

Anzac Family Community Support Society

2020 Community Impact Grant Analysis

CIP Grant Summary:

2017	2018	2019	2020 Request	2020 Recommended by CIP	Variance Recommended vs. Requested
79,000	89,000	103,150	10,550	10,550	(0)

Fiscal Year End	Total Expenses	Unrestricted Net Assets
December 31, 2018	109,017	48,212

Notes:

Christmas Dinner, Block Party, Night Out in Anzac

Budget Line Description	2020 Total Budget	2020 Budget Request	2020 Recommended
Revenues			
RMWB Community Impact Grant	10,550	10,550	10,550
Donation from Willow Lake Tiny Tots	500	-	-
Donation from Anzac Recreation & Social Society	500	-	-
Sponsorship from Syncrude	2,500	-	-
Sponsorship from CNOOC	2,000	-	-
Total Revenues	16,050	10,550	10,550
Expenses			
Christmas Dinner	8,500	3,000	3,000
Santa	150	150	150
Door Prizes	500	500	500
Venue	700	700	700
Block Party	2,500	2,500	2,500
Supplies	200	200	200
Night Out in Anzac	3,000	3,000	3,000
Venue	500	500	500
Total Expenses	16,050	10,550	10,550
Total Surplus (Deficit)	\$ -	\$ -	\$ (0)

2020 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).

In order to complete this application for funding, please read the following thoroughly:

- 2020 Community Impact Grant Guidelines
- 2020 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2020 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: _____ Anzac Family Community Support Society _____

Declaration: In making this application, we, the undersigned, confirm:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Monday, September 23, 2019;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2020 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

*Board Member(s) and/or
Executive Director Initials:*

CC	JC
CC	JC
CC	JC
CC	JC
CC	JC

Jane Cotton
Signature of Board Member
(must have signing authority)

Carla Cooper
Signature of Board Member or Executive Director
(must have signing authority)

Jane Cotton
Print Name

CARLA COOPER
Print Name

2019/09/18
Date: (YYYY-MM-DD)

2019/09/18
Date: (YYYY-MM-DD)

Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	Anzac Family Community Support Society
Street Address:	105B-3 Christina Drive
City/Hamlet:	Anzac
Province:	AlbertA
Postal Code:	T0P 1J0
Phone Number:	7803342450
Email Address:	execdir@anzacfcss.com
Act Registered Under:	Societies Act (Alberta)
Registration Number:	5017655761

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Executive Director
Name:	Carla Cooper
Daytime Phone:	7803342450
Email Address:	execdir@anzacfcss.com

3. Executive Director

Name:	Carla Cooper
Daytime Phone:	7803342450
Email Address:	execdir@anzacfcss.com

4. Board Chair / President

Name:	June Catton
Daytime Phone:	17(1)
Email Address:	president@anzacfcss.com

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2020, please advise the Community Investment Program at CIP@rmwb.ca

Community Events Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

The board meets monthly and reviews the finances of the past month.
Continued searching for grants and companies to provide funding is done on a regular basis

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2018-12-31

Unrestricted net assets from your Financial Statements ending 2018-12-31 \$ 0.00

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2018-12-31 \$ 109,016.99

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

Anzac Family Community Support Services welcomes residents from Anzac, Gregoire Lake Estates, and FMFN468. Some events are open to all residents of the RMWB.

9. Minimum number of board members according to bylaws: 5

Number of board members: Currently: 7 2018: 7 2017: 7

How often does the Board of Directors meet? monthly

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
June Catton	President	6.00
Tammy Jackson	Vice President	2.00
Amber Brown	Director	3.00
Brad Calihoo	Director	2.00
Rose Pratt	Treasurer	13.00
Jolene Moyer	Secretary	1.00
Brittany McKenzie	Director	1.00

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes No

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Community Events Part C - Proposed Event Details

12. **Event Name:** Anzac Family Community Support Society Events

13. **Beginning Date (YYYY-MM-DD):** 2020-01-01

14. **Completion Date (YYYY-MM-DD):** 2020-12-31

Note: The term of the Community Impact Grant is January 1 - December 31, 2020. The event and all expenditures must occur during this term.

15. **What type of event are you applying for?**

- Recreation/Sport
 - Cultural
 - Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
 - Related to a National or Provincial Holiday
 - Other: Social
-

16. **What activities will be part of the event? Please list and provide details:**

- a. Use headings if applying for more than one event;**
- b. List specific activities of each event; and**
- c. Include details such as event location(s), how each activity will appeal to general population, if the event will draw participants from outside the Municipality, etc.**

(additional space continues on next page)

Community Christmas Dinner- This is the largest event that AnzacFCSS hosts. It is in its 39th year. It includes a visit from Santa, gifts and a dinner. This gives the community an opportunity to gather and share. Collaboration with the Anzac Recreation Center, Willow Lake Tiny Tots and Anzac Recreation and Social Society to make this event a success.

Meet your neighbors- Community "block" party- To establish a sense of community and promote a friendly atmosphere is among one of the reasons to participate in this event. Not only will this event increase your social circle it can add much safety in your neighborhood when you have others looking out for you and your belongings. Living in a proactive neighborhood increases respectful neighbors. This will be open to all of the Community. A picnic and games will add to the event and achieve interaction within the Community.

A night out in Anzac - The cost would depend on funding. There could be a possibility of a small fee. Description-Providing practical tools participants will use newly acquired skills to combat stress, adapt well in the face of adversity and up level outstanding interpersonal interactions.

- Increase positive energy and incorporate healthier thought processes to power up their potential
- Reduce stress and anxiety to increase psychological resilience
- Understand how to use their experiences to re-energize and respond effectively to distressing or difficult situations

16. *(Continued from previous page)*

Individuals will have the tools and techniques they require to effectively and continually manage change, stress, and energy to stay positive and collaborative

- Increased engagement and productivity across individuals and teams
- A new level of self-awareness results in clearer, more effective communication, commitment and personal accountability

17. How many participants are you expecting to benefit from your event? Please identify them in the table below.

Ages 0 - 3:	20	Adults:	200
Ages 3 - 5:	25	Seniors:	20
Ages 5 - 12:	50	Families:	200
Ages 12 - 18:	15		

18. What is the community need that the event will address?

-The Christmas Dinner brings together all of the organizations in Anzac. Making it a weekend event for the whole community. The Anzac Recreation Center, Willow Lake Tiny Tots, Willow Lake Community Association, Anzac Rec and Social Social society. Working together for the betterment of the Community.

-It is AnzacFCSS hope that bringing together individuals for a meet the neighbor community block party will encourage unity, safety and bring our community closer together.

-It is hoped that a night out will help motivate, increase self awareness and help promote whatever change individuals require

19. How was the need determined?

AnzacFCSS determines the needs for programs, services and events through community surveys, feedback during events, social media. Collaboration with other organizations also help define the needs.

20. How will the event address this need?

This social gathering promotes community spirit and belonging while celebrating Christmas.
Bringing together people in the community will increase safety as well as social aspects.

21. What will be the positive impacts to the community?

Events such as these can enhance community spirit. It can build networks within the community and outside of the community. Improved social skills of residents. Events that people attend can foster a sense of place and pride in the community.

22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

23. If identified in question 22, describe and include:

- a. *How the Call to Action will be addressed by the activities of the event;*
- b. *How the activities promote healing, language and/or cultural restoration; and*
- c. *How the Indigenous community is involved in the planning, execution, participation or follow up to the event.*

24. What does/will a successful event look like?

A successful event is one where there is community participation, as well as meeting the needs that are set out by AFCSS and by those participating. Another sign is to stay on budget and be fiscally responsible.

25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

Currently we collect information from community members in formal and informal ways. We collect information from residents through verbal connections as well as social media. Another sign of success will be that community members can identify how AFCSS contributes to the community. Becoming a presence on social media and receiving feedback through this is another way to measure.

26. Does the event duplicate or overlap with other events offered in the community? How is this event unique?

All of these events are unique to our Community and do not overlap with any other events

27. How will the event be promoted/advertised?

(Successful events shall state "Funding considerations provided by the Regional Municipality of Wood Buffalo" on all print and digital advertisements and shall not use the Municipal logo.

Social Media- web page, facebook
Posters around the community
Willow Lake Newsletter - monthly news which is also shared on the RMWB website

28. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event?

- a. List each community group or organization; and
- b. Define each community group or organization's role.

During the Christmas event AFCSS works with most of the Community groups. Anzac Recreation Center , Willow Lake Tiny Tots, Anzac Rec and Social Society, Zee Bar. Involving all of the groups makes a continued successful event.

It is our hope that the block party would involve all Community groups in this area, this would increase cohesiveness and increase the amount of community members attending. Willow Lake Tiny Tots run games and crafts for younger children while Anzac Rec and Social Society has games for youth.

The Night out in Anzac would most likely include volunteers from the other boards in Anzac.

29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. How will volunteers be involved in the proposed event?

To run an event that involves many from the community requires the assistance of volunteers. This is an opportunity to not only collaborate with other community groups but to recruit volunteers who would like to assist in various parts of the event. Gift wrappers, decorators, elves, servers, entertainment, greeters, check-ins, runners, door prizes.

It is AnzacFCSS hope that the Community block party will involve all community groups. This will increase participation of community members.

A Night out in Anzac will give Community groups an opportunity to invite community members to a night out to rejuvenate to increase social participation and build a stronger community.

- 30. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) aside from the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.**

Some sources have been secured for this event. Through letters to various funders AFCSS has added to the success of finances.

- 31. Outline any expected in-kind contributions for this event:**

As listed below

Event Budget

32. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2020.
- b) Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2020	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)		<input type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from: willow lake tiny tots	500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: anzac rec social society	500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: syncrude	2,500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: cnooc	2,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$ 5,500.00		

34. Provide any additional information that may assist in developing a better understanding of the organization or its services/programs during the grant review:

FCSS is continually examining the needs of the community and offers support for individuals. We support the community and its members to be innovative and creative and encourage participation, self help and volunteer-ism.

AFCSS does not set limits on who we support and a program based approach encourages members to take part in ways that feel right to them. We continuously communicate, research, network and reach out to members of the community, to show strategies, values and to develop trust and deliver programs for ongoing and evolving needs of the community.

35. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in this application being deemed incomplete.

- Financial Statements of **most recent** fiscal year end (Year end date must fall between July 1, 2018 and June 30, 2019)

Completed and Signed Applications are to be submitted:

Preference is By Email: CIP@rmwb.ca

OR

In Person or By Mail:

Community Investment Program
Community Services
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

Anzac Family Community Support Society

Balance Sheet As at 12/31/2018

ASSET		
Current Assets		
RBC Account	128,924.72	
RBC GIC	<u>3,000.00</u>	
Total Cash		<u>131,924.72</u>
Total Current Assets		<u>131,924.72</u>
TOTAL ASSET		<u><u>131,924.72</u></u>
LIABILITY		
Current Liabilities		
Accounts Payable		517.58
Accrued Liabilities		884.20
RMWB Repayable		24,343.55
Deferred Revenue		60,377.89
MasterCard Payable		1,022.00
Mastercard Payable- June's card		415.25
GST/HST Paid on Purchases	-4,659.67	
EI Payable	120.67	
CPP Payable	273.16	
Income Tax Payable	<u>417.98</u>	
GST/HST Owing (Refund)		<u>-3,847.86</u>
Total Current Liabilities		<u>83,712.61</u>
TOTAL LIABILITY		<u>83,712.61</u>
EQUITY		
Retained Earnings		
Retained Earnings - Previous Year		46,128.16
Current Earnings		<u>2,083.95</u>
Total Retained Earnings		<u>48,212.11</u>
TOTAL EQUITY		<u>48,212.11</u>
LIABILITIES AND EQUITY		<u><u>131,924.72</u></u>

Anzac Family Community Support Society

Income Statement 01/01/2018 to 12/31/2018

REVENUE

Revenue

Grant Income	76,165.22
Workshop Revenue	1,302.36
Donations	9,971.72
Contributions (Nexen)	4,500.00
Contributions (ECF)	19,083.14
Interest Revenue	15.00
Miscellaneous Revenue	63.50
Total Other Revenue	<u>111,100.94</u>

TOTAL REVENUE

111,100.94

EXPENSE

General & Administrative Expe...

CPP Expense	1,941.17
EI Expense	991.75
MOW (meals)	10,949.32
Meals (Meetings)	378.14
Training	123.15
Event Expense - Food	14,367.59
Event Expense - other	17,006.36
Insurance	781.77
Interest & Bank Charges	289.40
Non-Deductible Interest and Pen...	747.14
Office Supplies	919.09
Education/Courses	75.00
Prizes/Gift Certificates	1,641.69
Motor Vehicle Expenses	55.61
Bingo - Cards	1,409.75
Bingo - Food	1,055.70
Rentals	1,041.13
Supplies	13.65
M.O.W. Travel (Mileage)	787.04
Travel (General Mileage)	2,316.94
Cell Phone	807.99
Legal Fees	7,550.41
storage Fee	490.20
Wages	43,277.00
Total General & Admin. Expen...	<u>109,016.99</u>

TOTAL EXPENSE

109,016.99

NET INCOME

2,083.95