



REGIONAL MUNICIPALITY
OF **WOOD BUFFALO**

Council Meeting

Jubilee Centre Council Chamber
9909 Franklin Avenue, Fort McMurray

Tuesday, December 9, 2008
6:00 p.m.

Agenda

Call to Order

Opening Prayer

Adoption of Agenda

Minutes of Previous Meetings

1. Regular Meeting – November 25, 2008

Delegations

2. Mr. Guy Buchanan, Centron Residential re: Update on Eagle Ridge (Parcel D) Progress

Those individuals in attendance at the meeting will be provided with an opportunity to address Council regarding an item on the agenda, with the exception of those items for which a Public Hearing is required or has been held. Consistent with all delegations, each presentation will be allowed a maximum of five minutes.

Business Arising Out of Delegations

3. Eagle Ridge Progress Update

Public Hearings – None Scheduled

Bylaws – None Scheduled

Reports

4. Appointments to Council Committees (*CONFIDENTIAL pursuant to Section 23(1) of the Freedom of Information and Protection of Privacy Act*)

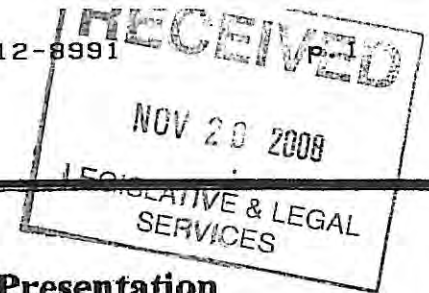
5. 2009 Canadian College Athletic Association Men's National Volleyball Championship
6. Awarding of Naming Rights – Syncrude Youth Centre at the Archie Simpson Arena
7. Council Expense Summary – January 1-September 30, 2008
8. Council Expense Budget – Request for Adjustment
9. Fort McMurray Ashlar Club's Request for Refund of Property Tax Overpayment
10. 2009 Operating Budget, 2010-2011 Financial Plan
11. 2009 Capital Budget, 2010-2013 Financial Plan
12. 2008 Capital Budget Amendment – Purchase of a 2006 Chevrolet Suburban
13. 2008 Capital Budget Amendment – Parks and Recreation Facility Upgrade and Cancellation of Forestry Building Renovation
14. Unfunded 2009 Councillor Budget Requests

New and Unfinished Business

Updates

- Mayor's Update
- Reporting of Councillors on Boards and Committees
- Administrative Update

Adjournment



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Request To Make A Presentation At A Council Meeting Or Public Hearing

Requests to make a public presentation must be received by 12:00 noon on the Wednesday immediately preceding the scheduled meeting/hearing. *Presentations are a maximum of 5 minutes in duration.* Additional information may be submitted to support your presentation.

CONTACT INFORMATION	
Name of Presenter:	GUY BUCHANAN ; CENTRON RESIDENTIAL
Mailing Address:	SUITE 900, 600 - 6TH AVE SW CALGARY, ALBERTA
Telephone Number:	(403) 589-6701 (Day) If we cannot confirm your attendance, your request may be removed from the Agenda.
E-Mail Address (if applicable):	
PRESENTATION INFORMATION	
Preferred Date of Presentation:	DECEMBER 9, 2008
Topic:	INFORMATION UPDATE REGARDING PROGRESS ON EAGLE RIDGE (PARCEL "D")
Please List Specific Points/Concerns:	1. UPDATE COUNCIL IN REGARDS TO CONSTRUCTION PROGRESS; INTERCHANGE 2. AND REGIONAL PATHWAYS ETC. 3.
If speaking at a Public Hearing, clearly state your support or opposition to the bylaw along with any related information:	
Action Being Requested of Council:	NONE

As per Procedure Bylaw No. 06/020, a request to make a presentation may be referred or denied.

Please return completed form, along with any additional information, to:

Chief Legislative Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4
Telephone: (780) 743-7001
Fax: (780) 743-7028

Please Note: All presentations are heard at a public meeting; therefore, any information provided is subject to FOIP guidelines and may be released upon request.

Handwritten signature and date: Nov 20 1:50pm



**Presentation
to the
Regional
Municipality of
Wood Buffalo**

December 9, 2008



Approved Outline Plan



Cat Clearing the Land



Distribution by Housing Type

Duplexes	58
Townhouses	198
ASHC Units	300
Single Family Lots	1068
Condos	2076
Total	3700



Welcome to Eagle Ridge



Aerial View Looking to the SW



Aerial View of the Interchange



Ribbon Cutting



View of The Peaks and the Summits Condos



Site “C” Condos under Construction



Assembling Precast at the Summits



Concrete Finishing at the Summits



Award Winning Design



Green Space and Tot Lot at the Peaks



Landscaping at the Peaks



The Peaks: Show Suite



The Peaks: Show Suite



Heated Underground Parking



Single Family Homes Under Construction



Single Family Homes Under Construction



Architectural Controls: A Proud Community



Single Family Home



Many of These Homes Are Now Occupied



Clearwater Townhouses



Semi-Detached Villas



A View over the Westerly Storm Pond



Eagle Ridge Entry Sign under Construction



Bus Service has Started



Park Features



Extensive Trail Network



Our Children Thank You !



Questions ?

- We invite your questions



Subject: 2009 CCAA Men's National Volleyball Championship**APPROVALS:**

Carol Theberge, General Manager, Community Services
Rodney Burkard, Chief Administrative Officer

Administrative Recommendation(s):

THAT \$20,000.00 is allocated from the Joint Initiatives Fund for the Canadian College Athletic Association's 2009 Men's National Volleyball Championship hosted by Keyano College Huskies Athletics.

Summary:

Keyano College Huskies Athletics has requested funding from the Municipality for the 2009 CCAA Men's National Volleyball Championship, March 9 – 14, 2009 (Attachment 1).

Background:

The Keyano College Huskies volleyball program currently plays within the Alberta Colleges Athletic Conference and represent not only the college but also the Regional Municipality of Wood Buffalo. The Alberta College Athletic Conference is a provincial body which is administered under the national umbrella of the Canadian Colleges Athletic Association. Keyano College was awarded the honor of hosting the 2009 Men's National Volleyball Championship by the Canadian College Athletic Conference.

Keyano College will be the most northern location to ever host the Men's National Volleyball Championship. As the host city, we will welcome Canada's top men's college volleyball teams, coaches and officials to our region. To involve local youth and encourage spectator attendance, Keyano Athletics has created an initiative to attract elementary students into the facility during the championship through a complimentary "ultimate phys-ed class". They are also working on a deal to have the medal games nationally televised.

Rationale for Recommendation(s):

The Joint Initiatives Fund was designed to encourage the development of partnerships between the Regional Municipality of Wood Buffalo and community stakeholders to enhance the quality of life within the region. At present, the funds are currently available to support this \$20,000.00 funding request.

The 2009 CCAA Men's Volleyball Championship is a prestigious event and has been hosted in the past by various communities from across the country. This rare opportunity to host such a

high profile national sporting event will allow the Regional Municipality of Wood Buffalo to proudly showcase our region and its Big Spirit to the rest of Canada.

In recognition of the Municipality's financial support we will receive a Platinum Sponsorship designation (Attachment 3) which includes:

- Municipal logo on all print media and tournament advertising
- 15 Tournament passes to the Championships
- 8 VIP Championship passes
- Trackside VIP Sponsorship Suite
- 16 Invitations to the Championship Sponsor Reception

Attachments:

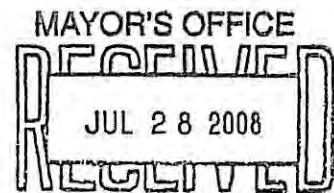
1. Keyano College Letter of Request
2. Budget
3. Sponsorship Opportunities



SynCrude
Sport & Wellness Centre

2009 CCAA Men's National Volleyball Championship Championnat Canadien de volleyball masculine 2009 de l'ACSC

Mayor Blake
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, Alberta T9H 2K4



REGIONAL MUNICIPALITY
OF WOOD BUFFALO
Canadian Colleges

Dear Mayor Blake,

Keyano College Huskies Athletics has been awarded the hosting privilege to the 2009 Athletic Association National Men's Volleyball Championships. As the Northern most College to ever host the event we anticipate the 8 team tournament will be a major part of the Wood Buffalo sport scene this upcoming March 9th-14th 2009. The host committee has already begun preparing for the 8 teams that will represent their Provincial Associations, as well as the parents and dignitaries that will be coming to our community (est. 250). To date we have secured our host hotel and will be announcing our 'presenting sponsor' on Friday Sept. 26th 2008. Other attributes of the event include a Provincial Under-15 tournament that will attract another 20 teams of Albertan's to our community on that particular weekend of volleyball (est. 400).

To help make our event a success the host committee has launched 2 unique campaigns to draw attention to the Championships and to our community. We are excited to be offering an effort to get elementary students in the facility prior to games though a complimentary 'ultimate phys-ed class'. As well, we are excited about an opportunity to broadcast both medal games on cable television across the country.

Respecting that this past year our community has benefited from a number of Provincial events I am proud to bring to your attention the opportunity to support the National Championship that will occur on our campus. While we anticipate support from the local business community I have drafted this letter to formally request Municipal support through the Joint Initiatives Fund. Our request of \$20 000 will address tournament associated costs and will have a significant impact on the capacity of our committee to meet the hosting expectations of a National Championship. As you will see from the attached budget we have had to cover some unique costs associated with securing one the CCAA's most premier of properties; those being a licensing fee and a travel equalization expense that was required to help attract these games to our 'rural' setting.

I look forward to answering any questions you may have about the event or any of the recognition opportunities we are making available to associations that have helped the committee meet our host expectations. Mark your calendar, only 7.5 months until we host another world class event in Fort McMurray!

Respectfully submitted,

Wade Kolmel
Keyano College Sport Manager
2009 CCAA Volleyball Championship Host Committee – Chairperson



CCAA Men's Volleyball Championships (anticipated Budget-as of July 24 2008)

REVENUES

Grants	\$30,000.00
- ASPRWF & Sport Canada & RMWB	
Sponsorship	\$55,000.00
Gate Receipts	\$7,000.00
Programs and Sales	\$6,000.00
Accreditation / Banquet Fees	\$5,750.00
TOTAL REVENUES	\$103,750.00

EXPENSES

Advertising Expenses (inc radio)	\$7,500.00
Television Broadcasting	\$20,000.00
Accreditation Expenses	\$1,000.00
Volleyball Canada	\$300.00
CCAA licensing	\$6,000.00
CCAA Travel Equalization Fee	\$6,000.00
Souvenir Clothing	\$4,000.00
Sponsorship Expenses	\$3,000.00
Printing	\$6,000.00
Officials	\$10,000.00
Minor Officials	\$4,000.00
Banquet	\$10,000.00
Volunteers	\$2,600.00
Hospitality	\$3,500.00
Athlete/Team Services	\$5,500.00
Additional Hosting Costs	\$3,500.00
Internal Transportation	\$3,250.00
Team/Player Gifts and Prizes	\$3,800.00
Additional Expenses	\$3,800.00

TOTAL EXPENSES	\$103,750.00
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KEYANO
COLLEGE

Synocrude
Sport & Wellness Centre



MARCH 12-14, 2009

**COLDWELL BANKER
FORT McMURRAY 2009
CCA Men's National
Volleyball Championship**

IN SUPPORT OF KEYANO COLLEGE



COLDWELL BANKER FORT McMURRAY 2009
CCAA Men's National Volleyball Championship
IN SUPPORT OF KEYANO COLLEGE

SPONSORSHIP OPPORTUNITIES:

Platinum Sponsorship - \$10,000.00

In recognition of support at the Platinum level, Keyano College and the 2009 CCAA National Men's Volleyball Championship are proud to offer:

- Logo Inclusion on all official tournament signage and print advertising (excluding the scorer's table)
- Logo inclusion on the reverse side of all event tickets (time sensitive)
- Product sampling/promotional giveaway opportunities
- One Full Page Color Advertisement in the Championship Program
- Logo Inclusion and a direct link to your organization's website from the 2009 Championship Website
- Minimum of 4 Courtside Signage opportunities (6 feet x 2 feet)
- Minimum of 4 in-game announcement per match (additional appearances throughout the games)
- Minimum of 4 logo appearances and messaging on the 60 sq ft Pro-Star Digital Display Screen per Match
- 15 Tournament Passes to the Championship including access to all tournament matches
- 8 VIP Championship Passes, including access to all matches and the VIP Lounge
- Your own Trackside VIP Sponsorship Suite
- Newspaper Recognition – Sponsorship Thank You
- 16 Invitations to the Championship Sponsor Reception Friday March 13th

Gold Sponsorship - \$7,500.00

In recognition of support at the Gold level, Keyano College and the 2009 CCAA National Men's Volleyball Championship are proud to offer:

- Logo Inclusion on all official tournament signage and print advertising (excluding the scorer's table)
- One Half Page Black and White Advertisement in the Championship Program
- Logo Inclusion and a direct link to your organization's website from the 2009 Championship Website
- Minimum of 3 Courtside Signage opportunities (6 feet x 2 feet)
- Minimum of 3 in-game announcements per match
- Minimum of 3 logo appearances and messaging on the 60 sq ft Pro-Star Digital Display Screen per Match (additional appearances throughout the games)
- 10 Tournament Passes to the Championships
- 8 VIP Passes to the championships which includes access to all matches and VIP Lounge
- Your own Trackside VIP Suite
- Newspaper Recognition – Sponsorship Thank You
- 8 Invitations to the Championship Sponsorship Reception Friday March 13th



SPONSORSHIP OPPORTUNITIES (CONTINUED)

Silver Sponsorship \$5000.00

In recognition of support at the Silver level, Keyano College and the 2009 CCAA National Men's Volleyball Championship are proud to offer:

- One Quarter Page Black and White Advertisement in Championship Program
- Logo inclusion and a direct link to your organization's website from the 2009 Championship Website
- Minimum of 2 Courtside Signage opportunity (6 feet x 2 feet)
- Minimum of 2 in-game announcements per match
- Minimum of 3 logo appearances and messaging on the 60 sq ft Pro-Star Digital Display Screen per Match (additional appearances throughout the games)
- 8 Tournament Passes to the Championship
- 8 VIP Passes to the Championships including access to all matches and VIP Lounge
- Your own Trackside VIP Suite
- Newspaper Recognition – Sponsorship Thank You
- 8 invitations to the Championship Sponsor Reception Friday March 13th

Bronze Community Sponsorship - \$2500.00

In recognition of support at the Bronze level, Keyano College and the 2009 CCAA National Men's Volleyball Championship are proud to offer:

- One Quarter Page Black and White Advertisement in Championship Program
- Logo Inclusion and a direct link to your organization's website from the 2009 Championship Website
- 1 Courtside Signage Opportunity (6feet x 2feet)
- Product sampling/promotional giveaway opportunities
- Minimum of 1 in-game announcement per match
- Minimum of 2 logo appearances and messaging on the 60 sq ft Pro-Star Digital Display Screen per Match (additional appearances throughout the games)
- 5 Tournament Passes to the Championships
- 2 VIP passes to the Championships including access to all matches and VIP Lounge
- 50 individual tickets donated in your name to a participating elementary school as part of the Ultimate Phys-Ed Class Initiative* (Games 1 /2 or 5/6)
- Newspaper Recognition – Sponsorship Thank You
- 4 passes to the Championship Sponsor Reception Friday March 13th

**The Ultimate Phys-Ed Class is an initiative that will see local elementary school children being bussed to Keyano's Syncrude Sport & Wellness Centre. They will engage in a variety of activities with Fitness Leaders from the facility and will then proceed to watch a National Volleyball Game. Local schools will be paired with visiting teams and they will be encouraged to make signs, cheer and support teams from out of town. This initiative is being undertaken in order to provide the opportunity for the entire community to be involved in this event as well as introduce our younger population to the fantastic sport of volleyball.*



COLDWELL BANKER FORT McMURRAY 2009
CCAA Men's National Volleyball Championship
IN SUPPORT OF KEYANO COLLEGE

SPONSORSHIP OPPORTUNITIES (CONTINUED)

Patron Sponsorship - \$1500.00

In recognition of support at the Patron level, Keyano College and the 2009 CCAA National Men's Volleyball Championship are proud to offer:

- One Quarter Page Black and White Advertisement in Championship Program
- Logo Inclusion and a direct link to your organization's website from the 2009 Championship Website
- 1 Courtside Signage Opportunity (6feet x 2feet)
- Minimum of 2 logo appearances and messaging on the 60 sq ft Pro-Star Digital Display Screen per Match at event
- 2 Tournament Passes to the Championships
- 2 VIP passes to the Championships including access to all matches and VIP Lounge
- Newspaper Recognition – Sponsorship Thank You
- 2 Invitations to the Championship Sponsor Reception March 13th, 2008

ADDITIONAL OPPORTUNITIES

Track Side VIP Suites - \$1000.00

- VIP Suites are a unique and exclusive opportunity to secure some of the best seats in the house for the entire National Championships. Located on the upper track level of the Canadian Natural Resources Gymnasium this vantage point will prove memorable for you and your guests. **Included with your VIP Suite is: Seating for 6 –8 people**
- 8 VIP Passes to the championships which includes access to all 13 Championship Games
- Complimentary non-alcoholic beverages
- Cash Bar Access
- Newspaper Recognition – Sponsorship Thank You

Sponsorship Level	Program Ad	Courtside Signage	VIP SUITE	In-Game Announcements	Digital Screen Appearances	Tickets/ Passes
Platinum	Full Page (Color)	4	1	4	4	16 Tour Passes 16 VIP Passes 16 Reception Passes
Gold	½ Page (B & W)	3	1	3	3	10 Tour Passes 8 VIP Passes 8 Reception Passes
Silver	½ Page (B & W)	2	1	2	3	8 Tour Passes 8 VIP Passes 8 Reception Passes
Bronze	¼ Page (B & W)	1	n/a	1	2	5 Tour Passes 2 VIP Passes 2 Reception Passes
Patron	¼ Page (B & W)		n/a		2	2 Tour Passes 2 VIP Passes 2 Reception Passes



COLDWELL BANKER FORT McMURRAY 2009
CCAA Men's National Volleyball Championship
IN SUPPORT OF KEYANO COLLEGE

KEYANO COLLEGE FOUNDATION EVENT SPONSORSHIP PLEDGE FORM

SPONSOR LEVEL:

Platinum

Gold

Silver

Bronze

Patron

VIP Suite

\$10,000

\$7,500

\$5,000

\$2,500

\$1,500

\$1,000

Company Name _____

Contact Name _____

Contact Address _____

Contact Phone # _____

Contact Email: _____

Total Payment Amount: _____

Payment options : Cash / Credit Card / Invoice

All payments must be received By Jan.31

Signature: _____

Print Name: _____

Date: _____

Please Fax or Email signed copy of pledge form to melane.leblanc@keyano.ca / 780-791-3333

For further information please contact me @

Subject: Awarding of Naming Rights - Syncrude Youth Centre at the Archie Simpson Arena**APPROVALS:**

Carol Theberge, General Manager, Community Services
Rodney Burkard, Chief Administrative Officer

Administrative Recommendation:

THAT the Regional Municipality of Wood Buffalo enter into a ten – year naming rights agreement with Syncrude Canada Limited for the multi-purpose room located in the Archie Simpson Arena in Fort Chipewyan for the sale price of \$500,000 (including GST);

THAT the 2008 Capital Budget be amended as identified in Attachment 1- Capital Budget Request - Archie Simpson Arena, dated December 9th, 2008; and

THAT article 3.07(0) of Council Policy PRL-040-2006 be waived.

Summary:

The Community Identification Committee has reviewed and recommended that the multi-purpose room at the Archie Simpson be named **Syncrude Youth Centre at the Archie Simpson Arena**.

Background:

Syncrude Canada Limited is contributing \$500,000 (including GST) to the Fort Chipewyan Archie Simpson Arena Redevelopment Project for furniture, fixtures and equipment to be housed in the multi-purpose room through purchasing the naming rights for the multi-purpose room.

The Municipality has retained Ketchum Canada Incorporated to determine the appropriate market value for the sale of naming rights for municipal assets. Ketchum Canada Incorporated has confirmed that the industry standard is for major donors to contribute at least 25% of the asset. Based on the square footage of this section of the Arena the \$500,000 (including GST) donation represents a fair and equitable amount for the Municipality to receive in exchange for these naming rights.

Syncrude Canada Limited has stipulated that they will enter into this agreement with two conditions:

- 1) The \$500,000 (including GST) purchase must be completed by December 31, 2008.

2) The \$500,000 (including GST) must be used specifically for the purchase of furnishings, fixtures, and equipment including the purchase and installation of indoor playground structure in the proposed **Syncrude Youth Centre at the Archie Simpson Arena**.

Alternatives:

1) Approve the sale of naming rights for the Archie Simpson Multi Purpose room to Syncrude Canada Limited for \$500,000 (including GST) for a period of ten years.

2) Deny the sale of the naming rights.

Budget/Financial Implications:

Syncrude Canada Limited has stipulated that they are willing to make this \$500,000 naming rights contribution with the understanding that the transfer of funds takes place before December 31, 2008. The \$500,000.00 (including GST) is broken down as follows:

\$476,190 Sale Price
\$ 23,810 GST

Entering into a naming rights agreement with Syncrude Canada Limited will result in substantial savings for the taxpayer.

Rationale for Recommendation:

This agreement represents a desirable partnership between the Municipality and a major corporate citizen. This agreement will have a positive effect on the Archie Simpson Arena facility as these funds will be used for the purchase of furniture, a “state of the art” indoor playground, and other fixtures and equipment. The end result will be an improved quality of life for the children and youth of Fort Chipewyan.

Article 3.07(0) of the Community Identification Policy requires that the donor undertake consultation with the community to gauge the level of support before the Regional Municipality of Wood Buffalo will enter into a naming agreement. Given the tight timelines associated with this request and the obvious benefits to the community of Fort Chipewyan, it is recommended that Council waive the requirement for the community consultation in light of Ward 2 Councillor’s support of this recommendation.

Attachments:

- 1) Capital Budget Amendment Request
- 2) Reference: Community Identification System Policy No. PRL 040-2006

Regional Municipality of Wood Buffalo
Capital Budget Amendment Request - December 9, 2008
2008

Attachment 1

CURRENT PROJECT NAME: Archie Simpson Arena
 AMENDED PROJECT NAME: Archie Simpson Arena
 SPONSOR DEPARTMENT: Community Services
 SPONSOR DIVISION: Recreation, Arts and Leisure

Project Amendment

CURRENT PROJECT BUDGET

Funded capital project

Current Priority Score

60

<i>Year</i>	<i>Annual Cost</i>	<i>Fed Grants</i>	<i>Prov Grants</i>	<i>Reserves</i>	<i>Operating Budget</i>	<i>Other Sources</i>	<i>Debtenture Financed</i>
<i>Prior</i>	3,379,642		236,465	1,144,128		1,999,049	
<i>2008</i>	6,270,358			4,820,358			1,450,000
<i>2009</i>	8,000,000						8,000,000
<i>Thereafter</i>	-						
<i>TOTAL</i>	17,650,000	-	236,465	5,964,486	-	1,999,049	9,450,000

DESCRIPTION/REASONS FOR BUDGET AMENDMENT

Currently the Municipality will enter into an agreement with Syncrude Limited for a naming rights over the Multi-purpose room of Archie Simpson Arena amounting to \$500K, including GST. The proceeds will then be used to fund the cost of furnishings and play structure in the facility.

AMENDED PROJECT BUDGET (Only required if project is new, deferred, or amended)

Funded capital project

Amended Priority Score

60

<i>Year</i>	<i>Annual Cost</i>	<i>Fed Grants</i>	<i>Prov Grants</i>	<i>Reserves</i>	<i>Operating Budget</i>	<i>Other Sources</i>	<i>Debtenture Financed</i>
<i>Prior</i>	17,650,000	-	236,465	5,964,486	-	1,999,049	9,450,000
<i>2008</i>	476,190					476,190	
<i>2009</i>	-						
<i>2010</i>	-						
<i>Thereafter</i>	-						
<i>TOTAL</i>	18,126,190	-	236,465	5,964,486	-	2,475,239	9,450,000

ADDITIONAL INFORMATION

Other sources pertains to the proceeds of the namings from Syncrude Limited amounting to \$476,190 (that is \$500K including GST of \$23,810)

Community Services
 Sponsor Department

John Mulhall, Recreation, Arts and Leisure
 Project Lead

PLEASE NOTE: Deferred projects must follow the budget process. Deferring a project to a future year does not grant pre-budget approval for that project.

Council Policy



Policy Name: Community Identification System
Policy No.: PRL 040-2006
Effective Date:

STATEMENT:

The Regional Municipality of Wood Buffalo wishes to establish and maintain an orderly system for the naming of communities, subdivisions, public facilities, streets and multi-family projects and appropriate addressing of lots. The Regional Municipality of Wood Buffalo will also consider requests from external organizations and individuals to name municipal facilities, parks and playgrounds, trails and amenities based on a Council approved name sale agreement.

PURPOSE AND OBJECTIVE:

The objective of this policy is to:

1. Establish a sense of identity and ensure ease of location.
2. Recognize and honour early explorers, pioneers and those who contributed to the development of the Municipality.
3. Name streets according to functional classification for ease of identity, for example: trail, boulevard, drive, road, way, crescent, avenue, etc.
4. Establish a consistent approach, criteria and guidelines specific to selling the names of Regional Municipality of Wood Buffalo facilities, parks and playgrounds, trails and amenities as a means of recognizing support from an external organization or individual.

PROCEDURE:

01 Definitions

01.01 Bridges – the naming of bridges.

01.02 Community Identification Committee – A Committee of Council established for the purpose of recommending the naming (identifying) of communities, subdivisions, public facilities, streets, multi-family projects and addressing of lots. The Community Identification Committee shall consist of the following membership:

- (a) two Council members appointed by Council Policy, one shall sit as Chair of the Committee, and one who shall sit as a member of the committee
- (b) one member appointed by Council, who shall represent the Historical Society,

- (c) four (4) members, appointed by Council, who shall be residents within the Municipality. When considering rural naming options, the rural councillor of the ward concerned shall be consulted through circulating in advance and getting comments.
 - (d) one Planning & Development Department staff member who shall be appointed by the Manager of Planning and Development.
- 01.03 Community Identification Signage – Subdivision Sign erected to identify the Subdivision Name.
 - 01.04 Ethical Screening Report – An independently commissioned report, conducted by an Ethical Screening agency on behalf of the Regional Municipality of Wood Buffalo, which profiles the organization's ethical practices.
 - 01.05 Exempt Facilities – Regional Municipality of Wood Buffalo public facilities that have been constructed and/or operated through a partnership agreement where the agreement provides conditions specific to naming rights and approvals.
 - 01.06 Multi-Family Projects - Townhouse complexes, apartment complexes, public housing.
 - 01.07 Municipal Facilities – Refers to any building, structure or area of land owned by or under the direction and control of the Regional Municipality of Wood Buffalo, including among other things: leisure centers, sports and fitness facilities, arenas, parks, parks amenities, trails, and exhibition facilities.
 - 01.08 Operating Agency – Any board or agency, other than a municipal department, which has the responsibility for managing a municipal facility.
 - 01.09 Public Facilities – municipal buildings, public parks, arenas, treatment plants and fire halls.
 - 01.10 Revenue Contract – A contract as defined by the Purchasing Department of the Regional Municipality of Wood Buffalo.
 - 01.11 Sponsorship – A mutually beneficial business arrangement or partnership between the Regional Municipality of Wood Buffalo and an external party (individual, company, organization or enterprise), wherein the external party contributes funds, goods or services to a Regional Municipality of Wood Buffalo facility in return for recognition, acknowledgement, other promotional considerations or benefits.
 - 01.12 Sponsorship Broker – An external agency responsible for assessing market value of naming rights and negotiation with the potential partner on the Municipality's behalf.

02 Responsibilities

02.01 Council to:

- (a) Approve/recommend any amendments to this policy.
- (b) Approve/recommend the names of communities, streets and public facilities.
- (c) Approve/recommend the names of subdivisions and multi-family projects.
- (d) Approve/recommend standards for Municipal Identification Signage (street signage).

02.02 Regional Manager to:

- (a) Ensure procedures are in place and adhered to, to implement this policy.
- (b) Be responsible for assessment of any name sale opportunity.
- (c) Serve as the Regional Municipality of Wood Buffalo contact for receipt of name sale proposals.
- (d) Seek concept approval from Council prior to initiating negotiations with a potential partner.
- (e) Conduct the necessary review and analysis of name sale proposals pursuant to this policy.
- (f) Oversee public consultation processes to measure community support for the name sale.
- (g) Prepare and present a report for Council on the name sale agreement addressing how it meets criteria outlined in this policy.

02.03 Community Identification Committee to:

- (a) Recommend to Council names for all highways within the Municipality in accordance with the Public Highway Development Act. All requests for naming highways are to be submitted to Regional Manager and then to Alberta Transportation for review, prior to moving forward to Council.
- (b) Recommend to Council names for public facilities.
- (c) Recommend to Council names for subdivisions and multi-family projects and the roads within them.

- (d) Provide comments and recommendations to Council regarding the proposed name for any requests from external organizations and individuals to name municipal facilities, parks and playgrounds, trails and amenities that are based on a Council approved name sale agreement.

02.04 Superintendent of Engineering to:

- (a) Inspect and approve community identification signage (subdivision signage) erected in accordance with a development agreement, subject to standards set forth in the Uniform Traffic Control Devices for Canada, Engineering Standards Policy or this Policy.

02.05 Superintendent of Roads Maintenance Services (Operations & Maintenance Dept) to:

- (a) Budget for and maintain all municipal identification signage (street signage) within the Municipality.

02.06 Manager of Planning and Development Department is to:

- (a) Provide in all development agreements that the developer is responsible for the provision and erection of all community identification signage within the approved subdivision(s).
- (b) Refer all subdivision applications to the Community Identification Committee for future naming.
- (c) Provide house numbering for all subdivision plans which have street names approved by Council.
- (d) Maintain an index of all street and subdivision names with a compendium to explain the origin of each name and why it was used.
- (e) Maintain an ongoing list of names to be considered for community identification in the future.

03 Procedure/General Provisions/Terms of Reference

03.01 Community Names - The basic purpose of using distinctive community names shall be to establish a sense of identity. Selection of suitable names shall have regard to:

- (a) Physical features, e.g., Beacon, Hill, River, etc.
- (b) Different types of land use, e.g., residential, commercial, industrial, etc.
- (c) Different types of development, e.g., town houses, apartments, single-family.

- (d) Common theme around which the area is planned, e.g., a park or parkway system, golf course, lake, etc.
- (e) Historical theme, e.g., pioneers of aviation, Fathers of Confederation, Lieutenant Governors of Alberta, etc.

03.02 Subdivision Name - Next to street names, the name associated with a subdivision has the most significance in providing identity in a Municipality. The following guidelines are provided to assist in suggesting an appropriate name:

- (a) Each subdivision or series of adjacent subdivisions in a neighbourhood should have a distinctive name not used by another subdivision.
- (b) Names shall not duplicate street names, neighbourhood names or community names used elsewhere in the Municipality.
- (c) The major street in a subdivision shall carry the same name as the subdivision.
- (d) Names are encouraged, unless already used, which:
 - (i) Are related to the names of the local neighbourhood or community.
 - (ii) Are related to natural and/or man made features in the area.
 - (iii) Give recognition to significant historical events, persons, businesses or activities in the area.
 - (iv) Relate to the name of major arterials adjacent to the subdivision.

03.03 Street Names - The classification of the type of street should be based on configuration to provide an easy means of identification. Consistency of classification will assist in recognition of particular locations and ease of movement.

- (a) Identifiers:
 - (i) Trail - Freeway, expressway.
 - (ii) Boulevard - Major arterials divided by a landscaped centre median.
 - (iii) Drive - Secondary arterials (collectors).
 - (iv) Road - Collector facility which may run in any direction.
 - (v) Way - A minor roadway that changes direction or begins and ends on the same street.

- (vi) Hill or Rise - As road or way, but with slope for most of its length.
 - (vii) Gate - A short roadway which gives access to a subdivision from a major street or roadway.
 - (viii) Crescent - "U" shaped minor roadways connecting to only one (1) street.
 - (ix) Place - Cul-de-sac.
 - (x) Lane - Elongated cul-de-sac.
 - (xi) Bay - Relatively short cul-de-sac.
 - (xii) Green or Garden - Crescents with internal open space or park.
 - (xiii) Close - "P" shaped minor roadways with one (1) means of access/egress.
 - (xiv) Avenue - Any roadway with an east-west orientation in a grid system.
 - (xv) Street - Any minor roadway or, in a grid system, any roadway with a north-south orientation.
 - (xvi) Court or Square - Townhouses or apartments where the central area contains an open space or the buildings are related to a similar open space and where parking areas may replace roadways.
- (b) General:
- (i) In a multi-family development, a common name may be used with a numbered prefix. The name for each development would include a block number, i.e., "100 Fort McMurray Place", but the lot address would be stated as "Unit 104 - 100 Fort McMurray Place", etc.
 - (ii) Continuous streets should have one (1) name unless a bend in the street sharper than 110° makes a change in name practical and/or desirable.
 - (iii) Street names shall not have similar sounding names.
 - (iv) The use of the same name that identifies a street within a subdivision is not recommended. ie: Williams Drive, Williams Road, Williams Garden and Williams Place.
 - (v) Names must not be difficult to pronounce and/or spell.
 - (vi) Each identifier should be appropriate for the street, for example, a cul-de-

sac could be called "Curved Place".

a. Names are encouraged which:

- Are related to the name of the community, subdivision or neighbourhood in which the street is located.
- Are related to other names in the subdivision.
- Are related to the natural and man-made features in the area.
- Give recognition to significant historical events, persons or uses in the area.

(viii) "Theme" - All street names within a subdivision will conform with a theme or start with the first letter of the subdivision. Themes or first letters must be pre-selected by the Committee.

03.04 Lot Numbering (House Numbering) - The purpose of lot numbering is to provide the final means of locating an individual house within the identification system.

- (a) In the Lower Townsite, lot addressing has been assigned by increments of two (2). Where possible, all new development in the Lower Townsite should be numbered in conformity to this existing system.
- (b) In new areas of the Municipality, lots will be numbered from the point nearest to the main access road to the street, commencing at one-hundred (100), with even numbers on the north/west side of the street and odd numbers on the south/east side of the street as follows:
 - (i) For single family residential lots, ascending by increments of four (4).
 - (ii) For commercial, institutional or multi-family lots ascending by increments of two (2) for each 6.096 metres (twenty (20) feet) of frontage measured at the front yard set-back with the number nearest to the centre being assigned as the number for that lot.
- (c) For a bay, cul-de-sac or close, lots will be numbered in ascending order by increments of four (4) as follows:
 - (i) Where access is from the north side of the main street commencing at one-hundred (100) for corner lots which have frontage on the main street and one-hundred-two (102) for lots which are separated from the main street.
 - (ii) Where access is from the south side of the main street commencing at one-hundred-one (101) for corner lots which have frontage on the main street

and one-hundred- three (103) for lots which are separated from the main street.

- (d) For a corner lot that is facing two sides of a street, the lot numbering will be assigned by the way the front entrance to the home is facing.
- (e) Outside the Urban Service Areas or industrial areas, lot numbering shall be assessed on an individual case basis, attempting to follow the existing procedures where possible.

03.05 Multi-Family Projects - The basic purpose for naming multi-family projects is to establish local identity. The following guidelines are provided to assist in selecting an appropriate name:

- (a) Each multi-family project should have a distinctive name not used by another project.
- (b) Names should not duplicate street, neighbourhood, subdivision or planning community names used elsewhere.
- (c) Names are encouraged, unless already used, which:
 - (i) Are related to the street on which the project is located.
 - (ii) Are related to the name of the subdivision, neighbourhood or planning community in which it is located.
 - (iii) Are related to natural or man-made features in the area.
 - (iv) Give recognition to significant historical events, persons or uses in the area.
 - (v) Relate to the shape, size, texture or other features of the project.

03.06 Public Facilities - The naming of public facilities provides for ease of identification of one (1) facility from another.

- (a) Each facility should have a distinctive name not used by another facility.
- (b) Names should not duplicate street, neighbourhood, subdivision or community names used elsewhere in the Municipality.
- (c) Names are encouraged, unless already used, which:
 - (i) Are related to the street on which the project is located.

- (ii) Are related to the name of the subdivision, neighbourhood or community in which it is located.
- (iii) Are related to natural or man-made features in the area.
- (iv) Give recognition to significant historical events, persons or uses in the area.
- (v) Relate to shape, size, texture or other features of the facility.
- (d) Public facilities should be identified by the activity it is representing, ie: Thickwood Arena, Casselman-Lush Skateboard Park, the Haxton Building, Hawkins Fire Hall 1, C.A. Knight Recreational Centre, or the Jean Family Boat Launch.
- (e) Provide comments and recommendations to Regional Council regarding proposed name sale as per the Facility Name Sale Policy.

03.07 Name Sale Agreements

- (a) Name sale agreements shall be established in a manner that is organized and consistent that safeguards the Municipality's assets and interests, enhances access and fairness, and results in optimal balance of overall benefits to the Municipality and the community.
- (b) A corporation or external organization or individual may become the namesake of a new or existing municipal facility as recognition for its financial support, where such support is mutually beneficial to the Municipality, corporation or external organization and community, and is consistent with all aspects of existing Municipal guidelines and policies.
- (c) Municipal facilities must be linked only with external organizations that are compatible with, complementary to, and reflective of the Municipality's values and mandate.
- (d) The Municipality's profile and responsibility as owner/operator of the facility must be ensured through the agreement.
- (e) In accordance with a revenue contract and investment policy, an external organization, corporation or individual must meet the following selection criteria:
 - (i) the compatibility of the party's product, customers and promotional goals.
 - (ii) the record of involvement in community projects, events and a willingness to participate.

- (iii) the desirability of the association.
 - (iv) the timeliness of readiness to make a deal.
 - (v) the actual value to the Municipality in cash, or in kind, of the proposal.
 - (vi) the organization does not derive all or a portion of its income from tobacco.
 - (vii) The organization should not conduct a significant portion of its business in, or with, a country or countries that do not provide racial equality within its or their political boundaries.
- (f) The support provided must equal current market value of the facility's naming rights.
 - (g) The recognition desired by the organization is consistent with municipal policies, procedures and bylaws.
 - (h) If the name is intended to replace an existing facility name, the organization should take into consideration the history and "legacy" of the current facility name, by amalgamating or including the existing name in the proposed new name.
 - (i) Administration will not actively solicit name sale proposals.
 - (j) After being approached by a potential partner, concept approval for Administration to explore a name sale opportunity is sought from Regional Council.
 - (k) The Regional Municipality of Wood Buffalo reserves the right to retain a Sponsorship Broker to initiate negotiations with the potential partner on behalf of the Municipality to confirm market value of the facility's naming rights.
 - (l) The external organization, corporation or individual must provide details regarding their sponsorship contribution, the value of the contribution and recognition desired including signage expectations and specifications based on the Sponsorship Broker assessment.
 - (m) The Regional Municipality of Wood Buffalo reserves the right at its sole discretion to commission a confidential ethical screening report on the potential partner to be used for decision purposes.
 - (n) The Community Identification Committee is asked to review and make comments and or recommendations regarding the proposed name in the name sale agreement.

- (o) A public consultation process is initiated to determine the level of community support for the name sale.
- (p) An assessment of the proposed name sale agreement using the criteria outlined in this policy will be conducted by the Regional Manager.
- (q) A report on the name sale agreement complete with the naming recommendation will be presented to Regional Council.
- (r) If Regional Council's approval is obtained, the Regional Manager or designate will prepare a formal agreement.
- (s) Monies received from the sale of the name of a facility will be put into the facilities operating or capital budgets.

APPROVAL, MANAGEMENT AND REFERENCES:

This policy shall be assessed in 2 years from its effective date to determine its effectiveness and appropriateness. This policy may be assessed before that time as necessary to reflect organizational change.

Approving Authority: Regional Council
Approval Date: July 11, 2006

Revision Approval Dates: 18/9/89, 15/7/91, 11/16/93, 02/20/06
Review Due: 02/20/08

Policy Manager: Manager, Planning & Development
Department Contact: Manager, Planning & Development

Legal References:
Cross References:



Mayor


Chief Legislative Officer


Date

Subject: Council Expense Summary – January 1-September 30, 2008**APPROVALS:**

Surekha Kanzig, Chief Legislative Officer
Kevin Greig, Deputy Chief Administrative Officer
Rodney Buakard, Chief Administrative Officer

Administrative Recommendation(s):

THAT the Council Expense Summary for the period January 1 – September 30, 2008 be received as information.

Summary:

The current Elected Officials Compensation, Travel, Expense and Support Policy, which came into effect immediately following the 2001 General Municipal Election, requires that quarterly reports on expenditures for each member of Council be presented to Council for review.

Background:

Administration records and monitors expenses for elected officials and reports expenditures on a quarterly basis. Each Council member has a budget for day-to-day business expenses, training and development, and vehicle repair and maintenance. The attached Council Expense Summary (Attachment 1) reflects all expenses submitted for the period January 1, 2008-September 30, 2008. This summary also includes those expenditures resulting from participation on Provincial Boards/Committees and periods in which a Councillor performed the duties of Deputy or Acting Mayor.

Individual budgets are monitored on an ongoing basis, and budget adjustments are made annually, as needed. Budgets have remained relatively unchanged since the Policy's inception, however, second and third quarter results clearly indicate that future budgets will require adjustment, particularly in the area of training and development. Administration has initiated a comprehensive review of the sufficiency of budget allocations and has recommended a number of changes through the 2009 Operating Budget process.

A number of individual budgets have been exceeded to date, however, total budget allocations remain within previously established limits. The primary causes are attributed to significant increases in the cost of conference registration, travel and accommodations. In keeping with the Elected Officials Compensation, Travel, Expense and Support Policy, the impacted members of Council are required to request and receive approval from Council prior to exceeding their respective budget allocations.

Attachments:

1. 2008 Council Expense Summary for the period January 1 - September 30, 2008

2008 COUNCIL EXPENSE SUMMARY

Total Expenses Submitted for the Period January 1-September 30, 2008

Councillors	Annual Budget	YTD Expenses	Percentage Expended	Other Committees	Deputy Mayor
Blake, Melissa - Business Travel	25,000	\$9,251.00	37.00%		
Blake, Melissa - Conference Travel	6,592	\$7,229.00	109.66%		
Blake, Melissa - Public Relations	25,000	\$1,882.00	7.53%		
Blake, Melissa - Conference Registration	4,840	\$650.00	13.43%		
MAYOR - TOTAL	61,432	\$19,012.00	30.95%		
Allen, Mike - Expenses	1725	0.00	0.00%		881.40
Allen, Mike - Training & Development	5000	5,676.15	113.52%		
ALLEN - TOTAL	6725	\$5,676.15	84.40%		
Blair, David - Expenses	41700	30,103.40	72.19%		
Blair, David - Training & Development	5000	1,887.13	37.74%		
BLAIR - TOTAL	46700	\$31,990.53	68.50%		
Byron, Mila - Expenses	1725	200.00	11.59%		
Byron, Mila - Training & Development	5000	1,377.55	27.55%		
BYRON - TOTAL	6725	\$1,577.55	23.46%		
Clarkson, Sharon - Expenses	1725	260.00	15.07%		
Clarkson, Sharon - Training & Development	5000	936.10	18.72%		
CLARKSON - TOTAL	6725	\$1,196.10	17.79%		
Flett, Sonny - Expenses	22500	4,665.84	20.74%		
Flett, Sonny - Training & Development	5000	936.10	18.72%		
FLETT - TOTAL	27500	\$5,601.94	20.37%		
Germain, Sheldon - Expenses	1725	0.00	0.00%		
Germain, Sheldon - Training & Development	5000	593.65	11.87%		
GERMAIN - TOTAL	6725	\$593.65	8.83%		
Janvier, Gordon - Expenses	10000	7,791.11	77.91%		
Janvier, Gordon - Training & Development	5000	5,891.10	117.82%		
JANVIER - TOTAL	15000	\$13,682.21	91.21%		
Meagher, Phil - Expenses	1725	0.00	0.00%		
Meagher, Phil - Training & Development	5000	306.10	6.12%		
MEAGHER - TOTAL	6725	\$306.10	4.55%		
Rebus, Renee - Expenses	6000	644.65	10.74%		
Rebus, Renee - Training & Development	5000	6,264.22	125.28%		
REBUS - TOTAL	11000	\$6,908.87	62.81%		
Vyboh, John - Expenses	1725	0.00	0.00%		
Vyboh, John - Training & Development	5000	5,484.29	109.69%		
VYBOH - TOTAL	6725	\$5,484.29	81.55%		

Subject: 2009 Operating Budget, 2010-2011 Financial Plan**APPROVALS:**

Patty King, General Manager
Kevin Greig, Deputy Chief Administrative Officer
Rodney Burkard, Chief Administrative Officer

Administrative Recommendation(s):

1. THAT the 2009 Operating Budget in the amount of \$518,852,570 as set out in Attachment 1, 2009 Operating Budget, Dated December 9, 2008, be approved by Council.
2. THAT the 2010 – 2011 Financial Plan in the amount of \$639,232,620 and \$769,745,120 respectively, as set out in Attachment 2, 2009 Operating Budget, 2010-2011 Financial Plans, dated December 9, 2008, be used as the basis for the development of the respective subsequent budgets.

Summary:

In order to be in compliance with the *Municipal Government Act*, Council must adopt an operating budget for each calendar year.

Background:

The 2009 Operating budget development process commenced with the approval of the operating budget guidelines in March, 2008 by the Senior Management Team. The guidelines provide the basis for budget preparation. As in prior years, the budget guidelines referenced the following areas:

- Basis of budgeting – Service levels must be maintained unless a change is clearly identified and approved by Council.
- Revenue assumptions – Rate/fee changes must be identified. Upon receipt of budget approval, the respective policy/bylaw must be presented to Council for approval.
- Expenditure assumptions – Inflationary impact assumptions were identified as well as personnel costing assumptions.
- Proposed development and population growth assumptions – Each department incorporated the specific impact of the assumption into their operating budget.
- Impact of capital requests on the operating budget – Tangible capital assets valued from \$10,000 to \$100,000 inclusive utilize funding from the operating budget.

- Tangible Capital Asset Project (TCA) – The impact of this project has not been reflected in the Operating Budget, 2010 – 2011 Financial Plan. The financial statements of the Municipality will require the recording of amortization expense effective January 1, 2009. Since the TCA project is currently underway, Administration is unable to estimate the impact of amortization expense for 2009.

The Operating Budget guidelines provide consistent assumptions for all departments to utilize during the budget development process.

The budget development process includes numerous branch, departmental, divisional, joint General Management Team and Senior Management Team meetings in order to arrive at the 2009 Operating Budget and Financial Plan. Council workshops were also scheduled in September and October to present the contents of the budget in greater detail and allow opportunities for clarification. Budget requests submitted by Mayor and Council were also reviewed at the October workshop.

Budget/Financial Implications:

The 2009 Operating Budget, 2010 – 2011 Financial Plan are summarized as follows:

	2009 Budget	2010 Financial Plan	2011 Financial Plan
Operating Revenues	\$ 518,852,570	\$ 639,232,620	\$ 769,745,120
Operating Expenditures	\$ 518,852,570	\$ 639,232,620	\$ 769,745,120
Balanced Budget	-	-	-

The 2009 Operating Budget represents an increase of \$166,325,133 over the 2008 amended Operating Budget. The increase can be categorized as defined below:

Growth-Related – \$121,696,542 - Included in this amount is an increased transfer to the Capital Infrastructure Reserve of \$68.4M. This category also includes additional costs required to maintain the same level of service to a larger population base. For example, additional materials, services and staff required to ensure the municipality can meet its service delivery objectives.

Sustaining – \$41,223,306 - Inflationary cost pressures to sustain municipal services at current service level standards. A variety of inflationary pressures are placed on the municipality such as energy costs, 5% general and negotiated salary increases and contracted service costs.

Program/Service Level Changes – \$3,405,285 - Council supported initiatives or changes to service standards also lead to increased and/or decreased operating budget expenditures. It is typical for an item originally classified as a program/service level change in the first year but becomes part of normal operations in subsequent years. This

category includes funding for the Core Services Review, and costs associated with the transition/training in preparation for the opening of the MacDonald Island Redevelopment Project.

Contributions to the Capital Infrastructure Reserve and the Emerging Issues Reserve are also budgeted in the 2009 Operating Budget; 2010 – 2011 Financial Plan. The funding budgeted as a transfer to the Capital Infrastructure Reserve in the 2009 Operating Budget is fully committed to projects proposed in the 2009 Capital Budget. The allocation of funds to the Emerging Issues Reserve provides the Municipality with the ability to manage unplanned expenditures. The opening balance in the Emerging Issues Reserve for 2009 will be a combination of the transfer to the reserve budgeted in 2009 as well as the 2008 year end audited surplus.

The contributions to the two main reserves are budgeted as follows:

Reserve Description	2009 Budget	2010 Financial Plan	2011 Financial Plan
Capital Infrastructure	\$ 167,850,544	\$ 236,696,186	\$ 308,763,856
Emerging Issues	1,100,000	1,100,000	1,100,000
Total	\$ 168,950,544	\$ 237,796,186	\$ 309,863,856

In conclusion, the 2009 Operating Budget, 2010 – 2011 Financial Plan captures the expenditures necessary to deliver municipal services within available revenue sources. Departments will monitor their respective budgets during the course of 2009. Information contained within the 2010 – 2011 Financial Plan will be used as the basis for the development of subsequent budgets.

Attachments:

1. 2009 Operating Budget
2. 2009 Operating Budget, 2010 and 2011 Financial Plan

**Regional Municipality of Wood Buffalo
2009 Operating Budget - December 9, 2008**

Description	2007 Actual	2008 Amended Budget	2009 Budget	Budget to Budget Variance Favorable (Unfavorable)	Variance %
Revenue					
Taxes	\$ 192,301,251	\$ 282,034,722	\$ 439,495,173	\$ 157,460,451	55.83%
Sales to Other Governments	1,105,953	1,681,693	1,718,348	36,655	2.18%
Sales of Goods/Services	28,996,726	28,880,903	33,220,275	4,339,372	15.03%
Other Revenue	23,461,610	22,713,564	27,337,809	4,624,245	20.36%
Sales of Fixed Assets	1,548,754	-	-	-	
Conditional Transfers and Grants	13,606,001	12,258,712	12,208,157	(50,555)	-0.41%
Other Transfers	8,226,727	4,957,843	4,872,808	(85,035)	-1.72%
Total Revenue	\$ 269,247,022	\$ 352,527,437	\$ 518,852,570	\$ 166,325,133	47.18%
Expenditures					
Personnel Salaries and Benefits	\$ 62,633,910	\$ 98,751,689	\$ 138,604,879	\$ (39,853,190)	-40.36%
General Services	42,564,785	63,405,692	94,776,143	(31,370,451)	-49.48%
Purchases from Other Governments	13,084,191	18,282,366	21,871,988	(3,589,622)	-19.63%
Materials, Goods and Supplies	13,677,245	21,496,062	26,933,296	(5,437,234)	-25.29%
Fixed Asset Acquisitions	3,563,452	4,153,022	5,912,785	(1,759,763)	-42.37%
Transfers and Grant Payments	114,511,417	112,268,829	180,840,616	(68,571,787)	-61.08%
Financing Charges	16,187,070	28,885,224	44,790,846	(15,905,622)	-55.06%
Other Transfers and Bad Debts	3,024,992	5,284,553	5,122,017	162,536	3.08%
Total Expenditures	\$ 269,247,062	\$ 352,527,437	\$ 518,852,570	\$ (166,325,133)	-47.18%
Total Revenue	\$ 269,247,022	\$ 352,527,437	\$ 518,852,570	\$ 166,325,133	47.18%
Total Expenditures	\$ 269,247,022	\$ 352,527,437	\$ 518,852,570	\$ (166,325,133)	-47.18%
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	0.00%

Regional Municipality of Wood Buffalo
2009 Operating Budget, 2010 and 2011 Financial Plans - December 9, 2008

Description	2009 Budget	2010 Plan	2011 Plan	2009 to 2010 Variance Favorable (Unfavorable)	Variance %	2010 to 2011 Variance Favorable (Unfavorable)	Variance %
Revenue							
Taxes	\$ 439,495,173	\$ 556,459,776	\$ 683,814,596	\$ 116,964,603	26.61%	\$ 127,354,820	22.89%
Sales to Other Governments	1,718,348	1,888,303	1,972,035	169,955	9.89%	83,732	4.43%
Sales of Goods/Services	33,220,275	37,804,644	42,671,470	4,584,369	13.80%	4,866,826	12.87%
Other Revenue	27,337,809	28,834,516	29,979,452	1,496,707	5.47%	1,144,936	3.97%
Conditional Transfers and Grants	12,208,157	9,127,894	5,934,251	(3,080,263)	-25.23%	(3,193,643)	-34.99%
Other Transfers	4,872,808	5,117,487	5,373,316	244,679	5.02%	255,829	5.00%
Total Revenue	\$ 518,852,570	\$ 639,232,620	\$ 769,745,120	\$ 120,380,050	23.20%	\$ 130,512,500	20.42%
Expenditures							
Personnel Salaries and Benefits	\$ 138,604,879	\$ 161,918,512	\$ 177,874,725	\$ (23,313,633)	-16.82%	\$ (15,956,213)	-9.85%
General Services	94,776,143	98,286,568	103,292,723	(3,510,425)	-3.70%	(5,006,155)	-5.09%
Purchases from Other Governments	21,871,988	24,366,349	27,522,119	(2,494,361)	-11.40%	(3,155,770)	-12.95%
Materials, Goods and Supplies	26,933,296	28,443,643	29,623,461	(1,510,347)	-5.61%	(1,179,818)	-4.15%
Fixed Asset Acquisitions	5,912,785	6,084,293	6,418,020	(171,508)	-2.90%	(333,727)	-5.49%
Transfers and Grant Payments	180,840,616	247,262,761	319,264,474	(66,422,145)	-36.73%	(72,001,713)	-29.12%
Financing Charges	44,790,846	67,491,337	100,101,529	(22,700,491)	-50.68%	(32,610,192)	-48.32%
Other Transfers and Bad Debts	5,122,017	5,379,157	5,648,069	(257,140)	-5.02%	(268,912)	-5.00%
Total Expenditures	\$ 518,852,570	\$ 639,232,620	\$ 769,745,120	\$ (120,380,050)	-23.20%	\$ (130,512,500)	-20.42%
Total Revenue	\$ 518,852,570	\$ 639,232,620	\$ 769,745,120	\$ 120,380,050	23.20%	\$ 130,512,500	20.42%
Total Expenditures	\$ 518,852,570	\$ 639,232,620	\$ 769,745,120	\$ (120,380,050)	-23.20%	\$ (130,512,500)	-20.42%
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%

Subject: 2009 Capital Budget, 2010-2013 Financial Plan**APPROVALS:**

Elsie Hutton, Acting General Manager, Financial Services
Kevin Greig, Deputy Chief Administrative Officer
Rodney Burkard, Chief Administrative Officer

Administrative Recommendation(s):

1. THAT the proposed 2009 Capital Budget in the amount of \$537,303,022, as set out in Attachment 1 – 2009 Capital Budget and 2010 – 2013 Financial Plan, dated December 9, 2008, be approved.
2. THAT the proposed 2010 – 2013 Capital Financial Plan as set out in Attachment 1 – 2009 Capital Budget and 2010 – 2013 Financial Plan, dated December 9, 2008, be used as the basis for development of the respective subsequent budgets.
3. THAT the proposed multiple year projects as set out in Attachment 2 – 2009 Capital Budget – Multiple Year Projects (Budget by Year), dated December 9, 2008, be approved.
4. THAT the provisions of attachment 1 and 2 remain confidential pursuant to section 25 of the Freedom of Information and Protection of Privacy Act.

Summary:

In order to be in compliance with the *Municipal Government Act*, Council must adopt a capital budget for each calendar year.

Background:

The 2009 Capital Budget development process commenced with the approval of the capital budget guidelines in March, 2008 by the Senior Management Team. The guidelines provide the basis for budget preparation. Included in the guidelines were seven criteria as follows:

1. Health or Safety Issue
2. Legislated Changes/Contractual Obligations
3. Maintenance of Existing Assets
4. Maintaining Current Service Levels
5. Increased Efficiencies
6. Increase in Level of Existing Service
7. New Service

Each Capital Budget request was evaluated based on the seven criteria, placed on a matrix, and weighted to determine an overall corporate priority score. The corporate priority score is an

objective tool to determine the overall importance of a project from the corporate perspective in order to most efficiently allocate our scarce resources. The corporate priority score is only an initial step in the prioritization process. A series of departmental and divisional budget meetings were held to further prioritize the capital projects. Capital projects were further prioritized based on an overlay criteria as follows:

1. Ongoing/Contractual Obligations
2. Space/Accommodation
3. Safety
4. Critical Infrastructure
5. Core Services

The above-mentioned exercise resulted in a capital listing in corporate priority order to which available funding was applied. Approved grant funding is applied to eligible projects, followed by allocation of the Capital Infrastructure Reserve. Debt financing is then applied within council mandates.

A Capital Budget Workshop was held on September 24, 2008 to present the proposed 2009 Capital Budget, 2010 – 2013 Financial Plan to the Mayor and Councillors in attendance. Additional budget presentations were held on October 30 and 31, 2008.

Budget/Financial Implications:

Attachment 1 itemizes the specific capital projects for 2009 – 2013. Pursuant to s. 25 of the Freedom Information and Protection of Privacy Act, the specific budget amount for each project has been withheld from public distribution to ensure that procurement processes are not impacted by identifying budget estimates. New to the 2009 budget development process is Council consideration of Attachment 2 – 2009 Capital Budget – Multiple Year Projects (Budget by Year). Council approval of Attachment 2 will allow multiple year projects to proceed seamlessly from one year to the next since Council will be providing, in effect, pre-budget approval for future years. Although Administration will be held to the cash flows as identified on the schedule, tenders may be awarded for the term of the project. Previously, future years' tender awards were conditional upon budget approval.

The 2009 Capital Budget includes proposed capital projects totaling \$537,303,022 funded as follows:

Provincial Government Grants	\$ 95,650,466
Federal Government Grants	5,130,795
Debenture Debt Financing	223,871,921
Financial Reserves	194,937,764
PAYG (Pay As You Go – funded from 2009 Operating Budget)	4,135,200
Other (Developer Contributions, Donations, etc.)	<u>13,576,876</u>
Total 2009 Capital Project Costs	<u>\$537,303,022</u>

The 2010 – 2013 Financial Plan proposed capital project costs are as follows:

2010 \$ 672,881,982
2011 \$ 629,547,855

2012 \$ 512,030,382
2013 \$ 404,767,287

The Capital Budget continues to be a very dynamic document as priorities, funding, capital estimates and timing of infrastructure change. Thus, Capital Budget amendments are expected and encouraged in order to most effectively allocate the Municipality's financial and human resources. The CAO has advised General Managers that they are accountable for budgeted capital projects that are not completed based on funding approvals.

Attachments:

1. 2009 Capital Budget and 2010 – 2013 Financial Plan – December 9, 2008
2. 2009 Capital Budget – Multiple Year Projects (Budget by Year) – December 9, 2008

Regional Municipality of Wood Buffalo

2009 - 2013 Capital Budget & Financial Plan - By Corporate Priority

Project Name
First year of a multiple year project
Other than first year of a multiple year project
2009 Capital Budget - Funded
Fort Chipewyan Lake Intake Water Circulation System
Fort Chipewyan WTP Valve Change Out
Sportsfield Restorations Slo-pitch - Syncrude Timberlea Athletic Park
Thickwood Arena Storage Shed
Storage Shed for Facilities Maintenance
MacDonald Island Redevelopment***
Sanitary Sewer (MacDonald Island)
Storm Pond (MacDonald Island)
Water Capacity Upgrade (MacDonald Island)
MacDonald Drive Upgrade
Regional Landfill
Franklin/Riedel Upgrade and Rehabilitation
Waste Water Treatment Plant
East Lower Townsite Loop Road (Clearwater Drive)
Fort MacKay Bridge Replacement
WTP High Voltage Rehabilitation - 2009
Anzac Truck Fill
Timberlea Pumphouse Upgrade
Anzac Sewage Lagoon Upgrade
Archie Simpson Arena
Athabasca WTP Expansion
Conklin Water Treatment Plant Expansion (Upgrade)
Fort Chipewyan Sewage Lagoon Upgrade
Fort Chipewyan Airport Maintenance Garage
Financial Information Software
Beacon Hill Pumphouse Upgrade
Jubilee Centre Renovation - Design
Jubilee Centre Renovation - Construction
Civic Centre - Pre-Design and Design
South Municipal Facility - Construction
South Municipal Facility - Pre-Design and Design
Roads / Fleet & Transit Shared Facility
Solid Waste Office / Shop
Equipment Storage Athabasca River WTP
Abram's Land - Servicing and Site Preparation
Forcemains - Lift Station 1 B to WWTP
Lower Townsite West Loop Road
Hwy 63 Collector - Distributor Road Impacts
Keyano Area Access - Clearwater Drive
Fort Chipewyan Rural SCADA and PLC Upgrades
Server Replacement
Plotter Replacement - GIS
Capital Budget Software
RCMP Timberlea Expansion
Shop/Office Space at WWTP Design
RCMP Cellblock - Pre-Design/Design
Fire Hall Traffic Advisory Lights
Downtown Transportation Improvements
Municipal Data Storage Expansion
Fort Chipewyan WTP Chlorine Upgrade
Landfill Gas Management System Design
E-Government - Citizen Access
E-Government - Call Center Technology
Rural & Urban Emergency Wildland Unit (Replacement)

Regional Municipality of Wood Buffalo

2009 - 2013 Capital Budget & Financial Plan - By Corporate Priority

Project Name
First year of a multiple year project
Other than first year of a multiple year project
Sidewalk Rehabilitation Program
Central Traffic Management System
Off-Highway Vehicle Staging Areas and Trails
RCMP/RES Unified Mobile Command Unit
Transit Stop Pullout - Oil Sands Discovery Centre Design
Cornwall Lift Station Design
Sewer Main Replacement
Water Main Replacement
Downtown Sewer Capacity Increase Design
Lower Townsite Reservoir Upgrade Design
Transfer Stations & Recycling Depots Design
Fort Chipewyan WTP Catwalk & Stairs
Infrastructure Relocation Highway 63
Rural Servicing - Anzac & Draper Road
Decommissioning Anzac Intake Design
Decommissioning Stoney Mountain Sewage Lagoon Design
Dickensfield Snow Storage Site Design
Athabasca WTP Raw Water Pumps Design
Franklin Avenue Connector to New Bridge Pre-Design
Hangingstone Bridge Rehabilitation
Land Acquisition
Lift Station Upgrades (South)
Water Supply SE - Lower Townsite Reservoir and Expansion
Water Supply SE - Supply Line - MacKenzie to SE
Fort McMurray Truck Fill Pavement
Community Signage
Draper Road Upgrading
Saline Creek Drive and Bridge - Construction
Timberlea High School Site
Miskanaw Golf Course Rehabilitation
Heavy Equipment Additions
Heavy Equipment Replacements
Janvier WTP Intake Design
Light Equipment Additions
Light Equipment Replacements
Argo Replacement - Saprae Creek
MacAlpine Crescent Infrastructure Upgrade
Rural & Urban Emergency Vehicle Fleet Replacement (Pumper 10)
Storm Main Replacement
Traffic Controller Upgrade
Transit Bus Additions
Transit Bus Replacements
Transit Bus Shelter Replacement & Additions
Transit Terminals
Upgrade Pressure Reducing Valves
Urban Road Rehabilitation 2009
Fort Chipewyan WTP Soda Ash Tank
Fort Chipewyan Lift Station #1 New Pumps
Fort Chipewyan Water Valves Upgrade
Borealis Park Upgrade
School Zone Pedestrian Signal Crossings
RCMP Mobile Breathalyzer Van
Warm-up/ Maintenance Facilities - Outdoor Rinks
Rural Road Rehabilitation
Meeting Rooms Technology
Thickwood Heights/ Timberlea - Multiuse Facility

Regional Municipality of Wood Buffalo

2009 - 2013 Capital Budget & Financial Plan - By Corporate Priority

Project Name
First year of a multiple year project
Other than first year of a multiple year project
Vista Ridge Snow Groomer Replacement
Fort Chipewyan WTP Truck Fill Cardlock
Community Placemaking
Real Martin Drive Regional Park
Satellite Office Space
Hardin Street Bldg. (Adaptation of Vault Area)
Paint Line Striper
Vista Ridge Expansion
Fort Chipewyan Winter Road Upgrade to All Weather Road

2009 Capital Requests - Unfunded

Archie Simpson Arena Artificial Ice
 Fort Chipewyan Community Swimming Pool/Library
 Relocatable structures for Anzac, Janvier and Conklin
 Relocatable structure for Sapræ Creek
 Anzac - Asphalt Roadside Walkways
 Anzac - Street Lights
 Janvier - Street Lights
 Conklin - Street Lights
 Thickwood Splash Park
 Enhanced Street Cleaning in Lower Townsite
 Sapræ Creek Skating Rink - Drainage
 North Parsons Creek - Off-site Services
 Saline Creek - Off-site Services

2010 Capital Plan - Funded

Conklin Water Treatment Plant Expansion (Upgrade)
 Timberlea High School Site
 Saline Creek Drive and Bridge - Construction
 E-Government - Citizen Access
 E-Government - Call Center Technology
 South Municipal Facility - Construction
 Fire Hall Traffic Advisory Lights
 Water Supply SE - Lower Townsite Reservoir and Expansion
 RCMP Cellblock - Construction
 Water Supply SE - Supply Line - MacKenzie to SE
 Landfill Gas Management System Design
 Jubilee Centre Renovation Phase II - Design
 Jubilee Centre Renovation Phase II - Construction
 Lift Station Upgrades (South)
 Fort MacKay Bridge Replacement
 Roads / Fleet & Transit Shared Facility
 Civic Centre - Pre-Design and Design
 Thickwood Heights/ Timberlea - Multiuse Facility
 Hwy 63 Collector - Distributor Road Impacts
 Lower Townsite West Loop Road
 Athabasca WTP Expansion
 Syncrude Timberlea Athletic Park Expansion
 Water Supply SE - From WTP to LTS Reservoir to King Street Booster
 Fort MacKay Fire Hall Renovation - Addition
 Lower Townsite Reservoir Upgrade
 Millennium Upgrading

Regional Municipality of Wood Buffalo

2009 - 2013 Capital Budget & Financial Plan - By Corporate Priority

Project Name
First year of a multiple year project
Other than first year of a multiple year project
Horse Pasture Regional Park
Urban and Rural Cemetary Development
Lower Townsite Parkade & Office Building
Rural South Multi-Use Facility
Civic Centre - Construction
Festival Site, Arts and Culture Center
Rural South Subfacility and Equipment
RMWB Driver Training Ground
Fort Chipewyan Quarry Road Widening 2010
Hwy 881 Joint (RCMP_RES) Facility with Medical Rescue Pre-Design_Design
Land Acquisition
Regional Emergency Services Ambulances (2) New
Cornwall Lift Station Construction 2010
Fort Chipewyan Blue Shop Roof Upgrade
Fort Chipewyan Firebag Bridge Rehabilitation Design
Fort Chipewyan Water Line Replacement 2010
Fort Chipewyan Winter Road Improvements 2010
Richardson River Bridge Rehabilitation Design
Sewer Main Replacement 2010
Water Main Replacement 2010
WTP High Voltage Rehabilitation 2010
Downtown Sewer Capacity Increase 2010
Fort Chipewyan Emergency Storage Tanks
North High Lift Upgrade Design
FMFD Platform Ladder Truck (NEW)
Portable Generator for Water Facilities
Rural Servicing - Anzac & Draper Road 2010
Transfer Stations & Recycling Depots Construction
Athabasca WTP Raw Water Pumps Upgrade
Fort MacKay Lift Station Spare Pump (30HP)
Fort MacKay WTP Spare Pump with Electrical Motor
Franklin Avenue Connector to New Bridge Construction
Heavy Equipment Additions 2010
Heavy Equipment Replacements 2010
Janvier WTP Intake Construction
Light Equipment Replacements 2010
MacAlpine Crescent Infrastructure Upgrade 2010
Sidewalk Rehabilitation Program 2010
Storm Main Replacement 2010
Traffic Controller Upgrade 2010
Transit Bus Addition 2010
Transit Bus Replacements 2010
Transit Bus Shelters Replacement_Additions 2010
Transit Hybrid Buses 2010
Transit Terminals 2010
Upgrade Pressure Reducing Valves 2010
Urban Road Rehabilitation 2010
Beacon Hill Lookout
Father Mercredi Track Restoration
Father Turcotte_Dr. Clark Community Park Upgrades
Gregoire Outdoor Rink and Amenities
Sportsfield Restorations Soccer - Westwood
Rural & Urban Emergency Vehicle Replacement
Decommissioning Anzac Intake
Decommissioning of Stoney Mountain Sewage Lagoon
Dickensfield Snow Storage Site Construction

Regional Municipality of Wood Buffalo

2009 - 2013 Capital Budget & Financial Plan - By Corporate Priority

Project Name
First year of a multiple year project
Other than first year of a multiple year project
Automatic Vehicle Locator (GPS) 2010
Fort Chipewyan Water Valves Upgrade 2010
Gravel Development 2010
Regional Roads - Saprae Creek to 63 - 2010
Bridge Closure_Removal Chard
Fort Chipewyan Rural SCADA and PLC Upgrades
Fort MacKay Intake and Raw Water Reservoir 2010
Shop_Office Space at WWTP Construction
Thickwood Reservoir Replacement 2010
Sportsfield Restorations Soccer - St. Anne's School
Prairie Creek Trail Connector
Trail Connectors - Wood Buffalo - Dickensfield - Timberlea Athletic Park
Draper Road Upgrading 2010
Community Placemaking - 2010
Fine Arts Centre Partnership - Capital Contribution
Construction Renovation Demolition Material Processing 2010
Light Equipment Additions 2010
Recycling Curb Side Collection Equipment
Rural Road Rehabilitation - Gregoire Lake Estates
Rural Servicing - Gregoire Lake Estates 2010
Sister Mary Phillips_Dickensfield Community Park Upgrades
Sportsfield Restoration - Slopitch Howard Pew
Rescue Boat and Trailer
South-East Pump Station Access Road
Off-Highway Vehicle Staging Areas and Trails - 2010
Fort Chipewyan Sandy Bay Subdivision Design
Fort Chipewyan WTP Air Scour & Filter
Fort Chipewyan WTP Particle Counters
Fort Chipewyan WTP UV Disinfection
Transit Stop Pullout - Oil Sands Discovery Centre Construction

Regional Municipality of Wood Buffalo

2009 - 2013 Capital Budget & Financial Plan - By Corporate Priority

Project Name

First year of a multiple year project

Other than first year of a multiple year project

2010 Capital Requests - Unfunded

North Parsons Creek - Off-site Services

Saline Creek - Off-site Services

2011 Capital Plan - Funded

Landfill Gas Management System Design

Hwy 63 Collector - Distributor Road Impacts

Jubilee Centre Renovation Phase II - Design

Horse Pasture Regional Park

Fort MacKay Fire Hall Renovation - Addition

Rural South Subfacility and Equipment

Urban and Rural Cemetary Development

Water Supply SE - Supply Line - MacKenzie to SE

Millennium Upgrading

Syncrude Timberlea Athletic Park Expansion

Thickwood Heights/ Timberlea - Multiuse Facility

Rural South Multi-Use Facility

Jubilee Centre Renovation Phase II - Construction

Lower Townsite West Loop Road

Lower Townsite Reservoir Upgrade

Festival Site, Arts and Culture Center

Water Supply SE - From WTP to LTS Reservoir to King Street Booster

Lower Townsite Parkade & Office Building

Civic Centre - Construction

RCMP Cell Block - Construction

Hwy 881 Joint (RCMP_RES) Facility with Medical Rescue

Wastewater Treatment Plant Upgrade Phase II

Heritage Park Redevelopment

Hwy 63 North Joint (RCMP/RES) Facility and Medical Rescue

Hwy 881 Joint (RCMP_RES) Facility with Medical Rescue

Regional Fire Training Centre - Tower

Parks Facility Green House_Nursery

Large Format Scanner_Plotter Replacement - Plan & Dev.

Land Acquisition

Snow Storage Facility (South)

Wastewater Treatment Plant Upgrade Phase III Design

Abasand Heights Pumphouse Upgrade Design

Cornwall Lift Station Construction

Fort Chipewyan Firebag Bridge Rehabilitation

Fort Chipewyan Water Line Replacement

Fort Chipewyan Winter Road Improvements

Richardson River Bridge Rehabilitation

Sewer Main Replacement

Water Main Replacement

Downtown Sewer Capacity Increase

Fort Chipewyan Quarry Road Widening

North High Lift Upgrade

Rural Servicing - Anzac & Draper Road

Heavy Equipment Additions 2011

Heavy Equipment Replacements

Light Equipment Additions 2011

Light Equipment Replacements

Sidewalk Rehabilitation Program

Regional Municipality of Wood Buffalo

2009 - 2013 Capital Budget & Financial Plan - By Corporate Priority

Project Name

First year of a multiple year project

Other than first year of a multiple year project

Storm Main Replacement
 Traffic Controller Upgrade
 Transit Bus Addition
 Transit Bus Replacements
 Transit Bus Shelters Replacement_ Additions
 Urban Road Rehabilitation
 Father Beauregarde_Ecole Boreal Community Park Upgrades
 St. Paul's_Thickwood Community Park Upgrades
 Automatic Vehicle Locator (GPS)
 Fort Chipewyan Water Valves Upgrade
 Gravel Development 2011
 Regional Roads - Sapræ Creek to 63, 2011
 Fleet & Transit Repair Garage Design
 Fort MacKay Intake and Raw Water Reservoir
 Thickwood Reservoir Replacement
 Fort MacKay Water Tanker
 Abasand_Waterways_Longboat Landing Trail Connector
 Draper Road Upgrading
 Rural Road Rehabilitation
 Rural Servicing - Gregoire Lake Estates
 Beacon Hill Water Spray Park
 Community Placemaking - 2011
 Off-Highway Vehicle Staging Areas and Trails
 Rural Community Placemaking - Anzac
 Rural Community Placemaking - Conklin
 Rural Community Placemaking - Fort Chipewyan
 Rural Community Placemaking - Fort MacKay
 Rural Community Placemaking - Janvier
 Rural Community Placemaking - Sapræ Creek
 Rural & Urban Emergency Vehicle Replacement

2011 Capital Plan - Unfunded

North Parsons Creek - Off-site Services

Saline Creek - Off-site Services

Regional Municipality of Wood Buffalo

2009 - 2013 Capital Budget & Financial Plan - By Corporate Priority

Project Name

First year of a multiple year project

Other than first year of a multiple year project

2012 Capital Plan - Funded

Hwy 881 Joint (RCMP_RES) Facility with Medical Rescue
 Wastewater Treatment Plant Upgrade Phase II
 Civic Centre - Construction
 East Lower Townsite Loop Road (Clearwater Drive)
 Hwy 63 Collector - Distributor Road Impacts
 Lower Townsite West Loop Road
 Jubilee Centre Renovation Phase II - Construction
 Jubilee Centre Renovation Phase II - Design
 Lower Townsite Parkade & Office Building
 Festival Site, Arts and Culture Center
 Heritage Park Redevelopment
 Parks Facility Green House_Nursery
 Rural South Multi-Use Facility
 Urban and Rural Cemetary Development
 Hwy 63 North Joint (RCMP/RES) Facility and Medical Rescue
 Hwy 881 Joint (RCMP_RES) Facility with Medical Rescue
 Regional Fire Training Centre - Tower
 Rural South Subfacility and Equipment
 Intrepretive Centre
 Saline Creek Outdoor Athletic Facility
 Saprae Creek Hall and Fleet Expansion
 South 63 Substation and Equipment
 Plotter Replacement - Planning & Dev 2012
 Land Acquisition
 Hwy 63 North Joint (RCMP/RES) Facility Pre-design_Design
 Light Equipment Additions 2012
 Off-Highway Vehicle Staging Areas and Trails - 2012
 Snow Storage Facility (South) 2012
 Waste Water Treatment Plant Upgrade Phase III
 Abasand Heights Pumphouse Upgrade
 Fort Chipewyan Airport Terminal Design
 Fort Chipewyan Water Line Replacement 2012
 Fort Chipewyan Winter Road Improvements 2012
 Urban Road Rehabilitation
 Rural Road Rehabilitation - Fort MacKay

2012 Capital Requests - Unfunded

North Parsons Creek - Off-site Services
 Saline Creek - Off-site Services
 Sewer Main Replacement 2012
 Water Main Replacement 2012
 Athabasca WTP Generator Set
 Downtown Sewer Capacity Increase 2012
 Fort Chipewyan Quarry Road Widening 2012
 Rural Servicing Conklin 2012
 Heavy Equipment Additions 2012
 Heavy Equipment Replacements 2012
 Light Equipment Replacements 2012
 Sidewalk Rehabilitation Program 2012
 Storm Main Replacement 2012
 Traffic Signal Rehabilitation
 Transit Bus Addition 2012

Regional Municipality of Wood Buffalo

2009 - 2013 Capital Budget & Financial Plan - By Corporate Priority

Project Name

First year of a multiple year project

Other than first year of a multiple year project

Transit Bus Replacements 2012
 Transit Bus Shelters Replacement / Additions 2012
 Transit Terminals 2012
 Greely Road Community Park Upgrades
 Rural & Urban Emergency Vehicle Replacement
 Regional Roads - Saprae Creek to 63 - 2012
 Fleet & Transit Repair Garage Construction
 Draper Road Upgrading 2012
 Construction Renovation Demolition Material Processing 2012
 Community Placemaking - 2012
 Landfill Gas Management System 2012

2013 Capital Plan - Funded

Jubilee Centre Renovation Phase II - Construction
 Jubilee Centre Renovation Phase II - Design
 Intrepertive Centre
 Saline Creek Outdoor Athletic Facility
 Hwy 881 Joint (RCMP_RES) Facility with Medical Rescue
 Saprae Creek Hall and Fleet Expansion
 South 63 Substation and Equipment
 Horse and Hangingstone Rivers - Off-site Services
 Conklin Community Centre
 Lower Townsite Park
 Regional Museum
 Regional Recreation Multi-Use Facility - South
 South Gateway - Tourism Centre
 Plotter Replacement - GIS - 2013
 Land Acquisition
 Hwy 63 North Joint (RCMP_RES) facility
 Fort Chipewyan Airport Terminal Construction
 Fort Chipewyan Winter Road Improvements 2013
 Sewer Main Replacement 2013
 Water Main Replacement 2013
 WTP Security System Upgrade
 Downtown Sewer Capacity Increase 2013
 Fire Hall #5 and Equipment (South Urban Service Area)
 Fire Hall #6 and Equipment (North Urban Service Area)
 Rural Servicing Conklin 2013
 Rural Servicing Janvier 2013
 Heavy Equipment Replacements 2013
 Landfill Gas Management System 2013
 Light Equipment Replacements 2013
 Sidewalk Rehabilitation 2013
 Storm Main Replacement 2013
 Transit Bus Addition 2013
 Transit Bus Replacements 2013
 Transit Bus Shelters Replacements & Additions 2013
 Transit Hybrid Buses 2013
 Urban Road Rehabilitation 2013
 North Timberlea Perimeter Trail Upgrade
 Rural & Urban Emergency Vehicle Replacement
 Regional Roads - Saprae Creek to 63 - 2013
 Draper Road Upgrading 2013
 Janvier Community Centre

Regional Municipality of Wood Buffalo
2009 - 2013 Capital Budget & Financial Plan - By Corporate Priority

Project Name
First year of a multiple year project
Other than first year of a multiple year project
North Parsons Trail Network
Off-Highway Vehicle Staging Areas and Trails - 2013
Thickwood Water Spray Park
Rural Road Rehabilitation 2013
Heritage Marine Park
2013 Capital Requests - Unfunded
Saline Creek - Off-site Services

Regional Municipality of Wood Buffalo

2009 Capital Budget - Multiple Year Projects (Budget by Year)

Project Name

2009 Capital Budget - Funded

MacDonald Island Redevelopment***
 Regional Landfill
 Franklin/Riedel Upgrade and Rehabilitation
 Waste Water Treatment Plant
 East Lower Townsite Loop Road (Clearwater Drive)
 Keyano Area Access - Clearwater Drive
 Fort MacKay Bridge Replacement
 Anzac Truck Fill
 Timberlea Pumphouse Upgrade
 Anzac Sewage Lagoon Upgrade
 Archie Simpson Arena
 Athabasca WTP Expansion
 Conklin Water Treatment Plant Expansion (Upgrade)
 Fort Chipewyan Sewage Lagoon Upgrade
 Fort Chipewyan Airport Maintenance Garage
 Financial Information Software
 Beacon Hill Pumphouse Upgrade
 Civic Centre - Pre-Design and Design
 South Municipal Facility - Construction
 South Municipal Facility - Pre-Design and Design
 Roads / Fleet & Transit Shared Facility
 Solid Waste Office / Shop
 Equipment Storage Athabasca River WTP
 Abram's Land - Servicing and Site Preparation
 Fire Hall Traffic Advisory Lights
 Landfill Gas Management System Design
 E-Government - Citizen Access
 E-Government - Call Center Technology
 Infrastructure Relocation Highway 63
 Hangingstone Bridge Rehabilitation
 Lift Station Upgrades (South)
 Water Supply SE - Lower Townsite Reservoir and Expansion
 Water Supply SE - Supply Line - MacKenzie to SE
 Draper Road Upgrading
 Saline Creek Drive and Bridge Construction
 Timberlea High School Site
 Thickwood Heights/ Timberlea - Multiuse Facility
 Real Martin Drive Regional Park
 Forcemains - Lift Station 1 B to WWTP
 Lower Townsite West Loop Road
 Hwy 63 Collector - Distributor Road Impacts

Subject: Purchase of 2006 Chevrolet Suburban**APPROVALS:**

Rodney Burkard, Chief Administrative Officer

Administrative Recommendation(s):

1. THAT the 2008 Capital Budget be amended as identified in Attachment 1 – Capital Budget Amendment Request – Purchase of 2006 Chevrolet Suburban, dated December 9, 2008;
2. THAT \$25,700 be utilized from the Community and Protective Services Division 2008 operating budget to fund the purchase of the 2006 Chevrolet Suburban;
3. THAT in the event the entire amount cannot be accommodated within the Community and Protective Services Division 2008 operating budget, the balance be funded from a 2008 Corporate operating surplus;
4. THAT in the event a 2008 Corporate operating surplus is insufficient or non-existent, the funds shall be committed from the 2008 Emerging Issues Reserve.

Summary:

In October 2008, GMAC LEASECO LTD. provided the Regional Municipality of Wood Buffalo (RMWB) a \$25,700 “End of Term” purchase option for the leased 2006 Chevrolet Suburban. Council approval is required to exercise the “End of Term” purchase option of \$25,700 for the asset as the funds were not budgeted in the 2008 Capital Budget.

Background:

In 2006 a Chevrolet Suburban was leased for Regional Emergency Services for the newly created position of Rural Coordinator. The lease was for a three year period. The buy out of the lease was not included in the 2008 Capital Budget. This over-site has resulted in the expiry of the lease as of November, 2008.

Alternatives:

1. Return the leased vehicle
2. Buy out the lease

Budget/Financial Implications:

The cost of returning the leased vehicle would include \$8,000 to repaint and remove the siren and emergency lighting package. The purchase of a new unit would be approximately \$45,000, while the “End of Term” lease buyout would cost \$25,700.

Rationale for Recommendation(s):

The lease holder would require that the vehicle be restored to the original color and that all of the improvements be removed. The cost to repaint the vehicle and remove the siren and emergency lighting package would be approximately \$8,000.00.

Attachments:

1. Capital Budget Amendment request – Purchase of 2006 Chevrolet Suburban

Regional Municipality of Wood Buffalo
Capital Budget Amendment Request - December 9, 2008
2008

CURRENT PROJECT NAME: Purchase of 2006 Chevrolet Suburban

AMENDED PROJECT NAME:

SPONSOR DEPARTMENT: Regional Emergency Services

New Project

SPONSOR BRANCH: Rural Emergency Services

CURRENT PROJECT BUDGET

Select current funding status

Current Priority Score

54

<i>Year</i>	<i>Annual Cost</i>	<i>Fed Grants</i>	<i>Prov Grants</i>	<i>Reserves</i>	<i>Operating Budget</i>	<i>Other Sources</i>	<i>Debtenture Financed</i>
<i>Prior</i>	-						
<i>2008</i>	-						
<i>2009</i>	-						
<i>Thereafter</i>	-						
<i>TOTAL</i>	-	-	-	-	-	-	-

DESCRIPTION/REASONS FOR BUDGET AMENDMENT

To buy out the expired lease on the 2006 Chevrolet Suburban.

AMENDED PROJECT BUDGET (Only required if project is new, deferred, or amended)

Funded capital project

Amended Priority Score

54

<i>Year</i>	<i>Annual Cost</i>	<i>Fed Grants</i>	<i>Prov Grants</i>	<i>Reserves</i>	<i>Operating Budget</i>	<i>Other Sources</i>	<i>Debtenture Financed</i>
<i>Prior</i>	-						
<i>2008</i>	25,700				25,700		
<i>2009</i>	-						
<i>Thereafter</i>	-						
<i>TOTAL</i>	25,700	-	-	-	25,700	-	-

ADDITIONAL INFORMATION

Regional Emergency Services

Sponsor Department

Tom Klein Assistant Deputy Chief of Operations

Project Lead

PLEASE NOTE: Deferred projects must follow the budget process. Deferring a project to a future year does not grant pre-budget approval for that project.

**Subject: Capital Budget Amendment – Parks and Recreation Facility
Upgrade and Cancellation of Forestry Building Renovation****APPROVALS:**

Carol Theberge, General Manager, Community Services
Rodney Burkard, Chief Administrative Officer

Administrative Recommendation(s):

THAT the 2008 Capital Budget be amended as identified in Attachment 1 – Capital Budget Amendment Request – Forestry Building Renovations, dated December 9, 2008; and

THAT the 2008 Capital Budget be amended as identified in Attachment 2 – Capital Budget Amendment Request – Parks and Recreation Facility Upgrade, dated December 9, 2008.

Summary:

The Community Services department requires a renovation of the existing Parks facility to accommodate the growth in staff numbers. The development permit requires modifications to the existing parking lot, landscaping and works yard. This project will help meet the outdoor storage needs of other municipal departments operating at the south end of the City.

The guiding principles of the Accommodations Master Plan philosophically suggest that existing properties be maintained and renovations be made to increase their efficiency for both short term and long term use. This renovation is in line with this philosophy. In the short term, the renovation will house all existing Park staff together. It will provide a yard for several municipal departments. In the long term, the facility will provide a facility for Parks field staff to service south developments.

Background:

The Parks Department moved to the building in Gregoire which it now shares with the SPCA in 1999. The Parks facility is identified as a space to house 14 staff and 30 students. In 2003, a proposal was approved to renovate the facility in light of identified deficiencies due to staff needs and increases in staff complement. A second proposal was brought forward in 2004 for subsequent renovations to the building.

In 2005, Gunn Architecture Inc. was hired to design the renovations to the existing Parks/SPCA facility to accommodate the growth in staff and attendant service delivery from this location. After the design was completed, it was decided that the former Provincial Forestry building could be renovated in less time and thus reduce the timeline to relocate staff and reduce the extreme stresses of the current cramped conditions at the current Parks/SPCA facility. Shortly

after this decision was made, asbestos was found in several locations within the Forestry Building structure and the plan to relocate to this site was abandoned.

Currently there is more than double the recommended number of staff utilizing the Parks/SPCA facility throughout the year with an escalation to 150 during summer months. The need to renovate the space at the Parks/SPCA building has become urgent. Health and wellness concerns have arisen due to overcrowding in the Parks side of the building and overcrowding at the SPCA portion of the building. The building's mechanical, electrical and ventilations systems were not designed to handle current load and must be upgraded.

Alternatives:

- 1) Move Parks Staff to another facility.
- 2) Rent commercial space in the south part of Fort McMurray.
- 3) Purchase commercial space for Parks staff.
- 4) Move the SPCA to another building.
- 5) Renovate the existing facility to improve working conditions by approving the request in accordance with the administrative recommendation

Rationale for Recommendation(s):

1. While moving staff to another facility is the short term solution, it is a temporary measure. Ten Parks staff members are currently housed in the Hardin building. They must vacate these offices in August, 2009
2. Rental space is unavailable in the south part of the city of Fort McMurray. Commercial space is at a premium and difficult to find in the region in general. Added to this, the unique needs for Parks staff to readily access equipment complicates the rental issue.
3. While there are buildings to purchase in the downtown core, they are inappropriate in both design and location for the function due to the need to locate equipment with Parks staff.
4. The same constraints apply in trying to locate appropriate space for the SPCA. Suitable space is not available in an acceptable location.
5. Renovating the Parks/SPCA building in accordance with the administrative recommendation contained herein is the only realistic solution available at this time.

Budget/Financial Implications:

Funding is available in approved Capital Budgets in the amount of \$1,327,630. An increase in the amount of \$1,172,370 is requested from the Capital Infrastructure Reserve.

Attachments:

1. Attachment 1 – Capital Budget Amendment Request – Forestry Building Renovations, dated December 9, 2008
2. Attachment 2 – Capital Budget Amendment Request – Parks and Recreation Facility Upgrade, dated December 9, 2008

Regional Municipality of Wood Buffalo
Capital Budget Amendment Request, December 9, 2008
2008

Attachment 1

CURRENT PROJECT NAME: Forestry Building Renovations
AMENDED PROJECT NAME:
SPONSOR DIVISION & DEPT: Public Services/Planning & Dev.
SPONSOR BRANCH: Planning & Dev. - Administration

Project Cancellation

CURRENT PROJECT BUDGET

Unfunded capital project

Current Priority Score

0

<i>Year</i>	<i>Annual Cost</i>	<i>Fed Grants</i>	<i>Prov Grants</i>	<i>Reserves</i>	<i>Operating Budget</i>	<i>Other Sources</i>	<i>Debt/Future Financed</i>
<i>Prior</i>	550,000			550,000			
<i>2008</i>	-						
<i>2009</i>	-						
<i>Thereafter</i>	-						
<i>TOTAL</i>	550,000	-	-	550,000	-	-	-

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

The building was found unsafe since asbestos was found in several locations within the Forestry Building structure and the plan to renovate the site was abandoned.

AMENDED PROJECT BUDGET (Only required if project is new, deferred, or amended)

Funded capital project

Amended Priority Score

0

<i>Year</i>	<i>Annual Cost</i>	<i>Fed Grants</i>	<i>Prov Grants</i>	<i>Reserves</i>	<i>Operating Budget</i>	<i>Other Sources</i>	<i>Debt/Future Financed</i>
<i>Prior</i>	-						
<i>2008</i>	-						
<i>2009</i>	-						
<i>Thereafter</i>	-						
<i>TOTAL</i>	-	-	-	-	-	-	-

ADDITIONAL INFORMATION

Public Services/Planning & Dev.
Sponsor Division

Dennis Peck
Project Lead

PLEASE NOTE: Deferred projects must follow the budget process. Deferring a project to a future year does not grant pre-budget approval for that project.

Regional Municipality of Wood Buffalo
Capital Budget Amendment Request, December 9, 2008
2008

Attachment 2

CURRENT PROJECT NAME: Parks and Recreation Facility Upgrade
AMENDED PROJECT NAME:
SPONSOR DIVISION & DEPT: Public Services/Community Services
SPONSOR BRANCH: Parks & Outdoor Rec

Project Amendment

CURRENT PROJECT BUDGET

Unfunded capital project

Current Priority Score

0

<i>Year</i>	<i>Annual Cost</i>	<i>Fed Grants</i>	<i>Prov Grants</i>	<i>Reserves</i>	<i>Operating Budget</i>	<i>Other Sources</i>	<i>Debt/Financed</i>
<i>Prior</i>	850,000			850,000			
<i>2008</i>	-						
<i>2009</i>	-						
<i>Thereafter</i>	-						
<i>TOTAL</i>	850,000	-	-	850,000	-	-	-

DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT

Current projected cost of the upgrade has been determined to be \$2.5M rather than the previously identified cost of \$850K. Currently, out of the \$850K previously approved budget, there is \$72,370 cost and commitment to date, leaving a balance of \$777,630.

AMENDED PROJECT BUDGET (Only required if project is new, deferred, or amended)

Funded capital project

Amended Priority Score

0

<i>Year</i>	<i>Annual Cost</i>	<i>Fed Grants</i>	<i>Prov Grants</i>	<i>Reserves</i>	<i>Operating Budget</i>	<i>Other Sources</i>	<i>Debt/Financed</i>
<i>Prior</i>	-						
<i>2008</i>	2,500,000			2,500,000			
<i>2009</i>	-						
<i>Thereafter</i>	-						
<i>TOTAL</i>	2,500,000	-	-	2,500,000	-	-	-

ADDITIONAL INFORMATION

Community Services
 Sponsor Division

Ken Ball
 Project Lead

PLEASE NOTE: Deferred projects must follow the budget process. Deferring a project to a future year does not grant pre-budget approval for that project.

Subject: Council Expense Budget – Request for Adjustment**APPROVALS:**

Surekha Kanzig, Chief Legislative Officer
Kevin Greig, Deputy Chief Administrative Officer
Rodney Burkard, Chief Administrative Officer

Administrative Recommendation(s):

THAT Councillor Gordon Janvier be authorized to exceed his total 2008 budget allocation of \$15,000 by an additional \$3,000; and

THAT the additional budget allocation be accommodated within the existing Legislative (Council) Operating Budget.

Summary:

A request has been received from Councillor Gordon Janvier for additional budget funds for the balance of the 2008 fiscal year to facilitate participation in Council meetings and/or events. The Elected Officials Compensation, Travel, Expense and Support Policy requires Council's approval for any expenditure in excess of the total annual budget for an elected official.

Background:

Council members are assigned individual annual budgets to cover day-to-day business expenses, training and development, and vehicle repair and maintenance based on the current Compensation Policy. These budgets are reviewed on an annual basis and adjustments are recommended as deemed necessary, however, only minimal adjustments have been required since the Policy's inception.

Recently, significant increases in travel and accommodation costs, as well as an increase in the number of meetings and/or events scheduled, have resulted in individual budgets being consumed in a much shorter time frame than anticipated. It has become evident that current budgets are not sufficient at this time to allow Council members to handle the responsibilities vested in their position in an effective and efficient manner. In light of the above, a number of adjustments have been identified and will be brought forward for consideration through the 2009 Operating Budget process.

Budget/Financial Implications

The additional \$3,000 can be accommodated within the existing 2008 Legislative budget.

Rationale for Recommendation

A budget adjustment is recommended to ensure that Councillor Janvier is in compliance with the Elected Officials' Remuneration, Travel, Expense and Support Policy, to enable him to conduct Council business for the balance of the year, and to reimburse him for expenses already incurred.

Subject: Fort McMurray Ashlar Building Club's Request for Refund of Property Tax Overpayment**APPROVALS:**

Henk van Waas, General Manager/Regional Assessor
Kevin Greig, Deputy Chief Administrative Officer
Rodney Burkard, Chief Administrative Officer

Administrative Recommendation(s):

THAT the Fort McMurray Ashlar Building Club's request for refund of property tax in the amount of \$56,243.75 for the property legally described as Plan 9121064 Block 2 Lot 13 be approved due to an application of an incorrect tax rate.

THAT \$56,243.75 be utilized from the Corporate Services Division 2008 operating budget to fund the property tax overpayment

THAT in the event the entire amount cannot be accommodated within the Corporate Services Division 2008 operating budget, the balance be funded from a 2008 Corporate operating surplus; and

THAT in the event a 2008 Corporate operating surplus is insufficient or non-existent, the funds be committed from the 2008 Emerging Issues Reserve.

Summary:

The Fort McMurray Ashlar Building Club is requesting a refund for overpayment of property taxes. Tax refunds of prior years require Council approval as per *The Municipal Government Act*.

Background:

Upon review of the property, it was discovered that an incorrect tax rate was assigned to the property. This error occurred when zoning of the property changed from a commercial land use to residential land use for the 2003 taxation year. The 2003 tax roll was not updated to reflect the new land use resulting in an incorrect tax rate being applied for the tax years 2003 - 2007. The 2008 tax roll has been corrected and the 2008 overpayment refunded.

Alternatives:

1. Approve the refund request in the amount of \$56,243.75.
2. Deny the request.

Budget/Financial Implications:

The refund of \$56,243.75 will be managed within the 2008 Operating Budget.

Rationale for Recommendation(s):

The Fort McMurray Ashlar Building Club property zoning changed from a commercial land use to residential land use for the 2003 taxation year. The land use change was not reflected in the tax rate resulting in the incorrect tax rate being applied for the taxation years 2003-2007 resulting in the property owner being overtaxed.

Subject: Unfunded 2009 Councillor Budget Requests

APPROVALS:

Elsie Hutton, Acting General Manager, Financial Services
Kevin Greig, Deputy Chief Administrative Officer
Rodney Burkard, Chief Administrative Officer

Administrative Recommendation(s):

1. THAT the proposed Archie Simpson Arena Artificial Ice project be referred to Administration for further investigation and potential 2009 budget amendment.
2. THAT the proposed Fort Chipewyan Community Swimming Pool/Library project be referred to Administration for further investigation and potential 2009 budget amendment.
3. THAT item 3, Portable structures for Anzac, Janvier and Conklin as identified in Attachment 1, Summary of Councillor 2009 Budget Requests, dated December 9, 2008 be referred to Administration for further investigation and potential 2009 budget amendment.
4. THAT item 4, Portable structures for Sapræe Creek as identified in Attachment 1, Summary of Councillor 2009 Budget Requests, dated December 9, 2008 be referred to Administration for further investigation and potential 2009 budget amendment.
5. THAT item 5, Anzac – Asphalt Roadside Walkways as identified in Attachment 1, Summary of Councillor 2009 Budget Requests, dated December 9, 2008 be referred to Administration for further investigation and potential 2009 budget amendment.
6. THAT item 6, Anzac – Street Lights as identified in Attachment 1, Summary of Councillor 2009 Budget Requests, dated December 9, 2008 be referred to Administration for further investigation and potential 2009 budget amendment.
7. THAT item 7, Janvier – Street Lights as identified in Attachment 1, Summary of Councillor 2009 Budget Requests, dated December 9, 2008 be referred to Administration for further investigation and potential 2009 budget amendment.
8. THAT item 8, Conklin – Street Lights as identified in Attachment 1, Summary of Councillor 2009 Budget Requests, dated December 9, 2008 be referred to Administration for further investigation and potential 2009 budget amendment.
9. THAT item 9, Thickwood Splash Park as identified in Attachment 1, Summary of Councillor 2009 Budget Requests, dated December 9, 2008 be referred to Administration for further investigation and potential 2009 budget amendment.

10. THAT item 10, Enhanced Street Cleaning in Lower Townsite, as identified in Attachment 1, Summary of Councillor 2009 Budget Requests, dated December 9, 2008 be referred to Administration for further investigation and potential 2009 budget amendment.
11. THAT item 11, Sapræ Creek – Drainage Issues (skating rink) as identified in Attachment 1, Summary of Councillor 2009 Budget Requests, dated December 9, 2008 be referred to Administration for further investigation and potential 2009 budget amendment.

Summary:

In order to adequately assess the impact of the 2009 Councillor Budget Requests, further administrative research is required.

Background:

For the 2009 budget development process, a new format was introduced to allow Councillors to propose additions to the operating and/or capital budgets. A number of Councillors proposed budget requests which were submitted and discussed at the budget workshop on October 30 and 31. As a result of budget deliberations, many Councillor budget requests appear as “Unfunded” on the 2009 Capital Budget listing. Several budget requests were supported at the budget workshop and were incorporated into the operating and capital budget. Specific “Unfunded” requests may be referred to Administration, based on Council approval, for further review. Administration will then report back to Council and a determination will be made whether a budget amendment is required in 2009. It is intended to incorporate an opportunity for Councillors to provide their individual requests much earlier in the 2010 budget development process. The timing will coincide with the Strategic Planning process and be completed prior to the detailed budget planning for 2010.

Budget/Financial Implications:

Councillor budget requests that are approved will be reviewed to determine whether adequate capacity (human and other resources) and funding is available to justify a 2009 budget amendment.

In conclusion, the Councillor budget requests process represents an interim measure to address the need for additional input in the absence of a defined strategic plan.

Attachments:

1. Summary of Councillor 2009 Budget Requests – December 9, 2008

Regional Municipality of Wood Buffalo Summary of Councillor 2009 Budget Requests

 First year of multiple-year project

No.	Mayor/ Councillor	Project/Program Name	Summary Description	Estimated 2009 Capital Budget Impact
1	Blair & Flett	Archie Simpson Arena Artificial Ice	In the new Archie Simpson arena	Unfunded
2	Blair & Flett	Fort Chipewyan Community Swimming Pool / Library	Construct in Fort Chipewyan; financial assessment would be required; Completion in 2011	Unfunded
3	Janvier	Portable structures for Anzac, Janvier & Conklin	To be erected at current ice rink locations; further information attached to Request Form	Unfunded
4	Rebus	Portable structure for Sapræ Creek	To be erected at current ice rink location; proposed at October 31st Budget Workshop	Unfunded
5	Janvier	Anzac - Asphalt Roadside Walkways	Community of Anzac requested this project. Councillor Janvier to provide details to Council. Approximately 1.5 km	Unfunded
6	Janvier	Anzac - Street Lights	No additional details provided	Unfunded
7	Janvier	Janvier - Street Lights	No additional details provided	Unfunded
8	Janvier	Conklin - Street Lights	No additional details provided	Unfunded
9	Vyboh	Thickwood Splash Park	To accommodate increased population of school-age children living in Thickwood & Dickensfield (approx 2,400); to be located at the Helen Pacholko Park	Unfunded
10	Allen	Enhanced Street Cleaning in Lower Townsite	Enhance street cleaning project of no less than 3 times per week based on staff availability and need - Purchase of 1 additional street sweeper and 1 Madvac	Unfunded
11	Rebus	Sapræ Creek - Drainage Issues (skating rink)	Sapræ Creek skating rink - Per Glen and Carol	Unfunded

**** NOTE:** *October 31, 2008 Council Budget Workshop decision to treat projects as "Unfunded" in the proposed 2009 Capital Budget without reflecting a dollar value in the budget document. If the initiative is approved for completion a separate 2009 Capital Budget Amendment will be required to identify a suitable funding source and dollar value.*