



REGIONAL MUNICIPALITY  
OF WOOD BUFFALO

## **Administrative Briefing**

Jubilee Centre Council Chamber  
9909 Franklin Avenue, Fort McMurray

Tuesday, May 19, 2015  
6:00 p.m.

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From time to time, items will be scheduled which must be dealt with in private due to the sensitive or confidential nature of the matter, and in such cases, the specific section of the Freedom of Information and Protection of Privacy Act will be referenced on the agenda.

### **Agenda**

#### **Call to Order**

1. Adoption of the Agenda
2. Minutes of Administrative Briefing - May 5, 2015
3. Medevac Services Update

#### **Motion to Move In Camera**

4. Options - Northside Multi-Use Facility - Phase 1 (Twin Arenas) Project  
(In-camera pursuant to Section 24 of the Freedom of Information and Protection of Privacy Act)
5. Transit Transition  
(In-camera pursuant to Section 24 of the Freedom of Information and Protection of Privacy Act)

#### **Motion to Reconvene in Public**

#### **Adjournment**



**Unapproved Minutes of an Administrative Briefing held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, May 05, 2015, commencing at 4:00 p.m.**

**Present:** M. Blake, Mayor  
T. Ault, Councillor  
L. Bussieres, Councillor  
J. Cardinal, Councillor  
J. Stroud, Councillor  
C. Tatum, Councillor

**Absent:** J. Chadi, Councillor  
S. Germain, Councillor  
K. McGrath, Councillor  
P. Meagher, Councillor  
A. Vinni, Councillor

**Administration:** M. Ulliac, Chief Administrative Officer  
A. Rogers, Senior Legislative Officer  
A. Hawkins, Legislative Officer

**Call to Order**

Mayor M. Blake called the meeting to order at 4:01 p.m.

**1. Adoption of Agenda**

Moved by Councillor T. Ault the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

**2. Minutes of Administrative Briefing - April 21, 2015**

Moved by Councillor J. Stroud that the Minutes of the Administrative Briefing held on April 21, 2015 be approved as presented.

CARRIED UNANIMOUSLY

**3. Jubilee Plaza Update**  
(4:03 p.m. – 4:25 p.m.)

K. Scoble, Executive Director, B. Couture, Executive Director and B. Moore, Executive Director presented an update regarding the Jubilee Plaza which addressed the Jubilee Plaza concept; programming; and components for outdoor and indoor spaces.

Reports will be presented to Council, at a future meeting, relative to the possible purchase of the land area known as Jubilee Plaza from Alberta Infrastructure and the possible lease agreement for café space.

**4. Appointment of Council Members to Boards and Committees**

(4:25 p.m. – 4:27 p.m.)

Reference was made to the current vacancies requiring appointment of a Council Member to various boards and committees.

Councillor C. Tatum agreed to put her name forward to sit on the Governance, Agenda and Priorities Committee; Selection Committee and Water North Coalition.

The recommendation for these appointments will be forwarded to Council for approval.

**Adjournment**

Moved by Councillor T. Ault that the meeting be adjourned.  
CARRIED UNANIMOUSLY

The meeting adjourned at 4:27 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer

## Administrative Briefing Request Form

### Administrative Briefing Information:

*An Administrative Briefing is an opportunity for Administration to present information to Elected Officials on matters that may fall under one of the exceptions to disclosure in the FOIP Act. There will be no debate, decision or direction from Elected Officials at any Administrative Briefing. Please note that unless specifically requested, there will be a maximum of 10 minutes for each presentation with an additional 20 minutes allotted for questions from Elected Officials per item.*

Department:	Regional Emergency Services (RES)	
Subject:	Medevac Services Update	
In Camera? If yes, provide rationale and identify relevant section of the FOIP Act:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Objective:	To update Mayor and Council with regard to funding for medevac services	
Summary of Issue:	<p>The Municipality approved an operating grant agreement with Local Helicopter Emergency Response Organization Foundation (H.E.R.O.) on June 25, 2014. This funded 50% of the projected fixed costs of \$3 million. Cenovus, Suncor, and Husky are currently funding approximately \$720,000. Alberta Health Services (AHS) is operating under the fee-for-service model of \$7,900 per flight/hour. The goal was to continue efforts for AHS, industry and the Municipality to form a sustainable funding model in the form of a tri-party agreement. AHS has not formalized an agreement; and the recent government change in Alberta will prolong this slow process and perhaps jeopardize the fee-for-service arrangement. The Municipality has \$1.5 million in the Corporate Finance budget for 2015. H.E.R.O. would require these funds to keep medevac services operational for our citizens.</p>	
Attachments: (to be submitted with this form)	Briefing Note to Mayor and Councillors	
Presenters: (name, title and department)	Darby Allen, Regional Fire Chief and Brad Grainger, Deputy Chief Operations-RES	
Attendees: (name, title and department)		
Proposed Administrative Briefing Date: May 19, 2015		
Approvals:		
<hr style="width: 100%;"/> Director	Bob Couture <hr style="width: 100%;"/> Executive Director	Marcel Ulliac <hr style="width: 100%;"/> Chief Administrative Officer





Prepared for: Mayor and Councillors Title: <b>Medevac Services</b> Date prepared: May 12, 2015	Prepared by: Bob Couture Title: Executive Director Department: Community and Protective Services
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### **SUBJECT:**

#### **Medevac Services Update**

### **BACKGROUND:**

Phoenix Heli-Flight (Phoenix), with the support of Regional Emergency Services (RES) EMS personnel, has been providing daylight medevac services to the Municipality since 1992. This service was paid for by Alberta Health Services (AHS) through a fee-for-service arrangement.

In December 2013, Phoenix purchased a night flying capable helicopter and full 24/7 medevac coverage commenced in January of 2014. The technical nature and staffing requirements associated with the 24/7 service increased the costs significantly for Phoenix. The Municipality approved a grant funding agreement on June 25, 2014. This amount funded 50% of the fixed costs of \$3,000,000. Cenovus, Suncor, and Husky are currently funding approximately \$720,000. AHS is currently operating under the fee-for-service model of \$7,900 per flight/hour.

The goal was for Phoenix to create the Local Helicopter Emergency Response Organization (H.E.R.O.) Foundation to continue efforts towards becoming a registered charity to secure donations to support the 24/7 medevac services; and for AHS, industry stakeholders and the Municipality to form a sustainable funding model in the form of a tri-party agreement.

### **CURRENT STATUS:**

To date, the H.E.R.O. Foundation has not been able to attain the charity designation. This is a slow process and Phoenix staff is working diligently to achieve that goal. Once this designation is achieved, the fund raising ability for H.E.R.O. should be significantly improved.

Repeated requests to AHS have gone unanswered and there isn't any formalized agreement with respect to the tri-party funding model. The recent government change in Alberta will further prolong this slow process, and perhaps jeopardize the fee-for-service arrangement.

With the current down turn in the local economic market, medevac volume has dropped; therefore, the current AHS fee-for-service structure will not cover the fixed costs.

Month	January	February	March	April
<b>2014</b> Number of Responses	7	10	10	8
<b>2015</b> Number of Responses	2	3	6	3

**KEY CONSIDERATIONS:**

Response times are significantly reduced with the H.E.R.O. model in comparison to traditional ground ambulance services alone. This service has been utilized 112 times since January 2014.

The loss of medevac service would drastically impact patient care and patient survival rates within the Municipality.

The June 2014 Council Report Administrative Recommendation provided for a review of the Municipality's continued financial support after one year of 24/7 medevac services. The Municipality has \$1,500,000 in the Corporate Finance budgeted for 2015 which was established.

**NEXT STEPS/ACTION:**

Prepare review for presentation at Audit Budget Committee meeting for commitment of \$1,500,000.

RES management will continue to work with AHS to formalize a sustainable funding model in the form of a tri-party agreement.