



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Governance, Agenda and Priorities (GAP) Standing Committee

Chair: Mayor Melissa Blake

Council Chamber
9909 Franklin Avenue, Fort McMurray

Monday, March 05, 2012
3:00 p.m.

Agenda

Call To Order

Adoption of Agenda

Minutes of Previous Meetings

1. Regular Meeting - December 5, 2011

New and Unfinished Business

2. Governance, Agenda and Priorities Standing Committee Meeting Schedule

Adjournment

Unapproved Minutes of the Governance, Agenda and Priorities (GAP) Standing Committee held in the Council Chamber, Jubilee Centre, Fort McMurray, on Monday, December 5, 2011 at 3:00 p.m.

In Attendance: Mayor M. Blake
Councillor J. Stroud
Councillor D. Kirschner
Councillor D. Scott

Absent: Councillor M. Allen

Administration: G. Laubenstein, Chief Administrative Officer
S. Kanzig, Chief Legislative Officer
L. Kotyk, Legislative Assistant/Recorder

Call to Order

Mayor Blake called the meeting to order at 3:06 p.m.

Adoption of Agenda

GAP 11-049 Moved by Councillor Kirschner that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

Minutes

1. Standing Committee Meeting – October 17, 2011

GAP 11-050 Moved by Councillor Scott that the Standing Committee Minutes of October 17, 2011 be adopted as presented.

CARRIED UNANIMOUSLY

New and Unfinished Business

2. Legal Matters (in camera pursuant to sections 24 and 27 of the *Freedom of Information and Protection of Privacy Act*)

GAP 11-051 Moved by Councillor Stroud that Council move in-camera pursuant to sections 24 and 27 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

GAP 11-052 Moved by Councillor Kirschner that Council reconvene in public, pursuant to sections 24 and 27 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Adjournment

GAP 11-053 Moved by Councillor Scott that the meeting be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 3:29 p.m.

Mayor

Chief Legislative Officer

**Subject: Governance, Agenda and Priorities Standing Committee
Meeting Schedule****Recommendation:**

THAT the Governance, Agenda and Priorities Standing Committee meet as required with notification given to the members of the Committee and to the public in accordance with the Municipal Government Act and the Municipality's Procedure Bylaw.

Summary:

The Governance, Agenda and Priorities Standing Committee currently meets at 3:00 p.m. on the first Monday of each month. Since its creation, the Committee has met more on an as needed basis; therefore, the Committee has requested more scheduling flexibility to accommodate business when required. A resolution of the Committee is required to make a scheduling change.

Background:

On June 8, 2010 Council adopted Bylaw No. 10/016, and established the Governance, Agenda and Priorities Standing Committee. At the Committee's inaugural meeting, it was determined that the Committee would meet on the Monday preceding Administrative Briefings, which would allow for bi-weekly meetings. Since then, the Committee has changed its schedule to allow for monthly meetings. The Committee has indicated a desire to schedule meetings, as required, as opposed to following a rigid schedule which often results in the need to cancel meetings.

Rationale for Recommendation:

Bylaw No. 10/016 requires that the meeting schedule be determined by resolution of the Committee. The proposed change in meeting schedule will allow the desired level of flexibility, ultimately enabling meetings to occur as needed, which may be more or less frequently than the current one meeting per month.

