


## 2020 Games Legacy Grant Application for Grant Funding

This grant program has specific eligibility requirements. The Application Form should clearly show how the Applicant or Application meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the 2020 Games Legacy Grant Guidelines thoroughly.

If you have reviewed the 2020 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Applicant Name: _____ Alberta Drama Festival Association - North Zone	
This application is being submitted for consideration for:	
<b>Developmental Activities:</b> To assist with costs and encourage developmental activities in amateur sport or the arts.	Complete Pages 1-5 & 9 <input checked="" type="checkbox"/>
<b>Travel &amp; Accommodations:</b> To assist with travel and/or accommodation costs for competitions where the applicant has qualified to compete.  <i>(Applicants may apply for both streams, however the maximum per applicant remains the same: Individuals or Coaches will not exceed \$1,500 and Teams or Groups will not exceed \$3,000)</i>	Complete Pages 1-2 & 6-9 <input type="checkbox"/>
<b>Declaration:</b> In making this application, I the undersigned, confirm:	
<ul style="list-style-type: none"> <li>• that I have read the Games Legacy Grant Guidelines;</li> <li>• that I believe the applicant meets the requirements of the Games Legacy Grant;</li> <li>• that the costs provided are fair and accurate;</li> <li>• that I understand that this application form must be completed in full and received before 4:30 p.m. MT on Monday, September 23, 2019;</li> <li>• that I understand that this application form and any attachments shall be part of the public Council agenda and accessible through all methods that the Council agenda is available;</li> <li>• that I understand the term of the Games Legacy Grant is January 1, <u>2019</u> to December 31, <u>2020</u> and that all expenditures must happen during this term;</li> <li>• that I agree to fulfil the total commitments and requirements attached to this grant including the submission of the receipts to the Community Investment Program within two months following the activity or grant approval; and</li> <li>• that should I not complete the activities proposed in this application, I will refund promptly, and in full, the total grant awarded.</li> </ul>	Main Contact Initials: _____ _____ _____ _____ _____ _____ _____ _____ _____
I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.	
 _____ Signature of Main Contact	2019-09-18 Date: (YYYY-MM-DD)

## 2020 Games Legacy Grant

Applicant Details	
<b>Applicant Name:</b> <small>(Individual, team, or group)</small>	Alberta Drama Festival Association - North Zone
<b>Applicant Age Category:</b>	<input type="checkbox"/> Youth (0-17 years old) <span style="margin-left: 150px;"><input checked="" type="checkbox"/> Adult (18+ years old)</span>
<b>If Applicant wishes to declare as Indigenous, please select:</b>	<input type="checkbox"/> First Nation (status) <input type="checkbox"/> First Nation (non-status) <input type="checkbox"/> Métis <input type="checkbox"/> Inuit
<b>Number of members:</b> <small>(If applicant is team or group)</small>	4
<b>Street Address:</b>	132 Eglert Drive
<b>City/Hamlet:</b>	Fort McMurray
<b>Province:</b>	Alberta
<b>Postal Code:</b>	T9K 1V3

### Applicant:

- has resided within the geographic boundaries of the Municipality for a minimum of one year;
- is a team or group with all members residing within the geographic boundaries of the Municipality; or
- is a registered non-profit organization that has operated in the Municipality for at least one year.

### Applicant is:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Minor Individual | <input type="checkbox"/> Adult Individual            | <input type="checkbox"/> Coach/Instructor of Minor(s) |
| <input type="checkbox"/> Minor Team/Group | <input checked="" type="checkbox"/> Adult Team/Group | <input type="checkbox"/> Coach/Instructor of Adult(s) |

### If grant is approved, make cheque payable to:

Hilary Talbot

### Main Contact for Application

<b>Title:</b> <small>(Applicant, Parent/Guardian, Coach, Manager, etc.)</small>	Treasurer
<b>Name:</b>	Hilary Talbot
<b>Daytime Phone:</b>	17(1)
<b>Email Address:</b>	hanna.fridhed@adfa.ca

**Completed Application Forms and Required Attachments are to be submitted to the Community Investment Program at the Regional Municipality of Wood Buffalo**

**By Email: CIP@rmwb.ca**

The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

## 2019 Games Legacy Grant - Developmental Activity Application

### Applicant is applying to:

<input type="checkbox"/> Attend a course or clinic that is not available within the Municipality, for the purpose of acquiring or upgrading skills.
<input type="checkbox"/> Bring in an individual to the Municipality to train a coach or instructor ("train the trainer") of athletes, performers, artists, teams or groups to upgrade skills beyond what is available locally.
<input type="checkbox"/> Send a coach or instructor of minors for training/instruction, that is not available locally, with the intent to bring skills back to be taught in the community.
<input checked="" type="checkbox"/> Bringing in an individual to the Municipality to provide specific short-term developmental/instruction to coach/train an athlete, performer, artist, team or group to upgrade skills beyond what is available locally.
<input checked="" type="checkbox"/> Host a new or innovative skills development activity or program which will enhance the appreciation of sport, culture, or the arts for minors.

### Developmental Activity Information

<b>Name of Program/Project:</b> Acting Out - ADFA North Zone One Act Theatre Festival
<b>Beginning Date</b> (YYYY-MM-DD): 2020-01-04
<b>Completion Date</b> (YYYY-MM-DD): 2020-04-30
<b>Location:</b> Keyano Recital Theatre - Fort McMurray

### Provide a description of the activity including any objectives and/or community benefit OR attach a brochure or activity outline *(space continues on next page)*:

Description of activity/event/program:

The Acting Out - ADFA North Zone One Act Theatre Festival is the annual coming together of community theatre artists to independently produce and perform short works of theatre. Local artists participate in a variety of roles: as producers, directors, designers, writers, technicians, and performers. The plays are presented all in one event, festival-style, where audience members pay one admission price for 2-4 plays (depending on the submissions). Each presenting group is mentored by an adjudicator, a professional theatre artist, brought in to watch, assess, and offer constructive feedback to the local artists. This is an extremely valuable developmental experience for local artists as there is no post-secondary theatre training available in Fort McMurray, and no established high level professional theatre artists who live here as permanent residents who could provide more on-going mentorship. The ADFA North Zone event is part of the umbrella provincial ADFA organization, which supports the annual one act theatre festivals across Alberta and the annual provincial showcase of each region's outstanding play winners.

The event is comprised of the following parts:

Event Planning

- ADFA North Zone organizing committee reviews timelines and deliverables, secures venue, books adjudicator, purchases awards, solicits sponsorship, recruits volunteers, confirms emcees and reception needs (food, music), coordinates technical requirements with venue

Application

- Open call for submissions promoted to community

*(continued from previous)*

- Local theatre artists submit a production based on an existing script or an original idea that is 10-60 minutes in length.

#### Production Planning and Rehearsals

- Artists pull together the team, cast the show, rehearse, provide ADFA North Zone with all relevant information (description, members, technical requirements)

#### Performance

- Each group allowed 60 minute technical rehearsal (ADFA rules) prior to performance
- Plays presented one after the other to a live audience
- Each group mentored post-performance by visiting adjudicator
- Awards distributed
- Post-event reception

The event has been running in Fort McMurray for over 10 years and consistently attracts dedicated participants and an engaged audience. In fact, over the past five years, at the annual provincial showcase of the outstanding play winners from each region, Fort McMurray theatre artists received the Outstanding Performer award four times and the Outstanding Production award three times. This is a testament to the development opportunity and professional mentorship that the ADFA North Zone One Act Theatre Festival provides local theatre artists each year.

#### **Describe how these short-term programs or activities are beyond the applicants' regular on-going training or instruction.**

This is the only regular, structured form of producing small-scale independent theatre available in the region, with professional mentorship and artist development built into the event.

Each presenting group is mentored by an adjudicator, a professional theatre artist, brought in to watch, assess, and offer constructive feedback to the local artists. This is an extremely valuable developmental experience for local artists as there is no post-secondary theatre training available in Fort McMurray, and no established high level professional theatre artists who live here as permanent residents who could provide more on-going mentorship.

### Developmental Activity Financial Information

Revenue	
Type of Revenue	Amount
Registration/Participation Fees	
Other Fees	
<b>Fundraising Activities</b> (specify below):	
Bingos	
Raffles	
Other (please specify):	
<b>Donations</b> (do not include in-kind, only monetary donations)	
Individual Donations:	
Group or Businesses:	
<b>Grants:</b>	
Federal Government:	
Provincial Government:	
Other Grant (please specify):	
Other Grant (please specify):	
Other Grant (please specify):	
Other: Provincial Funded by ADFA for Venue, Adjudicator, & Honorarium	3,158.48
Other: Sponsorship	500.00
Other:	
<b>Total (A)</b>	<b>\$ 3,658.48</b>

**Examples of Expenses:** Presenter/Instructor fees, registration fee if attending a course, facility or rental fee, travel costs, accommodation/meals, material or supplies, or other specific items.

Expenses	
Type of Expense	Amount
Master of Ceremonies (Host)	200.00
Musician	50.00
Photographer	300.00
Advertising (Graphic Design, Broadcasting, Social Media)	370.00
Printing (Flyers, Programs, Posters)	75.00
Honorarium Plaques	50.00
Banking Fees	59.40
Food & Catering	300.00
ADFA Provincially Funded Expenses	
Keyano Recital Theatre Rental	1,526.62
Participant Entry Fees	100.00
Adjudicator (Hotel, Travel, Per Diem, Honorarium)	1,031.86
Honorarium Art Pieces	500.00
<b>Total (B)</b>	<b>\$ 4,562.88</b>
<b>Surplus / (Shortfall) (A-B)</b>	<b>(\$ 904.40)</b>

## 2020 Games Legacy Grant - Travel & Accommodation Application

### Affiliations

What are the applicants' non-profit governing sport, culture or art organization affiliations?

**Local:**

**Provincial:**

**National:**

### Accomplishments

Please provide a brief description of:

- applicants' accomplishments leading up to the qualification event; or
- how the applicant meets qualifications to compete, if not through a qualifying event.

### Qualifying Event Information

Complete if:

- Applicant has placed at a regional competition which qualified the individual or team/group to advance to a Provincial or Western Canada Championship;
- Applicant has placed at a provincial or Western Canadian Championship which qualified the individual or team/group to advance to a Canadian Championship; or
- Applicant has placed at a National championship which qualified the individual or team/group to advance to an International competition.

<b>Name of Qualifying Event:</b>
<b>Beginning Date</b> (YYYY-MM-DD):
<b>Completion Date</b> (YYYY-MM-DD):
<b>Location of Event:</b>
<b>Name of Sanctioning Organization:</b>
<b>Placement in Qualifying event:</b>
<b>Category (If applicable):</b>
<b>Event &amp; Results Website Address:</b>

### Competition Information

Championship Event Information (the event being travelled to):

*Applicants may apply for events that have happened or are happening between January 1, [2019](#) and December 31, [2020](#).*

<b>Name of Event:</b>
<b>Beginning Date</b> (YYYY-MM-DD):
<b>Completion Date</b> (YYYY-MM-DD):
<b>Location:</b>
<b>Name of Hosting Organization:</b>
<b>Division or Class:</b>
<b>Organization/Event Website Address:</b>



## Reference Letter

Applicants **must** submit a reference letter from their governing sport/culture organization confirming their qualification to represent at the Provincial, National or International level. This reference letter is used to establish the applicant's eligibility for the Games Legacy Grant.

**Letters must:**

- be from the governing sport, culture or art organization;
- verify how applicant qualified/was selected to compete;
- include contact details;
- be signed (or in lieu of signature, writer may email cip@rmwb.ca directly);
- be dated within 30 days of application;
- received by the application deadline (4:30p.m. MT, Monday, September 23, 2019); and
- not come from immediate family members.

## Financial Information

**Travel Expenses to the Competition (complete the chosen means of travel)**

Means of Travel	Per Person Amount	Number of Eligible Applicants	Total Expense <small>(per person amount x number of eligible applicants)</small>
Travel by Air			
Travel by Bus			
<b>Other Travel Expenses</b>			
<b>Other Travel Expenses</b>			<b>Total Expense</b>
Gas (Reimbursement based on receipts)			
Vehicle Rental			
Parking			
Taxi / Public Transit			
<b>Total Amount of Travel Expense:</b>			<b>\$ 0.00</b>

**Accommodation Expenses at the Event**

Name of Hotel(s):			
Quoted Room Rate	Number of Rooms <small>(Only Teams/Groups can claim more than 1)</small>	Number of Eligible Applicants per Room	Total Accommodation Expense <small>(Quoted Room Rate x Number of Rooms)</small>
<b>Total Amount of Accommodation Expense:</b>			<b>\$ 0.00</b>



### Total Grant Request

	Developmental Activities	Travel & Accommodation	Total Grant Request**
Amount Requested:	500.00		\$ 500.00

\*\*Maximum request for individuals is \$1,500

\*\*Maximum request for teams/groups is \$3,000

### Additional Information

Provide any additional information that may give a better understanding of your application during the grant review (optional).

Alberta Drama Festival Association - North Zone is a Subsidiary of the non profit society of Alberta Drama Festival Association.

Alberta Drama Festival Association (Provincially) Covers the expenses for the Adjudicator, Honorarium Art Pieces, and Rental space. These Expenses are not listed in our Financial Statements for ADFA - North Zone as they are covered separately.

ADFA - North Zone Expenses Annually are approximately \$1404.40 (as listed in the Expenses). For Transparency we wished to disclose the external funding supported provincially. Additionally, we are also applying for Funding for the 2020 Community Impact Grant - Community Events.

### Completed and Signed Applications are to be submitted:

#### In Person or By Mail:

Regional Municipality of Wood Buffalo  
Community Investment Program  
Community Services  
9909 Franklin Avenue  
Fort McMurray, AB T9H 2K4

OR

#### By Email:

CIP@rmwb.ca

**LATE or INCOMPLETE applications will not be processed  
(Community Investment Program Policy FIN-220, Section 3.1.5)**