

**Subject: Appointment of Interim Chief Administrative Officer****Recommended Council Motions:**

THAT Annette Antoniak be appointed as Interim Chief Administrative Officer for the Regional Municipality of Wood Buffalo, effective December 7, 2016 until December 31, 2017;

THAT the Mayor be authorized on behalf of Council to sign and execute a contract of employment with Annette Antoniak for the position of Interim Chief Administrative Officer.

**Summary:**

The *Municipal Government Act* requires that Council appoint a Chief Administrative Officer, and Council must do so by way of resolution at an open and public meeting.

**Background:**

Annette Antoniak has most recently been employed as Chief Executive Officer of the Regional Recreation Corporation of Wood Buffalo. She also has a wealth of other relevant experience in senior executive positions including: Executive Vice-President of Canada Place Corporation, President and CEO of the Pacific National Exhibition, Deputy Minister, Intergovernmental Relations, President and Chief Executive Officer of the BC Olympic and Paralympic Games Secretariat, and Chief Administrative Officer for the City of Penticton. As a local resident she knows our community and brings great skill, vision and business acumen to the position of Chief Administrative Officer.

**Rationale for Recommendation:**

With the retirement of Chief Administrative Officer Marcel Ulliac effective December 8, 2016, it is necessary that Council appoint a person to this position in an interim capacity.