

BORDERLANDS
EMERGENCY MANAGEMENT MUTUAL AID AGREEMENT

MADE THIS 16th DAY OF APRIL, 2020

BETWEEN THE SIGNATORY JURISDICTIONS

WHEREAS a major Emergency could affect a First Nation, Metis Settlement or Municipality to such a degree that local resources would be inadequate to cope with the situation;

AND WHEREAS the Jurisdictions that are a Party to this Agreement (the "Parties") each provide emergency response services within their respective boundaries;

AND WHEREAS the Parties wish to make prearrangements for prompt Emergency action in support of any one Jurisdiction in the group which may be affected or threatened by a major Emergency and requires assistance;

AND WHEREAS the Parties wish to enter into this Agreement to formalize the systems and procedures for which emergency services can be utilized in order for a Party to request mutual aid and assistance from the other Parties to this Agreement, and respond to such requests;

AND WHEREAS each jurisdiction that is a signatory to this Agreement agrees to be a Party in this Emergency Management Mutual Aid Agreement;

THEREFORE, the Parties, in consideration of the promises, covenants and agreements set out herein, agree as follows:

1. TERMS AND CONDITIONS

- 1.1. Any one of the Parties to the Agreement, if and when it is in need of help to respond to an Emergency, may request Aid from one or more of the other parties, subject to the following conditions:
- a) This is not an agreement to provide First Response. It is to provide mutual aid when requested;
 - b) Aid shall be restricted to equipment and employees owned and employed by the Assisting Party, or equipment and staff under contract to the Assisting Party;
 - c) Any calls for Aid shall be made by the Emergency Management Co-ordinator, Director of Emergency Management or other duly authorized representative of the Requesting Party, and must be directed to the Emergency Management Coordinator, Director of Emergency Management or other duly authorized representative of the Assisting Party;

- i. Calls for Emergency Services equipment may be made by the Chief of that department, or their designate, or a duly authorized representative of the Requesting Party to the Chief of that department, or their designate, or a duly authorized representative of the Assisting Party;
- d) Any Party to this Agreement may at any time request the Aid in accordance with the provisions of this Agreement. For greater clarity, the provision of Aid is intended by the Parties to apply when the Requesting Party is subject to emergent circumstances within the Requesting Party's municipal boundaries, and Aid is not intended to be requested to compensate for service level or resource shortfalls in the Requesting Party's normal course of business;
- e) A request for Aid by the Requesting Party may be made either orally or in writing, provided that any oral request for Aid is confirmed subsequently in writing to the Assisting Party as soon as practicably possible;
 - i. Written requests and confirmation in writing of oral requests shall be completed on the Resource Request Form attached to this Agreement as **Schedule "C"**.
- f) Nothing in this Agreement shall be deemed or construed as an obligation to provide Aid prior to an Assisting Party expressly agreeing to provide Aid. It is understood and agreed by the Parties that the decision to provide Aid is solely within the discretion of the Assisting Party, and the Assisting Party shall be permitted to exercise complete and unfettered discretion as to whether to provide all, a portion or none of the Aid requested. The Requesting Party shall have no claim for damages or compensation against the Assisting Party arising from the refusal to provide Aid.
- g) The Assisting Party may, even after commencement of providing Aid, withdraw Aid where it is necessary or desirable that the Assisting Party's resources provide emergency services at another location, or it is deemed to be unsafe to continue providing Aid. The Requesting Party shall have no claim for damages or compensation against the Assisting Party arising from the withdrawal of Aid.
- h) The employees and contractors of the Assisting Party shall always be subject to the Assisting Party's control and direction during the provision of Aid unless otherwise expressly agreed to in writing by the parties.
 - i. Therefore, commands and requests to the Assisting Party shall be communicated by officers of the Requesting Party in accordance with the command structure of the Assisting Party.
 - ii. The Assisting Party shall be responsible for the safety of its employees and contractors in the provision of the Aid hereunder.
- i) The Incident Command System in accordance with standards approved by the governments of Alberta and Saskatchewan will form the basis of all communications, command and documentation processes for any activations of this Agreement.

2. DEFINITIONS

In this Agreement:

- 2.1. "Agreement" means this Agreement and any schedules attached hereto;
- 2.2. "Aid" means the provision of assistance or support by an Assisting Party to a Requesting Party to this Agreement and includes emergency response services, to the standard of service normally provided throughout the Parties' respective boundaries;
- 2.3. "Assisting Party" means the Party to this Agreement providing Aid to another Party to this Agreement;
- 2.4. "Dispatch Centre" shall mean the dispatch centre taking and transferring 911 emergency police, fire and ambulance calls related to emergencies within the geographic boundaries of the parties to this Agreement;
- 2.5. "Emergency" means an event that requires prompt co-ordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property or environment;
- 2.6. "Emergency Services" means the public organizations that respond to and deal with emergencies when they occur, especially those that provide police, ambulance, and firefighting services;
- 2.7. "First Response" means the Party identified by the Dispatch Centre as having the jurisdictional responsibility to provide emergency services in response to a 911 call;
- 2.8. "Jurisdiction" means any First Nation, Metis Settlement, Urban Municipality or Rural Municipality;
- 2.9. "Requesting Party" means the Party to this Agreement receiving Aid from another Party to this Agreement;
- 2.10. "Director of Emergency Management (DEM)" and "Emergency Management Coordinator" means the person authorized to activate the Agreement on behalf of the Jurisdiction;
- 2.11. The word "shall" is to be read and interpreted as mandatory;
- 2.12. The word "may" is to be read and interpreted as permissive; and
- 2.13. The words "Party" or "Parties" shall be read and interpreted as meaning those parties to this Agreement and such Party's successors and permitted assigns.

3. TERM

- 3.1. This Agreement comes into force upon signing and shall be reviewed annually by all parties to this Agreement thereafter. At the time of review, changes or additions may be introduced by way of a rider which shall become part of the Agreement upon ratification by all parties.
- 3.2. Any one of the participating parties may withdraw from the Agreement by giving a ninety (90) day notice of termination to the other parties in writing. After the withdrawal of any Party, the Agreement shall continue in force between the remaining Parties.

4. PAYMENT FOR AID

- 4.1. It is the intent of the Parties that the Requesting Party reimburses the Assisting Party for those costs directly incurred by the Assisting Party in the provision of Aid to the Requesting Party in accordance with **Schedule "B"** attached to this Agreement.
- 4.2. The Assisting Party shall provide a statement accounting for the costs directly incurred by the Assisting Party in the provision of Aid to the Requesting Party.
- 4.3. Upon the provision of an invoice and statement of costs by the Assisting Party to a Requesting Party for the costs directly incurred by the Assisting Party for the provision of Aid, the Requesting Party shall pay such costs to the Assisting Party in accordance with the payment terms of such invoice. Invoices that include compensation for purchased goods and accommodation will be accompanied by supporting documentation and proof of payment.
- 4.4. All sales tax, social service tax, value added tax, goods and services tax or any other similar tax, charge, duty or rate, irrespective of the governmental authority that imposes it, shall be assessed on a Requesting Party at the time and in the manner required by the applicable legislation.
- 4.5. Rates for vehicle rental shall be based on the current year Alberta Road Builders & Heavy Construction Association (ARHCA) Equipment Rental Rates Guide for the purposes of billing or such other rates for vehicle rentals agreed upon by the Parties from time to time.

5. INDEMNIFICATION, INSURANCE AND LIMITATION OF LIABILITY

- 5.1. It is understood and agreed that the Assisting Party shall not be liable for any penalties, damages or losses whatsoever for delay or for failure to respond to any call for Aid or for any breach of this Agreement committed by the Assisting Party.
- 5.2. The Requesting Party shall indemnify and save harmless the Assisting Party and its elected officials, directors, employees, servants, agents, insurers, successors and assigns from and against all losses, costs, damages, injury or expense to person or property of every nature or kind whatsoever arising out of, or in any way attributable to the provision of Aid, except where the same are caused by the negligence of wilful misconduct of an employee, servant, agent or volunteer of the Assisting Party.
- 5.3. The Requesting Party shall indemnify and save harmless the Assisting Party and its elected officials, directors, employees, servants, agents, insurers, successors and assigns for damage or loss of any apparatus or equipment which results due to the Assisting Party providing Aid.
- 5.4. The Requesting Party shall indemnify and save harmless the Assisting Party and its elected officials, directors, employees, servants, agents, insurers, successors and assigns from and against all losses, costs, damages, injury, death or expense to any person employed by the Assisting Party resulting from or in any way attributable to the provision of Aid, except where the same are caused by the negligence of wilful misconduct of an employee, servant, agent or volunteer of the Assisting Party.
- 5.5. The Requesting Party hereby remises, releases and discharges the Assisting Party and its elected officials, directors, employees, servants, agents, insurers, successors and assigns of all and from all manner of actions, causes of action or claims and demands of every nature or kind which the Requesting Party may have against the Assisting Party and its elected officials,

directors, employees, servants, agents, insurers, successors and assigns by reason of any breach of this Agreement by the Assisting Party, except where the same are caused by the negligence or wilful misconduct of an employee, servant, agent or volunteer of the Assisting Party.

- 5.6. Notwithstanding anything to the contrary in this Agreement, and in particular, sections 5.1 to 5.5 of this Agreement, no Party to this Agreement shall have any liability to the other whatsoever:
 - 5.6.1. with respect to their respective obligations under this Agreement, or otherwise, for consequential, indirect, exemplary or punitive damages, even if they have been advised of the possibility of such damages; and
 - 5.6.2. for any losses, claims, demands, actions, payments, judgements, costs or expenses whatsoever that a Party may incur due to the other Party's refusal or inability to provide Aid upon request.
- 5.7. During the Term, each Party shall, at its respective cost and expense:
 - 5.7.1. Maintain all requisite Federal, Provincial, and Municipal licenses, permits and approvals for all services contemplated pursuant to this Agreement;
 - 5.7.2. Maintain all emergency Equipment in good working order;
 - 5.7.3. Maintain coverage for its personnel pursuant to the applicable workers' compensation legislation; and
 - 5.7.4. Maintain in full force and effect General Liability insurance in an amount no less than Three Million Dollars (\$3,000,000.00) per occurrence for personal injury and/or property damage and any other insurance that is mutually agreed to by the parties hereto and reasonably obtainable by both. Notwithstanding the foregoing, it is agreed that the aforementioned policy limits do not define or limit a Party's liability to indemnify the other Party under this Agreement.

6. GENERAL

- 6.1. A Party shall not assign this Agreement without the prior written consent of all Parties.
- 6.2. The terms and conditions contained in this Agreement shall extend to and be binding upon the respective successors and permitted assigns of the parties to this Agreement.
- 6.3. The parties hereto further acknowledge and agree that they will comply with all laws, rules, regulations, and codes applicable to the provision of services and support being provided within the Province of Alberta and the Province of Saskatchewan, as applicable.
- 6.4. Time shall be of the essence in this Agreement.
- 6.5. Nothing in this Agreement, or in any acts of either Party pursuant to this Agreement, shall be construed, implied or deemed to create an agency, partnership, joint venture or employer and employee relationship between the parties hereto, and no Party has the authority to bind any other to any obligation of any kind.
- 6.6. If any term, covenant or condition of this Agreement is invalid or unenforceable to any extent, the remainder of this Agreement shall not be affected, and each remaining term, covenant or

condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

- 6.7. This Agreement and the schedules hereto attached constitute the entire agreement between the Parties, and supersede all prior agreements, understandings, negotiations and discussions, whether oral or written, of the Parties.
- 6.8. In the event that a dispute arises under this Agreement, the Parties agree that, if such dispute cannot be resolved by mutual negotiations, they will submit the dispute to a third-party arbitrator for a determination pursuant to the *Arbitration Act (Alberta)*. The costs of the arbitrator will be shared equally between the Parties.
- 6.9. The Parties agree and acknowledge that the Parties may enter or have entered into other mutual aid agreements in relation to emergency services, and that this Agreement is independent of such other agreements and contains separate and distinct agreements which are intended to operate notwithstanding the provisions of any other agreements.
- 6.10. The Parties agree that this Agreement shall be interpreted and governed in accordance with the laws in the Province of Alberta.

7. CONFIDENTIAL INFORMATION AND OWNERSHIP OF PROPERTY

- 7.1. All documentation and all information and data received and compiled by the Assisting Party while providing Aid to the Requesting Party shall be treated as confidential for the benefit of the Requesting Party and constitutes a part of the Requesting Party's property and shall not be disclosed or made known to any other person except as authorized by the Requesting Party.
- 7.2. The Assisting Party acknowledges and agrees that the Requesting Party is the sole legal and beneficial owner of any and all of the Requesting Party's property.

8. FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

- 8.1. Notwithstanding the termination or expiry of the Agreement, the Parties acknowledge that information and records compiled or created under this Agreement in the custody of any Party may be subject to the *Local Authority Freedom of Information and Protection of Privacy Act (Saskatchewan)* or *Freedom of Information and Protection of Privacy Act (Alberta)*. If a request is received for such records by either Party, both Parties agree to cooperate with one another to exchange such information as is reasonably necessary for the Party that received the request to respond appropriately.
- 8.2. This Section shall survive the termination or expiry of this Agreement.

9. ADDRESSES FOR NOTICES

- 9.1. Any notices under this Agreement given to the parties shall be conclusively deemed to be sufficiently given if personally delivered, sent by prepaid registered mail addressed or sent by electronic media as per **Schedule "A"** attached to this Agreement, or;
- 9.2. To any other address as may be designated in writing by the parties:

- 9.2.1. Notice given by registered mail, if posted in Alberta, shall conclusively be deemed to have been received on the fifth (5th) business day following the date on which such notice is mailed.
- 9.2.2. Notice given by registered mail, if posted in Saskatchewan, shall conclusively be deemed to have been received on the tenth (10th) business day following the date on which such notice is mailed.
- 9.3. In the event of a postal strike, notice may only be given by personal delivery.
- 9.4. Any notice sent electronically before 4:30 p.m. local time on a business day or received on a day other than a business day shall be deemed to have been received on the next business day.

10. SIGNING IN COUNTERPARTS

- 10.1. This Agreement may be executed in several Counterparts each of which when so executed shall be deemed to be an original, and such counterpart shall constitute the one and same instrument and notwithstanding their date of execution shall be deemed to bear date as of the date first above written.

IN WITNESS WHEREOF the proper signing officers on behalf of the Parties give effect to this Agreement by their signature.

Signature Blocks – to be contained within Schedule "D".

**BORDERLANDS EMERGENCY MANAGEMENT MUTUAL AID AGREEMENT
SCHEDULE "A" - ADDRESSES FOR NOTICES**

CITY OF LLOYDMINSTER

4420 -50th Avenue,
Lloydminster, AB
T9V 0W2
Email: cityclerk@lloydminster.ca
Phone: 780-875-6184

REGIONAL MUNICIPALITY OF WOOD BUFFALO

9909 Franklin Avenue,
Fort McMurray, Alberta T9H 2K4
Email: christopher.graham@rmwb.ca
Phone: 780-743-7000

RM OF MANITOU LAKE #442

Box 69
Marsden, Saskatchewan S0M 1P0
Email: rm442@sasktel.net
Work: (306) 826-5215

RM OF BRITANIA #502

4824-47th Street,
P.O. Box 661
Lloydminster, Saskatchewan S0M1R0
Email: rm502@sasktel.net
Phone: 306-825-8894

RM OF WILTON #472

P.O. Box 40
Marshall, Saskatchewan S9V 0Y7
Email: info@rmwilton.ca
Phone: 306-825-8894

TOWN OF MARSHALL

P.O. Box 40
Marshall, Saskatchewan S9V 0Y7
Email: townofmarshallcao@outlook.com
Phone: 306-387-6340

TOWN OF LASHBURN

78 Main Street
Box 328,
Lashburn, Saskatchewan
Email: townoflashburn@sasktel.net
Phone: 306-285-3533

RM OF SENLAC #411

Box 130
Senlac, Saskatchewan S0L 2Y0
Email: rm411@sasktel.net
Phone: 306-228-3339

RM OF CUTKNIFE #439

Box 70
Cutknife, SK S0M 0N0
Email: rm439@sasktel.net
Phone: 306-398-2353

TOWN OF CUTKNIFE

Box 130
Cutknife, SK S0M 0N0
Email: townofcutknife@sasktel.net
Phone: 306-398-2839

RM OF EYEHILL #382

Box 39
Macklin, SK S0L 2C0
Email: rm382@sasktel.net
Phone: 306-753-2075

TOWN OF MACKLIN

Box 69
Macklin, Saskatchewan S0L 2C0
Email: town.macklin@sasktel.net
Phone: 306-753-2256

COUNTY OF VERMILION RIVER #24

P.O. Box 69
Kitscoty, Alberta T0B 2P0
Email: office@county24.com
Phone: 780-846-2244

TOWN OF VERMILION

5029-49th Avenue,
Vermilion, Alberta T9X 1X1
Email: info@vermilion.ca
Phone: 780-853-5358

VILLAGE OF DEWBERRY

P.O. Box 30
Dewberry, Alberta T0B 1G0
Email: dewberry@hmsinet.ca
Phone: 780-847-3053

VILLAGE OF KITSCOTY

P.O. Box 128
Kitscoty, Alberta T0B 2P0
Email: info@vokitscoty.ca
Phone: 780-846-2213

VILLAGE OF MARWAYNE

P.O. Box 113
Marwayne, Alberta T0B 2X0
Email: marwayne@mcsnet.ca
Phone: 780-847-3962

VILLAGE OF PARADISE VALLEY

Box 24
Paradise Valley, Alberta T0B 3R0
Email:
Phone: 780-745-2287

COUNTY OF MINBURN #27

4909-50th Street, Box 550
Vegreville, Alberta T9C 1R6
Email: info@minburncounty.ab.ca
Phone: 780-632-2082

TOWN OF VEGREVILLE

4829-50th Street, Box 640
Vegreville, Alberta T9C 1R7
Email: vegtown@vegreville.com
Phone: 780-632-2606

VILLAGE OF MANNVILLE

5127-50th Street, P.O. Box 180
Mannville, Alberta T0B 2W0
Email: cao@mannville.com
Phone: 780-763-3500

CITY OF COLD LAKE

5513-48th Avenue
Cold Lake, Alberta T9M 1A1
Email: city@coldlake.com
Phone: 780-594-4494

BUFFALO LAKE METIS SETTLEMENT

Box 16
Caslan, Alberta T0A 0R0
Email:
Phone: 780-689-2170

ELIZABETH METIS SETTLEMENT

Box 420
Cold Lake, Alberta T9M 1P1
Email: reception@blmetis.ca
Phone: 780-594-5028

FISHING LAKE METIS SETTLEMENT

5007-50th Street
Sputinow, Alberta T0A 3G0
Email: administrator@films.ca
Phone: 780-943-2202

KIKINO METIS SETTLEMENT

General Delivery
Kikino, Alberta T0A 2C0
Email:
Phone: 780-623-7868

MUNICIPAL DISTRICT OF BONNYVILLE #87

4905-50th Avenue, Bag 1010
Bonnyville, Alberta T9N 2J7
Email: lmercier@md.bonnyville.ab.ca
Phone: 780-826-3171

TOWN OF BONNYVILLE

4917-49th Avenue
P.O. Box 1006
Bonnyville, Alberta T9N 2J7
Email:
Phone: 780-826-3496

VILLAGE OF GLENDON

Box 177
Glendon, Alberta T0A 1P0
Email: melody@villageofglendon.ca
Phone: 780-635-3807

LAC LA BICHE COUNTY

County Centre
Box 1679
Lac La Biche, Alberta T0A 2C0
Email: main.office@laclabichecounty.com
Phone: 780-623-1747

COUNTY OF ST PAUL

5015-49th Avenue
St Paul, Alberta T0A 3A4
Email: countysp@county.stpaul.ab.ca
Phone: 780-645-3301

TOWN OF ST PAUL

5101-50th Street
St. Paul, Alberta T0A 3A0
Email: townhall@town.stpaul.ab.ca
Phone: 780-645-4481

TOWN OF ELK POINT

4914-50th Avenue
Elk Point, Alberta T0A 1A0
Email: town@elkpoint.CA
Phone: 780-724-3810

COUNTY OF ATHABASCA

3602-48TH Avenue
Athabasca, Alberta T9S 1M8
Email: info@athabascacounty.com
Phone: 780-675-2273

TOWN OF ATHABASCA

4705-49th Avenue
Athabasca, Alberta T9S 1B7
Email: town@athabasca.ca
Phone: 780-675-2063

VILLAGE OF BOYLE

Box 9
Boyle, Alberta T0A 0M0
Email: admin@boylealberta.com
Phone: 780-689-3643

SMOKY LAKE COUNTY

4612 McDougall Drive,
P.O. Box 310
Smoky Lake, Alberta T0A 3C0
Email: county@smokylakecounty.ab.ca
Phone: 780-656-3730

TOWN OF SMOKY LAKE

56 Wheatland Avenue
Smoky Lake, Alberta T0A 3C0
Email: town@smokylake.ca
Phone: 780-656-3674

VILLAGE OF VILNA

Box 10
Vilna, Alberta T0A 3L0
Email: vilna@mcsnet.ca
Phone: 780-636-3620

VILLAGE OF WASKATENAU

5008-51ST Street
P.O. Box 99
Waskatenau, Alberta T0A 3P0
Email: info@waskatenau.ca
Phone: 780-358-2208

TWO HILLS COUNTY

4818-50th Avenue,
Box 490
Two Hills, Alberta T0B 4K0
Email: info@thcounty.ab.ca
Phone: 780-657-3358

TOWN OF TWO HILLS

4712-50th Street
P.O. Box 630
Two Hills, Alberta T0B 4K0
Email: info@townoftwohills.com
Phone: 780-657-3395

MD OF WAINWRIGHT No. 61

717-14th Avenue
Wainwright, Alberta T9W 1B3
Email: info@mdwainwright.ca
Phone: 780-842-4454

TOWN OF WAINWRIGHT

1018-2nd Avenue
Wainwright, Alberta T9W 1R1
Email: sdouglas@wainwright.ca
Phone: 780-842-3381

VILLAGE OF IRMA

P.O. Box 419
Irma, Alberta T0B 2H0
Email: info@irma.ca
Phone: 780-754-3668

MUNICIPAL DISTRICT OF PROVOST

4504-53 Avenue
P.O. Box 300
Provost, Alberta T0B 3S0
Email: mdprovost@mdprovost.ca
Phone: 780-753-6432

TOWN OF PROVOST

Box 449
Provost, Alberta T0B 3S0
Email: admintp@townofprovost.ca
Phone: 780-753-2261

VILLAGE OF AMISK

5005-50th Street
Amisk, Alberta T0B 0B0
Email: amiskvil@telusplanet.net
Phone: 780-856-3980

VILLAGE OF CZAR

P.O. Box 30
Czar, Alberta T0B 0Z0
Email: busselman.czar@mcsnet.ca
Phone: 780-857-2353

VILLAGE OF MYRNAM

Box 278
Myrnam, Alberta T0B 3K0
Email: admin@myrnam.ca
Phone: 780-366-3910

VILLAGE OF HUGHENDEN

33 McKenzie Avenue,
P.O. Box 26
Hughenden, Alberta T0B 0E0
Email: hughenden@xplore.net
Phone: 780-856-2034

FLAGSTAFF COUNTY

12435 Twp. Road 442
P.O. Box 358
Sedgewick, AB T0B 4C0
Email: kcannady@flagstaff.ab.ca
Phone: 780-384-4100

TOWN OF DAYSLAND

Box 610
Daysland, Alberta T0B 1A0
Email: info@daysland.ca
Phone: 780-374-2455

TOWN OF KILLAM

4923-50TH Street
P.O. Box 189
Killam, Alberta T0B 2L0
Email: tkillam@telusplanet.net
Phone: 780-385-3977

TOWN OF SEDGEWICK

P.O. Box 129
Sedgewick, Alberta T0B 4C0
Email: reception@sedgewick.ca
Phone: 780-384-3504

TOWN OF HARDISTY

4807-49TH Street
Box 10
Hardisty, Alberta T0B 1V0
Email: town.office@hardisty.ca
Phone: 780-888-3623

VILLAGE OF ALLIANCE

P.O. Box 149
Alliance, Alberta T0B 0A0
Email: jsinclair@villageofalliance.ca
Phone: 780-879-3911

VILLAGE OF FORESTBURG

P.O. Box 210
Forestburg, Alberta
Email: reception@forestburg.ca
Phone: 780-582-3668

VILLAGE OF HEISLER

128 Main Street
P.O. Box 60
Heisler, Alberta T0B 2A0
Email: administration@villageofheisler.ca
Phone: 780-889-3774

VILLAGE OF LOUGHEED

Box 5
Lougheed, Alberta T0B 2V0
Email: info@lougheed.ca
Phone: 780-386-3970

BEAVER COUNTY

5120-50th Street
P.O. Box 140
Ryley, Alberta T0B 4A0
Email: administration@beaver.ab.ca
Phone: 780-663-3730

WESTLOCK COUNTY

10336-106 Street
Westlock, Alberta T7P 2G1
Email: info@westlockcounty.com
Phone: 780-349-3346

TOWN OF WESTLOCK

10003-106 Street
Westlock, Alberta T7P 2K3
Email: info@westlock.ca
Phone: 780-349-4445

VILLAGE OF CLYDE

Box 190
4812-50th Street
Clyde, Alberta T0G 0P0
Email: cao@villageofclyde.ca
Phone: 780-348-5356

THORHILD COUNTY

Box 10
Thorhild, Alberta T0A 3J0
Email: cao@thorhildcounty.com
Phone: 780-398-3741

LAMONT COUNTY

5303 – 50 Avenue
Lamont, Alberta T0B-2R0
Email: info@lamontcounty.ca
Phone: 780-895-2233

TOWN OF LAMONT

5307-50 Avenue
Lamont, Alberta T0B-2R0
Email: Christine.b@lamont.ca
Phone: 780-895-2010

VILLAGE OF CHIPMAN

Box 176
Chipman, Alberta T0B-0W0
Email: chipmanab@mcsnet.ca
Phone: 780-363-2386

TOWN OF MUNDARE

Box 348
Mundare, Alberta T0B-3H0
Email: cao@mundare.ca
Phone: 780-764-3929

VILLAGE OF ANDREW

Box 180

Andrew, Alberta T0B-0C0

Email: andrew@mcsnet.ca

Phone: 780-365-3687

BRUDERHEIM

Box 280

Bruderheim, AB T0B-0S0

Email: patty.podoborozny@bruderheim.ca

Phone: 780 796-3731

**BORDERLANDS EMERGENCY MANAGEMENT MUTUAL AID AGREEMENT
SCHEDULE "B" - BILLING RATES**

Rate Schedule

- 1- Mileage – Vehicles under one-ton mileage rate shall be the Canada Revenue Agency (CRA) reasonable per-kilometre allowance. This rate shall apply to any mileage incurred during the response and to/from the event.
- 2- Lodging – Cost Recovery.
- 3- Meals – Current per diem rates approved by the Assisting Party’s Council. In the event no rates have been approved- Breakfast \$20.00 – Lunch \$20.00 – Supper \$ 30.00.
- 4- Consumables- Cost Recovery.
- 5- Personnel – Cost Recovery.
- 6- Personnel Volunteer - \$25.00 / Hr. Overtime after 8 (eight) hours at 1.5 X Rate / Day.
- 7- Personnel Paid on Call – Cost Recovery.
- 8- Damaged Equipment – Cost Recovery of repair or replacement.
- 9- Fire Apparatus: Rates established by the Assisting Agency Council
- 10- If no prior approved Fire Apparatus rates established by the Assisting Agency Council then;
 - a. For Saskatchewan based resources, the SGI Municipal Fire Services Compensation for Motor Vehicle Collision Responses rates;
 - b. For Alberta based resources, the Government of Alberta rates as provided by the Alberta Structure Protection Program Operational Guidelines.
- 11- Other Vehicles and Construction Equipment – Alberta Road Builders & Heavy Construction Association (ARHCA) Equipment Rental Rates Guide in effect at the time of activation.
- 12- Assisting Party will provide backup data for cost recovery items in accordance with accepted accounting practices.

**BORDERLANDS EMERGENCY MANAGEMENT MUTUAL AID AGREEMENT
SCHEDULE "C" - RESOURCE REQUEST FORM**

Resource Request Form

Requesting Party: _____

Assisting Party: _____

The Requesting Party formally requests the following resources from the Assisting Party for an estimated duration of _____ days. Ensure requests are very specific/detailed to ensure appropriate resources are dispatched.

1: _____

2: _____

3: _____

4: _____

5: _____

6: _____

7: _____

If further resources are required attach an additional sheet.

- A. The Requesting Party agrees that if personnel are to be deployed for greater than 12 (twelve) hours at a distance of greater 150 Km from home base, lodging will be supplied for a minimum of 8 (eight) hour rest period.
- B. The Requesting Party agrees to ensure adequate food and lodging are supplied to Assisting Party personnel if deployed greater than 24 (twenty-four) hours.
- C. The Requesting Party agrees to pay the Assisting Party at the rates specified in **Schedule "B"**.
- D. The Assisting Party's Designated Officer will respond as soon as possible via written or verbal communication. If verbal then written confirmation must follow as expeditiously as possible.

Requesting Party Designated Officer: _____ Contact Information:

Signature: _____ Cellular Phone: _____

Date: _____ E-Mail: _____

**BORDERLANDS EMERGENCY MANAGEMENT MUTUAL AID AGREEMENT
SCHEDULE "D" - SIGNATURE BLOCKS**

Included in **Schedule "D"** will be the physical signature blocks from communities as they agree to the Agreement and become signatories to said Agreement.