



Sustainable Development Committee

Council Chamber
9909 Franklin Avenue, Fort McMurray

Tuesday, October 04, 2016
4:00 p.m.

Agenda

Call to Order

1. Adoption of Agenda

Minutes of Previous Meeting

2. Minutes of Sustainable Development Committee Meeting - September 6, 2016

New and Unfinished Business

3. Norma Shaw, Acting Manager, Community Strategies re: Community Leagues
4. Nina Caines, Manager, Parks Services re: Parks Development Capital Projects Planning

Adjournment

Unapproved Minutes of a Meeting of the Sustainable Development Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, September 06, 2016, commencing at 4:00 p.m.

Present: C. Tatum, Chair
J. Cardinal, Councillor
P. Meagher, Councillor

Administration: K. Scoble, Deputy Chief Administrative Officer
R. Billard, Acting Executive Director
D. Bendfeld, Executive Director
B. Couture, Executive Director
E. Hutton, Executive Director
A. Rogers, Senior Legislative Officer
D. Soucy, Legislative Officer

Call to Order

Chair C. Tatum called the meeting to order at 4:00 p.m.

1. Adoption of Agenda

Moved by Councillor P. Meagher that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

Minutes of Previous Meeting

2. Minutes from Sustainable Development Committee Meeting - April 5, 2016

Moved by Councillor P. Meagher that the Minutes of the Sustainable Development Committee meeting held on April 5, 2016 be approved as presented.

CARRIED UNANIMOUSLY

New and Unfinished Business

3. Adoption of Social Procurement Framework
(4:01 p.m. – 4:18 p.m.)

Ted Zlotnik, Director, Supply Chain Management, Tanya MacAulay, Procurement Manager, and Laurie Gaudet, Procurement Supervisor, presented an overview of the proposed social procurement framework and pilot plan.

Entrance

Councillor J. Cardinal entered the meeting at 4:06 p.m.

Moved by Councillor J. Cardinal that the following be recommended to Council for approval:

- That the Social Procurement Framework be accepted as information; and
- That Administration be directed to proceed with the pilot plan.

CARRIED UNANIMOUSLY

4. **Engaging Youth Report**

(4:19 p.m. – 4:27 p.m.)

Heather Evasiuk, Manager, Neighbourhood and Community Development, and Julie Dolmont, Community Strategies Coordinator, provided a summary of the Engaging Youth report, noting that positive youth development is supported by providing meaningful, youth-friendly programs, services and activities.

Moved by Councillor P. Meagher that the following be recommended for Council approval:

That the “Engaging Youth” report dated April 2016 be approved as an internal municipal guiding document.

CARRIED UNANIMOUSLY

5. **Review of the Fort McMurray Boys and Girls Club Presentation Requests**

(4:28 p.m. – 4:33 p.m.)

Heather Evasiuk, Manager, Neighbourhood and Community Development, provided a brief overview of the report, noting that the requests of the Fort McMurray Boys and Girls Club which fall within the Municipality’s jurisdiction are already being met by the Community Services Department and its community partners.

Moved by Councillor P. Meagher that the Community Services Department, in collaboration with the Fort McMurray Boys and Girls Club and other community stakeholders, continue to address the needs of children and youth through its ongoing programs, projects and initiatives.

CARRIED UNANIMOUSLY

6. **Zero Waste Initiative Status Update**

(4:34 p.m. – 5:05 p.m.)

Leslie Burke, Director, Sustainable Operations, and Amie McGowan, Manager, Sustainable Operations, presented an update on the Zero Waste Initiative, highlighting the environmental, economic and social benefits of the project to the Municipality.

Adjournment

As all scheduled business matters had been concluded, Chair C. Tatum declared the meeting adjourned at 5:05 p.m.

Chair

Chief Legislative Officer

COMMUNITY LEAGUES

PRESENTATION TO THE SUSTAINABLE DEVELOPMENT COMMITTEE

Presented by: Norma Shaw
Acting Manager, Community Strategies
Community Services Department



WHAT ARE THEY?

A community league is an organization with a general mission to improve neighborhood life within a specific geographic region



COMMON FUNCTIONS

- Represent the community-at-large on matters of interest to the appropriate order of government
- Provide recreation and social programs
- Develop amenities
- Develop and enhance community pride and spirit
- Undertake neighborhood improvement initiatives
- Provide input into the planning and development

GETTING STARTED

- Create an organizational structure, roles, responsibilities, and job descriptions
 - Must have a properly elected board of directors
 - Prepare and approve a set of bylaws, including jurisdictional boundaries
 - Must hold an annual general meeting where directors are elected and financial statements are reviewed
 - Membership must be voluntary



MUNICIPAL SUPPORT

- Community Development supports non-profit development, financial services, urban planning, crime prevention and safety, and engagement

FUNDING

Examples of community league funding as a not-for-profit society:

- Amounts and percentages vary from league to league
- Service and membership fees
- Casino/fundraising
- Donations and sponsorships



FUNDING (cont'd)

Grants (municipal grants)

- A registered community league/association may be eligible for grants under the Municipal Community Investment Program, such as the Community Development grant.

ACTIVE LEAGUES

GRASS ROOTS ORGANIZATIONS

Community	League/Organization Name
Anzac	Anzac Recreation and Social Society
Conklin	Conklin Community Association
Saprae Creek	Saprae Creek Residents Association

COMMUNITY LEAGUES



Questions?

Parks Development Capital Projects Planning

Presenters: Nina Caines, Manager Parks Services,
Public Works

October 4, 2016

Capital Projects Planning Process

The Parks Department completes the Capital Planning process as directed by Senior Leadership, Finance and the Capital Project Steering Committee.

As part of that process the following is taken into consideration:

- External and Internal Requests;
- Type of uses and demands on the Park;
- Operational Maintenance

External and Internal Requests

Throughout the year Parks receive requests, inquiries, suggestions, from the public to enhance our greenspaces.

Some examples are:

- Public Requests for Lighting on Trails
- Expanding Neighborhoods
- Rural Community Placemaking

Type of Uses and Demands on Parks

Parks are used for many different activities and events. If park usage changes or if an amenity is no longer being utilized, an evaluation is completed and upgrades or revisions are submitted for approval.

Operational Maintenance:

- Park spaces that can no longer be maintained, or have met their life expectancy are submitted for upgrades or replacement.
- Examples for this are Trails, Sports Fields, Play Structures & Waterparks.

Taking all of these elements into consideration the Parks department:

- Meets each spring to create our new capital requests
- Reviews non-funded submissions for approval and add any new requests to ensure project cohesiveness with alignment with Parks Business and Operation Plans

Community needs are foremost in capital planning; community members are the end users and key stakeholders of all our park spaces

Thank You
Questions?