

Office of the Municipal Auditor
Compliance and Control Branch
Development of the 2016 Internal Audit Plan

1. Update the Audit Universe to ensure it includes all auditable entities within the Regional Municipality of Wood Buffalo (Municipality).
2. Conduct interviews with all Municipal Managers to solicit their input on their Branch priorities and key risks they have identified.
3. Conduct interviews with all Municipal Directors to discuss items identified by their Branch Managers and solicit their input on departmental priorities and key risks they have identified.
4. Meet with Municipal Executive Directors to discuss items identified by their Directors and solicit their input on Municipal priorities and key risks identified.
5. ***Meet with Audit Committee to solicit their input on Municipal priorities and key risks. This will ensure the Audit Committee priorities are incorporated in to the 2016 Internal Audit Plan.***
6. Prioritize audits identified from the Audit Universe and interviews through ranking each auditable entity to identify the internal audits for the 2016 Internal Audit Plan.
7. Based on previous steps, draft an Internal Audit Plan for 2016 to achieve Goal 1 of the Strategic Plan, Building a Responsible Government.
8. ***Present the 2016 Internal Audit Plan to the Audit Committee.***

