

Nistawoyou Association Friendship Centre

2020 Community Impact Grant Analysis

CIP Grant Summary:

				2020 Recommended by CIP	Variance Recommended vs. Requested
2017	2018	2019	2020 Request		
16,600	-	-	95,000	-	(95,000)

Fiscal Year End	Total Expenses	Unrestricted Net Assets
March 31, 2019	414,961	444,715

Notes:

Cultural Support Programs - Kitchen program, after rehab program, women's cultural support group, elders sharing circle, grandparents raising grandchildren, drumming circles and peer mentoring in 5 rural areas.

Ineligible due to financial position.

Budget Line Description	2020 Total Budget	2020 Budget Request	2020 Recommended
Revenues			
RMWB Community Impact Grant	95,000	95,000	-
Mark Amy	9,600	-	-
UPIP-OCA	6,000	-	-
NFCA	6,000	-	-
Total Revenues	116,600	95,000	-
Expenses			
Cultural Navigator Program Manager Wages	45,550	45,550	-
Elders and Knowledge Keepers Honorariums	12,000	12,000	-
Drumming Instructor Honorariums	10,800	10,800	-
Drumming Supplies (Frames, Skins, etc.)	2,000	2,000	-
Cooking Class Instruction Manuals/Tickets/Supplies	5,000	5,000	-
Grandparents Support Group (Meals, Transportation)	8,000	8,000	-
Women's Support Group (Meals, Medicine Bundles)	5,000	5,000	-
Uniting our Nations Trainer	12,000	12,000	-
Train the Trainer (5 Communities)	4,250	4,250	-
Training Materials and Manuals	8,600	8,600	-
Travel to Rural	3,400	3,400	-
Total Expenses	116,600	116,600	-
Total Surplus (Deficit)	\$ -	\$ (21,600)	\$ -



2020 Community Impact Grant - Community Programs and Projects Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed program or project meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2020 Community Impact Grant Guidelines
- 2020 Community Impact Grant - Community Programs & Projects Application Checklist

If you have reviewed the 2020 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: Nistawoyou Friendship Center

Declaration: In making this application, we, the undersigned, confirm:

Board Member(s) and/or
Executive Director Initials:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Monday, September 23, 2019;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2020 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

SH

SH

SH

SH

SH

Signature of Board Member
(must have signing authority)

President

Print Name

2019-09-23

Date: (YYYY-MM-DD)

Signature of Board Member or Executive Director
(must have signing authority)

Stacy Gillingham

Print Name

2019-09-23

Date: (YYYY-MM-DD)

RECEIVED SEP 23 2019



Community Programs and Projects Part A - Organization Summary

1. Organization Details

Organization Name:	Nistawoyou Friendship Center
Street Address:	8310 Manning Ave
City/Hamlet:	Fort McMurray
Province:	Alberta
Postal Code:	T9H 1W1
Phone Number:	s.17 (1)
Email Address:	s.17 (1)
Act Registered Under:	Canada Not-for-Profit Corporations Act
Registration Number:	107775892RR001

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Youth Coordinator
Name:	Sonia Burke-Smith
Daytime Phone:	s.17 (1)
Email Address:	s.17 (1)

3. Executive Director

Name:	Stacy Gillingham
Daytime Phone:	s.17 (1)
Email Address:	s.17 (1)

4. Board Chair / President

Name:	Monica Grant
Daytime Phone:	s.17 (1)
Email Address:	s.17 (1)

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2020, please advise the Community Investment Program at CIP@rmwb.ca



Community Programs and Projects Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

There are monthly Board Meetings and each month there is a book keeper who prepares a statement for these meetings.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2018-03-31

Unrestricted net assets from your Financial Statements ending 2018-03-31 _____

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2018-03-31 _____

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

\$188,000.00 approximately are allotted to building renovations as we are converting to solar power and will be also be starting on the upstairs renovating soon. We are in talks with our membership on final design options. The remaining monies in our account are for specific programs.

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

There are no restrictions to becoming a member Of the Nistawoyou Friendship Center ,there is no cost to become a member and you do not need a membership to be a participant in any program or to access services .

9. Minimum number of board members according to bylaws: 7

Number of board members: Currently: 9 2018: 9 2017: 7

How often does the Board of Directors meet? once a month

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Monica Grant	President	3.50
Diane Tremblay	Vice President	1.50
Marlene Cardinal	Treasurer	3.50
Cleo Reese	Director	1.00
Roger Grondine	Director	1.50
Laureena Lavallee	Director	1.00
George Bacon	Director	7.00
Brenda Taurangeau	Director	1.50
Jimmy Grant	Elder Director	32.00

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.



Community Programs and Projects Part C - Proposed Program or Project Details

12. **Program or Project Name:** Cultural Programs

13. **Beginning Date (YYYY-MM-DD):** 2020-01-15

14. **Completion Date (YYYY-MM-DD):** 2020-12-31

Note: The term of the Community Impact Grant is January 1 - December 31, 2020. The program or project and all expenditures must occur during this term.

15. **What activities will be part of the program or project? Please provide details:**

- a. Use headings if applying for more than one program or project;
- b. List specific activities of each program or project; and
- c. Include details such as location(s), number of sessions, length of sessions, etc.

(additional space continues on next page)

Cultural Navigator Program

Project Description

This project will develop and implement a strategic plan that addresses the TRC calls to action. Through the project working with grass-root, community non-profits and other Indigenous organizations in the urban area we will develop a plan to address the calls to action into culturally appropriate programs, education methodology to build better understanding about Indigenous people. To start this process we will start in house programs to address the most urgent needs we have identified within our own organization and then work with other community organizations through workshops, information sharing, and implementation of TRC calls to actions. The Cultural Navigator Manager will oversee all aspect of programs defined within the project, be responsible for overseeing, training and reporting. The in-house programming we will be starting will be;

1. Indigenous Cultural Support Program for Addiction in Partnership with Mark Amy Treatment Center.

This program will be held once a week at the Center. During these two hour sessions Adults will be able to access Traditional Cultural Knowledge to help their journey past treatment. So often when leaving the treatment center adults who have completed the treatment program come out to a community that doesn't offer them the cultural programs to continue on their path to recovery. Each session will be guided by Indigenous Culture Coordinator Calling Bear Blackhorse which will always start with a sharing circle and smudge ceremony. There will Cultural activities to follow that will build upon the road of recovery and navigating re-entry into the community as a person in recovery. Working in partnership with Mark Amy Treatment Center and other Community Organizations that provide services to Indigenous Persons in Recovery we will provide continued Cultural Support. The program will run once a week. 48wk program will have a minimum of 8 participants to a max of 20 per session.

2. Intro-to the Kitchen

Helping Adults get their basic Food Safe, Pro-serve and gain experience in the kitchen. This program is to help adults facing employment barriers prepare for working in the hospitality industry. Activities will include - learning set up and tear down for events, greeting customers, during our Stew and Bannock Fundraiser, obtaining food safe and pro-serve tickets, knife skills, basic cuts, Whimis, SDS, Resume writing, catering in house and large event prep and delivery with the Elders Supper. The program will run for 4 weeks for 4 participants New intake each month.



15. (Continued from previous page)

3. Women's Cultural Support Group

This program will address the need for Women who grew up without their culture to have the opportunity to connect to their culture through female Elders and Knowledge Keepers. The program is to connect women to their culture and to pass on the teaching of the sacredness of being a life giver. They have always been the keepers of the language, traditions and are responsible for teaching the children. This program will run twice a month and will have a minimum of 8 participants and a max of twenty per session focusing on lost teachings.

4. Elders Sharing Circle-Once a month Elders and Seniors will be invited to a sharing circle and be given the opportunity to learn and share traditional knowledge presented by a different Elder from the region each month.

5. Grandparents Raising Grandchildren

We have started a support group for Grandparents raising grandchildren and for this support group. This program has had two meetings to date and the response has been overwhelming. Our activities would be to hold the support meetings twice a month and to develop programs to address needs and barriers, a community resource guide and develop partnerships with other organizations to expand support beyond our center. Support Group Participants at this time are 10 but we do expect an increase as we work through scheduling to find what works best for people.

6. Drumming Circles - teaching circles will be held for two days over a weekend 6 hrs 3 times a month and once a month we will host an open circle on an evening for cultural exchange. This program is to be held in house and will begin our journey to re-introducing languages back into the center. We know that through songs we start reconnecting with our regions languages. We have a commitment of 25 Adults interested in participating in the program.

7. Uniting our Nations-Peer Mentoring Program for Indigenous Youth- The Uniting Our Nations connects secondary students to meet weekly with primary goal of developing a positive relationship in a culturally safe and relevant program support for the development of healthy and positive relationships between younger secondary students with peer mentors from older grades that engages with traditional teachings. This program will run for 16 weeks once a week in the center and in 5 community schools in the rural area. Prior to the program starting we will be training Facilitators who will also be running the program in the schools in 5 rural areas. This program is based on the Seven Sacred teachings and the medicine wheel. There will also be a community group project at the end of program. This program is a partnership with CISM and will include the rural areas. This program will continue to run through the communities after the start up, training, recruiting and launching the program from the center. Recruitment for Peer Mentors and Facilitators will be through FNMI Workers from each school.

All programs are to start January 1, 2020 and run for the full year with the acceptance of Uniting our Nations which will run for 6 months with CISM and the Centre as the lead, then the communities will take it over and run it on their own with CISM and the Centre as supportive mentor-ship roles.



16. What objective(s) of the Community Program and Projects stream does this program or project address? (Check all that apply)

- ☒ To provide a program or project that enhances leisure, cultural, recreational opportunities and/or
- ☒ To support the design and delivery of preventive social service programs that promote and enhance the well-being of individuals, families and communities;
- ☒ To promote programs or projects that address, as directly as possible, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report;
- ☒ To promote and support community capacity and economic growth;
- ☐ To facilitate and promote investment in local projects by residents;
- ☒ To enrich the cultural landscape of the Municipality; and/or
- ☐ To create/maintain a program for recruiting, training and using volunteers.

17. Describe, in detail, how the program or project will meet and address each objective selected above. (additional space continues on next page)

If the Calls to Action objective is selected, please identify the Call to Action and include the following:

- a. How the Call to Action will be addressed by the activities of the program project;*
- b. How the activities promote healing, language and/or cultural restoration; and*
- c. How the Indigenous community is involved in the planning, execution, participation or follow up to the program or project.*

A. TRC-Call 14- (4) The preservation, revitalization, and strengthening of Indigenous languages and cultures are best managed by Indigenous people and communities through our programs through learning the songs and drumming we make the first steps towards language preservation. Women's Cultural Support Group, Uniting our Nations are are programs enhances Cultural Opportunities to learn about Indigenous Traditional Knowledge.

Women's Cultural Support Group, and Grandparents raising Grandchildren are to support the design and delivery of Preventive Social Service Programs so that community members may be supported in the city and out of various systems. Into the kitchen is designed to help people get back work, to promote hospitality industry as a viable source of income and to fill the many vacancies in the industry. Our Centre enriches the cultural landscape always.

B) As an Urban center that serves all of the region we are in constant consultation with our Elders, members, community and region about what they want to see in the center. The activities we have planned are about healing by providing support and teachings for people to start their journey for reconciliation. The healing of the spirit is first so by housing support groups, healing circles and learning language through song we are addressing the disconnection from culture. The teachings are foundation blocks to build on and through programs that bring Elders and Knowledge Keepers into the center we are fostering new relationships to be formed that will last far beyond our center. We have always known the power of these teachings and their ability to heal people we are just asking for the chance to implement it through our programs and to share it with our region to pave the path to reconciliation that may begin our center but we know will ripple outwards throughout our region and beyond.

C) All of our programming has been planned with Indigenous consultation through Elders, Knowledge Keepers, and Indigenous community members. As an Urban Indigenous Center we are daily involved in providing services so we know the needs of our community because they are telling us.

17. (Continued from previous page)

Through the Cultural Navigator program we will also be sharing our program opportunities and promoting our Indigenous Cultural Elders and Knowledge Keepers as a further resource to the community. We believe by finding sustainable employment opportunities for our cultural workers we will encourage younger generations to follow leading us to retaining and being empowered by our culture.

18. How many participants are expected to benefit from the program or project? Please identify them in the table below.

Ages 0 - 3:		Adults:	150
Ages 3 - 5:		Seniors:	35
Ages 5 - 12:		Families:	30
Ages 12 - 18:	150		

19. What is the community need that the program or project will address?

1.Call 14- (4) The preservation, revitalization, and strengthening of Indigenous languages and cultures are best managed by Indigenous people and communities.
2.To provide a project that provides programs that enhances cultural opportunities and improves the quality of life to Indigenous people in the urban area.

20. How was the need determined?

These needs have been determined by our membership, our community members and the TRC calls for action. As an Urban Indigenous Organization we are educating, reconnecting and promoting Indigenous Traditional Culture every day and it is our goal to be leaders in promoting reconciliation for the region.



21. How will the program or project address this need?

We will address the lack of Indigenous Elder and Knowledge Keepers programming. As an Urban Indigenous organization we are in a unique position for reconciliation as our programs are open to all community members . With this project it is our goal to promote the value of these teachings and the benefits that can be experienced through cultural knowledge being preserved to be shared beyond this project. The programs designed are about empowerment through a return to traditional knowledge to heal and begin the journey to reconciliation.

22. What will be the positive impacts to the community?

Indigenous Elder and Knowledge Keepers Cultural programming, language preservation, Urban Indigenous people reconnecting to their culture and finding support to address issues , bring down barriers, empowering through sharing with other non-profits and community organizations to address issues together, offering our youth opportunities to lead and to improve the quality of life in our region.



Part of the CPP Stream is funded through a partnership with the Government of Alberta to provide support for the design and delivery of preventative social services programs that promote and enhance the wellbeing of individuals, families and communities.

To determine if the program, project or service meets the Family and Community Support Services (FCSS) program outcomes of Prevention, Local Autonomy, Volunteerism, Accountability, and Community Development, please answer the following:

23. Is the program, project or service preventative in nature? Does it enhance the social well-being of families and individuals? Does it have preventative social outcomes?

If yes, please explain. If no, leave blank.

Yes by connecting people back to their culture we are improving the quality of life in our region. When people feel included we are creating an inclusive region. As the TRC has already found we have a long road to obtaining that but we must start somewhere and we know at our center we have the ability to develop and run programming that is impactful, supportive, inclusive and Indigenous run. This is important because when you empower Indigenous people to become leaders they will lead their families out of the issues and barriers.

24. Does the program, project or service:

- Help people develop independence, strengthen coping skills and become more resistant to crisis?
Yes ☒ No ☐
- Help people develop an awareness of social needs?
Yes ☒ No ☐
- Help develop interpersonal and group skills which enhance constructive relationships among people?
Yes ☒ No ☐
- Help people and communities to assume responsibility for decisions and actions which affect them?
Yes ☒ No ☐
- Provide supports that help sustain people as active members of the community?
Yes ☒ No ☐



25. Is the program, project or service:

- Primarily a recreation, leisure, entertainment or sporting activity or event?
Yes ☐ No ☒
- Offering direct assistance, including money, food, clothing or shelter, to sustain an individual or family?
Yes ☐ No ☒
- Primarily rehabilitative, therapeutic or crisis management?
Yes ☐ No ☒
- A duplication of services provided by any level of government?
Yes ☐ No ☒
- A capital expenditure such as the purchase, construction or renovation of a building or facility?
Yes ☐ No ☒

26. What does/will a successful program or project look like?

A successful project would mean we become the leaders in providing Indigenous lead programming in the urban area and become a resource for the rural. We want to empower our Indigenous people through programming to our community and start the journey of language retention through drumming and singing. Through reconciliation and healing we will strengthen our youth to become the leaders of tomorrow. We are successful at this project when in our community when we see healing within individuals that ripples outwards and our participants are able to embrace life in the community with knowledge and belonging.



27. How will the program or project's success be measured (e.g., surveys, evaluation, longitudinal studies)?

We will have sign in sheets to track number of participants, surveys at the exit of each program evaluations at the completion of programs and interviews by willing participants.

28. Does the program or project duplicate or overlap with other programs or projects offered in the community? How is this organization's program or project unique?

Our organization is unique as we are an Urban Indigenous Organization that is open to all community members. Our programs are created with a Traditional Indigenous Cultural Perspective but any community member can join in and learn. This offers an unique opportunity for the reconciliation process as together and as individuals participants will gain meaningful knowledge about each other and through working through common life issues foster new relationships understanding each other. The ripple effect into the community will be one of strength as we work together on improving lives we gain passionate citizens who feel a sense of belonging, are productive and love their home. Through individuals we can highlight our community strengths instead of the media's negative portrayal.

29. How will the program or project be promoted/advertised?

(Successful programs or projects shall state "Funding considerations provided by the Regional Municipality of Wood Buffalo" on all print and digital advertisements and shall not use the Municipal logo.

We will state that RMWB funded the project and programs on all advertising, recruitment and information literature regarding the project on all media platforms with no logo used.



30. The Community Programs and Projects stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organization will be involved in the program or project?

- a. List each community group or organization; and
- b. Define each community group or organization's role.

A) Mark Amy Treatment Center

B) Mark Amy Treatment Center will be providing support through their Cultural Knowledge Keeper Calling Bear. The treatment center will also be providing supportive programming that participants from this support group can also access such as Sweat Lodge Ceremonies, community learning opportunities.

A) CISM

B) CISM team will be providing the program, facilitator training, Peer training and support staff through mentorship for the duration of the program.

31. The Community Programs and Projects stream is intended to promote public/volunteer participation in the planning, delivering and governing of community programs and projects. How will volunteers be involved in the proposed program or project?

We will have volunteers to help with Intro to the Kitchen, Volunteers to help planning of programming with the support groups due to the sensitivity of topics we will not have volunteers running the programs. The volunteers will help with meal ,snack prep, and set up. There will also be Youth Peer Volunteers for the Uniting our Nations. Drumming Circles will be run sometimes run by volunteers.



- 32. The CPP stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) aside from the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.**

Mark Amy Treatment Center in kind donation of their Cultural Knowledge Keeper wages.

National Friendship Centre Association- - Book Keeper

UPIP-OCS Funding- In kind -Office space,Computer and printing,office supplies etc

- 33. Outline any expected in-kind contributions for this program or project:**

Mark Amy Treatment Center Cultural Knowledge Keeper's wages

National Friendship Centre Association -Book Keeper

UPIP-OCS - In kind -Program and office space,computer office supplies,printing



Program or Project Budget

34. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2020.
- b) Please include all anticipated sources of revenue for the program or project and whether or not it is in progress (applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2020	Revenue Status	
		In Progress	Secured
Project/Program Income (Ticket sales, admission, etc.)		<input type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other: s.17 (1) - 17(1) wages	9,600.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: UPIP-OCA-office activity space printing etc	6,000.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: NFCA-Book Keeper	6,000.00	<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$ 21,600.00		

36. Provide any additional information that may assist in developing a better understanding of the organization or its services/programs during the grant review:

We are an Urban Indigenous Resource Center and we serve the whole region. Since the fire we have experienced a huge turn over due to the effects and aftermath of the fire. 2019 we have finally found dedicated employees and a board that has been working hard. We have partnered with Fuse for Governance training and are active in event and program support. We have successfully worked with our younger youth and now are ready to work with our older youth ,Adult Members and Seniors. We are working on strengthening our Social Infrastructure through quality cultural programming for the benefit of our community as a whole.

We have created programing that will help families and individuals experience a better quality of life in our Region by incorporating more cultural lead activities that support the diversity of our region through understanding of the TRC calls to action. We know through Indigenous lead programs and activities that are open to all that we help align and support community needs.

We are able to do this by providing accessibility to mental health support through Indigenous Cultural Support Program for Addiction for Youth and Adults experiencing addiction. Helping with increased skills and increasing employment opportunities through our program Intro into the Kitchen. Providing access to support and parenting through our Women's Cultural Support Group and Grandparents raising Grandchildren.

Through the center we are providing the opportunities for cultural expression and appreciation of Indigenous Culture and supporting language retention through our drumming circles that are open to the Region to come and share the songs of our region. We are working towards reconciliation through the TRC and also implementing the strategies from RMWB social plan.

37. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in this application being deemed incomplete.

☒ Financial Statements of **most recent** fiscal year end (Year end date must fall between July 1, 2018 and June 30, 2019)

The following is **OPTIONAL** to this application.

☐ Project Logic Model (if available)

Completed and Signed Applications are to be submitted:

Preference is By Email: CIP@rmwb.ca

OR

In Person or By Mail:

Community Investment Program
Community Services
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

NISTAWOYOU ASSOCIATION FRIENDSHIP CENTRE

Financial Statements

Year Ended March 31, 2019

Draft for discussion purposes only

NISTAWOYOU ASSOCIATION FRIENDSHIP CENTRE
Index to Financial Statements
Year Ended March 31, 2019

	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Revenues and Expenditures	4
Statement of Changes in Net Assets	5
Statement of Cash Flows	6
Notes to Financial Statements	7 - 9
Urban Programming for Indigenous Peoples - Organizational Capacity Stream (<i>Schedule 1</i>)	10
Alberta Indigenous Relations (<i>Schedule 2</i>)	11
Urban Programming for Indigenous Peoples - Programs & Services Stream (<i>Schedule 3</i>)	12



ARULEBA PROFESSIONAL CORPORATION

CHARTERED PROFESSIONAL ACCOUNTANT

INDEPENDENT AUDITOR'S REPORT

To the Members of Nistawoyou Association Friendship Centre

Opinion

I have audited the financial statements of Nistawoyou Association Friendship Centre (the Association), which comprise the statements of financial position as at March 31, 2019 and 2018, and the statements of revenues and expenditures, changes in net assets and cash flows for the years then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at March 31, 2019 and 2018, and the results of its operations and its cash flows for the years then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

I conducted my audits in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the Association in accordance with the ethical requirements that are relevant to my audits of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with those requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

(continues)

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

NISTAWOYOU ASSOCIATION FRIENDSHIP CENTRE

Statement of Financial Position

March 31, 2019

	2019	2018
ASSETS		
CURRENT		
Cash	\$ 752,536	\$ 453,866
Accounts receivable	15,721	150,923
Accounts receivable from employees	-	1,200
Goods and services tax recoverable	8,447	10,337
	<u>776,704</u>	616,326
PROPERTY, PLANT AND EQUIPMENT (Note 3)	<u>331,358</u>	330,630
	<u>\$ 1,108,062</u>	<u>\$ 946,956</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 26,839	\$ 19,710
Funding liability	296,149	126,025
Deposits received	5,500	5,500
Deferred Income	13,357	65,813
	<u>341,845</u>	217,048
NET ASSETS		
General fund	444,715	409,134
Capital fund	321,502	320,774
	<u>766,217</u>	729,908
	<u>\$ 1,108,062</u>	<u>\$ 946,956</u>

ON BEHALF OF THE BOARD

Director

Director

See notes to financial statements

NISTAWOYOU ASSOCIATION FRIENDSHIP CENTRE

Statement of Revenues and Expenditures

Year Ended March 31, 2019

	2019	2018
REVENUES		
Donations	\$ 15,022	\$ 17,394
Grant income	292,187	194,777
Fundraising	558	803
United Way	61,638	156,221
Rentals	74,645	51,665
Other income	6,858	43,254
	<u>450,908</u>	<u>464,114</u>
EXPENSES		
Advertising and promotion	323	4,188
Amortization	12,132	9,301
Business taxes, licenses and memberships	556	-
Consulting fees	27,537	87,885
Donations	1,250	1,300
Employee benefits	1,700	14,597
Insurance	8,788	9,743
Interest and bank charges	1,885	964
Meals and entertainment	1,950	4,874
Meetings and conventions	34,113	20,967
Office	56,620	28,154
Honorarium	100	1,500
Professional fees	29,610	26,135
Rental	7,770	3,000
Repairs and maintenance	40,120	22,385
Salaries and wages	160,057	189,761
Supplies	5,039	2,438
Telephone	3,272	2,926
Training	3,450	-
Travel	3,007	15,474
Utilities	15,682	12,939
	<u>414,961</u>	<u>458,531</u>
EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS	<u>35,947</u>	<u>5,583</u>
OTHER INCOME		
Loss on disposal of property, plant and equipment	-	(3,769)
Interest income	362	319
	<u>362</u>	<u>(3,450)</u>
EXCESS OF REVENUES OVER EXPENSES	<u>\$ 36,309</u>	<u>\$ 2,133</u>

See notes to financial statements

NISTAWOYOU ASSOCIATION FRIENDSHIP CENTRE

Statement of Changes in Net Assets

Year Ended March 31, 2019

	General Fund		Capital Fund		2019	2018
NET ASSETS - BEGINNING OF YEAR	\$	409,134	\$	320,774	\$ 729,908	\$ 727,775
Additions/Disposals of Capital Assets		(12,860)		12,860	-	-
Amortization		12,132		(12,132)	-	-
EXCESS OF REVENUES OVER EXPENSES		36,309		-	36,309	2,133
NET ASSETS - END OF YEAR	\$	444,715	\$	321,502	\$ 766,217	\$ 729,908

Draft for discussion purposes only

NISTAWOYOU ASSOCIATION FRIENDSHIP CENTRE

Statement of Cash Flows

Year Ended March 31, 2019

	2019	2018
OPERATING ACTIVITIES		
excess of revenues over expenses	\$ 36,309	\$ 2,133
Items not affecting cash:		
Amortization of property, plant and equipment	12,132	9,301
Loss on disposal of property, plant and equipment	-	3,769
	<u>48,441</u>	<u>15,203</u>
Changes in non-cash working capital:		
Accounts receivable	135,202	(433)
Accounts receivable from employees	1,200	(1,200)
Accounts payable	7,129	(25,688)
Goods and services tax payable	1,890	(5,962)
Employee deductions payable	-	(5,587)
Deferred Income	(52,456)	51,768
Funding liability	170,124	18,779
	<u>263,089</u>	<u>31,677</u>
Cash flow from operating activities	<u>311,530</u>	<u>46,880</u>
INVESTING ACTIVITY		
Purchase of property, plant and equipment	<u>(12,860)</u>	<u>(76,599)</u>
INCREASE (DECREASE) IN CASH FLOW	<u>298,670</u>	<u>(29,719)</u>
Cash - beginning of year	<u>453,866</u>	<u>483,585</u>
CASH - END OF YEAR	<u>\$ 752,536</u>	<u>\$ 453,866</u>
CASH CONSISTS OF:		
Cash	<u>\$ 752,536</u>	<u>\$ 453,866</u>

See notes to financial statements

NISTAWOYOU ASSOCIATION FRIENDSHIP CENTRE

Notes to Financial Statements

Year Ended March 31, 2019

1. DESCRIPTION OF OPERATIONS

Nistawoyou Association Friendship Centre (the "association") is incorporated under the The Societies Act of Alberta on September 17, 1964. The association's principal activity is provision of social and recreational services to native communities in Fort McMurray through funding programs of the Federal and Provincial governments along with fund-raising activities of its members.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO). Canadian accounting standards for not-for-profit organizations are part of Canadian GAAP.

Fund accounting

Nistawoyou Association Friendship Centre follows the restricted fund method of accounting for contributions.

The General Fund accounts for the organization's program delivery and administrative activities. This fund reports unrestricted resources and restricted operating grants.

The Capital Asset Fund reports the assets, liabilities, revenues and expenses related to Nistawoyou Association Friendship Centre's capital assets and building expansion campaign.

Revenue recognition

Nistawoyou Association Friendship Centre follows the restricted fund method of accounting for contributions.

Restricted contributions related to general operations are recognized as revenue of the General Fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund.

Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Cash and cash equivalents

Cash includes cash and cash equivalents. Cash equivalents are investments in treasury bills and are valued at cost plus accrued interest. The carrying amounts approximate fair value because they have maturities at the date of purchase of less than ninety days.

Contributed services and materials

The association does not put value to contributed services or materials because of the difficulty in determining their fair value. Contributed services or materials are not recognized in the financial statements.

(continues)

NISTAWOYOU ASSOCIATION FRIENDSHIP CENTRE

Notes to Financial Statements

Year Ended March 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Government grants

Government grants are recorded when there is a reasonable assurance that the organization had complied with and will continue to comply with, all the necessary conditions to obtain the grants.

Deferred program funds

Program revenues in excess of program expenditures in a fiscal year are deferred and carried forward to the balance sheet as liabilities for the anticipated expenditures in the subsequent fiscal period.

Property, plant and equipment

Property, plant and equipment are stated at cost or deemed cost less accumulated amortization. Property, plant and equipment are amortized over their estimated useful lives on a declining balance basis at the following rates and methods:

Buildings	5%	declining balance method
Equipment	20%	declining balance method
Computer equipment	30%	declining balance method
Computer software	100%	declining balance method

The organization regularly reviews its property, plant and equipment to eliminate obsolete items. Government grants are treated as a reduction of property, plant and equipment cost.

Property, plant and equipment acquired during the year but not placed into use are not amortized until they are placed into use.

Donated goods

Donated goods are recorded at their fair market value at the time of the donation. During the year \$0 in goods and services were donated (2018 - \$0).

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. Fair value of the association's cash, accounts receivable and accounts payable and accrued liabilities approximate their carrying amounts due to the relatively short period to maturity.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

NISTAWOYOU ASSOCIATION FRIENDSHIP CENTRE

Notes to Financial Statements

Year Ended March 31, 2019

3. PROPERTY, PLANT AND EQUIPMENT

	Cost	Accumulated amortization	2019 Net book value	2018 Net book value
Land	\$ 170,404	\$ -	\$ 170,404	\$ 170,404
Buildings	469,790	331,454	138,336	145,617
Equipment	110,960	88,342	22,618	14,609
	\$ 751,154	\$ 419,796	\$ 331,358	\$ 330,630

4. ECONOMIC DEPENDENCE

The association is economically dependent upon contributions from the Federal and Provincial Governments.

5. CONTINGENT LIABILITY

A civil claim was been filed against the association by a former consultant for unpaid fees for services rendered in the amount of \$26,630. The Directors are of the opinion that the claim is without merit.

6. FINANCIAL INSTRUMENTS

The association is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the association's risk exposure and concentration as of March 31, 2019.

(a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The association is exposed to credit risk from its funders. In order to reduce its credit risk, the association ensures compliance with the covenants of funding agreements.

(b) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The association is exposed to this risk mainly in respect of its receipt of funds from its funders and other related sources and accounts payable.

Unless otherwise noted, it is management's opinion that the association is not exposed to significant other price risks arising from these financial instruments.

NISTAWOYOU ASSOCIATION FRIENDSHIP CENTRE
Urban Programming for Indigenous Peoples - Organizational Capacity Stream
(Schedule 1)
Year Ended March 31, 2019

	2019
REVENUE	
Grant	\$ 148,631
EXPENSES	
Salaries and wages: Executive Director	19,255
Salaries and wages: Receptionist/Secretary	23,631
Bookkeeper/Finance Staff	14,772
Travel within Canada	-
Utilities	15,682
Office supplies	11,369
Professional fees	14,838
Buliding repairs and maintenance	29,469
Banking fees	1,836
Equipment rental	4,578
Insurance	8,788
Meetings	4,589
	148,807
DEFICIENCY OF EXPENSES OVER REVENUE	\$ (176)

NISTAWOYOU ASSOCIATION FRIENDSHIP CENTRE
Alberta Indigenous Relations
(Schedule 2)
Year Ended March 31, 2019

	2019
REVENUE	
Grant	\$ 31,000
EXPENSES	
Salary of Position: Admin Assistant	-
Salary of Position: Consultant	-
Employee benefits	-
Maintenance	9,142
Rentals	-
Community events/Programs	5,497
Utilities	-
Communications	3,272
Office supplies	9,062
Meetings	1,215
Travel within Alberta	1,540
Professional fees	-
Insurance	1,506
	31,234
DEFICIENCY OF EXPENSES OVER REVENUE	\$ (234)

NISTAWOYOU ASSOCIATION FRIENDSHIP CENTRE
Urban Programming for Indigenous Peoples - Programs & Services Stream
(Schedule 3)
Year Ended March 31, 2019

	2019
REVENUE	
Grant	\$ 110,965
Donations	1,097
	112,062
EXPENSES	
Youth Navigator	22,530
Materials and supplies	10,409
Salary of Position:	65,328
Rent	7,770
Training	2,034
	-
	-
	-
	108,071
UNUSED GRANT TRANSFERRED TO DEFERRED INCOME	\$ 3,991