

**Minutes of a Meeting of the Emergency Advisory Committee held at the Microtel Inn & Suites, 321 Sakitawaw Trail Fort McMurray, Alberta, on Monday, February 10, 2020, commencing at 1:00 P.M.**

**Present:**

Don Scott, Mayor  
Sheila Lalonde, Councillor  
Verna Murphy, Councillor

**Administration:**

Annette Antoniak, Chief Administrative Officer  
Jody Butz, Fire Chief  
Scott Davis, Director, Emergency Management  
Sonia Soutter, Senior Legislative Officer  
Heather Fredeen, Legislative Officer

**1. Call to Order**

Mayor D. Scott, called the meeting to order at 1:05 p.m.

**2. Welcome and Introductions**

Following opening remarks from Scott Davis, Director, Emergency Management, attendee introductions were made.

The meeting was attended by First Nation member John Malcolm.

**3. Adoption of Agenda**

**MOTION:**

THAT the Agenda be adopted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Sheila Lalonde, Councillor
<b>SECONDER:</b>	Verna Murphy, Councillor
<b>FOR:</b>	Scott, Lalonde, Murphy

#### **4. Presentation**

##### **4.1. FireSmart Program & Wildfire Behaviour Potential Update**

Erin Flemming, FireSmart Supervisor, Serena Quinn, Communications Strategist, and Tatiana Moroz, FireSmart Analyst, provided a presentation on the FireSmart Program and Wildfire Behaviour Potential Update.

#### **5. New and Unfinished Business**

##### **5.1. Emergency Management Branch**

Scott Davis, Director, Emergency Management, provided an overview of the Regional Municipality of Wood Buffalo's Emergency Management Branch governance structure and spoke to recent changes to provincial emergency management legislation. He stated that subsequent amendments to the Emergency Management Bylaw No. 18/006 will be forthcoming. Scott Davis also spoke to 2019 Emergency Management successes and upcoming projects and initiatives planned for 2020 including an expansion to the automated communication system. A status update on the recommendations from the *KPMG Lessons Learned from the 2016 Horse River Wildfire* report was provided.

##### **5.2. Regional Municipality of Wood Buffalo Emergency Management Program Vulnerable Person's Registry**

Cathy Steeves, Emergency Social Services Coordinator reported on the Vulnerable Persons Registry and the Emergency Victim's Services programs.

##### **5.3. Regional Conversation on Risk**

John Malcolm, First Nations, provided feedback and spoke to concerns and risks specific to rural residents within the Regional Municipality of Wood Buffalo.

#### **Adjournment**

Mayor D. Scott adjourned the meeting at 1:51 p.m.

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Mayor