



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

RMWB Hierarchy For BPC

Regional Municipality of Wood Buffalo / Corporate Summary

Executive Offices

D_EXEC

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Mayor & Council	(1,407,050)	(1,419,704)	(12,654)	(1,460,545)	(1,475,150)
Office of the CAO	(1,788,299)	(2,267,373)	(479,074)	(2,295,097)	(2,318,048)
Legislative Services	(2,085,740)	(2,382,177)	(296,437)	(2,409,791)	(2,436,468)
Executive Offices	(5,281,089)	(6,069,254)	(788,165)	(6,165,432)	(6,229,666)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Executive Offices
Mayor & Council

B_MC

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Mayor's Office	(265,650)	(229,654)	35,996	(231,951)	(234,270)
Regional Council	(1,141,400)	(1,190,050)	(48,650)	(1,228,594)	(1,240,880)
Mayor & Council	(1,407,050)	(1,419,704)	(12,654)	(1,460,545)	(1,475,150)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Corporate Summary

Executive Offices / Mayor & Council

Mayor's Office

S_MAYOR

Description of Service

Mayor's Office consists of the following cost centres:

80001 Mayor's Office

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Revenues:	-	-	-	-	-
Salaries Wages and Benefits	220,750	177,000	(43,750)	178,770	180,558
Contracted and General Services	32,900	41,654	8,754	42,071	42,491
Materials Goods Supplies and Utilities	12,000	11,000	(1,000)	11,110	11,221
Expenses:	265,650	229,654	(35,996)	231,951	234,270
NET	(265,650)	(229,654)	35,996	(231,951)	(234,270)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Corporate Summary

Executive Offices / Mayor & Council

Mayor's Office

S_MAYOR

	2020 Budget	2021 Proposed Budget	Change
Revenues:	-	-	-
Benefit Allocation	8,000	8,000	-
CPP Expense	2,750	-	(2,750)
Elected Officials Tax. Salary	210,000	169,000	(41,000)
Salaries Wages and Benefits	220,750	177,000	(43,750)
Business Travel	6,000	6,000	-
Conference Travel	6,500	6,894	394
Public Relations	10,500	9,500	(1,000)
Employee Relations	2,000	2,000	-
Conference Registration	3,000	2,400	(600)
Membership & Registr. Fee	500	400	(100)
Freight Charges	200	180	(20)
Postage	200	120	(80)
Mobile Phones	1,000	960	(40)
Legal Fees	3,000	3,000	-
Vehicle Rental & Lease	-	10,200	10,200
Contracted and General Services	32,900	41,654	8,754
Stationary & Office Supplies	1,000	1,000	-
Food Cost	1,000	1,000	-
Promotional Material	10,000	9,000	(1,000)
Materials Goods Supplies and Utilities	12,000	11,000	(1,000)
Expenses:	265,650	229,654	(35,996)
NET	(265,650)	(229,654)	35,996



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Corporate Summary
Executive Offices / Mayor & Council
Mayor's Office

S_MAYOR

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
513000 - Benefit Allocation	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		8,000		
513000 - Benefit Allocation	80001 - MAYOR'S OFFICE	LI_01	HEADCOUNT - Headcount			8,000	
					-	8,000	8,000
513020 - CPP Expense	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		2,750		
					-	2,750	-
515100 - Elected Officials Tax. Salary	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		210,000		
515100 - Elected Officials Tax. Salary	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data			169,000	
					-	210,000	169,000
521100 - Business Travel	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		6,000		
521100 - Business Travel	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Ministers meetings in Edmonton and Calgary.		6,000	
					-	6,000	6,000
521110 - Conference Travel	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		6,500		
521110 - Conference Travel	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Federation of Canadian Municipalities Conference (FCM) - 1 attendee (Conf Travel)		3,028	
521110 - Conference Travel	80001 - MAYOR'S OFFICE	LI_02	INPUT - Input Data	Rural Municipalities of Alberta conference (RMA) - 1 attendee (Conf Travel)		1,838	
521110 - Conference Travel	80001 - MAYOR'S OFFICE	LI_03	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - 1 attendee (Conf Travel)		2,028	
					-	6,500	6,894
521150 - Public Relations	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		10,500		
521150 - Public Relations	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Various non-branded items for Events and/or Sponsorships.		9,500	
					-	10,500	9,500
521160 - Employee Relations	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		2,000		
521160 - Employee Relations	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Holiday events		2,000	
					-	2,000	2,000
521300 - Conference Registration	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		3,000		
521300 - Conference Registration	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Federation of Canadian Municipalities Conference - 1 (FCM)attendee		800	
521300 - Conference Registration	80001 - MAYOR'S OFFICE	LI_02	INPUT - Input Data	Rural Municipalities of Alberta conference (RMA) - 1 attendee		800	
521300 - Conference Registration	80001 - MAYOR'S OFFICE	LI_03	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - 1 attendee		800	
					-	3,000	2,400
521400 - Membership & Registr. Fee	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		500		
521400 - Membership & Registr. Fee	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Northern Alberta Mayor's and Reeve's Caucus		100	
521400 - Membership & Registr. Fee	80001 - MAYOR'S OFFICE	LI_02	INPUT - Input Data	Other memberships		300	
					-	500	400
521500 - Freight Charges	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		200		
521500 - Freight Charges	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Miscellaneous charges.		180	
					-	200	180
521600 - Postage	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		200		
521600 - Postage	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Miscellaneous charges.		120	
					-	200	120
521730 - Mobile Phones	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		1,000		
521730 - Mobile Phones	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	2 Phones @ \$20/per month and 2 iPad @ \$20/per month		960	
					-	1,000	960
523200 - Legal Fees	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
					-	3,000	3,000
526500 - Vehicle Rental & Lease	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Vehicle lease for the Mayor		10,200	
					-	-	10,200
551100 - Stationary & Office Supplies	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		1,000		
551100 - Stationary & Office Supplies	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Various office supplies as required.		1,000	
					-	1,000	1,000
551410 - Food Cost	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		1,000		
551410 - Food Cost	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Business luncheons, refreshments for office meetings.		1,000	
					-	1,000	1,000
551910 - Promotional Material	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		10,000		
551910 - Promotional Material	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Promo branded items for Conferences, visiting dignitaries, Elders, donations, Mayor's Advisory Council on Youth (MACOY).		9,000	
					-	10,000	9,000
					-	10,000	9,000



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Mayor's Office

MAYOR'S OFFICE

80001

Description of Service

The Mayor's position is full-time and under the Municipal Government Act, the Mayor is a member of Council and the Chief Elected Official. The noted expenses are integral to ensure the Mayor has the appropriate financial resources to fully execute the responsibilities of the role.

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Revenues:	-	-	-	-	-
Salaries Wages and Benefits	220,750	177,000	(43,750)	178,770	180,558
Contracted and General Services	32,900	41,654	8,754	42,071	42,491
Materials Goods Supplies and Utilities	12,000	11,000	(1,000)	11,110	11,221
Expenses:	265,650	229,654	(35,996)	231,951	234,270
NET	(265,650)	(229,654)	35,996	(231,951)	(234,270)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Mayor's Office

MAYOR'S OFFICE

80001

	2020 Budget	2021 Proposed Budget	Change
Revenues:	-	-	-
Benefit Allocation	8,000	8,000	-
CPP Expense	2,750	-	(2,750)
Elected Officials Tax. Salary	210,000	169,000	(41,000)
Salaries Wages and Benefits	220,750	177,000	(43,750)
Business Travel	6,000	6,000	-
Conference Travel	6,500	6,894	394
Public Relations	10,500	9,500	(1,000)
Employee Relations	2,000	2,000	-
Conference Registration	3,000	2,400	(600)
Membership & Registr. Fee	500	400	(100)
Freight Charges	200	180	(20)
Postage	200	120	(80)
Mobile Phones	1,000	960	(40)
Legal Fees	3,000	3,000	-
Vehicle Rental & Lease	-	10,200	10,200
Contracted and General Services	32,900	41,654	8,754
Stationary & Office Supplies	1,000	1,000	-
Food Cost	1,000	1,000	-
Promotional Material	10,000	9,000	(1,000)
Materials Goods Supplies and Utilities	12,000	11,000	(1,000)
Expenses:	265,650	229,654	(35,996)
NET	(265,650)	(229,654)	35,996



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices
Mayor & Council / Mayor's Office

MAYOR'S OFFICE

80001

Cost Element	Cost Center	Line	Audit trail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
513000 - Benefit Allocation	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		8,000		
513000 - Benefit Allocation	80001 - MAYOR'S OFFICE	LI_01	HEADCOUNT - Headcount			8,000	
				-	8,000	8,000	-
513020 - CPP Expense	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		2,750		
				-	2,750	-	(2,750)
515100 - Elected Officials Tax. Salary	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		210,000		
515100 - Elected Officials Tax. Salary	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data			169,000	
				-	210,000	169,000	(41,000)
521100 - Business Travel	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		6,000		
521100 - Business Travel	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Ministers meetings in Edmonton and Calgary.		6,000	
				-	6,000	6,000	-
521110 - Conference Travel	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		6,500		
521110 - Conference Travel	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Federation of Canadian Municipalities Conference (FCM) - 1 attendee (Conf Travel)		3,028	
521110 - Conference Travel	80001 - MAYOR'S OFFICE	LI_02	INPUT - Input Data	Rural Municipalities of Alberta conference (RMA) - 1 attendee (Conf Travel)		1,838	
521110 - Conference Travel	80001 - MAYOR'S OFFICE	LI_03	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - 1 attendee (Conf Travel)		2,028	
				-	6,500	6,894	394
521150 - Public Relations	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		10,500		
521150 - Public Relations	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Various non-branded items for Events and/or Sponsorships.		9,500	
				-	10,500	9,500	(1,000)
521160 - Employee Relations	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		2,000		
521160 - Employee Relations	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Holiday events		2,000	
				-	2,000	2,000	-
521300 - Conference Registration	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		3,000		
521300 - Conference Registration	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Federation of Canadian Municipalities Conference - 1 (FCM) attendee		800	
521300 - Conference Registration	80001 - MAYOR'S OFFICE	LI_02	INPUT - Input Data	Rural Municipalities of Alberta conference (RMA) - 1 attendee		800	
521300 - Conference Registration	80001 - MAYOR'S OFFICE	LI_03	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - 1 attendee		800	
				-	3,000	2,400	(600)
521400 - Membership & Registr. Fee	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		500		
521400 - Membership & Registr. Fee	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Northern Alberta Mayor's and Reeve's Caucus		100	
521400 - Membership & Registr. Fee	80001 - MAYOR'S OFFICE	LI_02	INPUT - Input Data	Other memberships		300	
				-	500	400	(100)
521500 - Freight Charges	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		200		
521500 - Freight Charges	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Miscellaneous charges.		180	
				-	200	180	(20)
521600 - Postage	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		200		
521600 - Postage	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Miscellaneous charges.		120	
				-	200	120	(80)
521730 - Mobile Phones	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		1,000		
521730 - Mobile Phones	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	2 Phones @ \$20/per month and 2 iPad @ \$20/per month		960	
				-	1,000	960	(40)
523200 - Legal Fees	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
				-	3,000	3,000	-
526500 - Vehicle Rental & Lease	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Vehicle lease for the Mayor		10,200	
				-	-	10,200	10,200
551100 - Stationary & Office Supplies	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		1,000		
551100 - Stationary & Office Supplies	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Various office supplies as required.		1,000	
				-	1,000	1,000	-
551410 - Food Cost	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		1,000		
551410 - Food Cost	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Business luncheons, refreshments for office meetings.		1,000	
				-	1,000	1,000	-
551910 - Promotional Material	80001 - MAYOR'S OFFICE	LI_01	SAP - SAP Data		10,000		
551910 - Promotional Material	80001 - MAYOR'S OFFICE	LI_01	INPUT - Input Data	Promo branded items for Conferences, visiting dignitaries, Elders, donations, Mayor's Advisory Council on Youth (MACOY).		9,000	
				-	10,000	9,000	(1,000)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Corporate Summary

Executive Offices / Mayor & Council

Regional Council

S_COUNCIL

Description of Service

Regional Council consists of the following cost centres:

80002 Regional Council
 80006 Ward 1 - Meagher
 80007 Ward 1 - McGrath
 80010 Ward 2 - Voyageur
 80012 Ward 4 - Stroud
 80013 Ward 1 - Allen
 80014 Ward 1 - Balsom
 80015 Ward 1 - Peddle
 80016 Ward 1 - Murphy
 80017 Ward 2 - Inglis
 80018 Ward 3 - Lalonde

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Transfers from Reserves for Operations	-	26,380	26,380	-	-
Revenues:	-	26,380	26,380	-	-
Salaries Wages and Benefits	617,000	614,250	(2,750)	620,393	626,596
Contracted and General Services	453,600	533,480	79,880	538,815	544,203
Materials Goods Supplies and Utilities	70,800	68,700	(2,100)	69,387	70,081
Expenses:	1,141,400	1,216,430	75,030	1,228,594	1,240,880
NET	(1,141,400)	(1,190,050)	(48,650)	(1,228,594)	(1,240,880)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Corporate Summary

Executive Offices / Mayor & Council

Regional Council

S_COUNCIL

	2020 Budget	2021 Proposed Budget	Change
Tsf From Reserve (Operations)	-	26,380	26,380
Transfers from Reserves for Operations	-	26,380	26,380
Revenues:	-	26,380	26,380
Benefit Allocation	57,000	52,000	(5,000)
CPP Expense	22,000	25,000	3,000
RRSP Expense	8,000	7,000	(1,000)
Elected Officials Tax. Salary	530,000	530,250	250
Salaries Wages and Benefits	617,000	614,250	(2,750)
Business Travel	141,500	146,500	5,000
Conference Travel	51,000	51,000	-
Public Relations	55,000	75,000	20,000
Conference Registration	24,000	24,000	-
Membership & Registr. Fee	107,000	95,000	(12,000)
Freight Charges	600	600	-
Mobile Phones	2,800	2,880	80
Subscr. & Public.	1,200	1,000	(200)
Legal Fees	66,500	66,000	(500)
Other Fees	-	36,500	36,500
Consultant Fees	-	20,000	20,000
Room Rental	4,000	15,000	11,000
Contracted and General Services	453,600	533,480	79,880
Stationary & Office Supplies	5,000	5,000	-
Food Cost	3,600	8,000	4,400
Catered Foods	15,000	15,000	-
Promotional Material	25,000	25,000	-
Volunteer Appreciation	21,000	14,500	(6,500)
Consumables	1,200	1,200	-
Materials Goods Supplies and Utilities	70,800	68,700	(2,100)
Expenses:	1,141,400	1,216,430	75,030



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Corporate Summary

Executive Offices / Mayor & Council

Regional Council

S_COUNCIL

	2020 Budget	2021 Proposed Budget	Change
NET	(1,141,400)	(1,190,050)	(48,650)



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Corporate Summary
Executive Offices / Mayor & Council
Regional Council

S_COUNCIL

Cost Element	Cost Center	Line	Audit trail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
492200 - Tsf From Reserve (Operations)	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data	Carryforward from 2020 as the result of cancellations due to COVID - Conference Registration		26,380	
				-	-	26,380	26,380
513000 - Benefit Allocation	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		57,000	52,000	
513000 - Benefit Allocation	80002 - REGIONAL COUNCIL	LI_01	HEADCOUNT - Headcount				
				-	57,000	52,000	(5,000)
513020 - CPP Expense	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		22,000		
513020 - CPP Expense	80002 - REGIONAL COUNCIL	LI_01	HEADCOUNT - Headcount			25,000	
				-	22,000	25,000	3,000
513040 - RRSP Expense	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		8,000		
513040 - RRSP Expense	80002 - REGIONAL COUNCIL	LI_01	HEADCOUNT - Headcount			7,000	
				-	8,000	7,000	(1,000)
515100 - Elected Officials Tax. Salary	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		530,000		
515100 - Elected Officials Tax. Salary	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data			530,250	
				-	530,000	530,250	250
521100 - Business Travel	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		30,000		
521100 - Business Travel	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data	2 flights per year to Fort Chipewyan - \$12,000/per trip.		24,000	
521100 - Business Travel	80002 - REGIONAL COUNCIL	LI_02	INPUT - Input Data	4 Charter Buses - \$1,500 per bus.		6,000	
521100 - Business Travel	80002 - REGIONAL COUNCIL	LI_03	INPUT - Input Data	Costs associated with Federation of Canadian Municipalities (FCM), Board of Director trips - 3 trips.		5,000	
521100 - Business Travel	80006 - WARD 1 - MEAGHER	LI_01	SAP - SAP Data		2,500		
521100 - Business Travel	80006 - WARD 1 - MEAGHER	LI_01	INPUT - Input Data	Travel to various places as required.		2,500	
521100 - Business Travel	80007 - WARD 1 - MCGRATH	LI_01	SAP - SAP Data		2,500		
521100 - Business Travel	80007 - WARD 1 - MCGRATH	LI_01	INPUT - Input Data	Travel to various places as required.		2,500	
521100 - Business Travel	80010 - WARD 2 - VOYAGEUR	LI_01	SAP - SAP Data		35,000		
521100 - Business Travel	80010 - WARD 2 - VOYAGEUR	LI_01	INPUT - Input Data	Travel to various places as required.		35,000	
521100 - Business Travel	80012 - WARD 4 - STROUD	LI_01	SAP - SAP Data		19,000		
521100 - Business Travel	80012 - WARD 4 - STROUD	LI_01	INPUT - Input Data	Travel to various places as required.		19,000	
521100 - Business Travel	80013 - WARD 1 - ALLEN	LI_01	SAP - SAP Data		2,500		
521100 - Business Travel	80013 - WARD 1 - ALLEN	LI_01	INPUT - Input Data	Travel to various places as required.		2,500	
521100 - Business Travel	80014 - WARD 1 - BALSOM	LI_01	SAP - SAP Data		2,500		
521100 - Business Travel	80014 - WARD 1 - BALSOM	LI_01	INPUT - Input Data	Travel to various places as required.		2,500	
521100 - Business Travel	80015 - WARD 1 - PEDDLE	LI_01	SAP - SAP Data		2,500		
521100 - Business Travel	80015 - WARD 1 - PEDDLE	LI_01	INPUT - Input Data	Travel to various places as required.		2,500	
521100 - Business Travel	80016 - WARD 1 - MURPHY	LI_01	SAP - SAP Data		2,500		
521100 - Business Travel	80016 - WARD 1 - MURPHY	LI_01	INPUT - Input Data	Travel to various places as required.		2,500	
521100 - Business Travel	80017 - WARD 2 - INGLIS	LI_01	SAP - SAP Data		35,000		
521100 - Business Travel	80017 - WARD 2 - INGLIS	LI_01	INPUT - Input Data	Travel to various places as required.		35,000	
521100 - Business Travel	80018 - WARD 3 - LALONDE	LI_01	SAP - SAP Data		7,500		
521100 - Business Travel	80018 - WARD 3 - LALONDE	LI_01	INPUT - Input Data	Travel to various places as required.		7,500	
				-	141,500	146,500	5,000
521110 - Conference Travel	80006 - WARD 1 - MEAGHER	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80006 - WARD 1 - MEAGHER	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80006 - WARD 1 - MEAGHER	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80006 - WARD 1 - MEAGHER	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80006 - WARD 1 - MEAGHER	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
521110 - Conference Travel	80007 - WARD 1 - MCGRATH	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80007 - WARD 1 - MCGRATH	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80007 - WARD 1 - MCGRATH	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80007 - WARD 1 - MCGRATH	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80007 - WARD 1 - MCGRATH	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
521110 - Conference Travel	80010 - WARD 2 - VOYAGEUR	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80010 - WARD 2 - VOYAGEUR	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80010 - WARD 2 - VOYAGEUR	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80010 - WARD 2 - VOYAGEUR	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80010 - WARD 2 - VOYAGEUR	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
521110 - Conference Travel	80012 - WARD 4 - STROUD	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80012 - WARD 4 - STROUD	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80012 - WARD 4 - STROUD	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80012 - WARD 4 - STROUD	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80012 - WARD 4 - STROUD	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
521110 - Conference Travel	80013 - WARD 1 - ALLEN	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80013 - WARD 1 - ALLEN	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80013 - WARD 1 - ALLEN	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80013 - WARD 1 - ALLEN	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80013 - WARD 1 - ALLEN	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
521110 - Conference Travel	80014 - WARD 1 - BALSOM	LI_01	SAP - SAP Data		5,100		

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521110 - Conference Travel	80014 - WARD 1 - BALSOM	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80014 - WARD 1 - BALSOM	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80014 - WARD 1 - BALSOM	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80014 - WARD 1 - BALSOM	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
521110 - Conference Travel	80015 - WARD 1 - PEDDLE	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80015 - WARD 1 - PEDDLE	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80015 - WARD 1 - PEDDLE	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80015 - WARD 1 - PEDDLE	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80015 - WARD 1 - PEDDLE	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
521110 - Conference Travel	80016 - WARD 1 - MURPHY	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80016 - WARD 1 - MURPHY	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80016 - WARD 1 - MURPHY	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80016 - WARD 1 - MURPHY	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80016 - WARD 1 - MURPHY	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
521110 - Conference Travel	80017 - WARD 2 - INGLIS	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80017 - WARD 2 - INGLIS	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80017 - WARD 2 - INGLIS	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80017 - WARD 2 - INGLIS	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80017 - WARD 2 - INGLIS	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
521110 - Conference Travel	80018 - WARD 3 - LALONDE	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80018 - WARD 3 - LALONDE	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80018 - WARD 3 - LALONDE	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80018 - WARD 3 - LALONDE	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80018 - WARD 3 - LALONDE	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
				-	51,000	51,000	-
521150 - Public Relations	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		30,000		
521150 - Public Relations	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data	Various Events & Sponsorships		50,000	
521150 - Public Relations	80006 - WARD 1 - MEAGHER	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80006 - WARD 1 - MEAGHER	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
521150 - Public Relations	80007 - WARD 1 - MCGRATH	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80007 - WARD 1 - MCGRATH	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
521150 - Public Relations	80010 - WARD 2 - VOYAGEUR	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80010 - WARD 2 - VOYAGEUR	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
521150 - Public Relations	80012 - WARD 4 - STROUD	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80012 - WARD 4 - STROUD	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
521150 - Public Relations	80013 - WARD 1 - ALLEN	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80013 - WARD 1 - ALLEN	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
521150 - Public Relations	80014 - WARD 1 - BALSOM	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80014 - WARD 1 - BALSOM	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
521150 - Public Relations	80015 - WARD 1 - PEDDLE	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80015 - WARD 1 - PEDDLE	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
521150 - Public Relations	80016 - WARD 1 - MURPHY	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80016 - WARD 1 - MURPHY	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
521150 - Public Relations	80017 - WARD 2 - INGLIS	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80017 - WARD 2 - INGLIS	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
521150 - Public Relations	80018 - WARD 3 - LALONDE	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80018 - WARD 3 - LALONDE	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
				-	55,000	75,000	20,000
521300 - Conference Registration	80006 - WARD 1 - MEAGHER	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80006 - WARD 1 - MEAGHER	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80006 - WARD 1 - MEAGHER	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80006 - WARD 1 - MEAGHER	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80006 - WARD 1 - MEAGHER	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
521300 - Conference Registration	80007 - WARD 1 - MCGRATH	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80007 - WARD 1 - MCGRATH	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80007 - WARD 1 - MCGRATH	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80007 - WARD 1 - MCGRATH	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80007 - WARD 1 - MCGRATH	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
521300 - Conference Registration	80010 - WARD 2 - VOYAGEUR	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80010 - WARD 2 - VOYAGEUR	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80010 - WARD 2 - VOYAGEUR	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80010 - WARD 2 - VOYAGEUR	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80010 - WARD 2 - VOYAGEUR	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
521300 - Conference Registration	80012 - WARD 4 - STROUD	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80012 - WARD 4 - STROUD	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80012 - WARD 4 - STROUD	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80012 - WARD 4 - STROUD	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80012 - WARD 4 - STROUD	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
521300 - Conference Registration	80013 - WARD 1 - ALLEN	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80013 - WARD 1 - ALLEN	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80013 - WARD 1 - ALLEN	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80013 - WARD 1 - ALLEN	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80013 - WARD 1 - ALLEN	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
521300 - Conference Registration	80014 - WARD 1 - BALSOM	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80014 - WARD 1 - BALSOM	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80014 - WARD 1 - BALSOM	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521300 - Conference Registration	80014 - WARD 1 - BALSOM	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80014 - WARD 1 - BALSOM	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
521300 - Conference Registration	80015 - WARD 1 - PEDDLE	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80015 - WARD 1 - PEDDLE	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80015 - WARD 1 - PEDDLE	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80015 - WARD 1 - PEDDLE	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80015 - WARD 1 - PEDDLE	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
521300 - Conference Registration	80016 - WARD 1 - MURPHY	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80016 - WARD 1 - MURPHY	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80016 - WARD 1 - MURPHY	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80016 - WARD 1 - MURPHY	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80016 - WARD 1 - MURPHY	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
521300 - Conference Registration	80017 - WARD 2 - INGLIS	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80017 - WARD 2 - INGLIS	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80017 - WARD 2 - INGLIS	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80017 - WARD 2 - INGLIS	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80017 - WARD 2 - INGLIS	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
521300 - Conference Registration	80018 - WARD 3 - LALONDE	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80018 - WARD 3 - LALONDE	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80018 - WARD 3 - LALONDE	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80018 - WARD 3 - LALONDE	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80018 - WARD 3 - LALONDE	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
				-	24,000	24,000	-
521400 - Membership & Registr. Fee	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		107,000		
521400 - Membership & Registr. Fee	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data	Rural Municipalities of Alberta (RMA)		31,000	
521400 - Membership & Registr. Fee	80002 - REGIONAL COUNCIL	LI_02	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) membership for the Municipality.		48,000	
521400 - Membership & Registr. Fee	80002 - REGIONAL COUNCIL	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) for the Municipality.		16,000	
				-	107,000	95,000	(12,000)
521500 - Freight Charges	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		600		
521500 - Freight Charges	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data	Monthly freight charges - \$50/per month.		600	
				-	600	600	-
521730 - Mobile Phones	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		400		
521730 - Mobile Phones	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data	2 Phones - 2x\$20x12 , 11 iPads are charged to individual Council members cost centers.		480	
				-			
521730 - Mobile Phones	80006 - WARD 1 - MEAGHER	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80006 - WARD 1 - MEAGHER	LI_01	INPUT - Input Data	iPad - \$20/per month		240	
521730 - Mobile Phones	80007 - WARD 1 - MCGRATH	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80007 - WARD 1 - MCGRATH	LI_01	INPUT - Input Data	iPad - \$20/per month		240	
521730 - Mobile Phones	80010 - WARD 2 - VOYAGEUR	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80010 - WARD 2 - VOYAGEUR	LI_01	INPUT - Input Data	iPad - \$20/per month		240	
521730 - Mobile Phones	80012 - WARD 4 - STROUD	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80012 - WARD 4 - STROUD	LI_01	INPUT - Input Data	iPad - \$20/per month		240	
521730 - Mobile Phones	80013 - WARD 1 - ALLEN	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80013 - WARD 1 - ALLEN	LI_01	INPUT - Input Data	iPad - \$20/per month		240	
521730 - Mobile Phones	80014 - WARD 1 - BALSOM	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80014 - WARD 1 - BALSOM	LI_01	INPUT - Input Data	iPad - \$20/per month		240	
521730 - Mobile Phones	80015 - WARD 1 - PEDDLE	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80015 - WARD 1 - PEDDLE	LI_01	INPUT - Input Data	iPad - \$20/per month		240	
521730 - Mobile Phones	80016 - WARD 1 - MURPHY	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80016 - WARD 1 - MURPHY	LI_01	INPUT - Input Data	iPad - \$20/per month		240	
521730 - Mobile Phones	80017 - WARD 2 - INGLIS	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80017 - WARD 2 - INGLIS	LI_01	INPUT - Input Data	iPad - \$20/per month		240	
521730 - Mobile Phones	80018 - WARD 3 - LALONDE	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80018 - WARD 3 - LALONDE	LI_01	INPUT - Input Data	iPad - \$20/per month		240	
				-	2,800	2,880	80
522300 - Subscr. & Public.	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		1,200		
522300 - Subscr. & Public.	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data	Books and reading material for council members		1,000	
				-	1,200	1,000	(200)
523200 - Legal Fees	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		36,500		
523200 - Legal Fees	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data	Third party pecuniary interest advice - 3 opinions @ \$1,000/each for 11 members.		36,000	
523200 - Legal Fees	80006 - WARD 1 - MEAGHER	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80006 - WARD 1 - MEAGHER	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
523200 - Legal Fees	80007 - WARD 1 - MCGRATH	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80007 - WARD 1 - MCGRATH	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
523200 - Legal Fees	80010 - WARD 2 - VOYAGEUR	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80010 - WARD 2 - VOYAGEUR	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
523200 - Legal Fees	80012 - WARD 4 - STROUD	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80012 - WARD 4 - STROUD	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
523200 - Legal Fees	80013 - WARD 1 - ALLEN	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80013 - WARD 1 - ALLEN	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
523200 - Legal Fees	80014 - WARD 1 - BALSOM	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80014 - WARD 1 - BALSOM	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
523200 - Legal Fees	80015 - WARD 1 - PEDDLE	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80015 - WARD 1 - PEDDLE	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
523200 - Legal Fees	80016 - WARD 1 - MURPHY	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80016 - WARD 1 - MURPHY	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
523200 - Legal Fees	80017 - WARD 2 - INGLIS	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80017 - WARD 2 - INGLIS	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
523200 - Legal Fees	80018 - WARD 3 - LALONDE	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80018 - WARD 3 - LALONDE	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
				-	66,500	66,000	(500)
523400 - Other Fees	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data	Integrity Commissioner Costs (\$2K per month for retainer for the year - \$2,000x12) plus 5 investigations @ 10 hours each (\$12,500).		36,500	
				-	-	36,500	36,500
523900 - Consultant Fees	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data	Council Orientation/Governance Training (Approved by Council By-Law)		20,000	
				-	-	20,000	20,000
526600 - Room Rental	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		4,000		
526600 - Room Rental	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data	Swearing in Ceremony/Governance training		15,000	
				-	4,000	15,000	11,000
551100 - Stationary & Office Supplies	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		5,000		
551100 - Stationary & Office Supplies	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data	Various office supplies for the year- paper, ink , supplies for chamber.		5,000	
				-	5,000	5,000	-
551410 - Food Cost	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		3,600		
551410 - Food Cost	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data	Boardroom & Chamber supplies @ \$300 per month.		5,800	
551410 - Food Cost	80002 - REGIONAL COUNCIL	LI_02	INPUT - Input Data	Team Building for the new Council @ \$200/each.		2,200	
				-	3,600	8,000	4,400
551500 - Catered Foods	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		15,000		
551500 - Catered Foods	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data	50 meals @\$300/each		15,000	
				-	15,000	15,000	-
551910 - Promotional Material	80006 - WARD 1 - MEAGHER	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80006 - WARD 1 - MEAGHER	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
551910 - Promotional Material	80007 - WARD 1 - MCGRATH	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80007 - WARD 1 - MCGRATH	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
551910 - Promotional Material	80010 - WARD 2 - VOYAGEUR	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80010 - WARD 2 - VOYAGEUR	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
551910 - Promotional Material	80012 - WARD 4 - STROUD	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80012 - WARD 4 - STROUD	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
551910 - Promotional Material	80013 - WARD 1 - ALLEN	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80013 - WARD 1 - ALLEN	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
551910 - Promotional Material	80014 - WARD 1 - BALSOM	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80014 - WARD 1 - BALSOM	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
551910 - Promotional Material	80015 - WARD 1 - PEDDLE	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80015 - WARD 1 - PEDDLE	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
551910 - Promotional Material	80016 - WARD 1 - MURPHY	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80016 - WARD 1 - MURPHY	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
551910 - Promotional Material	80017 - WARD 2 - INGLIS	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80017 - WARD 2 - INGLIS	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
551910 - Promotional Material	80018 - WARD 3 - LALONDE	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80018 - WARD 3 - LALONDE	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
				-	25,000	25,000	-
551950 - Volunteer Appreciation	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		21,000		
551950 - Volunteer Appreciation	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data	Annual appreciation gifts for Council Appointed Volunteers (\$145 @ \$100 each)		14,500	
				-	21,000	14,500	(6,500)
552400 - Consumables	80002 - REGIONAL COUNCIL	LI_01	SAP - SAP Data		1,200		
552400 - Consumables	80002 - REGIONAL COUNCIL	LI_01	INPUT - Input Data	Tissue boxes, hand sanitizers, etc.		1,200	
				-	1,200	1,200	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

REGIONAL COUNCIL

80002

Description of Service

The function of Council is mandated by the Municipal Government Act. The noted expenses are integral to ensuring that Councillors have the financial resources in place to fully execute their responsibilities.

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Transfers from Reserves for Operations	-	26,380	26,380	-	-
Revenues:	-	26,380	26,380	-	-
Salaries Wages and Benefits	617,000	614,250	(2,750)	620,393	626,596
Contracted and General Services	209,700	289,580	79,880	292,476	295,401
Materials Goods Supplies and Utilities	45,800	43,700	(2,100)	44,137	44,578
Expenses:	872,500	947,530	75,030	957,005	966,575
NET	(872,500)	(921,150)	(48,650)	(957,005)	(966,575)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

REGIONAL COUNCIL

80002

	2020 Budget	2021 Proposed Budget	Change
Tsf From Reserve (Operations)	-	26,380	26,380
Transfers from Reserves for Operations	-	26,380	26,380
Revenues:	-	26,380	26,380
Benefit Allocation	57,000	52,000	(5,000)
CPP Expense	22,000	25,000	3,000
RRSP Expense	8,000	7,000	(1,000)
Elected Officials Tax. Salary	530,000	530,250	250
Salaries Wages and Benefits	617,000	614,250	(2,750)
Business Travel	30,000	35,000	5,000
Public Relations	30,000	50,000	20,000
Membership & Registr. Fee	107,000	95,000	(12,000)
Freight Charges	600	600	-
Mobile Phones	400	480	80
Subscr. & Public.	1,200	1,000	(200)
Legal Fees	36,500	36,000	(500)
Other Fees	-	36,500	36,500
Consultant Fees	-	20,000	20,000
Room Rental	4,000	15,000	11,000
Contracted and General Services	209,700	289,580	79,880
Stationary & Office Supplies	5,000	5,000	-
Food Cost	3,600	8,000	4,400
Catered Foods	15,000	15,000	-
Volunteer Appreciation	21,000	14,500	(6,500)
Consumables	1,200	1,200	-
Materials Goods Supplies and Utilities	45,800	43,700	(2,100)
Expenses:	872,500	947,530	75,030
NET	(872,500)	(921,150)	(48,650)



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices
Mayor & Council / Regional Council

REGIONAL COUNCIL

80002

Cost Element	Cost Center	Line	Audit trail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
492200 - Tsf From Reserve (Operations)	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data	Carryforward from 2020 as the result of cancellations due to COVID - Conference Registration		26,380	
				-	-	26,380	26,380
513000 - Benefit Allocation	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		57,000	52,000	
513000 - Benefit Allocation	80002 - REGIONAL COUNCIL	Ll_01	HEADCOUNT - Headcount			52,000	(5,000)
				-	57,000	52,000	(5,000)
513020 - CPP Expense	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		22,000	25,000	
513020 - CPP Expense	80002 - REGIONAL COUNCIL	Ll_01	HEADCOUNT - Headcount			25,000	
				-	22,000	25,000	3,000
513040 - RRSP Expense	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		8,000	7,000	
513040 - RRSP Expense	80002 - REGIONAL COUNCIL	Ll_01	HEADCOUNT - Headcount			7,000	
				-	8,000	7,000	(1,000)
515100 - Elected Officials Tax. Salary	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		530,000	530,250	
515100 - Elected Officials Tax. Salary	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data			530,250	
				-	530,000	530,250	250
521100 - Business Travel	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		30,000		
521100 - Business Travel	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data	2 flights per year to Fort Chipewyan - \$12,000/per trip.		24,000	
521100 - Business Travel	80002 - REGIONAL COUNCIL	Ll_02	INPUT - Input Data	4 Charter Buses - \$1,500 per bus.		6,000	
521100 - Business Travel	80002 - REGIONAL COUNCIL	Ll_03	INPUT - Input Data	Costs associated with Federation of Canadian Municipalities (FCM), Board of Director trips - 3 trips.		5,000	
				-	30,000	35,000	5,000
521150 - Public Relations	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		30,000		
521150 - Public Relations	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data	Various Events & Sponsorships		50,000	
				-	30,000	50,000	20,000
521400 - Membership & Registr. Fee	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		107,000		
521400 - Membership & Registr. Fee	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data	Rural Municipalities of Alberta (RMA)		31,000	
521400 - Membership & Registr. Fee	80002 - REGIONAL COUNCIL	Ll_02	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) membership for the Municipality.		48,000	
521400 - Membership & Registr. Fee	80002 - REGIONAL COUNCIL	Ll_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) for the Municipality.		16,000	
				-	107,000	95,000	(12,000)
521500 - Freight Charges	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		600		
521500 - Freight Charges	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data	Monthly freight charges - \$50/per month.		600	
				-	600	600	-
521730 - Mobile Phones	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		400		
521730 - Mobile Phones	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data	2 Phones - 2x\$20x12 , 11 iPads are charged to individual Council members cost centers.		480	
				-	400	480	80
522300 - Subscr. & Public.	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		1,200		
522300 - Subscr. & Public.	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data	Books and reading material for council members		1,000	
				-	1,200	1,000	(200)
523200 - Legal Fees	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		36,500		
523200 - Legal Fees	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data	Third party pecuniary interest advice - 3 opinions @ \$1,000/each for 11 members.		36,000	
				-	36,500	36,000	(500)
523400 - Other Fees	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data	Integrity Commissioner Costs (\$2K per month for retainer for the year - \$2,000x12) plus 5 investigations @ 10 hours each (\$12,500).		36,500	
				-	-	36,500	36,500
523900 - Consultant Fees	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data	Council Orientation/Governance Training (Approved by Council By-Law)		20,000	
				-	-	20,000	20,000
526600 - Room Rental	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		4,000		
526600 - Room Rental	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data	Swearing in Ceremony/Governance training		15,000	
				-	4,000	15,000	11,000
551100 - Stationary & Office Supplies	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		5,000		
551100 - Stationary & Office Supplies	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data	Various office supplies for the year- paper, ink , supplies for chamber.		5,000	
				-	5,000	5,000	-
551410 - Food Cost	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		3,600		
551410 - Food Cost	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data	Boardroom & Chamber supplies @ \$300 per month.		5,800	
551410 - Food Cost	80002 - REGIONAL COUNCIL	Ll_02	INPUT - Input Data	Team Building for the new Council @ \$200/each.		2,200	
				-	3,600	8,000	4,400
551500 - Catered Foods	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		15,000		
551500 - Catered Foods	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data	50 meals @\$300/each		15,000	
				-	15,000	15,000	-
551950 - Volunteer Appreciation	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		21,000		
551950 - Volunteer Appreciation	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data	Annual appreciation gifts for Council Appointed Volunteers (\$145 @ \$100 each)		14,500	
				-	21,000	14,500	(6,500)
552400 - Consumables	80002 - REGIONAL COUNCIL	Ll_01	SAP - SAP Data		1,200		
552400 - Consumables	80002 - REGIONAL COUNCIL	Ll_01	INPUT - Input Data	Tissue boxes, hand sanitizers, etc.		1,200	
				-	1,200	1,200	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - MEAGHER

80006

Description of Service

Regional Councillor

Ward 1

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Revenues:	-	-	-	-	-
Contracted and General Services	15,740	15,740	-	15,897	16,056
Materials Goods Supplies and Utilities	2,500	2,500	-	2,525	2,550
Expenses:	18,240	18,240	-	18,422	18,607
NET	(18,240)	(18,240)	-	(18,422)	(18,607)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - MEAGHER

80006

	2020 Budget	2021 Proposed Budget	Change
Revenues:	-	-	-
Business Travel	2,500	2,500	-
Conference Travel	5,100	5,100	-
Public Relations	2,500	2,500	-
Conference Registration	2,400	2,400	-
Mobile Phones	240	240	-
Legal Fees	3,000	3,000	-
Contracted and General Services	15,740	15,740	-
Promotional Material	2,500	2,500	-
Materials Goods Supplies and Utilities	2,500	2,500	-
Expenses:	18,240	18,240	-
NET	(18,240)	(18,240)	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices
Mayor & Council / Regional Council

WARD 1 - MEAGHER

80006

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521100 - Business Travel	80006 - WARD 1 - MEAGHER	LI_01	SAP - SAP Data		2,500		
521100 - Business Travel	80006 - WARD 1 - MEAGHER	LI_01	INPUT - Input Data	Travel to various places as required.		2,500	
				-	2,500	2,500	-
521110 - Conference Travel	80006 - WARD 1 - MEAGHER	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80006 - WARD 1 - MEAGHER	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80006 - WARD 1 - MEAGHER	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80006 - WARD 1 - MEAGHER	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80006 - WARD 1 - MEAGHER	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
				-	5,100	5,100	-
521150 - Public Relations	80006 - WARD 1 - MEAGHER	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80006 - WARD 1 - MEAGHER	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
				-	2,500	2,500	-
521300 - Conference Registration	80006 - WARD 1 - MEAGHER	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80006 - WARD 1 - MEAGHER	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80006 - WARD 1 - MEAGHER	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80006 - WARD 1 - MEAGHER	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80006 - WARD 1 - MEAGHER	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
				-	2,400	2,400	-
521730 - Mobile Phones	80006 - WARD 1 - MEAGHER	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80006 - WARD 1 - MEAGHER	LI_01	INPUT - Input Data	IPad - \$20/per month		240	
				-	240	240	-
523200 - Legal Fees	80006 - WARD 1 - MEAGHER	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80006 - WARD 1 - MEAGHER	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
				-	3,000	3,000	-
551910 - Promotional Material	80006 - WARD 1 - MEAGHER	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80006 - WARD 1 - MEAGHER	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
				-	2,500	2,500	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - MCGRATH

80007

Description of Service

Regional Councillor

Ward 1

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Revenues:	-	-	-	-	-
Contracted and General Services	15,740	15,740	-	15,897	16,056
Materials Goods Supplies and Utilities	2,500	2,500	-	2,525	2,550
Expenses:	18,240	18,240	-	18,422	18,607
NET	(18,240)	(18,240)	-	(18,422)	(18,607)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - MCGRATH

80007

	2020 Budget	2021 Proposed Budget	Change
Revenues:	-	-	-
Business Travel	2,500	2,500	-
Conference Travel	5,100	5,100	-
Public Relations	2,500	2,500	-
Conference Registration	2,400	2,400	-
Mobile Phones	240	240	-
Legal Fees	3,000	3,000	-
Contracted and General Services	15,740	15,740	-
Promotional Material	2,500	2,500	-
Materials Goods Supplies and Utilities	2,500	2,500	-
Expenses:	18,240	18,240	-
NET	(18,240)	(18,240)	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices
Mayor & Council / Regional Council

WARD 1 - MCGRATH

80007

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521100 - Business Travel	80007 - WARD 1 - MCGRATH	LI_01	SAP - SAP Data		2,500		
521100 - Business Travel	80007 - WARD 1 - MCGRATH	LI_01	INPUT - Input Data	Travel to various places as required.		2,500	
				-	2,500	2,500	-
521110 - Conference Travel	80007 - WARD 1 - MCGRATH	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80007 - WARD 1 - MCGRATH	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80007 - WARD 1 - MCGRATH	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80007 - WARD 1 - MCGRATH	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80007 - WARD 1 - MCGRATH	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
				-	5,100	5,100	-
521150 - Public Relations	80007 - WARD 1 - MCGRATH	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80007 - WARD 1 - MCGRATH	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
				-	2,500	2,500	-
521300 - Conference Registration	80007 - WARD 1 - MCGRATH	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80007 - WARD 1 - MCGRATH	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80007 - WARD 1 - MCGRATH	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80007 - WARD 1 - MCGRATH	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80007 - WARD 1 - MCGRATH	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
				-	2,400	2,400	-
521730 - Mobile Phones	80007 - WARD 1 - MCGRATH	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80007 - WARD 1 - MCGRATH	LI_01	INPUT - Input Data	IPad - \$20/per month		240	
				-	240	240	-
523200 - Legal Fees	80007 - WARD 1 - MCGRATH	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80007 - WARD 1 - MCGRATH	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
				-	3,000	3,000	-
551910 - Promotional Material	80007 - WARD 1 - MCGRATH	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80007 - WARD 1 - MCGRATH	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
				-	2,500	2,500	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 2 - VOYAGEUR

80010

Description of Service

Regional Councillor
Ward 2

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Revenues:	-	-	-	-	-
Contracted and General Services	48,240	48,240	-	48,722	49,210
Materials Goods Supplies and Utilities	2,500	2,500	-	2,525	2,550
Expenses:	50,740	50,740	-	51,247	51,760
NET	(50,740)	(50,740)	-	(51,247)	(51,760)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 2 - VOYAGEUR

80010

	2020 Budget	2021 Proposed Budget	Change
Revenues:	-	-	-
Business Travel	35,000	35,000	-
Conference Travel	5,100	5,100	-
Public Relations	2,500	2,500	-
Conference Registration	2,400	2,400	-
Mobile Phones	240	240	-
Legal Fees	3,000	3,000	-
Contracted and General Services	48,240	48,240	-
Promotional Material	2,500	2,500	-
Materials Goods Supplies and Utilities	2,500	2,500	-
Expenses:	50,740	50,740	-
NET	(50,740)	(50,740)	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices
Mayor & Council / Regional Council

WARD 2 - VOYAGEUR

80010

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521100 - Business Travel	80010 - WARD 2 - VOYAGEUR	LI_01	SAP - SAP Data		35,000		
521100 - Business Travel	80010 - WARD 2 - VOYAGEUR	LI_01	INPUT - Input Data	Travel to various places as required.		35,000	
				-	35,000	35,000	-
521110 - Conference Travel	80010 - WARD 2 - VOYAGEUR	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80010 - WARD 2 - VOYAGEUR	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80010 - WARD 2 - VOYAGEUR	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80010 - WARD 2 - VOYAGEUR	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80010 - WARD 2 - VOYAGEUR	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
				-	5,100	5,100	-
521150 - Public Relations	80010 - WARD 2 - VOYAGEUR	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80010 - WARD 2 - VOYAGEUR	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
				-	2,500	2,500	-
521300 - Conference Registration	80010 - WARD 2 - VOYAGEUR	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80010 - WARD 2 - VOYAGEUR	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80010 - WARD 2 - VOYAGEUR	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80010 - WARD 2 - VOYAGEUR	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80010 - WARD 2 - VOYAGEUR	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
				-	2,400	2,400	-
521730 - Mobile Phones	80010 - WARD 2 - VOYAGEUR	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80010 - WARD 2 - VOYAGEUR	LI_01	INPUT - Input Data	IPad - \$20/per month		240	
				-	240	240	-
523200 - Legal Fees	80010 - WARD 2 - VOYAGEUR	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80010 - WARD 2 - VOYAGEUR	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
				-	3,000	3,000	-
551910 - Promotional Material	80010 - WARD 2 - VOYAGEUR	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80010 - WARD 2 - VOYAGEUR	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
				-	2,500	2,500	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 4 - STROUD

80012

Description of Service

Regional Councillor

Ward 4

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Revenues:	-	-	-	-	-
Contracted and General Services	32,240	32,240	-	32,562	32,888
Materials Goods Supplies and Utilities	2,500	2,500	-	2,525	2,550
Expenses:	34,740	34,740	-	35,087	35,438
NET	(34,740)	(34,740)	-	(35,087)	(35,438)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 4 - STROUD

80012

	2020 Budget	2021 Proposed Budget	Change
Revenues:	-	-	-
Business Travel	19,000	19,000	-
Conference Travel	5,100	5,100	-
Public Relations	2,500	2,500	-
Conference Registration	2,400	2,400	-
Mobile Phones	240	240	-
Legal Fees	3,000	3,000	-
Contracted and General Services	32,240	32,240	-
Promotional Material	2,500	2,500	-
Materials Goods Supplies and Utilities	2,500	2,500	-
Expenses:	34,740	34,740	-
NET	(34,740)	(34,740)	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO
2021 PROPOSED BUDGET

Executive Offices
Mayor & Council / Regional Council
WARD 4 - STROUD

80012

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521100 - Business Travel	80012 - WARD 4 - STROUD	LI_01	SAP - SAP Data		19,000		
521100 - Business Travel	80012 - WARD 4 - STROUD	LI_01	INPUT - Input Data	Travel to various places as required.		19,000	
				-	19,000	19,000	-
521110 - Conference Travel	80012 - WARD 4 - STROUD	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80012 - WARD 4 - STROUD	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80012 - WARD 4 - STROUD	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80012 - WARD 4 - STROUD	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80012 - WARD 4 - STROUD	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
				-	5,100	5,100	-
521150 - Public Relations	80012 - WARD 4 - STROUD	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80012 - WARD 4 - STROUD	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
				-	2,500	2,500	-
521300 - Conference Registration	80012 - WARD 4 - STROUD	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80012 - WARD 4 - STROUD	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80012 - WARD 4 - STROUD	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80012 - WARD 4 - STROUD	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80012 - WARD 4 - STROUD	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
				-	2,400	2,400	-
521730 - Mobile Phones	80012 - WARD 4 - STROUD	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80012 - WARD 4 - STROUD	LI_01	INPUT - Input Data	IPad - \$20/per month		240	
				-	240	240	-
523200 - Legal Fees	80012 - WARD 4 - STROUD	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80012 - WARD 4 - STROUD	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
				-	3,000	3,000	-
551910 - Promotional Material	80012 - WARD 4 - STROUD	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80012 - WARD 4 - STROUD	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
				-	2,500	2,500	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - ALLEN

80013

Description of Service

Regional Councillor
Ward 1

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Revenues:	-	-	-	-	-
Contracted and General Services	15,740	15,740	-	15,897	16,056
Materials Goods Supplies and Utilities	2,500	2,500	-	2,525	2,550
Expenses:	18,240	18,240	-	18,422	18,607
NET	(18,240)	(18,240)	-	(18,422)	(18,607)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - ALLEN

80013

	2020 Budget	2021 Proposed Budget	Change
Revenues:	-	-	-
Business Travel	2,500	2,500	-
Conference Travel	5,100	5,100	-
Public Relations	2,500	2,500	-
Conference Registration	2,400	2,400	-
Mobile Phones	240	240	-
Legal Fees	3,000	3,000	-
Contracted and General Services	15,740	15,740	-
Promotional Material	2,500	2,500	-
Materials Goods Supplies and Utilities	2,500	2,500	-
Expenses:	18,240	18,240	-
NET	(18,240)	(18,240)	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices
Mayor & Council / Regional Council
WARD 1 - ALLEN

80013

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521100 - Business Travel	80013 - WARD 1 - ALLEN	LI_01	SAP - SAP Data		2,500		
521100 - Business Travel	80013 - WARD 1 - ALLEN	LI_01	INPUT - Input Data	Travel to various places as required.		2,500	
				-	2,500	2,500	-
521110 - Conference Travel	80013 - WARD 1 - ALLEN	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80013 - WARD 1 - ALLEN	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80013 - WARD 1 - ALLEN	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80013 - WARD 1 - ALLEN	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80013 - WARD 1 - ALLEN	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
				-	5,100	5,100	-
521150 - Public Relations	80013 - WARD 1 - ALLEN	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80013 - WARD 1 - ALLEN	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
				-	2,500	2,500	-
521300 - Conference Registration	80013 - WARD 1 - ALLEN	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80013 - WARD 1 - ALLEN	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80013 - WARD 1 - ALLEN	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80013 - WARD 1 - ALLEN	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80013 - WARD 1 - ALLEN	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
				-	2,400	2,400	-
521730 - Mobile Phones	80013 - WARD 1 - ALLEN	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80013 - WARD 1 - ALLEN	LI_01	INPUT - Input Data	IPad - \$20/per month		240	
				-	240	240	-
523200 - Legal Fees	80013 - WARD 1 - ALLEN	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80013 - WARD 1 - ALLEN	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
				-	3,000	3,000	-
551910 - Promotional Material	80013 - WARD 1 - ALLEN	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80013 - WARD 1 - ALLEN	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
				-	2,500	2,500	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - BALSOM

80014

Description of Service

Regional Council

Ward 1

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Revenues:	-	-	-	-	-
Contracted and General Services	15,740	15,740	-	15,897	16,056
Materials Goods Supplies and Utilities	2,500	2,500	-	2,525	2,550
Expenses:	18,240	18,240	-	18,422	18,607
NET	(18,240)	(18,240)	-	(18,422)	(18,607)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - BALSOM

80014

	2020 Budget	2021 Proposed Budget	Change
Revenues:	-	-	-
Business Travel	2,500	2,500	-
Conference Travel	5,100	5,100	-
Public Relations	2,500	2,500	-
Conference Registration	2,400	2,400	-
Mobile Phones	240	240	-
Legal Fees	3,000	3,000	-
Contracted and General Services	15,740	15,740	-
Promotional Material	2,500	2,500	-
Materials Goods Supplies and Utilities	2,500	2,500	-
Expenses:	18,240	18,240	-
NET	(18,240)	(18,240)	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices
Mayor & Council / Regional Council

WARD 1 - BALSOM

80014

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521100 - Business Travel	80014 - WARD 1 - BALSOM	LI_01	SAP - SAP Data		2,500		
521100 - Business Travel	80014 - WARD 1 - BALSOM	LI_01	INPUT - Input Data	Travel to various places as required.		2,500	
				-	2,500	2,500	-
521110 - Conference Travel	80014 - WARD 1 - BALSOM	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80014 - WARD 1 - BALSOM	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80014 - WARD 1 - BALSOM	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80014 - WARD 1 - BALSOM	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80014 - WARD 1 - BALSOM	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
				-	5,100	5,100	-
521150 - Public Relations	80014 - WARD 1 - BALSOM	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80014 - WARD 1 - BALSOM	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
				-	2,500	2,500	-
521300 - Conference Registration	80014 - WARD 1 - BALSOM	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80014 - WARD 1 - BALSOM	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80014 - WARD 1 - BALSOM	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80014 - WARD 1 - BALSOM	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80014 - WARD 1 - BALSOM	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
				-	2,400	2,400	-
521730 - Mobile Phones	80014 - WARD 1 - BALSOM	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80014 - WARD 1 - BALSOM	LI_01	INPUT - Input Data	IPad - \$20/per month		240	
				-	240	240	-
523200 - Legal Fees	80014 - WARD 1 - BALSOM	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80014 - WARD 1 - BALSOM	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
				-	3,000	3,000	-
551910 - Promotional Material	80014 - WARD 1 - BALSOM	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80014 - WARD 1 - BALSOM	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
				-	2,500	2,500	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - PEDDLE

80015

Description of Service

Regional Council

Ward 1

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Revenues:	-	-	-	-	-
Contracted and General Services	15,740	15,740	-	15,897	16,056
Materials Goods Supplies and Utilities	2,500	2,500	-	2,525	2,550
Expenses:	18,240	18,240	-	18,422	18,607
NET	(18,240)	(18,240)	-	(18,422)	(18,607)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - PEDDLE

80015

	2020 Budget	2021 Proposed Budget	Change
Revenues:	-	-	-
Business Travel	2,500	2,500	-
Conference Travel	5,100	5,100	-
Public Relations	2,500	2,500	-
Conference Registration	2,400	2,400	-
Mobile Phones	240	240	-
Legal Fees	3,000	3,000	-
Contracted and General Services	15,740	15,740	-
Promotional Material	2,500	2,500	-
Materials Goods Supplies and Utilities	2,500	2,500	-
Expenses:	18,240	18,240	-
NET	(18,240)	(18,240)	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO
2021 PROPOSED BUDGET

Executive Offices
Mayor & Council / Regional Council
WARD 1 - PEDDLE

80015

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521100 - Business Travel	80015 - WARD 1 - PEDDLE	LI_01	SAP - SAP Data		2,500		
521100 - Business Travel	80015 - WARD 1 - PEDDLE	LI_01	INPUT - Input Data	Travel to various places as required.		2,500	
				-	2,500	2,500	-
521110 - Conference Travel	80015 - WARD 1 - PEDDLE	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80015 - WARD 1 - PEDDLE	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80015 - WARD 1 - PEDDLE	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80015 - WARD 1 - PEDDLE	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80015 - WARD 1 - PEDDLE	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
				-	5,100	5,100	-
521150 - Public Relations	80015 - WARD 1 - PEDDLE	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80015 - WARD 1 - PEDDLE	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
				-	2,500	2,500	-
521300 - Conference Registration	80015 - WARD 1 - PEDDLE	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80015 - WARD 1 - PEDDLE	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80015 - WARD 1 - PEDDLE	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80015 - WARD 1 - PEDDLE	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80015 - WARD 1 - PEDDLE	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
				-	2,400	2,400	-
521730 - Mobile Phones	80015 - WARD 1 - PEDDLE	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80015 - WARD 1 - PEDDLE	LI_01	INPUT - Input Data	IPad - \$20/per month		240	
				-	240	240	-
523200 - Legal Fees	80015 - WARD 1 - PEDDLE	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80015 - WARD 1 - PEDDLE	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
				-	3,000	3,000	-
551910 - Promotional Material	80015 - WARD 1 - PEDDLE	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80015 - WARD 1 - PEDDLE	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
				-	2,500	2,500	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - MURPHY

80016

Description of Service

Regional Council
Ward 1

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Revenues:	-	-	-	-	-
Contracted and General Services	15,740	15,740	-	15,897	16,056
Materials Goods Supplies and Utilities	2,500	2,500	-	2,525	2,550
Expenses:	18,240	18,240	-	18,422	18,607
NET	(18,240)	(18,240)	-	(18,422)	(18,607)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 1 - MURPHY

80016

	2020 Budget	2021 Proposed Budget	Change
Revenues:	-	-	-
Business Travel	2,500	2,500	-
Conference Travel	5,100	5,100	-
Public Relations	2,500	2,500	-
Conference Registration	2,400	2,400	-
Mobile Phones	240	240	-
Legal Fees	3,000	3,000	-
Contracted and General Services	15,740	15,740	-
Promotional Material	2,500	2,500	-
Materials Goods Supplies and Utilities	2,500	2,500	-
Expenses:	18,240	18,240	-
NET	(18,240)	(18,240)	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices
Mayor & Council / Regional Council

WARD 1 - MURPHY

80016

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521100 - Business Travel	80016 - WARD 1 - MURPHY	LI_01	SAP - SAP Data		2,500		
521100 - Business Travel	80016 - WARD 1 - MURPHY	LI_01	INPUT - Input Data	Travel to various places as required.		2,500	
				-	2,500	2,500	-
521110 - Conference Travel	80016 - WARD 1 - MURPHY	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80016 - WARD 1 - MURPHY	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80016 - WARD 1 - MURPHY	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80016 - WARD 1 - MURPHY	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80016 - WARD 1 - MURPHY	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
				-	5,100	5,100	-
521150 - Public Relations	80016 - WARD 1 - MURPHY	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80016 - WARD 1 - MURPHY	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
				-	2,500	2,500	-
521300 - Conference Registration	80016 - WARD 1 - MURPHY	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80016 - WARD 1 - MURPHY	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80016 - WARD 1 - MURPHY	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80016 - WARD 1 - MURPHY	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80016 - WARD 1 - MURPHY	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
				-	2,400	2,400	-
521730 - Mobile Phones	80016 - WARD 1 - MURPHY	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80016 - WARD 1 - MURPHY	LI_01	INPUT - Input Data	IPad - \$20/per month		240	
				-	240	240	-
523200 - Legal Fees	80016 - WARD 1 - MURPHY	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80016 - WARD 1 - MURPHY	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
				-	3,000	3,000	-
551910 - Promotional Material	80016 - WARD 1 - MURPHY	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80016 - WARD 1 - MURPHY	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
				-	2,500	2,500	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 2 - INGLIS

80017

Description of Service

Regional Council
Ward 2

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Revenues:	-	-	-	-	-
Contracted and General Services	48,240	48,240	-	48,722	49,210
Materials Goods Supplies and Utilities	2,500	2,500	-	2,525	2,550
Expenses:	50,740	50,740	-	51,247	51,760
NET	(50,740)	(50,740)	-	(51,247)	(51,760)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 2 - INGLIS

80017

	2020 Budget	2021 Proposed Budget	Change
Revenues:	-	-	-
Business Travel	35,000	35,000	-
Conference Travel	5,100	5,100	-
Public Relations	2,500	2,500	-
Conference Registration	2,400	2,400	-
Mobile Phones	240	240	-
Legal Fees	3,000	3,000	-
Contracted and General Services	48,240	48,240	-
Promotional Material	2,500	2,500	-
Materials Goods Supplies and Utilities	2,500	2,500	-
Expenses:	50,740	50,740	-
NET	(50,740)	(50,740)	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO
2021 PROPOSED BUDGET

Executive Offices
Mayor & Council / Regional Council
WARD 2 - INGLIS

80017

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521100 - Business Travel	80017 - WARD 2 - INGLIS	LI_01	SAP - SAP Data		35,000		
521100 - Business Travel	80017 - WARD 2 - INGLIS	LI_01	INPUT - Input Data	Travel to various places as required.		35,000	
				-	35,000	35,000	-
521110 - Conference Travel	80017 - WARD 2 - INGLIS	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80017 - WARD 2 - INGLIS	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80017 - WARD 2 - INGLIS	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80017 - WARD 2 - INGLIS	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80017 - WARD 2 - INGLIS	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
				-	5,100	5,100	-
521150 - Public Relations	80017 - WARD 2 - INGLIS	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80017 - WARD 2 - INGLIS	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
				-	2,500	2,500	-
521300 - Conference Registration	80017 - WARD 2 - INGLIS	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80017 - WARD 2 - INGLIS	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80017 - WARD 2 - INGLIS	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80017 - WARD 2 - INGLIS	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80017 - WARD 2 - INGLIS	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
				-	2,400	2,400	-
521730 - Mobile Phones	80017 - WARD 2 - INGLIS	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80017 - WARD 2 - INGLIS	LI_01	INPUT - Input Data	IPad - \$20/per month		240	
				-	240	240	-
523200 - Legal Fees	80017 - WARD 2 - INGLIS	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80017 - WARD 2 - INGLIS	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
				-	3,000	3,000	-
551910 - Promotional Material	80017 - WARD 2 - INGLIS	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80017 - WARD 2 - INGLIS	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
				-	2,500	2,500	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 3 - LALONDE

80018

Description of Service

Regional Council

Ward 3

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Revenues:	-	-	-	-	-
Contracted and General Services	20,740	20,740	-	20,947	21,157
Materials Goods Supplies and Utilities	2,500	2,500	-	2,525	2,550
Expenses:	23,240	23,240	-	23,472	23,707
NET	(23,240)	(23,240)	-	(23,472)	(23,707)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices

Mayor & Council / Regional Council

WARD 3 - LALONDE

80018

	2020 Budget	2021 Proposed Budget	Change
Revenues:	-	-	-
Business Travel	7,500	7,500	-
Conference Travel	5,100	5,100	-
Public Relations	2,500	2,500	-
Conference Registration	2,400	2,400	-
Mobile Phones	240	240	-
Legal Fees	3,000	3,000	-
Contracted and General Services	20,740	20,740	-
Promotional Material	2,500	2,500	-
Materials Goods Supplies and Utilities	2,500	2,500	-
Expenses:	23,240	23,240	-
NET	(23,240)	(23,240)	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices
Mayor & Council / Regional Council

WARD 3 - LALONDE

80018

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521100 - Business Travel	80018 - WARD 3 - LALONDE	LI_01	SAP - SAP Data		7,500		
521100 - Business Travel	80018 - WARD 3 - LALONDE	LI_01	INPUT - Input Data	Travel to various places as required.		7,500	
				-	7,500	7,500	-
521110 - Conference Travel	80018 - WARD 3 - LALONDE	LI_01	SAP - SAP Data		5,100		
521110 - Conference Travel	80018 - WARD 3 - LALONDE	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		1,275	
521110 - Conference Travel	80018 - WARD 3 - LALONDE	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		1,275	
521110 - Conference Travel	80018 - WARD 3 - LALONDE	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		1,275	
521110 - Conference Travel	80018 - WARD 3 - LALONDE	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		1,275	
				-	5,100	5,100	-
521150 - Public Relations	80018 - WARD 3 - LALONDE	LI_01	SAP - SAP Data		2,500		
521150 - Public Relations	80018 - WARD 3 - LALONDE	LI_01	INPUT - Input Data	Various Events & Sponsorships.		2,500	
				-	2,500	2,500	-
521300 - Conference Registration	80018 - WARD 3 - LALONDE	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	80018 - WARD 3 - LALONDE	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) - Fall Conference		600	
521300 - Conference Registration	80018 - WARD 3 - LALONDE	LI_02	INPUT - Input Data	Rural Municipalities of Alberta (RMA)-Fall Conference		600	
521300 - Conference Registration	80018 - WARD 3 - LALONDE	LI_03	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference		600	
521300 - Conference Registration	80018 - WARD 3 - LALONDE	LI_04	INPUT - Input Data	Rural Municipalities of Alberta (RMA) Spring Conference registrations		600	
				-	2,400	2,400	-
521730 - Mobile Phones	80018 - WARD 3 - LALONDE	LI_01	SAP - SAP Data		240		
521730 - Mobile Phones	80018 - WARD 3 - LALONDE	LI_01	INPUT - Input Data	IPad - \$20/per month		240	
				-	240	240	-
523200 - Legal Fees	80018 - WARD 3 - LALONDE	LI_01	SAP - SAP Data		3,000		
523200 - Legal Fees	80018 - WARD 3 - LALONDE	LI_01	INPUT - Input Data	Third party pecuniary interest advice (3 opinions at \$1,000 each)		3,000	
				-	3,000	3,000	-
551910 - Promotional Material	80018 - WARD 3 - LALONDE	LI_01	SAP - SAP Data		2,500		
551910 - Promotional Material	80018 - WARD 3 - LALONDE	LI_01	INPUT - Input Data	Branded items to be given out at various events.		2,500	
				-	2,500	2,500	-



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Executive Offices
Office of the CAO

B_CAO

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Office of the CAO	(1,788,299)	(2,267,373)	(479,074)	(2,295,097)	(2,318,048)
Office of the CAO	(1,788,299)	(2,267,373)	(479,074)	(2,295,097)	(2,318,048)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Corporate Summary

Executive Offices / Office of the CAO

Office of the CAO

S_CAO

Description of Service

Office of the CAO consists of the following cost centres:

80100 Office of the CAO

80300 Office of the DCAO

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Transfers from Reserves for Operations	-	5,000	5,000	-	-
Revenues:	-	5,000	5,000	-	-
Salaries Wages and Benefits	1,673,149	2,109,993	436,844	2,131,093	2,152,404
Contracted and General Services	100,150	150,280	50,130	151,783	153,301
Materials Goods Supplies and Utilities	15,000	12,100	(2,900)	12,221	12,343
Expenses:	1,788,299	2,272,373	484,074	2,295,097	2,318,048
NET	(1,788,299)	(2,267,373)	(479,074)	(2,295,097)	(2,318,048)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Corporate Summary

Executive Offices / Office of the CAO

Office of the CAO

S_CAO

	2020 Budget	2021 Proposed Budget	Change
Tsf From Reserve (Operations)	-	5,000	5,000
Transfers from Reserves for Operations	-	5,000	5,000
Revenues:	-	5,000	5,000
Exempt Salary - Regular	1,396,301	1,746,847	350,547
Benefit Allocation	68,719	101,413	32,693
EI Expense	8,316	10,790	2,475
CPP Expense	17,871	28,647	10,776
LAPP Expense	143,983	179,798	35,815
RRSP Expense	37,959	42,498	4,538
Salaries Wages and Benefits	1,673,149	2,109,993	436,844
Business Travel	20,000	20,000	-
Conference Travel	6,000	8,000	2,000
Public Relations	2,400	2,400	-
Employee Relations	21,700	21,700	-
Conference Registration	5,000	5,000	-
Training - Beneficial - Fees	9,900	13,790	3,890
Training - Beneficial - Other	-	6,000	6,000
Membership & Registr. Fee	9,600	9,560	(40)
Postage	200	200	-
Mobile Phones	4,400	2,880	(1,520)
Subscr. & Public.	750	750	-
Consultant Fees	-	60,000	60,000
Prof. Services	5,000	-	(5,000)
Vehicle Rental & Lease	14,400	-	(14,400)
Room Rental	800	-	(800)
Contracted and General Services	100,150	150,280	50,130
Stationary & Office Supplies	4,500	3,500	(1,000)
Food Cost	8,400	8,400	-
Promotional Material	2,000	-	(2,000)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Corporate Summary

Executive Offices / Office of the CAO

Office of the CAO

S_CAO

	2020 Budget	2021 Proposed Budget	Change
Consumables	100	200	100
Materials Goods Supplies and Utilities	15,000	12,100	(2,900)
Expenses:	1,788,299	2,272,373	484,074
NET	(1,788,299)	(2,267,373)	(479,074)



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Corporate Summary
Executive Offices / Office of the CAO
Office of the CAO

S_CAO

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
492200 - Tsf From Reserve (Operations)	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Carryforward from 2020 as the result of cancellations due to COVID - Conference Registration		5,000	
				-	-	5,000	5,000
511100 - Exempt Salary - Regular	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		1,396,301	1,746,847	
511100 - Exempt Salary - Regular	80100 - OFFICE OF THE CAO	LI_01	HEADCOUNT - Headcount				
				-	1,396,301	1,746,847	350,547
513000 - Benefit Allocation	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		68,719		
513000 - Benefit Allocation	80100 - OFFICE OF THE CAO	LI_01	HEADCOUNT - Headcount			101,413	
				-	68,719	101,413	32,693
513010 - EI Expense	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		8,316		
513010 - EI Expense	80100 - OFFICE OF THE CAO	LI_01	HEADCOUNT - Headcount			10,790	
				-	8,316	10,790	2,475
513020 - CPP Expense	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		17,871		
513020 - CPP Expense	80100 - OFFICE OF THE CAO	LI_01	HEADCOUNT - Headcount			28,647	
				-	17,871	28,647	10,776
513030 - LAPP Expense	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		143,983		
513030 - LAPP Expense	80100 - OFFICE OF THE CAO	LI_01	HEADCOUNT - Headcount			179,798	
				-	143,983	179,798	35,815
513040 - RRSP Expense	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		37,959		
513040 - RRSP Expense	80100 - OFFICE OF THE CAO	LI_01	HEADCOUNT - Headcount			42,498	
				-	37,959	42,498	4,538
521100 - Business Travel	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		12,000		
521100 - Business Travel	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	CAO and DCAO meetings with Provincial and Federal officials; Wood Buffalo 2021 Arctic Winter Games (AWG) meetings; and rural community visits. In 2021, DCAO's cost center is closed and both DCAO and CAO expenses are included in CAO's cost cent		20,000	
521100 - Business Travel	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		8,000		
				-	20,000	20,000	-
521110 - Conference Travel	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		6,000		
521110 - Conference Travel	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) Conference		3,000	
521110 - Conference Travel	80100 - OFFICE OF THE CAO	LI_02	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference travel.		2,000	
521110 - Conference Travel	80100 - OFFICE OF THE CAO	LI_03	INPUT - Input Data	Rural Municipalities of Alberta (RMA), Spring & Fall.		3,000	
				-	6,000	8,000	2,000
521150 - Public Relations	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		2,400		
521150 - Public Relations	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Network functions (Chamber luncheons, Community Events, Golf Tournaments, Business Lunches with community leaders)		2,400	
				-	2,400	2,400	-
521160 - Employee Relations	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		21,700		
521160 - Employee Relations	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Staff engagements, employee recognition, gifts, Ideas Committee, Christmas staff engagements, hosted lunches with the CAO and staff (4/yr).		21,700	
				-	21,700	21,700	-
521300 - Conference Registration	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		5,000		
521300 - Conference Registration	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Alberta Urban Municipalities Conference (AUMA).		2,000	
521300 - Conference Registration	80100 - OFFICE OF THE CAO	LI_02	INPUT - Input Data	Federation of Canadian Municipalities Conference (FCM).		1,000	
521300 - Conference Registration	80100 - OFFICE OF THE CAO	LI_03	INPUT - Input Data	Rural Municipalities of Alberta (RMA), Spring & Fall.		2,000	
				-	5,000	5,000	-
521373 - Training - Beneficial - Fees	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		1,900		
521373 - Training - Beneficial - Fees	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Placeholder for Beneficial Training. To be determined at a later date, for 3 staff members. \$4,000x3; In 2021, DCAO's cost center is closed and both DCAO & CAO expenses are included in CAO's cost center.		12,000	
521373 - Training - Beneficial - Fees	80100 - OFFICE OF THE CAO	LI_02	INPUT - Input Data	National Advanced Certificate of Local Authority Admin (NACLAA) for one staff. Jan & Sep sessions- Tuition fees \$795+Material \$100/each session. In 2021, DCAO's cost center is closed and both DCAO and CAO expenses are included in CAO's cost		1,790	
521373 - Training - Beneficial - Fees	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		8,000		
				-	9,900	13,790	3,890
521374 - Training - Beneficial - Other	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Placeholder for Beneficial Training-Other. To be determined at a later date, for 3 staff members. \$2,000 x 3		6,000	
				-	-	6,000	6,000
521400 - Membership & Registr. Fee	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		9,600		
521400 - Membership & Registr. Fee	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Canadian Association of Municipal Administrators (CAMA) membership		1,010	
521400 - Membership & Registr. Fee	80100 - OFFICE OF THE CAO	LI_02	INPUT - Input Data	Fort McMurray Chamber of Commerce (RMWB membership)		2,500	
521400 - Membership & Registr. Fee	80100 - OFFICE OF THE CAO	LI_03	INPUT - Input Data	Fort McMurray Construction Association (FMCA)		550	
521400 - Membership & Registr. Fee	80100 - OFFICE OF THE CAO	LI_04	INPUT - Input Data	Organizational membership for any new memberships or submissions in 2021.		1,000	
521400 - Membership & Registr. Fee	80100 - OFFICE OF THE CAO	LI_05	INPUT - Input Data	Membership for Municipal World		600	
521400 - Membership & Registr. Fee	80100 - OFFICE OF THE CAO	LI_06	INPUT - Input Data	Northeastern Alberta Aboriginal Business Association (NAABA)		3,500	

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521400 - Membership & Registr. Fee	80100 - OFFICE OF THE CAO	LI_07	INPUT - Input Data	Association of Professional Engineers and Geoscientists of Alberta (APEGA)		400	
				-	9,600	9,560	(40)
521600 - Postage	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		100		
521600 - Postage	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	As needed.		200	
521600 - Postage	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		100		
				-	200	200	-
521730 - Mobile Phones	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		2,400		
521730 - Mobile Phones	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Eight (9) mobile phones and three (3) iPads @ \$20 each per month.		2,880	
521730 - Mobile Phones	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		2,000		
				-	4,400	2,880	(1,520)
522300 - Subscr. & Public.	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		500		
522300 - Subscr. & Public.	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Insight		500	
522300 - Subscr. & Public.	80100 - OFFICE OF THE CAO	LI_02	INPUT - Input Data	Harvard Business Review Premium		250	
522300 - Subscr. & Public.	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		250		
				-	750	750	-
523900 - Consultant Fees	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Lobbying services on behalf of the RMWB regarding EMS consolidated dispatch services implementation.		60,000	
				-	-	60,000	60,000
524000 - Prof. Services	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		5,000		
				-	5,000	-	(5,000)
526500 - Vehicle Rental & Lease	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		14,400		
				-	14,400	-	(14,400)
526600 - Room Rental	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		800		
				-	800	-	(800)
551100 - Stationary & Office Supplies	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		3,500		
551100 - Stationary & Office Supplies	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	General office supplies. In 2021, DCAO's cost center is closed and both DCAO and CAO expenses are included in CAO's cost center.		3,500	
551100 - Stationary & Office Supplies	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		1,000		
				-	4,500	3,500	(1,000)
551410 - Food Cost	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		2,400		
551410 - Food Cost	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	CAO & DCAO business meetings. In 2021, DCAO's cost center is closed and both DCAO and CAO expenses are included in CAO's cost center.		8,400	
551410 - Food Cost	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		6,000		
				-	8,400	8,400	-
551910 - Promotional Material	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		2,000		
				-	2,000	-	(2,000)
552400 - Consumables	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		100		
552400 - Consumables	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	General supplies such as facial tissues and hand sanitizer.		200	
				-	100	200	100



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Office of the CAO

OFFICE OF THE CAO

80100

Description of Service

The CAO's office provides leadership in the development, implementation, and administration of all policies and programs established and approved by Council.

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Transfers from Reserves for Operations	-	5,000	5,000	-	-
Revenues:	-	5,000	5,000	-	-
Salaries Wages and Benefits	1,673,149	2,109,993	436,844	2,131,093	2,152,404
Contracted and General Services	76,000	150,280	74,280	151,783	153,301
Materials Goods Supplies and Utilities	6,000	12,100	6,100	12,221	12,343
Expenses:	1,755,149	2,272,373	517,224	2,295,097	2,318,048
NET	(1,755,149)	(2,267,373)	(512,224)	(2,295,097)	(2,318,048)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Office of the CAO

OFFICE OF THE CAO

80100

	2020 Budget	2021 Proposed Budget	Change
Tsf From Reserve (Operations)	-	5,000	5,000
Transfers from Reserves for Operations	-	5,000	5,000
Revenues:	-	5,000	5,000
Exempt Salary - Regular	1,396,301	1,746,847	350,547
Benefit Allocation	68,719	101,413	32,693
EI Expense	8,316	10,790	2,475
CPP Expense	17,871	28,647	10,776
LAPP Expense	143,983	179,798	35,815
RRSP Expense	37,959	42,498	4,538
Salaries Wages and Benefits	1,673,149	2,109,993	436,844
Business Travel	12,000	20,000	8,000
Conference Travel	6,000	8,000	2,000
Public Relations	2,400	2,400	-
Employee Relations	21,700	21,700	-
Conference Registration	5,000	5,000	-
Training - Beneficial - Fees	1,900	13,790	11,890
Training - Beneficial - Other	-	6,000	6,000
Membership & Registr. Fee	9,600	9,560	(40)
Postage	100	200	100
Mobile Phones	2,400	2,880	480
Subscr. & Public.	500	750	250
Consultant Fees	-	60,000	60,000
Vehicle Rental & Lease	14,400	-	(14,400)
Contracted and General Services	76,000	150,280	74,280
Stationary & Office Supplies	3,500	3,500	-
Food Cost	2,400	8,400	6,000
Consumables	100	200	100
Materials Goods Supplies and Utilities	6,000	12,100	6,100
Expenses:	1,755,149	2,272,373	517,224



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices

Office of the CAO

OFFICE OF THE CAO

80100

	2020 Budget	2021 Proposed Budget	Change
NET	(1,755,149)	(2,267,373)	(512,224)



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices
Office of the CAO

OFFICE OF THE CAO

80100

Cost Element	Cost Center	Line	Audit trail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
492200 - Tsf From Reserve (Operations)	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Carryforward from 2020 as the result of cancellations due to COVID - Conference Registration		5,000	
				-	-	5,000	5,000
511100 - Exempt Salary - Regular	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		1,396,301	1,746,847	
511100 - Exempt Salary - Regular	80100 - OFFICE OF THE CAO	LI_01	HEADCOUNT - Headcount				
				-	1,396,301	1,746,847	350,547
513000 - Benefit Allocation	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		68,719		
513000 - Benefit Allocation	80100 - OFFICE OF THE CAO	LI_01	HEADCOUNT - Headcount			101,413	
				-	68,719	101,413	32,693
513010 - EI Expense	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		8,316		
513010 - EI Expense	80100 - OFFICE OF THE CAO	LI_01	HEADCOUNT - Headcount			10,790	
				-	8,316	10,790	2,475
513020 - CPP Expense	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		17,871		
513020 - CPP Expense	80100 - OFFICE OF THE CAO	LI_01	HEADCOUNT - Headcount			28,647	
				-	17,871	28,647	10,776
513030 - LAPP Expense	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		143,983		
513030 - LAPP Expense	80100 - OFFICE OF THE CAO	LI_01	HEADCOUNT - Headcount			179,798	
				-	143,983	179,798	35,815
513040 - RRSP Expense	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		37,959		
513040 - RRSP Expense	80100 - OFFICE OF THE CAO	LI_01	HEADCOUNT - Headcount			42,498	
				-	37,959	42,498	4,538
521100 - Business Travel	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		12,000		
521100 - Business Travel	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	CAO and DCAO meetings with Provincial and Federal officials; Wood Buffalo 2021 Arctic Winter Games (AWG) meetings; and rural community visits. In 2021, DCAO's cost center is closed and both DCAO and CAO expenses are included in CAO's cost cent		20,000	
				-	12,000	20,000	8,000
521110 - Conference Travel	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		6,000		
521110 - Conference Travel	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Alberta Urban Municipalities Association (AUMA) Conference		3,000	
521110 - Conference Travel	80100 - OFFICE OF THE CAO	LI_02	INPUT - Input Data	Federation of Canadian Municipalities (FCM) Conference travel.		2,000	
521110 - Conference Travel	80100 - OFFICE OF THE CAO	LI_03	INPUT - Input Data	Rural Municipalities of Alberta (RMA), Spring & Fall.		3,000	
				-	6,000	8,000	2,000
521150 - Public Relations	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		2,400		
521150 - Public Relations	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Network functions (Chamber luncheons, Community Events, Golf Tournaments, Business Lunches with community leaders)		2,400	
				-	2,400	2,400	-
521160 - Employee Relations	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		21,700		
521160 - Employee Relations	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Staff engagements, employee recognition, gifts, Ideas Committee, Christmas staff engagements, hosted lunches with the CAO and staff (4/yr).		21,700	
				-	21,700	21,700	-
521300 - Conference Registration	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		5,000		
521300 - Conference Registration	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Alberta Urban Municipalities Conference (AUMA).		2,000	
521300 - Conference Registration	80100 - OFFICE OF THE CAO	LI_02	INPUT - Input Data	Federation of Canadian Municipalities Conference (FCM).		1,000	
521300 - Conference Registration	80100 - OFFICE OF THE CAO	LI_03	INPUT - Input Data	Rural Municipalities of Alberta (RMA), Spring & Fall.		2,000	
				-	5,000	5,000	-
521373 - Training - Beneficial - Fees	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		1,900		
521373 - Training - Beneficial - Fees	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Placeholder for Beneficial Training. To be determined at a later date, for 3 staff members. \$4,000x3; In 2021, DCAO's cost center is closed and both DCAO & CAO expenses are included in CAO's cost center.		12,000	
521373 - Training - Beneficial - Fees	80100 - OFFICE OF THE CAO	LI_02	INPUT - Input Data	National Advanced Certificate of Local Authority Admin (NACLAA) for one staff. Jan & Sep sessions- Tuition fees \$795+Material \$100/each session. In 2021, DCAO's cost center is closed and both DCAO and CAO expenses are included in CAO's cost		1,790	
				-	1,900	13,790	11,890
521374 - Training - Beneficial - Other	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Placeholder for Beneficial Training-Other. To be determined at a later date, for 3 staff members. \$2,000 x 3		6,000	
				-	-	6,000	6,000
521400 - Membership & Registr. Fee	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		9,600		
521400 - Membership & Registr. Fee	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Canadian Association of Municipal Administrators (CAMA) membership		1,010	
521400 - Membership & Registr. Fee	80100 - OFFICE OF THE CAO	LI_02	INPUT - Input Data	Fort McMurray Chamber of Commerce (RMWB membership)		2,500	
521400 - Membership & Registr. Fee	80100 - OFFICE OF THE CAO	LI_03	INPUT - Input Data	Fort McMurray Construction Association (FMCA)		550	
521400 - Membership & Registr. Fee	80100 - OFFICE OF THE CAO	LI_04	INPUT - Input Data	Organizational membership for any new memberships or submissions in 2021.		1,000	
521400 - Membership & Registr. Fee	80100 - OFFICE OF THE CAO	LI_05	INPUT - Input Data	Membership for Municipal World		600	
521400 - Membership & Registr. Fee	80100 - OFFICE OF THE CAO	LI_06	INPUT - Input Data	Northeastern Alberta Aboriginal Business Association (NAABA)		3,500	
521400 - Membership & Registr. Fee	80100 - OFFICE OF THE CAO	LI_07	INPUT - Input Data	Association of Professional Engineers and Geoscientists of Alberta (APEGA)		400	
				-	9,600	9,560	(40)

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521600 - Postage	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		100		
521600 - Postage	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	As needed.		200	
				-	100	200	100
521730 - Mobile Phones	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		2,400		
521730 - Mobile Phones	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Eight (9) mobile phones and three (3) iPads @ \$20 each per month.		2,880	
				-	2,400	2,880	480
522300 - Subscr. & Public.	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		500		
522300 - Subscr. & Public.	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Insight		500	
522300 - Subscr. & Public.	80100 - OFFICE OF THE CAO	LI_02	INPUT - Input Data	Harvard Business Review Premium		250	
				-	500	750	250
523900 - Consultant Fees	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	Lobbying services on behalf of the RMWB regarding EMS consolidated dispatch services implementation.		60,000	
				-	-	60,000	60,000
526500 - Vehicle Rental & Lease	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		14,400		
				-	14,400	-	(14,400)
551100 - Stationary & Office Supplies	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		3,500		
551100 - Stationary & Office Supplies	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	General office supplies. In 2021, DCAO's cost center is closed and both DCAO and CAO expenses are included in CAO's cost center.		3,500	
				-	3,500	3,500	-
551410 - Food Cost	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		2,400		
551410 - Food Cost	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	CAO & DCAO business meetings. In 2021, DCAO's cost center is closed and both DCAO and CAO expenses are included in CAO's cost center.		8,400	
				-	2,400	8,400	6,000
552400 - Consumables	80100 - OFFICE OF THE CAO	LI_01	SAP - SAP Data		100		
552400 - Consumables	80100 - OFFICE OF THE CAO	LI_01	INPUT - Input Data	General supplies such as facial tissues and hand sanitizer.		200	
				-	100	200	100



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Office of the CAO

DEPUTY CAO

83100

Description of Service

The DCAO's office provides leadership in the the operational areas of Public Works, Planning and Development and Engineering and in support of the CAO's direction with implementation, and administration of all policies and programs established and approved by Council.

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Revenues:	-	-	-	-	-
Contracted and General Services	24,150	-	(24,150)	-	-
Materials Goods Supplies and Utilities	9,000	-	(9,000)	-	-
Expenses:	33,150	-	(33,150)	-	-
NET	(33,150)	-	33,150	-	-



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Office of the CAO

DEPUTY CAO

83100

	2020 Budget	2021 Proposed Budget	Change
Revenues:	-	-	-
Business Travel	8,000	-	(8,000)
Training - Beneficial - Fees	8,000	-	(8,000)
Postage	100	-	(100)
Mobile Phones	2,000	-	(2,000)
Subscr. & Public.	250	-	(250)
Prof. Services	5,000	-	(5,000)
Room Rental	800	-	(800)
Contracted and General Services	24,150	-	(24,150)
Stationary & Office Supplies	1,000	-	(1,000)
Food Cost	6,000	-	(6,000)
Promotional Material	2,000	-	(2,000)
Materials Goods Supplies and Utilities	9,000	-	(9,000)
Expenses:	33,150	-	(33,150)
NET	(33,150)	-	33,150



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices
Office of the CAO
DEPUTY CAO

83100

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521100 - Business Travel	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		8,000		
				-	8,000	-	(8,000)
521373 - Training - Beneficial - Fees	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		8,000		
				-	8,000	-	(8,000)
521600 - Postage	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		100		
				-	100	-	(100)
521730 - Mobile Phones	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		2,000		
				-	2,000	-	(2,000)
522300 - Subscr. & Public.	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		250		
				-	250	-	(250)
524000 - Prof. Services	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		5,000		
				-	5,000	-	(5,000)
526600 - Room Rental	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		800		
				-	800	-	(800)
551100 - Stationary & Office Supplies	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		1,000		
				-	1,000	-	(1,000)
551410 - Food Cost	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		6,000		
				-	6,000	-	(6,000)
551910 - Promotional Material	83100 - DEPUTY CAO	LI_01	SAP - SAP Data		2,000		
				-	2,000	-	(2,000)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Regional Municipality of Wood Buffalo
Corporate Summary / Executive Offices
Legislative Services

B_LEGTV

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Legislative Services	(2,047,523)	(1,998,892)	48,631	(2,020,273)	(2,040,656)
Elections	(38,216)	(383,285)	(345,069)	(389,518)	(395,813)
Legislative Services	(2,085,740)	(2,382,177)	(296,437)	(2,409,791)	(2,436,468)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Corporate Summary

Executive Offices / Legislative Services

Legislative Services

S_LEGTV

Description of Service

Legislative Services consists of the following cost centres:

83104 Tribunal Administration

83105 Elections

82200 Corporate Records

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Sales and User Charges	18,000	18,000	-	18,000	18,000
Transfers from Reserves for Operations	-	1,200	1,200	-	-
Revenues:	18,000	19,200	1,200	18,000	18,000
Salaries Wages and Benefits	1,919,003	1,884,452	(34,551)	1,903,296	1,922,329
Contracted and General Services	138,020	127,040	(10,980)	128,310	129,594
Materials Goods Supplies and Utilities	8,500	6,600	(1,900)	6,666	6,733
Expenses:	2,065,523	2,018,092	(47,431)	2,038,273	2,058,656
NET	(2,047,523)	(1,998,892)	48,631	(2,020,273)	(2,040,656)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Corporate Summary

Executive Offices / Legislative Services

Legislative Services

S_LEGTV

	2020 Budget	2021 Proposed Budget	Change
Fees/Charges	18,000	18,000	-
Sales and User Charges	18,000	18,000	-
Tsf From Reserve (Operations)	-	1,200	1,200
Transfers from Reserves for Operations	-	1,200	1,200
Revenues:	18,000	19,200	1,200
Exempt Salary - Regular	1,634,767	1,573,338	(61,429)
Benefit Allocation	66,110	71,394	5,285
EI Expense	16,170	14,986	(1,184)
CPP Expense	38,765	39,788	1,023
LAPP Expense	128,978	149,588	20,610
RRSP Expense	34,214	35,357	1,144
Salaries Wages and Benefits	1,919,003	1,884,452	(34,551)
Business Travel	4,000	-	(4,000)
Conference Travel	6,900	-	(6,900)
Employee Relations	650	600	(50)
Conference Registration	3,700	-	(3,700)
Training - Mandatory - Fees	5,800	6,650	850
Training - Mandatory - Other	5,400	8,500	3,100
Training - Beneficial - Fees	420	-	(420)
Membership & Registr. Fee	1,800	1,720	(80)
Postage	500	750	250
Mobile Phones	1,000	1,200	200
Subscr. & Public.	350	120	(230)
Legal Fees	40,000	40,000	-
Prof. Services	22,500	22,500	-
Gen. Serv.-Contracted	45,000	45,000	-
Contracted and General Services	138,020	127,040	(10,980)
Stationary & Office Supplies	4,100	2,900	(1,200)
Protective Apparel	500	-	(500)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Corporate Summary

Executive Offices / Legislative Services

Legislative Services

S_LEGTV

	2020 Budget	2021 Proposed Budget	Change
Catered Foods	3,000	3,000	-
Promotional Material	100	100	-
Consumables	800	600	(200)
Materials Goods Supplies and Utilities	8,500	6,600	(1,900)
Expenses:	2,065,523	2,018,092	(47,431)
NET	(2,047,523)	(1,998,892)	48,631



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Corporate Summary
Executive Offices / Legislative Services
Legislative Services

S_LEGTV

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
445100 - Fees/Charges	83104 - TRIBUNAL ADMINISTRATION	LI_01	SAP - SAP Data		18,000		
445100 - Fees/Charges	83104 - TRIBUNAL ADMINISTRATION	LI_01	INPUT - Input Data	Assessment Review Board (ARB) and Subdivision & Development Appeal Board (SDAB) fees (refundable) - Compliant fees are subject to refund depending on hearing outcome.		18,000	
				-	18,000	18,000	-
492200 - Tsf From Reserve (Operations)	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	Carryforward from 2020 as the result of cancellations due to COVID - Conference Registration		1,200	
				-	-	1,200	1,200
511100 - Exempt Salary - Regular	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		542,281		
511100 - Exempt Salary - Regular	82200 - CORPORATE RECORDS	LI_01	HEADCOUNT - Headcount			526,174	
511100 - Exempt Salary - Regular	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		1,092,486		
511100 - Exempt Salary - Regular	83102 - LEGISLATIVE SERVICES	LI_01	HEADCOUNT - Headcount			1,047,164	
				-	1,634,767	1,573,338	(61,429)
513000 - Benefit Allocation	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		25,194		
513000 - Benefit Allocation	82200 - CORPORATE RECORDS	LI_01	HEADCOUNT - Headcount			21,332	
513000 - Benefit Allocation	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		40,916		
513000 - Benefit Allocation	83102 - LEGISLATIVE SERVICES	LI_01	HEADCOUNT - Headcount			50,062	
				-	66,110	71,394	5,285
513010 - EI Expense	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		5,956		
513010 - EI Expense	82200 - CORPORATE RECORDS	LI_01	HEADCOUNT - Headcount			5,995	
513010 - EI Expense	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		10,214		
513010 - EI Expense	83102 - LEGISLATIVE SERVICES	LI_01	HEADCOUNT - Headcount			8,992	
				-	16,170	14,986	(1,184)
513020 - CPP Expense	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		14,556		
513020 - CPP Expense	82200 - CORPORATE RECORDS	LI_01	HEADCOUNT - Headcount			15,915	
513020 - CPP Expense	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		24,209		
513020 - CPP Expense	83102 - LEGISLATIVE SERVICES	LI_01	HEADCOUNT - Headcount			23,873	
				-	38,765	39,788	1,023
513030 - LAPP Expense	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		43,250		
513030 - LAPP Expense	82200 - CORPORATE RECORDS	LI_01	HEADCOUNT - Headcount			44,696	
513030 - LAPP Expense	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		85,728		
513030 - LAPP Expense	83102 - LEGISLATIVE SERVICES	LI_01	HEADCOUNT - Headcount			104,892	
				-	128,978	149,588	20,610
513040 - RRSP Expense	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		11,613		
513040 - RRSP Expense	82200 - CORPORATE RECORDS	LI_01	HEADCOUNT - Headcount			10,565	
513040 - RRSP Expense	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		22,601		
513040 - RRSP Expense	83102 - LEGISLATIVE SERVICES	LI_01	HEADCOUNT - Headcount			24,793	
				-	34,214	35,357	1,144
521100 - Business Travel	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		4,000		
				-	4,000	-	(4,000)
521110 - Conference Travel	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		3,800		
521110 - Conference Travel	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		3,100		
				-	6,900	-	(6,900)
521160 - Employee Relations	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		250		
521160 - Employee Relations	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		400		
521160 - Employee Relations	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	12 Employees @ \$50/each.		600	
				-	650	600	(50)
521300 - Conference Registration	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		2,400		
521300 - Conference Registration	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		1,300		
				-	3,700	-	(3,700)
521371 - Training - Mandatory - Fees	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		3,300		
521371 - Training - Mandatory - Fees	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	National Advanced Certificate in Local Authority Administration (NACLAA) - CLO & SLO. 2 courses each. \$1,600		3,200	
521371 - Training - Mandatory - Fees	83104 - TRIBUNAL ADMINISTRATION	LI_01	SAP - SAP Data		2,500		
521371 - Training - Mandatory - Fees	83104 - TRIBUNAL ADMINISTRATION	LI_01	INPUT - Input Data	Subdivision and Development Appeal Board (SDAB) Training - 3 Board Members and 2 clerks. \$2,500 for tuition, \$800 for travel & \$150 for meals.		3,450	
				-	5,800	6,650	850
521372 - Training - Mandatory - Other	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		3,600		
521372 - Training - Mandatory - Other	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	NACLAA Books @ 500 each for 2 employees.		1,000	
521372 - Training - Mandatory - Other	83104 - TRIBUNAL ADMINISTRATION	LI_01	SAP - SAP Data		1,800		
521372 - Training - Mandatory - Other	83104 - TRIBUNAL ADMINISTRATION	LI_01	INPUT - Input Data	Subdivision and Development Appeal Board (SDAB) Training - Up to 5 (ARB)Assessment Review Board Members. Travel \$6,000& Meals \$1,500.		7,500	
				-	5,400	8,500	3,100
521373 - Training - Beneficial - Fees	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		420		
				-	420	-	(420)
521400 - Membership & Registr. Fee	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		1,100		

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
521400 - Membership & Registr. Fee	82200 - CORPORATE RECORDS	LI_01	INPUT - Input Data	Association of Corporate Records Management Administrators, membership for two employees. \$275x2		550	
521400 - Membership & Registr. Fee	82200 - CORPORATE RECORDS	LI_02	INPUT - Input Data	Institute of Certified Records Managers Membership, for 2 employees. \$275x2		550	
521400 - Membership & Registr. Fee	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		700		
521400 - Membership & Registr. Fee	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	Membership - Alberta Municipal Clerks Association (AMCA) - 2 employees (CLO & SLO)		320	
521400 - Membership & Registr. Fee	83102 - LEGISLATIVE SERVICES	LI_02	INPUT - Input Data	Membership - International Institute of Municipal Clerks (IIMC) - CLO		300	
				-	1,800	1,720	(80)
521600 - Postage	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		200		
521600 - Postage	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	Postage as required.		250	
521600 - Postage	83104 - TRIBUNAL ADMINISTRATION	LI_01	SAP - SAP Data		300		
521600 - Postage	83104 - TRIBUNAL ADMINISTRATION	LI_01	INPUT - Input Data	Mailing legislated notices to adjacent property owners.		500	
				-	500	750	250
521730 - Mobile Phones	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		1,000		
521730 - Mobile Phones	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	3 mobile phones @ \$20 per month-3x\$20x12; 2 lpads @\$20 per month-2x\$20x12		1,200	
				-	1,000	1,200	200
522300 - Subscr. & Public.	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		350		
522300 - Subscr. & Public.	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	6 Legislation updates @ \$20/each.		120	
				-	350	120	(230)
523200 - Legal Fees	83104 - TRIBUNAL ADMINISTRATION	LI_01	SAP - SAP Data		40,000		
523200 - Legal Fees	83104 - TRIBUNAL ADMINISTRATION	LI_01	INPUT - Input Data	Legal Counsel for Assessment Review Board (ARB) and Subdivision & Development Appeal Board (SDAB), and Community Standard Appeal Committee (CSAC) hearings.		40,000	
				-	40,000	40,000	-
524000 - Prof. Services	83104 - TRIBUNAL ADMINISTRATION	LI_01	SAP - SAP Data		22,500		
524000 - Prof. Services	83104 - TRIBUNAL ADMINISTRATION	LI_01	INPUT - Input Data	Assessment Review Board (ARB) - 10 hearing days @ \$750/each.		7,500	
524000 - Prof. Services	83104 - TRIBUNAL ADMINISTRATION	LI_02	INPUT - Input Data	Subdivision & Development Appeal Board (SDAB) - 12 hearing days @ \$1,250/each.		15,000	
				-	22,500	22,500	-
525000 - Gen. Serv.-Contracted	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		45,000		
525000 - Gen. Serv.-Contracted	82200 - CORPORATE RECORDS	LI_01	INPUT - Input Data	Municipality wide Shredding Services.		45,000	
				-	45,000	45,000	-
551100 - Stationary & Office Supplies	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		2,400		
551100 - Stationary & Office Supplies	82200 - CORPORATE RECORDS	LI_01	INPUT - Input Data	Warehouse supplies-specialty boxes, bubble wrap, brown paper.		600	
551100 - Stationary & Office Supplies	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		1,200		
551100 - Stationary & Office Supplies	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	Office supplies as required for 12 staff @ \$150/each.		1,800	
551100 - Stationary & Office Supplies	83104 - TRIBUNAL ADMINISTRATION	LI_01	SAP - SAP Data		500		
551100 - Stationary & Office Supplies	83104 - TRIBUNAL ADMINISTRATION	LI_01	INPUT - Input Data	Office supplies as required.		500	
				-	4,100	2,900	(1,200)
551201 - Protective Apparel	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		500		
				-	500	-	(500)
551500 - Catered Foods	83104 - TRIBUNAL ADMINISTRATION	LI_01	SAP - SAP Data		3,000		
551500 - Catered Foods	83104 - TRIBUNAL ADMINISTRATION	LI_01	INPUT - Input Data	Meals for Board Members @250 per month.		3,000	
				-	3,000	3,000	-
551910 - Promotional Material	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		100		
551910 - Promotional Material	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	Promotional Material for Conferences. \$50x2		100	
				-	100	100	-
552400 - Consumables	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		400		
552400 - Consumables	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		400		
552400 - Consumables	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	Hand sanitizers, masks, other cleaning supplies, etc.		600	
				-	800	600	(200)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Legislative Services

CORPORATE RECORDS

82200

Description of Service

Corporate Records is responsible for the development of systems, tools and processes used to manage all of the Municipality's electronic and hardcopy records, including management of the Records Warehouse, and assisting with litigation searches.

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Revenues:	-	-	-	-	-
Salaries Wages and Benefits	642,849	624,677	(18,172)	630,923	637,233
Contracted and General Services	52,970	46,100	(6,870)	46,561	47,027
Materials Goods Supplies and Utilities	3,300	600	(2,700)	606	612
Expenses:	699,119	671,377	(27,742)	678,090	684,871
NET	(699,119)	(671,377)	27,742	(678,090)	(684,871)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Legislative Services

CORPORATE RECORDS

82200

	2020 Budget	2021 Proposed Budget	Change
Revenues:	-	-	-
Exempt Salary - Regular	542,281	526,174	(16,108)
Benefit Allocation	25,194	21,332	(3,861)
EI Expense	5,956	5,995	39
CPP Expense	14,556	15,915	1,359
LAPP Expense	43,250	44,696	1,446
RRSP Expense	11,613	10,565	(1,048)
Salaries Wages and Benefits	642,849	624,677	(18,172)
Conference Travel	3,800	-	(3,800)
Employee Relations	250	-	(250)
Conference Registration	2,400	-	(2,400)
Training - Beneficial - Fees	420	-	(420)
Membership & Registr. Fee	1,100	1,100	-
Gen. Serv.-Contracted	45,000	45,000	-
Contracted and General Services	52,970	46,100	(6,870)
Stationary & Office Supplies	2,400	600	(1,800)
Protective Apparel	500	-	(500)
Consumables	400	-	(400)
Materials Goods Supplies and Utilities	3,300	600	(2,700)
Expenses:	699,119	671,377	(27,742)
NET	(699,119)	(671,377)	27,742



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices
Legislative Services

CORPORATE RECORDS

82200

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
511100 - Exempt Salary - Regular	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		542,281		
511100 - Exempt Salary - Regular	82200 - CORPORATE RECORDS	LI_01	HEADCOUNT - Headcount			526,174	
				-	542,281	526,174	(16,108)
513000 - Benefit Allocation	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		25,194		
513000 - Benefit Allocation	82200 - CORPORATE RECORDS	LI_01	HEADCOUNT - Headcount			21,332	
				-	25,194	21,332	(3,861)
513010 - EI Expense	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		5,956		
513010 - EI Expense	82200 - CORPORATE RECORDS	LI_01	HEADCOUNT - Headcount			5,995	
				-	5,956	5,995	39
513020 - CPP Expense	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		14,556		
513020 - CPP Expense	82200 - CORPORATE RECORDS	LI_01	HEADCOUNT - Headcount			15,915	
				-	14,556	15,915	1,359
513030 - LAPP Expense	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		43,250		
513030 - LAPP Expense	82200 - CORPORATE RECORDS	LI_01	HEADCOUNT - Headcount			44,696	
				-	43,250	44,696	1,446
513040 - RRSP Expense	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		11,613		
513040 - RRSP Expense	82200 - CORPORATE RECORDS	LI_01	HEADCOUNT - Headcount			10,565	
				-	11,613	10,565	(1,048)
521110 - Conference Travel	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		3,800		
				-	3,800	-	(3,800)
521160 - Employee Relations	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		250		
				-	250	-	(250)
521300 - Conference Registration	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		2,400		
				-	2,400	-	(2,400)
521373 - Training - Beneficial - Fees	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		420		
				-	420	-	(420)
521400 - Membership & Registr. Fee	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		1,100		
521400 - Membership & Registr. Fee	82200 - CORPORATE RECORDS	LI_01	INPUT - Input Data	Association of Corporate Records Management Administrators, membership for two employees. \$275x2		550	
521400 - Membership & Registr. Fee	82200 - CORPORATE RECORDS	LI_02	INPUT - Input Data	Institute of Certified Records Managers Membership, for 2 employees. \$275x2		550	
				-	1,100	1,100	-
525000 - Gen. Serv.-Contracted	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		45,000		
525000 - Gen. Serv.-Contracted	82200 - CORPORATE RECORDS	LI_01	INPUT - Input Data	Municipality wide Shredding Services.		45,000	
				-	45,000	45,000	-
551100 - Stationary & Office Supplies	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		2,400		
551100 - Stationary & Office Supplies	82200 - CORPORATE RECORDS	LI_01	INPUT - Input Data	Warehouse supplies-specialty boxes, bubble wrap, brown paper.		600	
				-	2,400	600	(1,800)
551201 - Protective Apparel	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		500		
				-	500	-	(500)
552400 - Consumables	82200 - CORPORATE RECORDS	LI_01	SAP - SAP Data		400		
				-	400	-	(400)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Legislative Services

LEGISLATIVE SERVICES

83102

Description of Service

Legislative Services is a cross-functional unit that is responsible for the provision of legislative support to Council and its Standing Committees as well as advisory committees of Council (Council appointed Boards and Committees), oversight of the legislated Administrative Tribunals, elections, annual recruitment of board members for Council appointed Boards and Committees and the provision of administrative support services to Council.

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Transfers from Reserves for Operations	-	1,200	1,200	-	-
Revenues:	-	1,200	1,200	-	-
Salaries Wages and Benefits	1,276,154	1,259,775	(16,379)	1,272,373	1,285,097
Contracted and General Services	17,950	6,990	(10,960)	7,060	7,130
Materials Goods Supplies and Utilities	1,700	2,500	800	2,525	2,550
Expenses:	1,295,804	1,269,265	(26,539)	1,281,958	1,294,778
NET	(1,295,804)	(1,268,065)	27,739	(1,281,958)	(1,294,778)



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Legislative Services

LEGISLATIVE SERVICES

83102

	2020 Budget	2021 Proposed Budget	Change
Tsf From Reserve (Operations)	-	1,200	1,200
Transfers from Reserves for Operations	-	1,200	1,200
Revenues:	-	1,200	1,200
Exempt Salary - Regular	1,092,486	1,047,164	(45,322)
Benefit Allocation	40,916	50,062	9,146
El Expense	10,214	8,992	(1,223)
CPP Expense	24,209	23,873	(336)
LAPP Expense	85,728	104,892	19,164
RRSP Expense	22,601	24,793	2,192
Salaries Wages and Benefits	1,276,154	1,259,775	(16,379)
Business Travel	4,000	-	(4,000)
Conference Travel	3,100	-	(3,100)
Employee Relations	400	600	200
Conference Registration	1,300	-	(1,300)
Training - Mandatory - Fees	3,300	3,200	(100)
Training - Mandatory - Other	3,600	1,000	(2,600)
Membership & Registr. Fee	700	620	(80)
Postage	200	250	50
Mobile Phones	1,000	1,200	200
Subscr. & Public.	350	120	(230)
Contracted and General Services	17,950	6,990	(10,960)
Stationary & Office Supplies	1,200	1,800	600
Promotional Material	100	100	-
Consumables	400	600	200
Materials Goods Supplies and Utilities	1,700	2,500	800
Expenses:	1,295,804	1,269,265	(26,539)
NET	(1,295,804)	(1,268,065)	27,739



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices
Legislative Services
LEGISLATIVE SERVICES

83102

Cost Element	Cost Center	Line	Audit trail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
492200 - Tsf From Reserve (Operations)	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	Carryforward from 2020 as the result of cancellations due to COVID - Conference Registration		1,200	
				-	-	1,200	1,200
511100 - Exempt Salary - Regular	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		1,092,486	1,047,164	
511100 - Exempt Salary - Regular	83102 - LEGISLATIVE SERVICES	LI_01	HEADCOUNT - Headcount				
				-	1,092,486	1,047,164	(45,322)
513000 - Benefit Allocation	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		40,916		
513000 - Benefit Allocation	83102 - LEGISLATIVE SERVICES	LI_01	HEADCOUNT - Headcount			50,062	
				-	40,916	50,062	9,146
513010 - EI Expense	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		10,214		
513010 - EI Expense	83102 - LEGISLATIVE SERVICES	LI_01	HEADCOUNT - Headcount			8,992	
				-	10,214	8,992	(1,223)
513020 - CPP Expense	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		24,209		
513020 - CPP Expense	83102 - LEGISLATIVE SERVICES	LI_01	HEADCOUNT - Headcount			23,873	
				-	24,209	23,873	(336)
513030 - LAPP Expense	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		85,728		
513030 - LAPP Expense	83102 - LEGISLATIVE SERVICES	LI_01	HEADCOUNT - Headcount			104,892	
				-	85,728	104,892	19,164
513040 - RRSP Expense	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		22,601		
513040 - RRSP Expense	83102 - LEGISLATIVE SERVICES	LI_01	HEADCOUNT - Headcount			24,793	
				-	22,601	24,793	2,192
521100 - Business Travel	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		4,000		
				-	4,000	-	(4,000)
521110 - Conference Travel	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		3,100		
				-	3,100	-	(3,100)
521160 - Employee Relations	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		400	600	
521160 - Employee Relations	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	12 Employees @ \$50/each.			
				-	400	600	200
521300 - Conference Registration	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		1,300		
				-	1,300	-	(1,300)
521371 - Training - Mandatory - Fees	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		3,300		
521371 - Training - Mandatory - Fees	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	National Advanced Certificate in Local Authority Administration (NACLAA) - CLO & SLO. 2 courses each. \$1,600		3,200	
				-	3,300	3,200	(100)
521372 - Training - Mandatory - Other	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		3,600		
521372 - Training - Mandatory - Other	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	NACLAA Books @ 500 each for 2 employees.		1,000	
				-	3,600	1,000	(2,600)
521400 - Membership & Registr. Fee	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		700		
521400 - Membership & Registr. Fee	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	Membership - Alberta Municipal Clerks Association (AMCA) - 2 employees (CLO & SLO)		320	
521400 - Membership & Registr. Fee	83102 - LEGISLATIVE SERVICES	LI_02	INPUT - Input Data	Membership - International Institute of Municipal Clerks (IIMC) - CLO		300	
				-	700	620	(80)
521600 - Postage	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		200		
521600 - Postage	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	Postage as required.		250	
				-	200	250	50
521730 - Mobile Phones	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		1,000		
521730 - Mobile Phones	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	3 mobile phones @ \$20 per month-3x\$20x12; 2 lpdas @ \$20 per month-2x\$20x12		1,200	
				-	1,000	1,200	200
522300 - Subscr. & Public.	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		350		
522300 - Subscr. & Public.	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	6 Legislation updates @ \$20/each.		120	
				-	350	120	(230)
551100 - Stationary & Office Supplies	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		1,200		
551100 - Stationary & Office Supplies	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	Office supplies as required for 12 staff @ \$150/each.		1,800	
				-	1,200	1,800	600
551910 - Promotional Material	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		100		
551910 - Promotional Material	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	Promotional Material for Conferences. \$50x2		100	
				-	100	100	-
552400 - Consumables	83102 - LEGISLATIVE SERVICES	LI_01	SAP - SAP Data		400		
552400 - Consumables	83102 - LEGISLATIVE SERVICES	LI_01	INPUT - Input Data	Hand sanitizers, masks, other cleaning supplies, etc.		600	
				-	400	600	200



REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Legislative Services

TRIBUNAL ADMINISTRATION

83104

Description of Service

The Municipality is required under the Municipal Government Act to appoint, manage and oversee two administrative, quasi-judicial tribunals - the Subdivision and Development Appeal Board and the Assessment Review Boards. In addition to the two legislated tribunals, in 2019 Council created the Community Standards Appeal Committee with the mandate to hear appeals under various sections of the Municipal Government Act and Municipal Bylaws. This newly created Community Standards Appeal Committee is administered by the Legislative Services Department as a third administrative tribunal.

Administrative tribunals have a quasi-judicial function, and must operate at arms' length from the Municipality. The SDAB is a 7 member body that hears appeals related to subdivision and development matters. The Assessment Review Boards fall into two different categories - the Local Assessment Review Board (LARB), which hears residential complaints; and the Composite Assessment Review Board (CARB), which hears appeals related to non-residential properties other than linear assessment and machinery and equipment.

Administrative Tribunals are heavily regulated and for both the SDAB and ARB, require that all Board Members as well as the Clerks must pass provincially mandated training and subsequent exams. Costs associated with the training for clerks are budgeted within the Legislative Services budget 83102.

	2020 Budget	2021 Proposed Budget	Change	2022 Plan	2023 Plan
Sales and User Charges	18,000	18,000	-	18,000	18,000
Revenues:	18,000	18,000	-	18,000	18,000
Contracted and General Services	67,100	73,950	6,850	74,690	75,436
Materials Goods Supplies and Utilities	3,500	3,500	-	3,535	3,570
Expenses:	70,600	77,450	6,850	78,225	79,007
NET	(52,600)	(59,450)	(6,850)	(60,225)	(61,007)



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

REGIONAL MUNICIPALITY OF WOOD BUFFALO

2021 PROPOSED BUDGET

Executive Offices

Legislative Services

TRIBUNAL ADMINISTRATION

83104

	2020 Budget	2021 Proposed Budget	Change
Fees/Charges	18,000	18,000	-
Sales and User Charges	18,000	18,000	-
Revenues:	18,000	18,000	-
Training - Mandatory - Fees	2,500	3,450	950
Training - Mandatory - Other	1,800	7,500	5,700
Postage	300	500	200
Legal Fees	40,000	40,000	-
Prof. Services	22,500	22,500	-
Contracted and General Services	67,100	73,950	6,850
Stationary & Office Supplies	500	500	-
Catered Foods	3,000	3,000	-
Materials Goods Supplies and Utilities	3,500	3,500	-
Expenses:	70,600	77,450	6,850
NET	(52,600)	(59,450)	(6,850)



REGIONAL MUNICIPALITY OF WOOD BUFFALO 2021 PROPOSED BUDGET

Executive Offices
Legislative Services
TRIBUNAL ADMINISTRATION

83104

Cost Element	Cost Center	Line	Audittrail	2021 Budget Requests - Description	2020 Budget	2021 Proposed Budget	Change
445100 - Fees/Charges	83104 - TRIBUNAL ADMINISTRATION	LI_01	SAP - SAP Data		18,000		
445100 - Fees/Charges	83104 - TRIBUNAL ADMINISTRATION	LI_01	INPUT - Input Data	Assessment Review Board (ARB) and Subdivision & Development Appeal Board (SDAB) fees (refundable) - Compliant fees are subject to refund depending on hearing outcome.		18,000	
				-	18,000	18,000	-
521371 - Training - Mandatory - Fees	83104 - TRIBUNAL ADMINISTRATION	LI_01	SAP - SAP Data		2,500		
521371 - Training - Mandatory - Fees	83104 - TRIBUNAL ADMINISTRATION	LI_01	INPUT - Input Data	Subdivision and Development Appeal Board (SDAB) Training - 3 Board Members and 2 clerks. \$2,500 for tuition, \$800 for travel & \$150 for meals.		3,450	
				-	2,500	3,450	950
521372 - Training - Mandatory - Other	83104 - TRIBUNAL ADMINISTRATION	LI_01	SAP - SAP Data		1,800		
521372 - Training - Mandatory - Other	83104 - TRIBUNAL ADMINISTRATION	LI_01	INPUT - Input Data	Subdivision and Development Appeal Board (SDAB) Training - Up to 5 (ARB)Assessment Review Board Members. Travel \$6,000& Meals \$1,500.		7,500	
				-	1,800	7,500	5,700
521600 - Postage	83104 - TRIBUNAL ADMINISTRATION	LI_01	SAP - SAP Data		300		
521600 - Postage	83104 - TRIBUNAL ADMINISTRATION	LI_01	INPUT - Input Data	Mailing legislated notices to adjacent property owners.		500	
				-	300	500	200
523200 - Legal Fees	83104 - TRIBUNAL ADMINISTRATION	LI_01	SAP - SAP Data		40,000		
523200 - Legal Fees	83104 - TRIBUNAL ADMINISTRATION	LI_01	INPUT - Input Data	Legal Counsel for Assessment Review Board (ARB) and Subdivision & Development Appeal Board (SDAB), and Community Standard Appeal Committee (CSAC) hearings.		40,000	
				-	40,000	40,000	-
524000 - Prof. Services	83104 - TRIBUNAL ADMINISTRATION	LI_01	SAP - SAP Data		22,500		
524000 - Prof. Services	83104 - TRIBUNAL ADMINISTRATION	LI_01	INPUT - Input Data	Assessment Review Board (ARB) - 10 hearing days @ \$750/each.		7,500	
524000 - Prof. Services	83104 - TRIBUNAL ADMINISTRATION	LI_02	INPUT - Input Data	Subdivision & Development Appeal Board (SDAB) - 12 hearing days @ \$1,250/each.		15,000	
				-	22,500	22,500	-
551100 - Stationary & Office Supplies	83104 - TRIBUNAL ADMINISTRATION	LI_01	SAP - SAP Data		500		
551100 - Stationary & Office Supplies	83104 - TRIBUNAL ADMINISTRATION	LI_01	INPUT - Input Data	Office supplies as required.		500	
				-	500	500	-
551500 - Catered Foods	83104 - TRIBUNAL ADMINISTRATION	LI_01	SAP - SAP Data		3,000		
551500 - Catered Foods	83104 - TRIBUNAL ADMINISTRATION	LI_01	INPUT - Input Data	Meals for Board Members @250 per month.		3,000	
				-	3,000	3,000	-