

**Unapproved Minutes of a Meeting of the Sustainable Development Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, November 01, 2016, commencing at 4:00 p.m.**

**Present:** P. Meagher, Councillor  
K. McGrath, Councillor (alternate)

**Absent:** J. Cardinal, Councillor  
C. Tatum, Councillor

**Administration:** K. Scoble, Deputy Chief Administrative Officer  
D. Bendfeld, Executive Director  
R. Billard, Acting Executive Director  
B. Couture, Executive Director  
A. Rogers, Senior Legislative Officer  
D. Soucy, Legislative Officer

**Call to Order**

A. Rogers, Senior Legislative Officer, called the meeting to order at 4:00 p.m., noting that as this is the first meeting of the Sustainable Development Committee following Council's 2016-2017 Organizational Meeting, she would be chairing the meeting until such time as a Chair is appointed.

**1. Adoption of Agenda**

Moved by Councillor K. McGrath that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

**Minutes of Previous Meeting**

**2. Minutes of Sustainable Development Committee Meeting - October 4, 2016**

Moved by Councillor P. Meagher that the Minutes of the Sustainable Development Committee meeting held on October 4, 2016 be approved as presented.

CARRIED UNANIMOUSLY

**New and Unfinished Business**

**3. Appointment of Chair and Vice Chair**

(4:01 p.m. – 4:03 p.m.)

The Senior Legislative Officer called for nominations for the position of Chair.

Councillor K. McGrath nominated Councillor P. Meagher as Chair and the nomination was accepted. As there were no other nominees, Councillor P. Meagher was declared Chair by acclamation.

**Assuming of the Chair**

Councillor P. Meagher assumed the Chair at 4:02 p.m.

Councillor K. McGrath nominated Councillor C. Tatum as Vice Chair, who had earlier indicated her willingness to accept the nomination if put forward. As there were no other nominees, Councillor C. Tatum was declared Vice Chair by acclamation.

**4. Proposed Meeting Schedule**

(4:03 p.m. – 4:04 p.m.)

Moved by Councillor P. Meagher that the meetings of the Sustainable Development Committee occur on the first Tuesday of every month at 4:00 p.m., beginning December 6, 2016, excluding statutory holidays and any scheduled recess periods.

CARRIED UNANIMOUSLY

**Adjournment**

As all scheduled business matters had been concluded, Chair P. Meagher declared the meeting adjourned at 4:05 p.m.

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Chair

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Chief Legislative Officer