



Council Meeting

Jubilee Centre Council Chamber
9909 Franklin Avenue, Fort McMurray

Tuesday, May 14, 2013
6:00 p.m.

Agenda

Call To Order

Opening Prayer

Adoption of Agenda

Minutes of Previous Meetings

1. Minutes of April 23, 2013

Delegations

Those individuals in attendance at the meeting will be provided with an opportunity to address Council regarding an item on the agenda, with the exception of those items for which a Public Hearing is required or has been held. Consistent with all delegations, each presentation will be allowed a maximum of five minutes.

Bylaws

2. Election Bylaw - Bylaw No. 13/010
- 2nd and 3rd readings
3. 2013 Property Tax Rate - Bylaw No. 13/016
- 2nd and 3rd readings

4. Special Events - Land Use Bylaw Amendment - Bylaw No. 13/014
-1st reading (Proposed date for Public Hearing, 2nd and 3rd readings - May 28, 2013)
5. Amendment to Local Improvement Debenture Borrowing Bylaws –
Bylaw No. 13/017
- 1st, 2nd and 3rd readings

Reports

6. Council Expense Summary – January 1 - March 31, 2013

Reporting - Boards and Committees

Adjournment

Unapproved Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, April 23, 2013, commencing at 6:00 p.m.

Present: M. Blake, Mayor
D. Blair, Councillor
L. Flett, Councillor
S. Germain, Councillor
P. Meagher, Councillor
J. Stroud, Councillor
C. Tatum, Councillor
R. Thomas, Councillor
A. Vinni, Councillor (arrived at 6:51 p.m.)

Absent: C. Burton, Councillor
D. Kirschner, Councillor

Administration: G. Laubenstein, Chief Administrative Officer
Audrey Rogers, Acting Chief Legislative Officer
Jade Brown, Supervisor
Rebecca Kendall, Legislative Coordinator

Call To Order

Mayor Blake called the meeting to order at 6:12 p.m.

Opening Prayer

Mayor Blake invited those so inclined to join her in Prayer.

Adoption of Agenda

Moved by Councillor P. Meagher that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

Minutes of Previous Meetings

1. Minutes of April 9, 2013

Moved by Councillor R. Thomas that the minutes from the April 9, 2013 Council meeting be accepted as presented.

CARRIED UNANIMOUSLY

Presentations**2. Rachel Gosse, Deloitte and David Bastian, Deloitte - Auditors re: 2012 Audited Consolidated Financial Statements**

Rachel Gosse, Deloitte, gave an overview of the 2012 Audited Consolidated Financial Statements for the Regional Municipality of Wood Buffalo.

Moved by Councillor R. Thomas that the presentation by Deloitte regarding the 2012 Audited Consolidated Financial Statements be received as information.

CARRIED UNANIMOUSLY

Business Arising from Presentations**3. 2012 Audited Consolidated Financial Statements**

Moved by Councillor P. Meagher that the 2012 Audited Consolidated Financial Statements of the Regional Municipality of Wood Buffalo for the year ended December 31, 2012, be accepted as information.

CARRIED UNANIMOUSLY

4. 2013 – 2015 Fiscal Management Strategy

Elsie Hutton, Chief Financial Officer, provided an overview of the 2013 - 2015 Fiscal Management Strategy.

Moved by Councillor J. Stroud that the 2013 – 2015 Fiscal Management Strategy, dated April 23, 2013, be adopted as a guide for budget development to replace the 2012 – 2015 Fiscal Management Strategy.

CARRIED UNANIMOUSLY

Bylaws**5. Bylaw No.13/016 – 2013 Property Tax Rate**

Moved by Councillor R. Thomas that the 2013 Operating Budget be amended by increasing transfer to Capital Infrastructure Reserve by \$16,872,861.

CARRIED UNANIMOUSLY

Moved by Councillor J. Stroud that Bylaw No. 13/016, being the 2013 Property Tax Rate Bylaw, be read a first time.

CARRIED UNANIMOUSLY

Moved by Councillor C. Tatum that the Mayor send a letter to the Premier of Alberta to convey Council's concerns regarding the elimination of the education tax cap.

CARRIED UNANIMOUSLY

Reports**6. User Fees and Charges Policy- FIN-030**

Moved by Councillor R. Thomas that Community Services User Fee Policy - FIN-110, be rescinded.

CARRIED UNANIMOUSLY

Moved by Councillor P. Meagher that amended Rate and Charges Policy - FIN-030, dated October 9, 2012, be approved.

CARRIED UNANIMOUSLY

Arrival

Councillor A. Vinni arrived at 6:51 p.m.

7. Sublease - Displaced Not-for-Profit Organizations

Moved by Councillor J. Stroud that displaced Not-for-Profit organizations identified in Attachment 1 be granted a below-market rent rate office space sublease in accordance with the terms and conditions outlined in Attachment 1; and that the provisions of Attachments 1 (Summary Sublease Terms and Conditions) and Attachments 2 and 3 (Proposed Sublease Floor Plans) remain confidential pursuant to sections 16 and 25 of the Freedom of Information and Protection of Privacy Act, R.S.A., 2000 c. F-25, as amended.

CARRIED UNANIMOUSLY

Reporting - Boards and Committees

- Anzac Open House, ALPAC meeting (Councillor J. Stroud)
- Communities in Bloom Committee (Councillor P. Meagher)
- MacDonald Island Park Corporation, Regional Recreation Corporation Board (Councillor S. Germain)
- Meeting in Fort Chipewyan re: policing bylaw, Wood Buffalo Housing and Development Corporation (Councillor D. Blair)
- Rotary Club Luncheon, Luncheon with Minister McIver, Veteran's Memorial Highway Association Board Meeting and Luncheon (Mayor M. Blake)

Adjournment

Moved by Councillor D. Blair that the April 23, 2013 Council meeting be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:20 p.m.

Mayor

Chief Legislative Officer

Subject: Bylaw No. 13/010 - Election Bylaw**APPROVALS:**

Surekha Kanzig, Director
Brian Makey, Chief Operating Officer

Administrative Recommendations:

1. THAT Bylaw No. 13/010, being a bylaw to establish the rules to follow in conducting regional elections, be read a second time.
2. THAT Bylaw No. 13/010 be amended by adding the following to “Schedule C”:
 - a. Métis Nation of Alberta membership card under “Identification with Elector’s Name”; and
 - b. Vehicle Registration under “Identification with Elector’s Name and Address.”
3. THAT Bylaw No 13/010 be read a third and final time.

Summary:

All local jurisdiction elections must be conducted in accordance with the Local Authorities Election Act (Act), which includes vesting Council with the authority to establish provisions relating to conducting joint elections, appointment of a returning officer, voting subdivisions, advance votes, institutional voting stations, incapacitated electors, receipt of nominations, nomination deposits, operating hours of voting stations, voter identification, and the means for taking votes using an automated voting system (electronic vote tabulator).

Background:

For previous elections, the Regional Municipality of Wood Buffalo has passed individual resolutions and bylaws to establish the rules to follow in conducting regional elections. Administration now proposes to incorporate all election matters, with the exception of sign provisions, into a single bylaw, which will prescribe all the rules and procedures to follow in conducting any local jurisdiction election. The proposed bylaw establishes the same procedures used in past elections regarding joint elections, nominations, voting subdivisions, advance voting, voting hours, automated voting procedures, and institutional and incapacitated elector voting.

The proposed bylaw also provides for the number and types of identification that are required by a person to verify their name and current address to determine whether the person is eligible to vote. The December 2012 amendment to the Local Authorities Election Act set the minimum identification requirements that electors in local jurisdiction elections must present when making the elector eligibility statement prior to being permitted vote. The Act sets the minimum standard that must be accepted, which is one piece of government issued photo identification that contains the elector’s name and address; or only one piece of identification that establishes the elector’s name and current address (examples: utility bill; statement of government benefits;

prescription bottle insert). The proposed bylaw requires that if an elector is unable to produce one piece of government issued photo identification, then the elector would be required to produce two pieces of authorized identification, each of which establishes the elector's name and at least one of which establish the elector's current address. The proposed voter identification is consistent with the identification requirements to vote in a provincial election.

Rationale for Recommendations:

Consolidating all the required bylaws and resolutions prescribing the conduct of local authority elections into one bylaw ensures election procedures are consistent with legislative changes that have recently occurred. Having a single point of reference for the rules to follow in conducting elections will facilitate the planning and implementing of general elections and ensure the Municipality is prepared for any electoral event with minimal notice.

Encouraging citizens to participate in the democratic process by exercising the right to vote is an inherent goal of the Municipal Development Plan. Consolidating into one bylaw the rules and procedures to follow in any local jurisdiction election conducted by Municipality would ensure that all election plans, now and in the future, respond to the specific needs of this rapidly growing region. Candidates and voters appreciate a consistent approach to electoral events that provides convenient and easy access to voting. The provisions of this bylaw will ensure the Municipality continues to avail of every opportunity to increase voting access for residents throughout the region.

Bylaw No. 13/010 received first reading on March 12, 2013. In April 2013, the Province of Alberta made changes to the identification requirements for provincial elections. To ensure that municipal identification requirements remain consistent with provincial identification requirements, it is recommended that the changes be incorporated into Bylaw 13/010.

Attachment:

1. Bylaw No. 13/010



REGIONAL MUNICIPALITY
OF **WOOD BUFFALO**

Election Bylaw

Bylaw No. 13/010

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BYLAW NO. 13/010

BEING A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO ESTABLISH THE RULES TO FOLLOW IN CONDUCTING REGIONAL ELECTIONS

WHEREAS pursuant to the *Local Authorities Election Act*, R.S.A. 2000 c. L-21, as amended, an elected authority may:

- a) enter into an agreement with one or more elected authorities in the same area for the conduct of an election;
- b) pass a bylaw to provide the times and locations to receive nominations in the local jurisdiction;
- c) pass a bylaw to require that every nomination be accompanied with a deposit in the amount specified in the bylaw;
- d) pass a bylaw to provide for events in the circumstances of a death of a candidate;
- e) authorize the returning officer to divide the local jurisdiction into voting subdivisions;
- f) pass a bylaw to provide that voting stations be open prior to 10:00 a.m.;
- g) provide for the number and types of identification that are required to verify a person's name and current address;
- h) authorize the holding of an advance vote on any vote to be held in an election;
- i) authorize the attendance of two deputies at the residence of an elector for taking the vote of an elector who, because of physical incapacity, is unable to attend a voting station to vote;
- j) designate the location of one or more institutional voting stations for an election; and
- k) provide for the taking of the votes of the electors by means of voting machines, vote recorders or automated voting system, and such bylaw will prescribe the form of the ballot, the directions for the marking of the ballot by the elector, and the directions for voting procedures to be used and followed;

AND WHEREAS pursuant to the *Municipal Government Act*, R.S.A 2000 c. M-26, as amended,

- a) the chief elected official and councillors are to be elected by a vote of the electors in accordance with the *Local Authorities Election Act*, R.S.A. 2000 c. L-21, as amended;
- b) the term of office of the chief elected official and councillors is governed by the *Local Authorities Election Act*, R.S.A. 2000 c. L-21, as amended;
- c) council must hold by-elections to fill vacancies in specified circumstances; and

- d) a vacancy in the office of the chief elected official and councillor must be filled in specified circumstances;

AND WHEREAS the *School Act*, R.S.A. 2000, c. S-3, as amended, the *Local Authorities Election Act*, R.S.A. 2000 c. L-21, as amended, and the *Municipal Government Act*, R.S.A 2000 c. M-26, as amended, establish the general rules for the conduct of members of school boards and municipal councils;

NOW THEREFORE, the Council of the Regional Municipality of Wood Buffalo, duly assembled, hereby enacts as follows:

PART I – SHORT TITLE, DEFINITIONS AND INTERPRETATION.

Short Title

- 1. This bylaw may be cited as the “Election Bylaw”.

Definitions

- 2. For the purpose of this bylaw, the following definitions shall apply:
 - (a) “Act” means the *Local Authorities Election Act*, R.S.A. 2000 c. L-21 as amended;
 - (b) “advance vote” has the meaning prescribed by the Act;
 - (c) “automated voting system” means an automated system that counts and records votes and processes and stores election results;
 - (d) “auxiliary ballot box” means a separate compartment in the ballot box for ballot cards that have been marked by voters but not counted by the vote tabulator;
 - (e) “ballot” means a separate marked area on the ballot card stating the office(s) and candidates, questions or bylaws and indicating all choices available to the voters and containing spaces in which the voters mark their votes;
 - (f) “ballot account” means an account of ballots prepared in the form required by the Act;
 - (g) “ballot box” means the container for ballot cards that have been marked by voters;
 - (h) “ballot card” means a paper card containing all ballots to be voted on by voters in the Municipality or a ward thereof;
 - (i) “counting centre” means a controlled access area where election results are determined;
 - (j) “Council” means the council of the Regional Municipality of Wood Buffalo;

- (k) “deputy” has the meaning prescribed by the Act;
- (l) “designated deputy” means the deputy returning officer(s) appointed by the presiding deputy to issue new ballot cards to voters if the original ballot card is spoiled;
- (m) “election” includes a single-purpose election and a general election;
- (n) “election office” means the Regional Municipality of Wood Buffalo Jubilee Centre, 9909 Franklin Avenue, Fort McMurray, Alberta, and/or any other locations(s) specified by the returning officer;
- (o) “general election” has the meaning prescribed by the Act;
- (p) “legible mark” means a mark (including an X) in the space provided on the ballot card denoting the choice of the voter;
- (q) “memory storage unit” means a computer memory unit that connects to the vote tabulator that contains:
 - (i) the names of the candidates for each contest;
 - (ii) the alternatives “yes” and “no” for each bylaw or question (where there is a bylaw or question); and
 - (iii) a secure mechanism to record and count votes;
- (r) “Municipality” means the municipal corporation of the Regional Municipality of Wood Buffalo;
- (s) “paper ballot” means a ballot used when an automated voting system is not used, indicating an office, bylaw or question to be voted on, all choices available to the voters and containing spaces in which the voters mark their votes;
- (t) “portable ballot box” means a ballot box, in the form required by the Act, that is not used with a vote tabulator;
- (u) “presiding deputy” has the meaning prescribed by the Act;
- (v) “privacy sleeve” means an open-ended envelope used to cover ballot cards to conceal the voter’s mark(s) but reveal the initials of the deputy;
- (w) “register tape” means the printed record generated from a vote tabulator which shows:
 - (i) the number of ballots received;
 - (ii) the number of ballots accepted;

- (iii) the number of ballots rejected;
 - (iv) the number of votes for each candidate; and
 - (v) where there is a vote on a bylaw or question, the number of votes for and against each bylaw or question;
- (x) “rejected ballot card” means a ballot card that has been submitted by a voter under section 45 of this bylaw;
- (y) “returning officer” has the meaning prescribed by the Act;
- (z) “single-purpose election” means any by-election or vote on a bylaw or question held in the Regional Municipality of Wood Buffalo:
 - (i) to elect a member or members of Council;
 - (ii) to elect a member or members of a board of trustees, or any other authority as prescribed by the Act or other legislation, when a joint election agreement has been entered into by the Regional Municipality of Wood Buffalo;
 - (iii) to determine a vote on a bylaw or question; or
 - (iv) any combination of these alternatives;
- (aa) “spoiled ballot card” means a ballot card that has been returned by the voter under sections 44 or 46 of this bylaw;
- (bb) “statement of elector eligibility” means a statement in the form required by the Act;
- (cc) “statement of friend of incapacitated elector” means a statement in the form required by the Act to be made by a friend who assists an incapacitated voter to vote;
- (dd) “statement of incapacitated elector” means a statement in the form required by the Act to be made by an incapacitated voter;
- (ee) “vote tabulator” means a machine into which ballot cards are inserted that scans each ballot and:
 - (i) records the number of votes for each candidate; and
 - (ii) where applicable, records the number of votes for and against each bylaw or question;
- (ff) “voter” has the same meaning as “elector” under the Act.

3. When a term used in this bylaw is not defined in section 2 and the term's meaning is not clear from its context, that term will be given the same meaning as it has in any provincial legislation governing elections. If the term is not given a meaning in such provincial legislation, then the ordinary dictionary definition shall apply.

Application

4. This bylaw applies to all elections conducted by the Regional Municipality of Wood Buffalo.

PART II – JOINT ELECTIONS

Joint Election with Another Elected Authority

5. The returning officer is authorized to enter into agreements, on behalf of the Municipality, to conduct elections on behalf of other elected authorities in the Regional Municipality of Wood Buffalo whose boundaries may or may not be contiguous with the Regional Municipality of Wood Buffalo but do have areas in common.

PART III – ELECTION WORKERS

Returning Officer

6. The Chief Administrative Officer must appoint a returning officer for the purpose of conducting an election under the Act.

Deputies and Constables

7. The returning officer may appoint as many deputies, constables and other persons as the returning officer decides are necessary to assist with any requirement of this bylaw or the Act.

PART IV – VOTING SUBDIVISIONS

Ward Boundaries

8. Wards, ward boundaries and the composition of Council are determined by Province of Alberta Order in Council 817/94, as amended.

Voting Subdivisions

9. The returning officer may divide the wards into voting subdivisions.

Altering Voting Subdivisions

10. The returning officer may alter the boundaries of voting subdivisions and create additional voting subdivisions as long as the changes are made before notice is given for an election.

11. The returning officer may designate the locations of more than one voting station for a voting subdivision.

Work Site Voting Stations

12. The returning officer may establish voting stations at work sites and direct that those workers who are electors who wish to vote and are required to work at the site during the hours for which the voting station is open, shall vote at that voting station, notwithstanding that those workers do not reside in the voting subdivision in which that voting station is located.

PART V – PREPARATION FOR ELECTIONS

Nomination Day and Time

13. Nomination Day must be held four weeks before Election Day and the returning officer may only receive nominations between the hours of 8:30 a.m. and 12:00 noon on Nomination Day at the following locations:
 - (a) Ward 1 - Fort McMurray, Council Chamber, Jubilee Centre, 9909 Franklin Avenue, Fort McMurray;
 - (b) Ward 2 - Fort Chipewyan Municipal Office, 101 Loutit Street, Fort Chipewyan;
 - (c) Ward 2 – Fort McKay School, Range Road 110A, Fort MacKay;
 - (d) Ward 3 – Sapræ Creek Estates – Vista Ridge, Spruce Valley Road, Sapræ Creek Estates;
 - (e) Ward 4 - Anzac Municipal Office, 105B-4 Christina Drive, Anzac;
 - (f) Ward 4 - Conklin Municipal Office, 245 Northland Drive, Conklin;
 - (g) Ward 4 - Janvier Municipal Office, 110 Janvier Drive, Chard;

Nomination Form

14. For the office of mayor, the nomination form must be signed by at least five (5) voters.
15. For the office of councillor, the nomination form must be signed by at least five (5) voters.

Nomination Deposit Amount

16. Candidates for the office of mayor must submit a \$250.00 deposit at the time of filing their nomination form.
17. Candidates for the office of councillor must submit a \$100.00 deposit at the time of filing their nomination form.

18. The deposit must be in cash, certified cheque or money order payable to the Regional Municipality of Wood Buffalo.
19. If the Municipality is conducting an election for another elected authority, the nomination signatures and deposit requirements, if any, duly passed by that elected authority shall apply to the nomination of candidate(s) for the office(s) of that elected authority.

Death of a Candidate

20. If a candidate for any position dies after nomination day but before 9:00 a.m. on election day, the election for that position will be discontinued.
21. The appropriate elected authority will arrange a new election for the position as soon as possible.

Election Day

22. As prescribed by the Act, general elections under this bylaw will be held on the third Monday in October every four years.
23. All other elections will be held on the date determined by resolution of the elected authority.

Election Time

24. Voting stations will be open from 9:00 a.m. to 8:00 p.m. on Election Day.

Form of Ballots

25. Ballot cards for an election will be in the general form prescribed in Schedule A, unless otherwise prescribed by the returning officer.
26. Ballot cards for a vote on a bylaw or question will be as described in Schedule B, unless otherwise prescribed by the returning officer.

Separate Ballot Cards

27. Ballot cards used within the same voting subdivision, but containing different ballots, may be distinguished by colour or by any other means as directed by the returning officer.

PART VI – USE OF AUTOMATED VOTING SYSTEM

Use of Automated Voting System

28. The returning officer may decide to conduct any portion of any election in the Regional Municipality of Wood Buffalo using an automated voting system.
29. If an automated voting system is not used:

- (a) The term “ballot card” will be replaced by “paper ballot” where the context requires; and
- (b) Sections 31, 32, 35(f), 39, 40(b), 41, 42, 43, 44, 46, 48, 50, 83 and Parts XI and XII do not apply and the provisions of the Act will be followed instead.

30. Notwithstanding anything in this bylaw, in the event of:

- (a) a malfunction of the automated voting system;
- (b) the unavailability of the automated voting system or any of its components;
- (c) a defect in the ballots or ballot marking pens; or
- (d) anything related to the operation of the automated voting system or any of its components,

the returning officer may make any direction that the returning officer deems necessary or desirable with respect to:

- (a) the voting procedures to be used;
- (b) the taking of votes;
- (c) the counting of votes; and
- (d) where required, a recount under the Act.

31. Without restricting the generality of section 30 (above), if it becomes impossible or impractical to count the ballots with the vote tabulator, the returning officer may direct that the ballots:

- (a) be counted manually, or
- (b) be duplicated and counted following the procedure in section 91 of this bylaw;

following as far as practicable the provisions of the Act governing the counting of ballots.

Systems Test and Security

- 32. The returning officer must conduct a test of the automated voting system before each election and must be satisfied that it is in good working order.
- 33. As soon as the test of the automated voting system is completed, the returning officer must secure the memory storage units and ensure that they will remain secured until the election.

PART VII – VOTING PROCEDURES

Demonstration

34. If requested by a voter before voting, a deputy must explain voting procedures.

Registration

35. A deputy responsible for issuing ballot cards will:
- (a) ensure the voter is voting in the correct voting subdivision;
 - (b) ensure that, in addition to meeting the requirements of the Act, the voter produces the following proof of the person's identity and current residence for inspection:
 - (i) one piece of identification issued by a Canadian government, whether federal, provincial or local, or an agency of that government, that contains a photograph of the elector and his or her name and current address, or
 - (ii) two pieces of identification each of which establishes the elector's name and at least one of which establishes the elector's current address (as per Schedule C) and provides proof satisfactory to the returning officer that the person is eligible to vote;
 - (c) ensure that the voter gives the statement of elector eligibility;
 - (d) ensure the voting register is completed;
 - (e) if an agreement has been entered into with the school districts or divisions, ask the voter if the voter is a resident of the Fort McMurray Public School District, or a resident of the Fort McMurray Catholic School District, or where applicable, a resident of the Northland School Division.
 - (f) initial the appropriate ballot card and give it to the voter, along with the privacy sleeve, and where necessary, the ballot marking pen and any further instructions the voter requests.

Voting Compartment

36. Unless section 50, 51, 52 or 53 applies, immediately after receiving the ballot card, the voter must go to the voting compartment alone to vote.

Marking Ballot

37. The voter may only vote by making a legible mark on each ballot beside the chosen candidate (or candidates where there is more than one vacancy), and where there is a vote on a bylaw or question, beside "yes" or "no".
38. A voter may mark only up to the same number of spaces on a ballot as the number of

vacancies in office, and may not mark more than one space on a ballot for each bylaw or question.

After Voting

39. Once the voter has finished marking the ballot card, the voter must insert the ballot card into the privacy sleeve and return the ballot card to the deputy at the ballot box.

Checking and Inserting Ballots

40. The deputy at the ballot box must:
 - (a) ensure that the ballot card was initialed by a deputy; and
 - (b) insert the ballot card directly from the privacy sleeve into the vote tabulator, ensuring that the ballots are not exposed.

Voter Error – Spoiled Ballot Cards

41. If a voter has made a mistake when marking a ballot, the voter may return the ballot card to the designated deputy.
42. The designated deputy must issue a new ballot card to a voter and mark the returned ballot card “SPOILED” if the designated deputy is satisfied that the voter made a mistake.

Vote Tabulator

43. If a ballot card is rejected by the vote tabulator, the deputy at the ballot box must advise the voter to request another ballot card.

Spoiled Ballot Cards

44. If the voter requests another ballot card, the designated deputy must issue a new ballot card to the voter and mark the returned ballot card “SPOILED”.

Rejected Ballot Cards

45. If the voter refuses to request another ballot card, the deputy at the ballot box must mark the ballot card with the word “REJECTED”.

Spoiled Ballots and Rejected Ballots Kept Separately

46. Spoiled ballot cards must be retained and kept separately from all other ballot cards and must not be counted in the election results.
47. Rejected ballot cards must be retained and kept separately from all other ballot cards and must not be counted in the election results.

Valid Ballots

48. Subject to a determination made by the returning officer on a recount, a ballot counted by the vote tabulator is valid and will be counted in the election results.

Exiting Voting Station

49. Once the ballot card has been inserted in the ballot box, the voter must immediately leave the voting station.

Vote Tabulator Failure

50. If the vote tabulator fails to work or stops working, the deputy at the ballot box must insert into the auxiliary ballot box all ballot cards delivered by voters while the vote tabulator is not working.

Blind or Incapacitated Voters at the Voting Station

51. A voter who is unable to read, or who is incapacitated by blindness or another physical condition from marking the ballot, can request assistance from the presiding deputy in marking the ballot.
52. Upon the incapacitated voter making the statement of incapacitated elector, the presiding deputy shall assist that voter in marking the ballot.
53. A voter who is unable to read, or who is incapacitated by blindness or another physical condition from marking the ballot, can choose to be assisted by a friend or relative, who is at least 18 years of age and has accompanied the voter to the voting station.
54. The incapacitated voter must give the statement of incapacitated elector and the friend must give the statement of friend of incapacitated elector before being allowed to vote under this section.

PART VIII – ADVANCE VOTE

Advance Vote

55. There will be an advance vote for each election conducted under this bylaw.

Dates and Times of Advance Vote

56. The advance votes will be held on the dates and times set by the returning officer.

Returning Officer Assigns Duties

57. The returning officer will:
 - (a) select a presiding deputy for each location of the advance vote; and

- (b) assign duties to deputies.

Use of Vote Tabulator in Advance Vote

- 58. The vote tabulators will be used to conduct the advance vote unless the returning officer directs that portable ballot boxes will be used.

Visually Impaired Voters

- 59. In the event that a visually impaired voter requests a blind voter template in accordance with the Act, the returning officer will advise the voter to attend at an advance vote location.
- 60. A blind voter template will not be used if the returning officer used the audio ballot feature options of the electronic ballot marking device.
- 61. A visually impaired voter can request the use of the audio ballot feature option of the electronic ballot marking device.

Completion of Advance Vote

- 62. If the vote tabulators are used for the advance vote, upon completion of each day of the advance vote; the presiding deputy must ensure that:
 - (a) no additional ballot cards are inserted in the vote tabulator between the completion of that day's advance vote and the beginning of the next scheduled advance vote day for that election,
 - (b) no register tapes for the advance vote are generated, and
 - (c) the vote tabulators, complete with memory storage units, are delivered to the election office, or other location(s) specified by the returning officer.

Sealed Ballot Boxes

- 63. The returning officer must ensure:
 - (a) that the ballot boxes used for the advance vote remain sealed; and
 - (b) where the vote tabulators are used for the advance vote:
 - (i) that the memory storage units remain secure; and
 - (ii) that the register tapes for the advance vote are not generated until 8:00 p.m. on election day.

PART IX – INCAPACITATED VOTE

Incapacitated Elector at Home

64. A voter who, because of physical incapacity is unable to attend a voting station or an advance voting station, may request the attendance of two deputies at the voter's residence to take the elector's vote between the hours of 9:00 a.m. and 8:00 p.m. on election day.
65. If the returning officer is satisfied that a voter is unable to attend a voting station or an advance voting station due to physical incapacity, the returning officer shall include the voter's name and address on a list.
66. When the returning officer has completed the list in accordance with section 65, the returning officer shall:
 - (a) advise each applicant that the request has been accepted or rejected, as the case may be, and in the event of rejection, give reasons for it;
 - (b) inform each voter whose request has been accepted of the date and approximate time at which the two deputies will attend the voter's residence; and
 - (c) appoint sufficient deputies to give full effect to this section.
67. All attendances by deputies at the incapacitated voter's residence must be made during the hours fixed by this section and no vote shall be taken at any other time.

Voting Procedures at Incapacitated Voter's Residence

68. The deputies appointed by the returning officer to attend the residence of an incapacitated voter must take the vote of each incapacitated voter by:
 - (a) explaining and demonstrating the voting procedure;
 - (b) ensuring that, in addition to meeting the requirements of the Act, the voter produces the following proof of the person's identity and current residence for inspection:
 - (i) one piece of identification issued by a Canadian government, whether federal, provincial or local, or an agency of that government, that contains a photograph of the elector and his or her name and current address, or
 - (ii) two pieces of identification each of which establishes the elector's name and at least one of which establishes the elector's current address (as per Schedule C) and provides proof satisfactory to the returning officer that the person is eligible to vote;
 - (c) ensuring that each voter gives the statement of elector eligibility;

- (d) ensuring that the voting register is complete;
- (e) asking if the voter is a resident of the Fort McMurray Public School District, or a resident of the Fort McMurray Catholic School District, or where applicable, a resident of the Northland School Division.
- (f) initialing the appropriate ballot card and giving it to the voter along with a privacy sleeve, the ballot marking pen and any further instructions the voter requests;
- (g) allowing the voter to mark his or her ballot; and
- (h) inserting the ballot card directly from the privacy sleeve into the portable ballot box or the vote tabulator.

Securing Ballot Boxes

- 69. If a portable ballot box is used, the deputies must ensure that the portable ballot box used for the taking of the vote of the incapacitated voter is secured.
- 70. As soon as the deputies have attended at all incapacitated voters residences as directed by the returning officer, the deputies must seal the portable ballot box and return it to the counting centre.
- 71. If a vote tabulator is used for the taking of the vote of the incapacitated voter, the deputies must ensure:
 - (a) upon completion of the vote at each incapacitated voter's residence, that the ballot boxes used are sealed to prevent the insertion of additional ballot cards and are delivered to the counting centre or other location(s) specified by the returning officer; and
 - (b) upon the completion of the vote at the last incapacitated voter's residence:
 - (i) that no additional ballot cards are inserted in the vote tabulator;
 - (ii) that no register tapes for the votes of the incapacitated voters are generated;
 - (iii) that the vote tabulators, complete with memory storage units, are delivered to the counting centre, or other location(s) specified by the returning officer; and
 - (iv) that the register tapes for the votes of the incapacitated voters are not generated until 8:00 p.m. on election day.

PART X – INSTITUTIONAL VOTE

Institutional Vote

72. Institutional voting stations shall be established at hospitals, auxiliary hospitals, nursing homes and seniors' accommodation facilities as prescribed by the returning officer.
73. The returning officer will ensure that the times are posted at the institution at least two days before the vote is to be taken.

Seniors' Accommodation Facility

74. The returning officer is not required to conduct an institutional vote at a seniors' accommodation facility when:
 - (a) the facility provides accommodations for less than 25 persons of 65 years of age or older; or
 - (b) the facility does not have a suitable place to conduct the vote.

Appoint Deputies

75. The returning officer will appoint deputies to take the votes of voters who are confined to a hospital, auxiliary hospital, nursing home or seniors' accommodation facility.
76. The returning officer may conduct a vote at an institution during the advance vote.
77. If the returning officer chooses to conduct the vote at an institution during the advance vote, the deputies must ensure that the voters provide identification as specified in the Act and in Section 80(b) and give the statement of elector eligibility.
78. Subject to sections 81 and 82 and any necessary modifications, the deputies appointed to attend at an institution must use the voting procedures described in Part VII, and the completed ballots must be inserted in the portable ballot box or the vote tabulator.
79. The deputies, accompanied by an official of the institution, may attend with a ballot box on those patients or residents confined in their rooms, and take the votes of any of those patients or residents who express a desire to vote.

Voting Procedures at Institutions

80. The deputies appointed by the returning officer to take the institutional vote must take the vote of each patient indicating a desire to vote by:
 - (a) explaining and demonstrating the voting procedure;
 - (b) ensuring that, in addition to meeting the requirements of the Act, the voter produces following proof of the person's identity and current residence for inspection:

- (i) one piece of identification issued by a Canadian government, whether federal, provincial or local, or an agency of that government, that contains a photograph of the elector and his or her name and current address, or
 - (ii) two pieces of identification each of which establishes the elector's name and at least one of which establishes the elector's current address (as per Schedule C) and provides proof satisfactory to the returning officer that the person is eligible to vote;
- (c) ensuring that each voter gives the statement of elector eligibility;
- (d) ensuring that the voting register is complete;
- (e) asking if the voter is a resident of the Fort McMurray Public School District, or a resident of the Fort McMurray Catholic School District, or where applicable, a resident of the Northland School Division.
- (f) initialing the appropriate ballot card and giving it to the voter along with a privacy sleeve, the ballot marking pen and any further instructions the voter requests;
- (g) allowing the voter to mark his or her ballot; and
- (h) inserting the ballot card directly from the privacy sleeve into the portable ballot box or the vote tabulator.

Securing Ballot Boxes

- 81. If a portable ballot box is used, the deputies must ensure that the portable ballot box used for the institutional vote is secured.
- 82. As soon as the deputies have attended at all institutions as directed by the returning officer, the deputies must seal the portable ballot box and return it to the election office.
- 83. If a vote tabulator is used for the institutional vote, the deputies must ensure:
 - (a) upon completion of the vote at each institution, that the ballot boxes used are sealed to prevent the insertion of additional ballot cards and delivered to the election office or other location(s) specified by the returning officer; and
 - (b) upon the completion of the vote at the last institutional vote:
 - (i) that no additional ballot cards are inserted in the vote tabulator;
 - (ii) that no register tapes for the institutional vote are generated;
 - (iii) that the vote tabulators, complete with memory storage units, are delivered to the election office, or other location(s) specified by the returning officer; and

- (iv) that the register tapes for the institutional vote are not generated until 8:00 p.m. on election day.

PART XI – POST VOTE PROCEDURES

Presiding Deputy to Close

- 84. Immediately after the voting station is closed, the presiding deputy must, in the presence of at least one and any additional officers that the presiding deputy considers necessary, and the candidates or agents, if any:
 - (a) insert the ballot cards from the auxiliary ballot box into the vote tabulator;
 - (b) secure the vote tabulator so that no more ballot cards can be inserted;
 - (c) produce one copy of the register tape, or other number of copies as may be directed by the returning officer, from the vote tabulator;
 - (d) together with another deputy, certify the register tape in the form prescribed in Schedule D of this bylaw;
 - (e) report the results to the returning officer in one or all of the following ways:
 - (i) by transmitting the results electronically from the vote tabulator;
 - (ii) by delivering the vote tabulators, complete with memory storage units, to the election office, or other location(s) specified by the returning officer; or
 - (iii) by telephone;
 - (f) ensure all voted ballot cards remain in the ballot box(es);
 - (g) count the unused ballot cards, the rejected ballot cards and the spoiled ballot cards and place them, packaged separately and sealed, in the ballot box(es) along with the voting register and all statements;
 - (h) seal and initial the ballot box(es) so that it cannot be opened without breaking the seal, mark on the outside the voting station or number, and ensure that it is ready to be delivered to the returning officer; and
 - (i) complete the ballot account, attaching one copy of the certified register tape and delivering a copy of the register tape and the ballot account to the returning officer as soon as possible.
- 85. The returning officer may direct that additional reporting procedures be used.

86. A presiding deputy shall not permit more than the candidate or his agent, or more than one agent of either side of a vote on any bylaw or question to be present at the same time after the voting station is closed.

Ballots Not Counted

87. A ballot will not be counted in the election results if:
- (a) the ballot card has not been initialed by a deputy; or
 - (b) it cannot be read by the vote tabulator.

Portable Ballot Boxes

88. Deputies must deliver the portable ballot boxes to the counting centre or other location specified by the returning officer.
89. The portable ballot boxes will remain sealed until they are opened for counting by the automated voting system.

Advance Vote Counting

90. The register tapes from the vote tabulators used at the advance vote will be generated at the counting centre after 8:00 p.m. on election day.

Counting From Portable Ballot Boxes

91. The portable ballot boxes will be opened, at the direction of the returning officer, by the deputies at the counting centre after 8:00 p.m. on election day, and all ballot cards will be removed and inserted into the appropriate vote tabulators for counting.
92. If the vote tabulator rejects the ballot, and a vote, though incorrectly marked on a ballot, clearly indicates for whom or what the voter intended to vote:
- (a) a duplicate ballot may be prepared in the presence of two deputies to reflect the intent of the elector, and the word “DUPLICATE” shall be marked on the ballot, and the word “SPOILED” shall be marked on the incorrectly marked ballot; and
 - (b) the duplicated ballot shall be marked with a serial number, which shall also be recorded on the incorrectly marked ballot, and such duplicated ballot may be inserted into a vote tabulator to be counted.

PART XII – RECOUNTS

Recount Procedure

93. If a recount is authorized by the Act and the returning officer chooses to make a recount:
- (a) the memory storage units of all vote tabulators will be cleared;

- (b) vote tabulators will be designated for each ward, where applicable;
- (c) all ballot cards will be removed from the sealed ballot boxes; and
- (d) all ballot cards will be reinserted in the appropriate vote tabulators under the supervision of the returning officer except;
 - (i) spoiled ballot cards; and
 - (ii) rejected ballot cards that have been duplicated.

Duplicate Ballots

94. If the vote tabulator rejects the ballot, and a vote, though incorrectly marked on a ballot clearly indicates for whom or what the voter intended to vote:
- (a) a duplicated ballot may be prepared in the presence of two deputies to reflect the intent of the elector, and the word “DUPLICATE” shall be marked on the ballot, and the word “SPOILED” shall be marked on the incorrectly marked ballot; and
 - (b) the duplicated ballot shall be marked with a serial number which shall also be recorded on the incorrectly marked ballot, and such duplicated ballot may be inserted into a vote tabulator to be counted.

PART XIII – GENERAL

95. Bylaw No. 10/007 and all amendments are hereby repealed.
96. This Bylaw shall become effective when it has received third and final reading and has been signed by the Mayor and Chief Legislative Officer.

READ a first time this 12 day of March, 2013

READ a second time this _____ day of _____, 2013

READ a third and final time this _____ day of _____, 2013

SIGNED and PASSED this _____ day of _____, 2013.

Mayor


Chief Legislative Officer

DRO's Initials

Form for a Ballot Card

Regional Municipality of Wood Buffalo
ELECTION – Month XX, 20XX

To Vote:


Completely fill in the oval  beside the name(s) of the candidate(s) of your choice.

MAYOR Regional Municipality of Wood Buffalo	COUNCILLOR WARD X Regional Municipality of Wood Buffalo	SCHOOL TRUSTEE School District or Division
This ballot shall not be marked for more than one (1) candidate.	This ballot shall not be marked for more than six (6) candidates.	This ballot shall not be marked for more than five (5) candidates.
<input type="radio"/> CANDIDATE	<input type="radio"/> CANDIDATE	<input type="radio"/> CANDIDATE
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	<input type="radio"/> CANDIDATE	

DRO's Initials

Form for a Ballot on a Bylaw or Question(s)

Ballot on a Bylaw or Question(s)
Regional Municipality of Wood Buffalo
Month XX, 20XX

To vote, completely fill in the oval  beside your choice(s).

Sample Preamble:

"As an eligible elector of the Regional Municipal of Wood Buffalo, please vote on the following question:"

<p>Are you in favour of Bylaw (insert bylaw # & bylaw title)? Mark only "Yes" or "No"</p> <p><input type="radio"/> YES</p> <p><input type="radio"/> NO</p>	<p>A statement of the Question followed by: Are you in favour? Mark only "Yes" or "No"</p> <p><input type="radio"/> YES</p> <p><input type="radio"/> NO</p>
<p>A statement of the Question followed by: Are you in favour? Mark only "Yes" or "No"</p> <p><input type="radio"/> YES</p> <p><input type="radio"/> NO</p>	

Authorized Elector Identification

In order to vote, every person must make a statement that the person is eligible to vote and must produce one piece of government issued identification containing the elector's photograph, current address and name. This includes an Operator's (Driver's) Licence or an Alberta Identification Card.

An elector who is unable to produce government issued photo identification, must produce two pieces of identification from the following list prior to voting. Both pieces of identification must establish the elector's name and one piece must establish the elector's current address.

Identification with Elector's Name

Alberta Assured Income for the Severely Handicapped (AISH) card	Canadian National Institute for the Blind (CNIB) card
Alberta Forestry ID card	Confirmation Certificate
Alberta Health Care Insurance Plan (AHCIP) card	Credit / Debit card
Alberta Health Service ID Band (patient wrist identification band)	Employee / Staff card
Alberta Natural Resources (conservation) ID card	Firearm Possession and Acquisition Licence or Possession Only Licence
Alberta Service Dog Team ID card	Fishing, Trapping or Hunting Licence
Alberta Wildlife (WIN) ID card	Hospital / Medical card
Baptismal Certificate	Library card
Birth Certificate	Marriage Certificate
Canadian Air Transportation Security Agency (CATSA) ID card	Membership card: e.g. Service club, community organization, fitness/health club, political party or retail outlet
Canadian Blood Services card	Old Age Security card
Canadian Border Services Agency Canadian Passenger Accelerated Service System (CANPASS) card	Outdoors or Wildlife card / licence
Canadian Border Services Agency Free and Secure Trade (FAST) card	Pleasure Craft Operator (PCOC) card - Government of Canada
Canadian Border Services Agency Nexus card	Public Transportation card
Canadian Forces Civilian ID card	Secure Certificate of Indian Status (SCIS) card
Canadian Forces Health card	Social Insurance Number card
Canadian Forces ID card	Student ID card
Canadian Passport	Veteran's Affairs Canada Health card
Citizenship card	

Note: For electors residing in seniors' accommodation facilities and long-term care facilities, a photocopy of an item on the list is acceptable. This exception is made to address the fact that when residents are admitted, they routinely transfer their original identification to the administrator or to members of their family.

Identification with Elector's Name and Address

Attestation of Residence issued by the responsible authority of First Nations band or reserve	One of the following, issued by the responsible authority of a seniors' accommodation facility or long-term care facility: e.g. Attestation of residence letter, letter of stay, admission form or statement of benefits
Bank / credit card statement or personal cheque	Pension Plan statement of benefits, contributions or participation
Correspondence issued by a school, college or university	Prescription bottle insert
Government cheque or cheque stub	Residential lease or mortgage statement
Income / property tax assessment notice	Statement of government benefits: e.g. Employment insurance, old age security, social assistance, disability support or child tax benefit
Insurance policy or coverage card	Utility bill: e.g. Telephone, public utilities commission, television, hydro, gas or water
Letter from a public curator, public guardian or public trustee	Vehicle Ownership or Insurance certificate
One of the following, issued by the responsible authority of a student residence, shelter or soup kitchen: e.g. Attestation of residence letter, letter of stay, admission form or statement of benefits	

Note: For electors residing in seniors' accommodation facilities and long-term care facilities, a photocopy of an item on the list is acceptable. This exception is made to address the fact that when residents are admitted, they routinely transfer their original identification to the administrator or to members of their family.

Results Tape Certification

We hereby certify that the above results are a true and accurate account of the election and that all counters were zero (0) when the polls opened and that the Election was held in accordance with the laws of the Province of Alberta.

Presiding Deputy

Deputy

Subject: Bylaw No.13/016 – 2013 Property Tax Rate**APPROVALS:**

Kola Oladimeji, Director
Elsie Hutton, Chief Financial Officer
Glen Laubenstein, Chief Administrative Officer

Administrative Recommendations:

1. THAT Bylaw No. 13/016, being the 2013 Property Tax Rate Bylaw, be read a second time.
2. THAT Bylaw No. 13/016 be read a third and final time.

Summary:

In accordance with the *Municipal Government Act*, the Regional Municipality of Wood Buffalo is required, annually, to pass a Property Tax Rate Bylaw for the purpose of completing the work set out in the approved Operating and Capital budgets.

Background:

A property tax rate bylaw establishes the rates at which various property classes are to be taxed and is calculated based on the total assessment value of all taxable properties within each of the property classes throughout the Municipality. The Order in Council creating the specialized Regional Municipality of Wood Buffalo provided Council with the authority to establish a mill rate structure for each of the Urban and Rural Service Areas.

Assessment valuation standards are prescribed by the Alberta Provincial Government and vary between property types. The tax levied on all residential and commercial properties is calculated by applying the tax rate against the individual property assessment which is an estimate of the market value as of July 1, 2012. Machinery and equipment and linear property are assessed based on a regulated cost approach standard established by Ministerial Regulations.

Property taxes are levied to raise revenue to fund municipal expenditures and pay external requisitions from Alberta Education, and seniors' housing (Ayabaskaw Home and Rotary House). With respect to requisitions for provincial education and seniors' housing, the requisitioning authority's tax rates are calculated based on the amounts they request. In imposing levies, it is important to note that the Municipality simply acts as a collector of the funds and has no authority to refuse or change the amount requested by external requisitions. The education requisition received from the Province for this year has increased by \$16,316,188 which equates to an overall 39% increase from 2012. The average homeowner will experience a 42.9% increase in education taxes which translates to \$408 per year. The latest information received from the Province indicates a two year phase, therefore a similar increase in education taxes is expected for next year.

A typical residential property tax notice will consist of three components: a municipal levy, an

Alberta Education requisition levy, and a levy for seniors' housing. The total amount of property taxes paid will vary based on the actual assessment value, and the respective tax rate applied against the various property classes.

In order to assist with understanding of the 2013 Property Tax Rate recommendations, the following clarifications are provided:

- Property tax remaining tax revenue neutral simply means that the inflationary aspects of the real estate market have been factored out of the mill rate calculation and as a result, the Municipality will collect the same municipal tax revenue for the 2013 tax year as it did in the 2012 tax year on properties which existed in 2012.
- The residential property tax class has experienced varying market value changes due to factors such as location influences, residence type, size, and as such, individual properties will experience differing increases or decreases in taxes.
- The other-residential property class has experienced differing market value changes due to variations in factors such as vacancy, rents and as such, individual properties may experience differing increases or decreases in taxes.
- Market values in the non-residential property class experienced increases and decreases due to factors such as sales information, vacancy, availability, rents and as such, individual properties may experience differing increases or decreases in taxes.

The overall total tax revenue collected for the residential, other residential and non-residential property classes for 2013 will increase relative to 2012 as a result of new construction growth being taxed for the first time in the 2013 taxation year. In establishing municipal tax rates for the 2013 Property Tax Rate Bylaw, Administration has used the "tax revenue neutral plus new construction growth" approach for all property classes.

Since Council approval of the 2013 Operating Budget in late 2012, property taxation revenue estimates for the 2013 taxation year based on tax revenue neutral plus new construction growth approach have been exceeded.

For more information see Attachment 2 – 2013 Property Tax Rate Bylaw Questions and Answers

Budget/Financial Implications:

The 2013 property tax revenue budget was determined based on property tax revenue neutral methodology for all property classes (properties existing in 2012), with additional property tax revenue budgeted for estimated new construction growth. At the time of developing the 2013 budget in the fall of 2012, property tax revenue from new construction growth was estimated at \$42,612,294. Property tax revenue from new growth is now estimated at \$59,485,155, resulting in an increase of \$16,872,861 from the approved 2013 Operating budget.

Assessment notices were sent out on March 1, 2013 and the deadline for assessment complaints is April 30, 2013. A better estimate of potential assessment roll and the resulting property tax revenue impacts cannot be determined until the deadline has passed.

Rationale for Recommendations:

The proposed property tax rates are consistent with the previously adopted tax revenue neutral plus new construction growth strategy proposed in the 2012-2014 fiscal management strategy. The previously adopted strategy, based on current conditions and assumptions will maintain uncommitted fiscal reserves within recommended levels.

The 2013 – 2015 Fiscal Management Strategy update has also validated that the best course of action is to proceed with the “property tax revenue neutral plus new construction growth” approach and continue to re-prioritize capital projects to match available funding.

The budget does not include 11 projects identified as Alternative Capital Financing (ACF) in the 2013 Approved Capital Budget as well as unfunded capital projects of about \$590M in the 2013-2018 Capital Plan.

Attachments:

1. Bylaw No. 13/016 – 2013 Property Tax Bylaw
2. 2013 Property Tax Rate Bylaw Questions and Answers.

BYLAW NO. 13/016**BEING A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AUTHORIZE THE SEVERAL RATES OF TAXATION TO BE IMPOSED FOR THE RURAL AND URBAN SERVICE AREAS FOR THE 2013 FISCAL YEAR.**

WHEREAS sections 353 and 354 of the *Municipal Government Act*, c.M-26, RSA 2000, requires that a municipality adopt a property tax bylaw annually and establish guidelines for the setting of tax rates;

WHEREAS operating expenditures for the Regional Municipality of Wood Buffalo in the 2013 fiscal year total \$659,662,707;

WHEREAS Local Improvement Program levies total \$369,700;

WHEREAS operating revenues for the Regional Municipality of Wood Buffalo from sources other than taxation levies total \$106,583,158;

WHEREAS the Alberta School Foundation Fund (ASFF) has issued the following requisitions to the Regional Municipality of Wood Buffalo, namely:

(i)	for residential and farm land	\$ 28,066,036.52
(ii)	for non-residential	\$ 28,705,046.36

WHEREAS the Fort McMurray Roman Catholic Separate School District # 32 (R.C.S.S.D) has made the following requisitions to the Regional Municipality of Wood Buffalo, namely:

(i)	for residential and farmland	\$ 1,327,334.70
(ii)	for non-residential	\$ 193,380.65

WHEREAS the Ayabaskaw House has made the following requisition to the Regional Municipality of Wood Buffalo, namely:

(i)	for all property types	\$ 0
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WHEREAS the Rotary House Senior's Lodge has made the following requisition to the Regional Municipality of Wood Buffalo, namely:

(i)	for all property types	\$ 1,439,400.00
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WHEREAS Section 10 of the Order in Council No. 817-94 regarding the amalgamation of Improvement District 143 and the City of Fort McMurray, which became effective on the first day of April, 1995, allows the Municipality, by Bylaw, to establish different rates of taxation for the Fort McMurray Urban Service Area and the Rural Service Area for each assessment class or sub-class referred to in Section 297 of the *Municipal Government Act*;

WHEREAS the net annual tax levy requirements of the Regional Municipality of Wood Buffalo for 2013 are estimated to be:

MUNICIPAL PURPOSES

\$563,541,119

WHEREAS the total Regional Municipality of Wood Buffalo Rural Service Area assessment of land, buildings, and improvements from which tax levy requirements may be raised totals \$29,019,551,108;

WHEREAS the total Regional Municipality of Wood Buffalo Urban Service Area assessment of land, buildings, and improvements from which tax levy requirements may be raised totals \$17,025,400,187;

AND WHEREAS it is deemed necessary to impose several rates of taxation for the 2013, as hereinafter set out, against those properties from which the tax levy requirements may be raised;

NOW THEREFORE, the Council of the Regional Municipality of Wood Buffalo, in the Province of Alberta, duly assembled, hereby enacts, as follows:

1. The Director of Assessment and Taxation is authorized and required to levy the following rates of taxation against the assessed value of all lands, buildings, and improvements as shown upon the Municipal Assessment Roll.

EDUCATION

- Alberta School Foundation Fund	
Rural and Urban Service Area	
- Residential and Farmland	0.0020009
- Non-Residential	0.0034599
- Fort McMurray R.C.S.S.D. # 32	
- Residential and Farmland	0.0020009
- Non-Residential	0.0034599

SENIORS' FACILITIES

- Ayabaskaw Home	0
- Rotary House	0.0000314

MUNICIPAL PURPOSES - RURAL SERVICE AREA

- Residential and Farmland	0.0012572
- Non-Residential	0.0180904
- Machinery and Equipment	0.0180904

MUNICIPAL PURPOSES - URBAN SERVICE AREA

- Residential and Farmland	0.0023015
- Other Residential	0.0056597
- Non-Residential	0.0046237
- Machinery and Equipment	0.0046237

2. This Bylaw shall be passed and become effective for 2013 taxation when it receives third reading and is signed by the Mayor and Chief Legislative Officer.

READ a first time this 23 day of April, A.D. 2013

READ a second time this _____ day of _____, A.D. 2013

READ a third and final time this _____ day of _____, A.D. 2013

SIGNED and PASSED this _____ day of _____, A.D. 2013

Mayor

Chief Legislative Officer



2013 Property Tax Rate Bylaw Questions and Answers

What do we mean by “Tax Revenue Neutral”?

Property taxes’ remaining tax revenue neutral simply means that the inflationary aspects of the real estate market have been factored out of the mill rate calculation and as a result the Municipality will collect the same tax revenue for the 2013 tax year as it did in the 2012 tax year on properties which existed in 2012. In reference to the recommended 2013 Tax Rate Bylaw, residential, other residential and non-residential properties are recommended to remain tax revenue neutral. Assessed values in the residential property tax class, as an example, experienced differing market value changes due to market influences. Although the Municipality is collecting the same tax revenue in 2013 from all classes of properties “which existed in 2012”, there will be both tax increases and decreases within the property classes. The overall total tax revenue collected for all property classes will increase as a result of new construction being taxed for the first time in the 2013 taxation year.

How do property taxes in Fort McMurray urban service area compare to municipal residential taxes in other urban centers with a population of 50,000 or greater?

As of 2012 the Municipality has the 3rd lowest residential property taxes in comparison to 9 Alberta urban centers with a population of 50,000 or greater.

How do property taxes in Fort McMurray urban service area compare to municipal non-residential taxes in other urban centers with a population of 50,000 or greater?

As of 2012 the Municipality has the lowest non-residential property taxes in comparison to urban centers with a population of 50,000 or greater.

Has the Provincial Education Requisition levy (school taxes) changed?

The 2013 Provincial Education property requisition and resulting school taxes for both non-residential and residential properties has increased as a result of the requisition cap being removed. For the average residential home, the 2013 school tax increase is 42.9% which translates into a \$408 increase.

Is the current property tax revenue enough to address future capital requirements?

The municipality currently has a strong financial position. Additional funding may be required in the medium term for capital projects. Administration is currently evaluating optimal financing and will make recommendations to Council in due course.

Subject: Special Events
Bylaw No. 13/014 - Land Use Bylaw Amendment**APPROVALS:**

Bruce Irvine, Director
Brian Makey, Chief Operating Officer
Glen Laubenstein, Chief Administrative Officer

Administrative Recommendations:

1. THAT Bylaw No. 13/014, being a Land Use Bylaw Amendment to define, regulate, and add Special Events as a use within the Land Use Bylaw of the Regional Municipality of Wood Buffalo, be read a first time.
2. THAT the required public hearing be held on Tuesday, May 28, 2013.

Summary:

Special events occurring on municipally owned lands are regulated under the Special Events Permit process, which is currently governed by Policy PRL-130. Special events that occur on privately owned lands have not been regulated by the Municipality. Recent events have made it clear that the Municipality should have greater interest in some special events which occur on privately owned land.

The Land Use Bylaw is the most appropriate vehicle to regulate special events on private land. While Policy PRL-130 remains the most appropriate vehicle to regulate special events held on municipally owned land, it is in need of revision to reflect changes in the municipal organization, having been originally adopted in 2001. Policy PRL-130 will be revised, subject to the Land Use Bylaw Amendment (Bylaw No. 13/014) being passed.

The authority to amend the Land Use Bylaw is vested with Council under the *Municipal Government Act*.

Background:

Since 2001, the Regional Municipality of Wood Buffalo has regulated special events through Policy PRL-130. That policy specifically applies only to events which occur outside on municipally owned land such as parks and public open spaces. The objective of this policy is to provide a consistent and equitable framework for the effective management and approval of public and private special events held in municipal parks and public open spaces.

In 2012, an application was made to the Municipality for a Special Event Permit to be held on privately owned land. The Municipality was unable to consider such an application because Policy PRL-130 does not apply to private land. Nevertheless it was concluded that some events held on private land should be regulated through a permit process. The purpose of this regulation would be to identify and mitigate potential nuisance issues resulting from the event,

coordinate logistics for event travel and parking, ensure public safety and security, and ensure the event organizer is adequately insured.

The development permit process is well positioned to regulate special events on private land; however, not all events are of a scale or character to need such regulation. The proposed amendment to the Land Use Bylaw limits the types of events which would require a development permit to those relatively few which exhibit the potential to create public safety risks, conflict, and nuisance.

The proposed bylaw to amend the Land Use Bylaw No. 99/059 (Attachment 1) creates a new definition of Special Event under Section 10 and adds a Special Event section to Part 5: General Regulations. The bylaw also makes amendments to Section 20.1 to delineate which types of Special Events are exempt from requiring a development permit.

Recently some events have taken place at indoor municipally owned and/or operated facilities that exposed the Municipality to risk of damage to the facility and injury to persons while the event was taking place. This has led Administration to conclude that such events should also be regulated through a policy, to bring indoor events into the Special Event Permit process. Various mechanisms for regulating these indoor events will be researched.

Rationale for Recommendations:

Special Events present different challenges to the Municipality depending on whether they occur on municipal land or on private land. This is why two different processes are needed to regulate them. An event organizer will need either a Special Event Permit or a development permit, but not both. However, as has always been and will continue to be the case, where temporary structures such as stages and kiosks are proposed, building permits are required to ensure the safety of those structures.

The proposed amendment to the Land Use Bylaw would make Special Events a discretionary use in residential areas, meaning that the application can be approved, approved with conditions or refused. The decision is appealable to the Subdivision and Development Appeal Board (SDAB), which is an independent, quasi-judicial board, appointed by Council for the purpose of hearing appeals on development matters. The process associated with filing an appeal is outlined in Attachment 2.

Attachment:

1. Bylaw No. 13/014
2. Subdivision and Development Appeal Board Process

BYLAW NO. 13/014

BEING A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND LAND USE BYLAW NO. 99/059

WHEREAS Section 639 of the *Municipal Government Act*, R.S.A., 2000, c.M-26 and amendments thereto authorizes Council to enact a bylaw adopting a Land Use Bylaw.

AND WHEREAS Section 191(1) of the *Municipal Government Act*, R.S.A., 2000, c.M-26 and amendments thereto authorizes Council to adopt a bylaw to amend a Land Use Bylaw.

NOW THEREFORE, the Council of the Regional Municipality of Wood Buffalo, in the Province of Alberta, in open meeting hereby enacts as follows:

1. Land Use Bylaw No. 99/059 is hereby amended by:

(a) Adding the following to Section 10:

GARAGE SALE means the sale of used household goods by the occupant of a dwelling for a maximum of two (2) consecutive days and for a maximum of three (3) sales in any one calendar year starting on January 1. A Garage Sale may also be called a yard sale, lawn sale, moving sale, rummage sale, renovation sale, tag sale, attic sale, or junk sale, but does not include Home Business or Home Occupation.

SPECIAL EVENT means a temporary activity that:

- (a) changes the use of land or a building, or that changes the intensity of use of land or a building;
- (b) does not exceed ten (10) consecutive calendar days, excluding the time required to erect and dismantle the event, which shall not exceed an additional ten (10) cumulative calendar days;
- (c) does not occur for more than thirty (30) cumulative days in one calendar year, starting on January 1, excluding the time required to erect and dismantle the event;
- (d) is not part of a use at the site for which there is an existing Development Permit; and
- (e) May include a Carnival or a Festival but does not include Project Accommodation or a Garage Sale.

(b) Adding the following to Section 20.1:

- 20.1 A development permit is not required for the following developments provided that they comply with the requirements of this bylaw:
- (aa) A Special Event on public land, on a public roadway, or in a publicly operated facility which has obtained a Special Event Permit and is subject to the provisions of Council Policy PRL-130;
 - (bb) A Garage Sale;
 - (cc) A Special Event that is held entirely within the existing building(s) on a site and where the site has sufficient on-site parking to accommodate persons attending the Special Event and the site is more than 100 metres from the boundary of a parcel of land with an existing residential use;
 - (dd) A Special Event that is a maximum of three (3) consecutive days, excluding the time to erect and dismantle the Special Event, with expected event attendance of less than 150 persons at any one time, and for which no fee is charged to attend;
 - (ee) A Special Event that is seasonal, does not occur for more than 90 consecutive calendar days, and is accessory to a principal agricultural use, where the site has sufficient on-site parking to accommodate all persons attending the Special Event, for example a corn maze or Christmas tree sale lot;
- (c) Adding the following to Part Five: General Regulations:

300 Special Events

- 300.1 Special Events are a discretionary use in all residential and mixed use districts, and in all other districts where the site on which the Special Event occurs is less than 100 metres from the boundary of a parcel of land with an existing residential use.
- 300.2 Special Events are a permitted use in all agricultural, commercial and industrial districts, and on lands districted MR – Municipal Reserve, PS – Public Service, PR – Parks and Recreation, or PUL – Public Utility Lot where the site on which the Special Event occurs is more than 100 metres from the boundary of a parcel of land with an existing residential use.
- 300.3 A complete application for a Special Event Development Permit shall include, but may not be limited to, the following:

- a) A site plan which identifies where the Special Event is proposed to take place and the facilities and structures which comprise the Special Event or are required to support it;
- b) A context plan identifying how the Special Event relates to surrounding land uses;
- c) A parking and traffic management plan which is satisfactory to the Development Authority;
- d) Building plans of any proposed temporary structures over 10m²;
- e) A signage plan that details sign content and location;
- f) An emergency response plan; and
- g) Hours of operation of the proposed event.

300.4 Applications for a Special Event Development Permit shall be considered using the following criteria:

- a) Compatibility of the Special Event with its proposed site;
- b) Compatibility of the Special Event with surrounding land uses;
- c) Availability of parking and/or transit to accommodate the expected event attendance;
- d) Emergency preparedness, as determined by regional emergency services;
- e) Mitigation measures for any potential health and safety risks;
- f) Identification and mitigation of potential nuisance factors such as, but not exclusive to, pollution, noise, visual blight, dust, traffic congestion, garbage disposal and recycling; and
- g) The proposed hours of operation of the Special Event.

300.5 The Development Authority may, as a condition of issuing a development permit for a Special Event, impose conditions respecting the following matters:

- a) The operation of the Special Event in accordance with the application submitted to and the plans approved by the Development Authority;

- b) Requirements for police, EMS, and fire services to be provided at the event and at the cost of the event organizer;
 - c) Mitigation of potential nuisance factors that may be caused by the Special Event, including but not exclusive to pollution, noise, visual blight, dust, traffic congestion, garbage disposal, and recycling;
 - d) The time or times during which the Special Event may be carried out; and
 - e) Any other conditions that in the opinion of the Development Authority may be necessary for the Special Event to operate in a manner that meets the criteria for Special Events in the Municipality.
2. Bylaw No. 12/039 is hereby repealed.
3. The Chief Administrative Officer is authorized to consolidate this bylaw.
4. This bylaw shall be passed and become effective when it receives third reading and is signed by the Mayor and Chief Legislative Officer.

READ a first time this _____ day of _____, A.D 2013.

READ a second time this _____ day of _____, A.D. 2013.

READ a third and final time this _____ day of _____, A.D. 2013.

SIGNED and PASSED this _____ day of _____, A.D. 2013.

Mayor

Chief Legislative Officer

Subdivision and Development Appeal Process

Notice of Appeal Filed

- Applicants must file the Notice of Appeal within **14 days** after receipt of the written decision/order from Planning and Development;
- Once the development authority has issued a written decision, the decision must be advertised. Affected Property Owners must file the Notice of Appeal within **14 days** after the date of advertising.

MGA 686(1)



Appeal Hearing

The appeal hearing must be scheduled to be heard within **30 days** of receiving the Notice of Appeal.

MGA 686(2)



Hearing Notification

14 days prior to the scheduled appeal hearing, written notification is sent to the appellant, persons affected by the appeal (adjacent property owners) and the development authority (Planning and Development Department). Legislation requires a minimum of 5 days notice.

MGA 686(3)



Advertising

Although advertising is not required by legislation, the date, time, location, and subject matter of the appeal hearing is advertised in local newspapers and on the municipal website a minimum of **5 days** prior to the scheduled hearing.



Decision

The Subdivision and Development Appeal Board's written decision must be issued no later than **15 calendar days** after closing the hearing.

MGA 686(2)



Appealing Subdivision and Development Appeal Board Decision

Decisions of the Subdivision and Development Appeal Board can be appealed to the Provincial Court of Appeal on a question of law or jurisdiction within **30 days** after issue of the written decision.

MGA 688

**Subject: Bylaw No. 13/017– Amendment to Local Improvement
Debenture Borrowing Bylaws****APPROVALS:**

Brian Moore, Director
Elsie Hutton, Executive Director
Brian Makey, Chief Operating Officer

Administrative Recommendations:

1. THAT Bylaw No. 13/017, being a bylaw to amend local improvement debenture borrowing bylaws for the South Entry Service Road – Gregoire, 1994 Waterways Street Upgrading, Gordon Avenue Upgrading (2003), and Highway 63 North Water Supply Line Local Improvement Bylaw, be read a first time.
2. THAT Bylaw No. 13/017 be read a second time.
3. THAT Bylaw No. 13/017 be considered for third reading.
4. THAT Bylaw No. 13/017 be read a third and final time.

Summary:

The proposed amendment to Bylaws No. 94/25 1994 Waterways Street Upgrading, No. 97/051 South Entry Service Road – Gregoire, No. 03/047 Gordon Avenue Upgrading (2003), and No. 03/052 Highway 63 North Water Supply Line will allow for the required adjustment to assessed frontages or assessed areas, as appropriate, as a result of recent property subdivisions. The authority to amend these bylaws is vested with Council under the *Municipal Government Act*.

Background:

Bylaw No. 94/25 was adopted by Council in 1994 to undertake and complete the construction of Local Improvements for Waterways Street upgrading, including drainage, upgrade to asphalt, curb and gutter and frost protection services, as required.

Bylaw No. 97/051 was adopted by Council in 1997 to undertake the construction of a paved service road providing access to local businesses on Gregoire Drive from Highway 63.

Bylaw No. 03/047 was adopted by Council in 2003 to undertake and complete the construction of Local Improvements to Gordon Avenue upgrades to include asphalt paving with concrete curb, gutter and sidewalks.

Bylaw No. 03/052 was adopted by Council in 2003 to supply and install a water main from the intersection of Memorial Drive and Confederation Way to the former Tempo service station site.

Subsequent to approval of Bylaw No.'s 94/25, 97/051, 03/047 and 03/052, new property subdivisions have resulted in adjustments in the assessed frontage or assessed areas as

appropriate of the local improvement. These changes are reflected in amended Schedules attached hereto.

Rationale for Recommendations:

Section 402 of the *Municipal Government Act* requires that new property subdivisions or amalgamations of parcels of land that are subject to a local improvement tax be reflected in the respective local improvement bylaw. Bylaw No.'s 94/25, 97/051, 03/047 and 03/052 must be amended to address changes in assessable frontage or assessed areas, as appropriate, and reflected in subsequent tax notices.

Attachments:

1. Bylaw No. 13/017
2. Bylaw No. 94/25
3. Bylaw No. 97/051
4. Bylaw No. 03/047
5. Bylaw No. 03/052

BYLAW NO. 13/017

BEING A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND LOCAL IMPROVEMENT DEBENTURE BYLAW NO.'s 94/25, 97/051, 03/047 and 03/052

WHEREAS the Council of the Regional Municipality of Wood Buffalo wishes to amend Bylaw No. 94/25 authorizing the issuance of a debenture of THREE HUNDRED, FORTY-TWO THOUSAND, TWENTY-SIX (\$342,026) DOLLARS in respect of the project known as "1994 Waterways Street Upgrading Local Improvement";

WHEREAS the Council of the Regional Municipality of Wood Buffalo wishes to amend Bylaw No. 97/051 authorizing the issuance of a debenture of ONE MILLION (\$1,000,000) DOLLARS in respect of the project known as "Local Improvement, South Entry Service Road-Gregoire";

WHEREAS the Council of the Regional Municipality of Wood Buffalo wishes to amend Bylaw No. 03/047 authorizing the issuance of a debenture of SEVEN HUNDRED THOUSAND (\$700,000) DOLLARS in respect of the project known as "Gordon Avenue Upgrading (2003) Local Improvement";

WHEREAS the Council of the Regional Municipality of Wood Buffalo wishes to amend Bylaw No. 03/052 authorizing the issuance of a debenture of THREE MILLION FOUR HUNDRED THOUSAND (\$3,400,000) DOLLARS in respect of the project known as "Highway 63 North Water Supply Line Local Improvement";

AND WHEREAS pursuant to the "Municipal Government Act", Chapter M-26, R.S.A. 2000, the Council of the Regional Municipality of Wood Buffalo may pass a Bylaw to amend or repeal a Bylaw;

NOW, THEREFORE be it resolved that the Council of the Regional Municipality of Wood Buffalo, in the Province of Alberta, hereby enacts as follows:

1. Bylaw No. 94/25 is amended by deleting the existing Schedule A and inserting the attached Schedule A.
2. Bylaw No. 94/25 is amended by deleting the existing Schedule B and inserting the attached Schedule B.
3. Bylaw No. 97/051 is amended by deleting the existing Schedule A and inserting the attached Schedule C.
4. Bylaw No. 03/047 is amended by deleting the existing Schedule A and inserting the attached Schedule D.
5. Bylaw No. 03/052 is amended by deleting the existing Schedule A and inserting the attached Schedule E.
6. The Chief Administrative Officer shall be authorized to consolidate this bylaw.

7. This Bylaw shall be passed and become effective when it receives third reading and is signed by the Mayor and Chief Legislative Officer.

READ a first time this _____ day of _____, A.D 2013.

READ a second time this _____ day of _____, A.D. 2013.

READ a third and final time this _____ day of _____, A.D. 2013.

SIGNED and PASSED this _____ day of _____, A.D. 2013.

Mayor

Chief Legislative Officer

SCHEDULE A – SPECIAL FRONTAGE ASSESSMENT**WATERWAYS STREET UPGRADING**

LOT	BLOCK	PLAN	ROLL #	ASSESSED FOOTAGE
1	1	3969ET	60901010	36
2	1	3969ET	60901010	16
3	1	3969ET	60901030	50
4	1	3969ET	60901040	33
5	1	3969ET	60901050	49
6	1	3969ET	60901070	17
7	1	3969ET	60901070	33
8	1	3969ET	60901080	36
89	RLY	4345CL	60900100	1290
1	2	3969ET	60901150	36
2	2	3969ET	60901160	33
3	2	3969ET	60901170	33
4	2	3969ET	60901170	33
5	2	3969ET	60901190	33
6	2	3969ET	60901200	33
7	2	3969ET	60901200	33
8	2	3969ET	60901200	36
1	3	3969ET	60901290	69
2	3	3969ET	60901300	62.5
3	3	3969ET	60901310	33
4	3	3969ET	60901330	33
5	3	3969ET	60901330	33
6	3	3969ET	60901340	33
7	3	3969ET	60901350	33
8	3	3969ET	60901360	36
		3969ET	60901365	66
11	4	0424594	60906500	69
3	4	3969ET	60901390	33
4	4	3969ET	60901400	33
5	4	3969ET	60901410	33
9	4	1834NY	60902690	45.04
10	5	3969ET	60902700	55.05
7	5	3969ET	60901480	45
8	5	3969ET	60901490	45
9	5	3969ET	60901500	45

LOT	BLOCK	PLAN	ROLL #	ASSESSED FOOTAGE
10	5	3969ET	60901510	45
11	5	3969ET	60901520	45
12	5	3969ET	60901530	45
1	6	3969ET	60901540	36
8	6	8921822	60906110	58.55
9	6	8921822	60906120	58.55
10	6	8921822	60906130	58.55
11	6	8921822	60906140	58.55
1	7	3969ET	60901580	45
2	7	3969ET	60901590	45
3	7	3969ET	60901600	45
4	7	3969ET	60901610	45
5	7	3969ET	60901610	45
6	7	3969ET	60901610	45
1	8	3969ET	60901700	45
2	8	3969ET	60901710	45
3	8	3969ET	60901720	45
4	8	3969ET	60901730	45
5	8	3969ET	60901740	45
6	8	3969ET	60901750	45
10	9	3969ET	60901910	44
11	9	3969ET	60901920	44
	10	3969ET	60902041	270
1A	11	147TR	60902720	52.8
2A	11	147TR	60902730	52.8
3A	11	147TR	60902740	52.8
4A	11	147TR	60902750	52.8
5A	11	147TR	60902760	52.8
7	11	3969ET	60902050	44
8	11	3969ET	60902060	44
9	11	3969ET	60902070	44
10	11	3969ET	60902080	44
11	11	3969ET	60902090	44
1	21	315TR	60902780	469.26
50	34	9620303	60905280	336

Total Frontage	5224.05
Total Special Assessment against all properties	\$273,621.00
Total Special Assessment per front foot	\$52.38
Annual Unit Rate per front foot of frontage to be payable for a period of 20 years calculated at 10%	\$6.15
Total yearly assessment against all above properties	\$32,139.42

SCHEDULE B – SPECIAL FRONTAGE ASSESSMENT

WATERWAYS STREET UPGRADING

LOT	BLOCK	PLAN	ROLL #	ASSESSED FOOTAGE
9	1	3969ET	60901090	45
10	1	3969ET	60901100	45
11	1	3969ET	60901110	45
12	1	3969ET	60901120	45
13	1	3969ET	60901130	45
14	1	3969ET	60901140	45
9	2	3969ET	60901230	45
10	2	3969ET	60901240	45
11	2	3969ET	60901250	45
12	2	3969ET	60901250	45
13	2	3969ET	60901270	45
14	2	3969ET	60901280	45
1	5	3969ET	60901420	45
2	5	3969ET	60901430	45
3	5	3969ET	60901440	45
13	5	0729534	60906590	135
2	6	3969ET	60901550	36
4	6	2997	60905570	58.58
5	6	2997	60905580	58.58
6	6	2997	60905590	58.58
7	6	2997	60905600	33.58
		495RS	60902710	25
7	7	3969ET	60901640	18.75
12	7	3969ET	60901690	18.75
7	8	3969ET	60901760	18.75
12	8	3969ET	60901810	18.75
12	9	3969ET	60901930	44
13	9	3969ET	60901940	44
14	9	3969ET	60901950	44
15	9	3969ET	60902960	44
16	9	3969ET	60902970	44
17	9	3969ET	60901980	44
18	9	3969ET	60901990	44
19	9	3969ET	60902000	44

LOT	BLOCK	PLAN	ROLL #	ASSESSED FOOTAGE
20	9	3969ET	60902010	44
21	9	3969ET	60902020	44
22	9	3969ET	60902030	44
	10	3969ET	60902041	72.6
1	20	315TR	60902770	253.84
12	11	3969ET	60902100	18.75
1	21	315TR	60902780	90.6
2	21	2463TR	60905560	27
3	20	9122849	60906180	50
4	20	9122849	60906190	50
5	20	9122849	60906200	50
6	20	9122849	60906210	50
7	20	9122849	60906220	50
8	20	9122849	60906230	50
9	20	9122849	60906240	50
Total Frontage				5452.11
Total Special Assessment against all properties				\$68,405.00
Total Special Assessment per front foot				\$27.90
Annual Unit Rate per front foot of frontage to be payable for a period of 20 years calculated at 10%				\$3.28
Total yearly assessment against all above properties				\$8,034.83

SCHEDULE A – SPECIAL FRONTAGE ASSESSMENT

LOCAL IMPROVEMENT, SOUTH ENTRY SERVICE ROAD - GREGOIRE

LOT	BLOCK	PLAN	ROLL #	ASSESSED FRONTAGE
24	2	0221538	30620010	78.26m
10	2	7821980	30602359	91.78m
9B	2	1021073	30622550	38.35m
22A	2	0021624	30614810	69.90m
4	2	7621373	30602190	69.89m
Unit 1		8120857	30603180	5.90m
Unit 2		8120857	30603190	6.71m
Unit 3		8120857	30603200	7.59m
Unit 4		8120857	30603210	5.56m
Unit 5		8120857	30603220	5.70m
Unit 6		8120857	30603230	5.83m
Unit 7		8120857	30603240	7.39m
Unit 8		8120857	30603250	9.02m
Unit 9		8120857	30603260	14.10m
18A	2	0224422	30620140	90.44m
18B	2	0224422	30620150	104.78m
1A	2	9823174	30604070	110.05m
8A	2	9823174	30604080	88.32m
7	2	9923810	30604250	70.33m
3A	2	9824101	30604160	37.89m
3B	2	9824101	30604150	37.89m
4	2	9823478	30604120	64.01m
Total Frontage				1019.69m
Total Special Assessment against all properties				\$1,000,000.00
Total Special Assessment per front metre				\$980.69
Annual Unit Rate per front metre of frontage to be payable for a period of 20 years calculated at 10%				\$115.19
Total yearly assessment against all above properties				\$117,459.62

SCHEDULE A – SPECIAL FRONTAGE ASSESSMENT

GORDON AVENUE UPGRADING (2003) LOCAL IMPROVEMENT

LOT	BLOCK	PLAN	ROLL #	ASSESSED FRONTAGE
10	3	616AO	71004000	5.88m
11	3	616AO	71004000	12.19m
12	3	616AO	71004000	12.19m
13	3	616AO	71004000	12.19m
10	4	616AO	71004150	12.15m
Unit 1		0122055	71040480	1.76m
Unit 2		0122055	71040490	1.76m
Unit 3		0122055	71040500	1.76m
Unit 4		0122055	71040510	1.76m
Unit 5		0122055	71040520	1.76m
Unit 6		0122055	71040530	1.76m
Unit 7		0122055	71040540	1.76m
Unit 8		0122055	71040550	1.76m
Unit 9		0122055	71040560	1.76m
Unit 10		0122055	71040570	1.76m
Unit 11		0122055	71040580	1.76m
Unit 12		0122055	71040590	1.76m
Unit 13		0122055	71040600	1.76m
Unit 14		0122055	71040610	1.76m
Unit 15		0122055	71040620	1.76m
Unit 16		0122055	71040630	1.76m
Unit 17		0122055	71040640	1.76m
Unit 18		0122055	71040650	1.76m
Unit 19		0122055	71040660	1.76m
Unit 20		0122055	71040670	1.76m
Unit 21		0122055	71040680	1.76m
Unit 22		0122055	71040690	1.76m
Unit 23		0122055	71040700	1.76m
Unit 24		0122055	71040710	1.76m
Unit 25		0122055	71040720	1.76m
Unit 26		0122055	71040730	1.76m
Unit 27		0122055	71040740	1.76m
Unit 28		0122055	71040750	1.76m
Unit 29		0122055	71040760	1.76m

LOT	BLOCK	PLAN	ROLL #	ASSESSED FRONTAGE
Unit 30		0122055	71040770	1.76m
Unit 31		0122055	71040780	1.76m
Unit 32		0122055	71040790	1.76m
Unit 33		0122055	71040800	1.76m
Unit 34		0122055	71040810	1.76m
Unit 35		0122055	71040820	1.76m
Unit 36		0122055	71040830	1.76m
Unit 37		0122055	71040840	1.76m
Unit 38		0122055	71040850	1.76m
Unit 39		0122055	71040860	1.76m
Unit 40		0122055	71040870	1.76m
Unit 41		0122055	71040880	1.76m
Unit 42		0122055	71040890	1.76m
Unit 43		0122055	71040900	1.76m
Unit 44		0122055	71040910	1.76m
Unit 45		0122055	71040920	1.75m
Unit 46		0122055	71040930	1.75m
Unit 47		0122055	71040940	1.75m
Unit 48		0122055	71040950	1.75m
Unit 49		0122055	71040960	1.75m
Unit 50		0122055	71040970	1.75m
Unit 51		0122055	71040980	1.75m
Unit 52		0122055	71040990	1.75m
18	4	616AO	71004240	15.24m
19	4	616AO	71004240	15.24m
20	4	616AO	71004240	15.24m
21	4	616AO	71004240	15.24m
22	4	616AO	71004270	15.24m
23	4	616AO	71004270	9.14m
10-14	5	616AO	71004380	56.33m
15	5	616AO	71004430	12.19m
16	5	616AO	71027100	12.19m
17	5	616AO	71040460	12.19m
18	5	616AO	71040470	12.19m
19	5	616AO	71027130	15.24m
20	5	616AO	71027140	15.24m
21	5	616AO	71004490	15.24m

LOT	BLOCK	PLAN	ROLL #	ASSESSED FRONTAGE
22	5	616AO	71004490	51.23m
Unit 1		0220721	71047050	1.47m
Unit 2		0220721	71047060	1.47m
Unit 3		0220721	71047070	1.47m
Unit 4		0220721	71047080	1.47m
Unit 5		0220721	71047090	1.47m
Unit 6		0220721	71047100	1.47m
Unit 7		0220721	71047110	1.47m
Unit 8		0220721	71047120	1.47m
Unit 9		0220721	71047130	1.47m
Unit 10		0220721	71047140	1.47m
Unit 11		0220721	71047150	1.47m
Unit 12		0220721	71047160	1.47m
Unit 13		0220721	71047170	1.47m
Unit 14		0220721	71047180	1.47m
Unit 15		0220721	71047190	1.47m
Unit 16		0220721	71047200	1.47m
Unit 17		0220721	71047210	1.47m
Unit 18		0220721	71047220	1.47m
Unit 19		0220721	71047230	1.47m
Unit 20		0220721	71047240	1.47m
Unit 21		0220721	71047250	1.46m
Unit 22		0220721	71047260	1.46m
Unit 23		0220721	71047270	1.46m
Unit 24		0220721	71047280	1.46m
Unit 25		0220721	71047290	1.46m
Unit 26		0220721	71047300	1.46m
Unit 27		0220721	71047310	1.46m
4	6	616AO	71004540	15.24m
5	6	616AO	71004550	15.24m
6	6	616AO	71004560	15.24m
7	6	616AO	71004581	15.24m
8	6	616AO	71004575	15.24m
9	6	616AO	71004575	15.24m
10	6	616AO	71004581	12.19m
11	6	616AO	71004581	12.19m
12	6	616AO	71004581	12.19m

LOT	BLOCK	PLAN	ROLL #	ASSESSED FRONTAGE
13	6	616AO	71004581	3.05m
10	7	616AO	71004850	12.19m
11	7	616AO	71004860	12.19m
12	7	616AO	71004870	12.19m
13	7	616AO	71004880	9.14m
2A	7	3910TR	71025010	24.37m
3A	7	9723744	71038880	7.62m
3B	7	9723744	71038890	7.62m
4	7	616AO	71004790	15.24m
5	7	616AO	71004800	15.24m
6	7	616AO	71004810	15.24m
7	7	616AO	71004810	15.24m
Unit 1		1120510	71064760	1.905m
Unit 2		1120510	71064770	1.905m
Unit 3		1120510	71064780	1.905m
Unit 4		1120510	71064790	1.905m
Unit 5		1120510	71064800	1.905m
Unit 6		1120510	71064810	1.905m
Unit 7		1120510	71064820	1.905m
Unit 8		1120510	71064830	1.905m
Unit 9		1120510	71064840	1.905m
Unit 10		1120510	71064850	1.905m
Unit 11		1120510	71064860	1.905m
Unit 12		1120510	71064870	1.905m
Unit 13		1120510	71064880	1.905m
Unit 14		1120510	71064890	1.905m
Unit 15		1120510	71064900	1.905m
Unit 16		1120510	71064910	1.905m
Total frontage				780.6m
Total Special Assessment against all properties				\$700,000.00
Total Special Assessment per front metre				\$896.45
Annual unit rate per front meter of frontage to Payable for a period of 20 years calculated at 7%				\$84.62
Total yearly assessment against all above properties				\$66,075.05

SCHEDULE A – SPECIAL FRONTAGE ASSESSMENT

HIGHWAY 63 NORTH WATER SUPPLY LINE LOCAL IMPROVEMENT

<u>LOT</u>	<u>BLOCK</u>	<u>PLAN</u>	<u>ROLL #</u>	<u>ASSESSED PROPERTY</u>
7	1	0422789	50583590	9.3000 hectares
3A	1	0427034	50589010	1.7200 hectares
4		9920757	50562720	1.3700 hectares
5		9920757	50562730	.6900 hectares
6		9920757	50562740	.7500 hectares
7		9920757	50562750	.5400 hectares
1A	1	1223463	50663120	3.0200 hectares
2A	1	1223463	50663130	1.8700 hectares
3	1	1222000	50537320	2.4200 hectares
1		9820898	50561810	2.7100 hectares
5	1	0740469	50527310	1.8200 hectares
6	1	0740469	50527320	2.0600 hectares
20A	1	1021463	50527460	2.3510 hectares
21A	1	1021463	50527480	2.2850 hectares
19PUL	1	0840460	50527450	.1180 hectares
24	1	1125223	50527950	9.2060 hectares
2	2	0722934	50527650	1.4990 hectares
3	2	0722934	50513020	.9360 hectares
4	2	0722934	50513030	.9340 hectares
5	1	0521834	50590600	1.4200 hectares
6	1	0521834	50590610	1.0500 hectares
7	1	0521834	50590620	1.0500 hectares
8	1	0521834	50590630	4.3600 hectares
2	1	0421281	50583460	2.0200 hectares
3	1	0421281	50583470	1.2000 hectares
4	1	0421281	50583480	1.4000 hectares
4	2	0225028	50574920	3.1400 hectares
4	1	0421423	50583490	2.7600 hectares
		SE 31-89-9-4	50537350	7.000 hectares
		SW 32-89-9-4	50580180	2.1900 hectares
7A	1	1021463	50527750	2.0150 hectares
	Unit 1	1122917	50527900	.9845 hectares
	Unit 2	1122917	50527910	.9845 hectares
9A	1	1021463	50527770	1.6710 hectares
10A	1	1021463	50527780	2.1970 hectares

<u>LOT</u>	<u>BLOCK</u>	<u>PLAN</u>	<u>ROLL #</u>	<u>ASSESSED PROPERTY</u>
11PUL	1	0840460	50527370	.0560 hectares
12	1	0840460	50527380	.7480 hectares
13	1	0840460	50527390	.4990 hectares
	Unit 1	1121458	50601911	.0760 hectares
	Unit 2	1121458	50601912	.0840 hectares
	Unit 3	1121458	50601913	.0880 hectares
	Unit 4	1121458	50601914	.0880 hectares
	Unit 5	1121458	50601915	.0880 hectares
	Unit 6	1121458	50601916	.0880 hectares
	Unit 7	1121458	50601917	.0880 hectares
	Unit 8	1121458	50601918	.0880 hectares
	Unit 9	1121458	50601919	.0840 hectares
	Unit 10	1121458	50601920	.0760 hectares
15	1	0840460	50527410	.4990 hectares
16	1	0840460	50527920	2.285 hectares
17APUL	1	1021463	50527810	.1580 hectares
18APUL	1	1021463	50527820	.1580 hectares
5	2	0840460	50527480	.4150 hectares
6	2	0840460	50527490	.4380 hectares
10	2	0923346	50527660	1.2050 hectares
11	2	0923346	50527670	.8790 hectares
9	2	0840460	50527520	1.2940 hectares
10PUL	2	0840460	50527530	.1630 hectares
1	3	0840460	50527930	1.4490 hectares
	Unit 1	1221154	50601981	.1230 hectares
	Unit 2	1221154	50601982	.1248 hectares
	Unit 3	1221154	50601983	.1185 hectares
	Unit 4	1221154	50601984	.1117 hectares
	Unit 5	1221154	50601985	.1050 hectares
	Unit 6	1221154	50601986	.1145 hectares
	Unit 7	1221154	50601987	.0940 hectares
	Unit 8	1221154	50601988	.0949 hectares
	Unit 9	1221154	50601989	.0949 hectares
	Unit 10	1221154	50601990	.0937 hectares
3	3	0840460	50527560	.7240 hectares
4	3	0840460	50527570	.7090 hectares
5	3	0840460	50527580	.8710 hectares
6	3	0840460	50527590	.6620 hectares

<u>LOT</u>	<u>BLOCK</u>	<u>PLAN</u>	<u>ROLL #</u>	<u>ASSESSED PROPERTY</u>
7	3	0840460	50527600	.5440 hectares
	Unit 1	1222268	50537330	.2795 hectares
	Unit 2	1222268	50537340	.2795 hectares
9	3	0840460	50527620	.6850 hectares
10	3	0840460	50527940	1.4840 hectares
11PUL	3	0840460	50527640	.1480 hectares
Total Property				99.560 hectares
Total Special Assessment against all properties				\$2,566,842.75
Total Special Assessment per hectare				\$25,781.87
Annual Unit Rate per hectare of property to be payable for a period of 20 years calculated at 5.175 %				\$2,084.49
Total yearly assessment against all above properties				\$207,531.82

CITY OF FORT McMURRAY

BY-LAW NO. 94/25

A BY-LAW OF THE CITY OF FORT McMURRAY TO AUTHORIZE THE INCURRING OF AN INDEBTEDNESS BY THE ISSUANCE OF DEBENTURES FOR THE PURPOSE OF THE WATERWAYS STREET UPGRADING.

WHEREAS it is deemed expedient and proper pursuant to the provisions of Section 329 of the Municipal Government Act, R.S.A. 1980 and Sections 154 and 157 of the Municipal Taxation Act, R.S.A. 1980 that the City Council shall issue a by-law to authorize the undertaking of the Local Improvements for Waterways Street Upgrading;

AND WHEREAS plans, specifications and estimates for such work have been made by the City Engineering Services Division, whereby the total cost of the said project is \$1,100,000;

AND WHEREAS the Infrastructure Grant Program will provide a source of funding in the amount of \$684,054;

AND WHEREAS in order to construct and complete the said project, it will be necessary to borrow the sum of Three Hundred, Forty-two Thousand, Twenty-six (\$342,026) Dollars on the credit of the City of Fort McMurray as herein provided;

AND WHEREAS the said indebtedness is to be repaid over a period of twenty (20) years in annual instalments, with the interest not exceeding fourteen per centum (14%) or with interest not exceeding the interest rate fixed from time to time by the Alberta Municipal Financing Corporation, per annum, payable annually;

AND WHEREAS the amount of the equalized assessment in the Municipality as last determined and fixed by the Assessment Equalization Board is \$1,152,059,180;

AND WHEREAS the amount of the existing debenture debt of the City is \$18,533,012 no part of which is in arrears;

AND WHEREAS the estimated life of the aforementioned is twenty (20) years;

AND WHEREAS the approval of the Director of Standards and Approvals, Department of Environment, for the proposal as required by the Clean Water Act, or regulations thereto, is not required;

AND WHEREAS pursuant to the provisions of Sections 154 and 157 of the Municipal Taxation Act, R.S.A. 1980, as amended, the Council has given proper notice of intention to undertake and complete the construction of Local Improvements for Waterways Street Improvements, including Railway Avenue, Tomlinson Street, McCormick Street, Huggard Street, Bishop Street, and Hughes Avenue including improvement to drainage, upgrade to asphalt, curb and gutter, and frost protection services where required. The cost or a portion of the costs thereof to be assigned against abutting owners in accordance with the attached Schedule "A" and "B" and no sufficiently signed and valid petition against the said proposal has been received by the Council.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF FORT McMURRAY IN THE PROVINCE OF ALBERTA DULY ASSEMBLE ENACTS AS FOLLOWS:

1. The City Council of the City of Fort McMurray is hereby empowered and authorized to enter into contracts for the purpose of the Local Improvement for Waterways Street Upgrade.
2. That for the purpose aforesaid, the sum of Three Hundred, Forty-Two Thousand, Twenty-Six (\$342,026) Dollars be borrowed by way of debenture on the credit and security of the City of Fort McMurray at large, of which amount the sum of ~~\$342,026~~ ^{NIL} is to be paid by the City at large and \$342,026 is to be collected by way of special assessment as herein provided in attached Schedule "A" and "B".

3. The debenture to be issued under this by-law shall not exceed the sum of Three Hundred, Forty-Two Thousand, Twenty-six (\$342,026) Dollars and may be in any denomination not exceeding the amount authorized by this by-law and shall be dated having regard to the date of borrowing.
4. The debentures shall bear interest during the currency of the debentures at a rate not exceeding fourteen per centum (14%), or with interest not exceeding the interest rate fixed from time to time by the Alberta Municipal Financing Corporation, per annum, payable annually.
5. The debentures shall be in such a manner that the principal and interest will be combined and be made payable in, as nearly as possible, equal annual instalments over a period of twenty (20) years, in accordance with the schedule attached and forming a part of each debenture.
6. The debentures shall be payable in lawful money of Canada at the Royal Bank of Canada in the City of Fort McMurray or at such other bank or financial institution as the Council may authorize as its banking agency during the currency of the debentures.
7. The Mayor and Treasurer of the City of Fort McMurray shall authorize such bank or financial institution to make payments to the holder of the debentures, on such dates and in such amounts as specified in the repayment schedule forming a part of each debenture.
8. The said debentures shall be signed by the Mayor and the Treasurer of the City of Fort McMurray and the Municipal Secretary shall affix thereto the corporation seal of the City.
9. There shall be levied and raised in each year of the currency of the debentures hereby authorized the amount necessary to pay the principal and interest falling due in such year on such debentures and in addition thereto the amount required to pay any of such debentures which fall due in each year after applying the special assessment hereinafter provided for, by a rate sufficient therefore on all the rateable property in the said City of Fort McMurray and collectible at the same time and in the same manner as other rates.
10. During the currency of the said debentures, there shall be raised annually for payment of the owners' portion of the cost and interest thereon by special assessment under the Municipal Taxation Act, R.S.A. 1980 the respective sums shown as yearly payments on Schedule "A" and "B" hereto attached, and there is hereby imposed on all lands fronting and benefiting on that portion of the streets or places whereon the said improvements are to be laid, a special assessment sufficient to cover the owners' portion of the cost of the said work and the interest thereon payable at the unit rate or rates set forth in Schedule "A" and "B". The said special assessment shall be in addition to all other rates and taxes.
11. The said indebtedness is contracted on the credit and security of the City of Fort McMurray at large.
12. The net amount realized by the issue and sale of debentures issued under this by-law shall be applied only for the purposes for which the indebtedness was created unless otherwise authorized by an Order of the Local Authorities Board.

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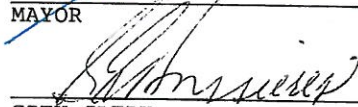
13. This by-law shall take effect on the day of the final passing thereof.

READ A FIRST TIME THIS 28th DAY OF JUNE, A.D., 1994.

READ A SECOND TIME THIS 28th DAY OF JUNE, A.D., 1994.

READ A THIRD TIME THIS 28th DAY OF JUNE, A.D., 1994.


MAYOR


CITY CLERK

STANDARD FRONTAGE ASSESSMENT
THE CITY OF FORT McMURRAY
SCHEDULE "A" TO BY-LAW NO. 94/25

1994 WATERWAYS STREET UPGRADING

INCLUDES:

RAILWAY AVENUE
BISHOP STREET
HUGES AVENUE

TOMLINSON STREET
McCORMICK STREET
HUGGARD STREET

1. LOT	BLOCK	PLAN	ROLL #	ASSESSED FOOTAGE
1	1	3969ET	60901010	52
3	1	3969ET	60901030	50
4	1	3969ET	60901040	33
5	1	3969ET	60901050	49
6	1	3969ET	60891070	50
8	1	3969ET	60901080	36
4-09-089-10-SE			60900100	1290
1	2	3969ET	60901150	36
2	2	3969ET	60901160	33
3	2	3969ET	60901170	66
5	2	3969ET	60901190	33
6	2	3969ET	60901200	102
2	3	3969ET	60901290	69
1	3	3969ET	60901300	62.5
3	3	3969ET	60901310	33
4	3	3969ET	60901320	33
5	3	3969ET	60901330	33
6	3	3969ET	60901340	33
7	3	3969ET	60901350	33
8	3	3969ET	60901360	36
Nil	Nil	3969ET	60901365	66
1	4	3969ET	60901370	36
2	4	3969ET	60901380	33
3	4	3969ET	60901390	33
4	4	3969ET	60901400	33
5	4	3969ET	60901410	33
9	4	1834NY	60902690	45.04
10	4	3969ET	60902700	55.05
7	5	3969ET	60901480	45
8	5	3969ET	60901490	45
9	5	3969ET	60901500	45
10	5	3969ET	60901510	45
11	5	3969ET	60901520	45
12	5	3969ET	60901530	45
1	6	3969ET	60901540	36
8	6	892-1822	60906110	58.55
9	6	892-1822	60906120	58.55
10	6	892-1822	60906130	58.55

11	6	892-1822	60906140	58.55
1	7	3969ET	60901580	45
2	7	3969ET	60901590	45
3	7	3969ET	60901600	45
4	7	3969ET	60901610	90
6	7	3969ET	60901630	45
1	8	3969ET	60891700	45
2	8	3969ET	60901710	45
3	8	3969ET	60901720	45
4	8	3969ET	60901730	45
5	8	3969ET	60901740	45
6	8	3969ET	60901750	45
10	9	3969ET	60901910	44
11	9	3969ET	60901920	44
Nil	10	3969ET	60902041	270
1A	11	147TR	60902720	52.8
2A	11	147TR	60902730	52.8
3A	11	147TR	60902740	52.8
4A	11	147TR	60902750	52.8
5A	11	147TR	60902760	52.8
7	11	3959ET	60902050	44
8	11	3959ET	60902060	44
9	11	3959ET	60902070	44
10	11	3959ET	60902080	44
11	11	3959ET	60902090	44
1	21	315TR	60902780	469.26
1	24	1347TR	60902840	336

2.	TOTAL FRONTAGE	5224.05
3.	TOTAL ASSESSMENT AGAINST ALL PROPERTIES	\$232,578
4.	TOTAL ASSESSMENT PER FRONT FOOT	\$44.52
5.	ANNUAL UNIT RATE PER FRONT FOOT OF FRONTAGE TO BE PAYABLE FOR A PERIOD OF 20 YEARS CALCULATED AT 10%.	\$5.23
6.	TOTAL YEARLY ASSESSMENT AGAINST ALL ABOVE PROPERTY	\$27,318.52

SPECIAL FRONTAGE ASSESSMENT
THE CITY OF FORT McMURRAY
SCHEDULE "B" TO BY-LAW NO. _____

1994 WATERWAYS STREET UPGRADING

INCLUDES:

RAILWAY AVENUE
BISHOP STREET
HUGES AVENUE

TOMLINSON STREET
McCORMICK STREET
HUGGARD STREET

1. LOT	BLOCK	PLAN	ROLL #	ASSESSED FOOTAGE
9	1	3969ET	60901090	45
10	1	3969ET	60901100	45
11	1	3969ET	60901110	45
12	1	3969ET	60901120	45
13	1	3969ET	60901130	45
14	1	3969ET	60901140	45
9	2	3969ET	60801230	45
10	2	3969ET	60801240	45
11	2	3969ET	60801250	90
12	2	3969ET	60801270	45
13	2	3969ET	60801280	45
1	5	3969ET	60901420	45
2	5	3969ET	60901430	45
3	5	3969ET	60901440	45
4	5	3969ET	60901450	45
5	5	3969ET	60901460	90
2	6	3969ET	60901550	36
4	6	2997	60905570	58.58
5	6	2997	60905580	58.58
6	6	2997	60905590	58.58
7	6	2997	60905600	33.58
Nil	Nil	495RS	60902710	25
7	7	3969ET	60801640	18.75
11	7	3969ET	60891680	18.75
7	8	3969ET	60901760	18.75
12	8	3969ET	60901810	18.75
12	9	3969ET	60901930	44
13	9	3969ET	60901940	44
14	9	3969ET	60901950	44
15	9	3969ET	60901960	44
16	9	3969ET	60901970	44
17	9	3969ET	60901980	44
18	9	3969ET	60901990	44
19	9	3969ET	60902000	44
20	9	3969ET	60902010	44
21	9	3969ET	60902020	44
22	9	3969ET	60902030	44

Nil	10	3969ET	60902041	72.6
1	20	315TR	60902770	253.84
12	11	3969ET	60902100	18.75
1	21	315TR	60902780	90.6
1	24	1347TR	60905560	27
3	20	912-2849	60906180	50
4	20	912-2849	60906190	50
5	20	912-2849	60906200	50
6	20	912-2849	60906210	50
7	20	912-2849	60906220	50
8	20	912-2849	60906230	50
9	20	912-2849	60906240	50
2.	TOTAL FRONTAGE			2452.11
3.	TOTAL SPECIAL ASSESSMENT AGAINST ALL PROPERTIES			\$109,448
4.	TOTAL SPECIAL ASSESSMENT PER FRONT FOOT			\$44.63
5.	ANNUAL UNIT RATE PER FRONT FOOT OF FRONTAGE TO BE PAYABLE FOR A PERIOD OF 20 YEARS CALCULATED AT 10%.			\$5.24
6.	TOTAL YEARLY ASSESSMENT AGAINST ALL ABOVE PROPERTY			\$12,855.72

**BY-LAW NO. 97/051
OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO
IN THE PROVINCE OF ALBERTA**

This by-law authorizes the Council of the Regional Municipality of Wood Buffalo to incur an indebtedness by the issuance of debentures to the Alberta Municipal Financing Corporation for the purpose of Local Improvement, South Entry Service Road-Gregoire.

WHEREAS:

The Council of the Regional Municipality of Wood Buffalo has decided to issue a by-law pursuant to Section 263 of the Municipal Government Act to authorize the financing, undertaking and completing the Local Improvement, South Entry Service Road-Gregoire.

The Regional Municipality of Wood Buffalo has made plans, specifications and estimates for the regional project and confirms the total cost of the said regional project is \$1,000,000.

In order to construct and complete the said regional project, it will be necessary for the Regional Municipality of Wood Buffalo to borrow the sum of \$1,000,000 on the terms and conditions referred to in this By-Law.

The Regional Municipality of Wood Buffalo will repay the indebtedness over a period of Twenty (20) years in annual instalments, with interest not exceeding Fourteen per cent (14%), or the interest rate fixed from time to time by the Alberta Municipal Financing Corporation, per annum, payable annually.

The amount of the existing debenture debt of the Regional Municipality of Wood Buffalo at December 31, 1996 is \$23,407,400 no part of which is in arrears. The estimated lifetime of the regional project is Twenty (20) years.

All required approvals for the regional project have been obtained and the regional project is in compliance with all acts and regulations of the Province of Alberta.

The Council of the Municipality has given proper notice of intention to undertake and complete the construction of Local Improvement South Entry Service Road - Gregoire, the costs or a portion of the costs thereof to be assessed against abutting (or benefiting) owners in accordance with the attached Schedule "A", and no sufficiently signed and valid petition against the said proposal has been received by the Council.

THEREFORE, THE COUNCIL OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO DULY ASSEMBLED ENACTS AS FOLLOWS:

1. That for the purpose of the Local Improvement, South Entry Service Road - Gregoire, the sum of \$1,000,000 be borrowed from the Alberta Municipal Finance Corporation by way of debenture on the credit and security of the Regional Municipality of Wood Buffalo at large, of which amount the sum of \$1,00,000 is to be collected by way of special assessment as herein provided in attached Schedule "A".
2. The debentures to be issued under this Bylaw shall not exceed the sum of \$1,000,000 and may be in any denomination not exceeding the amount authorized by this Bylaw and shall be dated having regard to the date of the borrowing.
3. The debentures shall bear interest during the currency of the debentures, at a rate not exceeding fourteen per cent (14%) or the interest rate fixed from time to time by the Alberta Municipal Finance Corporation, per annum, payable annually.
4. The debentures shall be issued in such manner that the principal and interest will be combined and be made payable in, as nearly as possible, equal annual instalments over a period of Twenty (20) years, in accordance with the schedule attached and forming a part of each debenture.
5. The debentures shall be payable in lawful money of Canada at the Royal Bank in the City of Fort McMurray or at such other bank or financial institution as the Council of the Regional Municipality of Wood Buffalo may authorize as its banking agency during the currency of the debenture.
6. For the purpose of this Bylaw the Chief Elected Official as defined by the Municipal Government Act means the Mayor and the Designated Officer as defined by the Municipal Government Act means the Regional Treasurer, of the Regional Municipality of Wood Buffalo. The Mayor and the Regional Treasurer shall authorize such bank or financial institution to make payments to the holder of the debentures, on such date and in such amounts as specified in the repayment schedule forming part of each debenture.
7. The debentures shall be signed by the Mayor and the Regional Clerk and the Regional Clerk shall affix thereto the corporate seal of the Regional Municipality of Wood Buffalo to the debentures.
8. There shall be levied and raised in each year of the currency of the debentures a rate on all the rateable property in the Municipality, collectable at the same time and

in the same manner as other rates, in an amount sufficient pay the principal and interest falling due in such year on such debentures and in addition thereto the amount required to pay any of such debentures which fall due in each year after applying the special assessment hereafter provided for.

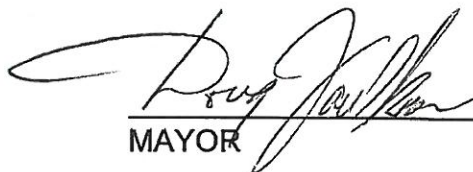
9. The indebtedness is contracted on the credit and security of the Regional Municipality of Wood Buffalo at large.
10. During the currency of the debentures there shall be raised annually for payment of the owners' portion of the cost and interest thereon, by special assessment, the respective sums shown as yearly payments on Schedule "A" hereto attached, and there is hereby imposed on all lands fronting or abutting (or benefiting) on that portions of the streets or places whereon the improvements are to be laid, a special assessment sufficient to cover the owners' portion of the cost of the said work and the interest thereon payable at the unit rate or rates set forth in said Schedule "A". The said special assessment shall be in addition to all other rates and taxes.
11. The net amount realized by the issue and sale of debentures authorized under this by-law shall be applied only for the purposes for which the indebtedness was created.
12. That Bylaw No. 97/029 is hereby repealed.
13. This by-law shall be passed and become effective when it receives third and final reading and is signed by the Mayor and Regional Clerk.

READ a first time in Council this 26th day of August, 1997.

READ a second time in Council this 26th day of August, 1997.

READ a third time in Council and passed this 26th day of August, 1997.

CERTIFIED A TRUE COPY


MAYOR 29-08-97
DATE


REGIONAL CLERK


REGIONAL CLERK 27-08-97
DATE

SPECIAL FRONTAGE ASSESSMENT
THE REGIONAL MUNICIPALITY OF WOOD BUFFALO
SCHEDULE "A" TO BY-LAW NOT. 97/
SOUTH ENTRY ROAD-GREGOIRE LOCAL IMPROVEMENT

1.	LOT	BLOCK	PLAN	ROLL #	ASSESSED FRONTAGE
	14	2	782-3325	30602380	78.26m
	10	2	782-1980	30602360	64.24m
	10	2	782-1980	30602359	27.54m
	9	2	782-0994	30602310	38.35m
	8	2	762-2016	30602210	128.48m
	1	2	762-1373	30602160	69.89m
	19	2	942-3011	30603700	75.72m
	20	2	942-3011	30603710	64.07m
	21	2	952-5373	30602200	33.02m
	22	2	952-5373	30602180	36.88m
	4	2	762-1373	30602190	69.89m
	7	2	782-3232	30602370	70.33m
	Unit 0001		812-0857	30603180	5.90m
	Unit 0002		812-0857	30603190	6.71m
	Unit 0003		812-0857	30603200	7.59m
	Unit 0004		812-0857	30603210	5.56m
	Unit 0005		812-0857	30603220	5.70m
	Unit 0006		812-0857	30603230	5.83m
	Unit 0007		812-0857	30603240	7.39m
	Unit 0008		812-0857	30603250	9.02m
	Unit 0009		812.0857	30603260	14.10m
	18	2	792-1278	30602540	195.22m
2.	Total Frontage				1,019.69m
3.	Total Special Assessment against all properties				\$1,000,000
4.	Total special assessment per front metre				\$980.69
5.	Annual Unit Rate per front metre of frontage to be payable for a period of 20 years calculated at 10%				\$115.19
6.	Total yearly assessment against all above properties				\$117,459.62

BYLAW NO. 03/ 047

BEING A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AUTHORIZE THE COUNCIL OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO INCUR AN INDEBTEDNESS BY THE ISSUANCE OF DEBENTURES TO THE ALBERTA MUNICIPAL FINANCING CORPORATION FOR THE GORDON AVENUE UPGRADING (2003) LOCAL IMPROVEMENT.

WHEREAS the Council of the Regional Municipality of Wood Buffalo has decided to issue a bylaw pursuant to Section 263 of the Municipal Government Act to authorize the financing, for the Gordon Avenue Upgrading (2003) Local Improvement;

WHEREAS the Regional Municipality of Wood Buffalo has made plans, specifications and estimates for the purchase and confirms the total cost of the Gordon Avenue Upgrading (2003) Local Improvement is \$700,000.00

WHEREAS in order to complete the said project, it will be necessary for the Regional Municipality of Wood Buffalo to borrow the sum of \$700,000.00 on the terms and conditions referred to in this Bylaw;

WHEREAS the Regional Municipality of Wood Buffalo will repay the indebtedness over a period of twenty (20) years in annual installments with interest not exceeding fourteen per cent (14%), or the interest rate fixed from time to time by the Alberta Municipal Financing Corporation, per annum, payable annually;

WHEREAS the amount of the existing debenture debt of the Regional Municipality of Wood Buffalo at December 31, 2001 is \$39,928,680.00 no part of which is in arrears; .

WHEREAS the estimated lifetime of the regional project is twenty (20) years;

WHEREAS the proposed construction will serve about 780.86 assessable meters of frontage.

AND WHEREAS all required approvals for the regional project have been obtained and the regional project is in compliance with all acts and regulations of the Province of Alberta;

AND WHEREAS the Council of the Regional Municipality of Wood Buffalo has given proper notice of intention to undertake and complete the construction of the Gordon Avenue Upgrading (2003) Local Improvement, the costs or a portion of the costs thereof to be assessed against abutting (or benefiting) owners in accordance with the attached Schedule "A", and no sufficiently signed and valid petition against the said proposal has been received by Council.

NOW THEREFORE, the Council of the Regional Municipality of Wood Buffalo, duly assembled, hereby enacts as follows:

1. That for the purpose of the Gordon Avenue Upgrading (2003) Local Improvement the sum of \$700,000.00 be borrowed from the Alberta Municipal Finance Corporation by way of debenture on the credit and security of the Regional Municipality of Wood Buffalo at large, of which amount the sum of \$700,000.00 is to be collected by way of special assessment as herein provided in attached Schedule "A".

2. The debentures to be issued under this bylaw shall not exceed the sum of \$700,000.00 and may be in any denomination not exceeding the amount authorized by this bylaw and shall be dated having regard to the date of the borrowing.
3. The debentures shall bear interest during the currency of the debentures, at a rate not exceeding fourteen per cent (14%) or the interest rate fixed from time to time by the Alberta Municipal Finance Corporation, per annum, payable annually.
4. The debentures shall be issued in such manner that the principal and interest will be combined and be made payable in, as nearly as possible, equal annual instalments over a period of twenty (20) years, in accordance with the schedule attached and forming a part of each debenture.
5. The debentures shall be payable in lawful money of Canada at the Royal Bank in the City of Fort McMurray or at such other bank or financial institution as the Council of the Regional Municipality of Wood Buffalo may authorize as its banking agency during the currency of the debenture.
6. For the purpose of this bylaw, the Chief Elected Official, as defined by the Municipal Government Act, means the Mayor, and the Designated Officer, as defined by the Municipal Government Act, means the Regional Manager or his designate, of the Regional Municipality of Wood Buffalo. The Mayor and the Regional Manager or his designate shall authorize such bank or financial institution to make payments to the holder of the debentures, on such date and in such amounts as specified in the repayment schedule forming part of each debentures.
7. The debentures shall be signed by the Mayor and the Regional Manager or his designate shall affix thereto the corporate seal of the Regional Municipality of Wood Buffalo to the debentures.
8. There shall be levied and raised in each year of the currency of the debentures a rate on all the rateable property in the Municipality, collectible at the same time and in the same manner as other rates, in an amount sufficient to pay the principal and interest falling due in such year on such debentures and in addition thereto the amount required to pay any of such debentures which fall due in each year after applying the special assessment hereafter provided for.
9. The indebtedness is contracted on the credit and security of the Regional Municipality of Wood Buffalo at large.
10. During the currency of the debentures there shall be raised annually for payment of the owners' portion of the cost and interest thereon, by special assessment, the respective sums shown as yearly payments on Schedule "A" hereto attached, and there is hereby imposed on all lands fronting or abutting (or benefiting) on that portion of the streets or places whereon the improvements are to be laid, special assessment sufficient to cover the owners' portion of the cost of the said work and the interest thereon payable at the unit rate or rates set forth in said Schedule "A". The said special assessment shall be in addition to all other rates and taxes.
11. The net amount realized by the issue and sale of debentures authorized under this bylaw shall be applied only for the purposes for which the indebtedness was created.

12. This bylaw shall be passed and become effective when it receives third and final reading and is signed by the Mayor and Chief Legislative Officer.


READ A FIRST TIME THIS 27th DAY OF May, 2003.

READ A SECOND TIME THIS 10th DAY OF June, 2003.


READ A THIRD AND FINAL TIME THIS 10th DAY OF June, 2003.

CERTIFIED A TRUE COPY

CHIEF LEGISLATIVE OFFICER



MAYOR



CHIEF LEGISLATIVE OFFICER

SCHEDULE "A" TO BY-LAW NO. 03/ 047
 GORDON AVENUE UPGRADING (2003) LOCAL IMPROVEMENT
 ASPHALT PAVING WITH CONCRETE CURB GUTTER AND SIDEWALKS

1.	LOT	BLOCK	PLAN	ROLL #	ASSESSED FRONTAGE
	10	3	616AO	71004000	5.88m
	11	3	616AO	71004000	12.19m
	12	3	616AO	71004000	12.19m
	13	3	616AO	71004000	12.19m
	10	4	616AO	71004150	12.15m
	11-17	4	616AO		91.44m
	Unit 0001		0122055	71040480	
	Unit 0002		0122055	71040490	
	Unit 0003		0122055	71040500	
	Unit 0004		0122055	71040510	
	Unit 0005		0122055	71040520	
	Unit 0006		0122055	71040530	
	Unit 0007		0122055	71040540	
	Unit 0008		0122055	71040550	
	Unit 0009		0122055	71040560	
	Unit 0010		0122055	71040570	
	Unit 0011		0122055	71040580	
	Unit 0012		0122055	71040590	
	Unit 0013		0122055	71040600	
	Unit 0014		0122055	71040610	
	Unit 0015		0122055	71040620	
	Unit 0016		0122055	71040630	
	Unit 0017		0122055	71040640	
	Unit 0018		0122055	71040650	
	Unit 0019		0122055	71040660	
	Unit 0020		0122055	71040670	
	Unit 0021		0122055	71040680	
	Unit 0022		0122055	71040690	
	Unit 0023		0122055	71040700	
	Unit 0024		0122055	71040710	
	Unit 0025		0122055	71040720	
	Unit 0026		0122055	71040730	
	Unit 0027		0122055	71040740	
	Unit 0028		0122055	71040750	
	Unit 0029		0122055	71040760	
	Unit 0030		0122055	71040770	
	Unit 0031		0122055	71040780	
	Unit 0032		0122055	71040790	

Unit 0033		0122055	71040800	
Unit 0034		0122055	71040810	
Unit 0035		0122055	71040820	
Unit 0036		0122055	71040830	
Unit 0037		0122055	71040840	
Unit 0038		0122055	71040850	
Unit 0039		0122055	71040860	
Unit 0040		0122055	71040870	
Unit 0041		0122055	71040880	
Unit 0042		0122055	71040890	
Unit 0043		0122055	71040900	
Unit 0044		0122055	71040910	
Unit 0045		0122055	71040920	
Unit 0046		0122055	71040930	
Unit 0047		0122055	71040940	
Unit 0048		0122055	71040950	
Unit 0049		0122055	71040960	
Unit 0050		0122055	71040970	
Unit 0051		0122055	71040980	
Unit 0052		0122055	71040990	
18	4	616AO	71004240	15.24m
19	4	616AO	71004240	15.24m
20	4	616AO	71004240	15.24m
21	4	616AO	71004240	15.24m
22	4	616AO	71004270	15.24m
23	4	616AO	71004270	9.14m
10-14	5	616AO	71004380	56.33m
15	5	616AO	71004430	12.19m
16	5	616AO	71027100	12.19m
17	5	616AO	71040460	12.19m
18	5	616AO	71040470	12.19m
19	5	616AO	71027130	15.24m
20	5	616AO	71027140	15.24m
21	5	616AO	71004490	15.24m
22	5	616AO	71004490	51.23m
1-3	6	616AO		39.62m
Unit 0001	-	0220721	71047050	
Unit 0002	-	0220721	71047060	
Unit 0003	-	0220721	71047070	
Unit 0004	-	0220721	71047080	
Unit 0005	-	0220721	71047090	
Unit 0006	-	0220721	71047100	
Unit 0007	-	0220721	71047110	
Unit 0008	-	0220721	71047120	
Unit 0009	-	0220721	71047130	

Unit 0010	-	0220721	71047140	
Unit 0011	-	0220721	71047150	
Unit 0012	-	0220721	71047160	
Unit 0013	-	0220721	71047170	
Unit 0014	-	0220721	71047180	
Unit 0015	-	0220721	71047190	
Unit 0016	-	0220721	71047200	
Unit 0017	-	0220721	71047210	
Unit 0018	-	0220721	71047220	
Unit 0019	-	0220721	71047230	
Unit 0020	-	0220721	71047240	
Unit 0021	-	0220721	71047250	
Unit 0022	-	0220721	71047260	
Unit 0023	-	0220721	71047270	
Unit 0024	-	0220721	71047280	
Unit 0025	-	0220721	71047290	
Unit 0026	-	0220721	71047300	
Unit 0027	-	0220721	71047310	
4	6	616AO	71004540	15.24m
5	6	616AO	71004550	15.24m
6	6	616AO	71004560	15.24m
7	6	616AO	71004581	15.24m
8	6	616AO	71004575	15.24m
9	6	616AO	71004575	15.24m
10	6	616AO	71004581	12.19m
11	6	616AO	71004581	12.19m
12	6	616AO	71004581	12.19m
13	6	616AO	71004581	3.05m
10	7	616AO	71004850	12.19m
11	7	616AO	71004860	12.19m
12	7	616AO	71004870	12.19m
13	7	616AO	71004880	9.14m
2A	7	3910TR	71025010	24.37m
3A	7	9723744	71038880	7.62m
3B	7	9723744	71038890	7.62m
4	7	616AO	71004790	15.24m
5	7	616AO	71004800	15.24m
6	7	616AO	71004810	15.24m
7	7	616AO	71004810	15.24m
8A	7	616AO	71004835	7.62m
8B	7	616AO	71004830	7.62m
9	7	616AO	71004840	15.24m

2. Total Frontage

780.86m

3.	Total Special Assessment against all properties	\$ 700,000.00
4.	Total Special Assessment per front metre	\$ 896.45
5.	Annual Unit Rate per front metre of frontage to be payable for a period of 20 years calculated at 7%	\$ 84.62
6.	Total yearly assessment against all above properties	\$ 66,075.05

BYLAW NO. 03/052

BEING A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AUTHORIZE THE COUNCIL OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO INCUR AN INDEBTEDNESS BY THE ISSUANCE OF DEBENTURES TO THE ALBERTA CAPITAL FINANCE AUTHORITY FOR THE HIGHWAY 63 NORTH WATER SUPPLY LINE LOCAL IMPROVEMENT.

WHEREAS the Council of the Regional Municipality of Wood Buffalo has decided to issue a bylaw pursuant to Section 263 of the Municipal Government Act to authorize the financing, for the Highway 63 North Water Supply Line Local Improvement;

WHEREAS the Regional Municipality of Wood Buffalo has made plans, specifications and estimates for the project and confirms the total cost of the Highway 63 North Water Supply Line Local Improvement is \$3,400,000.00

WHEREAS in order to complete the said project, it will be necessary for the Regional Municipality of Wood Buffalo to borrow the sum of \$3,400,000.00 on the terms and conditions referred to in this Bylaw;

WHEREAS the Regional Municipality of Wood Buffalo will repay the indebtedness over a period of twenty (20) years in annual installments with interest not exceeding fourteen per cent (14%), or the interest rate fixed from time to time by the Alberta Capital Finance Authority, per annum, payable annually;

WHEREAS the amount of the existing debenture debt of the Regional Municipality of Wood Buffalo at December 31, 2002 is \$42,286,894.00 no part of which is in arrears; .

WHEREAS the estimated lifetime of the regional project is twenty (20) years;

WHEREAS the proposed construction will serve about 99.56 assessable gross hectares of property.

AND WHEREAS all required approvals for the regional project have been obtained and the regional project is in compliance with all acts and regulations of the Province of Alberta;

AND WHEREAS the Council of the Regional Municipality of Wood Buffalo has given proper notice of intention to undertake and complete the construction of the Highway 63 North Water Supply Line Waterline Local Improvement, the costs or a portion of the costs thereof to be assessed against abutting (or benefiting) owners in accordance with the attached Schedule "A", and no sufficiently signed and valid petition against the said proposal has been received by Council.

NOW THEREFORE, the Council of the Regional Municipality of Wood Buffalo, duly assembled, hereby enacts as follows:

1. That for the purpose of the Highway 63 North Water Supply Line Local Improvement the sum of \$3,400,000.00 be borrowed from the Alberta Capital Finance Authority by way of debenture on the credit and security of the Regional Municipality of Wood Buffalo at large, of which amount the sum of \$3,400,000.00 is to be collected by way of special assessment as herein provided in attached Schedule "A".

2. The debentures to be issued under this bylaw shall not exceed the sum of \$3,400,000.00 and may be in any denomination not exceeding the amount authorized by this bylaw and shall be dated having regard to the date of the borrowing.
3. The debentures shall bear interest during the currency of the debentures, at a rate not exceeding fourteen per cent (14%) or the interest rate fixed from time to time by the Alberta Capital Finance Authority, per annum, payable annually.
4. The debentures shall be issued in such manner that the principal and interest will be combined and be made payable in, as nearly as possible, equal annual instalments over a period of twenty (20) years, in accordance with the schedule attached and forming a part of each debenture.
5. The debentures shall be payable in lawful money of Canada at the Royal Bank in the City of Fort McMurray or at such other bank or financial institution as the Council of the Regional Municipality of Wood Buffalo may authorize as its banking agency during the currency of the debenture.
6. For the purpose of this bylaw, the Chief Elected Official, as defined by the Municipal Government Act, means the Mayor, and the Designated Officer, as defined by the Municipal Government Act, means the Regional Manager or his designate, of the Regional Municipality of Wood Buffalo. The Mayor and the Regional Manager or his designate shall authorize such bank or financial institution to make payments to the holder of the debentures, on such date and in such amounts as specified in the repayment schedule forming part of each debentures.
7. The debentures shall be signed by the Mayor and the Regional Manager or his designate shall affix thereto the corporate seal of the Regional Municipality of Wood Buffalo to the debentures.
8. There shall be levied and raised in each year of the currency of the debentures a rate on all the rateable property in the Municipality, collectible at the same time and in the same manner as other rates, in an amount sufficient to pay the principal and interest falling due in such year on such debentures and in addition thereto the amount required to pay any of such debentures which fall due in each year after applying the special assessment hereafter provided for.
9. The indebtedness is contracted on the credit and security of the Regional Municipality of Wood Buffalo at large.
10. During the currency of the debentures there shall be raised annually for payment of the owners' portion of the cost and interest thereon, by special assessment, the respective sums shown as yearly payments on Schedule "A" hereto attached, and there is hereby imposed on all lands fronting or abutting (or benefiting) on that portion of the streets or places whereon the improvements are to be laid, special assessment sufficient to cover the owners' portion of the cost of the said work and the interest thereon payable at the unit rate or rates set forth in said Schedule "A". The said special assessment shall be in addition to all other rates and taxes.
11. The net amount realized by the issue and sale of debentures authorized under this bylaw shall be applied only for the purposes for which the indebtedness was created.

12. This bylaw shall be passed and become effective when it receives third and final reading and is signed by the Mayor and Chief Legislative Officer.

READ A FIRST TIME THIS 26TH DAY OF AUGUST, 2003.

READ A SECOND TIME THIS 9TH DAY OF SEPTEMBER, 2003.

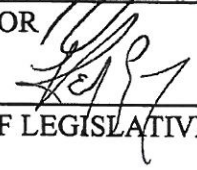
READ A THIRD AND FINAL TIME THIS 9TH DAY OF SEPTEMBER, 2003.

CERTIFIED A TRUE COPY

CHIEF LEGISLATIVE OFFICER



MAYOR



CHIEF LEGISLATIVE OFFICER

SCHEDULE "A" TO BY-LAW NO. 03/ 052
HIGHWAY 63 NORTH WATER SUPPLY LINE LOCAL IMPROVEMENT

1.	LOT	BLOCK	PLAN	ROLL #	ASSESSED PROPERTY
			4-09-089-32-SW	50500470	9.3 hectares
	3		9920757	50562710	1.72 hectares
	4		9920757	50562720	1.37 hectares
	5		9920757	50562730	.69 hectares
	6		9920757	50562740	.755 hectares
	7		9920757	50562750	.545 hectares
	1		9122620	50559775	3.01 hectares
	2		9122620	50559780	1.86 hectares
	2		0123419	50567890	2.42 hectares
	1		9820898	50561810	2.71 hectares
	3	1	0226729	50578640	3.88 hectares
	1		0120302	50567110	18.25 hectares
	1	1	0222325	50573080	12.45 hectares
	4	2	0225028	50574920	3.14 hectares
			4-09-089-31-SE	50500394	6.97 hectares
			4-09-089-31-NE	50500390	2.77 hectares
			4-09-089-32-SW	50580180	1.2 hectares
			4-09-089-32-SW	50580180	.47 hectares
			4-09-90-06-SE		26.05 hectares
2.	Total Property				99.56 hectares
3.	Total Special Assessment against all properties				\$ 3,400,000.00
4.	Total Special Assessment per hectare				\$ 34,150.26
5.	Annual Unit Rate per hectare of property to be payable for a period of 20 years calculated at 7%				\$ 3,223.54
6.	Total yearly assessment against all above properties				\$ 320,935.95

Subject: Council Expense Summary – January 1-March 31, 2013**APPROVALS:**

Audrey Rogers, Director
Brian Makey, Chief Operating Officer
Glen Laubenstein, Chief Administrative Officer

Administrative Recommendation:

THAT the Council Expense Summary for the period January 1 – March 31, 2013 be received as information.

Summary:

The current Elected Officials Compensation, Travel, Expense and Support Policy requires that reports on expenditures for each member of Council be presented to Council for review.

Background:

Administration records and monitors expenses for each member of Council and reports expenditures. The attached Council Expense Summary (Attachment 1) reflects all travel, training and development expenses submitted for the period January 1 – March 31, 2013.

Individual budgets are monitored on an ongoing basis, and budget adjustments are made annually, as needed. Currently all Council members remain within established parameters and therefore, no budget adjustments are being requested.

In the event that the 2013 budget allocations are deemed insufficient, the Policy requires that the impacted member of Council obtain Council's approval before incurring any expenses in excess of the individual budget allocation.

Attachments:

1. 2013 Council Expense Summary for the period January 1 – March 31, 2013.

2013 COUNCIL EXPENSE SUMMARY

Total Expenses Submitted for the Period January 1-March 31, 2013

Councillors	Annual Budget	YTD Expenses	Percentage Expended	Other Committees	Deputy Mayor
Blake, Melissa - Business Travel	12,000	1,427.74	11.90%		
Blake, Melissa - Conference Travel	9,000	190.43	2.12%		
Blake, Melissa - Public Relations	13,000	108.76	0.84%		
MAYOR - TOTAL	\$34,000.00	\$1,726.93	5.08%		
Blair, David - Expenses	33,200	6,722.58	20.25%		
Blair, David - Training & Development	10,000	0.00	0.00%		
BLAIR - TOTAL	\$43,200.00	\$6,722.58	15.56%		
Burton, Christine - Expenses	2,000	760.95	38.05%		
Burton, Christine - Training & Development	10,000	770.00	7.70%		
BURTON - TOTAL	\$12,000.00	\$1,530.95	12.76%		
Flett, Lloyd Sonny - Expenses	33,200	3,604.38	10.86%		
Flett, Lloyd Sonny - Training & Development	10,000	1,060.00	10.60%		
FLETT - TOTAL	\$43,200.00	\$4,664.38	10.80%		
Germain, Sheldon - Expenses	2,000	600.00	30.00%		
Germain, Sheldon - Training & Development	10,000	0.00	0.00%		
GERMAIN - TOTAL	\$12,000.00	\$600.00	5.00%		
Kirschner, David - Expenses	2,000	0.00	0.00%		
Kirschner, David - Training & Development	10,000	0.00	0.00%		
KIRSCHNER - TOTAL	\$12,000.00	\$0.00	0.00%		
Meagher, Phil - Expenses	2,000	1,050.00	52.50%		
Meagher, Phil - Training & Development	10,000	770.00	7.70%		
MEAGHER - TOTAL	\$12,000.00	\$1,820.00	15.17%		
Stroud, Jane - Expenses	16,800	3,006.88	17.90%	\$375.98	
Stroud, Jane - Training & Development	10,000	1,896.86	18.97%		
STROUD - TOTAL	\$26,800.00	\$4,903.74	18.30%		
Tatum, Colleen - Expenses	2,000	0.00	0.00%		
Tatum, Colleen - Training & Development	10,000	1,190.00	11.90%		
TATUM - TOTAL	\$12,000.00	\$1,190.00	9.92%		
Thomas, Russell - Expenses	2,000	150.00	7.50%		
Thomas, Russell - Training & Development	10,000	770.00	7.70%		
THOMAS - TOTAL	\$12,000.00	\$920.00	7.67%		
Vinni, Allan - Expenses	6,000	841.75	14.03%		
Vinni, Allan - Training & Development	10,000	1,060.00	10.60%		
VINNI - TOTAL	\$16,000.00	\$1,901.75	11.89%		

