

Anzac Family Community Support Society

2020 Community Impact Grant Analysis

CIP Grant Summary:

2017	2018	2019	2020 Request	2020 Recommended by CIP	Variance Recommended vs. Requested
79,000	89,000	103,150	99,963	87,963	(12,000)

Fiscal Year End	Total Expenses	Unrestricted Net Assets
December 31, 2018	109,017	48,212

Notes:

Community Programming - Meals on Wheels, Radio Bingo, Snow Helpers, Crib Night, Community Activity Day, Community Luncheon, Photo Contest, Community Garden, Anzac Market, Program Development, Youth Programming.

Reduced recommended budget for Youth Programming to \$3,000 to hold three events in 2020 to gather feedback from the Youth on what programming Youth would like to have, while offering help from IRR and MACOY.

Budget Line Description	2020 Total Budget	2020 Budget Request	2020 Recommended
Revenues			
RMWB Community Impact Grant	99,963	99,963	87,963
Donation from Pembina	5,000	-	-
Donation from TC Energy	2,500	-	-
Donation from Enbridge	1,000	-	-
Total Revenues	108,463	99,963	87,963
Expenses			
Employee expenses	53,831	53,831	53,831
Room rentals for events and storage	3,200	3,200	3,200
Radio bingo	4,000	3,000	3,000
Accounting/Legal	6,000	6,000	-
Meals on Wheels	1,000	1,000	1,000
Crib night	2,000	2,000	2,000
Photo contest	1,700	1,700	1,700
Snow helpers	1,200	1,200	1,200
Office supplies / cell phone / professional development	2,540	2,540	-
Community Activity Day	5,208	2,708	2,708
Community Luncheon	6,272	1,272	1,272
Community Garden	100	100	100
Travel	2,412	2,412	-
Anzac Market	200	200	200
Workshops/Program Development/New Events	3,800	3,800	3,800
Youth Programming	15,000	15,000	3,000
Administration	-	-	10,952
Total Expenses	108,463	99,963	87,963
Total Surplus (Deficit)	\$ -	\$ -	\$ -

2020 Community Impact Grant - Community Programs and Projects Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed program or project meets these requirements. The Application Form, including all required attachments, must be received by the closing date. Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).

In order to complete this application for funding, please read the following thoroughly:

- 2020 Community Impact Grant Guidelines
- 2020 Community Impact Grant - Community Programs & Projects Application Checklist

If you have reviewed the 2020 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: <u>ANZAC FAMILY COMMUNITY SUPPORT SOCIETY</u>	
Declaration: In making this application, we, the undersigned, confirm:	<i>Board Member(s) and/or Executive Director Initials:</i>
• that we have read the Community Impact Grant Guidelines;	CC JC
• that we understand that this application form and all attachments shall be part of the public Council agenda and accessible through all methods that the Council agenda is available;	CC JC
• that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Monday, September 23, 2019;	CC JC
• that we understand the term of the Community Impact Grant is January 1 to December 31, 2020 and that all expenditures must happen during this term; and	CC JC
• that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.	CC JC
 <hr/> Signature of Board Member (must have signing authority)	 <hr/> Signature of Board Member or Executive Director (must have signing authority)
June Catton <hr/> Print Name	CARLA COOPER <hr/> Print Name
2019/09/18 <hr/> Date: (YYYY-MM-DD)	2019/09/18 <hr/> Date: (YYYY-MM-DD)

Community Programs and Projects Part A - Organization Summary

1. Organization Details

Organization Name:	ANZAC FAMILY COMMUNITY SUPPORT SOCIETY
Street Address:	105B-3 Christina Drive
City/Hamlet:	Anzac
Province:	Alberta
Postal Code:	T0P1J0
Phone Number:	7803342450
Email Address:	execdir@anzacfcss.com
Act Registered Under:	Societies Act (Alberta)
Registration Number:	5017655761

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Executive Director
Name:	Carla Cooper
Daytime Phone:	7803342450
Email Address:	execdir@anzacfcss.com

3. Executive Director

Name:	Carla Cooper
Daytime Phone:	7803342450
Email Address:	execdir@anzacfcss.com

4. Board Chair / President

Name:	June Catton
Daytime Phone:	s.17 (1)
Email Address:	president@anzacfcss.com

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2020, please advise the Community Investment Program at CIP@rmwb.ca

Community Programs and Projects Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

The board meets monthly and reviews the finances of the past month.
Continued searching for grants and companies to provide funding is done on a regular basis.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2018-12-01

Unrestricted net assets from your Financial Statements ending 2018-12-01 \$ 0.00

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2018-12-01 \$ 109,016.99

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

Anzac Family Community Support Services welcomes residents from Anzac, Gregoire Lake Estates, and FMFN468. Some events are open to all residents of the RMWB.

9. Minimum number of board members according to bylaws: 5

Number of board members: Currently: 7 2018: 7 2017: 7

How often does the Board of Directors meet? at least 9 times a year. the board meets monthly

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
June Catton	President	6.00
Tammy Jackson	Vice President	2.00
Amber Brown	Director	3.00
Brad Calihoo	Director	2.00
Rose Pratt	Treasurer	13.00
Jolene Moyer	Director	1.00
Brittany McKenzie	Director	1.00

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes No

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Community Programs and Projects Part C - Proposed Program or Project Details

12. **Program or Project Name:** AnzacFCSS programming

13. **Beginning Date (YYYY-MM-DD):** 2020-01-01

14. **Completion Date (YYYY-MM-DD):** 2020-12-31

Note: *The term of the Community Impact Grant is January 1 - December 31, 2020. The program or project and all expenditures must occur during this term.*

15. **What activities will be part of the program or project? Please provide details:**

- a. Use headings if applying for more than one program or project;
- b. List specific activities of each program or project; and
- c. Include details such as location(s), number of sessions, length of sessions, etc.

(additional space continues on next page)

Meals on Wheels- is offered all year long and provides meals free of charge to any community members who may be restricted to their home or would benefit from a meal due to various economic or physical restriction. The lunch program and runs Mon-Fri.

Radio Bingo- is offered August to May. An opportunity for community members of legal age to gather for some fun. A light meal and prizes included, seniors receive 2 free cards

Snow Helpers- this program runs in the winter months usually October to May- providing assistance to those residents that may need help clearing snow from their sidewalks/drives

Crib night- offers community members of legal age an opportunity for a night out for an evening of cards with prizes

Community activity day- This occurs every month providing 18+ community members an opportunity to participate in various activities from games to arts and crafts. These activities help provide social inclusion.

Community luncheon- This occurs monthly for eight months. This gives adult community members an opportunity to gather and share stories. A lunch is provided.

Photo Contest- This event allows community members of all ages to express their creative skills through photography. There are prizes that are awarded, and a calendar is made with entries.

Community Garden- Community garden plots are provided free of charge and we are able to plant various types of plants and vegetables. Younger groups are invited to take part in learning how things are planted and how they grow. Community members are encouraged to take part in the maintenance and rewards of the harvest.

Anzac Market- In hopes of getting people from the RMWB out to visit Anzac and promote both rural and urban vendors AFCSS holds a Market where people can sell their wares and interact.

15. *(Continued from previous page)*

Program development/workshops/ services- It is our hope that as the community grows we will be able to expand our programming. We are looking at providing various workshops or groups that will provide healthy lifestyles. May this be through agencies like Waypoints, Mental Health, AADAC, AHC, Victim Services or other resources.

Youth Programming- it seems that the youth from GLEstates, Anzac and 468 First Nation between 13-17 years are in need of some activities. It is our hope to engage the youth with the Anzac Recreation Center staff. Various activities such as bowling, skiing, areial park, life skills and activities within the Rec Center will be promoted to engage the youth to come out and participate. In this day of technology it seems that youth are losing their ability to interact socially. It is our hope that these activities will help youth interact and build social skills.

16. What objective(s) of the Community Program and Projects stream does this program or project address? (Check all that apply)

- To provide a program or project that enhances leisure, cultural, recreational opportunities and/or
- To support the design and delivery of preventive social service programs that promote and enhance the well-being of individuals, families and communities;
- To promote programs or projects that address, as directly as possible, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report;
- To promote and support community capacity and economic growth;
- To facilitate and promote investment in local projects by residents;
- To enrich the cultural landscape of the Municipality; and/or
- To create/maintain a program for recruiting, training and using volunteers.

17. Describe, in detail, how the program or project will meet and address each objective selected above. (additional space continues on next page)

If the Calls to Action objective is selected, please identify the Call to Action and include the following:

- a. How the Call to Action will be addressed by the activities of the program project;*
- b. How the activities promote healing, language and/or cultural restoration; and*
- c. How the Indigenous community is involved in the planning, execution, participation or follow up to the program or project.*

Meals on Wheels enhances the well being of those involved by receiving a meal and visit from AnzacFCSS. Call to Action 20 In order to address the jurisdictional disputes concerning Aboriginal people who do not reside on reserves, we call upon the federal government to recognize, respect, and address the distinct health needs of the Métis, Inuit, and off-reserve Aboriginal peoples.

Radio Bingo promotes a leisure activity and gets community members together for a night out

Snow Helpers provides a preventative service to those who need help with snow removal.

Crib night- offers a leisurely night out for members to gather for some fun and socialize.

Community Activity day- provides members an opportunity to come out and participate in various activities that enhance either leisure, cultural and recreational opportunities.

Community luncheon- promotes people to gather and share stories. This event is open to residents 18+ and has increased in participants.

Photo contest- Promotes the creativity though photography and is open to all ages.

Community garden- Offers an opportunity for people to learn, share knowledge and enjoy the fruits of their labors. This is open to members of all ages

Anzac Market- to promote our community and its small or home businesses. This event is open to all members of the RMWB

Program development/workshops/ services is an opportunity to develop services that promote a healthy lifestyle

17. (Continued from previous page)

Youth programming Call to Action 90 We call upon the federal government to ensure that national sports policies, programs, and initiatives are inclusive of Aboriginal peoples, including, but not limited to ...

It is our hope that collaboration with youth off the reserve and with Fort McMurray First Nations 468 will help youth become healthier physically and emotionally.

18. How many participants are expected to benefit from the program or project? Please identify them in the table below.

Ages 0 - 3:	20	Adults:	100
Ages 3 - 5:	35	Seniors:	30
Ages 5 - 12:	20	Families:	200
Ages 12 - 18:	40		

19. What is the community need that the program or project will address?

Meeting the needs of the community by providing programs and services that promote well being for the communities of Anzac, Gregoire Lake Estates and 468 First Nation. Our strategic priorities continue to address the needs of the communities.

- to ensure the quality of living to all community members and age groups
- provide services in rural communities
- address the community on a needs basis
- assist the members of the community who suffer from financial, physical or emotional restrictions
- provide support to individuals by providing or finding services that may help
- Provide preventative support programs, events and services that encourage social interaction

20. How was the need determined?

AnzacFCSS determines the needs for programs, services and events through community surveys, feedback during events, social media. Collaboration with other organizations also help define the needs. We have hosted two meeting with the Community groups in Anzac FMFN468 to determine the programming and build cohesiveness.

21. How will the program or project address this need?

Continually addressing our communities needs and pursuing partnerships that can fulfill the needs. We will continue to encourage participation in programming and enhance our programming to support all members of our community.

22. What will be the positive impacts to the community?

Continuing programming and services in the rural area strengthens the community. It is AnzacFCSS hope that we are helping to build balanced rural services. We are connecting people through leisure and wellness activities that are improving our residents quality of life and well being.

Events such as these can enhance community spirit. It can build networks within the community and outside of the community. Improved social skills of residents. Events that people attend can foster a sense of place and pride in the community.

Part of the CPP Stream is funded through a partnership with the Government of Alberta to provide support for the design and delivery of preventative social services programs that promote and enhance the wellbeing of individuals, families and communities.

To determine if the program, project or service meets the Family and Community Support Services (FCSS) program outcomes of Prevention, Local Autonomy, Volunteerism, Accountability, and Community Development, please answer the following:

23. Is the program, project or service preventative in nature? Does it enhance the social well-being of families and individuals? Does it have preventative social outcomes?

If yes, please explain. If no, leave blank.

Through encouraging social interaction and use of recreational and community facilities we are growing the number of events and individuals we are effecting in the communities of GLEstates, Anzac and Fort McMurray 468 First Nation.

Numbers of individuals participating in the programming is increasing. Pursuing partnerships in the delivery of programming and including all people is enhancing the well being of all involved.

24. Does the program, project or service:

- Help people develop independence, strengthen coping skills and become more resistant to crisis?
Yes No
- Help people develop an awareness of social needs?
Yes No
- Help develop interpersonal and group skills which enhance constructive relationships among people?
Yes No
- Help people and communities to assume responsibility for decisions and actions which affect them?
Yes No
- Provide supports that help sustain people as active members of the community?
Yes No

25. Is the program, project or service:

- Primarily a recreation, leisure, entertainment or sporting activity or event?
Yes No
- Offering direct assistance, including money, food, clothing or shelter, to sustain an individual or family?
Yes No
- Primarily rehabilitative, therapeutic or crisis management?
Yes No
- A duplication of services provided by any level of government?
Yes No
- A capital expenditure such as the purchase, construction or renovation of a building or facility?
Yes No

26. What does/will a successful program or project look like?

A successful program includes community participation, getting isolated community members out to events, as well as meeting the needs of community members. Input from those involved in the events and collaborating with others to make events possible. Another part of being successful would be staying on budget and completing the project with fiscal responsibility.

27. How will the program or project's success be measured (e.g., surveys, evaluation, longitudinal studies)?

Currently we collect information from community members in formal and informal ways. We collect information from our clients for the Meals on Wheels program and survey periodically. Another sign of success will be that community members can identify how AFCSS contributes to the community. Becoming a presence on social media and receiving feedback through this is another way to measure.

28. Does the program or project duplicate or overlap with other programs or projects offered in the community? How is this organization's program or project unique?

No, it is important that programs are not duplicated in a small area. We have hosted meetings with all of the community groups in the area and strive to work together. AnzacFCSS offers programs that no one else offers in the Community.

29. How will the program or project be promoted/advertised?

(Successful programs or projects shall state "Funding considerations provided by the Regional Municipality of Wood Buffalo" on all print and digital advertisements and shall not use the Municipal logo.

Social Media- web page, facebook
Posters around the community
Willow Lake Newsletter - monthly news which is also shared on the RMWB website
Word of mouth
Announcements at our events

- 30. The Community Programs and Projects stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organization will be involved in the program or project?**
- List each community group or organization; and**
 - Define each community group or organization's role.**

Meals on Wheels will be provided by local business.
-The Anzac Market was put on in conjunction with Willow Lake Community Association.
-It is AnzacFCSS intention to communicate with the local school to provide any services that students may require.
-It is AnzacFCSS intention to utilize the services of the RMWB. Promoting programs through the community luncheon is the intent. There is an opportunity for people from various resources to connect with the community and talk about/deliver their services during this time.
-We have hosted meetings which have included 468 First Nation, Anzac Recreation Social Society, Anzac Recreation Center, Willow Lake Tiny Tots, Willow Lake Community Association, Metis Local to collaborate and speak of what we would like to accomplish as Community representatives. AnzacFCSS will continue to work with these people to better the Community.
-AnzacFCSS will continue to help residents be aware of resources in Fort McMurray such as Waypoints, AADAC, Mental Health, Victim Services, The Hub and other services that can be brought out to Anzac to help with the needs of the community.

- 31. The Community Programs and Projects stream is intended to promote public/volunteer participation in the planning, delivering and governing of community programs and projects. How will volunteers be involved in the proposed program or project?**

It takes volunteers to run programming within our community. Various events and programs requires volunteers for different things. Radio Bingo, crib night, senior activity and luncheon requires help setting up and delivery of the program. Snow helpers requires peoples time to help those in need of this service. Utilizing the community members by asking for volunteers through social media or our monthly newsletter.

- 32. The CPP stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) aside from the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.**

AnzacFCSS applies for grants from various companies, oil sands plants, government grants and others to try and get funding that will help deliver our programs. It is an ongoing search and process to find other funding initiatives.

- 33. Outline any expected in-kind contributions for this program or project:**

Donation of the office space by the Anzac Recreation Center.

Grant applications to various Oil plants and businesses have been sent in and are still awaiting approvals.

Program or Project Budget

34. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2020.
- b) Please include all anticipated sources of revenue for the program or project and whether or not it is in progress (applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2020	Revenue Status	
		In Progress	Secured
Project/Program Income (Ticket sales, admission, etc.)		<input type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from: Pembina	5,000.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Donation from: TC Energy	2,500.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Donation from: Enbridge	1,000.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$ 8,500.00		

36. Provide any additional information that may assist in developing a better understanding of the organization or its services/programs during the grant review:

AFCSS is continually examining the needs of the community and offers support for individuals. We support the community and its members to be innovative and creative and encourage participation, self help and volunteer-ism.
AFCSS does not set limits on who we support and a program based approach encourages members to take part in ways that feel right to them. We continuously communicate, research, network and reach out to members of the community, to show strategies, values and to develop trust and deliver programs for ongoing and evolving needs of the community.

37. Attachments

The following **MUST** accompany this application.
Failure to submit the following will result in this application being deemed incomplete.

Financial Statements of **most recent** fiscal year end (Year end date must fall between July 1, 2018 and June 30, 2019)

The following is **OPTIONAL** to this application.

Project Logic Model (if available)

Completed and Signed Applications are to be submitted:

Preference is By Email: CIP@rmwb.ca

OR

In Person or By Mail:
 Community Investment Program
 Community Services
 Regional Municipality of Wood Buffalo
 9909 Franklin Avenue
 Fort McMurray, AB T9H 2K4

**LATE or INCOMPLETE applications will not be processed
 (Community Investment Program Policy FIN-220, Section 3.1.5)**

Anzac Family Community Support Society

Balance Sheet As at 12/31/2018

ASSET		
Current Assets		
RBC Account	128,924.72	
RBC GIC	<u>3,000.00</u>	
Total Cash		<u>131,924.72</u>
Total Current Assets		<u>131,924.72</u>
TOTAL ASSET		<u><u>131,924.72</u></u>
LIABILITY		
Current Liabilities		
Accounts Payable		517.58
Accrued Liabilities		884.20
RMWB Repayable		24,343.55
Deferred Revenue		60,377.89
MasterCard Payable		1,022.00
Mastercard Payable- June's card		415.25
GST/HST Paid on Purchases	-4,659.67	
EI Payable	120.67	
CPP Payable	273.16	
Income Tax Payable	<u>417.98</u>	
GST/HST Owing (Refund)		<u>-3,847.86</u>
Total Current Liabilities		<u>83,712.61</u>
TOTAL LIABILITY		<u>83,712.61</u>
EQUITY		
Retained Earnings		
Retained Earnings - Previous Year		46,128.16
Current Earnings		<u>2,083.95</u>
Total Retained Earnings		<u>48,212.11</u>
TOTAL EQUITY		<u>48,212.11</u>
LIABILITIES AND EQUITY		<u><u>131,924.72</u></u>

Anzac Family Community Support Society

Income Statement 01/01/2018 to 12/31/2018

REVENUE

Revenue

Grant Income	76,165.22
Workshop Revenue	1,302.36
Donations	9,971.72
Contributions (Nexen)	4,500.00
Contributions (ECF)	19,083.14
Interest Revenue	15.00
Miscellaneous Revenue	63.50
Total Other Revenue	<u>111,100.94</u>

TOTAL REVENUE

111,100.94

EXPENSE

General & Administrative Expe...

CPP Expense	1,941.17
EI Expense	991.75
MOW (meals)	10,949.32
Meals (Meetings)	378.14
Training	123.15
Event Expense - Food	14,367.59
Event Expense - other	17,006.36
Insurance	781.77
Interest & Bank Charges	289.40
Non-Deductible Interest and Pen...	747.14
Office Supplies	919.09
Education/Courses	75.00
Prizes/Gift Certificates	1,641.69
Motor Vehicle Expenses	55.61
Bingo - Cards	1,409.75
Bingo - Food	1,055.70
Rentals	1,041.13
Supplies	13.65
M.O.W. Travel (Mileage)	787.04
Travel (General Mileage)	2,316.94
Cell Phone	807.99
Legal Fees	7,550.41
storage Fee	490.20
Wages	43,277.00
Total General & Admin. Expen...	<u>109,016.99</u>

TOTAL EXPENSE

109,016.99

NET INCOME

2,083.95