



Audit and Budget Committee

Council Chamber
9909 Franklin Avenue, Fort McMurray

Tuesday, April 08, 2014
4:00 p.m.

Agenda

Call to Order

1. Adoption of Agenda
2. Minutes of Previous Audit and Budget Committee Meeting - April 1, 2014

Motion to Move In Camera

3. Accountability, Integrity and Transparency Audit - Process
(In Camera, pursuant to Section 24 of the Freedom of Information and
Protection of Privacy Act)

Motion to Reconvene in Public

Adjournment

Unapproved Minutes of a Meeting of the Audit and Budget Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, April 01, 2014, commencing at 4:00 p.m.

Present: S. Germain, Chair
T. Ault, Councillor
M. Blake, Mayor
G. Boutilier, Councillor
L. Bussieres, Councillor
K. McGrath, Councillor
J. Stroud, Councillor
A. Vinni, Councillor

Absent: J. Cardinal, Councillor
J. Chadi, Councillor
P. Meagher, Councillor

Administration: S. Kanzig, Chief Legislative Officer
A. Rogers, Senior Legislative Officer
J. Wall, Legislative Coordinator

Call to Order

The Chair called the meeting to order at 4:01 p.m.

1. Adoption of Agenda

Moved by Councillor T. Ault that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

2. Minutes of Previous Audit and Budget Committee Meeting - March 25, 2014

Moved by Councillor J. Stroud that the minutes of the March 25, 2014 Audit and Budget Committee meeting be adopted as presented.

CARRIED UNANIMOUSLY

Entrance

Mayor M. Blake entered the Chamber at 4:04 p.m.

3. Financial Services Division Proposed Transition and Work Plan

Elsie Hutton, Chief Financial Officer, provided an overview of the Financial Services proposed transition and future work plan. The overview of the future work plan included a discussion of items that will be handled by the Audit and Budget Committee or by Council.

Moved by Councillor T. Ault that the Audit and Budget Committee accept as information Attachment 1, Financial Services Division Proposed Transition and Work Plan dated April 1, 2014.

CARRIED UNANIMOUSLY

It was agreed that Financial Services would prepare a governance calendar that could be used for Audit and Budget Committee purposes.

4. 2014 Provincial School Tax Increase

Brian Moore, Director, Assessment and Taxation, addressed Council regarding the 2014 Education Tax increase mandated by the Province of Alberta, and suggested that a similar communications plan be implemented to the one held in 2013.

A discussion ensued and it was suggested that a letter be sent to the Province regarding the school tax increase. It was asked that an invitation be sent to the Minister of Education, MLA Don Scott and MLA Mike Allen requesting a meeting with the members of Council to discuss the school tax increase. It was recommended that the contact information for both local MLAs be included on the 2014 tax bills.

Moved by Councillor K. McGrath that:

- the Audit and Budget Committee recommend a letter from Council be sent to the Province regarding the education tax requisition increase;
- a meeting be scheduled with both local MLAs and the Minister of Education regarding the education tax requisition increase;
- a communications plan, similar to last year, be implemented to ensure the public is aware of the source of the increase on the 2014 tax bill; and
- the contact information for both local MLAs be included on the 2014 tax bills.

CARRIED UNANIMOUSLY

Motion to Move In Camera

Moved by Councillor J. Stroud that the Audit and Budget Committee move in camera pursuant to section 24 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Exit

Councillors G. Boutilier and K. McGrath exited the Chamber at 4:52 p.m.

5. Accountability, Integrity and Transparency Audit (In Camera, pursuant to Section 24 of the Freedom of Information and Protection of Privacy Act)

Return

Councillor G. Boutilier returned to the Chamber at 4:54 p.m.

Councillor K. McGrath returned to the Chamber at 4:55 p.m.

Motion to Reconvene in Public

Moved by Mayor M. Blake that the Audit and Budget Committee reconvene in public.

CARRIED UNANIMOUSLY

The Audit and Budget Committee met in camera from 4:52 p.m. to 5:00 p.m.

Adjournment

Moved by Councillor J. Stroud that the meeting be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 5:01 p.m.

Chair

Chief Legislative Officer