and type of capital project? No

Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects? Yes
 Will the change result in Council set debt and debt service limits being exceeded? No

In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

CAPITAL BUDGET AMENDMENT

Fiscal

CURRENT PROJECT NAME: Saunderson Pressure Reducing Valve (PRV) Station- Design

AMENDED PROJECT NAME:

ORDER CODES (if assigned): **Group I/O** **Revenue I/O** **Expense I/O** **Project Amendment**
0252017 700880 601474

CURRENT PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ 450,000	\$ -	\$ -	450,000		
2019		-	-		-	-
2020	-	-	-		-	-
2021	-	-	-		-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 450,000	\$ -	\$ -	\$ 450,000	\$ -	\$ -

CURRENT COST AND COMMITMENT

As at	Current Budget	Actual to Date	Commitments	Available
4/29/2019	\$ 450,000	\$ 167,018	\$ 213,862	\$ 69,120

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

This amendment is to request funds for additional design work for the Saunderson Pressure Reducing Valve (PRV) station and MacDonald Avenue water supply line project. Further geotechnical investigation is required to reduce potential installation risk; this risk was identified through a risk management workshop with external and internal stakeholders.

The need for additional geotechnical work was identified during the design phase. There is no change in the nature or scope of the project.

AMENDED PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2018 & Prior	\$ 450,000	\$ -	\$ -	\$ 450,000		
2019	180,000	-	-	180,000	-	-
2020	-	-	-		-	-
2021	-	-	-		-	-
Thereafter	-	-	-		-	-
TOTAL	\$ 630,000	\$ -	\$ -	\$ 630,000		

Budget Change

TOTAL	\$ 180,000	\$ -	\$ -	\$ 180,000	\$ -	\$ -
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FISCAL RESPONSIBILITY POLICY CRITERIA:

Will the change result in an efficient administrative and project delivery process? Yes
 Will the change result in an addition or cancellation of a capital project? No
 Will the underlying scope change alter the nature and type of capital project? No

Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects? n/a

Will the change result in Council set debt and debt service limits being exceeded? No

In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

CAPITAL BUDGET AMENDMENT

Fiscal

CURRENT PROJECT NAME: Urban Infrastructure Rehabilitation Program 2014 - 2016 - Construction

AMENDED PROJECT NAME:

	Group I/O	Revenue I/O	Expense I/O	Funds Release
ORDER CODES (if assigned):	0762014	700548	600972	

CURRENT PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 155,000,000	\$ -	\$ 58,985,942	\$ 79,014,058		\$ 17,000,000
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 155,000,000	\$ -	\$ 58,985,942	\$ 79,014,058	\$ -	\$ 17,000,000

CURRENT COST AND COMMITMENT

As at	Current Budget	Actual to Date	Commitments	Available
4/29/2019	\$ 155,000,000	\$ 144,345,561	\$ 7,632,920	\$ 3,021,519

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

This program consists of multiple contracts for the Urban Infrastructure Rehabilitation Program 2014 - 2016, which are substantially complete. Full contract closure will take place by December 2019. At this time, \$3M can be released from this budget.

AMENDED PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 152,000,000	\$ -	58,985,942	79,014,058	-	14,000,000
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 152,000,000	\$ -	\$ 58,985,942	\$ 79,014,058	\$ -	\$ 14,000,000

Budget Change

TOTAL	\$ (3,000,000)	\$ -	\$ -	\$ -	\$ -	\$ (3,000,000)
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FISCAL RESPONSIBILITY POLICY CRITERIA:

Will the change result in an efficient administrative and project delivery process?	Yes
Will the change result in an addition or cancellation of a capital project?	No
Will the underlying scope change alter the nature and type of capital project?	No
Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects?	n/a
Will the change result in Council set debt and debt service limits being exceeded?	No

In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

CAPITAL BUDGET AMENDMENT

Fiscal

CURRENT PROJECT NAME: Urban Infrastructure Rehabilitation Program 2017 - Construction

AMENDED PROJECT NAME:

	Group I/O	Revenue I/O	Expense I/O	Funds Release
ORDER CODES (if assigned):	0362017	700891	601485	

CURRENT PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 42,379,000	\$ -	\$ 24,704,548	\$ 17,674,452	\$ -	\$ -
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 42,379,000	\$ -	\$ 24,704,548	\$ 17,674,452	\$ -	\$ -

CURRENT COST AND COMMITMENT

As at	Current Budget	Actual to Date	Commitments	Available
4/29/2019	\$ 42,379,000	\$ 33,656,849	\$ 4,342,161	\$ 4,379,990

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

The Urban Infrastructure Rehabilitation Program - 2017 consists of 5 contracts which are substantially complete. Full contract closure will take place by December 2019. At this time, \$4M can be released from this budget.

AMENDED PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 38,379,000	\$ -	\$ 24,704,548	\$ 13,674,452	\$ -	\$ -
2020	-	-	-	-	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 38,379,000	\$ -	\$ 24,704,548	\$ 13,674,452	\$ -	\$ -

Budget Change

TOTAL	\$ (4,000,000)	\$ -	\$ -	\$ (4,000,000)	\$ -	\$ -
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FISCAL RESPONSIBILITY POLICY CRITERIA:

Will the change result in an efficient administrative and project delivery process?	Yes
Will the change result in an addition or cancellation of a capital project?	No
Will the underlying scope change alter the nature and type of capital project?	n/a

Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects?	n/a
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Will the change result in Council set debt and debt service limits being exceeded?	No
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In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

CAPITAL BUDGET AMENDMENT

Fiscal

CURRENT PROJECT NAME: Urban Infrastructure Rehabilitation Program 2019 - Construction

AMENDED PROJECT NAME:

ORDER CODES (if assigned): Group I/O Revenue I/O Expense I/O Project Amendment
0652019 701123 601899

CURRENT PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 17,200,000	\$ -	\$ -	\$ 17,200,000	\$ -	\$ -
2020	10,000,000	-	-	10,000,000	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 27,200,000	\$ -	\$ -	\$ 27,200,000	\$ -	\$ -

CURRENT COST AND COMMITMENT

As at	Current Budget	Actual to Date	Commitments	Available
5/6/2019	\$ 27,200,000	\$ -	\$ 25,336,957	\$ 1,863,043

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

This amendment is for the construction phase of the Urban Infrastructure Rehabilitation Program (UIRP) - 2019 and consists of 6 contracts over 2 years. Additional funds are requested as some of the contract bids received, came in higher than the estimated amount.

This is a request for additional funds to permit the award of the remaining contracts.

AMENDED PROJECT BUDGET

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2019 & Prior	\$ 30,200,000	\$ -	\$ -	30,200,000	\$ -	\$ -
2020	10,000,000	-	-	10,000,000	-	-
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
TOTAL	\$ 40,200,000	\$ -	\$ -	\$ 40,200,000	\$ -	\$ -

Budget Change

TOTAL	\$ 13,000,000	\$ -	\$ -	\$ 13,000,000	\$ -	\$ -
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FISCAL RESPONSIBILITY POLICY CRITERIA:

Will the change result in an efficient administrative and project delivery process? Yes
 Will the change result in an addition or cancellation of a capital project? No
 Will the underlying scope change alter the nature and type of capital project? n/a

Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects? n/a

Will the change result in Council set debt and debt service limits being exceeded? No

In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively.



COUNCIL REPORT

Meeting Date: July 8, 2019

Subject: East Clearwater Highway - Primary Transportation Priority

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

THAT Council identify the East Clearwater Highway as the primary transportation priority in the RMWB; and

THAT a letter be drafted to the local MLAs, the MP, the Premier, the Prime Minister, the Provincial Minister of Transportation and the relevant Federal Ministers setting out that it is our region's primary transportation priority and that the benefits of the Highway include but are not limited to the following:

- Dangerous Goods route that is not only hundreds of meters from our Aging in Place and Hospital Facilities;
- In the case of an evacuation for any reason, fire or otherwise, it gives our emergency response teams three choices to move people away from harm; and
- It sets a natural fire break should the fire come from a different direction next time.

Summary:

At the June 25, 2019 Council Meeting, Mayor Don Scott served notice of his intent to bring forward the following motion for consideration at the July 8, 2019 Council Meeting:

THAT Council identify the East Clearwater Highway as the primary transportation priority in the RMWB; and

THAT a letter be drafted to the local MLAs, the MP, the Premier, the Prime Minister, the Provincial Minister of Transportation and the relevant Federal Ministers setting out that it is our region's primary transportation priority and that the benefits of the Highway include but are not limited to the following:

- Dangerous Goods route that is not only hundreds of meters from our Aging in Place and Hospital Facilities;
- In the case of an evacuation for any reason, fire or otherwise, it gives our emergency response teams three choices to move people away from harm; and
- It sets a natural fire break should fire come from a different direction next time.

Rationale for Recommendation:

Pursuant to Procedure Bylaw No. 18/20, the motion is now before Council for consideration.

Strategic Priorities:

Responsible Government