

Saprae Creek Residents Society
2020 Community Impact Grant Analysis

CIP Grant Summary:

				2020 Recommended by CIP	Variance Recommended vs. Requested
2017	2018	2019	2020 Request		
85,800	59,500	39,200	39,000	25,674	(13,326)

Fiscal Year End	Total Expenses	Unrestricted Net Assets
December 31, 2018	121,842	46,624

Notes:

Community Activities - Keyano Theatre Event, Vista Ridge Tube Park, Community Clean Up, Garden Tour, Halloween Event, Community Bowling or Hockey Event, Christmas Party, New Years Eve Fireworks at Vista, Other planned activities, Child and youth programs - arts and crafts, wild play, skating.

Administrative recommendation includes removing community activities that are offered in the urban center (example: fire works). Transportation to activities is deemed ineligible.

Budget Line Description	2020 Total Budget	2020 Budget Request	2020 Recommended
Revenues			
RMWB Community Impact Grant	39,000	39,000	25,674
Casinos/Bingos	25,000	-	-
Total Revenues	64,000	39,000	25,674
Expenses			
Community Events	21,500	21,500	16,125
Youth Activities and Recreation	12,400	12,400	6,200
Administration Costs	5,100	5,100	3,349
Summer Camp	25,000	-	-
Total Expenses	64,000	39,000	25,674
Total Surplus (Deficit)	\$ -	\$ -	\$ -

2020 Community Impact Grant - Community Programs and Projects Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed program or project meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2020 Community Impact Grant Guidelines
- 2020 Community Impact Grant - Community Programs & Projects Application Checklist

If you have reviewed the 2020 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

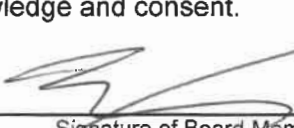
Organization Name: Saprae Creek Residents Society

Declaration: In making this application, we, the undersigned, confirm:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Monday, September 23, 2019;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2020 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

Board Member(s) and/or
Executive Director Initials:

<u>TH</u>	<u>MR</u>
<u>TH</u>	<u>MR</u>
<u>TH</u>	<u>MR</u>
<u>TH</u>	<u>MR</u>
<u>TH</u>	<u>MR</u>


Signature of Board Member
(must have signing authority)

Tracy Unger
Print Name

2019-09-19
Date: (YYYY-MM-DD)


Signature of Board Member or Executive Director
(must have signing authority)

Marilyn Rustad
Print Name

2019-09-19
Date: (YYYY-MM-DD)



Community Programs and Projects Part A - Organization Summary

1. Organization Details

Organization Name:	Saprae Creek Residents Society
Street Address:	215 Freestone Way
City/Hamlet:	Fort McMurray
Province:	AB
Postal Code:	T9H 5B4
Phone Number:	
Email Address:	s.17 (1)
Act Registered Under:	Societies Act (Alberta)
Registration Number:	508301827

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Treasurer
Name:	Marilyn Rustad
Daytime Phone:	s.17 (1)
Email Address:	s.17 (1)

3. Executive Director

Name:	Tracy Unger
Daytime Phone:	s.17 (1)
Email Address:	s.17 (1)

4. Board Chair / President

Name:	AnnMarie Hintz
Daytime Phone:	s.17 (1)
Email Address:	s.17 (1)

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2020, please advise the Community Investment Program at CIP@rmwb.ca



Community Programs and Projects Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

The board reviews the financial position twice a year at our board meetings.

Saprae Creek Residents Society relies on the RMWB funding as well as casino funds for our financial support.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2018-12-31

Unrestricted net assets from your Financial Statements ending 2018-12-31 \$ 46,624.00

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2018-12-31 \$ 121,842.00

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

Members need to live in Saprae Creek to become a member or to participate in programs.

9. Minimum number of board members according to bylaws: 5

Number of board members: Currently: 7 2018: 6 2017: 7

How often does the Board of Directors meet? seven times a year

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
AnnMarie Hintz	Chair	3.00
Tracy Unger	Vice Chair	5.00
Marilyn Rustad	Treasurer	7.00
Lindsay Reid	Secretary	1.00
Jennifer Potte	Director	1.00
Danielle Bursey	Director	1.00
Jeff Barrow	Director	1.00

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.



Community Programs and Projects Part C - Proposed Program or Project Details

12. **Program or Project Name:** Saprae Creek Residents Society

13. **Beginning Date (YYYY-MM-DD):** 2020-01-01

14. **Completion Date (YYYY-MM-DD):** 2020-12-31

***Note:** The term of the Community Impact Grant is January 1 - December 31, 2020. The program or project and all expenditures must occur during this term.*

15. **What activities will be part of the program or project? Please provide details:**

- a. Use headings if applying for more than one program or project;
- b. List specific activities of each program or project; and
- c. Include details such as location(s), number of sessions, length of sessions, etc.

(additional space continues on next page)

Community Events - approximately 3 to 4 hours

Keyano Theatre Event (Feb, Mar or Apr) date depends on shows suitability for families

Vista Ridge Tube Park recreation event (Mar)

Community Clean Up and tree seedlings giveaway (May)

Creeker Fun Day event (Jun or Sep)

Garden Tour with Tea & Scones for acreage beautification ideas (July or Aug)

Halloween Event (Oct)

Community Bowling or Hockey Event (Nov)

Family Santa skate and Christmas Party (Dec)

New Year's Eve fireworks at Vista Ridge (Dec)

Other planned activities include games night twice a month.

Children and Youth programs / Recreation and Art Activities

- arts and crafts
- activities such as skating, baseball, junior golf, and wildplay
- summer camp swoosh bus for youth (once a week in Jul and Aug)

Administration Costs

- accounting expense, office supplies, website maintenance and insurance costs/fees



15. *(Continued from previous page)*



16. What objective(s) of the Community Program and Projects stream does this program or project address? (Check all that apply)

- ☒ To provide a program or project that enhances leisure, cultural, recreational opportunities and/or
- ☐ To support the design and delivery of preventive social service programs that promote and enhance the well-being of individuals, families and communities;
- ☐ To promote programs or projects that address, as directly as possible, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report;
- ☐ To promote and support community capacity and economic growth;
- ☐ To facilitate and promote investment in local projects by residents;
- ☐ To enrich the cultural landscape of the Municipality; and/or
- ☐ To create/maintain a program for recruiting, training and using volunteers.

17. Describe, in detail, how the program or project will meet and address each objective selected above. (additional space continues on next page)

If the Calls to Action objective is selected, please identify the Call to Action and include the following:

- a. How the Call to Action will be addressed by the activities of the program project;*
- b. How the activities promote healing, language and/or cultural restoration; and*
- c. How the Indigenous community is involved in the planning, execution, participation or follow up to the program or project.*

The programs we've chosen enhance leisure activities by inviting residents to the social events held in Saprae Creek to meet fellow neighbours;

the recreational activities by using Vista Ridge facilities for our Tube Party event, the arena for skating lessons/hockey, as well as mini golf and the wildplay park;

and cultural opportunities by showcasing Keyano Theatre and other activities that involve arts and crafts using local artists.

In the summer, busing transportation once a week allows our youth to go to swimming at Mac Island, play at the bowling alley, and exercise at a gymnastics camp as some examples.



17. (Continued from previous page)

18. How many participants are expected to benefit from the program or project? Please identify them in the table below.

Ages 0 - 3:	11	Adults:	120
Ages 3 - 5:	13	Seniors:	4
Ages 5 - 12:	70	Families:	80
Ages 12 - 18:	10		

19. What is the community need that the program or project will address?

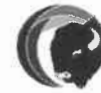
Saprae Creek Residents Society is committed to providing community / youth activities and recreation programs to all residents in Saprae Creek.

SCRS supports community enrichment through volunteer-ism and encourages/promotes friendly and neighbourly social activities.

20. How was the need determined?

Saprae Creek is located 25 km from Fort McMurray so a need was determined to have social and recreation events in our area to create a sense of community here in our neighbourhood.

SCRS also encourages the use of Vista Ridge's outdoor recreation facilities and uses it whenever possible.



21. How will the program or project address this need?

With RMWB funding we can provide for recreation, social and art events in our community by promoting and facilitating opportunities for recreation and leisure.

These funds also assist with the purchase of arts, crafts and helps us to organize activities such as dance, hockey, baseball, and games night.

Funding help with additional costs for instructors to come out to Sapræ Creek for programs such as Home Alone, Bear Smart Safety, First Aid.

22. What will be the positive impacts to the community?

Sapræ Creek Residents Society hopes that by having events and youth programs residents will enjoy living in the Fort McMurray/ Sapræ Creek region. We also support Vista Ridge, local artists, and small businesses for our activities which in turn provides them with revenue to remain in business and stay in the area.



Part of the CPP Stream is funded through a partnership with the Government of Alberta to provide support for the design and delivery of preventative social services programs that promote and enhance the wellbeing of individuals, families and communities.

To determine if the program, project or service meets the Family and Community Support Services (FCSS) program outcomes of Prevention, Local Autonomy, Volunteerism, Accountability, and Community Development, please answer the following:

- 23. Is the program, project or service preventative in nature? Does it enhance the social well-being of families and individuals? Does it have preventative social outcomes?**
If yes, please explain. If no, leave blank.

24. Does the program, project or service:

- Help people develop independence, strengthen coping skills and become more resistant to crisis?
Yes ☐ No ☒
- Help people develop an awareness of social needs?
Yes ☐ No ☒
- Help develop interpersonal and group skills which enhance constructive relationships among people?
Yes ☐ No ☒
- Help people and communities to assume responsibility for decisions and actions which affect them?
Yes ☐ No ☒
- Provide supports that help sustain people as active members of the community?
Yes ☐ No ☒



25. Is the program, project or service:

- Primarily a recreation, leisure, entertainment or sporting activity or event?
Yes ☒ No ☐
- Offering direct assistance, including money, food, clothing or shelter, to sustain an individual or family?
Yes ☐ No ☒
- Primarily rehabilitative, therapeutic or crisis management?
Yes ☐ No ☒
- A duplication of services provided by any level of government?
Yes ☐ No ☒
- A capital expenditure such as the purchase, construction or renovation of a building or facility?
Yes ☐ No ☒

26. What does/will a successful program or project look like?

A successful program is when residents attend the events to meet their neighbours which in turn helps to create a sense of community. Due to the distance between homes, it's important to have programs and events where children and adults can make new friends.

We also use *sign up genius* to allow residents a way to sign up so we know how many people to expect. This also allows us to budget better in providing the right amount of food, crafts etc. so there is not as much wastage.

The board strongly feels that if we use Vista Ridge by having youth activities there, they will encourage their parents to purchase season passes to continue to support this facility year round.

27. How will the program or project's success be measured (e.g., surveys, evaluation, longitudinal studies)?

The Sapræe Creek Residents Society measures the programs success by how many residents attend and their comments to the volunteers. We also ask for suggestions to make events and programs more successful.

28. Does the program or project duplicate or overlap with other programs or projects offered in the community? How is this organization's program or project unique?

Since we are located in Sapræe Creek, we do not overlap with any other programs offered in the area. Residents prefer to attend a local event of activity so they don't have to drive to the city as often.

We are also unique in that we have a ski hill close by and so promoting activities with Vista Ridge, our youth become familiar with the staff and often want to go skiing or snowboarding with them. In 2020 we hope to expand that to golf at the new course which will be open next summer.

29. How will the program or project be promoted/advertised?

(Successful programs or projects shall state "Funding considerations provided by the Regional Municipality of Wood Buffalo" on all print and digital advertisements and shall not use the Municipal logo.

SCRS promotes the programs though the Sapræe Creek Facebook page, by word of mouth, and the community newsletter.



30. The Community Programs and Projects stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organization will be involved in the program or project?

- a. List each community group or organization; and
- b. Define each community group or organization's role.

We partner with Vista Ridge All Seasons Park where possible, in helping them with developing the area so that many residents will enjoy the benefits this park brings to our neighbourhood. This upcoming year we look forward to the new golf course and bike course. SCRS will provide funds from our casino funds for bike racks.

Saprae Creek Residents Society donates casino funds to the Wood Buffalo Safe Community for the bike safety programs they provide to our youth.

We also help to support the Wood Buffalo Food Bank from casino funds.

31. The Community Programs and Projects stream is intended to promote public/volunteer participation in the planning, delivering and governing of community programs and projects. How will volunteers be involved in the proposed program or project?

Volunteers are involved in community programs using the signup genius page where we request help with a list of tasks such as help to set up an event, cleanup afterwards, as well as supervising if required.

Funding for summer camp wages are through volunteers that work the casino.



- 32. The CPP stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) aside from the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.**

Saprae Creek Residents Society has a casino approximately every 18 months. We use the revenue from these funds for the summer camp wages. If recreation equipment is required, we can also purchase this as well with casino funds.

Casino funding is very restrictive however and we are not allowed to use monies raised for any social events so we rely on the RMWB to help us with funds to support our events.

- 33. Outline any expected in-kind contributions for this program or project:**



Program or Project Budget

34. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2020.
- b) Please include all anticipated sources of revenue for the program or project and whether or not it is in progress (applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2020	Revenue Status	
		In Progress	Secured
Project/Program Income (Ticket sales, admission, etc.)		<input type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos	25,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$ 25,000.00		



36. Provide any additional information that may assist in developing a better understanding of the organization or its services/programs during the grant review:

37. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in this application being deemed incomplete.

- ☒ Financial Statements of **most recent** fiscal year end (Year end date must fall between July 1, 2018 and June 30, 2019)

The following is **OPTIONAL** to this application.

- ☐ Project Logic Model (if available)

Completed and Signed Applications are to be submitted:

Preference is By Email: CIP@rmwb.ca

OR

In Person or By Mail:

Community Investment Program
Community Services
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)

Saprae Creek Residents Society
Financial Statements
For the year ended December 31, 2018
(Unaudited - see Notice To Reader)

On the basis of information provided by management, we have compiled the statement of financial position of the Sapræe Creek Residents Society as at December 31, 2018 and the statement of operations and changes in net assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Fort McMurray, Alberta
February 25, 2019

Bazylo & Dunn Chartered Accountants LLP

**Saprae Creek Residents Society
Statement of Financial Position**

As at December 31, 2018

(Unaudited - see Notice To Reader)

		2018	2017
ASSETS			
Current			
Cash		171,409	163,940
Restricted cash		8,579	40,060
GST recoverable		1,218	3,444
Prepaid expenses		1,088	1,088
		182,294	208,532
Property, plant and equipment	(Note 1)	38,576	76,785
		220,870	285,317
LIABILITIES			
Current			
Accounts payable and accrued liabilities		2,092	2,194
Deferred revenue	(Note 2)	8,579	40,060
		10,671	42,254
Deferred capital contribution	(Note 3)	29,622	59,244
		40,293	101,498
NET ASSETS			
Invested in Property, Plant and Equipment		8,953	17,541
Restricted		125,000	50,000
Unrestricted		46,624	116,278
		180,577	183,819
		220,870	285,317

Approved on behalf of the Board:



Saprae Creek Residents Society
Statement of Changes in Net Assets
For the year ended December 31, 2018
(Unaudited - see Notice To Reader)

2018

	Total	Invested in Property Plant and Equipment	Restricted Net Assets	Unrestricted Net Assets
Balance, beginning of the year	183,819	17,541	50,000	116,278
Excess (Deficiency) of receipts over disbursements	(3,242)	(38,210)	-	34,968
Transfer to internally restricted fund	-	-	75,000	(75,000)
Amortization of internally funded assets	-	29,622	-	(29,622)
Balance, end of the year	180,577	8,953	125,000	46,624

2017

	Total	Invested in Property Plant and Equipment	Restricted Net Assets	Unrestricted Net Assets
Balance, beginning of the year	256,292	38,887	50,000	167,405
Excess (Deficiency) of receipts over disbursements	(72,473)	(48,761)	-	(23,712)
Transfer to internally restricted fund	-	-	-	-
Amortization of internally funded assets	-	27,415	-	(27,415)
Balance, end of the year	183,819	17,541	50,000	116,278

Saprae Creek Residents Society
Statement of Operations
For the year ended December 31, 2018
(Unaudited - see Notice To Reader)

	2018	2017
RECEIPTS		
Municipal grant	56,870	85,800
Casino	31,481	23,886
Deferred capital contribution recognized	29,622	27,415
Interest income	627	450
	118,600	137,551
DISBURSEMENTS		
Amortization	38,210	48,760
Bank charges & interest	1	4
Casino	29,879	23,099
Donations	4,000	54,995
Event expenses	3,049	2,508
Insurance	1,141	1,038
Membership fees	195	195
Non-claimable GST	1,218	1,828
Office expenses	3,238	3,924
Professional fees	1,800	1,800
Repairs & maintenance	2,171	38,992
Supplies	36,940	32,881
	121,842	210,024
DEFICIENCY OF RECEIPTS OVER DISBURSEMENTS	(3,242)	(72,473)

1. Property, plant and equipment

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>2018 Net book value</u>	<u>2017 Net book value</u>
Land improvements	54,941	54,941	-	-
Outdoor rink and equipment	54,611	54,611	-	-
Recreational equipment	14,214	14,214	-	2,843
Skateboard park	424,402	385,826	38,576	73,942
	<u>548,168</u>	<u>509,592</u>	<u>38,576</u>	<u>76,785</u>

2. Deferred revenue

	<u>2018</u>	<u>2017</u>
Opening balance	40,060	63,946
Funds received during the year	-	-
Expenses for the year	(31,481)	(23,866)
Invested in property, plant and equipment	-	-
	<u>8,579</u>	<u>40,060</u>

3. Deferred capital contribution

Deferred capital contribution consists of amounts received from casinos that are intended to be used for capital purchases or certain repairs as approved by the Alberta Gaming and Liquor Commission.

	<u>2018</u>	<u>2017</u>
Opening balance	59,244	86,659
Amortization for the year	(29,622)	(27,415)
	<u>29,622</u>	<u>59,244</u>