



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

RMWB Hierarchy For BPC

Regional Municipality of Wood Buffalo / Corporate Summary

Legal Services

D_LEGSERV

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Legal Services	(2,740,629)	(2,980,979)	(240,350)	(3,015,359)	(3,045,513)
FOIP	(753,352)	(768,107)	(14,756)	(777,536)	(785,341)
Legal Services	(3,493,980)	(3,749,087)	(255,106)	(3,792,895)	(3,830,854)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Legal Services

Legal Services

B_LEGAL

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Legal	(2,740,629)	(2,980,979)	(240,350)	(3,015,359)	(3,045,513)
Legal Services	(2,740,629)	(2,980,979)	(240,350)	(3,015,359)	(3,045,513)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Corporate Summary

Legal Services

Legal

S_LEGAL

Description of Service

Legal consists of the following cost centre:

82400 - Legal Services

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Transfers from Reserves for Operations	-	4,525	4,525	-	-
Revenues:	-	4,525	4,525	-	-
Salaries Wages and Benefits	1,113,709	1,525,913	412,204	1,541,172	1,556,584
Contracted and General Services	1,619,520	1,453,691	(165,829)	1,468,228	1,482,910
Purchases from Other Governments	3,600	2,400	(1,200)	2,424	2,448
Materials Goods Supplies and Utilities	3,800	3,500	(300)	3,535	3,570
Expenses:	2,740,629	2,985,504	244,875	3,015,359	3,045,513
NET	(2,740,629)	(2,980,979)	(240,350)	(3,015,359)	(3,045,513)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Corporate Summary

Legal Services

Legal

S_LEGAL

	2020 Budget	2021 Proposed Budget	Change
Tsf From Reserve (Operations)	-	4,525	4,525
Transfers from Reserves for Operations	-	4,525	4,525
Revenues:	-	4,525	4,525
Exempt Salary - Regular	924,676	1,260,116	335,440
Exempt OT Salary	10,000	10,000	-
Benefit Allocation	40,197	60,259	20,062
EI Expense	9,261	10,790	1,529
CPP Expense	23,148	28,647	5,499
LAPP Expense	84,222	126,258	42,035
RRSP Expense	22,204	29,843	7,639
Salaries Wages and Benefits	1,113,709	1,525,913	412,204
Business Travel	8,000	100,000	92,000
Conference Travel	5,250	-	(5,250)
Employee Relations	500	500	-
Conference Registration	1,450	-	(1,450)
Training - Mandatory - Fees	11,200	12,375	1,175
Membership & Registr. Fee	19,700	20,580	880
Freight Charges	1,500	1,000	(500)
Postage	200	300	100
Mobile Phones	1,920	1,200	(720)
Printing And Binding	-	750	750
Subscr. & Public.	15,800	14,986	(814)
Legal Fees	1,550,000	1,300,000	(250,000)
Room Rental	4,000	2,000	(2,000)
Contracted and General Services	1,619,520	1,453,691	(165,829)
Title Searches	3,600	2,400	(1,200)
Purchases from Other Governments	3,600	2,400	(1,200)
Stationary & Office Supplies	2,400	2,400	-
Food Cost	800	800	-



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Corporate Summary

Legal Services

Legal

S_LEGAL

	2020 Budget	2021 Proposed Budget	Change
Consumables	600	300	(300)
Materials Goods Supplies and Utilities	3,800	3,500	(300)
Expenses:	2,740,629	2,985,504	244,875
NET	(2,740,629)	(2,980,979)	(240,350)



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Corporate Summary

Legal Services

Legal

S_LEGAL

Cost Element	Cost Center	Line	Audit Trail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
492200 - Tsf From Reserve (Operations)	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Carryforward from 2020 as the result of cancellations due to COVID - Conference Registration		4,525	
					-	4,525	4,525
511100 - Exempt Salary - Regular	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		924,676	1,260,116	
511100 - Exempt Salary - Regular	82400 - LEGAL SERVICES	LI_01	HEADCOUNT - Headcount				
					-	924,676	335,440
511200 - Exempt OT Salary	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		10,000		
511200 - Exempt OT Salary	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data			10,000	
					-	10,000	-
513000 - Benefit Allocation	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		40,197		
513000 - Benefit Allocation	82400 - LEGAL SERVICES	LI_01	HEADCOUNT - Headcount			60,259	
					-	40,197	20,062
513010 - EI Expense	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		9,261		
513010 - EI Expense	82400 - LEGAL SERVICES	LI_01	HEADCOUNT - Headcount			10,790	
					-	9,261	1,529
513020 - CPP Expense	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		23,148		
513020 - CPP Expense	82400 - LEGAL SERVICES	LI_01	HEADCOUNT - Headcount			28,647	
					-	23,148	5,499
513030 - LAPP Expense	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		84,222		
513030 - LAPP Expense	82400 - LEGAL SERVICES	LI_01	HEADCOUNT - Headcount			126,258	
					-	84,222	42,035
513040 - RRSP Expense	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		22,204		
513040 - RRSP Expense	82400 - LEGAL SERVICES	LI_01	HEADCOUNT - Headcount			29,843	
					-	22,204	7,639
521100 - Business Travel	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		8,000		
521100 - Business Travel	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Hearing and court cases in Edmonton/Calgary (TOK Transit to be rescheduled in Spring)		100,000	
					-	8,000	92,000
521110 - Conference Travel	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		5,250		
					-	5,250	(5,250)
521160 - Employee Relations	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		500		
521160 - Employee Relations	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	10 employees @\$50 each		500	
					-	500	-
521300 - Conference Registration	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		1,450		
					-	1,450	(1,450)
521371 - Training - Mandatory - Fees	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		11,200		
521371 - Training - Mandatory - Fees	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Legal Education Society of Alberta (LESA) Courses		12,375	
					-	11,200	1,175
521400 - Membership & Registr. Fee	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		19,700		
521400 - Membership & Registr. Fee	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Canadian Bar Association - for 6 employees		3,400	
521400 - Membership & Registr. Fee	82400 - LEGAL SERVICES	LI_02	INPUT - Input Data	Canadian Institute for the Administrative Justice - All Staff		250	
521400 - Membership & Registr. Fee	82400 - LEGAL SERVICES	LI_03	INPUT - Input Data	International Municipal Lawyers Association - 1 member		550	
521400 - Membership & Registr. Fee	82400 - LEGAL SERVICES	LI_04	INPUT - Input Data	Law Society of Canada - 6 members		16,380	
					-	19,700	880
521500 - Freight Charges	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		1,500		
521500 - Freight Charges	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Courier service for legal documents		1,000	
					-	1,500	(500)
521600 - Postage	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		200		
521600 - Postage	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Mailings		300	
					-	200	100
521730 - Mobile Phones	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		1,920		
521730 - Mobile Phones	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Mobile phone for 5 staff, \$20 each per month.		1,200	
					-	1,920	(720)
522200 - Printing And Binding	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Printing and binding of Legal Briefs		750	
					-	750	750
522300 - Subscr. & Public.	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		15,800		
522300 - Subscr. & Public.	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Westlaw		5,700	
522300 - Subscr. & Public.	82400 - LEGAL SERVICES	LI_02	INPUT - Input Data	Roger's on Municipal Law (Carswell)		6,936	
522300 - Subscr. & Public.	82400 - LEGAL SERVICES	LI_03	INPUT - Input Data	Alberta Weekly Law Digest		1,350	
522300 - Subscr. & Public.	82400 - LEGAL SERVICES	LI_04	INPUT - Input Data	Miscellaneous Legal Publications and Books		1,000	
					-	15,800	(814)
523200 - Legal Fees	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		1,550,000		
523200 - Legal Fees	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Legal fees - may increase in legal matters in 2021 - ongoing flood matters		1,300,000	
					-	1,550,000	(250,000)
526600 - Room Rental	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		4,000		
526600 - Room Rental	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Meeting with External Legal Counsel/Stakeholders		2,000	
					-	4,000	(2,000)

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
534510 - Title Searches	82400 - LEGAL SERVICES	LJ_01	SAP - SAP Data		3,600		
534510 - Title Searches	82400 - LEGAL SERVICES	LJ_01	INPUT - Input Data	Title searches		2,400	
				-	3,600	2,400	(1,200)
551100 - Stationary & Office Supplies	82400 - LEGAL SERVICES	LJ_01	SAP - SAP Data		2,400		
551100 - Stationary & Office Supplies	82400 - LEGAL SERVICES	LJ_01	INPUT - Input Data	Office supplies and stationery		2,400	
				-	2,400	2,400	-
551410 - Food Cost	82400 - LEGAL SERVICES	LJ_01	SAP - SAP Data		800		
551410 - Food Cost	82400 - LEGAL SERVICES	LJ_01	INPUT - Input Data	Quarterly meetings		800	
				-	800	800	-
552400 - Consumables	82400 - LEGAL SERVICES	LJ_01	SAP - SAP Data		600		
552400 - Consumables	82400 - LEGAL SERVICES	LJ_01	INPUT - Input Data	Kleenex, batteries		300	
				-	600	300	(300)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Legal Services

Legal Services / Legal

LEGAL SERVICES

82400

Description of Service

Legal Services is responsible for all legal support and services required by the CAO and all the departments of RMWB.

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Transfers from Reserves for Operations	-	4,525	4,525	-	-
Revenues:	-	4,525	4,525	-	-
Salaries Wages and Benefits	1,113,709	1,525,913	412,204	1,541,172	1,556,584
Contracted and General Services	1,619,520	1,453,691	(165,829)	1,468,228	1,482,910
Purchases from Other Governments	3,600	2,400	(1,200)	2,424	2,448
Materials Goods Supplies and Utilities	3,800	3,500	(300)	3,535	3,570
Expenses:	2,740,629	2,985,504	244,875	3,015,359	3,045,513
NET	(2,740,629)	(2,980,979)	(240,350)	(3,015,359)	(3,045,513)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Legal Services

Legal Services / Legal

LEGAL SERVICES

82400

	2020 Budget	2021 Proposed Budget	Change
Tsf From Reserve (Operations)	-	4,525	4,525
Transfers from Reserves for Operations	-	4,525	4,525
Revenues:	-	4,525	4,525
Exempt Salary - Regular	924,676	1,260,116	335,440
Exempt OT Salary	10,000	10,000	-
Benefit Allocation	40,197	60,259	20,062
EI Expense	9,261	10,790	1,529
CPP Expense	23,148	28,647	5,499
LAPP Expense	84,222	126,258	42,035
RRSP Expense	22,204	29,843	7,639
Salaries Wages and Benefits	1,113,709	1,525,913	412,204
Business Travel	8,000	100,000	92,000
Conference Travel	5,250	-	(5,250)
Employee Relations	500	500	-
Conference Registration	1,450	-	(1,450)
Training - Mandatory - Fees	11,200	12,375	1,175
Membership & Registr. Fee	19,700	20,580	880
Freight Charges	1,500	1,000	(500)
Postage	200	300	100
Mobile Phones	1,920	1,200	(720)
Printing And Binding	-	750	750
Subscr. & Public.	15,800	14,986	(814)
Legal Fees	1,550,000	1,300,000	(250,000)
Room Rental	4,000	2,000	(2,000)
Contracted and General Services	1,619,520	1,453,691	(165,829)
Title Searches	3,600	2,400	(1,200)
Purchases from Other Governments	3,600	2,400	(1,200)
Stationary & Office Supplies	2,400	2,400	-
Food Cost	800	800	-



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Legal Services

Legal Services / Legal

LEGAL SERVICES

82400

	2020 Budget	2021 Proposed Budget	Change
Consumables	600	300	(300)
Materials Goods Supplies and Utilities	3,800	3,500	(300)
Expenses:	2,740,629	2,985,504	244,875
NET	(2,740,629)	(2,980,979)	(240,350)



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Legal Services
Legal Services / Legal
LEGAL SERVICES

82400

Cost Element	Cost Center	Line	Audit trail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
492200 - Tsf From Reserve (Operations)	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Carryforward from 2020 as the result of cancellations due to COVID - Conference Registration		4,525	
				-	-	4,525	4,525
511100 - Exempt Salary - Regular	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		924,676	1,260,116	
511100 - Exempt Salary - Regular	82400 - LEGAL SERVICES	LI_01	HEADCOUNT - Headcount				
				-	924,676	1,260,116	335,440
511200 - Exempt OT Salary	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		10,000		
511200 - Exempt OT Salary	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data			10,000	
				-	10,000	10,000	-
513000 - Benefit Allocation	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		40,197		
513000 - Benefit Allocation	82400 - LEGAL SERVICES	LI_01	HEADCOUNT - Headcount			60,259	
				-	40,197	60,259	20,062
513010 - EI Expense	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		9,261		
513010 - EI Expense	82400 - LEGAL SERVICES	LI_01	HEADCOUNT - Headcount			10,790	
				-	9,261	10,790	1,529
513020 - CPP Expense	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		23,148		
513020 - CPP Expense	82400 - LEGAL SERVICES	LI_01	HEADCOUNT - Headcount			28,647	
				-	23,148	28,647	5,499
513030 - LAPP Expense	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		84,222		
513030 - LAPP Expense	82400 - LEGAL SERVICES	LI_01	HEADCOUNT - Headcount			126,258	
				-	84,222	126,258	42,035
513040 - RRSP Expense	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		22,204		
513040 - RRSP Expense	82400 - LEGAL SERVICES	LI_01	HEADCOUNT - Headcount			29,843	
				-	22,204	29,843	7,639
521100 - Business Travel	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		8,000		
521100 - Business Travel	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Hearing and court cases in Edmonton/Calgary (TOK Transit to be rescheduled in Spring)		100,000	
				-	8,000	100,000	92,000
521110 - Conference Travel	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		5,250		
				-	5,250	-	(5,250)
521160 - Employee Relations	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		500		
521160 - Employee Relations	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	10 employees @\$50 each		500	
				-	500	500	-
521300 - Conference Registration	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		1,450		
				-	1,450	-	(1,450)
521371 - Training - Mandatory - Fees	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		11,200		
521371 - Training - Mandatory - Fees	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Legal Education Society of Alberta (LESA) Courses		12,375	
				-	11,200	12,375	1,175
521400 - Membership & Registr. Fee	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		19,700		
521400 - Membership & Registr. Fee	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Canadian Bar Association - for 6 employees		3,400	
521400 - Membership & Registr. Fee	82400 - LEGAL SERVICES	LI_02	INPUT - Input Data	Canadian Institute for the Administrative Justice - All Staff		250	
521400 - Membership & Registr. Fee	82400 - LEGAL SERVICES	LI_03	INPUT - Input Data	International Municipal Lawyers Association - 1 member		550	
521400 - Membership & Registr. Fee	82400 - LEGAL SERVICES	LI_04	INPUT - Input Data	Law Society of Canada - 6 members		16,380	
				-	19,700	20,580	880
521500 - Freight Charges	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		1,500		
521500 - Freight Charges	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Courier service for legal documents		1,000	
				-	1,500	1,000	(500)
521600 - Postage	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		200		
521600 - Postage	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Mailings		300	
				-	200	300	100
521730 - Mobile Phones	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		1,920		
521730 - Mobile Phones	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Mobile phone for 5 staff, \$20 each per month.		1,200	
				-	1,920	1,200	(720)
522200 - Printing And Binding	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Printing and binding of Legal Briefs		750	
				-	-	750	750
522300 - Subscr. & Public.	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		15,800		
522300 - Subscr. & Public.	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Westlaw		5,700	
522300 - Subscr. & Public.	82400 - LEGAL SERVICES	LI_02	INPUT - Input Data	Roger's on Municipal Law (Carswell)		6,936	
522300 - Subscr. & Public.	82400 - LEGAL SERVICES	LI_03	INPUT - Input Data	Alberta Weekly Law Digest		1,350	
522300 - Subscr. & Public.	82400 - LEGAL SERVICES	LI_04	INPUT - Input Data	Miscellaneous Legal Publications and Books		1,000	
				-	15,800	14,986	(814)
523200 - Legal Fees	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		1,550,000		
523200 - Legal Fees	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Legal fees - may increase in legal matters in 2021 - ongoing flood matters		1,300,000	
				-	1,550,000	1,300,000	(250,000)
526600 - Room Rental	82400 - LEGAL SERVICES	LI_01	SAP - SAP Data		4,000		
526600 - Room Rental	82400 - LEGAL SERVICES	LI_01	INPUT - Input Data	Meeting with External Legal Counsel/Stakeholders		2,000	
				-	4,000	2,000	(2,000)

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
534510 - Title Searches	82400 - LEGAL SERVICES	L1_01	SAP - SAP Data		3,600		
534510 - Title Searches	82400 - LEGAL SERVICES	L1_01	INPUT - Input Data	Title searches		2,400	
				-	3,600	2,400	(1,200)
551100 - Stationary & Office Supplies	82400 - LEGAL SERVICES	L1_01	SAP - SAP Data		2,400		
551100 - Stationary & Office Supplies	82400 - LEGAL SERVICES	L1_01	INPUT - Input Data	Office supplies and stationery		2,400	
				-	2,400	2,400	-
551410 - Food Cost	82400 - LEGAL SERVICES	L1_01	SAP - SAP Data		800		
551410 - Food Cost	82400 - LEGAL SERVICES	L1_01	INPUT - Input Data	Quarterly meetings		800	
				-	800	800	-
552400 - Consumables	82400 - LEGAL SERVICES	L1_01	SAP - SAP Data		600		
552400 - Consumables	82400 - LEGAL SERVICES	L1_01	INPUT - Input Data	Kleenex, batteries		300	
				-	600	300	(300)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Regional Municipality of Wood Buffalo

Corporate Summary / Legal Services

FOIP

B_FPCMGMT

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
FOIP	(753,352)	(768,107)	(14,756)	(777,536)	(785,341)
FOIP	(753,352)	(768,107)	(14,756)	(777,536)	(785,341)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Corporate Summary

Legal Services / FOIP

FOIP

S_FPCMGMT

Description of Service

The FOIP Branch consists of the following cost centres:

83103 - FOIP (Freedom of Information and Privacy)

83106 - Policy & Governance

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Sales and User Charges	3,000	3,000	-	3,000	3,000
Transfers from Reserves for Operations	-	1,700	1,700	-	-
Revenues:	3,000	4,700	1,700	3,000	3,000
Salaries Wages and Benefits	737,017	701,302	(35,714)	708,316	715,399
Contracted and General Services	17,435	70,445	53,010	71,149	71,861
Materials Goods Supplies and Utilities	1,900	1,060	(840)	1,071	1,081
Expenses:	756,352	772,807	16,456	780,536	788,341
NET	(753,352)	(768,107)	(14,756)	(777,536)	(785,341)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Corporate Summary
Legal Services / FOIP
FOIP

S_FPCMGMT

	2020 Budget	2021 Proposed Budget	Change
Fees/Charges	3,000	3,000	-
Sales and User Charges	3,000	3,000	-
Tsf From Reserve (Operations)	-	1,700	1,700
Transfers from Reserves for Operations	-	1,700	1,700
Revenues:	3,000	4,700	1,700
Exempt Salary - Regular	613,399	583,243	(30,155)
Benefit Allocation	29,583	27,999	(1,583)
EI Expense	4,859	4,796	(63)
CPP Expense	10,853	12,732	1,879
LAPP Expense	61,983	58,666	(3,317)
RRSP Expense	16,341	13,866	(2,474)
Salaries Wages and Benefits	737,017	701,302	(35,714)
Business Travel	4,500	4,500	-
Conference Travel	3,830	-	(3,830)
Employee Relations	700	200	(500)
Conference Registration	2,580	-	(2,580)
Training - Mandatory - Fees	-	1,600	1,600
Training - Beneficial - Fees	3,235	2,100	(1,135)
Membership & Registr. Fee	650	925	275
Freight Charges	600	300	(300)
Postage	300	180	(120)
Mobile Phones	240	240	-
Subscr. & Public.	800	400	(400)
Gen. Serv.-Contracted	-	60,000	60,000
Contracted and General Services	17,435	70,445	53,010
Stationary & Office Supplies	1,500	900	(600)
Consumables	400	160	(240)
Materials Goods Supplies and Utilities	1,900	1,060	(840)
Expenses:	756,352	772,807	16,456



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Corporate Summary

Legal Services / FOIP

FOIP

S_FPCMGMT

	2020 Budget	2021 Proposed Budget	Change
NET	(753,352)	(768,107)	(14,756)



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Corporate Summary
Legal Services / FOIP

S_FPCMGMT

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
445100 - Fees/Charges	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		3,000		
445100 - Fees/Charges	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data			3,000	
				-	3,000	3,000	-
492200 - Tsf From Reserve (Operations)	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Carryforward from 2020 as the result of cancellations due to COVID - Conference Registration		1,700	
				-	-	1,700	1,700
511100 - Exempt Salary - Regular	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		294,152		
511100 - Exempt Salary - Regular	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	HEADCOUNT - Headcount			287,446	
511100 - Exempt Salary - Regular	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		319,246		
511100 - Exempt Salary - Regular	83106 - POLICY & GOVERNANCE	LI_01	HEADCOUNT - Headcount			295,797	
				-	613,399	583,243	(30,155)
513000 - Benefit Allocation	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		14,133		
513000 - Benefit Allocation	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	HEADCOUNT - Headcount			13,944	
513000 - Benefit Allocation	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		15,450		
513000 - Benefit Allocation	83106 - POLICY & GOVERNANCE	LI_01	HEADCOUNT - Headcount			14,055	
				-	29,583	27,999	(1,583)
513010 - EI Expense	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		2,423		
513010 - EI Expense	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	HEADCOUNT - Headcount			2,098	
513010 - EI Expense	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		2,436		
513010 - EI Expense	83106 - POLICY & GOVERNANCE	LI_01	HEADCOUNT - Headcount			2,698	
				-	4,859	4,796	(63)
513020 - CPP Expense	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		5,279		
513020 - CPP Expense	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	HEADCOUNT - Headcount			5,570	
513020 - CPP Expense	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		5,574		
513020 - CPP Expense	83106 - POLICY & GOVERNANCE	LI_01	HEADCOUNT - Headcount			7,162	
				-	10,853	12,732	1,879
513030 - LAPP Expense	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		29,611		
513030 - LAPP Expense	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	HEADCOUNT - Headcount			29,217	
513030 - LAPP Expense	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		32,371		
513030 - LAPP Expense	83106 - POLICY & GOVERNANCE	LI_01	HEADCOUNT - Headcount			29,449	
				-	61,983	58,666	(3,317)
513040 - RRSP Expense	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		7,807		
513040 - RRSP Expense	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	HEADCOUNT - Headcount			6,906	
513040 - RRSP Expense	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		8,534		
513040 - RRSP Expense	83106 - POLICY & GOVERNANCE	LI_01	HEADCOUNT - Headcount			6,961	
				-	16,341	13,866	(2,474)
521100 - Business Travel	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		3,000		
521100 - Business Travel	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Semi-Annual round table meeting with OIPC staff		3,000	
521100 - Business Travel	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		1,500		
521100 - Business Travel	83106 - POLICY & GOVERNANCE	LI_01	INPUT - Input Data	Annual Alberta Municipal Clerk Association Workshop and Round -table		1,500	
				-	4,500	4,500	-
521110 - Conference Travel	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		2,450		
521110 - Conference Travel	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		1,380		
				-	3,830	-	(3,830)
521160 - Employee Relations	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		700		
521160 - Employee Relations	83106 - POLICY & GOVERNANCE	LI_01	INPUT - Input Data	4 FTEs x \$50		200	
				-	700	200	(500)
521300 - Conference Registration	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		1,700		
521300 - Conference Registration	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		880		
				-	2,580	-	(2,580)
521371 - Training - Mandatory - Fees	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Access to Information; Managing a FOIP Program - 1 Attendee, including travel		1,600	
				-	-	1,600	1,600
521373 - Training - Beneficial - Fees	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Information Access & Protection of Privacy Program Online - 1 Attendee		2,100	
521373 - Training - Beneficial - Fees	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		3,235		
				-	3,235	2,100	(1,135)
521400 - Membership & Registr. Fee	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		450		
521400 - Membership & Registr. Fee	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	International Association of Privacy Professionals (IAPP) - 2 memberships		600	
521400 - Membership & Registr. Fee	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_02	INPUT - Input Data	Privacy & Access Council of Canada (PACC) - 1 membership		125	
521400 - Membership & Registr. Fee	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		200		
521400 - Membership & Registr. Fee	83106 - POLICY & GOVERNANCE	LI_01	INPUT - Input Data	Alberta Municipal Clerks' Association (AMCA) - 1 membership		200	
				-	650	925	275
521500 - Freight Charges	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		600		
521500 - Freight Charges	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Response to Commissioner inquiries and FOIP requests		300	
				-	600	300	(300)
521600 - Postage	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		300		
521600 - Postage	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Response to Commissioner inquiries and FOIP requests		180	
				-	300	180	(120)

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521730 - Mobile Phones	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	83106 - POLICY & GOVERNANCE	LI_01	INPUT - Input Data	SIM Card for iPad - Sr Manager		240	
				-	240	240	-
522300 - Subscr. & Public.	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		500		
522300 - Subscr. & Public.	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Legislation updates		300	
522300 - Subscr. & Public.	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		300		
522300 - Subscr. & Public.	83106 - POLICY & GOVERNANCE	LI_01	INPUT - Input Data	Updated legislation		100	
				-	800	400	(400)
525000 - Gen. Serv.-Contracted	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Consulting services for FOIP		60,000	
				-	-	60,000	60,000
551100 - Stationary & Office Supplies	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		300		
551100 - Stationary & Office Supplies	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Material for FOIP responses and miscellaneous supplies.		500	
551100 - Stationary & Office Supplies	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		1,200		
551100 - Stationary & Office Supplies	83106 - POLICY & GOVERNANCE	LI_01	INPUT - Input Data			400	
				-	1,500	900	(600)
552400 - Consumables	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		400		
552400 - Consumables	83106 - POLICY & GOVERNANCE	LI_01	INPUT - Input Data	4 FTEs x \$40		160	
				-	400	160	(240)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Legal Services

FOIP

FREEDOM OF INFORMATION AND PRIVACY

83103

Description of Service

Administration of the Freedom of Information and Protection of Privacy (FOIP) Act is a legislated function that all municipalities and public bodies must provide to the public. This ensures that the Municipality is both transparent and accountable to citizens in its decision-making processes and actions.

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Sales and User Charges	3,000	3,000	-	3,000	3,000
Transfers from Reserves for Operations	-	1,700	1,700	-	-
Revenues:	3,000	4,700	1,700	3,000	3,000
Salaries Wages and Benefits	353,404	345,181	(8,223)	348,633	352,119
Contracted and General Services	9,000	68,205	59,205	68,887	69,576
Materials Goods Supplies and Utilities	300	500	200	505	510
Expenses:	362,704	413,886	51,182	418,025	422,205
NET	(359,704)	(409,186)	(49,482)	(415,025)	(419,205)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Legal Services

FOIP

FREEDOM OF INFORMATION AND PRIVACY

83103

	2020 Budget	2021 Proposed Budget	Change
Fees/Charges	3,000	3,000	-
Sales and User Charges	3,000	3,000	-
Tsf From Reserve (Operations)	-	1,700	1,700
Transfers from Reserves for Operations	-	1,700	1,700
Revenues:	3,000	4,700	1,700
Exempt Salary - Regular	294,152	287,446	(6,706)
Benefit Allocation	14,133	13,944	(188)
EI Expense	2,423	2,098	(325)
CPP Expense	5,279	5,570	292
LAPP Expense	29,611	29,217	(395)
RRSP Expense	7,807	6,906	(901)
Salaries Wages and Benefits	353,404	345,181	(8,223)
Business Travel	3,000	3,000	-
Conference Travel	2,450	-	(2,450)
Conference Registration	1,700	-	(1,700)
Training - Mandatory - Fees	-	1,600	1,600
Training - Beneficial - Fees	-	2,100	2,100
Membership & Registr. Fee	450	725	275
Freight Charges	600	300	(300)
Postage	300	180	(120)
Subscr. & Public.	500	300	(200)
Gen. Serv.-Contracted	-	60,000	60,000
Contracted and General Services	9,000	68,205	59,205
Stationary & Office Supplies	300	500	200
Materials Goods Supplies and Utilities	300	500	200
Expenses:	362,704	413,886	51,182
NET	(359,704)	(409,186)	(49,482)



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Legal Services
FOIP

FREEDOM OF INFORMATION AND PRIVACY

83103

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
445100 - Fees/Charges	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		3,000		
445100 - Fees/Charges	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data			3,000	
				-	3,000	3,000	-
492200 - Tsf From Reserve (Operations)	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Carryforward from 2020 as the result of cancellations due to COVID - Conference Registration		1,700	
				-	-	1,700	1,700
511100 - Exempt Salary - Regular	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		294,152		
511100 - Exempt Salary - Regular	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	HEADCOUNT - Headcount			287,446	
				-	294,152	287,446	(6,706)
513000 - Benefit Allocation	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		14,133		
513000 - Benefit Allocation	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	HEADCOUNT - Headcount			13,944	
				-	14,133	13,944	(188)
513010 - EI Expense	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		2,423		
513010 - EI Expense	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	HEADCOUNT - Headcount			2,098	
				-	2,423	2,098	(325)
513020 - CPP Expense	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		5,279		
513020 - CPP Expense	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	HEADCOUNT - Headcount			5,570	
				-	5,279	5,570	292
513030 - LAPP Expense	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		29,611		
513030 - LAPP Expense	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	HEADCOUNT - Headcount			29,217	
				-	29,611	29,217	(395)
513040 - RRSP Expense	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		7,807		
513040 - RRSP Expense	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	HEADCOUNT - Headcount			6,906	
				-	7,807	6,906	(901)
521100 - Business Travel	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		3,000		
521100 - Business Travel	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Semi-Annual round table meeting with OIPC staff		3,000	
				-	3,000	3,000	-
521110 - Conference Travel	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		2,450		
				-	2,450	-	(2,450)
521300 - Conference Registration	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		1,700		
				-	1,700	-	(1,700)
521371 - Training - Mandatory - Fees	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Access to Information; Managing a FOIP Program - 1 Attendee, including travel		1,600	
				-	-	1,600	1,600
521373 - Training - Beneficial - Fees	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Information Access & Protection of Privacy Program Online - 1 Attendee		2,100	
				-	-	2,100	2,100
521400 - Membership & Registr. Fee	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		450		
521400 - Membership & Registr. Fee	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	International Association of Privacy Professionals (IAPP) - 2 memberships		600	
521400 - Membership & Registr. Fee	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_02	INPUT - Input Data	Privacy & Access Council of Canada (PACC) - 1 membership		125	
				-	450	725	275
521500 - Freight Charges	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		600		
521500 - Freight Charges	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Response to Commissioner inquiries and FOIP requests		300	
				-	600	300	(300)
521600 - Postage	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		300		
521600 - Postage	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Response to Commissioner inquiries and FOIP requests		180	
				-	300	180	(120)
522300 - Subscr. & Public.	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		500		
522300 - Subscr. & Public.	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Legislation updates		300	
				-	500	300	(200)
525000 - Gen. Serv.-Contracted	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Consulting services for FOIP		60,000	
				-	-	60,000	60,000
551100 - Stationary & Office Supplies	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	SAP - SAP Data		300		
551100 - Stationary & Office Supplies	83103 - FREEDOM OF INFORMATION AND PRIVACY	LI_01	INPUT - Input Data	Material for FOIP responses and miscellaneous supplies.		500	
				-	300	500	200



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Legal Services

FOIP

POLICY & GOVERNANCE

83106

Description of Service

Policy and Governance encompasses the overall management of the Corporate Governance branch, as well as policy development and management. Policy resources are dedicated to providing guidance and advice to departments in the research and development of policies, administrative directives and procedures, and municipal bylaws.

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Revenues:	-	-	-	-	-
Salaries Wages and Benefits	383,612	356,121	(27,491)	359,683	363,279
Contracted and General Services	8,435	2,240	(6,195)	2,262	2,285
Materials Goods Supplies and Utilities	1,600	560	(1,040)	566	571
Expenses:	393,647	358,921	(34,726)	362,511	366,136
NET	(393,647)	(358,921)	34,726	(362,511)	(366,136)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Legal Services

FOIP

POLICY & GOVERNANCE

83106

	2020 Budget	2021 Proposed Budget	Change
Revenues:	-	-	-
Exempt Salary - Regular	319,246	295,797	(23,449)
Benefit Allocation	15,450	14,055	(1,395)
EI Expense	2,436	2,698	262
CPP Expense	5,574	7,162	1,587
LAPP Expense	32,371	29,449	(2,923)
RRSP Expense	8,534	6,961	(1,574)
Salaries Wages and Benefits	383,612	356,121	(27,491)
Business Travel	1,500	1,500	-
Conference Travel	1,380	-	(1,380)
Employee Relations	700	200	(500)
Conference Registration	880	-	(880)
Training - Beneficial - Fees	3,235	-	(3,235)
Membership & Registr. Fee	200	200	-
Mobile Phones	240	240	-
Subscr. & Public.	300	100	(200)
Contracted and General Services	8,435	2,240	(6,195)
Stationary & Office Supplies	1,200	400	(800)
Consumables	400	160	(240)
Materials Goods Supplies and Utilities	1,600	560	(1,040)
Expenses:	393,647	358,921	(34,726)
NET	(393,647)	(358,921)	34,726



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Legal Services

FOIP

POLICY & GOVERNANCE

83106

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
511100 - Exempt Salary - Regular	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		319,246		
511100 - Exempt Salary - Regular	83106 - POLICY & GOVERNANCE	LI_01	HEADCOUNT - Headcount			295,797	
				-	319,246	295,797	(23,449)
513000 - Benefit Allocation	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		15,450		
513000 - Benefit Allocation	83106 - POLICY & GOVERNANCE	LI_01	HEADCOUNT - Headcount			14,055	
				-	15,450	14,055	(1,395)
513010 - EI Expense	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		2,436		
513010 - EI Expense	83106 - POLICY & GOVERNANCE	LI_01	HEADCOUNT - Headcount			2,698	
				-	2,436	2,698	262
513020 - CPP Expense	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		5,574		
513020 - CPP Expense	83106 - POLICY & GOVERNANCE	LI_01	HEADCOUNT - Headcount			7,162	
				-	5,574	7,162	1,587
513030 - LAPP Expense	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		32,371		
513030 - LAPP Expense	83106 - POLICY & GOVERNANCE	LI_01	HEADCOUNT - Headcount			29,449	
				-	32,371	29,449	(2,923)
513040 - RRSP Expense	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		8,534		
513040 - RRSP Expense	83106 - POLICY & GOVERNANCE	LI_01	HEADCOUNT - Headcount			6,961	
				-	8,534	6,961	(1,574)
521100 - Business Travel	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		1,500		
521100 - Business Travel	83106 - POLICY & GOVERNANCE	LI_01	INPUT - Input Data	Annual Alberta Municipal Clerk Association Workshop and Round -table		1,500	
				-	1,500	1,500	-
521110 - Conference Travel	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		1,380		
				-	1,380	-	(1,380)
521160 - Employee Relations	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		700		
521160 - Employee Relations	83106 - POLICY & GOVERNANCE	LI_01	INPUT - Input Data	4 FTEs x \$50		200	
				-	700	200	(500)
521300 - Conference Registration	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		880		
				-	880	-	(880)
521373 - Training - Beneficial - Fees	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		3,235		
				-	3,235	-	(3,235)
521400 - Membership & Registr. Fee	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		200		
521400 - Membership & Registr. Fee	83106 - POLICY & GOVERNANCE	LI_01	INPUT - Input Data	Alberta Municipal Clerks' Association (AMCA) - 1 membership		200	
				-	200	200	-
521730 - Mobile Phones	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	83106 - POLICY & GOVERNANCE	LI_01	INPUT - Input Data	SIM Card for iPad - Sr Manager		240	
				-	240	240	-
522300 - Subscr. & Public.	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		300		
522300 - Subscr. & Public.	83106 - POLICY & GOVERNANCE	LI_01	INPUT - Input Data	Updated legislation		100	
				-	300	100	(200)
551100 - Stationary & Office Supplies	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		1,200		
551100 - Stationary & Office Supplies	83106 - POLICY & GOVERNANCE	LI_01	INPUT - Input Data			400	
				-	1,200	400	(800)
552400 - Consumables	83106 - POLICY & GOVERNANCE	LI_01	SAP - SAP Data		400		
552400 - Consumables	83106 - POLICY & GOVERNANCE	LI_01	INPUT - Input Data	4 FTEs x \$40		160	
				-	400	160	(240)