

Community Impact Grant - Community Events
2019 Summary

Organization	Community Event	Total Funding Requested	Eligible Expenses	Total Funding Recommended
Alzheimer Society of Alberta & NWT	Disrupting Dementia Seminar	20,000	20,000	20,000
Anzac Family and Community Support Society	Three Events (Christmas Dinner, Block Party, Inspirational Speaker)	11,350	11,350	11,350
BrainSTEM Alliance	Community Code Day & Launch Wood Buffalo	10,000	10,000	10,000
Fort McKay Metis Community Association	McKay Metis Days	20,000	20,000	20,000
Fort McMurray Chess Club	Wood Buffalo Chess Festival 2019	9,852	9,850	9,850
Fort McMurray Society of the Friends of Music	44th Annual Oilsands Rotary Music Festival	20,000	20,000	20,000
Fusesocial Wood Buffalo Society	Timeraiser	17,800	17,800	17,800
Keyano College	2019 Women's Basketball ACAC Conference Championships	18,250	18,250	18,250
King's Kids Promotions	Community Outreach Events (four events)	20,000	20,000	20,000
Rehoboth Alliance	Black History Month Celebration	20,000	20,000	20,000
United Way of Fort McMurray	United Way Ribfest & Food Truck Festival	20,000	20,000	20,000
Willow Lake Community Association	Anzac Days Friday Night BBQ Kickoff	13,900	7,600	7,600
Fort McMurray #468 First Nation	Treaty Days	20,000	-	-
Fort McMurray Chinese-Canadian Cultural Society	2019 Chinese New Year Banquet	15,000	-	-
Metis Nation of Alberta - Local Council 780 Willow Lake	Willow Lake Metis Local #780 16th Annual Metis Festival	20,000	-	-
Sustainival	Sustainival Fort McMurray 2019	20,000	-	-
Total		276,152	194,850	194,850

Alzheimer Society of Alberta & NWT

2019 Community Impact Grant Analysis - Community Events

CIP Grant Summary:

2016	2017	2018	2019 Request	2019 Recommended by CIP	Variance Recommended vs. Requested
-	-	-	20,000	20,000	-

Fiscal Year End	Total Expenses	Unrestricted Net Assets
March 31, 2018	4,359,021	1,808,585

Notes:

Event: Disrupting Demential Seminar

Eligible for partial FCSS funding.

Budget Line Description	2019 Budget Request	2019 Recommended
Revenues		
Event Income	8,900	
Gift in Kind	2,000	
Total Revenues	10,900	-
Expenses		
Guest Speaker (Fees, Travel and Accom.)	11,700	11,700
Venue Rental	1,000	1,000
Food Costs	15,000	6,200
Print Material	1,100	1,100
Appreciation Gift for Attendees	2,100	-
Total Expenses	30,900	20,000
Total Surplus (Deficit)	\$ (20,000)	\$ (20,000)

[To Top](#)



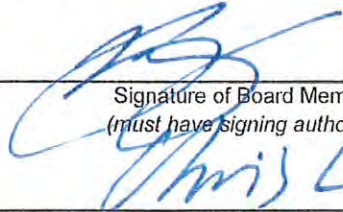

2019 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2019 Community Impact Grant Guidelines
- 2019 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2019 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: <u>Alzheimer Society Alberta and Northwest Territories</u>	
<p>Declaration: In making this application, we, the undersigned, confirm:</p> <ul style="list-style-type: none"> • that we have read the Community Impact Grant Guidelines; • that we understand that this application form and all attachments shall be part of the <u>public</u> Council agenda and accessible through all methods that the Council agenda is available; • that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Friday, November 16, 2018; • that we understand the term of the Community Impact Grant is January 1 to December 31, 2019 and that all expenditures must happen during this term; and • that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent. 	<p style="text-align: center; font-size: small;">Board Member(s) and/or Executive Director Initials:</p> <div style="text-align: center;">  <u> </u>  <u> </u>  <u> </u>  <u> </u> </div> <div style="text-align: center; margin-top: 20px;">  <u> </u> </div>
 <hr/> <p style="font-size: small;">Signature of Board Member (must have signing authority)</p> <hr/> <p><u>Chris Lyne</u> Print Name</p> <hr/> <p><u>2018-11-15</u> Date: (YYYY-MM-DD)</p>	 <hr/> <p style="font-size: small;">Signature of Board Member or Executive Director (must have signing authority)</p> <hr/> <p><u>M. MULDER</u> Print Name</p> <hr/> <p><u>2018-11-15</u> Date: (YYYY-MM-DD)</p>



Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	Alzheimer Society of Alberta and Northwest Territories
Street Address:	#308, 14925-111 Avenue NW
City/Hamlet:	Edmonton
Province:	Alberta
Postal Code:	T5M 2P6
Phone Number:	780-761-0030
Email Address:	mmulder@alzheimer.ab.ca
Act Registered Under:	Societies Act (Alberta)
Registration Number:	12969-0343 RR0001

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Regional Lead
Name:	Shannon Smith-Gagne
Daytime Phone:	780-791-0077 ext 3042
Email Address:	FOIP s.17(1)

3. Executive Director

Name:	Michele Mulder
Daytime Phone:	780-761-0030
Email Address:	mmulder@alzheimer.ab.ca

4. Board Chair / President

Name:	Chris Lane
Daytime Phone:	FOIP s.17(1)
Email Address:	clane@mross.com

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2019, please advise the Community Investment Program at CIP@rmwb.ca

Community Events Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

The Board reviews the financial statements quarterly and contracts an independent auditor to prepare an annual financial review. The Society's main financial support is donor based and supplemented with some special project based grants.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2018-03-31

Unrestricted net assets from your Financial Statements ending 2018-03-31 \$ 1,808,585.00

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2018-03-31 \$ 439,021.00

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

No

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

There are no restrictions on becoming a board member or participating in our programs or services.

9. Minimum number of board members according to bylaws: 7

Number of board members: Currently: 13 2017: 12 2016: 12

How often does the Board of Directors meet? quarterly

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
See attached list		

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Name	Board Position	Years on Board
Chris Lane	President	4
David Westaway	Past-President	7
Jenna Villeneuve	Vice-President	2
Darcy Yamada	Treasurer	3
Jim Rivait	Director	6
Matthew Hanrahan	Director	8
Karen Horsley	Director	2
John Kennedy	Director	1
Alan Tennant	Director	1
Lynda Koe	Director	0
Deb Kondysar	Director	0
Roger Marple	Director	0
Blaine Ellis	Director	0

Community Events

Part C - Proposed Event Details

12. **Event Name:** Disrupting Dementia in Fort McMurray
-
13. **Beginning Date (YYYY-MM-DD):** 2019-04-10
-
14. **Completion Date (YYYY-MM-DD):** 2019-04-10
-

***Note:** The term of the Community Impact Grant is January 1 - December 31, 2019. The event and all expenditures must occur during this term.*

15. **What type of event are you applying for?**

- ☐ Recreation/Sport
- ☐ Cultural
- ☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
- ☐ Related to a National or Provincial Holiday
- ☒ Other: Culture change for Dementia population
-

16. **What activities will be part of your event? Please provide details.**

The Alzheimer Society of Alberta and Northwest Territories project is to host a one day workshop with Dr. David Sheard, the Founder of Dementia Care Matters. Dementia Care Matters is a culture change organization operating in the United Kingdom, Ireland, Canada, United States and Australia. Dementia Care Matters offers an action based, evidence-approach to improving care in organizations (and in families). Its team of expert national directors, consultants and trainers apply 'The Butterfly Model' which creates places where people live, work and support each other as families. It is this approach which realizes the possibility to really reach and connect to a person living with dementia enabling people to find freedom. In addition to its internationally awarded 'Butterfly Model', Dementia Care Matters provides training, consultancy, and project management options in all types of social and health care settings. Dementia Care Matters' approach where feelings matter most makes a real difference to the lives of people living with a dementia and disrupts the mindset of organizational culture resulting in change at all levels of an organization.

In order to make the one day workshop a success, the Alzheimer Society and Northwest Territories will be working with various community partners within Fort McMurray. Partnering agencies would include senior lodges, organizations that provide services to seniors, Primary Care Network and a variety of departments within Alberta Health Services. We would also partner with Keyano College, with the goal of having this event influence the education and training of students who are enrolled in the Nursing & Allied Health program. Community members who are supporting a person living with dementia would also be invited. Volunteers from our organization and partnering organizations would also be invited.

17. How many participants are you expecting to benefit from your program or project? Please identify them in the table below.

Ages 0 - 5:		Adults:	200
Ages 6 - 9:		Seniors:	90
Ages 10 - 12:		Families:	60
Ages 13 - 18:	50		

18. What is the community need that the event will address?

The community need for this project is to understand that people living with dementia have purpose and meaning in life. People living with dementia are still contributors to our community, both past and present. People living with dementia may live and interact in the world differently than many of us, but that does not make their life less important. The community needs to have a better understanding of the stress that many families live with after having a family member diagnosed with dementia. There are many stresses in the journey for both people living with dementia and their family.

19. How was the need determined?

"The World Health Organization(WHO)recognizes dementia as a public health priority. In May 2017, the World Health Assembly endorsed the Global action plan on the public health response to dementia 2017-2025. The Plan provides a comprehensive blueprint for action—for policy-makers, international, regional and national partners, and WHO—in areas such as increasing awareness of dementia and establishing dementia-friendly initiatives; reducing the risk of dementia; diagnosis, treatment and care; research and innovation; and support for dementia carers."(WHO website)Stats Canada population numbers show that Fort McMurray has approximately 200 people living with dementia. This does not include the families.

20. How will the event address this need?

"Adults learn through reflecting on their experiences. Real learning requires expert facilitation. For too long dementia care has relied on teaching or awareness raising training. This may inspire some individuals but it does little to transform care practices. Dementia Care Matters innovative learning methods develop the capacity in people to become real stars in dementia care. Being a Star focuses on improving self awareness and emotional intelligence in people. This is the route to providing high quality emotional care. Being A Star transfers skills development into measurable action. The shift from 'doing' it to achieving real emotional connection is at the heart of 'being' person centered." (Dementia Care Matters)

21. What will be the positive impacts to the community?

Canadians living with dementia are entitled to the same human rights as every other Canadian, as outlined in the Canadian Charter of Rights and Freedoms. However, stigma and discrimination are huge barriers for people with dementia and often contravene these rights. It will take the effort of every Canadian to protect and respect the rights of people with dementia so that they are seen as valuable and vital community members. The Regional Municipality of Wood Buffalo will be seen as a partner in this culture change.

22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

Address #22 and #23 in the Call to Action in the Truth and Reconciliation Commission report.

23. If identified in question 22, explain how the Call to Action will be addressed by the activities of the event.

#22, is to recognize the value of Aboriginal healing practices and use them in the treatment of Aboriginal patients. This is true person-centred care. Care based on the individual needs of a person, not just the "status quo". Aboriginal people living with dementia should have access to their own healing practices.

#23, our project would increase the number of Aboriginal Professionals working in the health care field because once staff are provided training in being person-centred, it frees them up to deliver service that is meaningful to the person. This will allow Aboriginal Health Care Professionals to give care that is not "task" based care that feels cold and detached. This will increase the retention of Aboriginal Professionals in health care as they will feel good about the care. True person-centred care has been proven to increase retention in staffing through

24. What does/will a successful event look like?

Our project will look successful if the participants of the workshop:

- Leave knowing that a culture change is needed and willing to accept the challenge;
- Willing to acknowledge that we are not inclusive to people living with dementia;
- Willing to make changes within themselves;
- Willing to support people living with dementia who express themselves differently

We will see:

- People living with dementia engaging in activity;
- People living with dementia feeling happier within their surrounding;
- People living with dementia having meaning in their life, both past and future;
- Families will feel less stressed and be happier;
- The community will learn to engage with people living with dementia

25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

Upon completion of the workshop, there will be an evaluation of the day. Questions will also inquire about the changes they will personally be able to make going forward from the day.

After six months we will reach out to participants and ask them to do a survey which will seek information on if they were able to make changes, what challenges or barriers they have found, what support they need to make or maintain the changes. The goal of this survey is twofold, we want to see positive changes people have made and we want to know what the challenges and barriers are to be able to help support them going forward.

26. Does your event duplicate or overlap with other events offered in the community? How is your organization's event unique?

Our event does not overlap with other programs offered in the Regional Municipality of Wood Buffalo. People may speak the language of being person centred, however it has been proven world wide the challenge of taking the language and putting it into action is rarely achieved.

Our event is unique, as the workshop is about creating change in the culture of supporting people living with dementia. Recently it has been called Disrupting Dementia Care. There are no similar projects like this in the community. The Regional Municipality of Wood Buffalo would be leaders in bringing this event into Northern Alberta.

27. How will the event be promoted/advertised?

The project will be promoted using a variety of methods. We would work with our community partners to share posters of the event with their staff and on their social networks. Some of the community partners are FCSS, Primary Care Network, Alberta Health Services, United Way, St Aidan's, Public Library, Continuing Care, and Senior Lodges and Keyano college.

We will also work with local media to advertise the project including both radio and newspaper.

28. How will you identify to the public that this event is funded by the Municipality?

If funded by the Municipality, the Regional Municipality of Wood Buffalo's logo will be added to all communication pieces including social media, newspaper, posters, brochures, etc... It will be mentioned on radio advertisement's as well.

Signage at the workshop will include recognition.

An announcement will be put in the Alzheimer Society Newsletter that is sent to Edmonton and North clients.

Municipality dignitary to provide opening remarks at the workshop.

29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. In what capacity will the event involve volunteers? Please outline their roles.

We see volunteers as being key to having a successful project.

Our main goal with volunteers is that our partnering organizations would consider recruiting volunteers to help make changes to their services to be more person centred. Volunteers can really make a difference in the lives of people living with dementia at home and in care.

The Alzheimer Society will require volunteer support in the following ways:

- Advertising - delivery of posters;
- Help promote the workshop word of mouth at organizations;
- Set up for the workshop;
- Registration and greeting participants the day of the workshop;

30. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event? Please outline their roles.

The community groups and organizations that the Alzheimer Society would involve in the project are the following;

- Senior Lodges
- Keyano College - Students and faculty members
- Golden Years Society
- St Aidan's Society
- Legion
- Athabasca Tribal Council
- Nistawoyou Friendship Center
- Athabasca Chipewyan First Nation
- Elder Center - Fort McKay
- Longterm Care- Fort McKay
- Family Community Support Services
- Primary Care Network
- Alberta Health Services

31. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) besides the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.

The Alzheimer Society will seek radio/newspaper sponsorship of the workshop in the form of advertisement. This sponsorship will assist us in ensuring community members are aware of the workshop and will assist us in keeping our costs lower.

32. Outline any expected in-kind contributions for this event:

Donor	Description of Contribution	In Progress	Secured
<i>E.g. XYZ Radio</i>	<i>Three 30-Second Radio Advertisement Slots</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>E.g. ABC Organization</i>	<i>Free Venue Rental</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
all Local Radio Stations 91.1/103.7/100.5/93.3	Free Radio Advertisement	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fort McMurray Today Newspaper	Free advertisement	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Event Budget

33. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2019.
- b) Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2019	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)	8,900.00	<input type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: <small>Local Radio Stations - mix103.7/county 93.3/Cruz 100.5/The bridge 91.1</small>	1,600.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Fort McMurray Today Newspaper	400.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$ 10,900.00		

34. a) Please enter the **entire** event expense for each line item in the 'Total Event Expenses' column.
- b) Please enter the requested grant **portion** of the project expense in the 'Requested RMWB Grant' column.
- c) The portion of the expense in the 'Requested RMWB Grant' column must be included in the entire project expense in the 'Total Project Expenses' column.
- d) Amounts in the 'Requested RMWB Grant' column CANNOT be higher than the amount in the 'Total Event Expenses' column.
- e) The term of the grant is January 1 to December 31, 2019. Only expenses committed or incurred after January 1, 2019 are eligible expenses.

Total Projected Revenue (from Page 11) (A) \$ 10,900.00

Type of Expense	Total Event Expenses	Requested RMWB Grant
Guest Speaker Fees	7,500.00	7,500.00
Speaker Travel	3,500.00	3,500.00
Speaker Accommodation and Meals	700.00	700.00
Venue Rental	1,000.00	1,000.00
Lunch & Break Refreshment and Snacks	15,000.00	4,100.00
Print Material (poster,brochure,Flyer)	1,100.00	1,100.00
Small Token of Appreciation for Attendees	2,100.00	2,100.00
Total (B)	\$ 30,900.00	
Shortfall (including Grant Request) (A-B)	(\$ 20,000.00)	

TOTAL GRANT REQUEST (Maximum \$20,000) * \$ 20,000.00

***Total Grant Request cannot be higher than projected shortfall**

35. Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review.

The Alzheimer Society of Alberta and Northwest Territories is working to change the face of dementia in Alberta and improve the quality of life for those with the disease. Through seven regional centers and a provincial office, the Society offers a provincial network of educational and support services for those with dementia and their care partners, builds partnerships with health professionals and the community and advances research into effective treatments and finding a cure for this devastating disease.

In 2014, almost 40,000 Albertans were living with dementia, almost 1% of the total population. By 2043 if nothing changes, it is expected this will increase to 225,000 Albertans, almost 3.5% of the population. There is currently no known cause or cure for Alzheimer's disease but there is hope for creating a better tomorrow.

The Society's Programs and Services include:

First Link®

Individual care planning consultations

Individual and group support

Seeds of Hope learning series

Onsite information and community referrals

Public education and information

ASANT Café – online community for individuals affected by dementia

Safely Home TM (Wandering registry)

36. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in your application being deemed incomplete.

☐ Financial Statements of **most recent** fiscal year end

Completed and Signed Applications are to be submitted:

In Person or By Mail:

Community Investment Program
Office of the Chief Financial Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

OR

By Email: CIP@rmwb.ca

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

**ALZHEIMER SOCIETY
OF
ALBERTA & NORTHWEST TERRITORIES
FINANCIAL STATEMENTS
MARCH 31, 2018**



INDEPENDENT AUDITORS' REPORT

To the members of the Alzheimer Society of Alberta and Northwest Territories

Report on the Financial Statements

We have audited the accompanying financial statements of Alzheimer Society of Alberta and Northwest Territories (the "Society" or "AS AB/NT"), which comprise the statement of financial position as at March 31, 2018 and the statement of operations, its net assets, and its cash flows for the year then ended, along with a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Accounting Standards for Not-For-Profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian Auditing Standards for Not-For-Profit organizations. Those standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit includes performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our modified audit opinion.

Basis for Qualified Opinion

The Society derives revenue from contributions and grants, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Society and we were not able to determine whether any adjustments might be necessary to contributions and grants, excess (deficit) of revenues over expenses, and net assets.

Qualified Opinion

In our opinion, except for the effects of any adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the revenues referred to in the Basis for Qualified Opinion paragraph, these financial statements present fairly, in all material respects, the financial position of the Alzheimer Society of Alberta and Northwest Territories as at March 31, 2018 and the results of its operations, its net assets and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-For-Profit organizations.

Edmonton, Alberta
September 17, 2018

DeGraves Pallard & Associates LLP

CHARTERED ACCOUNTANTS



ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED MARCH 31

	2018	2017
REVENUES		
Contributions (Schedules 1, 2)	\$ 2,326,032	\$ 3,518,923
Grants (Note 7)	782,196	581,884
Alzheimer Society of Canada (Note 9)	350,254	199,273
Investment income	93,221	66,656
Other income	2,272	-
	<hr/> 3,553,975	<hr/> 4,366,736
EXPENSES		
Programs and services (Schedule 3)	1,700,635	1,526,698
Fund development (Schedule 3)	1,190,535	1,203,842
General and administration (Schedule 3)	897,764	829,613
Research (Notes 9, 10)	570,087	474,218
	<hr/> 4,359,021	<hr/> 4,034,371
EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS	(805,046)	332,365
NET ASSETS, BEGINNING OF YEAR (Note 3)	5,486,510	5,154,145
NET ASSETS, END OF YEAR	<hr/> \$ 4,681,464	<hr/> \$ 5,486,510

See accompanying notes




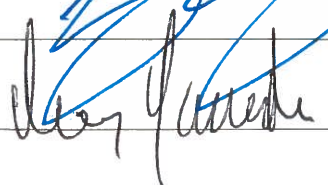
ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES
STATEMENT OF FINANCIAL POSITION
AS AT MARCH 31

	2018	2017
ASSETS		
CURRENT		
Cash	\$ 1,676,453	\$ 1,686,925
Accounts receivable (Note 9)	156,045	81,494
Goods and Services Tax recoverable	14,201	13,940
Prepaid expenses (Note 4)	131,640	94,949
	<u>1,978,339</u>	<u>1,877,308</u>
INVESTMENTS (Note 5)	3,922,693	4,654,891
EQUIPMENT (Note 6)	87,865	125,543
	<u>\$ 5,988,897</u>	<u>\$ 6,657,742</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities	\$ 330,420	\$ 191,279
DEFERRED CONTRIBUTIONS (Note 7)	977,013	979,953
	<u>1,307,433</u>	<u>1,171,232</u>
<i>Commitments (Note 11)</i>		
NET ASSETS (Notes 6, 8)		
Net investment in equipment	87,865	125,543
Operating Reserve subject to internal restrictions	562,051	468,830
Internally restricted net assets	2,222,963	2,400,241
Unrestricted net assets	1,808,585	2,491,896
	<u>4,681,464</u>	<u>5,486,510</u>
	<u>\$ 5,988,897</u>	<u>\$ 6,657,742</u>

See accompanying notes

ON BEHALF OF THE BOARD


 Director


 Director

ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES

STATEMENT OF NET ASSETS
FOR THE YEAR ENDED MARCH 31

	INVESTMENT IN EQUIPMENT	OPERATING RESERVE	(NOTE 8) INTERNALLY RESTRICTED FOR RESEARCH	UN- RESTRICTED	2018 TOTAL
NET ASSETS, BEGINNING OF YEAR	\$ 125,543	\$ 468,830	\$ 2,400,241	\$ 2,491,896	\$ 5,486,510
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	-	-	-	(805,046)	(805,046)
INVESTMENT INCOME ADDED TO OPERATING RESERVE (Note 8)	-	93,221	-	(93,221)	-
RESEARCH (Notes 3, 4)					
Net proceeds from hockey tournament	-	-	392,809	(392,809)	-
Research expenses (Statement 1)	-	-	(570,087)	570,087	-
EQUIPMENT					
Amortization	(47,537)	-	-	47,537	-
Purchase of computer equipment and furnishings	9,859	-	-	(9,859)	-
	\$ 87,865	\$ 562,051	\$ 2,222,963	\$ 1,808,585	\$ 4,681,464

	INVESTMENT IN EQUIPMENT	OPERATING RESERVE	(NOTE 8) INTERNALLY RESTRICTED FOR RESEARCH	UN- RESTRICTED	2017 TOTAL
NET ASSETS, BEGINNING OF YEAR	\$ 96,946	\$ 402,174	\$ 2,540,946	\$ 2,114,079	\$ 5,154,145
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	-	-	-	332,365	332,365
INVESTMENT INCOME ADDED TO OPERATING RESERVE	-	66,656	-	(66,656)	-
RESEARCH (Notes 3, 4)					
Net proceeds from hockey tournament (Note 4)	-	-	333,513	(333,513)	-
Research expenses (Statement 1)	-	-	(474,218)	474,218	-
EQUIPMENT					
Amortization	(44,555)	-	-	44,555	-
Purchase of computer equipment and furnishings	8,300	-	-	(8,300)	-
Purchase of vehicle	64,852	-	-	(64,852)	-
	\$ 125,543	\$ 468,830	\$ 2,400,241	\$ 2,491,896	\$ 5,486,510

See accompanying notes

ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES**STATEMENT OF CASH FLOWS**
FOR THE YEAR ENDED MARCH 31

	2018	2017
CASH PROVIDED BY (USED FOR)		
OPERATING ACTIVITIES		
Excess (deficiency) of revenue over expenses	\$ (805,046)	\$ 332,365
Add items not involving cash:		
Amortization of equipment and furnishings	47,537	44,555
	<u>(757,509)</u>	<u>376,920</u>
Net change in non-cash working capital accounts		
Decrease (increase) in accounts receivable	(74,551)	87,927
Decrease (increase) in Goods and Services Tax recoverable	(261)	30,165
Increase in prepaid expenses	(36,691)	(20,601)
Increase (decrease) in accounts payable	139,141	(164,334)
Decrease in deferred contributions	(2,940)	(59,726)
	<u>24,698</u>	<u>(126,569)</u>
INVESTMENT ACTIVITIES		
Purchase of investments	-	(4,400,000)
Proceeds from disposal of investments	800,000	-
Increase in the fair market value of investments	(67,802)	(49,447)
Equipment purchases	(9,859)	(73,152)
	<u>722,339</u>	<u>(4,522,599)</u>
DECREASE IN CASH DURING THE YEAR	<u>(10,472)</u>	<u>(4,272,248)</u>
CASH, BEGINNING OF YEAR	<u>1,686,925</u>	<u>5,959,173</u>
CASH, END OF YEAR	<u>\$ 1,676,453</u>	<u>\$ 1,686,925</u>

See accompanying notes

ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2018

1. PURPOSE AND STATUS OF THE ORGANIZATION

The Alzheimer Society of Alberta and Northwest Territories ("AS AB/NT" or the "Society") was formed under the Societies Act of Alberta by an amalgamation on May 24, 2004 of the separately incorporated Alzheimer Societies of Alberta, Edmonton, Grande Prairie, Lethbridge, Medicine Hat and Red Deer.

AS AB/NT is also affiliated with the Alzheimer Society of Canada as these organizations each have the same goals and objectives.

The mission of Alzheimer Society of Alberta and Northwest Territories is to heighten the awareness about Alzheimer's disease and related dementia, to provide support services to those impacted by the disease and to fund research.

The Society is a registered charity for income tax purposes and accordingly is exempt for income tax purposes.

As the Society does not have any sources of earned income, its ongoing operations are dependent on contributions and grants from those interested in their cause.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared by management in accordance with Part III of the CICA Handbook-Accounting which constitutes Canadian Accounting Standards for Not-For-Profit Organizations in Canada. The precise determination of the reported amounts of assets, liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year are dependent on future events. As a result, the preparation of these financial statements for the period involves the use of estimates and approximations which have been made using careful judgment. Actual results could differ from those estimates and approximations. The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and within the framework of the accounting policies summarized below.

BASIS OF PRESENTATION

The Society follows the deferral method of accounting for contributions. Externally restricted contributions are recognized as revenue in the year in which the related expenses are incurred with any remaining amounts being recorded as deferred revenue. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Gifts in kind for which an independent valuation is available and which have been receipted for income tax purposes are recorded at the receipted amount as unrestricted contributions. Gifts in kind not receipted for income tax purposes have not been recorded in the financial statements. Investment income includes dividends, interest, and realized and unrealized gains and losses. Unrealized gains and losses on financial assets held for trading are included in investment income and recognized as revenue in the statement of operations.



ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2018

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

ALZHEIMER'S FACE OFF HOCKEY TOURNAMENT

The Society operated a hockey tournament in the City of Edmonton from April 27 - April 29, 2018. As a result of the hockey fundraising event taking place subsequent to the March 31, 2018 year-end, the Society has deferred all amounts received related to the Edmonton hockey tournament until the event is completed on April 29, 2018 (see Note 4). Any expenditures that were incurred prior to March 31, 2018 related to the specific hockey tournament have been recognized as prepaid expenses unless they were incurred for the purpose of promoting the event prior to March 31, 2018.

Any excess of revenues over expenses related to the Hockey Tournament fundraising initiative has been internally restricted by the Board of Directors for research purposes related to prevention and treatment of Alzheimer's disease.

INVESTMENTS

Investments for which there is an active trading market are recognized at fair value at the year end. Investments donated to the Society are recorded at fair value at the time of the donation. Changes in the fair value of investments are included in investment income and are reported in the statement of operations.

EQUIPMENT

Equipment is recorded at cost and donated assets are recorded at fair value when received. Amortization is recognized on a straight-line basis over five years which represents the estimated useful life of the assets.

ALLOCATION OF EXPENSES

Expenses are allocated by AS AB/NT based on a review and assessment made by management. The allocation of these costs is performed according to the underlying resources used by each program.

CONTRIBUTED SERVICES

Contributed services are not recorded in these financial statements. Volunteers contribute hours in carrying out governance and other activities of the Society. Due to the difficulty in determining their fair value, contributed volunteer services are not recognized in these financial statements.

FINANCIAL INSTRUMENTS

Financial instruments reported on the balance sheet include cash, accounts receivable, investments, and accounts payable and accrued liabilities.

The Society's carrying value of cash, accounts receivable, and accounts payable and accrued liabilities, approximates its fair value due to the immediate or short term maturity of these instruments. The fair value of investments held by the Society is determined by the closing stock market prices as at March 31.

Unless otherwise noted, it is management's opinion that the Society is not exposed to significant interest, currency or credit risks arising from these financial instruments.



ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2018

3. PRIOR PERIOD ADJUSTMENT

For the year ending March 31, 2017, the Society has restated its balances within the net asset accounts. Funds have been transferred from unrestricted net assets to net assets subject to internal restrictions related to research. The transfers between the net asset accounts relate to the research expenditures incurred in fiscal 2017 (\$474,218) and revenues earned from the hockey tournament (\$333,513). As a result, net assets internally restricted for research have decreased by \$140,705 and unrestricted net assets have increased by the same amount. There is no impact on the valuation of total net assets or the excess of revenues over expenses for 2017 as a result of this adjustment.

4. ALZHEIMER'S FACE OFF HOCKEY TOURNAMENT

During the year, the Society organized a hockey tournament beginning on April 27, 2018. As a result of certain amounts being collected prior to March 31, 2018, the Society recognized \$838,643 (2017 - \$609,933) as deferred revenue (see Note 7). As part of hosting the hockey tournament, prepaid expenses include \$64,734 (2017 - \$44,284) that are directly related to the consumption of goods and services being supplied to AS AB/NT subsequent to the year end when the hockey tournament takes place. As at March 31, 2018, AS AB/NT had recognized expenses of \$144,619 (2017 - \$128,196) for the purpose of promoting the hockey tournament on April 27, 2018.

A summary of the April 27, 2018 hockey tournament expenses recognized in these financial statements as at March 31 is as follows:

	2018	2017
Salaries and benefits	\$ 48,995	\$ 43,460
Consulting	44,063	44,514
Advertising and promotion	31,675	9,651
Interest and service charges	15,977	23,883
Website	2,204	3,895
Travel	1,177	2,479
Office	528	314
Total Expenses	\$ 144,619	\$ 128,196

The net proceeds received for the April 28 - 30, 2017 tournament in the amount of \$521,005 (2017 - \$460,713) (see Schedule 2) is reduced by \$128,196 (2017 - \$127,200) for those expenses incurred prior to the March 31, 2017 year-end. Thus, the total amount received less expenses related to the Hockey Tournament taking place between April 28 - 30, 2017 is \$392,809 (2017 - \$333,513)

ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2018

5. INVESTMENTS

Investments consist of the following:

	2018	2017
ATB Investment accounts - 90 day notice	\$ 1,325,511	\$ 1,304,735
ATB Compass Conservative Funds	1,162,303	1,128,200
ATB Investment accounts - 31 day notice	714,979	1,002,264
ATB Non-redeemable GIC's - maturing February, 2018	500,000	1,000,000
Mutual fund (CI Investments)	145,074	144,694
Mutual fund (Investors Group)	74,826	74,998
	\$ 3,922,693	\$ 4,654,891

Although some of these investments can be converted to cash within 31 days, the investments are not reported as current assets because they have been restricted to finance the Society's operating reserve which has been approved by the Board of Directors.

6. EQUIPMENT

	2018		2017	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Computer equipment and furnishings	\$ 176,832	\$ 140,928	\$ 166,973	\$ 112,886
Vehicles	97,477	45,516	97,476	26,020
	274,309	186,444	264,449	138,906
Net book value	\$ 87,865		\$ 125,543	



ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2018

7. DEFERRED CONTRIBUTIONS

During the year, the Society received \$838,643 (2017 - \$609,933) in contributions for the hockey fundraising event that was scheduled for April 27 - 29, 2018 (see Note 4).

The Dementia First Link Project ("DFLP") continued throughout the March 31, 2018 fiscal year. This project and related donations assisted the Society in the hiring of support coordinators to assist those affected with Alzheimer's and related dementia. The current contract was effective January 1, 2016 with the total grant amount of \$1,950,000 to be received over the three year contract term ending December 31, 2018.

During the year, AS AB/NT received \$550,000 from the Government of Alberta related to this contract and incurred related expenses of \$755,474.

Changes in deferred contributions are as follows:

	Balance March 31, 2017	Received/ Receivable In Year	Recognized As Revenue	Balance March 31, 2018
Hockey tournament (Note 4)	\$ 609,933	\$ 838,643	\$ (609,933)	\$ 838,643
Casino and bingo funds	224,041	15,100	(100,771)	138,370
Dementia First Link Project	145,979	550,000	(695,979)	-
	\$ 979,953	\$ 1,403,743	\$ (1,406,683)	\$ 977,013

As at March 31, 2018, the Society recognized an accounts receivable from the Government of Alberta in the amount of \$55,495 related to the DFLP.

8. NET ASSETS SUBJECT TO INTERNAL RESTRICTIONS

The Board of Directors may choose to establish internal restrictions which govern the use of assets held by the Society.

The Board of Directors approved establishing an Operating Reserve which is intended to provide support over the long term against significant fluctuations in funding. Any surplus in excess of the Society's operating requirements may be designated to the Operating Reserve by the Board of Directors.

In addition to the surplus amounts, the Board of Directors have allocated any earnings on the investment accounts (2018 - \$93,221; 2017 - \$66,656) to the operating reserve.

The Board of Directors has internally restricted funds for research purposes related to the prevention and treatment of Alzheimer's disease.

ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2018

9. RELATED PARTY TRANSACTIONS

The Society is related to the Alzheimer Society of Canada, by virtue of its membership in the national organization. While control and ownership does not exist between or among either of these entities, the two levels of societies (national and provincial) work closely together to achieve their common goals of alleviating the personal and social consequences of Alzheimer disease and to promote the search for a cause and a cure.

Transactions with related parties all arise from commitments to distribute a portion of contributions received which are to fund the various objectives of the national and provincial levels of the Societies. Accordingly, all transactions are valued and recorded at their cash amounts. These transactions are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

During the year, the Society was involved in the following transactions with the Alzheimer Society of Canada:

	2018	2017
REVENUES		
Direct mail campaign	\$ 644,122	\$ 577,835
Donations	210,685	101,950
Memorials	64,444	54,692
Bequests	51,493	5,000
Other	38,362	55,738
	1,009,106	795,215
EXPENSES		
Direct mail expenses	372,794	339,303
Operating assessments	144,464	129,607
Research assessments	141,594	127,032
	658,852	595,942
EXCESS OF REVENUES OVER EXPENSES	\$ 350,254	\$ 199,273
	2018	2017
Amount of National Direct Mail Campaign revenue included in accounts receivable	\$ 78,234	\$ 79,189

In addition, AS AB/NT paid the Alzheimer Society of Canada \$4,286 for bank charges and supplies in the normal course of operations. These costs have been reported under Fund development expenses on the Statement of Operations.

ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2018

10. RESEARCH FUNDING

The Society regularly commits to funding various research grants in partnership with Alberta Innovates ("AI"). These grants are provided to eligible research scientists whose projects address opportunities focused on Alzheimer disease and related dementias in areas connected to understanding the fundamental mechanisms of the disease and improving the quality of life of those with Alzheimer's disease. The research grants are funded 50/50 by AS AB/NT and AI.

During the year, the Society issued a grant totaling \$150,000 (2017 - \$175,000) related to the Alberta Alzheimer Research Program ("AARP") Round IV agreement with AI. As at March 31, 2018, the Society has fulfilled all of its commitments for Round IV.

In addition to Round IV, the Society issued grants totaling \$139,240 and \$137,250 respectively related to the AARP Round V and Round VI agreements with AI. As at March 31, 2018, the Society has remaining commitments of \$185,649 for Round V and \$182,500 for Round VI. Both Round V and Round VI agreements have maximum funding limits of \$500,000 each.

In addition to the AARP grants, AS AB/NT has committed to fund the Hope for Tomorrow Dementia Research Catalyst Grants Program which is administered by AI. AS AB/NT has committed to provide \$1,000,000 over a three year period beginning May 1, 2018.

AS AB/NT has also committed to fund research projects that are administered by Brain Canada. AS AB/NT has committed to provide \$350,000 over a three year period. During the year, the Society issued grants totaling \$116,667 (2017 - \$116,667) related to this project. As at March 31, 2018, the Society's remaining commitment for this project is \$116,667.

11. COMMITMENTS

In addition to research grants, AS AB/NT entered into short-term leases for office space in Edmonton, Lethbridge, Grande Prairie, Medicine Hat, Fort McMurray, Yellowknife and Red Deer. The lease terms vary from monthly tenancy to fifteen years. The following commitments related to research and rental agreements are as follows:

	Leases	Research	Total
2019	\$ 201,759	\$ 845,741	\$ 1,047,500
2020	115,201	465,825	581,026
2021	49,399	139,300	188,699
2022	40,516	33,950	74,466
2023	40,516	-	40,516
	\$ 447,391	\$ 1,484,816	\$ 1,932,207

12. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform to the presentation adopted for the current year.



ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES
SCHEDULE OF CONTRIBUTIONS
FOR THE YEAR ENDED MARCH 31

	<u>2018</u>	<u>2017</u>
CONTRIBUTIONS		
Fundraising (Notes 4, 9)	\$ 1,546,537	\$ 1,624,309
Other donations	330,928	443,463
Bequests	266,060	1,273,435
Memorials	175,537	136,692
Research	6,970	41,024
	<u>\$ 2,326,032</u>	<u>\$ 3,518,923</u>

During the year, the Society received certain contributions which were externally restricted by donors for research purposes. The Society recognized \$258,873 related to these donations in these financial statements based on the research expenditures incurred by Alberta Innovates (2018 - \$425,490) and Brain Canada (2018 - \$116,667). The Society also recognized \$38,512 related to donations in these financial statements that were restricted for program costs. These donations were recognized based on program expenses disclosed on Schedule 3.



ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES
SCHEDULE OF HOCKEY TOURNAMENT REVENUE AND EXPENSES
FOR THE YEAR ENDED MARCH 31

	2018 (April 2017 Tournament)	2017 (April 2016 Tournament)
REVENUE	\$ 1,109,593	\$ 1,068,339
EXPENSES		
Contracted services	237,173	238,682
Rentals and fees	154,968	189,039
Supplies	63,807	80,753
Advertising and promotion	60,098	25,886
Consulting	29,178	29,835
Salaries and benefits	25,641	21,126
Interest and service charges	14,789	17,767
Travel	2,196	4,538
Office	738	-
Website	-	-
	588,588	607,626
EXCESS OF REVENUE OVER EXPENSES (Note 4)	\$ 521,005	\$ 460,713

ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES**SCHEDULE OF EXPENSES****FOR THE YEAR ENDED MARCH 31**

	PROGRAMS AND SERVICES	FUND DEVELOPMENT	GENERAL AND ADMINISTRATION	2018 TOTAL	2017 TOTAL
HUMAN RESOURCES					
Salaries and benefits	\$ 1,086,795	\$ 370,215	\$ 521,205	\$ 1,978,215	\$ 1,768,548
Contract services	202,025	293,603	45,697	541,325	576,309
Staff training and development	3,279	443	5,351	9,073	11,736
Volunteer development	4,561	1,645	1,856	8,062	4,316
	1,296,660	665,906	574,109	2,536,675	2,360,909
TRAVEL AND MEETINGS					
Staff	44,877	10,994	18,311	74,182	66,476
Board and executive	-	-	27,798	27,798	21,071
	44,877	10,994	46,109	101,980	87,547
OFFICE FACILITIES					
Rent and utilities	244,592	34,776	32,731	312,099	271,484
Insurance	5,102	2,214	6,129	13,445	7,710
Janitorial	3,218	633	2,670	6,521	5,425
	252,912	37,623	41,530	332,065	284,619
OPERATING					
Program materials	42,183	317,028	15,067	374,278	369,304
Advertising	5,570	92,743	19,742	118,055	99,825
Office supplies	7,373	8,222	53,652	69,247	66,558
Bank charges	-	46,845	20,842	67,687	59,689
Telecommunications	24,646	5,977	9,720	40,343	33,281
Printing	10,317	2,257	3,658	16,232	10,332
Postage and courier	6,322	1,321	6,005	13,648	15,679
Equipment rental	7,903	1,253	4,431	13,587	14,554
Registration and subscriptions	1,719	335	5,725	7,779	9,377
Repairs and maintenance	153	31	3,960	4,144	9,469
Director's liability insurance	-	-	426	426	952
	106,186	476,012	143,228	725,426	689,020
OTHER					
Amortization	-	-	47,537	47,537	44,555
Audit and legal fees	-	-	45,251	45,251	93,503
	-	-	92,788	92,788	138,058
TOTAL	\$ 1,700,635	\$ 1,190,535	\$ 897,764	\$ 3,788,934	\$ 3,560,153

Anzac Family and Community Support Society
2019 Community Impact Grant Analysis - Community Events

CIP Grant Summary:

2016	2017	2018	2019 Request	2019 Recommended by CIP	Variance Recommended vs. Requested
79,000	79,000	89,000	11,350	11,350	-

Fiscal Year End	Total Expenses	Unrestricted Net Assets
December 31, 2017	121,668	32,765

Notes:

Event: Christmas Dinner, Meet Your Neighbour Block Party, Inspirational Speaker

Budget Line Description	2019 Budget Request	2019 Recommended
Revenues		
WLTT	500	
ARSS	500	
Syncrude	2,500	
Nexen	2,000	
Total Revenues	5,500	-
Expenses		
Christmas Dinner - Christmas	8,500	3,000
Santa	150	150
Door Prizes	500	500
Décor - Christmas	300	300
Venue Rental - Dinner	700	700
Meet Your Neighbour Block Party BBQ	3,000	3,000
Supplies for Games	200	200
Inspirational Speaker	3,000	3,000
Venue Rental - Speaker	500	500
Total Expenses	16,850	11,350
Total Surplus (Deficit)	\$ (11,350)	\$ (11,350)

To Top

2019 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).

In order to complete this application for funding, please read the following thoroughly:

- 2019 Community Impact Grant Guidelines
- 2019 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2019 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: _____

Declaration: In making this application, we, the undersigned, confirm:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the public Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Friday, November 16, 2018;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2019 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

*Board Member(s) and/or
Executive Director Initials*

JC CC
JC CC
JC CC
JC CC
JC CC

June Catton
Signature of Board Member
(must have signing authority)

June Catton
Print Name

2018.11.13
Date: (YYYY-MM-DD)

Carla Cooper
Signature of Board Member or Executive Director
(must have signing authority)

CARLA COOPER
Print Name

2018.11.13
Date: (YYYY-MM-DD)

Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	Anzac Family Community Support Society
Street Address:	105b-3 Christina Drive
City/Hamlet:	Anzac
Province:	Alberta
Postal Code:	T0P 1J0
Phone Number:	7803342450
Email Address:	execdir@anzacfcss.com
Act Registered Under:	Societies Act (Alberta)
Registration Number:	5017655761

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Executive Director
Name:	Carla Cooper
Daytime Phone:	7803342450
Email Address:	execdir@anzacfcss.com

3. Executive Director

Name:	Carla Cooper
Daytime Phone:	7803342450
Email Address:	execdir@anzacfcss.com

4. Board Chair / President

Name:	June Catton
Daytime Phone:	FOIP s.17(1)
Email Address:	president@anzac.fcass.com

*Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2019,
please advise the Community Investment Program at CIP@rmwb.ca*

Community Events Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

The Board uses an accounting firm to assist with financial management and they provide reports that are presented and reviewed at monthly board meetings.

In order to increase financial supports for our organization we research and apply for various grants that support the types of programs that we offer or would like to offer.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2017-12-31

Unrestricted net assets from your Financial Statements ending 2017-12-31 _____

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2017-12-31 _____

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

No

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

All residents of Anzac, Gregoire Lake Estates and Fort McMurray #468 First Nation are automatically considered members of the organization. Residency is the only requirement to participate in programs and services.

To become a board member you must be voted in by the existing board at the Annual General Meeting or monthly board meetings, and then sign an oath of confidentiality before membership takes place.

9. Minimum number of board members according to bylaws: 5

Number of board members: Currently: 7 2017: 7 2016: 5

How often does the Board of Directors meet? monthly

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
June Catton	President	5
Tammy Jackson	Vice-President	1
Amber Brown	Treasurer	2
Brad Calihoo	Director	1
Rose Pratt	Director	12
Jolene Moyer	Director	2months
Brittany McKenzie	Director	1month

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Community Events

Part C - Proposed Event Details

12. **Event Name:** Christmas Dinner - Meet your neighbor community block party - Inspirational

13. **Beginning Date (YYYY-MM-DD):** 2019-01-01

14. **Completion Date (YYYY-MM-DD):** 2019-12-31

***Note:** The term of the Community Impact Grant is January 1 - December 31, 2019. The event and all expenditures must occur during this term.*

15. **What type of event are you applying for?**

- ☐ Recreation/Sport
- ☒ Cultural
- ☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
- ☒ Related to a National or Provincial Holiday
- ☒ Other: Community gathering

16. **What activities will be part of your event? Please provide details.**

Community Christmas Dinner- This is the largest event that AnzacFCSS hosts. It is in its 38th year. It includes a visit from Santa, gifts and a dinner. This gives the community an opportunity to gather and share. Collaboration with the Anzac Recreation Center, Willow Lake Tiny Tots and Anzac Recreation and Social Society to make this event a success.

Meet your neighbors- Community "block" party- To establish a sense of community and promote a friendly atmosphere is among one of the reasons to participate in this event. Not only will this event increase your social circle it can add much safety in your neighborhood when you have others looking out for you and your belongings. Living in a proactive neighborhood increases respectful neighbors. This will be open to all of the Community. A picnic and games will add to the event and achieve interaction within the Community. Inspirational speaker- workshop- We are looking at hiring a speaker- Carla White to come to Anzac. For a one day session. The cost would depend on funding. There could be a possibility of a small fee. Description-Providing practical tools participants will use newly acquired skills to combat stress, adapt well in the face of adversity and up level outstanding interpersonal interactions. A highly effective, proven model is used to effectively manage change. Resilience strategies and success habits connect participants with self-awareness and personal accountability. They unlock their potential by examining thoughts and beliefs to develop a success mindset. Outcomes and strategies

- Increase positive energy and incorporate healthier thought processes to power up their potential
- Reduce stress and anxiety to increase psychological resilience
- Understand how to use their experiences to re-energize and respond effectively to distressing or difficult situations

Individuals will have the tools and techniques they require to effectively and continually manage change, stress, and energy to stay positive and collaborative

- Increased engagement and productivity across individuals and teams
- A new level of self-awareness results in clearer, more effective communication, commitment and personal accountability

17. How many participants are you expecting to benefit from your program or project? Please identify them in the table below.

Ages 0 - 5:	20	Adults:	200
Ages 6 - 9:	25	Seniors:	20
Ages 10 - 12:	50	Families:	100
Ages 13 - 18:	15		

18. What is the community need that the event will address?

-The Christmas Dinner brings together all of the organizations in Anzac. Making it a weekend event for the whole community. The Anzac Recreation Center, Willow Lake Tiny Tots, Willow Lake Community Association, Anzac Rec and Social Social society. Working together for the betterment of the Community.

-It is AnzacFCSS hope that bringing together individuals for a meet the neighbor community block party will encourage unity, safety and bring our community closer together.

-It is hoped that a night out with an inspirational speaker will help motivate, increase self awareness and help promote whatever change individuals require

19. How was the need determined?

AnzacFCSS determines the needs for programs, services and events through community surveys, feedback during events, social media. Collaboration with other organizations also help define the needs.

20. How will the event address this need?

This social gathering promotes community spirit and belonging while celebrating Christmas.

Bringing together people in the community will increase safety as well as social aspects.

21. What will be the positive impacts to the community?

Events such as these can enhance community spirit. It can build networks within the community and outside of the community. Improved social skills of residents. Events that people attend can foster a sense of place and pride in the community.

- 22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).**

- 23. If identified in question 22, explain how the Call to Action will be addressed by the activities of the event.**

- 24. What does/will a successful event look like?**

A successful event is one where there is community participation, as well as meeting the needs that are set out by AFCSS and by those participating. Another sign is to stay on budget and be fiscally responsible.

- 25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?**

Currently we collect information from community members in formal and informal ways. We collect information from residents through verbal connections as well as social media. Another sign of success will be that community members can identify how AFCSS contributes to the community. Becoming a presence on social media and receiving feedback through this is another way to measure.

26. Does your event duplicate or overlap with other events offered in the community? How is your organization's event unique?

All of these events are unique to our Community and do not overlap with any other events

27. How will the event be promoted/advertised?

Social Media- web page, facebook

Posters around the community

Willow Lake Newsletter - monthly news which is also shared on the RMWB website

28. How will you identify to the public that this event is funded by the Municipality?

The Municipality will be thanked at all of the events that AnzacFCSS provides. They will also be recognized in the the monthly newsletter Willow Lake News. Recognition will be given through social media.

- 29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. In what capacity will the event involve volunteers? Please outline their roles.**

To run an event that involves many from the community requires the assistance of volunteers. This is an opportunity to not only collaborate with other community groups but to recruit volunteers who would like to assist in various parts of the event. Gift wrappers, decorators, elves, servers, entertainment, greeters, check-ins, runners, door prizes.

It is AnzacFCSS hope that the Community block party will involve all community groups. This will increase participation of community members.

An inspirational speaker will give Community groups an opportunity to invite community members to a night out to rejuvenate.

- 30. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event? Please outline their roles.**

During the Christmas event AFCSS works with most of the Community groups. Anzac Recreation Center , Willow Lake Tiny Tots, Anzac Rec and Social Society, Zee Bar. Involving all of the groups makes a continued successful event.

It is our hope that the block party would involve all Community groups in this area, this would increase cohesiveness and increase the amount of community members attending.

- 31. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) besides the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.**

Some sources have been secured for this event. Through letters to various funders AFCSS has added to the success of finances.

- 32. Outline any expected in-kind contributions for this event:**

Donor	Description of Contribution	In Progress	Secured
<i>E.g. XYZ Radio</i>	<i>Three 30-Second Radio Advertisement Slots</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>E.g. ABC Organization</i>	<i>Free Venue Rental</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Event Budget

- 33. a)** Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2019.
- b)** Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c)** Please list all sources of funding separately and name the sources in the space provided.
- d)** Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2019	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)		<input type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from: willow lake tiny tots -gifts for 0-5	500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: anzac rec and social society - gifts for age 6-12	500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from: Syncrude - christmas	2,500.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Grant from: Nexen - christmas	2,000.00	<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)		\$ 5,500.00	

35. Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review.

FCSS is continually examining the needs of the community and offers support for individuals. We support the community and its members to be innovative and creative and encourage participation, self help and volunteer-ism.

AFCSS does not set limits on who we support and a program based approach encourages members to take part in ways that feel right to them. We continuously communicate, research, network and reach out to members of the community, to show strategies, values and to develop trust and deliver programs for ongoing and evolving needs of the community.

36. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in your application being deemed incomplete.

☐ Financial Statements of **most recent** fiscal year end

Completed and Signed Applications are to be submitted:

In Person or By Mail:

Community Investment Program
Office of the Chief Financial Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

OR

By Email: CIP@rmwb.ca

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

Anzac Family Community Support Society

Income Statement 01/01/2017 to 12/31/2017

REVENUE

Revenue	
Grant Income	79,694.60
Donations	4,926.95
Contributions (Nexen)	4,500.00
Contributions (ATC)	710.00
Contributions (ECF)	13,815.86
Gain/Loss on sale of asset	-1,450.00
Total Other Revenue	<u>102,197.41</u>
TOTAL REVENUE	<u>102,197.41</u>

EXPENSE

General & Administrative Expe...	
CPP Expense	1,166.77
EI Expense	581.86
Advertising and Promotions	500.00
MOW (meals)	14,926.39
Meals (Meetings)	23.71
Business Fees & Licenses	223.32
Board Appreciation	-0.71
Honorarium	400.00
Training	3,708.02
Event Expense - Food	14,720.83
Event Expense - other	24,289.74
Insurance	997.04
Interest & Bank Charges	347.72
Office Supplies	2,240.60
Prizes/Gift Certificates	2,073.31
Bingo - Cards	653.50
Bingo - Food	1,014.96
M.O.W. Travel (Mileage)	219.49
Travel (General Mileage)	1,251.38
Cell Phone	1,129.21
Legal Fees	4,504.69
storage Fee	429.56
Wages	46,266.64
Total General & Admin. Expen...	<u>121,668.03</u>
TOTAL EXPENSE	<u>121,668.03</u>
NET INCOME	<u><u>-19,470.62</u></u>

Anzac Family Community Support Society

Balance Sheet As at 12/31/2017

ASSET

Current Assets			
Petty Cash	18.45		
RBC Account	75,932.38		
RBC GIC	<u>3,000.00</u>		
Total Cash		78,950.83	
ECF Receivable		<u>6,621.84</u>	
Total Current Assets		<u>85,572.67</u>	
TOTAL ASSET		<u><u>85,572.67</u></u>	

LIABILITY

Current Liabilities			
Accounts Payable		4,138.13	
Accrued Liabilities		2,596.39	
RMWB Repayable		13,363.05	
Deferred Revenue		28,460.00	
MasterCard Payable		1,081.82	
GST/HST Paid on Purchases	-3,501.35		
EI Payable	863.99		
CPP Payable	2,026.60		
Income Tax Payable	<u>3,778.93</u>		
GST/HST Owing (Refund)		<u>3,168.17</u>	
Total Current Liabilities		<u>52,807.56</u>	
TOTAL LIABILITY		<u>52,807.56</u>	

EQUITY

Retained Earnings			
Retained Earnings - Previous Year		52,235.73	
Current Earnings		<u>-19,470.62</u>	
Total Retained Earnings		<u>32,765.11</u>	
TOTAL EQUITY		<u>32,765.11</u>	
LIABILITIES AND EQUITY		<u><u>85,572.67</u></u>	

BrainSTEM Alliance

2019 Community Impact Grant Analysis - Community Events

CIP Grant Summary:

2016	2017	2018	2019 Request	2019 Recommended by CIP	Variance Recommended vs. Requested
3,000	3,000	-	10,000	10,000	-

Fiscal Year End	Total Expenses	Unrestricted Net Assets
June 30, 2018	20,273	-

Notes:

Event: Community Code Day & Launch Wood Buffalo

Budget Line Description	2019 Budget Request	2019 Recommended
Revenues		
Government of Canada Grant	2,500	
Sponsorship from Suncor Energy	1,000	
Sponsorship from FMPD	2,500	
Sponsorship from Alberta Innovates	2,500	
Other Sponsorships	6,500	
Total Revenues	15,000	-
Expenses		
Meals & Refreshments	5,000	2,500
Program Materials & Prizes	12,500	5,000
Professional & Service Fees	4,000	1,000
Printing	1,000	500
Promotion	2,500	1,000
Total Expenses	25,000	10,000
Total Surplus (Deficit)	\$ (10,000)	\$ (10,000)

[To Top](#)

2019 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2019 Community Impact Grant Guidelines
- 2019 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2019 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: BrainSTEM Alliance Ltd.

Declaration: In making this application, we, the undersigned, confirm:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Friday, November 16, 2018;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2019 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

*Board Member(s) and/or
Executive Director Initials:*

D.W. AO

D.W. AO

D.W. AO

D.W. AO

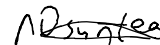
D.W. AO



Signature of Board Member
(must have signing authority)

D'Andre Wilson-Ihejirika
Print Name

2018-11-14
Date: (YYYY-MM-DD)



Signature of Board Member or Executive Director
(must have signing authority)

Adedoyin Osuntogun
Print Name

2018-11-14
Date: (YYYY-MM-DD)

Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	BrainSTEM Alliance Ltd.
Street Address:	17-284 Shalestone Way
City/Hamlet:	Fort McMurray
Province:	AB
Postal Code:	T9K0V2
Phone Number:	780-972-3977
Email Address:	dwilson@brainstemalliance.com
Act Registered Under:	Companies Act (Alberta)
Registration Number:	5118341121

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Board President
Name:	D'Andre Wilson-Ihejirika
Daytime Phone:	780-972-3977
Email Address:	dwilson@brainstemalliance.com

3. Executive Director

Name:	N/A
Daytime Phone:	N/A
Email Address:	N/A

4. Board Chair / President

Name:	D'Andre Wilson-Ihejirika
Daytime Phone:	780-972-3977
Email Address:	dwilson@brainstemalliance.com

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2019, please advise the Community Investment Program at CIP@rmwb.ca

Community Events

Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

BrainSTEM runs its programs in across 4 provinces with each board member heading a chapter. All expenses for each program are recorded on shared documents that is reviewed by all members at least once a month. Moreover, the board sets an annual budget at the end of each fiscal year. If any expenses out of the ordinary or anticipated ones arise, the board then reviews it in between board meetings.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2018-06-30

Unrestricted net assets from your Financial Statements ending 2018-06-30 0

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2018-06-30 \$ 20,273.00

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

There are no unrestricted funds that are in the reserves of our account. However, we have received funding that overlaps two fiscal years. Moreover, we have received some grants that allow us to roll funds into the next fiscal year as long as they are spent on the funded projects.

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

We do not have a paid membership system. Our members are our volunteers that are either regional leads, ambassadors, or program leads. Unless and otherwise additional program requirements exist, the only restriction to becoming a volunteer/member is the individual will need to provide a vulnerable sector check. We will however provide letters that volunteers can present to RCMP to wave the fees of getting the security checks done.

9. Minimum number of board members according to bylaws: 3

Number of board members: Currently: 9 2017: 8 2016: 8

How often does the Board of Directors meet? Once a month

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
D'Andre Wilson-Ihejirika	President/ Wood Buffalo Lead	4 Years
Adedoyin Osuntogun	Vice President/ Calgary Lead	4 Years
Nnaziri Ihejirika	Director at Large/ Advisor	4 Years
Amie McGowan	Treasurer	5 months
Gillian Hurst	High River Lead	2 years
Shefaza Esmail	Waterloo Lead	8 months
Rebecca Chin	Grimsby Lead	2 years
Funke Omole	Regina Lead	1 year
Loree D'Orsay	Cape Breton Lead	5 months

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Community Events

Part C - Proposed Event Details

12. **Event Name:** Community Code Day and Launch Wood Buffalo

13. **Beginning Date (YYYY-MM-DD):** 2019-01-03

14. **Completion Date (YYYY-MM-DD):** 2019-11-30

***Note:** The term of the Community Impact Grant is January 1 - December 31, 2019. The event and all expenditures must occur during this term.*

15. **What type of event are you applying for?**

- ☐ Recreation/Sport
- ☐ Cultural
- ☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
- ☐ Related to a National or Provincial Holiday
- ☒ Other: Community events that encourage innovation and entrepreneurship

16. **What activities will be part of your event? Please provide details.**

Community Code Day

This is an event to encourage the community to embrace and utilize technology for innovation. The Community Code Day took place for the first time in May of 2018 with few workshops leading up to it. This event was hosted by Youth Computing, BrainSTEM Alliance and the Wood Buffalo Regional Innovation Network at Keyano College. The event welcomed community members who attended a technology conference. The theme this year was Arts and Culture.

This two day conference included workshops, speaker series, and a hackathon to conclude the weekend. Breakfast and lunch along with swag (t-shirts, USBs, notebooks, etc.) were presented to all participants.

Launch Wood Buffalo

Launch Wood Buffalo, Fort McMurray's first innovation conference including a community pitch competition, took place on November 3, 2018. The goal of the event was to provide a learning and networking platform to aspiring entrepreneurs in the community.

The event included 6 workshops where skilled professionals will taught the attendees how to grow and improve a business. Furthermore, attendees were able to sit in on panels with successful entrepreneurs asked any desired questions. Lastly, 10 teams took part in the pitch competition, with the three top teams winning cash prizes to help launch a local business.

As a result of the overwhelmingly positive feedback from the community, BrainSTEM and partners have decided to host both events again in 2019.

17. How many participants are you expecting to benefit from your program or project? Please identify them in the table below.

Ages 0 - 5:		Adults:	50
Ages 6 - 9:		Seniors:	
Ages 10 - 12:	30	Families:	
Ages 13 - 18:	100		

18. What is the community need that the event will address?

The municipal strategic document mentions the need for supporting and fostering growth and technology in our region under the #3c - Small Business Incubator.

19. How was the need determined?

#3c in within the Municipal Strategic document makes a mention of collaborating with Keyano College to support and foster the growth of innovation and technology incubator at the college. Community Code Day and Launch Wood Buffalo are events that do exactly that.

20. How will the event address this need?

Both events are encourage & support innovation, STEM understanding, and small business incubation, through speaker sessions and panel discussions, hands-on workshops and competitions.

21. What will be the positive impacts to the community?

Some positive impacts of these programs are:

1. Fostering a culture of innovation in our community
2. Increased understanding of technology
3. Gives kids/youth problem solving and STEM skills from a young age
4. Encourages youth and young adults to pursue entrepreneurship in our region
5. Provides an accessible platform for discussions, learning, and promotion of technology and innovation

22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

N/A

23. If identified in question 22, explain how the Call to Action will be addressed by the activities of the event.

N/A

24. What does/will a successful event look like?

We will consider these programs successful when:

- 1) Attendance includes a representative sample of our community
- 2) When participants have learned new things regarding about coding and entrepreneurship at the respective events
- 3) When interest in pursuing STEM is increased
- 4) When # of business ideas generated in our region are increased

25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

We will have data collection on attendance and surveys to track number of attendees, number of participants in competition and to collect feedback on demographic data and learnings from the workshops.

26. Does your event duplicate or overlap with other events offered in the community? How is your organization's event unique?

There are some other programs to teach STEM to youth as well as entrepreneurship to adults, however these events are the only events designed for all ages in our community and bridge STEM and entrepreneurship to help foster innovation. These events are also the first and only community hackathon and pitch competitions in our region.

27. How will the event be promoted/advertised?

We will utilize social media platforms, radio, newspaper/print, word of mouth, distribution of posters, and by asking partners to send the program posters to their clientele.

28. How will you identify to the public that this event is funded by the Municipality?

We will have the Municipal logo on all posters/banners and print materials for the programs. Moreover, the Municipality's contribution will be recognized through annual & post project summary reports, and website/blog posts.

29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. In what capacity will the event involve volunteers? Please outline their roles.

All programs and events that are offered by BrainSTEM Alliance are 100% planned and executed by volunteers. In addition, organization does not have any full time programming staff. However, there are some partnering agencies that have full time staff that support these events.

BrainSTEM mitigates the lack capacity in terms of paid staff by having 3 levels of volunteer involvement that is available to the public:

- 1) Board or Regional Lead
- 2) Ambassador
- 3) Program Volunteer

Once the fore-mentioned requirements are fulfilled, any resident in Wood Buffalo is able to join our volunteer database.

30. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event? Please outline their roles.

We will be partnering with:

- 1) Youth Computing
- 2) Wood Buffalo Regional Innovation Network
- 3) Keyano College
- 4) FMPSD
- 5) Various local entrepreneurs

And few more organizations will be added to the list once confirmed.

31. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) besides the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.

BrainSTEM Alliance has been funded in the past by the following granting bodies:

1. Association of Professional Engineers and Geoscientists of Alberta (APEGA)
 2. Natural Science and Engineering Research Council of Canada (NSERC) - PromoScience Grant
 3. Suncor Energy Foundation is a confirmed funder for 2019
- We will be re-approaching funders for continued support. We also plan to obtain sponsorship from local companies as in previous years.

32. Outline any expected in-kind contributions for this event:

Donor	Description of Contribution	In Progress	Secured
<i>E.g. XYZ Radio</i>	<i>Three 30-Second Radio Advertisement Slots</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>E.g. ABC Organization</i>	<i>Free Venue Rental</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Keyano College	Activity space for both events	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Event Budget

- 33. a)** Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2019.
- b)** Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c)** Please list all sources of funding separately and name the sources in the space provided.
- d)** Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2019	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant	2500	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Suncor Energy Foundation	1000	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sponsorship from: FMPSD	2500	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sponsorship from: Alberta Innovates	2500	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: RBC	1000	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: ATB	1000	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: Urban Systems	1000	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: My IT Pro	1000	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: S Millard Accounting	500	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: Bouchier Group	2000	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$ 15,000.00		

35. Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review.

Excellence of the organization:

Ability of organization and its staff to deliver the proposed program(s) successfully: BrainSTEM Alliance is a volunteer-run organization made up of STEM professionals, meaning all of our team is completely familiar with the STEM concepts that we teach to the youth, and can supplement activities with their own professional experience. For all of our programming we partner with local non-profits that specialize in youth programming and combine our

STEM expertise with youth outreach experience. Since incorporation in 2014, we have been supported by the Suncor Energy Foundation, the APSEGA Foundation, the Regional Municipality of Wood Buffalo, Canadian Red Cross, Alberta Women Science Network and Enbridge.

Continuity of the organization: For the past six years we have committed to continue to promote science, technology, engineering and math to youth. We began with our partnership with Girls Inc. of Northern Alberta to implement the Operation SoMART program to introduce girls in the Wood Buffalo region to engineering. This lead us to partner with multiple other organizations to help them develop STEM programming including The Fort McMurray Boys and Girls Club, the JOMCA, Justin Slade Youth Foundation, Big Brothers Big Sisters of Calgary,

Boys and Girls Club Forest Lawn, High River Library, JWCA Regina and the Sarnia Library.

Communication: We have promoted our events through the APSEGA chapter to recruit volunteers, and have done radio interviews and had newspaper and magazine features of our programming. Some examples are: APSEGA Magazine Cover Story, Storyhive x/o Filter Video, Connect Youth Radio Show, and Discover Fort McMurray.

36. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in your application being deemed incomplete.

☒ Financial Statements of **most recent** fiscal year end

Completed and Signed Applications are to be submitted:

In Person or By Mail:

Community Investment Program
Office of the Chief Financial Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

OR

By Email: CIP@rmwb.ca

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

Balance Sheet

BrainSTEM Alliance

4-Jul-18



ASSETS

Current Assets

Cash \$ 9,738.03

Total assets \$ 9,738.03

LIABILITIES

\$ -

STOCKHOLDERS EQUITY

\$ -

Total Liabilities and Shareholders equity \$ -

BrainSTEM Alliance

Expense Summary 2017-2018

*please note that our fiscal year ends in June but we have included up to August 2018



	2017						2018								Grand Total
Category	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
Food											\$1,182.41	\$ 402.23			\$ 1,584.64
Office Supplies and Equipment			\$ 40.51											\$ 52.85	\$ 93.36
Postage		\$ 55.54		\$ 45.89	\$ 92.95			\$ 14.45							\$ 208.83
Printing					\$ 49.18	\$ 47.10	\$ 107.32				\$ 516.96		\$ 156.75		\$ 877.31
Program Materials	\$ 226.64	\$ 173.70	\$ 71.86	\$3,939.05	\$770.77		\$ 78.54	\$ 288.30	\$ 180.18	\$ 84.44	\$5,250.81	\$ 374.72	\$ 265.44	\$6,452.56	\$18,157.01
Promotion					\$ 26.55					\$ 315.00	\$ 200.11				\$ 541.66
Services	\$ 21.57	\$ 12.24	\$ 22.75	\$ 48.17	\$ 20.98		\$ 389.91	\$ 15.80	\$ 41.81	\$ 373.50	\$ 545.00	\$1,603.54	\$ 290.00	\$ 131.90	\$ 3,517.17
Software				\$ 56.70			\$ 484.91								\$ 541.61
Training			\$ 318.19	\$ 203.23					\$ 54.78						\$ 576.20
Travel												\$1,300.00	\$ 150.00		\$ 1,450.00
Venue Rental											\$ 225.00				\$ 225.00
Grand Total	\$ 248.21	\$ 241.48	\$ 453.31	\$4,293.04	\$ 960.43	\$ 47.10	\$1,060.68	\$ 318.55	\$ 276.77	\$ 772.94	\$7,920.29	\$3,680.49	\$ 862.19	\$6,637.31	\$27,772.79

BrainSTEM Alliance

Income Statement 2017-2018

*please note that our fiscal year ends in June but we have included up to August 2018

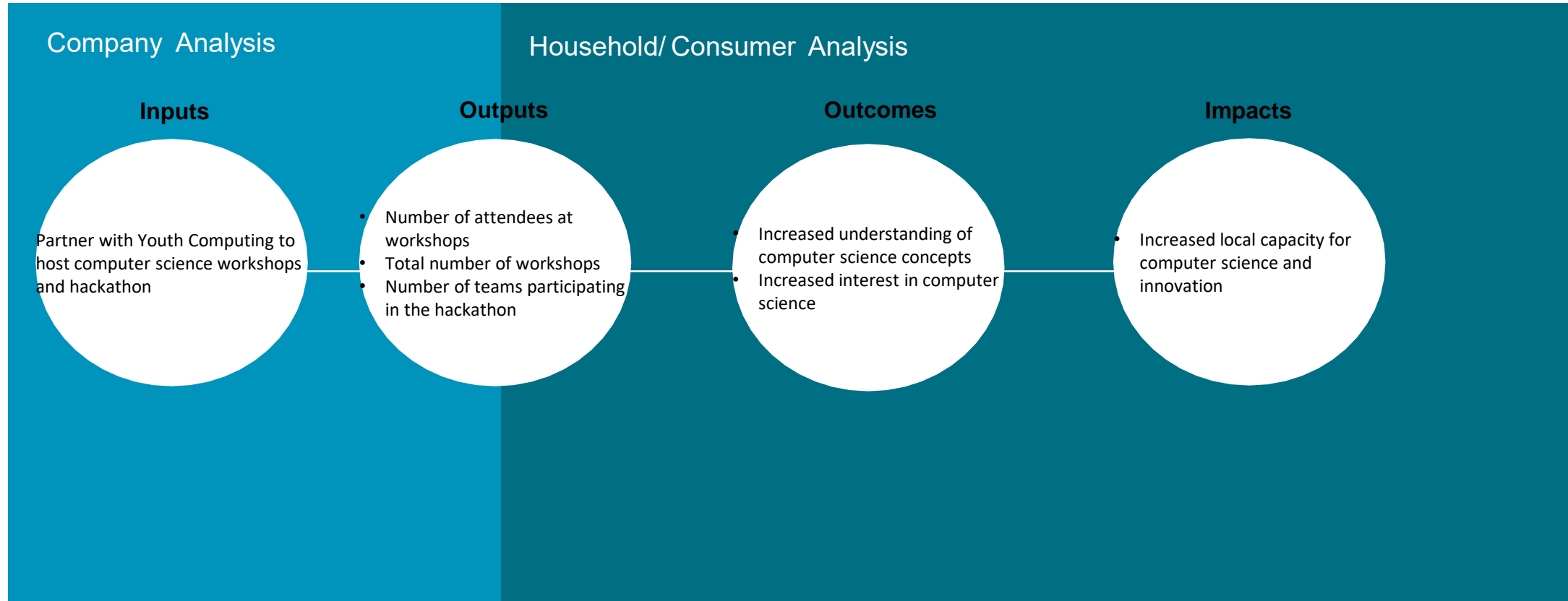


	2017						2018								
Funding Source	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
Agrium		\$300.00													\$ 300.00
APEGA				\$6,000.00											\$ 6,000.00
APEGS				\$1,000.00											\$ 1,000.00
Enbridge		\$500.00									\$ 500.00				\$ 1,000.00
FM Tax and Accounting										\$2,500.00					\$ 2,500.00
FMPSD												\$2,500.00			\$ 2,500.00
Keyano College									\$1,000.00						\$ 1,000.00
My IT Pro										\$1,000.00					\$ 1,000.00
Promoscience								\$5,000.00							\$ 5,000.00
Red Cross Grant			\$2,000.00												\$ 2,000.00
RMWB Grant	\$3,000.00														\$ 3,000.00
Suncor Energy Foundation	\$1,000.00				\$1,000.00		\$700.00						\$900.00	\$1,500.00	\$ 5,100.00
Syncrude												\$1,000.00		\$ 400.00	\$ 1,400.00
Urban Systems											\$1,000.00				\$ 1,000.00
Grand Total	\$4,000.00	\$800.00	\$2,000.00	\$7,000.00	\$1,000.00		\$700.00	\$5,000.00	\$1,000.00	\$3,500.00	\$1,500.00	\$3,500.00	\$900.00	\$1,900.00	\$32,800.00

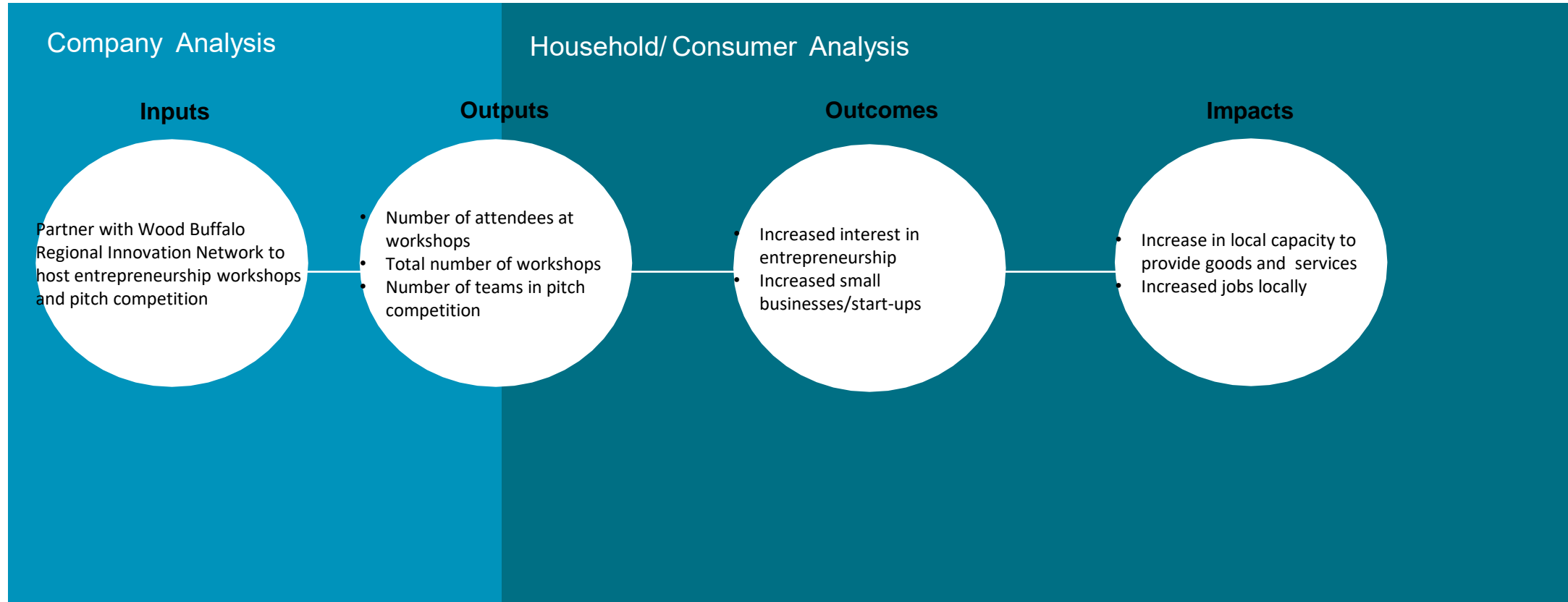
Program Logic Models



Community Code Day



Launch Wood Buffalo



Fort McKay Metis Community Association

2019 Community Impact Grant Analysis - Community Events

CIP Grant Summary:

2016	2017	2018	2019 Request	2019 Recommended by CIP	Variance Recommended vs. Requested
19,045	-	20,000	20,000	20,000	-

Fiscal Year End	Total Expenses	Unrestricted Net Assets
March 31, 2018	3,944,413	1,267,054

Notes:

Event: McKay Metis Days

Budget Line Description	2019 Budget Request	2019 Recommended
Revenues		
Donations	12,500	-
Sponsorship from Husky	5,000	-
Total Revenues	17,500	-
Expenses		
Travel Costs	1,400	-
Insurance Costs	2,000	2,000
Advertising	7,500	7,500
Catering	10,000	-
Entertainment	17,000	-
Facilities	20,000	5,250
Workshops	4,000	4,000
Prizes	35,000	-
T-Shirts	750	750
Miscellaneous	3,000	-
Medical	3,000	-
Permits/Licensing	500	500
ATM	1,500	-
Costumes	2,500	-
Trophies / Judges	5,300	-
Security	3,300	-
Total Expenses	116,750	20,000
Total Surplus (Deficit)	\$ (99,250)	\$ (20,000)

[To Top](#)



2019 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2019 Community Impact Grant Guidelines
- 2019 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2019 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: Fort McKay Metis Community Association

Declaration: In making this application, we, the undersigned, confirm:

Board Member(s) and/or
Executive Director Initials:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Friday, November 16, 2018;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2019 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

RP EBLJ


RP EBLJ

RP EBLJ

RP EBLJ

RP EBLJ


Signature of Board Member
(must have signing authority)


Signature of Board Member or Executive Director
(must have signing authority)

Ronald Quintal
Print Name

Eddison Lee Johnson
Print Name

2018-10-17

Date: (YYYY-MM-DD)

2018-10-17

Date: (YYYY-MM-DD)



Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	Fort McKay Metis Community Association
Street Address:	PO Box 5000
City/Hamlet:	Fort McMurray
Province:	Alberta
Postal Code:	T9K 1B4
Phone Number:	780-828-4401
Email Address:	cshort@fortmckaymetis.com
Act Registered Under:	Please Select
Registration Number:	5016579822

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Community Development and Engagement Coordinator
Name:	Contessa Short
Daytime Phone:	FOIP s.17(1)
Email Address:	cshort@fortmckaymetis.com

3. Executive Director

Name:	Eddison Lee Johnson
Daytime Phone:	FOIP s.17(1)
Email Address:	elj@mckaymetis.com

4. Board Chair / President

Name:	Ronald Quintal
Daytime Phone:	FOIP s.17(1)
Email Address:	president@fortmckaymetis.com

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2019, please advise the Community Investment Program at CIP@rmwb.ca

Community Events Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

The board reviews the Fort McKay Metis Community Association financial position on a quarterly basis (at a minimum).

The leadership and board of Fort McKay Metis Community Association have made many efforts in the past fiscal year to increase the number and types of financial support for FMMCA. These efforts include:

Long Term Benefit Agreements with Industry;

On boarding of a grant writer;

Direct asks made to governing bodies.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2018-03-31

Unrestricted net assets from your Financial Statements ending 2018-03-31 \$ 4,943,662.00

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2018-03-31 \$ 3,944,413.00

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

Fort McKay Metis Community Association does not have financial reserves greater than the last fiscal year's operating expenses.

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

Fort McKay Metis Community Association does have restriction on becoming a member. The requirements are that you must be Metis, or a decedent of a grass roots member (these individuals are automatically considered a member once an application is complete) from Fort McKay. If an individual wishes to become a member and is not from Fort McKay, there is an application process, the application is then voted on by the current membership.

To utilize any services offered by the Fort McKay Metis Community Services (such as housing or social services) the individual must be a Fort McKay Metis Community Association member. Our events such as Metis Days hold no restrictions on participation - the event is open to the public.

9. Minimum number of board members according to bylaws: 5

Number of board members: Currently: 5 2017: 5 2016: 5

How often does the Board of Directors meet? Bi-Weekly

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Ronald Quintal	President	13
Glen Faichney	Vice President	6
Loretta Waquan	Board of Director	10
Felix Faichney	Board of Director	1
Janice Richards	Board of Director	1

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☒ No ☐

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received
Ronald Quintal	President	FOIP s.17(1)
All other Directors	As listed above	FOIP s.17(1)

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Community Events Part C - Proposed Event Details

12. **Event Name:** McKay Metis Days
-
13. **Beginning Date (YYYY-MM-DD):** 2019-08-08
-
14. **Completion Date (YYYY-MM-DD):** 2019-08-10
-

***Note:** The term of the Community Impact Grant is January 1 - December 31, 2019. The event and all expenditures must occur during this term.*

15. What type of event are you applying for?

- ☐ Recreation/Sport
- ☒ Cultural
- ☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
- ☐ Related to a National or Provincial Holiday
- ☐ Other: _____

16. What activities will be part of your event? Please provide details.

We offer a wide variety of events over the duration of Metis Days, some of these events include the following:

Metis Bev - Traditional Jigging and Square Dance Teachings and Demonstrations;
Vendors
Battle of Bands
Family Events - Bouncy Castles, Balloons, Face Painting, Egg Run, Potato Sack Race, Wheel Barrel Race, Log Sawing Competition etc.;
Traditional Supper;
Breakfast;
Lunch;
Camping;
Opening Ceremonies;
Bingo;
Crib;
Casino Night;
Jigging Contest;
Lip Sync Battle;

All events are free of charge and open to everyone.

17. How many participants are you expecting to benefit from your program or project? Please identify them in the table below.

Ages 0 - 5:	25	Adults:	200
Ages 6 - 9:	25	Seniors:	100
Ages 10 - 12:	50	Families:	450
Ages 13 - 18:	50		

18. What is the community need that the event will address?

Each year we welcome the opportunity to share the culture, spiritual values and the traditional way of life of our Metis people. Through Metis Days Festivities which includes Fiddling and Jigging Workshops, Elder Lead Traditional Teachings and some old fashioned fun. It is our goal as a community to preserve, create, and maintain the Metis Culture of Fort McKay. By providing our members opportunities to attend this event, it has allowed each member to strengthen their individual sense of identity. It also provides an opportunity for everyone to join in and identify with our members.

19. How was the need determined?

It is critical that our children are involved in their community and culture. The connection to the traditions and community shapes the future of our children. Communicating Metis cultural practices to the bordering communities will promote respect and understanding of our culture for generations to follow.

20. How will the event address this need?

The benefit of this event is wide spread. We see Metis members from across Canada, in addition to our local (Wood Buffalo) Metis and First Nation brothers and sisters. As the event is open to everyone, we also see many people of non-aboriginal decent come and participate to learn our way of life.

21. What will be the positive impacts to the community?

Some of the positive impacts we hope to see (and have seen in the past) are:
Shared sense of community;
Rejuvenated sense of pride;
Renewed education for our elders and new education for our youth;
Participation in our traditions;

- 22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).**

- 23. If identified in question 22, explain how the Call to Action will be addressed by the activities of the event.**

- 24. What does/will a successful event look like?**

A successful event is one that enriches the community and region with the sharing of our cultural, spiritual and traditional knowledge.

- 25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?**

Measurable Performance is based on attendance, participation and audience feedback.

26. Does your event duplicate or overlap with other events offered in the community? How is your organization's event unique?

Our event is unique to our community. There are similar events offered within the Region but not within our community.
Our event sees our brothers and sisters from all over Canada. The event and all of its contents are free of charge.

27. How will the event be promoted/advertised?

As this event has been an annual event for the past 9 years, the event is anticipated by many. Our forms of planned advertisement are as follows:
Radio
Shaw TV
Advertisements in/on McKay Metis Transportation Shuttles
Flyers
Facebook (social media)
Posters

28. How will you identify to the public that this event is funded by the Municipality?

Special Mention of funding received from CIP (RMWB) will be made throughout all ceremonies;
LOGO will be placed on all advertising materials (Advertising to commence on June 1);
LOGO on backdrop banner set up on site;
Thank you letter;
Recognition in the Community News Letter;

- 29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. In what capacity will the event involve volunteers? Please outline their roles.**

All aspects of our event is run by volunteers. This means Community Member volunteers, Industry volunteers, RMWB Community volunteers, staff volunteers etc.

Volunteers are needed for:

Judging the competitions;

Registration/Information Booth;

Family Events;

Meal Clean up;

General Clean up;

Assisting Elders;

Bingo;

Crib;

Casino Night;

Costume Booth;

Set up;

Take Down;

Traffic Control;

Water and Ice Running;

Youth Supervision;

- 30. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event? Please outline their roles.**

Due to the timing of this call for proposal we do not have confirmed or committed funding from any other sources (at this point). We do rely on our partners, industry and other grant streams to help fund this event. Contributions are received as monetary sponsorships as well as in-kind donations.

- 31. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) besides the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.**

As with every year we will approach our partners for sponsorships. Again, annually Industry commits funds through agreements for our Metis Days events.

In addition we approach vendors that we hold loyal business with for additional supports.

Fort McKay Metis Community Association and Fort McKay Metis Group also contributes to the event as well.

- 32. Outline any expected in-kind contributions for this event:**

Donor	Description of Contribution	In Progress	Secured
<i>E.g. XYZ Radio</i>	<i>Three 30-Second Radio Advertisement Slots</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>E.g. ABC Organization</i>	<i>Free Venue Rental</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fort McKay Metis Community Association	Labor, Janitorial, Space, Prep, Planning, vehicles, storage, chairs and stationary.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fort McKay Metis Group	Labor, Equipment, Prep, Planning, Vehicles, Storage, PPE, building supplies, generators etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ATCO	Tents	<input checked="" type="checkbox"/>	<input type="checkbox"/>
United Rentals	BBQ - equipment and heaters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rough Rider	BBQ - food and cooking	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Site Resource Group	BBQ - Food and cooking	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hertz	BBQ - equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Civeo	Room Accomodations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Garda	Security	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Event Budget

33. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2019.
- b) Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2019	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)	0.00	<input type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant	0.00	<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant	0.00	<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos	0.00	<input type="checkbox"/>	<input type="checkbox"/>
Donation from: RMWB - Direct Pay per agreement	5,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: Syncrude	5,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: TransCanada	7,500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Husky	5,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other: All others to be determined		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$ 22,500.00		

35. Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review.

Fort McKay Métis are members of the Fort McKay community which is located 60 kilometers north of Fort McMurray. The growing and diverse membership is represented by Fort McKay Métis Community, a not-for-profit society incorporated under the Alberta Societies Act. Located in the heart of the Oilsands, the community has faced unprecedented change over the last 30 years. This change has brought both opportunities and challenges; but, by following the Elder's traditional teachings and committing to grassroots development, the community is facing their challenges head on while taking advantage of the opportunities presented to them.

36. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in your application being deemed incomplete.

☒ Financial Statements of **most recent** fiscal year end

Completed and Signed Applications are to be submitted:

In Person or By Mail:

Community Investment Program
Office of the Chief Financial Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

OR

By Email: CIP@rmwb.ca

LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)

Fort McKay Metis Community Association
Financial Statements
March 31, 2018

Management's Responsibility

To the Members of Fort McKay Metis Community Association:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board is responsible for overseeing management in the performance of its financial reporting responsibilities. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management, and external auditors. The Board is also responsible for recommending the appointment of the Association's external auditors.

MNP LLP is appointed by the Board to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

August 30, 2018

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke, positioned above a solid horizontal line.

Executive Director

Independent Auditors' Report

To the Members of Fort McKay Metis Community Association:

We have audited the accompanying financial statements of Fort McKay Metis Community Association, which comprise the statement of financial position as at March 31, 2018, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Fort McKay Metis Community Association as at March 31, 2018 and the results of its operations, changes in net assets and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Edmonton, Alberta

August 30, 2018

MNP LLP

Chartered Professional Accountants

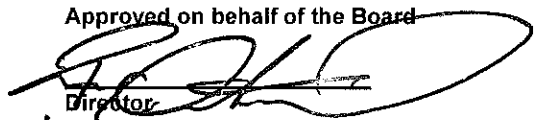
Fort McKay Metis Community Association

Statement of Financial Position

As at March 31, 2018

	General Fund	Capital Fund	2018	2017
Assets				
Current				
Cash and cash equivalents	268,591	-	268,591	575,736
Accounts receivable	786,382	-	786,382	372,072
Advances to (from) fund	237,795	(237,795)	-	-
	1,292,768	(237,795)	1,054,973	947,808
Capital assets (Note 3)	-	7,521,529	7,521,529	4,970,464
Investment in Fort McKay Metis Group Ltd. (Note 4)	1,295,993	-	1,295,993	1,275,488
ATB loans to Fort McKay Metis Group Ltd.	891,455	-	891,455	-
	3,480,216	7,283,734	10,763,950	7,193,760
Liabilities				
Current				
Bank indebtedness (Note 5)	854,946	-	854,946	85,000
Accounts payable and accrued liabilities	1,172,688	-	1,172,688	90,039
Deferred contributions (Note 6)	146,257	-	146,257	513,486
Payroll remittances payable	39,271	-	39,271	11,247
Current portion of term loans due on demand (Note 7)	-	302,895	302,895	949,346
Current portion of long-term debt (Note 8)	-	3,857	3,857	78,903
	2,213,162	306,752	2,519,914	1,728,021
Term loans due on demand (Note 7)	-	3,286,233	3,286,233	-
	2,213,162	3,592,985	5,806,147	1,728,021
Long-term debt (Note 8)	-	14,141	14,141	1,004,181
	2,213,162	3,607,126	5,820,288	2,732,202
Contingent liability (Note 9)				
Net Assets				
Fund balance	1,267,054	3,676,608	4,943,662	4,461,558
	3,480,216	7,283,734	10,763,950	7,193,760

Approved on behalf of the Board


Director


Director

The accompanying notes are an integral part of these financial statements

Fort McKay Metis Community Association
Statement of Operations
For the year ended March 31, 2018

	<i>General Fund</i>	<i>Capital Fund</i>	<i>2018</i>	<i>2017</i>
Revenue				
Other revenues	1,967,258	972,923	2,940,181	1,176,549
Trust revenue	935,595	-	935,595	1,090,243
Sponsorship	75,878	-	75,878	91,257
	2,978,731	972,923	3,951,654	2,358,049
Expenses				
Professional fees	1,386,722	-	1,386,722	485,898
Salaries, wages and benefits	1,110,150	-	1,110,150	715,218
Community events	428,310	-	428,310	221,334
Amortization	-	234,347	234,347	207,520
Interest on long-term debt	180,039	-	180,039	114,948
Travel	130,025	-	130,025	92,810
Repairs and maintenance	71,497	-	71,497	62,283
Advertising and promotion	69,797	-	69,797	48,913
Insurance	60,278	-	60,278	49,296
Bad debts	56,097	-	56,097	-
Telephone and utilities	39,098	-	39,098	36,092
Contracted services	36,650	-	36,650	6,295
Vehicle	36,200	-	36,200	40,478
Community Expense	24,754	-	24,754	-
Office supplies	18,465	-	18,465	25,800
Board honorariums	17,705	-	17,705	226,093
Beautification	13,010	-	13,010	6,628
Interest and bank charges	11,675	-	11,675	9,709
Board travel, training and honouraria	6,975	-	6,975	-
Training and education	5,818	-	5,818	2,040
Property tax	4,854	-	4,854	4,271
Meeting	1,189	-	1,189	-
Meals and entertainment	758	-	758	887
Total expenses	3,710,066	234,347	3,944,413	2,356,513
Surplus (deficiency) of revenue over expenses before other items	(731,335)	738,576	7,241	1,536
Other items				
Earnings from investment in Fort McKay Metis Group Ltd. (Note 4)	473,895	-	473,895	493,864
Gain on disposal of capital assets	965	-	965	49,861
	474,860	-	474,860	543,725
Surplus (deficiency) of revenue over expenses	(256,475)	738,576	482,101	545,261

The accompanying notes are an integral part of these financial statements

Fort McKay Metis Community Association

Statement of Changes in Net Assets

For the year ended March 31, 2018

	<i>General Fund</i>	<i>Capital Fund</i>	<i>2018</i>	<i>2017</i>
Net assets beginning of year	1,523,529	2,938,032	4,461,561	3,916,300
Surplus (deficiency) of revenue over expenses	(256,475)	738,576	482,101	545,261
Net assets, end of year	1,267,054	3,676,608	4,943,662	4,461,561

The accompanying notes are an integral part of these financial statements

Fort McKay Metis Community Association

Statement of Cash Flows

For the year ended March 31, 2018

	2018	2017
Cash provided by (used for) the following activities		
Operating		
Excess of revenue over expenses	482,101	545,261
Amortization	234,347	207,520
Gain on disposal of capital assets	(965)	(49,861)
Earnings from investment in Fort McKay Metis Group Ltd.	(473,895)	(493,864)
	241,588	209,056
Changes in working capital accounts		
Accounts receivable	(414,310)	(145,465)
Accounts payable and accrued liabilities	1,082,649	(6,015)
Deferred contributions	(367,229)	364,242
Payroll remittances payable	28,027	(17,264)
	570,725	404,554
Financing		
Advances of long-term debt	17,998	-
Repayments of long-term debt	(1,083,048)	(71,704)
Advances of term loan due on demand	3,589,093	-
Repayment of term loan due on demand	(949,346)	-
	1,574,697	(71,704)
Investing		
Advances from Fort McKay Metis Group Ltd.	453,390	265,128
Purchase of capital assets	(2,801,448)	(269,866)
Proceeds on disposal of capital assets	17,000	89,162
Advances of ATB loans to subsidiary	(891,455)	-
	(3,222,513)	84,424
Increase (decrease) in cash resources	(1,077,091)	417,274
Cash resources, beginning of year	490,736	73,462
Cash resources, end of year	(586,355)	490,736
Cash resources are composed of:		
Cash	268,591	575,736
Bank indebtedness	(854,946)	(85,000)
	(586,355)	490,736

The accompanying notes are an integral part of these financial statements

Fort McKay Metis Community Association

Notes to the Financial Statements

For the year ended March 31, 2018

1. Incorporation and nature of the organization

Fort McKay Metis Community Association (the "Association") was incorporated under the authority of the Province of Alberta and is registered as a not-for-profit organization and thus is exempt from income taxes under Part 1 of the *Income Tax Act*.

The Association's purpose is to support its members and the Metis people residing on lands in and around the Hamlet of Fort McKay.

2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations, and include the following significant accounting policies:

Investment in a profit-oriented subsidiary

The Association's investment in its controlled subsidiary, Fort McKay Metis Group Ltd., is accounted for using the equity method. Accordingly, the investment is recorded at acquisition cost and is increased for the proportionate share of post-acquisition earnings and decreased by post-acquisition losses and distributions received.

Any contingent consideration for the acquisition of a subsidiary is measured at fair value at the date of acquisition and included in the carrying amount of the investment.

Acquisition-related costs are recognized in the excess of revenue over expenses as incurred.

All transactions with the subsidiary are disclosed as related party transactions.

Revenue recognition

The Association uses the restricted fund method of accounting for contributions. Restricted contributions related to capital assets are recognized as revenue of the Capital Fund in the year that it is received. All other restricted contributions are recognized as revenue of the General Fund when the expense is incurred because there is not an appropriate restricted fund.

Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Unrestricted investment income is recognized as revenue in the General Fund when earned.

Cash and cash equivalents

Cash and cash equivalents include balances with banks and short-term investments with maturities of three months or less.

Capital assets

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution if fair value can be reasonably determined.

Amortization is provided using the declining balance method at rates intended to amortize the cost of assets over their estimated useful lives.

	Rate
Buildings	4 %
Automotive	30 %
Computer equipment	55 %
Equipment	20 %
Furniture and fixtures	20 %
Office equipment	20 %
Community housing	4 %

Fort McKay Metis Community Association
Notes to the Financial Statements
For the year ended March 31, 2018

2. Significant accounting policies *(Continued from previous page)*

Measurement uncertainty (use of estimates)

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of capital assets.

By their nature, these estimates are subject to measurement uncertainty, and the effect on the financial statements from changes in such estimates in future years could be significant. These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in excess (deficiency) of revenue over expenses in the periods in which they become known.

Financial instruments

All financial instruments are initially recorded at their fair value, excluding certain financial assets and liabilities originated and issued in a related party transaction measured at their carrying or exchange amount in accordance with Section 3840 Related Party Transactions (refer to Note 10). At initial recognition, the Association may irrevocably elect to subsequently measure any financial instrument at fair value. The Association has not made such an election during the year.

The Association subsequently measures investments in equity instruments quoted in an active market at fair value. All other financial assets and liabilities are subsequently measured at amortized cost.

Transaction costs and financing fees directly attributable to financial instruments subsequently measured at fair value are immediately recognized in excess of revenue over expenses for the current period. Transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

The Association assesses impairment of all its financial assets measured at cost when there is an indication of impairment. Any impairment which is not considered temporary is included in current year excess of revenue over expenses.

Long-lived assets

Long-lived assets consist of capital assets. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

When the Association determines that a long-lived asset no longer has any long-term service potential to the organization, the excess of its net carrying amount over any residual value is recognized as an expense in the statement of operations. Write-downs are not reversed.

Fort McKay Metis Community Association

Notes to the Financial Statements

For the year ended March 31, 2018

3. Capital assets

	Cost	Accumulated amortization	2018 Net book value	2017 Net book value
Land	2,638,968	-	2,638,968	858,243
Buildings	2,948,936	242,468	2,706,468	1,827,144
Automotive	211,991	120,037	91,954	103,340
Computer equipment	36,480	28,125	8,355	7,312
Equipment	210,069	96,953	113,116	141,395
Furniture and fixtures	91,379	44,174	47,205	50,333
Office equipment	51,827	21,093	30,734	24,543
Community housing	2,101,594	216,865	1,884,729	1,958,154
	8,291,244	769,715	7,521,529	4,970,464

Buildings includes two separate buildings with a carrying value of \$679,487 (2017 - \$nil). No amortization of these assets has been recorded during the current year because they are currently under construction.

4. Investment in Fort McKay Metis Group Ltd.

Profit-oriented subsidiary accounted for using the equity method

The Association holds an investment in the following profit-oriented subsidiary, which is accounted for using the equity method:

	% Ownership	2018	2017
Fort McKay Metis Group Ltd.	66.67 %	1,295,993	1,275,488

Fort McKay Metis Group Ltd. is incorporated under the authority of the Province of Alberta. Fort McKay Metis Group Ltd. provides transportation, heavy equipment and other services to companies in the Regional Municipality of Wood Buffalo. The Association owns 66.67% (2017 - 66.67%) of the share capital of Fort McKay Metis Group Ltd. and appoints the majority of the subsidiary's board of directors.

On March 31, 2017, Fort McKay Metis Group Ltd. underwent a reorganization. The Fort McKay Metis Community Association exchanged 50 Class A common shares for 6,650 Class III non-voting preferred shares with a redemption value of \$3,660,085 and then subscribed to 50 Class B voting common shares for \$50. The Fort McKay Metis Trust, of which Fort McKay Metis Community Association is a beneficiary, then subscribed to 25 Class C non-voting common shares for \$25.

Fort McKay Metis Community Association

Notes to the Financial Statements

For the year ended March 31, 2018

4. Investment in Fort McKay Metis Group Ltd. *(Continued from previous page)*

Summary financial information of Fort McKay Metis Group Ltd. as at March 31, 2018 and March 31, 2017 for the years then ended are as follows:

	2018	2017
Financial Position		
Total assets	4,185,759	4,019,887
Total liabilities	2,533,534	2,850,197
Total shareholder's equity	1,652,225	1,169,690
Results of Operations		
Total revenue	5,444,078	6,222,815
Total expenses	4,970,183	5,728,951
Net income	473,895	493,864
Cash Flows Provided by (Used in):		
Operating activities	1,438,425	541,137
Financing activities	370,486	(427,956)
Investing activities	(1,094,782)	(29,059)
Increase (decrease) in cash	714,129	84,122

5. Bank indebtedness

Bank indebtedness includes an operating loan amounting to \$854,946 (2017 - \$85,000) and bearing interest at prime plus 2.25% (2017 – prime plus 2.65%). Bank indebtedness is secured by a general security agreement outlined in Note 7.

6. Deferred contributions

	2018	2017
General program		
Syncrude	93,657	17,884
Enbridge	30,000	-
Shell Canada	15,650	39,094
Rental deposits	6,950	14,150
TransCanada	-	47,882
Suncor	-	38,680
Brion	-	24,000
Other	-	2,928
	146,257	184,618
Trust programs		
Land	-	200,000
Total E&P Canada	-	112,749
Elders	-	8,941
Professional fees	-	7,178
	-	328,868
	146,257	513,486

Fort McKay Metis Community Association

Notes to the Financial Statements

For the year ended March 31, 2018

7. Term loans due on demand

	2018	2017
ATB Financial demand loan payable in monthly payments of \$11,670, bearing interest at prime plus 2.25%, maturing March 2033, secured by assets with a net book value of \$2,638,968	1,406,125	-
ATB Financial demand loan payable in monthly payments of \$9,950, bearing interest at prime plus 2.25%, maturing March 2033, secured by assets with a net book value of \$1,295,128	1,027,955	-
ATB Financial Evergreen demand loan payable in monthly payments of \$7,780, bearing interest at prime plus 2.25%, maturing March 2033, secured by assets with a net book value of \$1,884,728	928,054	-
ATB Financial Evergreen demand loans transferred to subsidiary, payable in monthly payments of \$13,008, bearing interest at prime plus 2.25%, maturing between November 2018 and October 2020, secured by equipment with a net book value of \$214,401	166,630	-
ATB Financial Evergreen demand loan payable in monthly payments of \$1,226, bearing interest at prime plus 2.25%, maturing April 2020, secured by equipment with a net book value of \$32,952	31,099	-
ATB Financial Evergreen demand loan payable in monthly payments of \$1,203, bearing interest at prime plus 2.25%, maturing May 2020, secured by equipment with a net book value of \$18,368	29,265	-
RBC demand loan, repaid during the year	-	949,346
Less: Current portion	(302,895)	(949,346)
	3,286,233	-

Principal repayments on term loans due on demand in each of the next five years, assuming all term debt is subject to contractual terms of repayment and term loans due on demand are re-financed at similar rates and terms, are estimated as follows:

2019	302,895
2020	245,336
2021	201,563
2022	196,027
2023 and thereafter	2,643,307
	3,589,128

Term loans due on demand are secured by a general security agreement, securing interest over all present and after acquired personal property; first charge on the Lands located at Fort McKay; general security agreement over all present and after acquired personal property guaranteed by Fort McKay Group Ltd., McKay Energy Services Ltd., McKay Metis Property Corporation, McKay Metis Contracting Ltd., McKay Metis Transportation Ltd. Term loans due on demand are subject to certain financial covenants with respect to required debt to equity and fixed charge coverage ratios. As at March 31, 2018, the Association was in compliance with the covenant.

Fort McKay Metis Community Association

Notes to the Financial Statements

For the year ended March 31, 2018

8. Long-term debt

	2018	2017
RBC loan, repaid during the year	-	998,868
RBC loan, repaid during the year	-	40,578
RBC loan, repaid during the year	-	43,638
Ford Credit loan payable in monthly payments of \$321, non-interest bearing, maturing November 2022, secured by equipment with a net book value of \$30,841	17,998	-
	17,998	1,083,084
Less: Current portion	3,857	78,903
	14,141	1,004,181

Principal repayments on long-term debt in each of the next five years, assuming long-term debt subject to refinancing is renewed are estimated as follows:

	<i>Principal</i>
2019	3,857
2020	3,857
2021	3,857
2022	3,857
2023 and thereafter	2,570
	17,998

9. Contingent liability

Unspecified claims have been filed against the Association. These claims remain at an early stage, and as litigation is subject to many uncertainties, it is not possible to predict the ultimate outcome of these claims or to estimate the loss, if any, which may result.

On April 1, 2012, the Fort McKay Metis Local #63 transferred the shares of Fort McKay Metis Group Ltd. to the Association. Since the transfer did not take place at fair market value, the Association could be liable for any unpaid income taxes that Local 63 may have owed, if any.

10. Related party transactions

The Association had the following transactions which were in the normal course of operations, and were measured at the exchange amount, which is the amount of consideration agreed to and established between the related parties.

Included in accounts receivable for the current year is \$41,395 (2017 - \$nil) owed from the Association's profit-oriented subsidiary. Included in accounts payable for the current year is \$162,267 (2017 - \$nil) owing to the Association's profit-oriented subsidiaries.

Included in capital assets is \$232,574 (2017 - \$nil) of asset additions that were constructed by the Association's profit-oriented subsidiaries.

Included in revenue for the current year is \$39,963 (2017 - \$nil) from the Association's profit-oriented subsidiary. Included in expenses is \$65,234 (2017 - \$113,808) in amounts paid to the Association's profit-oriented subsidiaries. During the year, the subsidiaries also made \$nil (2017 - \$22,091) payments on the Association's behalf which were subsequently reimbursed.

Fort McKay Metis Community Association

Notes to the Financial Statements

For the year ended March 31, 2018

11. Financial instruments

The Association, as part of its operations, carries a number of financial instruments. It is management's opinion that the Association is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk.

The Association is exposed to interest rate cash flow risk with respect to its bank indebtedness, term loans due on demand which bears interest at rates that fluctuate with prime lending rates as described in Note 5 and 7. The Company is exposed to interest rate price risk on its long-term debt which bear interest at fixed rates as described in Note 8.

Credit concentration

As at March 31, 2018, two customers (2017 - two) accounted for 65% (2017 - 88%) of the accounts receivable. The Association believes that there is no unusual exposure associated with the collection of these receivables. The Association performs regular credit assessments of its customers and provides allowances for potentially uncollectible accounts receivable. As at March 31, 2018, the Association has recorded an allowance for doubtful accounts of \$nil (2017 - \$nil).

Liquidity risk

Liquidity risk is the risk that the Association will encounter difficulty in meeting obligations associated with financial liabilities. The Association enters into transactions to purchase goods and services on credit; borrow funds from financial institutions or other creditors, for which repayment is required at various maturity dates. The Association manages the liquidity risk resulting from bank indebtedness, accounts payable and accrued liabilities, term loans due on demand, and long term debt by diversifying its sources of funding.

12. Economic dependence

The Association's primary source of revenue is derived from a shared trust with the Fort McKay First Nation. The Association's ability to continue viable operations is dependent upon future payments from this source.

13. Comparative figures

Certain comparative figures have been reclassified to conform with current year presentation.

Fort McKay Metis Community Association

Schedule 1 - Schedule of General Revenue and Expenses

For the year ended March 31, 2018

	2018	2017
Revenue		
Trust revenue	220,000	-
Other revenues	1,967,258	1,176,549
	2,187,258	1,176,549
Expenses		
Salaries and benefits	831,485	566,702
Professional fees	456,249	259,761
Community events	289,410	90,496
Travel	124,984	83,932
Bad debts	56,097	-
Advertising and promotion	47,160	36,860
Vehicle	36,200	40,225
Contracted services	33,850	-
Community Expense	24,754	-
Board honorariums	17,705	226,093
Office supplies	14,629	12,752
Interest and bank charges	11,675	9,709
Insurance	7,555	2,970
Board travel, training and honouraria	6,975	-
Interest on long-term debt	2,875	3,724
Telephone and utilities	1,332	365
Meals and entertainment	758	887
Training and education	562	-
	1,964,255	1,334,476
Deficiency of revenue over expenses before other items	223,003	(157,927)
Other items		
Earnings from investment in Fort McKay Metis Group Ltd.	473,895	493,864
Gain on disposal of capital assets	965	49,861
	474,860	543,725
Excess (deficiency) of revenue over expenses	697,863	385,798

Fort McKay Metis Community Association

Schedule 2 - Schedule of Trust Revenue and Expenses

For the year ended March 31, 2018

	2018	2017
Revenue		
Trust revenue	715,595	1,090,243
Sponsorship	75,878	91,257
	791,473	1,181,500
Expenses		
Professional fees	930,473	226,137
Salaries and benefits	278,665	148,516
Interest on long-term debt	177,164	111,224
Community events	138,900	130,838
Repairs and maintenance	71,497	62,283
Insurance	52,723	46,326
Telephone and utilities	37,766	35,727
Advertising and promotion	22,637	12,053
Beautification	13,010	6,628
Training and education	5,256	2,040
Travel	5,041	8,878
Property tax	4,854	4,271
Office supplies	3,836	13,048
Contracted services	2,800	6,295
Meeting	1,189	-
Vehicle	-	253
	1,745,811	814,517
Excess (deficiency) of revenue over expenses	(954,338)	366,983

Fort McMurray Chess Club

2019 Community Impact Grant Analysis - Community Events

CIP Grant Summary:

2016	2017	2018	2019 Request	2019 Recommended by CIP	Variance Recommended vs. Requested
11,750	5,300	16,275	9,852	9,850	(2)

Fiscal Year End	Total Expenses	Unrestricted Net Assets
December 31, 2017	23,197	18,195

Notes:

Event: Wood Buffalo Chess Festival 2019

(Variance is due to rounding)

Budget Line Description	2019 Budget Request	2019 Recommended
Revenues		
Sponsorship from Pizza Hut	520	
Sponsorship from The Fish Place	500	
Sponsorship from Superstore	120	
Donation	100	
Total Revenues	1,240	-
Expenses		
Hall Rentals	3,000	3,000
Plaques & Cards	600	600
Trophies	500	500
Medals	1,000	1,000
Coaches	1,250	-
CFC Tournament Submissions	200	-
Promotional Items	1,250	1,250
Accommodations	700	700
Score Sheets	100	100
Chess Sets, Clocks	2,203	2,200
T-Shirts	500	500
Total Expenses	11,303	9,850
Total Surplus (Deficit)	\$ (10,063)	\$ (9,850)

To Top



2019 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2019 Community Impact Grant Guidelines
- 2019 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2019 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: Fort McMurray Chess Club

Declaration: In making this application, we, the undersigned, confirm:

Board Member(s) and/or
Executive Director Initials:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Friday, November 16, 2018;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2019 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

MM H.N.Z.

MM H.N.Z.

MM H.N.Z.

MM H.N.Z.

MM H.N.Z.

[Signature]
Signature of Board Member
(must have signing authority)

[Signature]
Signature of Board Member or Executive Director
(must have signing authority)

Hongning (Holly) Zhao
Print Name

Magda Marais
Print Name

2018-11-16
Date: (YYYY-MM-DD)

2018-11-16
Date: (YYYY-MM-DD)

RECEIVED NOV 16 2018

Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	Fort McMurray Chess Club
Street Address:	PO Box 23003
City/Hamlet:	Fort McMurray
Province:	Alberta
Postal Code:	T9H 5B7
Phone Number:	(780)881-6856
Email Address:	fmchessclub@hotmail.com
Act Registered Under:	Societies Act (Alberta) ▼
Registration Number:	5016621335

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	President
Name:	Magda Marais
Daytime Phone:	(780)881-6856
Email Address:	FOIP s.17(1)

3. Executive Director

Name:	Vice President FMCC : Holly Zhao
Daytime Phone:	FOIP s.17(1)
Email Address:	FOIP s.17(1)

4. Board Chair / President

Name:	Magda Marais
Daytime Phone:	(780)881-6856
Email Address:	FOIP s.17(1)

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2019, please advise the Community Investment Program at CIP@rmwb.ca



Community Events Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

We complete a formal annual review of financial statements.

We also review the financial health of the Fort McMurray Chess Club's bank account at every board meeting as part of the treasurer's report.

We partner with community organizations and network in the community with friends and private companies to assist and to support us.

Members also apply for grants from big, regional employers (example Syncrude Good Neighbours Program - Volunteer Grants.)

We also have internal fundraisers throughout the year to help sustain us.

Alberta Chess Association will also help support us financially as an incentive to keep up club events like the Chess Festival.

We have a partner in RBC to help us with financial decisions and planning.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2017-12-31

Unrestricted net assets from your Financial Statements ending 2017-12-31 \$ 2,677.08

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2017-12-31 \$ 41,393.01

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

No. We have equipment (chess clocks, boards and chess pieces) and very little funds on hand.

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

None.

FMCC does not have any restrictions for membership or drop-in participation. We are a very diverse group and welcome everybody showing any interest in chess. Families who can not afford our nominal fees are accommodated free of charge. We want to promote chess to all ages and all sectors of community. We encourage people to play chess and do so at any available opportunity.

9. Minimum number of board members according to bylaws: 4

Number of board members: Currently: 8 2017: 8 2016: 7

How often does the Board of Directors meet? at least once every three months

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Magda Marais	President	3
Bonnie Smith	Treasurer	1
Holly Zhao	Vice President	2
Velmurugan Subramaniam	Membership	5
Bashiru Ikharia	Board member	1
Senthill Nagarajan	Board member	3
Peter Burn	Secretary	7
Vijiya Karunas	Volunteer coordinator	2

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received
Everybody Volunteers	---	\$ 0.00

The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Community Events Part C - Proposed Event Details

12. **Event Name:** Wood Buffalo Chess Festival 2019

13. **Beginning Date (YYYY-MM-DD):** 2019-06-26

14. **Completion Date (YYYY-MM-DD):** 2019-07-04

***Note:** The term of the Community Impact Grant is January 1 - December 31, 2019. The event and all expenditures must occur during this term.*

15. **What type of event are you applying for?**

- ☒ Recreation/Sport
- ☐ Cultural
- ☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
- ☐ Related to a National or Provincial Holiday
- ☐ Other: _____

16. **What activities will be part of your event? Please provide details.**

WOOD BUFFALO CHESS FESTIVAL 2019
June 26th - July 4th
=====

Simultaneous Chess Exhibit
With Team Canada Player - International Master Agnieszka Matras-Clement
Wednesday June 26 at 6:30 pm
MacDonald Island Park
=====

Wood Buffalo Blitz Tournament
Thursday June 27 at 4pm
Jina Burn Chess Park
=====

2hrs Lecture by IM Agnieszka Matras
Thursday, June 27 at 7pm - 9pm
My McMurray Experience
Fee: donation to YMCA Strong Kids Campaign
=====

Chess Camp
Friday 28 and Saturday 29 June (2 full days)
With Team Canada Player - International Master Agnieszka Matras
\$30.00 per person
=====

Fort McMurray Open Tournament
Saturday, June 30th - Sunday, July 1st (2 full days)
Venue to be determined
=====

Wood Buffalo Bug House and Mega Chess Tournaments
Tuesday, July 2nd 4:00 - 9:00 PM
Jina Burn Chess Park
=====

Kick-off for summer chess activities in the park.
Thursday, July 4 2019 from 6:30pm till 9pm
Jina Burn Chess Park

17. How many participants are you expecting to benefit from your program or project? Please identify them in the table below.

Ages 0 - 5:	10	Adults:	18
Ages 6 - 9:	20	Seniors:	5
Ages 10 - 12:	25	Families:	30
Ages 13 - 18:	12		

18. What is the community need that the event will address?

Our youth and adults continue to need access to chess activities in our local community... to take part in for leisure and recreation.
We need to lure both adults and youth away from too much screen time and social media. We need them to show up and to participate in their own lives.... to build memories and that can only be done by coming out to community events. It is healthy and good for building community relations.
Chess can be played online too, but we need to show that we can build social networks and long-term friendships when gathering to play this interesting board game.

19. How was the need determined?

Membership count is significantly down after 2016. After the fire, our membership numbers have steadily declined. Even the school-based chess activities have reportedly suffered a decline in numbers. Many adults and newcomers to Canada are not aware of the chess club and associated activities and tournaments to take in.

20. How will the event address this need?

Chess as a healthy recreation activity will be promoted. It will showcase fun chess events to take part in. It will also educate the public on the wide array of activities and ways to play chess - Fat paced blitz and bullet chess games, showing off how one skilled person can challenge 20 other players simultaneously and having the mega chess always attract crowds. The cost is relatively low and we wish that people come to invest their time to meet and play chess for fun!! People may be less resilient and there are few opportunities to gather and have a feeling of community. At the chess club, we encourage people to tell their stories and to share experiences. This is desperately needed in our region. Chess is a challenge to improve your skills and to compete with others in an uplifting and social manner.

21. What will be the positive impacts to the community?

The profile of the chess club will be enhanced. Many people play chess, but are not aware that there is a club in our region. Parents can be made aware of this sport to stimulate their children's reasoning and cognitive abilities. It is a positive and healthy way to spend time and our youth needs time away from social media and too much screen time. We will spread the news that chess is a powerful tool to build character while having fun!!

22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

Youth Programs
Newcomers to Canada
Education

23. If identified in question 22, explain how the Call to Action will be addressed by the activities of the event.

Youth Programs: We are a community-based youth organization that strives to deliver a chess program to empower all youth and to provide for their leisure and to promote healthy recreational choices.

Newcomers to Canada: People from other parts of the world collaboration with the national Aboriginal organizations, to revise the information kit for newcomers to Canada and its citizenship test to reflect a more inclusive history of the diverse Aboriginal peoples of Canada

Education: we can partner with schools to advance understanding of reconciliation. Developing and promoting chess to all children (as young as Kindergarten to Grade Twelve) will allow a forum for sharing cultural information and history. Everybody has a story to tell. Gathering around for chess will allow for mutual understanding and respect for all. We are able to build student capacity for intercultural understanding, empathy, and mutual respect.

24. What does/will a successful event look like?

A successful event would be well advertised and well attended, at no cost or low-cost to participants. Hopefully new families will be attracted after seeing children of all ages take part in chess events. The Fort McMurray Chess Club hopes that showcasing chess, as a sport, will appeal to the general population and that it will have a higher level of community acceptance. Throughout all the events and festivities, we will celebrate the very diverse community of Fort McMurray. Spectators will gather and have meaningful conversations.

We hope to attract participants from all walks of life, from a wide array of economic backgrounds, political views, with different languages, ethnic roots and religious views, sexual orientation and all levels of abilities. Chess is powerful in that it truly creates the perfect social opportunity to embrace all and to unite people in a fun and engaging way. We can overcome differences through playing this fun for all game called chess!

We will also delight in the fact that our community facilities will be used and showcased and that the local supporting municipality and businesses will be advertised and promoted.

25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

The number of participants will be counted and tracked.
People interested to join the chess club will be asked to provide us with contact information.
Surveys will be provided to establish how we can reach interested families to take part. We need to find out how to accommodate and cater for people of all ages and how best to make changes to bring chess to interested families.

26. Does your event duplicate or overlap with other events offered in the community? How is your organization's event unique?

No. We are the only chess club in the region. All of our events are the only ones of this nature.

27. How will the event be promoted/advertised?

Flyers to schools,
Promoted on our chess club's website,
Posts on social media like Twitter and Facebook
Word of mouth
Through our provincial association's website Alberta Chess Association and on other provincial chess clubs' forums (for example the Calgary Chess Club and the Edmonton Chess Club)
Radio talks hosted with the assistance of our community partners (example "91.1 The Bridge")
Bulletin boards in public spaces with our community partners Public library, YMCA, Newcomers to Canada through immigrant settlement services, Girl's Inc, Boys and Girls' club etc.)
Through advertising to community partners like the Chinese Cultural Society, the multicultural association, Nistawoyou Association Friendship Centre and Metis Nation of Alberta - McMurrayMetis.org
Fuse-social networking
Handing out merchandise with our chess club's logo (ball caps / waterbottles handed when playing in an event)

28. How will you identify to the public that this event is funded by the Municipality?

We are always very careful to inform the club members and the public of our excellent community sponsors. RMWB has been a great ally and supporter of our chess club. We promote RMWB on all banners, announce their support on public forums and give credit by displaying the RMWB logo on all advertising flyers and opportunities.

29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. In what capacity will the event involve volunteers? Please outline their roles.

Volunteers are invaluable to all our activities and events!

Some ways that we will rely on volunteers are shown in the following list of duties:

1. To help where needed to support kids when they need assistance
2. greet adults at activities (example at the Public Library / YMCA)
3. volunteer in the library and YMCA with event - promotion
4. setting up mega chess sets as needed - also for promotion of coming festival events
5. Participate in a bottle drive for the festival
6. To promote the activities and events - have a table in Suncor Leisure Center two weeks before the festival
7. To go to sponsors for prizes and donations
8. go to grocery stores for the foods we needed during the festival
9. set up chess boards in different venues
10. help coaches supervise young chess players at the camp
11. pick up food from stores
12. prepare stationary for the festival
13. load and unload festival decorations and to help erect banners and flags
14. participate in special volunteer-player tournament (one volunteer and one player as a team)
15. help pick up players from other cities
16. retrieve the chess resources from storage
17. to help with preparation of the prizes and trophies
18. Clean up after snacks and food were served
19. Transport chess resources and equipment to different venues
20. to take flyers to different community schools and settings

30. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event? Please outline their roles.

We would love involvement from a wide array of social profit sector within the RMWB. They will support us in delivering resources needed to host our events. (example Safeway and Extra Foods for foods, water, paper plates, cutlery and other necessities.)

Local Restaurants like The Fish Place and Pizza Hut will give us great deals when we buy from them)

We will involve local hotel groups (Merit hotel) and bus services (Red Arrow) that have been supportive to our needs, to book interested people coming from other parts of Alberta to compete in the 2019 Fort McMurray Open Tournament.

We have good participation from members of the Chinese Cultural Society that will help us with extra hands and volunteers to set up for activities.

Big business partners (Suncor and Syncrude) recognizes volunteer hours delivered by employees.

Community facilities will be booked and showcased (potentially YMCA, the Bob Lamb Centre, My McMurray Experience, and MacDonald Island Park) when we use them for venues that suit the need for specific events.

- 31. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) besides the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.**

The Fort McMurray Chess Association will be providing funding. The Club is also asking the Alberta Chess Association to help with proving funding for the Coaches. We also are in discussion on doing a Bottle Drive to raise funds.

- 32. Outline any expected in-kind contributions for this event:**

Donor	Description of Contribution	In Progress	Secured
<i>E.g. XYZ Radio</i>	<i>Three 30-Second Radio Advertisement Slots</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>E.g. ABC Organization</i>	<i>Free Venue Rental</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Red Arrow Bussing	Bussing - offering a discount to Albertans wanting to take in the Chess Festival 2019	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tim Hortons	Coffee, donuts	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Superstore	Plates, Cups, & Utensils	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fish Place	Soup, Fruit & Vegatable trays	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Radio	Advertisement on the radio through talk shows and interviews with chess players.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
YMCA Westwood	Discount in facility rental.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
sponsors for prize money	Various for profit business partners	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Event Budget

33. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2019.
- b) Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2019	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)		<input type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: Bonnie Smith - Fruit & Veggie Trays	100.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Pizza Hut	520.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Fish Place	500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Superstore	120.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: Boucher Company		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: Heavy Metal		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: Blackgold Physical Therapy Clinic		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: Campbell's Music		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: ABG 63		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$ 1,240.00		

35. Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review.

Chess has been played for thousands of years and one can gain measurable mental skills by playing this fun and challenging game. All ages can play chess! One also learns to improve your game by learning from mistakes made. It is argueably the best way to learn. Sadly, some parents shelter their children from such experiences and children tend to give up easily and they are often used to instant gratification. Thinking things through, setting goals, focusing on task and carefull execution of a plan, are skills that growing children seldom face in today's fast paced, technology saturated environment. Chess instills valuable skills and it teaches life lessons: to learn from mistakes and that one needs to focus and plan ahead. The benefits of chess have been researched and there is clear evidence that chess improves reasoning, analytical and math skills to name just a few.

Thank you for considering this application!!

36. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in your application being deemed incomplete.

☒ Financial Statements of **most recent** fiscal year end

Completed and Signed Applications are to be submitted:

In Person or By Mail:

Community Investment Program
Office of the Chief Financial Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

OR


By Email: CIP@rmwb.ca

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

Fort McMurray Chess Club - 2017 - Financial Statement

ITEM Description	Jan 1-Dec31,2017		
	Income	Expenses	Balance as on Dec 31,2017
Income			
Balance carry forward from previous year	\$ 18,750.01		
Membership fees	\$ 6,301.00		
Other income	\$ 1,700.00		
Money received from Tournament Sponsors	\$ 6,343.03		
Training Fees received	\$ 95.00		
Tournaments fees/ Charges			
Grant/Sponsorship for Club	\$ 5,350.00		
Total Income	\$ 22,643.00		
Assets			
Carry forward from last year - Books			\$ 389.68
Carry forward from last year - Equipments			\$ 2,287.40
Books			
Equipment (chess sets, clocks etc.)			
Depreciation to Assets			
Liabilities			
Training charges			-\$ 4,000.00
Expense			
Legal fees, Bank fees, insurance etc.		\$ 69.53	
Tournament Expenses(Awards, prizes, T shirt etc.)		\$ 15,815.32	
Stationery, shipping, General Club expenses		\$ 810.57	
Training (Trainer, Online lessons)		\$ 5,202.30	
Website			
Donation to YMCA		\$ 1,300.00	
Total Expenses			
Money in bank account Dec31,2017		\$ 18,195.29	\$ 18,195.29
TOTAL	\$ 41,393.01	\$ 41,393.01	\$ 16,872.37

Jan 1-Dec 31,2018		
Projected income	Projected expenses	Projected Balance
\$ 18,750.01		
\$ 4,500.00		
\$ 800.00		
\$ 8,000.00		
\$ 2,000.00		
\$ 500.00		
\$ 4,000.00		
\$ 19,800.00		
		\$ 497.78
		\$ 4,301.18
	\$ 250.00	
	\$ 3,000.00	
\$ 4,000.00		-\$ 4,000.00
	\$ 150.00	
	\$ 13,000.00	
	\$ 3,775.01	
	\$ 7,000.00	
	\$ 125.00	
	\$ 750.00	
	\$ 14,500.00	\$ 14,500.00
\$ 42,550.01	\$ 42,550.01	\$ 15,298.96



CSANJAY SHARMA)
 02 10 2018

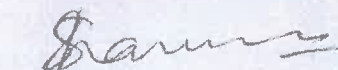

 Peter Burr
 March 22 2018

Fort McMurray Chess Club - 2016 - Financial Statement

ITEM Description	Jan 1-Dec31,2016		
	Income	Expenses	Balance as on Dec 31,2016
Income			
Balance carry forward from previous year	\$ 12,902.52		
Membership fees	\$ 6,072.00		
Other income (hoodies)			
Money received from Tournament Sponsors	\$ 5,400.00		
Training Fees received	\$ 3,977.83		
Tournaments fees/ Charges			
Grant/Sponsorship for Club	\$ 13,100.00		
Total Income	\$ 28,550.26		
Assets			
Carry forward from last year - Books			\$ 235.25
Carry forward from last year - Equipments			\$ 1,682.00
Books			
Equipment (chess sets, clocks etc.)			
Depreciation to Assets			
Liabilities			
Training charges			-\$ 4,000.00
Expense			
Legal fees, Bank fees, insurance etc.		\$ 179.30	
Tournament Expenses(Awards, prizes, T shirt etc.)		\$ 14,851.68	
Stationery, shipping, General Club expenses		\$ 2,377.20	
Training (Trainer, Online lessons)		\$ 5,294.79	
Website			
Donation to YMCA			
Total Expenses			
Money in bank account Dec31,2016		\$ 18,750.01	\$ 18,750.01
TOTAL	\$ 41,452.78	\$ 41,452.98	\$ 16,667.26

Jan 1-Dec 31,2017		
Projected income	Projected expenses	Projected Balance
\$ 18,750.01		
\$ 4,500.00		
\$ 800.00		
\$ 10,000.00		
\$ 2,000.00		
\$ 500.00		
\$ 6,000.00		
\$ 23,800.00		
		\$ 389.68
		\$ 3,877.40
	\$ 250.00	
	\$ 3,000.00	
\$ 4,000.00		-\$ 4,000.00
	\$ 150.00	
	\$ 15,000.00	
	\$ 3,775.01	
	\$ 9,000.00	
	\$ 125.00	
	\$ 750.00	
	\$ 14,500.00	\$ 14,500.00
\$ 46,550.01	\$ 46,550.01	\$ 14,767.08


 Peter Burn
 05 05 2017


 (SANJAY SHARMA)
 05.05.2017

Fort McMurray Society of the Friends of Music

2019 Community Impact Grant Analysis

CIP Grant Summary:

2016	2017	2018	2019 Request	2019 Recommended by CIP	Variance Recommended vs. Requested
-	-	-	20,000	20,000	-

Fiscal Year End	Total Expenses	Unrestricted Net Assets
June 30, 2018	84,560	9,348

Notes:

Event: 44th Annual Oilsands Rotary Music Festival

Budget Line Description	2019 Budget Request	2019 Recommended
Revenues		
Event Income	36,800	-
Donations	10,500	-
Sponsorship	5,000	-
Other Revenue	3,325	-
Total Revenues	55,625	-
Expenses		
Adjudicators (Travel, Accommodations etc)	16,900	-
AMFA AGM Registration	375	-
Facilities Rental	37,000	20,000
Scholarships & Awards	30,000	-
Telephone, Fax, Internet	1,600	-
Accounting & Bookkeeping	2,000	-
Travel	5,500	-
AMFA Membership Fees	2,217	-
Total Expenses	95,592	20,000
Total Surplus (Deficit)	\$ (39,967)	\$ (20,000)

[To Top](#)

2019 Community Impact Grant - Community Events Application for Grant Funding

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In order to complete this application for funding, please read the following thoroughly:

- 2019 Community Impact Grant Guidelines
- 2019 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2019 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: The Fort McMurray Society of the Friends of Music

Declaration: In making this application, we, the undersigned, confirm:

Board Member(s) and/or
Executive Director Initials:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Friday, November 16, 2018;
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- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

<u>NGA</u>	<u>JT</u>
<u>NGA</u>	<u>JT</u>
<u>NGA</u>	<u>JT</u>
<u>NGA</u>	<u>JT</u>
<u>NGA</u>	<u>JT</u>

Norma Jean Atkinson
Signature of Board Member
(must have signing authority)

Joanna Ferguson
Signature of Board Member or Executive Director
(must have signing authority)

Norma Jean Atkinson
Print Name

Joanna Ferguson
Print Name

2018 11 15
Date: (YYYY-MM-DD)

2018 11 15
Date: (YYYY-MM-DD)



Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	The Fort McMurray Society of the Friends of Music
Street Address:	230 Powder Drive
City/Hamlet:	Fort McMurray
Province:	Alberta
Postal Code:	T9K 0W8
Phone Number:	780-743-3150
Email Address:	oilsandsmusicfest@telus.net
Act Registered Under:	Please Select Canada Revenue Agency
Registration Number:	119233450-RR0001

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	President
Name:	Norma Jean Atkinson
Daytime Phone:	FOIP s.17(1)
Email Address:	FOIP s.17(1)

3. Executive Director

Name:	Not Applicable
Daytime Phone:	
Email Address:	

4. Board Chair / President

Name:	Norma Jean Atkinson
Daytime Phone:	FOIP s.17(1)
Email Address:	FOIP s.17(1)

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2019, please advise the Community Investment Program at CIP@rmwb.ca

Community Events Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

A financial report is given at every regular meeting: September, October, November, December, January, February, March, May, June.
Annually in November/December a fundraising request letter and donor request form is sent to all previous year's donors (33 in 2018), to an additional 100 potential donors, and the letter and donor form are posted on our website: www.oilsandsmusic.com

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2018/06/30
Unrestricted net assets from your Financial Statements ending none
(Accumulated surplus that the Board has not set aside for a particular purpose)
Total Expenses from your Financial Statements Ending \$84,559.89
7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

No.

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

As a Canada Revenue Agency registered charity, the only restrictions are those set out by them: only one person per family may be on the board.

9. Minimum number of board members according to bylaws: 8
Number of board members: Currently: 11 2017: 10 2016: 8
How often does the Board of Directors meet? Minimum 7 times Sept. 1 - June 30

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Norma Jean Atkinson	President	35+
Chithra Udayashankar	Vice-President	7
Joanna Torgerson	Secretary-Treasurer	5
Florence Anderson	Director-Casino Chair	10
Karen Sanderson	Director	9
Kimerica Parr	Director	7
Julia Rex	Director-Volunteers	2
Tran Tu	Director - Rules/Protest/ Interpretation	3
Nesbitt Arthur	Director - Rules/Protest/ Interpretation	3
James Wang	Director	3
Nancy Lawson	Director	New Sept. 2018

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Community Events

Part C - Proposed Event Details

12. Event Name: The 44th Annual Oilsands Rotary Music Festival
13. Beginning Date (YYYY-MM-DD): 2019/03/11
14. Completion Date (YYYY-MM-DD): 2019/05/13

Note: The term of the Community Impact Grant is January 1 - December 31 2019. The event and all expenditures must occur during this term.

15. What type of event are you applying for?

- ☐ Recreation/Sport
- ☒ Cultural
- ☒ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
- ☐ Related to a National or Provincial Holiday
- ☐ Other: _____

16. What activities will be part of your event? Please provide details.

- Every solo or group entry will have a scheduled performance time.
- Every solo or group entry will receive a written and oral adjudication (from a professional from elsewhere) of their performance, including tips on how to make the next performance better.
- Outstanding performers will be invited by the adjudicator to perform in showcases (if there is one for their discipline).
- Superior performers will be invited by the adjudicator to perform in the Grand Concert and Awards Night.
- Performers who enter in qualifying classes in disciplines offered at the Alberta Provincial festival will be recommended by the adjudicator.
- In September, some will be asked to perform in the Alberta Culture Days "Stars of the Festival Concert".

2019 Tentative Schedule:

- March: Band & Showcase, Instrumental, Guitar; Speech Arts & Showcase; Piano Plan I Age 8 to 12 years, Piano Plan II Gr. 2 to 4 & Showcase; Piano Plan I Age 7 & under, Piano Plan II Pre-Gr. 1 & Gr. 1 & Showcase.
- April: Choral Speech, Choral Singing, Vocal, Musical Theatre, Handbells, Piano Plan I Age 13 & over, Piano Plan II Gr. 5 & up, Music Composition & Showcase; Strings.
- May: Grand Concert and Awards
- September: Alberta Culture Days "Stars of the Festival" Concert

17. How many participants are you expecting to benefit from your program or project? Please identify them in the table below. (Rounded, based on 2018 numbers.)

Ages 0 - 5:	90	Adults:	80
Ages 6 - 9:	1,000	Seniors:	50
Ages 10 - 12:	1,100	Families:	All who have participants
Ages 13 - 18:	500		

18. What is the community need that the event will address?

The 44th Annual Oilsands Rotary Music Festival will provide an opportunity for serious music and speech arts students to perform for a live audience in an appropriate venue (good acoustics, an in-tune acoustic piano, adequate seating) at a reasonable cost to participants and audience members.

19. How was the need determined?

Past history has shown the need. In the first festival, in 1976 there were 219 entries, not one suitable venue, and no grand pianos within 300 km. With 1,283 entries in 2018, the ORMF is now the third largest Alberta Music Festival Association Festival in Alberta, behind Calgary and Edmonton.

20. How will the event address this need?

Three venues, all with good acoustics, good grand pianos, adequate seating, and adequate parking, will be used for performances. Admission is free for under 18 and over 65. Adults will pay either a daily fee or a season ticket, good for all performances except the Grand Concert & Awards.

21. What will be the positive impacts to the community?

- First time audience members will be amazed at the caliber of the performances by the talented young musicians on stage.
- Many of the ORMF performers go on to the AMFA Provincial Festival and/or to exams set by the Royal Conservatory of Music of Toronto and/or the Canada Conservatory and achieve top marks in the province.

22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

Call to Action: 63, Section iii: "Building student capacity for intercultural understanding, empathy, and mutual respect." (Education)

23. If identified in question 22, explain how the Call to Action will be addressed by the activities of the event.

Participants are not culturally identified so we can only be certain that Aboriginal children will be participating in group situations, like school bands, choirs, choral speech, or handbells.

In preparing one or more selections for the ORMF, group members develop intercultural understanding by preparing music or poetry from different cultures; empathize with other participants when viewing their performances; and develop mutual respect for the accomplishments of all the performers in their session.

24. What does/will a successful event look like?

Performers will:

- be proud of their performance
- get tips on how to make the next performance better
- see and hear material they would like to do in the future

Audience will want to come again.

25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

Following the festival, we have a board meeting where we report on what went well, what can be improved, and what should not be repeated.

We are also required to submit statistics reports and adjudicator evaluations to AMFA.

26. Does your event duplicate or overlap with other events offered in the community? How is your organization's event unique?

There is no other festival like the ORMF in the RMWB.

Our event is unique because it features young amateur musicians performing for a live audience and receiving written and oral adjudication as well as immediate audience feedback.

27. How will the event be promoted/advertised?

Our event will be promoted as follows:

- website www.oilsandsmusic.com
- Facebook
- Local Media free spots (Bridge Radio, Rogers Radio Group, Mixx 103.7)
- Word-of-Mouth
- E-mail
- Any other free or cheap communication

28. How will you identify to the public that this event is funded by the Municipality?

At every venue there will be signage indicating the supporters names, logos (if they wish) and level of support according to this scale:

- Platinum \$1,000 & over
- Gold \$500 to \$999
- Silver \$200 to \$499
- Bronze Up to \$199

29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. In what capacity will the event involve volunteers? Please outline their roles.

Volunteers:

- accept entries and proofread
- sell day and season tickets
- collect and mark music for adjudicators
- introduce the adjudicator
- call the performers to the stage
- schedule performances
- e-mail showcase performers
- e-mail award winners
- type information into the entry data base
- print adjudications sheets
- place rating stickers on adjudication sheets

30. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event? Please outline their roles.

Fort McMurray Oilsands Rotary Club: fundraises and volunteers
 Fort McMurray Music Teachers Association: distributes information to parents so their students enter the ORMF
 The FMPSD and the FMCSO encourage participation in the festival, give financial support, and distributes information through their communication systems

31. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) besides the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.

The Fort McMurray Oilsands Rotary Club plans to have a fundraiser for the festival in the spring and expect to raise \$10,000.
The ORMF is raising our entry fees and our admission fees. We are also asking for specific donations for venue rental, our biggest expense.

32. Outline any expected in-kind contributions for this event:

Donor	Description of Contribution	In Progress	Secured
E.g. XYZ Radio	Three 30-Second Radio Advertisement Slots	<input checked="" type="checkbox"/>	<input type="checkbox"/>
E.g. ABC Organization	Free Venue Rental	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The Merit Hotel	Discount on rooms for adjudicators	<input type="checkbox"/>	<input type="checkbox"/>
	Value: approx. \$18,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Event Budget

33. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2019.
- b) Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2019	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.) <i>Entry Fees + Admission</i>	\$ 36,800	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant	None	<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant	None	<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from: <i>Synchrade</i>	\$ 7,500	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: <i>Aurelia Developments</i>	\$ 1,500	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: <i>Iris Kirschner</i>	\$ 1,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: <i>Fort McMurray Oilsands Rotary</i>	5,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other: <i>Campbell's Music</i>	\$ 1,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: <i>McMurray Law Office</i>	\$ 1,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: <i>Cooper + Company Law</i>	\$ 500	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: <i>Drs. M & S Sauvé</i>	\$ 500	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: <i>Vincent + Teresa Hanlon</i>	\$ 250	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: <i>AB Guild of English Handbell Ringers</i>	\$ 75	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Total (A)		\$ 55,125 \$ 0.00	

34. a) Please enter the entire event expense for each line item in the 'Total Event Expenses' column.
- b) Please enter the requested grant portion of the project expense in the 'Requested RMWB Grant' column.
- c) The portion of the expense in the 'Requested RMWB Grant' column must be included in the entire project expense in the 'Total Project Expenses' column.
- d) Amounts in the 'Requested RMWB Grant' column CANNOT be higher than the amount in the 'Total Event Expenses' column.
- e) The term of the grant is January 1 to December 31, 2019. Only expenses committed or incurred after January 1, 2019 are eligible expenses.

Total Projected Revenue (from Page 11) (A) 55,125 ~~\$0.00~~

[illegible]

TOTAL GRANT REQUEST (Maximum \$20,000) * \$20,000 \$0.00

***Total Grant Request cannot be higher than projected shortfall**

35. Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review.

The Alberta Music Festival Association recommends that member festivals review their entry fees every three years so that if there is a need to raise the fees, it is not a burden for entrants and their families. We were scheduled to do this in 2017 but our board thought in view of the post-Wildfire circumstances of many of our clientele that it was not a good idea to do it then. Our entries were down by 93 entries in 2017. In 2018, the situation was the same so we did not raise our entries.

For the 2016 Provincial Festival, the Alberta Music Festival Association waived our entry fees, which totaled \$2,025. This was much appreciated as the ORMF pays the entry fees for all the groups and soloists.

In terms of fire relief funds, we did not receive much assistance as most organizations offering plans were only interested in mental health issues. We received one donation of \$1,000 from First United Church's Fire Funding that came from the national church.

Then, when our business machine went awry in February of 2018, we were able to apply for assistance from the Rotary International Fire Fund and we received \$5,600 which paid for the machine and a portion of other supplies lost in the post fire clear out of our office.

We had a casino in June of 2018 and were only able to pay our venue bills in August when the payout from that came. We are not eligible for another casino until next November so we cannot rely on that funding to pay this year's venues.

Our most recent official financial statement is for the year ending June 2017 as we have not yet obtained the June 2018. Enclosed is the bookkeeper's information that the accounting firm uses to make the actual report and the latest report that we have on hand.

36. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in your application being deemed incomplete.

☒ Financial Statements of most recent fiscal year end

Completed and Signed Applications are to be submitted:

In Person or By Mail:

Community Investment Program
Office of the Chief Financial Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

OR

By Email: CIP@rmwb.ca

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

Fort McMurray Society of the Friends of Music
Income Statement 07/01/2017 to 06/30/2018

REVENUE

Sales Revenue

Sponsors & Scholarships	38,070.00
Rebates	96.00
Entry Fees	20,685.00
Gate Receipts & Programs	11,284.20
Sales - <i>Online ENTRY FEES</i>	4,850.00
Interest Income	5.06
Casino Revenue	2,133.58
Net Sales	77,123.84

Entry Fees total \$25,535.00

TOTAL REVENUE

77,123.84

EXPENSE

Festival Costs

Adjudicators	16,899.75
AGM Registration Fees	375.00
Engraving Awards	592.50
Facilities Rental	10,851.19
Provincial Entries	3,750.00
Scholarships & Awards	30,342.85
Bank Service Charges	82.00
Total Festival Cost	62,893.29

75 Entry Fee Bad Cheque + 2500 Band Fee

Casino Costs

Casino Facility Charges	561.75
Consession	476.68
Donations	1,600.00
Advisor Fee	1,095.15
Equipment	3,600.00
Total Casino Costs	7,333.58

- Advisor Fees

PMMTA Donation (to them)

- Business Machine Purchase

{ Not casino expenses

General & Administrative Expense

Accounting & Legal	1,950.00
Office Supplies, Postage & Other	1,645.81
Administration Fees	35.85
Telephone	1,571.70
Travel Expense	4,479.90
Volunteers	702.36
Membership Fees	3,947.40
Total General & Admin. Expense	14,333.02

AMFA + FCMP

TOTAL EXPENSE

84,559.89

NET INCOME

-7,436.05

Fort McMurray Society of the Friends of Music
Balance Sheet As at 06/30/2018

ASSET

Current Assets

ATB Financial	7,272.74	
Treasury Casino Account	52.49	
Total Current Assets	<u>7,325.23</u>	

Capital Assets

Equipment	2,880.00	
Accumulated Amort. Equipment	<u>-1,685.50</u>	
Net Equipment		1,194.50
Computer Equipment	5,119.92	
Accum. Amort. -Computer Equip	<u>-4,370.88</u>	
Net - Computer Equipment		749.04
Total Capital Assets		<u>1,943.54</u>

TOTAL ASSET	<u>9,268.77</u>
--------------------	-----------------

LIABILITY

Current Liabilities

Accrued Liabilities	1,575.00	
GST Paid on Purchases	-3,458.32	
GST Rebate	<u>1,803.97</u>	
Total Current liabilities	<u>-79.35</u>	

TOTAL LIABILITY	<u>-79.35</u>
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EQUITY

Partners' Equity

Retained Earnings - Previous Year	16,784.17	
Current Earnings	<u>-7,436.05</u>	
Total Partners' Equity	<u>9,348.12</u>	

TOTAL EQUITY	<u>9,348.12</u>
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LIABILITIES AND EQUITY	<u>9,268.77</u>
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The Fort McMurray Society of the Friends of Music
Financial Statements

June 30, 2017

(Unaudited - see Notice To Reader)

On the basis of information provided by management, we have compiled the statement of financial position of the The Fort McMurray Society of the Friends of Music as at June 30, 2017 and the statement of operations and changes in net assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Bazyl & Dunn Chartered Accountants LLP

Fort McMurray, Alberta
October 10, 2017

**The Fort McMurray Society of the Friends of Music
Statement of Financial Position**

As at June 30, 2017

(Unaudited - see Notice To Reader)

	2016	2017
ASSETS		
Current		
Cash	67,659	15,287
Goods and Services Tax recoverable	406	692
	68,065	15,979
Equipment	1,944	1,293
	70,009	17,272
LIABILITIES		
Current		
Accounts payable and accrued liabilities	1,575	1,500
NET ASSETS - GENERAL FUND	68,434	15,772
	70,009	17,272

Approved on behalf of the Board:

Norma Jean Atkinson President

Florence Anderson 1st Vice President

The Fort McMurray Society of the Friends of Music
Statement of Operations and Changes in Net Assets
For the year ended June 30, 2017
(Unaudited - see Notice To Reader)

	2016	2017
REVENUE	102,277	119,182
EXPENDITURES		
Accounting fees	6,526	2,167
Advertising & promotion	1,972	-
Amortization	1,214	651
Bank charges & interest	28	136
Business taxes, licenses & memberships	3,351	3,891
Casino expenses	7,975	4,031
Consulting fees	10,546	22,102
GST non-recoverable	406	361
Meetings & conventions	1,850	2,560
Office	562	2,370
Per diem	-	2,450
Professional fees	65	-
Rental	-	69,447
Scholarships & awards	2,353	53,958
Supplies	-	683
Telephone	1,572	2,464
Travel	13,938	4,476
Volunteer recognition	-	97
	52,358	171,844
EXCESS (DEFICIT) OF REVENUE OVER EXPENDITURES	49,919	(52,662)
NET ASSETS, BEGINNING OF YEAR	(18,515)	68,434
NET ASSETS, END OF YEAR	68,434	15,772



230 Powder Drive
Fort McMurray AB
T9K 0W8
November 2018

Dear Community Members:

Preparations for the 44th Annual Oilsands Rotary Music Festival, an educational music festival for music students aged 4 to 28 years, are underway. The 2019 Oilsands Rotary Music Festival will take place March 11th to April 30th at the Suncor Centre for the Performing Arts Centre, the Casman Centre Amphitheatre, Keyano Recital Theatre, and Keyano Main Theatre.

From our 1976 modest beginning of a 3-day event, (219 entries with a budget of \$1,100), in 2018, the festival was a 43-day event, (1,283 entries with a budget of \$155,000) involving approximately 4,800 participants in Music and Speech Arts solo and group competitions. Our 2018 entries increased by 138, and we anticipate a continued increase in our entries for 2019, as people resume usual activities and the economy recovers.

The local festival provides students with the opportunity to display their skills and receive a formal adjudication of their efforts by professionals from other communities. In 2018, a record number of our participants in solos, choral singing, and choral speech represented Fort McMurray at the Alberta Music Festival Association Provincial Festival, in Edmonton.

Our local festival is jointly sponsored by the Fort McMurray Oilsands Rotary Club and The Fort McMurray Society of the Friends of Music, a registered charity, and is made possible with the assistance of volunteers who freely donate their expertise and hundreds of hours of their time. Since entry fees represent only approximately 20% of the Oilsands Rotary Music Festival's income, we rely on the generosity of individuals, service clubs, and businesses in the community to provide much needed additional funding. In 2018, our major expenses consisted of awards (\$25,640.00), and venue rental (\$43,095.), adjudicators' fees, travel, meals, and accommodations (\$29,065.00), which is a grand total of \$97,799.00.

In order to keep the cost of participating in the 2019 festival reasonable, we are asking for your help. In return, you will receive positive press for your support of the Arts and the many residents of Fort McMurray. New this year, we have an additional option to donate the cost of a particular session, by covering the costs of the venue rental. Based on the average cost of our venues for 2017 and 2018, each three-hour session costs \$375. The venue donor's name, business or organization, will appear on our website and will be displayed at our venues during the Oilsands Rotary Music Festival events. In addition, **all donations will be acknowledged with a receipt for income tax purposes for the year in which the donation is received. Donors of \$1,000 or more will receive two free tickets to the Grand Award Concert, which takes place on May 13th, 2019, in the Keyano Main Theatre.**

To become an Oilsands Rotary Music Festival supporter, please return the donor form with a **cheque payable to Oilsands Rotary Music Festival** in the envelope provided by Feb. 20th, 2019. For detailed information on the Oilsands Rotary Music Festival, please visit our website at www.oilsandsmusic.com. Thank you in advance for your support of the Performing Arts in the Regional Municipality of Wood Buffalo.

Sincerely,

Norma Jean Atkinson, President

Fusesocial Wood Buffalo Society

2019 Community Impact Grant Analysis

CIP Grant Summary:

2016	2017	2018	2019 Request	2019 Recommended by CIP	Variance Recommended vs. Requested
372,000	372,000	25,000	17,800	17,800	-

Fiscal Year End	Total Expenses	Unrestricted Net Assets
December 31, 2017	2,001,723	75,449

Notes:

Event: Timeraiser

Eligible for partial FCSS funding.

Budget Line Description	2019 Budget Request	2019 Recommended
Revenues		
Donations	6,500	-
Sponsorships	17,000	-
Government of Alberta	500	-
Total Revenues	24,000	-
Expenses		
Materials & Supplies	32,500	12,500
Food & Catering	5,000	1,000
Room Rental	600	600
Volunteer Recognition	3,700	3,700
Total Expenses	41,800	17,800
Total Surplus (Deficit)	\$ (17,800)	\$ (17,800)

[To Top](#)

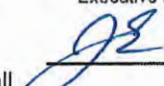
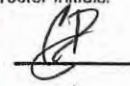



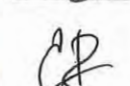
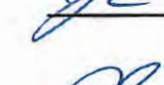
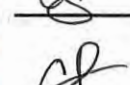
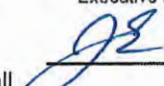
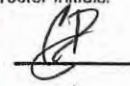



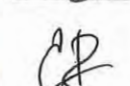
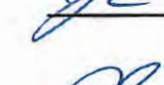
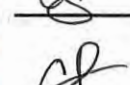
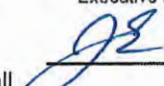
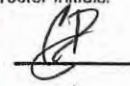



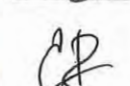
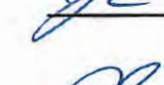
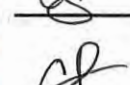


2019 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2019 Community Impact Grant Guidelines
- 2019 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2019 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: <u>FuseSocial Wood Buffalo Society</u>									
<p>Declaration: In making this application, we, the undersigned, confirm:</p> <ul style="list-style-type: none"> • that we have read the Community Impact Grant Guidelines; • that we understand that this application form and all attachments shall be part of the public Council agenda and accessible through all methods that the Council agenda is available; • that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Friday, November 16, 2018; • that we understand the term of the Community Impact Grant is January 1 to December 31, 2019 and that all expenditures must happen during this term; and • that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent. 	<p style="text-align: center; font-size: small;">Board Member(s) and/or Executive Director Initials:</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"></td> <td style="text-align: center; width: 50%;"></td> </tr> <tr> <td style="text-align: center;"></td> <td style="text-align: center;"></td> </tr> <tr> <td style="text-align: center;"></td> <td style="text-align: center;"></td> </tr> <tr> <td style="text-align: center;"></td> <td style="text-align: center;"></td> </tr> </table>								
									
									
									
									
 _____ Signature of Board Member (must have signing authority)	 _____ Signature of Board Member or Executive Director (must have signing authority)								
<u>John Evans</u> Print Name	<u>Chantal Beaver</u> Print Name								
<u>2018-11-16</u> Date: (YYYY-MM-DD)	<u>2018-11-16</u> Date: (YYYY-MM-DD)								

Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	FuseSocial Wood Buffalo Society
Street Address:	The Redpoll Centre at Shell Place, 1 C.A. Knight Way
City/Hamlet:	Fort McMurray
Province:	Alberta
Postal Code:	T9H 5C5
Phone Number:	780-791-9333
Email Address:	michelle.lange@fusesocial.ca
Act Registered Under:	Societies Act (Alberta)
Registration Number:	867121394RR001

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Executive Director
Name:	Chantal Beaver
Daytime Phone:	780-791-9333
Email Address:	chantal.beaver@fusesocial.ca

3. Executive Director

Name:	Chantal Beaver
Daytime Phone:	780-791-9333
Email Address:	chantal.beaver@fusesocial.ca

4. Board Chair / President

Name:	John Evans
Daytime Phone:	FOIP s.17(1)
Email Address:	FOIP s.17(1)

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2019, please advise the Community Investment Program at CIP@rmwb.ca

Community Events

Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

The Board of Directors meets minimum 9 times a year. Reviews the financial position of FuseSocial during those Board meetings. The board of Directors also reviews the financial statements/reports minimum quarterly.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2017-12-31

Unrestricted net assets from your Financial Statements ending 2017-12-31 _____

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2017-12-31 \$ 2,001,721.00

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

When Leadership Wood Buffalo merged into FuseSocial in 2013 their Board at the time required that an existing 110K cash reserve be held as a reserve by FuseSocial to protect the Leadership Wood Buffalo program until such time that FuseSocial was able to establish its reserve fund.

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

According to the bylaws, members must be 18 years of age, pay the membership fees and agree to honour, uphold and support the objects of the Society.

There are no restrictions to participate in FuseSocial programs or services

9. Minimum number of board members according to bylaws: 5

Number of board members: Currently: 6 2017: 7 2016: 5

How often does the Board of Directors meet? Minimum 9 Board meetings a year

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Rolando Inzunza	Vice Chair	<5
Russell Thomas	Director	>1
John Evans	Chair	<1
Jesse Hall	Secretary	>2
Clifford Dimm	Director	>1
James Knelsen	Treasurer	>1

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Community Events

Part C - Proposed Event Details

12. **Event Name:** National Volunteer WeekEvent -Timeraiser
-
13. **Beginning Date (YYYY-MM-DD):** 2018-04-08
-
14. **Completion Date (YYYY-MM-DD):** 2018-04-12
-

Note: The term of the Community Impact Grant is January 1 - December 31, 2019. The event and all expenditures must occur during this term.

15. What type of event are you applying for?

- ☐ Recreation/Sport
 - ☒ Cultural
 - ☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
 - ☐ Related to a National or Provincial Holiday
 - ☒ Other: Volunteerism
-

16. What activities will be part of your event? Please provide details.

National Volunteer Week Event including Timeraiser

National Volunteer Week is an annual celebration to recognize and celebrate the generous contributions of volunteers and their positive impact in the community. 2018 was the fifteenth year Volunteer Canada celebrated National Volunteer Week, and we were proud supporters and participants of our own Volunteer Week here in Wood Buffalo.

Volunteer week is one of the largest initiatives within the FuseSocial Volunteer Resource Management unit, which includes a portfolio of promoting, developing and supporting volunteerism in the Wood Buffalo Region. The goal of this week is to promote volunteerism in the community, and more importantly, to acknowledge and appreciate our volunteers that make a difference in our community. The week of April 8 - April 12 2019 will boast existing activities and opportunities to engage local social profit organizations and participate in dialogue around volunteerism.

Activities for the week include:

Timeraiser is a silent auction with a twist. Instead of bidding money, participants bid volunteer time to agencies that need their skills and energy. We buy all artwork from local artists at fair market value and auction it off on the night of the Timeraiser. Successful auction bidders have 12 months to complete their volunteer pledge. The piece of artwork is meant to act as a reminder of their goodwill. This event will raise 3000 volunteer hours for our community.

Volunteer Appreciation reception - a thank you to the volunteers and the volunteer managers that are in our community. Recognition is an important element in the retention of our community volunteers.

17. How many participants are you expecting to benefit from your program or project? Please identify them in the table below.

Ages 0 - 5:		Adults:	80
Ages 6 - 9:		Seniors:	10
Ages 10 - 12:		Families:	
Ages 13 - 18:	30		

18. What is the community need that the event will address?

The event addresses the community organizations needs for volunteers and having volunteers to support events and programs supports the whole community and the clients in need.

At the same time the National Volunteer Week-Timeraiser celebrates volunteers and appreciates their engagement which leads towards volunteer retention.

Through bidding on paintings with volunteer hours we support the local arts community.

19. How was the need determined?

In Creating the Value Proposition report by Killick Leadership Group for Wood Buffalo questions about size of workforce and educational attainment were asked. Of the 95 completions, 36 organizations, or 38%, had neither full-time nor part time staff. A large proportion of respondents, 41% reported having no full time paid staff. This would align with observations that the need for volunteer hours are the highest per individual in smaller organizations, suggesting the reliance of social profit organizations on volunteer time.

20. How will the event address this need?

Timeraiser raised over 3000 volunteer hours, out of which 2000 were completed in 2017. Through providing volunteer hours the social profit organizations will be able to offer programs and services of all ages, addressing a wide range of social needs.

At the same time, appreciation of volunteers and volunteer managers will lead to volunteer retention and sustainability for volunteer engagement.

21. What will be the positive impacts to the community?

The Canadian Index of Wellbeing report-sense of belonging to one's community is strongly related to volunteering and whether people help their neighbors. Community will have better access to programs and services thanks to volunteers that support the social profit sector.

22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

83. A strategy for Indigenous and Non-Indigenous artists to undertake collaborative projects and produce works that contribute to the reconciliation process

23. If identified in question 22, explain how the Call to Action will be addressed by the activities of the event.

The Call to Action will be addressed by having a minimum 15% of the artwork selected for the Timeraiser be work that contribute to the reconciliation process and an idea of togetherness between Indigenous people and all Canadians.

We'll also reach out to Indigenous Artists to participate by submitting artwork to the Timeraiser.

24. What does/will a successful event look like?

- There will be at least 20 community organizations registered for the event and promoting their programs, services and volunteer opportunities
- At least 60 community residents to come to the event to bid with volunteer hours
- At least 3000 Volunteer hours raised at the Timeraiser
- At least 65% of the hours completed by April 2020
- People attending the Timeraiser will have an average of level 4 satisfaction out of 5
- Volunteer Managers' level of satisfaction from the event will be an average 4 out of 5

The long term success of the event will be that at least 30 community agencies will have support from volunteers that will complete their volunteer hours they bid on artwork.

25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

Number of volunteer hours raised at the Timeraiser through Art Bidding Sheets
 Number of hours completed through the Volunteering Tracking Hours submitted
 Evaluation forms for event satisfaction completed by the community members present at the Timeraiser (having a booth there)
 Evaluation forms for event satisfaction completed by Volunteer Managers at the Volunteer Managers' Appreciation event

26. Does your event duplicate or overlap with other events offered in the community? How is your organization's event unique?

Timeraiser is a unique event that has been offered in the RMWB since 2011. This is the only event that raises volunteer hours through silent auction and bidding on artwork through which the local artists are supported as well.

This is the only event that offers recognition to the volunteer managers and also volunteers that support various organizations in this community.

27. How will the event be promoted/advertised?

It will be advertised through newspaper ads, social media promotion, printed materials, one to one contact with the social profit sector, advertising the event on community calendars.

28. How will you identify to the public that this event is funded by the Municipality?

We'll identify to the public that this event is funded by the Municipality by including the RMWB logo on all printed materials and social media materials for advertising and also recognizing the RMWB in the opening speech and the tickets that will be sold. In our annual report we'll recognize and thank our sponsors for their support as well.

29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. In what capacity will the event involve volunteers? Please outline their roles.

EVENT PLANNING:

- Planning Committee-volunteers that will be actively involved in planning the event
- Volunteer Adjudication Panel-to evaluate the artwork submitted by local artists

EVENT VOLUNTEERS:

We also will be using event volunteers for which we involve local youth through contacting organizations that have youth volunteer groups.

- Volunteer Coordinator-to assist volunteers with orientation with their duties
- Servers-to be serving appetizers to the guests
- Registration and welcoming guests-to make sure all the bidders for the Timeraiser are registered and we have their contact info so we can send them follow up info
- Photo Booth Attendant-to be taking pictures of the event attendees
- Social Profit Liaison-a volunteer that will assist social profits with their booths
- Emcee-for the Timeraiser
- Event Floaters-to assist with general setup and support

30. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event? Please outline their roles.

The Timeraiser and the Volunteer Managers' Appreciation event have an overall goal to promote an allied social profit sector by inviting social profit organizations to participate and network.

This event involves 30+ community groups and social profit organizations that will be part of the Timeraiser and the Volunteer Manager's Appreciation event.

For example, the Arts Council of WB will get to highlight their local artists and volunteer-run organizations get to promote their organization and volunteer opportunities to the community members.

We'll have members of youth organizations and the Air Cadets volunteering at the event.

31. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) besides the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.

Other sources of funding is financial sponsorship from local and provincial organizations.

We'll get swag for volunteer appreciation from local industry that will show the website WBVolunteers.ca and contact info of the Volunteer Manager. Through that the event participators will have info on where to open a volunteer profile and apply for volunteer positions in local non-profits.

Through in-kind advertising we'll be promoting the value of volunteersim and also details about the event and participating organizations. This will also assist us in recognizing our funders and event sponsors

32. Outline any expected in-kind contributions for this event:

Donor	Description of Contribution	In Progress	Secured
<i>E.g. XYZ Radio</i>	<i>Three 30-Second Radio Advertisement Slots</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>E.g. ABC Organization</i>	<i>Free Venue Rental</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rogers Media	To provide in-kind advertising	<input type="checkbox"/>	<input type="checkbox"/>
Suncor	Swag items	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Telus	Swag items	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SNAPD WB	To provide in-kind advertising	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Regional Recreation Corporation	Free Venue Rental	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Event Budget

33. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2019.
- b) Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2019	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)	500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from: Unifor 707A	500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: WB Labour Council	5,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: Volunteer Alberta	1,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Telus	5,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: <small>Suncor Energy</small>	12,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)		\$ 24,000.00	

- | | |
|---|--------------|
| Total Projected Revenue (from Page 11) (A) | \$ 24,000.00 |
|---|--------------|

TOTAL GRANT REQUEST (Maximum \$20,000) *	\$ 17,800.00
---	---------------------

Community Impact - Community Events - Application Form
Application Deadline: 4:30p.m. MT, Friday, November 16, 2018

35. Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review.

FuseSocial strengthens local social profits through education, development, innovation and collaboration opportunities that are accessible and relevant. FuseSocial Volunteer Resource Management unit, has a portfolio of promoting, developing and supporting volunteerism in the Wood Buffalo Region.

We exist to help social profits strengthen their capacity and abilities to better realize their outcomes. One of the reason why social profits are successful is because of their Volunteers and their Volunteer Managers.

Volunteer week is one of the largest initiatives within the municipality to promote and support Volunteerism.

36. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in your application being deemed incomplete.

☒ Financial Statements of **most recent** fiscal year end

Completed and Signed Applications are to be submitted:

In Person or By Mail:

Community Investment Program
Office of the Chief Financial Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

OR

By Email: CIP@rmwb.ca

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

FUSESOCIAL WOOD BUFFALO SOCIETY
Financial Statements
For the Year Ended December 31, 2017



COLBY•STECKLY
CHARTERED PROFESSIONAL ACCOUNTANTS

FUSESOCIAL WOOD BUFFALO SOCIETY
Index to Financial Statements
Year Ended December 31, 2017

	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Revenues and Expenditures	4
Statement of Changes in Net Assets	5
Statement of Cash Flow	6
Notes to Financial Statements	7 - 12
Innovation (<i>Schedule 1</i>)	13
Leadership (<i>Schedule 2</i>)	13
Social Prosperity (<i>Schedule 3</i>)	14
Volunteerism (<i>Schedule 4</i>)	14
General and Administration (<i>Schedule 5</i>)	15
Partnership (<i>Schedule 6</i>)	15
Volunteer Village (<i>Schedule 7</i>)	16
Revenues and Expenditures (All Programs) (<i>Schedule 8</i>)	16



COLBY•STECKLY

CHARTERED PROFESSIONAL ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Members of FuseSocial Wood Buffalo Society

We have audited the accompanying financial statements of FuseSocial Wood Buffalo Society, which comprise the statement of financial position as at December 31, 2017 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

(continues)

Independent Auditor's Report to the Members of FuseSocial Wood Buffalo Society (continued)

Basis for Qualified Opinion

In common with many not-for-profit organizations, FuseSocial Wood Buffalo Society derives some of its donations and grants revenue from fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of FuseSocial Wood Buffalo Society. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the year ended December 31, 2017, current assets and net assets as at December 31, 2017.

FuseSocial allocates wages and overhead among the different activities the expenditures support. Accuracy of these allocations is not susceptible to satisfactory audit verification. Therefore, we were not able to determine whether any adjustments might be necessary to Innovation, Leadership, General and Administration, Social Prosperity and Volunteerism expenditures and related schedules for the year ended December 31, 2017.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of FuseSocial Wood Buffalo Society as at December 31, 2017 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Edmonton, Alberta
April 9, 2018

COLBY STECKLY

CHARTERED PROFESSIONAL ACCOUNTANTS

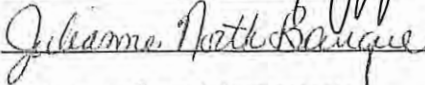
FUSESOCIAL WOOD BUFFALO SOCIETY

Statement of Financial Position

As at December 31, 2017

	2017	2016
ASSETS		
CURRENT		
Cash	\$ 968,120	\$ 567,457
Contributions receivable	80,100	112,817
Goods and services tax recoverable	34,124	28,094
Prepaid expenses	2,179	2,179
	<u>1,084,523</u>	<u>710,547</u>
PROPERTY AND EQUIPMENT (Note 3)	71,462	108,668
RESTRICTED CASH & EQUIVALENTS (Note 4)	125,000	125,000
LEASE DEPOSIT	<u>16,373</u>	<u>16,373</u>
	<u>\$ 1,297,358</u>	<u>\$ 960,588</u>
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ 49,184	\$ 67,031
Wages payable	31,246	14,316
Employee deductions payable	25,726	23,989
Deferred contributions (Note 5)	921,995	546,135
	<u>1,028,151</u>	<u>651,471</u>
LEADERSHIP WOOD BUFFALO RESERVE (Note 4)	<u>125,000</u>	<u>125,000</u>
	<u>1,153,151</u>	<u>776,471</u>
NET ASSETS		
General	75,449	75,449
Invested in property and equipment	<u>68,758</u>	<u>108,668</u>
	<u>144,207</u>	<u>184,117</u>
	<u>\$ 1,297,358</u>	<u>\$ 960,588</u>

ON BEHALF OF THE BOARD

 Director
 Director

See notes to financial statements

FUSE SOCIAL WOOD BUFFALO SOCIETY
Statement of Revenues and Expenditures
For the Year Ended December 31, 2017

	2017	2016
REVENUE		
Donations and grants	\$ 1,810,385	\$ 1,063,283
Events revenue and program fees	44,940	33,120
Sponsorships	65,940	79,696
Partnership (Schedule 6) (Note 11)	9,420	-
Volunteer Village (Schedule 7) (Note 11)	30,000	-
	<u>1,960,685</u>	<u>1,176,099</u>
EXPENSES		
Innovation (Schedule 1)	234,829	222,602
Leadership (Schedule 2)	183,870	113,358
Social Prosperity (Schedule 3)	826,334	300,739
Volunteerism (Schedule 4)	412,385	308,066
General and Administration (Schedule 5)	304,885	345,592
Partnership (Schedule 6) (Note 11)	9,420	-
Volunteer Village (Schedule 7) (Note 11)	30,000	-
	<u>2,001,723</u>	<u>1,290,357</u>
DEFICIENCY OF REVENUE OVER EXPENSES FROM OPERATIONS	(41,038)	(114,258)
OTHER INCOME		
Interest income	1,128	829
DEFICIENCY OF REVENUE OVER EXPENSES	<u>\$ (39,910)</u>	<u>\$ (113,429)</u>

See notes to financial statements

FUSESOCIAL WOOD BUFFALO SOCIETY
Statement of Changes in Net Assets
For the Year Ended December 31, 2017

	General		Invested In Property and Equipment		2017	2016
NET ASSETS - BEGINNING OF YEAR	\$	75,449	\$	108,668	\$	184,117
Deficiency of revenue over expenses		-		(39,910)		(39,910)
NET ASSETS - END OF YEAR	\$	75,449	\$	68,758	\$	144,207

See notes to financial statements

FUSESOCIAL WOOD BUFFALO SOCIETY
Statement of Cash Flow
For the Year Ended December 31, 2017

	2017	2016
OPERATING ACTIVITIES		
Cash receipts from members and funders	\$ 2,369,262	\$ 1,467,602
Cash paid to suppliers and employees	(1,959,369)	(1,207,800)
Interest received	1,127	830
Interest paid	(1,622)	(1,490)
Goods and services tax	(6,031)	16,371
Cash flow from operating activities	<u>403,367</u>	<u>275,513</u>
INVESTING ACTIVITY		
Purchase of property and equipment	<u>(2,704)</u>	<u>(7,913)</u>
INCREASE IN CASH FLOW	<u>400,663</u>	<u>267,600</u>
Cash - beginning of year	<u>692,457</u>	<u>424,857</u>
CASH - END OF YEAR	<u>\$ 1,093,120</u>	<u>\$ 692,457</u>
CASH CONSISTS OF:		
Cash	\$ 968,120	\$ 567,457
Restricted Cash	<u>125,000</u>	<u>125,000</u>
	<u>\$ 1,093,120</u>	<u>\$ 692,457</u>

See notes to financial statements

FUSESOCIAL WOOD BUFFALO SOCIETY

Notes to Financial Statements

For the Year Ended December 31, 2017

1. PURPOSE OF THE ORGANIZATION

FuseSocial Wood Buffalo Society ("the Society") was founded in 1999. The Society is incorporated under the Societies Act, a statute of the province of Alberta, and is a registered charitable organization exempt from taxes under the Income Tax Act. The Society strengthens the capacity of Wood Buffalo's social profit sector by providing backbone support that will enable individuals and organizations to meet the needs of a rapidly changing community. The focus of the Society includes increasing public awareness and support for social profit in the community of Wood Buffalo.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Going concern

These financial statements have been prepared on a going concern basis, which contemplates the realization of assets and the payment of liabilities in the ordinary course of business. Should the Society be unable to continue as a going concern, it may be unable to realize the carrying value of its assets and to meet its liabilities as they become due.

The Society's ability to continue as a going concern is dependent upon its ability to attain funding and maintain stable operations therefrom, and to continue to obtain borrowings from third parties in the form of accounts payables. These financial statements do not reflect the adjustments or reclassification of assets and liabilities, which would be necessary if the Society were unable to continue its operations.

Revenue recognition

FuseSocial Wood Buffalo Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Seminar fees are recognized as revenue when the seminars are held.

Cash and cash equivalents

Cash includes cash and cash equivalents. Cash equivalents are investments in treasury bills and are valued at cost plus accrued interest. Cash and equivalents subject to restrictions that prevent its use in the current period is included in restricted cash.

(continues)

FUSESOCIAL WOOD BUFFALO SOCIETY
Notes to Financial Statements
For the Year Ended December 31, 2017

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Property and equipment

~~Property and equipment is stated at cost or deemed cost less accumulated amortization.~~ Property and equipment is amortized over its estimated useful life at the following rates and methods:

Computer equipment	55%	declining balance method
Furniture and fixtures	20%	declining balance method
Leasehold improvements	5 years	straight-line method

The Society regularly reviews its property and equipment to eliminate obsolete items. Government grants are treated as a reduction of property and equipment cost.

Property and equipment acquired during the year but not placed into use are not amortized until they are placed into use.

Contributed services

The operations of the organization depend on both the contribution of time by volunteers and donated materials from various sources. When fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

When a fair value can be reasonably estimated and when the contributed materials or services are used in the normal course of business, they are expensed and the associated contribution revenue is recognized.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Allocation of expenses

Where a cost is shared between programs and a portion of the cost is directly attributable to specific programs, the cost is allocated on a basis of measurement that is consistent from year to year and appropriate given the type of cost. The remainder of a shared cost not directly attributable to a program is considered a general cost of operations and is recorded under general and administration.

(continues)

FUSESOCIAL WOOD BUFFALO SOCIETY

Notes to Financial Statements

For the Year Ended December 31, 2017

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Financial instruments

Measurement of financial instruments

The Society initially measures its financial assets and financial liabilities at fair value, except for certain related party transactions that are measured at the carrying amount or exchange amount, as appropriate.

The Society subsequently measures all its financial assets and financial liabilities at cost or amortized cost, except for instruments that are quoted in an active market which are measured at fair value. Changes in fair value of these financial instruments are recognized in net income.

Financial assets measured at amortized cost on a straight-line basis include cash, contribution receivable and goods and services tax recoverable.

Financial liabilities measured at amortized cost on a straight-line basis include accounts payable and accrued liabilities and deferred contributions.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is not greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

Transaction costs

The Society's transaction costs related to financial instruments that will be subsequently measured at fair value are recognized in net income in the period incurred. The carrying amount of the financial instruments that will not be subsequently measured at fair value is adjusted for transaction costs directly attributable to the origination, issuance or assumption of these instruments.

3. PROPERTY AND EQUIPMENT

	Cost	Accumulated amortization	2017 Net book value	2016 Net book value
Computer equipment	\$ 64,081	\$ 56,005	\$ 8,076	\$ 13,592
Furniture and fixtures	52,641	28,255	24,386	30,482
Leasehold improvements	127,969	88,969	39,000	64,594
	<u>\$ 244,691</u>	<u>\$ 173,229</u>	<u>\$ 71,462</u>	<u>\$ 108,668</u>

4. RESTRICTED CASH & LEADERSHIP WOOD BUFFALO RESERVE

Restricted cash and equivalents relates to funds restricted by way of signed directive to be maintained to ensure the continuation of the Leadership Wood Buffalo program.

FUSESOCIAL WOOD BUFFALO SOCIETY
Notes to Financial Statements
For the Year Ended December 31, 2017

5. DEFERRED CONTRIBUTIONS

Deferred contributions consist of unspent contributions received that are externally restricted for a specific purpose, program or type of expenditure. Changes in deferred contributions are as follows:

	Opening balance	Contributions received	Contributions recognized as revenue	2017	2016
Suncor Energy Foundation	\$ 375,000	\$ 722,990	\$ 484,642	\$ 613,348	\$ 375,000
Edmonton Community Foundation	-	333,500	245,888	87,612	-
Alberta Culture and Tourism - Enhanced Capacity	20,000	225,000	188,750	56,250	20,000
Telus	-	94,585	46,585	48,000	-
McConnell Foundation	-	150,000	113,863	36,137	-
Royal Bank of Canada Foundation	-	42,000	16,000	26,000	-
Regional Municipality of Wood Buffalo	-	392,000	372,000	20,000	-
United Way of Ft McMurray	-	23,503	3,503	20,000	-
Alberta Real Estate Foundation	-	20,000	10,000	10,000	-
ConocoPhillips Canada	60,000	-	55,385	4,615	60,000
Hedco Group Inc.	3,675	-	3,675	-	3,675
Shell Canada Limited	29,188	13,300	42,455	33	29,188
Imperial Oil Limited	50,000	-	50,000	-	50,000
Northstar Ford Sales Limited	750	-	750	-	750
Suncor Energy Services Inc.	4,447	-	4,447	-	4,447
Synchrude Canada Ltd.	3,075	-	3,075	-	3,075
	546,135	2,016,878	1,641,018	921,995	546,135

FUSE SOCIAL WOOD BUFFALO SOCIETY
Notes to Financial Statements
For the Year Ended December 31, 2017

6. ECONOMIC DEPENDENCE

Contributions from Suncor Energy Foundation, the Regional Municipality of Wood Buffalo, and the Edmonton Community Foundation, represent 25% (17% 2016), 19% (35% 2015), and 13% (2016 - NA) of the Society's total revenue respectively. Should all of these organizations substantially change their dealings with the Society, management is of the opinion that continued viable operations would be doubtful.

7. COMMITMENTS

The Society has entered into an operating lease with respect to its premises. The lease is payable in monthly instalments of a minimum of \$8,386 (which includes estimated operating costs) and expires December 2018. At this point in time renewal of this lease is still a work in process.

Contractual obligation repayment schedule:

2018	\$ <u>100,632</u>
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8. NON- MONETARY TRANSACTIONS

In the current year the Society received \$15,075 (\$3,200 - 2016) gift in-kind donations, these gift in kind donations were recorded at fair market value.

9. CONTINGENCIES

Contingent Liability:

The Society receives grant money from the Regional Municipality of Wood Buffalo for general operations. The Municipality has the right to request repayment of any unused funds. The report that determines what, (if any) must be repaid is currently a work in process.

The Society receives grant money from Alberta Culture and Tourism for enhanced capacity building to be used on eligible expenses outlined in the program guidelines. The total annual amount of the grant is \$225,000 and may be used to cover costs incurred between April 1, 2017 and March 31, 2018. As the term of the Agreement extends past the fiscal year end, the value of this contingent liability cannot be reasonably determined.

The Society receives funding for various projects from the Edmonton Community Foundation. The Community Grants Program reporting guidelines indicate that the Society may be asked to return the grant for any projects that were unable to be carried out. The Society received a total of \$313,500 in funding from the Edmonton Community Foundation in 2017.

10. SUBSEQUENT EVENTS

Subsequent to the year end the Regional Municipality of Wood Buffalo reduced the level of funding they provide to this organization. The Society is anticipating a \$347,000 funding cut in the 2018 fiscal year. Management has developed adequate plans in response and is of the opinion that the above changes will not impact their ability to operate in a similar fashion.

FUSE SOCIAL WOOD BUFFALO SOCIETY
Notes to Financial Statements
For the Year Ended December 31, 2017

11. PARTNERSHIP & VOLUNTEER VILLAGE

The Society is acting only as and agent for the Partnership (Schedule 6) and Volunteer Village (Schedule 7) projects. These projects are not in the ordinary course of the Society's operations and ~~as such have been presented separately~~

12. FINANCIAL INSTRUMENTS

The Society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Society's risk exposure and concentration as of December 31, 2017.

(a) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Society is exposed to this risk mainly in respect of its receipt of funds from its funders and other related sources, obligations under operating leases, accounts payable and accrued liabilities.

(a) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The Society is mainly exposed to interest rate risk.

(b) Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Society manages exposure through its normal operating and financing activities. The Society is exposed to interest rate risk primarily through its cash and equivalents.

Unless otherwise noted, it is management's opinion that the Society is not exposed to significant other price risks arising from these financial instruments.

13. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

FUSESOCIAL WOOD BUFFALO SOCIETY

Innovation (Schedule 1)

Year Ended December 31, 2017

	2017	2016
EXPENSES		
Advertising and promotion	\$ -	\$ 1,477
Facility rental and catering	40	-
Licenses and fees	-	9,183
Office	-	274
Professional development	150	500
Program and event expenses	608	1,050
Program facilitator & board travel and subsistence	756	1,862
Rental	11,834	11,550
Salaries and wages	176,603	110,760
Subcontractors and consultants	43,505	85,269
Telephone	1,283	677
Volunteer recognition	50	-
	\$ 234,829	\$ 222,602

Leadership (Schedule 2)

Year Ended December 31, 2017

	2017	2016
EXPENSES		
Advertising and promotion	\$ 486	\$ 1,278
Facility rental and catering	6,420	4,232
Licenses and fees	-	440
Office	277	37
Professional development	171	1,706
Program and event expenses	4,422	20,176
Program facilitator & board travel and subsistence	6,071	2,645
Rental	13,117	11,550
Salaries and wages	124,581	60,313
Subcontractors and consultants	28,325	10,304
Telephone	-	677
	\$ 183,870	\$ 113,358

See notes to financial statements

FUSESOCIAL WOOD BUFFALO SOCIETY
Social Prosperity (Schedule 3)
Year Ended December 31, 2017

	2017	2016
EXPENSES		
Advertising and promotion	\$ 4,438	\$ 1,873
Facility rental and catering	52,735	799
Licenses and fees	-	2,509
Office	1,314	837
Professional development	1,338	1,001
Professional fees	-	1,140
Program and event expenses	102,378	88,291
Program facilitator & board travel and subsistence	35,591	7,269
Rental	23,669	25,733
Salaries and wages	335,003	135,714
Subcontractors and consultants	267,006	33,396
Telephone	2,566	1,354
Volunteer recognition	296	823
	\$ 826,334	\$ 300,739

Volunteerism (Schedule 4)
Year Ended December 31, 2017

	2017	2016
EXPENSES		
Advertising and promotion	\$ 52,504	\$ 3,885
Facility rental and catering	6,175	2,619
Interest and bank charges	-	38
Licenses and fees	280	-
Office	61	7,398
Professional development	169	892
Program and event expenses	31,578	27,391
Program facilitator & board travel and subsistence	1,233	1,721
Rental	47,337	46,201
Salaries and wages	229,847	211,074
Subcontractors and consultants	27,878	4,062
Telephone	5,248	2,708
Volunteer recognition	10,075	77
	\$ 412,385	\$ 308,066

See notes to financial statements

FUSESOCIAL WOOD BUFFALO SOCIETY
General and Administration (Schedule 5)
Year Ended December 31, 2017

	2017	2016
EXPENSES		
Advertising and promotion	\$ 68,948	\$ 3,924
Amortization	39,909	44,991
Facility rental and catering	4,611	290
Bad debts	-	950
Insurance	3,270	3,255
Interest and bank charges	1,624	1,451
Licenses and fees	1,345	2,569
Office	28,526	34,921
Professional development	630	5,820
Professional fees	37,042	37,448
Program and event expenses	1,043	-
Program facilitator & board travel and subsistence	6,666	2,337
Rental	23,669	23,100
Salaries and wages	67,575	178,836
Subcontractors and consultants	17,188	3,665
Telephone	2,566	1,354
Volunteer recognition	273	681
	\$ 304,885	\$ 345,592

Partnership (Schedule 6)
Year Ended December 31, 2017

	2017	2016
REVENUE	\$ 9,420	\$ -
EXPENSES		
Office	754	-
Professional fees	210	-
Program and event expenses	1,050	-
Salaries and wages	7,406	-
	9,420	-
INCOME FROM OPERATIONS	\$ -	\$ -

See notes to financial statements

FUSESOCIAL WOOD BUFFALO SOCIETY
Volunteer Village (Schedule 7)
Year Ended December 31, 2017

	2017	2016
REVENUE	\$ 30,000	\$ -
EXPENSES		
Rental	30,000	-
INCOME FROM OPERATIONS	\$ -	\$ -

Revenues and Expenditures (All Programs) (Schedule 8)
Year Ended December 31, 2017

	2017	2016
REVENUES		
Donations and grants	\$ 1,810,385	\$ 1,063,283
Donations held for other NPOs	39,420	-
Events revenue and program fees	44,940	33,120
Interest income	1,127	830
Sponsorships	65,940	79,696
	<u>1,961,812</u>	<u>1,176,929</u>
EXPENSES		
Advertising and promotion	126,376	12,437
Amortization	39,909	44,991
Bad debts	-	950
Facility rental and catering	69,980	7,939
Insurance	3,270	3,255
Interest and bank charges	1,624	1,488
Licenses and fees	1,625	14,701
Office	30,932	43,468
Professional development	2,458	9,919
Professional fees	37,252	38,588
Program and event expenses	141,077	136,908
Program facilitator & board travel and subsistence	50,318	15,834
Rental	149,626	118,135
Salaries and wages	941,015	696,697
Subcontractors and consultants	383,901	136,696
Telephone	11,664	6,770
Volunteer recognition	10,694	1,582
	<u>2,001,721</u>	<u>1,290,358</u>
LOSS FROM OPERATIONS	\$ (39,909)	\$ (113,429)

See notes to financial statements

Keyano College

2019 Community Impact Grant Analysis - Community Event

CIP Grant Summary:

2016	2017	2018	2019 Request	2019 Recommended by CIP	Variance Recommended vs. Requested
-	-	-	18,250	18,250	-

Fiscal Year End	Total Expenses	Unrestricted Net Assets
June 30, 2017	67,140,539	4,574,958

Notes:

Event: 2019 Women's Basketball ACAC Conference Championships

Budget Line Description	2019 Budget Request	2019 Recommended
Revenues		
Event Income	2,500	-
Sponsorships	10,000	-
Other Revenue	18,320	-
Total Revenues	30,820	-
Expenses		
ACAC Licensing	2,000	-
Minor Officials Costs	5,000	5,000
Player apparel	3,500	-
Banners/Signage	4,000	-
Program Printing & Tickets	2,400	-
VIP Room & Photography	3,000	500
Awards Banquet and Other Meals	10,150	10,150
Custodial & Security / Transportation	1,600	-
Banquet Rentals	1,100	1,100
Awards	1,500	1,500
Medical Supplies / Shipping	900	-
Gift -in-kind Expenses	8,450	-
Committee Jackets	1,500	-
Hospitality Room / Beer Garden Supplies	4,000	-
Total Expenses	49,100	18,250
Total Surplus (Deficit)	\$ (18,280)	\$ (18,250)

[To Top](#)



2019 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).

In order to complete this application for funding, please read the following thoroughly:

- 2019 Community Impact Grant Guidelines
- 2019 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2019 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: Keyano College

Declaration: In making this application, we, the undersigned, confirm:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Friday, November 16, 2018;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2019 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

Board Member(s) and/or
Executive Director Initials:

[Signature] [Signature]
[Signature] [Signature]
[Signature] [Signature]
[Signature] [Signature]
[Signature] [Signature]

[Signature]
Signature of Board Member
(must have signing authority)

Trent Keough
Print Name

2018-11-16
Date: (YYYY-MM-DD)

[Signature]
Signature of Board Member or Executive Director
(must have signing authority)

Frederick Russell
Print Name

2018-11-16
Date: (YYYY-MM-DD)



Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	Keyano College
Street Address:	8115 Franklin Ave
City/Hamlet:	Fort McMurray
Province:	Alberta
Postal Code:	T9H 2H7
Phone Number:	780-791-4801
Email Address:	info@keyano.ca
Act Registered Under:	Canada Not-for-Profit Corporations Act
Registration Number:	107566218 RR0001

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Mr
Name:	Eric Leatham
Daytime Phone:	FOIP s.17(1)
Email Address:	eric.leatham@keyano.ca

3. Executive Director

Name:	Fred Russell (VP Community Relations)
Daytime Phone:	FOIP s.17(1)
Email Address:	frederick.russell@keyano.ca

4. Board Chair / President

Name:	Trent Keough (President & CEO)
Daytime Phone:	FOIP s.17(1)
Email Address:	trent.keough@keyano.ca

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2019, please advise the Community Investment Program at CIP@rmwb.ca



Community Events Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

The Board of Governors meets eight times per year. A standing agenda item is to review the financial position of the College. There is also a Finance and Audit committee that meets to review the financial position more in depth and makes recommendations to the Board.

We attempt to maximize revenue generating opportunities through grants and donations, tuition, and sales of goods and services. We also practise fiscal restraint in an effort to improve our financial standing.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2017-06-30

Unrestricted net assets from your Financial Statements ending 2017-06-30 \$ 4,574,958.00

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2017-06-30 \$ 67,140,539.00

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

No

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

There aren't any restrictions on becoming a member of Keyano College. People can engage with our organization as a student, employee, or community member. People can further their education, attend the fitness facility, or enjoy arts and culture at the Theatre.

9. Minimum number of board members according to bylaws: 11

Number of board members: Currently: 11 2017: 10 2016: 7

How often does the Board of Directors meet? Eight times a year

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Maggie Farrington	Chair	1
Brent Davis	Public Member	5
Tyrone Brass	Public Member	1
Brad Callihoo	Public Member	1
Peter Fortna	Public Member	1
Justine Rukeba	Public Member	1
Matthew Creighton	Public Member	1
Nadine Rimmer	Faculty Representative	1
Sahil Bhatt	Student Representative	1
Prasan Naik	Non-Academic Staff	1
Trent Keough	President & CEO	1

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☒ No ☐

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received
Trent Keough	President & CEO	FOIP s.17(1)
Sahil Bhatt	Student Representative	FOIP s.17(1)

The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.



Community Events Part C - Proposed Event Details

12. **Event Name:** 2019 Women's Basketball ACAC Conference Championships
13. **Beginning Date (YYYY-MM-DD):** 2019-02-27
14. **Completion Date (YYYY-MM-DD):** 2019-03-02

Note: The term of the Community Impact Grant is January 1 - December 31, 2019. The event and all expenditures must occur during this term.

15. **What type of event are you applying for?**

- ☒ Recreation/Sport
- ☐ Cultural
- ☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
- ☐ Related to a National or Provincial Holiday
- ☐ Other: _____

16. **What activities will be part of your event? Please provide details.**

February 27th - Alberta College Athletic Conference (ACAC) Awards Ceremony. This formal dinner and awards presentation will take place at the Syncrude Sport and Wellness Centre. Seven teams from across Alberta will join the Keyano Huskies for this night of celebration.

February 28th - Games 1-4. Teams will all compete in their first playoff game.

February 28th - During Keyano's first home game, we'll be hosting a VIP/Sponsor reception.

March 1st - Games 5-8 will take place, setting up the teams competing for the Championship.

March 2nd - Games 9-11 will take place, ACAC Champions will be crowned.

March 2nd - We're also utilizing this day as "Family Fun Day" from 11AM-2PM. We're looking to host a community pancake breakfast, and have family activities before the game.

Attendees will be able to create signs/noise makers. Other plans include face painting, bouncy castles, and more.

17. How many participants are you expecting to benefit from your program or project? Please identify them in the table below.

Ages 0 - 5:	25	Adults:	500
Ages 6 - 9:	25	Seniors:	50
Ages 10 - 12:	25	Families:	50
Ages 13 - 18:	50		

18. What is the community need that the event will address?

This event is multi-faceted, and the impact lasts long after the tournament is over. The Keyano Huskies believe in community outreach as a core part of the program. Athletes will be in the community, speaking with basketball players in both the public and catholic school systems. These athletes are mentors and role models for the next generation of College athlete. Huskies Athletics volunteered over 1000 hours in the community last year.

The community has limited sporting events that provide the high-caliber of athlete that College level athletics provide. This event will draw cross sport fans to cheer on the Huskies.

19. How was the need determined?

Keyano College has hosted many championships in the past, both at the Provincial and the National level. This will be the first event we've hosted that is for one of our female athletic teams. We viewed this as an opportunity to showcase Keyano College and the Regional Municipality of Wood Buffalo. The ACAC selection committee agreed that this was a great venue for the event by awarding Keyano College the opportunity to host.

20. How will the event address this need?

Top tiered athletic programs are an excellent recruiting tool to bring new student athletes to the College and the community. The event will receive International attention through ACAC Television, and paint Keyano College in a positive light, enticing future student athletes to apply for programs at Keyano. We believe (and have proved) that student athletes create positive meaningful connections in the community and many end up staying after graduation, working and living in the RMWB.

21. What will be the positive impacts to the community?

Through the tournament, the community will have the opportunity to attend College level basketball games, with Alberta's top teams competing for the Championship.

Through family fun day, families and individuals will have the opportunity to attend a fun filled event with lots of activities for kids (and adults) of all ages, from bouncy castles, to sign making, to enjoying a warm meal.

22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

N/A

23. If identified in question 22, explain how the Call to Action will be addressed by the activities of the event.

N/A

24. What does/will a successful event look like?

Keyano College has hosted many events in the past, and similar to those events, success will look like an event that is well supported by our community partners. This tournament proves to be a highlight in many young student-athletes lives.

During past events we've engaged local schools to attend the event, however, this year the event is taking place during teacher convention. As such, we're reaching out more specifically to basketball players in the school system to attend. We'll also be looking to provide transportation for the Golden Years Society to attend games and cheer on the Keyano Huskies.

We're looking to engage hundreds of youth through the family fun day, and success will be on the faces of all the children that are able to take place in this fun filled events.

25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

Post event surveys are conducted by the ACAC. They measure responses for a wide range of things, from the food, competition, venue etc, and include things like hotel accommodations and travel.

These results are made available to us, and we'd be happy to share the information if requested.

We also host internal debriefs and speak to stakeholders about their opinions and thoughts of the event. Again, we could formalize this and would be happy to share the information.

26. Does your event duplicate or overlap with other events offered in the community? How is your organization's event unique?

As the only College level athletics program in the Region, we do not overlap with any other events in the community. This will be the first College level, women's championships event held in the community.

27. How will the event be promoted/advertised?

The event will be promoted through several streams. Online, social media, radio advertisements, and posters will make up some of the materials. We'll also be visiting schools and providing information packages to specific groups in the community (ie. Golden Years Society).

28. How will you identify to the public that this event is funded by the Municipality?

Our plan for sponsor deliverables include Radio advertising leading up to the event, social media throughout the event, logo on web link and associated web content, logo on College LCD screens, logo on the digital scoreboard throughout the event, advertisement in the event program, court signage, logo on passes, and invitation (and opportunity to speak) at the sponsor reception and the awards dinner/banquet.

29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. In what capacity will the event involve volunteers? Please outline their roles.

We have many opportunities for volunteers to engage. Volunteers can sit on the event committee, support during the event, provide meals, keep stats, photography, game day volunteers, floor sweepers, and provide entertainment. We provide all the necessary training and orientations.

These same trained volunteers utilize these learned skills at other community events, such as the summer and winter games, Pan-Global Games, and many other community sporting events.

30. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event? Please outline their roles.

Keyano College will be involved from the athletics department, theatre, advancement, executive, and other areas. We'll also be engaging Be Fit For Life, and the Alberta Sport Development Centre staff. We're hoping to have Golden Years Society attend the event.

31. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) besides the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.

Keyano College is working with multiple stakeholders to secure additional sponsorships through both cash and gift-in-kind. We're also looking to partner with many local establishments to provide incentive for the 200+ visiting guests to frequent their locations.

The return-on-investment from these types of functions is exponential for local businesses, specifically those in services and accommodations.

32. Outline any expected in-kind contributions for this event:

Donor	Description of Contribution	In Progress	Secured
<i>E.g. XYZ Radio</i>	<i>Three 30-Second Radio Advertisement Slots</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>E.g. ABC Organization</i>	<i>Free Venue Rental</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Culligan	Water and Coolers	<input type="checkbox"/>	<input type="checkbox"/>
Hertz	Officials Vehicles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fort McMurray Hotel Group	Accommodations (teams and officials)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Prime	Meals	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Billboard Direct	Apparel	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Keyano College	Venue, medical, support staff, etc	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Event Budget

33. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2019.
- b) Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2019	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)	2,500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant	0.00	<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant	0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos	0.00	<input type="checkbox"/>	<input type="checkbox"/>
Donation from:	0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from:	0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from:	0.00	<input type="checkbox"/>	<input type="checkbox"/>
Grant from:	0.00	<input type="checkbox"/>	<input type="checkbox"/>
Grant from:	0.00	<input type="checkbox"/>	<input type="checkbox"/>
Grant from:	0.00	<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Finning (Canada)	5,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Yanagil	5,000.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other: Sales (Concession, liquor)	5,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: Accreditations Revenue	5,120.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: Gift-in-kind (player of the games, mvp, media expences, hotel, welcome packages)	8,200.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$ 30,820.00		

34. a) Please enter the **entire** event expense for each line item in the 'Total Event Expenses' column.
- b) Please enter the requested grant **portion** of the project expense in the 'Requested RMWB Grant' column.
- c) The portion of the expense in the 'Requested RMWB Grant' column must be included in the entire project expense in the 'Total Project Expenses' column.
- d) Amounts in the 'Requested RMWB Grant' column CANNOT be higher than the amount in the 'Total Event Expenses' column.
- e) The term of the grant is January 1 to December 31, 2019. Only expenses committed or incurred after January 1, 2019 are eligible expenses.

Total Projected Revenue (from Page 11) (A) \$ 30,820.00

Type of Expense	Total Event Expenses	Requested RMWB Grant
ACAC Licensing	2,000.00	
Minor Officials Cost	5,000.00	5,000.00
Player apparel	3,500.00	
Banners/Signage	4,000.00	
Program printing	1,900.00	
Tickets	500.00	500.00
Awards Banquet	8,000.00	8,000.00
Other Meals	2,150.00	2,150.00
Custodial and Security	1,200.00	
Banquet Rentals	1,100.00	1,100.00
Awards	1,500.00	1,500.00
Shipping costs	150.00	
Medical Supplies	750.00	
Transportation	400.00	
Photography	1,000.00	
Beer Gardens supplies	2,500.00	
Hospitality Room	1,500.00	
VIP Room	2,000.00	
Committee Jackets	1,500.00	
Gift-in-kind Expenses	8,450.00	
Total (B)	\$ 49,100.00	
Shortfall (including Grant Request) (A-B)	(\$ 18,280.00)	

TOTAL GRANT REQUEST (Maximum \$20,000) * \$ 18,250.00

**Total Grant Request cannot be higher than projected shortfall*



35. Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review.

Fort McMurray - Oct 4, 2018

Keyano College is proud to announce it will host the 2019 Alberta Colleges Athletic Conference (ACAC) Women's Basketball Conference Championships on February 28-March 2.

More than 100 athletes representing the best college women's basketball teams in the province will be coming to Fort McMurray to battle for the championship.

"We are extremely pleased to host an event that highlights Keyano College's facilities and the larger Wood Buffalo region to people from across the Province and beyond," said Dr. Trent Keough, Keyano College President and CEO.

This is the first time in its history the College has hosted a women's ACAC championship.

"Hosting an ACAC Championship is an honor and it is a particular privilege for us to host the 2019 ACAC Woman's Basketball Conference Championships this season," said Jonathan Lambert, Athletic Director of Sport & Student Wellness. "It will be an opportunity for the community to experience some of the best women's college basketball offered in Alberta."

Since joining the ACAC in 2010, the Huskies Women's Basketball program has grown and the team has tasted success, notable in the past few years. The team had its best season in 2017-2018, finishing 1st in the North Division with an 18-6 win-loss record...

36. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in your application being deemed incomplete.

☐ Financial Statements of **most recent** fiscal year end

Completed and Signed Applications are to be submitted:

In Person or By Mail:

Community Investment Program
Office of the Chief Financial Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

OR

By Email: CIP@rmwb.ca

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

Keyano College

**Consolidated Financial Statements
Year Ended June 30, 2017**

Keyano College

Consolidated Financial Statements

Year Ended June 30, 2017

Table of Contents

Independent Auditor's Report	
Statement of Management Responsibility	
Consolidated Statement of Financial Position	1
Consolidated Statement of Operations	2
Consolidated Statement of Change in Net Debt	3
Consolidated Statement of Change of Remeasurement Gains and Losses	4
Consolidated Statement of Cash Flows	5
Notes to the Consolidated Financial Statements	6 - 25

Independent Auditor's Report

To the Board of Governors of Keyano College

Report on the Consolidated Financial Statements

I have audited the accompanying consolidated financial statements of Keyano College, which comprise the consolidated statement of financial position as at June 30, 2017, and the consolidated statements of operations, remeasurement gains and losses, change in net debt, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these consolidated financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the consolidated financial statements present fairly, in all material respects, the financial position of Keyano College as at June 30, 2017, and the results of its operations, its remeasurement gains and losses, its changes in net debt, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Merwan N. Saher FCPA, FCA

Auditor General

February 7, 2018

Edmonton, Alberta

Keyano College

Statement of Management Responsibility Year ended June 30, 2017

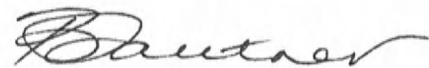
The consolidated financial statements of Keyano College have been prepared by management in accordance with Canadian Public Sector Accounting Standards. The consolidated financial statements present fairly the consolidated financial position of the College as at June 30, 2017 and the consolidated results of its operations, remeasurement gains and losses, changes in net debt and cash flows for the year then ended.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has developed and maintains a system of internal control designed to provide reasonable assurance that College assets are safeguarded from loss and that the accounting records are a reliable basis for the preparation of the consolidated financial statements.

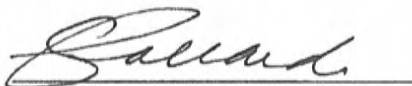
The Board of Governors is responsible for reviewing and approving the consolidated financial statements, and overseeing management's performance of its financial reporting responsibilities.

The Board of Governors carries out its responsibility for review of the consolidated financial statements principally through its Finance & Audit Committee. With the exception of the President, all members of the Finance & Audit Committee are not employees of the College. The Finance & Audit Committee meets with management and the external auditors to discuss the results of audit examinations and financial reporting matters. The external auditors have full access to the Finance & Audit Committee, with and without the presence of management.

These consolidated financial statements have been reported on by the Auditor General of the Province of Alberta, the auditor appointed under the *Post-Secondary Learning Act*. The Independent Auditor's Report outlines the scope of the audit and provides the audit opinion on the fairness of presentation of the information in the consolidated financial statements.



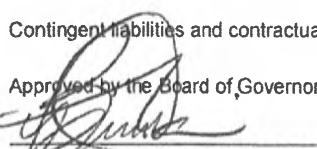
Interim President & Chief Executive Officer



Vice President, Finance & Administration, Chief Financial Officer

Keyano College

Consolidated Statement of Financial Position Year Ended June 30, 2017

	2017	2016 (Restated Note 26)
Financial assets excluding portfolio investments restricted for endowments		
Cash and cash equivalents (Note 3)	\$ 20,298,691	\$ 7,578,608
Portfolio investments - non-endowment (Note 4)	11,708,294	10,968,076
Accounts receivable (Note 6)	1,814,838	2,887,816
Inventories for resale	259,270	344,422
Loan receivable (Note 7)	418,781	445,299
Investment in and advances to government business enterprise (Note 8)	16,113,622	14,176,876
	<u>49,613,496</u>	<u>36,401,097</u>
Liabilities		
Accounts payable and accrued liabilities (Note 25)	11,424,702	10,909,337
Bank indebtedness (Note 10)	1,764,028	-
Debt (Note 11)	20,253,727	21,852,036
Deferred revenue (Note 12)	20,996,703	13,926,338
	<u>54,438,160</u>	<u>46,687,711</u>
Net debt excluding portfolio investments restricted for endowments	<u>(4,824,664)</u>	<u>(10,286,614)</u>
Portfolio investments - restricted for endowments (Note 4)	4,665,615	4,550,694
Net debt	<u>\$ (159,149)</u>	<u>\$ (5,735,920)</u>
Non-financial assets		
Tangible capital assets (Note 14)	112,827,617	115,831,988
Prepaid expenses	348,647	233,838
	<u>113,176,264</u>	<u>116,065,826</u>
Net assets before spent deferred capital contributions	<u>\$ 113,017,115</u>	<u>\$ 110,329,906</u>
Spent deferred capital contributions (Note 13)	62,333,357	62,655,669
Net assets (Note 15)	<u>\$ 50,683,758</u>	<u>\$ 47,674,237</u>
Net assets comprised of:		
Accumulated surplus	49,508,800	46,974,332
Accumulated remeasurement gains	1,174,958	699,905
	<u>\$ 50,683,758</u>	<u>\$ 47,674,237</u>
Contingent liabilities and contractual obligations (Note 17) (Note 18)		
Approved by the Board of Governors:		
		
Chair, Board of Governors		
		
Chair, Finance & Audit Committee		

The accompanying notes are an integral part of these consolidated financial statements.

Keyano College

Consolidated Statement of Operations

Year Ended June 30, 2017

	Budget (Note 27)	2017	2016 (Restated Note 26)
Revenues			
Government of Alberta grants (Note 22)	\$ 46,453,457	\$ 45,892,535	\$ 43,719,125
Sales of services and products	8,421,250	8,292,934	8,775,615
Student tuition and fees	9,371,390	8,270,440	9,086,256
Donations and other contributions	1,171,905	2,437,264	2,728,933
Federal and other government grants	1,420,062	1,047,536	900,290
Investment income (Note 19)	350,000	979,508	1,089,348
Equity from investment in government business enterprise (Note 8) (Note 24)	695,300	620,010	1,427,484
	67,883,364	67,540,227	67,727,051
Expenses (Note 20)			
Institutional support	22,883,460	21,305,103	25,287,679
Instruction and training	24,537,633	20,616,958	20,386,260
Academic and student support	6,270,543	9,205,797	10,317,670
Facility operations and maintenance	6,978,363	8,897,280	5,706,371
Ancillary services	5,151,755	3,722,243	3,122,179
Fundraising expenses - Keyano College Foundation	1,318,785	1,373,200	1,365,380
	67,140,539	65,120,581	66,185,538
Annual operating surplus	742,824	2,419,646	1,541,513
Endowment contributions	-	114,822	67,143
Annual surplus	742,824	2,534,468	1,608,656
Accumulated surplus, beginning of year (Note 26)	-	46,974,332	45,365,676
Accumulated surplus, end of year (Note 26)	\$ 742,824	\$ 49,508,800	\$ 46,974,332

The accompanying notes are an integral part of these consolidated financial statements.

Keyano College

Consolidated Statement of Change in Net Debt Year Ended June 30, 2017

	Budget (Note 27)	2017	2016 (Restated Note 26)
Annual surplus	\$ 742,824	\$ 2,534,468	\$ 1,608,656
Acquisition of tangible capital assets (Note 14)	(12,262,000)	(7,202,636)	(5,849,069)
Proceeds from sale of tangible capital assets		24,688	84,364
Amortization of tangible capital assets (Note 14)	9,398,656	8,219,227	8,866,456
Gain on sale of tangible capital assets		(20,986)	(39,585)
Change in prepaid expenses		(114,806)	198,134
Write downs during the year		1,984,076	-
Change in spent deferred capital contributions (Note 13)		(322,313)	(4,802,494)
Net accumulated remeasurement gains (losses)		475,053	(592,231)
Decrease (increase) in net debt		5,576,771	(525,769)
Prior period adjustment (Note 26)		451,801	451,801
Net debt, beginning of year		(6,187,721)	(5,661,951)
Net debt, end of year, as restated		\$ (159,149)	\$ (5,735,920)

The accompanying notes are an integral part of these consolidated financial statements.

Keyano College

Consolidated Statement of Remeasurement Gains and Losses Year Ended June 30, 2017

	2017	2016
Accumulated remeasurement gains, beginning of year	\$ 699,905	\$ 1,292,135
Unrealized gains (losses) attributable to:		
Portfolio investments - non-endowment (Note 4)	740,522	(342,869)
Amounts reclassified to the consolidated statement of operations:		
Portfolio investments - non-endowment (Note 4)	(265,469)	(249,361)
Accumulated remeasurement gains, end of year	\$ 1,174,958	\$ 699,905

The accompanying notes are an integral part of these consolidated financial statements.

Keyano College

Consolidated Statement of Cash Flows

Year Ended June 30, 2017

	2017	2016
OPERATING TRANSACTIONS		
Annual surplus	\$ 2,534,468	\$ 1,608,656
Add (deduct) non-cash items:		
Amortization of tangible capital assets (Note 14)	8,219,227	8,866,456
Gain on disposal of portfolio investments	(265,469)	(249,360)
Gain on disposal of tangible capital assets	(20,986)	(39,585)
Write down of work in progress buildings (Note 14)	1,984,076	-
Expended capital recognized as revenue (Note 13)	(5,194,389)	(5,447,197)
Investment earnings in government business enterprise (Note 8)	(620,010)	(1,427,484)
Government business enterprise non-cash interest revenue (Note 8)	(316,738)	(322,640)
Change in non-cash items	6,320,179	2,988,846
Decrease in accounts receivable	1,072,978	630,368
(Increase) decrease in inventories for resale	85,152	(54,089)
Increase (decrease) in accounts payable and accrued liabilities (Note 14)	(684,466)	4,673,505
Increase (decrease) in deferred revenue	6,865,291	(3,518)
Decrease (increase) in prepaid expenses	(114,809)	198,133
Increase in spent deferred capital contributions, less expended capital recognized as revenue	4,872,076	644,703
Cash provided by operating transactions	18,416,401	9,077,948
INVESTING TRANSACTIONS		
Loan receivable repayments (Note 7)	26,518	11,115
Purchases of portfolio investments	(3,559,571)	(4,672,404)
Proceeds on sale of portfolio investments	3,649,134	7,863,385
Repayments by government business enterprise (Note 8)	-	1,422,789
Cash provided by (applied to) investing transactions	116,081	4,624,885
FINANCING TRANSACTIONS		
Debt repayment (Note 11)	(1,598,309)	(1,601,251)
Cash (applied to) financing transactions	(1,598,309)	(1,601,251)
CAPITAL TRANSACTIONS		
Acquisition of tangible capital assets (Note 14)	(4,238,778)	(6,557,285)
Proceeds on sale of tangible capital assets	24,688	84,364
Cash (applied to) capital transactions	(4,214,090)	(6,472,921)
Increase in cash and cash equivalent	12,720,083	5,628,661
Cash and cash equivalents, beginning of year	7,578,608	1,949,947
Cash and cash equivalents, end of year (Note 3)	\$ 20,298,691	\$ 7,578,608

The accompanying notes are an integral part of these consolidated financial statements.

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

1. Authority and Purpose

The Board of Governors of Keyano College is a corporation which manages and operates Keyano College (the "College") under the *Post-Secondary Learning Act* (Alberta). All members of the Board of Governors are appointed by either the Lieutenant Governor in Council or the Minister of Innovation and Advanced Education, with the exception of the President, who is an *ex officio* member. Under the *Post-Secondary Learning Act*, Campus Alberta Sector Regulation, the College is a comprehensive community institution offering mandated credentials and programs. The College is a registered charity, and under section 149 of the *Income Tax Act* (Canada), is exempt from the payment of income tax. This tax exemption does not extend to its wholly-owned subsidiary, Keyano College Land Trust Corporation (the "Land Trust").

2. Summary of Significant Accounting Policies and Reporting Practices

a. General - Public Sector Accounting Standards ("PSAS") and Use of Estimates

These consolidated financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards (PSAS).

The measurement of certain assets and liabilities is contingent upon future events; therefore, the preparation of these consolidated financial statements requires the use of estimates, which may vary from actual results. The College's management uses judgment to determine such estimates. Restricted expended capital recognized as revenue, along with collectability of accounts receivable, accrued liabilities and the useful life and corresponding amortization of tangible capital assets are considered the most significant items based on estimates. In management's opinion, the resulting estimates are within reasonable limits of materiality and are in accordance with the significant accounting policies summarized below. These significant accounting policies are presented to assist the reader in evaluating these consolidated financial statements and, together with the following notes, should be considered an integral part of the consolidated financial statements.

b. Valuation of Financial Assets and Liabilities

The College's financial assets and liabilities are generally measured as follows:

Financial Statement Component	Measurement
Cash and cash equivalents	Cost or amortized cost
Portfolio investments	Fair Value
Inventories held for resale	Lower of cost or net realizable value
Accounts receivable	Amortized cost
Accounts payable and accrued liabilities	Amortized cost
Debt	Amortized cost

Unrealized gains and losses from changes in the fair value of unrestricted financial assets and liabilities are recognized in the consolidated statement of remeasurement gains and losses. When the restricted nature of a financial instrument and any related changes in fair value create a liability, unrealized gains and losses are recognized as deferred revenue.

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the consolidated statement of operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

For financial assets and liabilities measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense. Transaction costs are a component of cost for financial instruments measured using cost or amortized cost. Transaction costs are expensed for financial instruments measured at fair value.

The College does not use foreign currency contracts or any other type of derivative financial instruments for trading or speculative purposes.

Management evaluates contractual obligations for the existence of embedded derivatives and elects to either designate the entire contract for fair value measurement or separately measure the value of the derivative component when characteristics of the derivative are not closely related to the economic characteristics and risks of the contract itself. Contracts to buy or sell non-financial items for the normal purchase, sale or usage requirements are not recognized as financial assets or liabilities. The College does not have any embedded derivatives.

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

c. Revenue Recognition

All revenues are reported on the accrual basis of accounting. Cash received for which goods or services have not been provided by year end is recognized as deferred revenue.

Government Grants, non-government grants and donations

Government transfers are referred to as government grants.

Restricted grants and donations are recognized as deferred revenue if the terms for the use, or the terms along with the College's actions and communications as to the use, create a liability. These grants and donations are recognized as revenue as the terms are met. If the grants and donations are used to acquire or construct tangible capital assets revenue will be recognized over the useful life of the tangible capital assets.

Government grants without terms for the use of the grant are recognized as revenue when the College is eligible to receive the funds. Unrestricted non-government grants and donations are recognized as revenue in the year received or in the year the funds are committed to the College if the amount can be reasonably estimated and collection is reasonably assured.

In kind donations of services, materials and tangible capital assets are recognized at fair value when such value can reasonably be determined. Transfers of tangible capital assets from related parties are recognized at the carrying value.

Grants and donations related to land

Grants and donations for the purchase of land are recognized as deferred revenue when received, and recognized as revenue when the land is purchased.

The College recognizes in kind contributions of land as revenue at the fair value of the land when a fair value can be reasonably determined. When the College cannot determine the fair value, it recognizes such in-kind contributions at nominal value.

Endowment donations

Endowment donations are recognized as revenue in the consolidated statement of operations in the year in which they are received, and are required by donors to be maintained intact in perpetuity.

Investment income

Investment income includes dividends, interest income and realized gains or losses on the sale of portfolio investments. Investment income from restricted grants and donations is recognized as deferred revenue when the terms for use create liability, and is recognized as investment income when the terms of the grant or donations are met.

The endowment spending allocation portion of investment income earned by endowment is recognized as deferred revenue when the terms for the use by the endowment create a liability. Realized investment income allocated to endowment balances for the preservation of endowment capital purchasing power is recognized in the statement of operations.

d. Endowments

Endowments consist of externally restricted donations received by the College and internal allocations by the College's Board of Governors, the principal of which is required to be maintained intact in perpetuity.

Investment income earned on endowments must be used in accordance with the various purposes established by the donors or the Board of Governors. Benefactors, as well as the College's policy, stipulates that the economic value of the endowments must be protected by limiting the amount of income that may be expended and by reinvesting unexpended income.

Under the *Post-Secondary Learning Act*, the College has the authority to alter the terms and conditions of endowments to enable:

- Income earned by the endowments to be withheld from distribution to avoid fluctuations in the amounts distributed, generally to regulate the distribution of income earned by the endowment.
- Encroachment on the capital of the endowments to avoid fluctuations in the amounts distributed and generally to regulate the distribution of income earned by the endowments if, in the opinion of the Board of Governors, the encroachment benefits the College and does not impair the long-term value of the fund.

In any year, if the investment income earned on endowments is insufficient to fund the spending allocation, the spending allocation is funded from the cumulative capitalized income. However, for individual endowments without sufficient cumulative capitalized income, the spending allocation will be suspended until sufficient capitalized income is available. The principal of the endowment will remain intact.

Endowment contributions, matching contributions, and associated investment income allocated for the preservation of endowment capital purchasing power are recognized in the consolidated statement of operations in the period in which they are received.

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

e. Inventories

Inventories held for resale are valued at the lower of cost and expected net realizable value and are determined using the first-in, first-out ("FIFO") method. Inventories of supplies are valued at cost.

f. Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets, and costs associated with asset retirement obligations. Cost includes overhead directly attributable to construction and development, as well as interest costs that are directly attributable to the acquisition or construction of the asset. Work in progress, which includes facilities and improvement projects and development of information systems, is not amortized until after the project is complete and the asset is in service.

Capital lease liabilities are recorded at the present value of the minimum lease payments excluding executor costs (e.g. insurance, maintenance costs, etc.). The discount rate used to determine the present value of the lease payments is the lower of the College's rate for incremental borrowing or the interest rate implicit in the lease.

The cost, less residual value, of the tangible capital assets, excluding land, is amortized on a straight-line basis over the estimated useful lives as follows:

Land improvements	20-40 years
Buildings & renovations	10-40 years
Equipment	5-25 years
Other	5-25 years
Computer hardware & software	3-15 years

Tangible capital assets write-downs are recognized when conditions indicate that they no longer contribute to the College's ability to provide services, or when the value of future economic benefits associated with the tangible capital assets are less than their net book value. Net write-downs are recognized as expense.

Intangible assets, works of art, historical treasures, and collections are expensed when acquired and not recognized as tangible capital assets.

g. Asset Retirement Obligations

Asset retirement obligations are recognized for statutory, contractual or legal obligations, associated with the retirement of tangible capital assets when those obligations result from the acquisition, construction, development or normal operation of the assets. The obligations are measured initially at fair value, determined using present value methodology, and the resulting costs capitalized into the carrying amount of the related asset. In subsequent periods, the liability is adjusted for the accretion of discount and any changes in the amount or timing of the underlying future cash flows. The capitalized asset retirement cost is amortized on the same basis as the related asset and the discount accretion is included in determining the results of operations.

h. Foreign Currency Translation

Transaction amounts denominated in foreign currencies are translated into their Canadian dollar equivalents at exchange rates prevailing at the transaction dates. Carrying values of monetary assets and liabilities and non-monetary items included in the fair value category reflect the exchange rates at the consolidated statement of financial position date. Unrealized foreign exchange gains and losses are recognized in the consolidated statement of remeasurement gains and losses.

In the period of settlement, foreign exchange gains and losses are reclassified to the consolidated statement of operations, and the cumulative amount of remeasurement gains and losses is reversed in the consolidated statement of remeasurement gains and losses.

i. Employee Future Benefits

Pension

The College participates with other employers in the Local Authorities Pension Plan (LAPP). This pension plan is a multi-employer defined benefit pension plan that provide pensions for the College's participating employees based on years of service and earnings.

The College does not have sufficient plan information on the LAPP to follow the standards for defined benefit accounting, and therefore follows the standards for defined contribution accounting. Accordingly, pension expense recognized for the LAPP is comprised of employer contributions to the plan that are required for its employees during the year, which are calculated based on actuarially pre-determined amounts that are expected to provide the plan's future benefits.

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

j. Basis of Consolidation

Consolidated entities

The consolidated financial statements consolidate the accounts of Keyano College Foundation (the "Foundation") on a line-by-line basis. The Foundation is a registered public foundation created to solicit, receive and administer funds and property donated for the advancement of Keyano College.

Investment in Keyano College Land Trust

The consolidated financial statements include the accounts of Keyano College Land Trust (the "Land Trust"), a Government business enterprise (GBE), using the modified equity method of accounting. The purpose of Keyano College Land Trust is to maximize the value of specific College lands through development, sales and leases for purposes aligned with College needs. Under the modified equity method, the accounting policy of the GBE is not adjusted to conform to that of the other government entities.

k. Funds and Reserves

Certain amounts, as approved by the Board of Governors, are set aside in accumulated operating surplus for future operating and capital purposes. Transfers to/from funds and reserves are an adjustment to the respective fund when approved.

l. Expense by function

The College uses the following categories of functions in its consolidated statement of operations:

Instruction and training

Expenses directly related to the delivery of programming and training within the College, whether for credit or non-credit programs.

Academic and student support

Expenses relating to activities directly supporting the academic functions of the College. This includes items such as libraries, galleries and expenses for Deans. Academic and student support also includes expenses for centralized functions that support individual students or groups of students.

Facility operations and maintenance

Expenses relating to maintenance and renewal of facilities that house the teaching, research and administrative activities within the College. These include utilities, facilities administration, building maintenance, custodial services, landscaping and grounds keeping, as well as major repairs and renovations.

Institutional support

Includes expenses for centralized College-wide administration including executive management, public relations, alumni relations and development, corporate insurance premiums, corporate finance, human resources, centralized and core computing, network and data communications.

Ancillary services

Expenses related to services and products provided to the College community and to external individuals and organizations. Services include the bookstore, parking, student residences, theatre and Syncrude Sport & Wellness Centre.

Fundraising expenses

Expenses related to sales of services and products and donations and other contributions earned by the Keyano College Foundation.

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

m. Future Accounting Changes

In March 2015, the Public Sector Accounting Board issued PS 2200 Related party disclosures and PS 3420 Inter-entity transactions. In June 2015, the Public Sector Accounting Board issued PS 3210 Assets, PS 3320 Contingent Assets, PS 3380 Contractual rights, and PS 3430 Restructuring transactions. These accounting standards are effective for fiscal years on or after April 1, 2017, with the exception of PS 3430, which is effective for fiscal years starting on or after April 1, 2018.

- PS 2200 - Related party disclosures defines a related party and identifies disclosures for related parties and related party transactions, including key management personnel and close family members.
- PS 3420 - Inter-entity transactions, establishes standards on how to account for and report transactions between public sector entities that comprise a government's reporting entity from both a provider and recipient perspective.
- PS 3210 - Assets provide guidance for applying the definition of assets set out in PS 1000, Financial statement concepts, and establishes general disclosure standards for assets.
- PS 3320 - Contingent assets defines and establishes disclosure standards for contingent assets.
- PS 3380 - Contractual rights defines and establishes disclosure standards on contractual rights.
- PS 3430 - Restructuring transactions defines a restructuring transaction and establishes standards for recognizing and measuring assets and liabilities transferred in a restructuring transaction.

Management is currently assessing the impact of these new standards on the consolidated financial statements. The College discloses transactions and balances related to the Government of Alberta in Note 22.

3. Cash and Cash Equivalents

	2017	2016
Cash	\$ 18,908,547	\$ 6,676,042
Money market funds and interest bearing accounts	1,336,736	807,855
Restricted cash	53,408	94,711
	<u>\$ 20,298,691</u>	<u>\$ 7,578,608</u>

Cash equivalents includes money market funds, interest bearing accounts and short term investments with a maturity date of less than three months from the date of acquisition.

Restricted cash relates to a casino bank account with external restrictions from Alberta Gaming and Liquor Commission.

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

4. Portfolio Investments

	2017	2016
Portfolio investments - non-endowment	\$ 11,708,294	\$ 10,968,076
Portfolio investments - restricted for endowments	4,665,515	4,550,694
	<u>\$ 16,373,809</u>	<u>\$ 15,518,770</u>

The composition of portfolio investments measured at fair value are as follows:

	2017			
	Level 1	Level 2	Level 3	Total
Portfolio investments at fair value				
Bonds				
Canadian government and corporate bonds	\$ -	\$ 7,111,476	\$ -	\$ 7,111,476
Short-term notes and treasury bills	-	771,764	-	771,764
Equities				
Canadian equity fund	4,164,934	-	-	4,164,934
Foreign equity fund	4,325,635	-	-	4,325,635
Total portfolio investments	<u>\$ 8,490,569</u>	<u>\$ 7,883,240</u>	<u>\$ -</u>	<u>\$ 16,373,809</u>
	52 %	48 %	- %	100 %
	2016			
	Level 1	Level 2	Level 3	Total
Portfolio Investments at fair value				
Bonds				
Canadian government and corporate bonds	\$ -	\$ 6,550,692	\$ -	\$ 6,550,692
Short-term notes and treasury bills	-	763,745	-	763,745
Equities				
Canadian equity fund	3,158,671	-	-	3,158,671
Foreign equity fund	5,045,662	-	-	5,045,662
Total portfolio investments	<u>8,204,333</u>	<u>7,314,437</u>	<u>-</u>	<u>15,518,770</u>
	53 %	47 %	- %	100 %

The fair value measurements are those derived from:

Level 1 – Quoted prices in active markets for identical assets.

Level 2 – Inputs other than quoted prices included with level 1 that are observable for the assets, either directly (i.e. as prices) or indirectly (i.e. derived from prices).

Level 3 – Valuation techniques that include inputs for the assets that are not based on observable market data (unobservable inputs).

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

5. Financial Risk Management

The College is exposed to a variety of financial risks, including market risks (market price risk, foreign currency risk and interest rate risk), credit risk, and liquidity risk. To manage these risks, the College invests in a diversified portfolio of investments that is guided by an established investment policy that outlines risk and return objectives. The long term objective of the College's investment policy is to achieve a long term real rate of return in excess of fees and expenses and to maintain the real value of the fund.

The College is exposed to the following risks:

Foreign currency risk

Foreign currency risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The College is exposed to foreign exchange risk on investments that are denominated in foreign currencies. The College does not use foreign currency forward contracts or any other type of derivative financial instruments to manage the foreign currency exposure on these investments. The College's exposure to foreign exchange risk is very low due to minimal business activities conducted in a foreign currency.

Liquidity risk

Liquidity risk is the risk that the College will encounter difficulty in meeting obligations with its financial liabilities. The College maintains a short-term line of credit that is designed to ensure that funds are available to meet current and forecasted financial requirements in the most cost effective manner.

Credit risk

Counterparty credit risk is the risk of loss arising from the failure of a counterparty to fully honour its financial obligations with the College. To manage the risk the College has established an investment policy with required minimum credit quality standards and issuer limits. The credit risk from accounts receivable is low as the majority of balances are due from government agencies and corporate sponsors.

The credit risks on the fixed income portfolio investments is as follows:

	2017	2016
Credit rating		
AAA	22.7 %	23.4 %
AA	33.8 %	19.9 %
A	31.4 %	47.4 %
BBB	12.1 %	4.1 %
Not rated	- %	5.2 %
	<u>100.0 %</u>	<u>100.0 %</u>

Interest rate risk

Interest rate risk is the risk to the College's earnings that arise from the fluctuations in interest rates and the degree of volatility of these rates. This risk is managed by investment policies that limit the term to maturity of certain fixed income securities that the College holds including Canadian government and corporate bonds, money market funds, short term notes and treasury bills earn interest ranging from 2.15% to 8.29%. (2016 - 0.0% to 9.5%) Interest risk on the College's debt is managed through fixed-rate agreements with Alberta Capital Finance Authority (Note 11). The maturity and effective market yield of interest bearing investments are as follows:

	< 1 year	1 - 5 years	> 5 years	Average effective market yield
Cash and cash equivalents	100.00 %	- %	- %	0.37 %
Portfolio investments, short term notes and treasury bill	100.00 %	- %	- %	0.50 %
Portfolio investments, Canadian government and corporate bonds	- %	18.00 %	82.00 %	4.10 %

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

Market price risk

The College is exposed to market price risk - the risk that the value of a financial instrument will fluctuate as a result of changes in market prices, whether those changes are caused by factors specific to the individual security, its issuer or general market factors affecting all securities. To manage this risk, the College has established an investment policy with a target asset mix that is diversified by asset class with individual issuer limits and is designed to achieve a long-term rate of return that in real terms equals or exceeds total endowment expenditures with an acceptable level of risk. A 5% increase or decrease in market prices with all other variables held constant would result in a \$424,558 (2016 - \$410,217) impact to the fair value.

6. Accounts Receivable

	2017	2016
Trade receivables	\$ 512,086	\$ 1,645,330
Other receivables	1,101,484	1,096,661
Loan receivables from staff	19,811	30,059
Canada Revenue Agency (Goods and Services Tax)	93,665	115,766
Student receivables	95,615	2,899
Less: Allowance for doubtful accounts	(7,824)	(2,899)
	<u>\$ 1,814,838</u>	<u>\$ 2,887,816</u>

Accounts receivable are unsecured and non-interest bearing.

Trade receivables are related to corporate training, continuing education and other rentals paid for by corporations.

Other receivables balance includes amount owed from the Ministry of Advanced Education of \$821,850 (2016 - \$879,317) which represents an accrual of northern cost of living allowance for the College's employees, Keyano Foundation receivables and an additional \$80,450 (2016 - \$172,176) from other Government of Alberta departments and agencies. These amounts are also included in related party transactions and balances (Note 22).

Loans receivable from staff includes computer loans that are repaid within 30 months with no interest.

7. Loan Receivable

During fiscal 2015 the College entered into a lease agreement with YMCA of Wood Buffalo by providing a renovated space. The College will charge YMCA of Wood Buffalo interest on the capital cost of completing the renovations at a rate of 2.92% per annum. The capital cost is to be repaid by YMCA of Wood Buffalo over a period of 15 years.

Principal payments in each of the next five years and thereafter are as follows:

	2017
2018	\$ 27,302
2019	28,110
2020	28,942
2021	29,799
2022	31,589
Thereafter	273,039
	<u>\$ 418,781</u>

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

8. Investment In and Advances To Government Business Enterprise (Note 24)

On July 4, 2013, the College transferred 611.04 acres of land development to the Land Trust with a cost base of \$6,876,225. This transaction occurred outside the course of normal operations, and was measured at its carrying value.

Included in sales of services and products is \$450,000 (2016 - \$450,000) in service fees related to cost recoveries from the Land Trust. The transaction occurred in the normal course of operations and was measured at the exchange amount. The exchange amount has been agreed to and established by the Land Trust and the College through a signed master service agreement.

On June 26, 2015, the College entered into a signed agreement with the Land Trust that set the terms of repayment to principal amount upon demand of the College. Until such demand is made, the Land Trust covenants and agrees to pay compounding interest monthly. The advances are to bear interest at a rate not to exceed the expected rate of return set by the investment policy of the College. As at June 30, 2017 the interest rate was 2.8% (2016 - 2.8%) with no covenants. The College records interest income on the advances to the Land Trust of \$316,738 (2016 - \$322,640). Principal repayment of the advances has been postponed pursuant to financing with RBC.

Interest revenue and other advances in the amount of \$316,738 (2016 - \$322,640) were non-cash transactions and have been excluded from the consolidated statement of cash flows.

The balance represents the investment in the Land Trust with the following breakdown:

	2017	2016
100 Class "A" common voting shares ⁽¹⁾	\$ 10	\$ 10
Opening advances	11,167,622	12,291,479
Advances	316,738	298,932
Repayments	-	(1,422,789)
Total advances to Keyano College Land Trust	11,484,360	11,167,622
Opening accumulated investment earnings	3,009,244	1,581,760
Current investment earnings (Note 24)	620,010	1,427,484
Total accumulated earnings	3,629,254	3,009,244
	\$ 15,113,622	\$ 14,176,876

⁽¹⁾ The Board of Governors of Keyano College is the registered holder of 100 Class "A" common voting shares of the Keyano College Land Trust Corporation.

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

9. Employee Future Benefit Liabilities

Defined benefit plan accounted for on a defined contribution basis.

The Local Authority Pension Plan ("LAPP") is a multi-employer contributory defined benefit pension plan for support staff members and is accounted for on a defined contribution basis. At December 31, 2016, the LAPP reported an actuarial deficiency of \$637,357,000 (2016 - \$923,416,000 deficiency). An actuarial valuation of the LAPP was carried out as at December 31, 2015 and was then extrapolated to December 31, 2016. The pension expense recorded in these financial statements is \$3,001,831 (2016 - \$3,184,240). Other than the requirement to make additional contributions, the College does not bear any risk related to the LAPP deficit.

10. Bank Indebtedness

During the year, the College entered into an agreement with Royal Bank of Canada (RBC) to increase its revolving lease line of credit up to \$4.5 million to finance improvements and equipment additions for the Clearwater Hall residence. As at June 30, 2017, the College had drawn an amount of \$1,764,028. Interest is paid monthly at prime, amounts are due on demand and are secured by the buildings. The College is in breach of the Post-secondary Learning Act as it did not obtain proper approval prior to entering into the agreement.

11. Debt

Debt is measured at amortized cost and is comprised of the following:

	2017			2016	
	Collateral	Maturity	Interest Rate	Amortized Cost	Amortized Cost
Debentures payable to Alberta Capital Finance Authority:					
Campus Development Project	1	June 2026	6.5 %	\$ 3,001,225	\$ 3,241,430
Deferred Housing Maintenance	2	December 2020	3.4 %	696,358	890,681
Power & Process Lab	3	June 2032	2.9 %	16,023,648	16,870,727
				19,721,231	21,002,838
Obligations under capital leases	4	Various	0% to 5.6%	532,496	849,198
				\$ 20,253,727	\$ 21,852,036

Collateral:

(1) Title to building with a net book value of \$3,658,874 (2016 - \$3,765,591).

(2) None.

(3) Title to the land for the College's Suncor Energy Industrial Campus main building with a net book values of \$825,078 (2016 - \$860,598).

(4) Title to leased assets with a net book value of \$526,862 (2015 - \$572,856) (Note 14).

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

Principal and interest repayments are as follows:

	Principal	Interest	Total
2018	\$ 1,506,055	\$ 689,528	\$ 2,195,583
2019	1,559,967	635,200	2,195,167
2020	1,529,726	580,227	2,109,953
2021	1,431,468	527,208	1,958,676
2022	1,302,739	477,521	1,780,260
Thereafter	12,923,772	2,571,842	15,495,614
	<u>\$ 20,253,727</u>	<u>\$ 5,481,526</u>	<u>\$ 25,735,253</u>

Interest expense on debt is \$725,134 (2016 - \$801,505) (Note 20) and is included in the consolidated statement of operations.

12. Deferred Revenue

Deferred revenues are set aside for specific purposes as required either by legislation, regulation or agreement:

	2017				2016	
	Restricted					
	Unspent deferred capital contributions	Other unspent contributions	Fundraising unspent contributions	Tuition, fundraising and other fees	Total	Total (restated) (Note 26)
Balance, beginning of year originally stated (Note 26)	\$ 2,454,386	\$ 8,362,680	\$ 239,211	\$ 3,321,862	\$14,378,139	\$14,286,566
Prior period adjustment (Note 26)	(320,321)	(131,480)	-	-	(451,801)	(451,801)
Balance, beginning of year, restated	2,134,065	8,231,200	239,211	3,321,862	13,926,338	13,834,765
Grants, tuition, donations received during the year	740,422	16,251,659	93,500	1,900,706	18,986,287	16,622,247
Restricted gaming revenue	-	-	-	-	-	43,036
Investment income (Note 19)	-	547,127	-	-	547,127	385,684
Recognized as revenue	(618,968)	(4,208,561)	(267,303)	(2,325,204)	(7,420,036)	(14,352,613)
Unrealized gain (loss) on investments	-	(138,292)	-	-	(138,292)	94,960
Transfers to spent deferred capital contributions	(143,205)	(4,587,226)	-	(175,290)	(4,905,721)	(644,703)
Refunds	-	-	-	-	-	(2,057,039)
Balance, end of year (Note 26)	\$ 2,112,314	\$16,095,907	\$ 65,408	\$ 2,722,074	\$20,995,703	\$13,926,338

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

13. Spent Deferred Capital Contributions

Spent deferred capital contributions is comprised of restricted grants and donations spent on tangible capital acquisitions (not yet recognized as revenue).

	2017	2016
Spent deferred capital contributions		
Balance, beginning of year	\$ 62,655,669	\$ 67,458,162
Transfers from externally restricted grants and donations	4,872,076	644,703
Expended capital recognized as revenue	(5,194,389)	(5,447,197)
Balance, end of year	<u>\$ 62,333,357</u>	<u>\$ 62,655,669</u>

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

14. Tangible Capital Assets

	2017						2016	
	Land	Land Improvements	Buildings & Renovations	Equipment (1)	Computer Hardware & Software	Other (2)	Total	Total
Cost								
Beginning of year	\$ 12,980,333	\$ 1,663,001	\$ 146,684,104	\$ 41,672,400	\$ 10,714,901	\$ 3,784,375	\$ 217,499,114	\$ 212,147,835
Acquisitions	-	20,423	6,595,502	279,790	303,578	3,343	7,202,637	5,849,069
Disposals, including write downs	-	-	(1,984,076)	(589,253)	(1,977,340)	(57,446)	(4,608,115)	(497,790)
	12,980,333	1,683,424	151,295,530	41,362,937	9,041,139	3,730,272	220,093,636	217,499,114
Accumulated Amortization								
Beginning of year	\$ -	\$ 506,930	\$ 66,956,983	\$ 21,580,619	\$ 9,330,184	\$ 3,292,410	\$ 101,667,126	\$ 93,253,681
Amortization expense	-	64,801	3,784,307	3,544,209	622,343	203,567	8,219,227	8,866,456
Effects on disposals, including write-downs	-	-	-	(587,680)	(1,976,564)	(56,090)	(2,620,334)	(453,011)
	-	571,731	70,741,290	24,537,148	7,975,963	3,439,887	107,266,019	101,667,126
Net book value at June 30, 2017	\$ 12,980,333	\$ 1,111,693	\$ 80,554,240	\$ 16,825,789	\$ 1,065,176	\$ 290,385	\$ 112,827,617	\$ 115,831,988
Net book value at June 30, 2016	\$ 12,980,333	\$ 1,156,072	\$ 79,727,122	\$ 20,091,762	\$ 1,384,732	\$ 491,967	\$ 115,831,988	

(1) Equipment includes vehicles, heavy equipment, office equipment, furniture and leasehold improvements.

(2) Other tangible capital assets include audio/visual equipment and library books.

Buildings and renovations includes work in progress of \$5,128,662 (2016 - \$7,804,662). Computer hardware and software includes work in progress of \$225,000 (2016 - \$225,000). Acquisitions during the year includes gift-in-kind contributions of \$46,411 (2016 - \$nil). Acquisitions during the year includes \$1,567,738 (2016 - \$367,908) in accounts payable and accrued liabilities. During the year there was a write down of work in progress buildings in the amount of \$1,984,076 (2016 - \$nil) for projects the College is no longer continuing. Additions to work in progress buildings in the amount of \$1,764,028 (2016 - \$nil) are in bank indebtedness.

Total cost of capital leases included in equipment is \$1,189,180 (2016 - \$1,228,448), accumulated amortization is \$662,318 (2016 - \$655,592), net book value is \$526,862 (2016 - \$572,856) and amortization expense is \$165,178 (2016 - \$475,284). Total value of assets acquired by means of capital lease was \$nil (2016 - \$488,764). During the year, lease equipment with a cost of \$39,378 (2016 - \$491,539) and accumulated amortization of \$85,110 (2016 - 448,428) were disposed.

Gift-in-kind contributions, acquisitions in accounts payable and accrued liabilities, bank indebtedness and capital leases are non-cash transactions and have been excluded from the consolidated statement of cash flows.

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

15. Net Assets

	Accumulated surplus (deficit) from operations	Investment in tangible capital assets	Internally restricted surplus (Note 16)	Endowments	Total
Net assets, as at June 30, 2015	\$ 5,292,135	\$ 28,471,469	\$ 7,958,856	\$ 4,483,551	\$ 46,206,011
Prior period correction (Note 26)	451,801	-	-	-	451,801
Annual operating surplus	1,608,656	-	-	-	1,608,656
Endowments					
New donations	(67,143)	-	-	67,143	-
Tangible capital assets					
Amortization of tangible capital assets	3,419,257	(3,419,257)	-	-	-
Acquisition of tangible capital assets	-	4,715,602	(4,715,602)	-	-
Debt repayment	-	1,601,251	(1,601,251)	-	-
Net book value of tangible capital asset disposals	44,779	(44,779)	-	-	-
Net Board appropriation to internally restricted surplus	(5,457,413)	-	5,457,413	-	-
Changes in accumulated remeasurement gains (losses)	(592,230)	-	-	-	(592,230)
Net assets, as at June 30, 2016	4,699,841	31,324,286	7,099,415	4,550,694	47,674,237
Annual operating surplus	2,534,468	-	-	-	2,534,468
Endowments					
New donations	(114,822)	-	-	114,822	-
Tangible capital assets					
Amortization of tangible capital assets	3,024,838	(3,024,838)	-	-	-
Acquisition of tangible capital assets	-	566,530	(566,530)	-	-
Debt repayment	-	1,598,309	(1,598,309)	-	-
Net book value of tangible capital asset disposals	1,987,778	(1,987,778)	-	-	-
Net Board appropriation to internally restricted surplus	(8,032,198)	-	8,032,198	-	-
Change in accumulated remeasurement gains (losses)	475,053	-	-	-	475,053
Net assets, at June 30, 2017	4,574,958	28,476,509	12,966,774	4,665,516	50,683,758
Net assets comprised of:					
Accumulated surplus	3,400,000	28,476,509	12,966,774	4,665,516	49,508,800
Accumulated remeasurement gains and losses	1,174,958	-	-	-	1,174,958
Balance as at June 30, 2017	\$ 4,574,958	\$ 28,476,509	\$ 12,966,774	\$ 4,665,516	\$ 50,683,758

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

16. Internally Restricted Surplus

Internally restricted surplus represent amounts set aside by the College's Board of Governors for specific purposes. The Board passed a motion for internally restricted surplus on May 30, 2014 where the unrestricted operating surplus is to be maintained at 5% of the budgeted operating revenues; \$2,000,000 is to be restricted for educational purposes and the rest is restricted for future capital activities. Those amounts are not available for other purposes without the approval of the Board and do not have interest allocated to them. Total restricted professional development for the year per agreement with Faculty Association is \$118,420 (2016 - \$115,671). Total restricted housing reserve for the year is \$731,114 (2016 - \$nil) as per the Board of Governors resolution passed on April 22, 2016.

17. Contingent Liabilities

The College is a defendant in a number of legal proceedings. While the ultimate outcome and liability of these proceedings cannot be reasonably estimated at this time, the College believes that any settlement will not have a material adverse effect on the consolidated financial position or the results of operations.

The College has identified potential asset retirement obligations related to the existence of asbestos in a number of its facilities. Although not a current health hazard, upon renovation or demolition of these facilities, the College may be required to take appropriate remediation procedures to remove the asbestos. As the College has no legal obligation to remove the asbestos in these facilities as long as the asbestos is contained and does not pose a public health risk, the fair value of the obligation cannot be reasonably estimated due to the indeterminate timing and scope of the removal. The asset retirement obligations for these assets will be recorded in the period in which there is certainty that the capital project will proceed and there is sufficient information to estimate fair value of the obligation.

18. Contractual Obligations

The College has contractual obligations which are commitments that will become liabilities in the future when the terms of the contracts or agreements are met. The estimated aggregate amount payable for the remaining terms of these contractual obligations are as follows:

	Service Contracts	Capital Projects	Information Systems and Technology	Theatre	Long-term Leases	Total
2018	\$ 2,113,901	\$ 11,528,639	\$ 712,339	\$ 38,613	\$ 98,400	\$ 14,491,891
2019	436,115	-	69,091	-	-	505,205
2020	48,721	-	64,241	-	-	112,962
2021	-	-	13,373	-	-	13,373
	<u>\$ 2,598,737</u>	<u>\$ 11,528,639</u>	<u>\$ 859,044</u>	<u>\$ 38,613</u>	<u>\$ 98,400</u>	<u>\$ 15,123,431</u>

19. Investment Income

The composition of investment income is as follows:

	2017	2016
Income on other investments	\$ 907,556	\$ 923,860
Income on investments held for endowments	302,341	228,532
	1,209,897	1,152,392
Income from government business enterprise (Note 8)	316,738	322,640
Amounts deferred (Note 12)	(547,127)	(385,684)
	<u>\$ 979,508</u>	<u>\$ 1,089,348</u>

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

20. Expense by Object

The following is a summary of expense by object.

	2017		2016
	Budget	Actual	Actual
Salaries	\$ 38,270,229	\$ 37,844,937	\$ 42,013,611
Materials, supplies and services	13,591,288	13,703,059	9,846,314
Amortization of tangible capital assets	9,398,653	8,219,227	8,866,520
Utilities	2,276,984	1,980,964	1,817,244
Keyano Foundation operating, event and gaming expenses	1,318,785	1,208,200	1,365,380
Cost of goods sold	802,569	740,956	684,780
Scholarships and bursaries	671,056	698,104	790,184
Interest on debt	810,976	725,134	801,505
	<u>\$ 67,140,539</u>	<u>\$ 65,120,581</u>	<u>\$ 66,185,538</u>

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

21. Salary and Employee Benefits

	2017			2016	
	Base salary ⁽¹⁾	Other cash benefits ⁽²⁾	Other non-cash benefits ⁽³⁾	Total	Total
Governance					
Members of the Board of Governors	\$ -	\$ 338	\$ -	\$ 338	\$ 2,710
Executive					
President & CEO ⁽⁴⁾	FOIP s.17(1)				
President & CEO ⁽⁵⁾					
Chief Executive Officer, Land Trust ⁽⁶⁾					
Vice-Presidents:					
Vice-President Finance and Administration & CFO ⁽⁷⁾					
Acting, Vice President Finance and Administration & CFO ⁽¹³⁾					
Acting, Vice President Capital Projects & Facilities Operations ⁽⁸⁾					
Vice-President Capital Projects & Facilities Operations ⁽⁹⁾					
Vice-President Academic ⁽¹⁰⁾					
Acting, Vice President Academic ⁽¹¹⁾					
Vice-President External Relations & Advancement ⁽¹²⁾					

(1) Base salary includes pensionable base pay.

(2) Other cash benefits include severance payments, honoraria, automobile allowances, living allowances, bonuses, and other allowances.

(3) Other non-cash benefits include the College's share of all employee benefits and contributions or payments made on behalf of employees including pension, group life insurance, and accidental death dismemberment insurance.

(4) Acting President & CEO from February 22, 2016 to August 31, 2016. Appointed President and CEO September 1, 2016.

(5) President and CEO departed February 2, 2016

(6) CEO, Land Trust departed August 31, 2015.

(7) Appointed Vice President January 25, 2016. Also became Chief Executive Officer of the Keyano College Land Trust Corporation effective June 7, 2017.

(8) Acting Vice President Capital Projects and Facilities Operations from January 11, 2017 to May 16, 2017.

(9) Vice President Capital Projects and Facilities Operations departed February 28th, 2017.

(10) Vice President Academic position appointed June 1, 2017.

(11) Acting Vice President Academic position from March 16, 2016 to May 31, 2017.

(12) Vice President External Relations and Advancement appointed April 1, 2017.

(13) Acting Vice President Finance & Administration, Chief Financial Officer for the period January 9, 2015 to January 25, 2016.

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

22. Related Party Transactions and Balances

The College operates under the authority and statutes of the Province of Alberta. Transactions and balances between the College and the Government of Alberta are measured at the exchange amount and summarized below.

	2017	2016
Grants from Government of Alberta		
Advanced Education:		
Operating	\$ 35,848,520	\$ 36,575,350
Apprenticeship	2,146,896	1,450,063
Capital	13,583,074	1,094,300
Other	610,252	950,936
Total Advanced Education	\$ 52,188,742	\$ 40,070,649
Other Government of Alberta departments and agencies		
Human Services	63,606	127,699
Other	1,163,525	12,008
Total other Government of Alberta departments and agencies	1,227,131	139,707
Total contributions received	53,415,873	40,210,356
Restricted expended capital recognized as revenue	4,101,616	4,365,116
Add (less): deferred contributions	(11,624,953)	(856,347)
	<u>\$ 45,892,535</u>	<u>\$ 43,719,125</u>
Accounts receivable (Other receivables (Note 6))		
Advanced Education	\$ 821,850	\$ 879,317
Other Government of Alberta departments and agencies	80,450	172,176
	<u>\$ 902,300</u>	<u>\$ 1,051,493</u>

The College has liabilities with Alberta Capital Finance Authority (Note 11).

23. Approval of Consolidated Financial Statements

The consolidated financial statements were approved by the Board of Governors of Keyano College.

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

24. Condensed Supplementary Financial Information of Keyano College Land Trust

The following table provides condensed financial information reported separately for Keyano College Land Trust. The Land Trust financial statements are prepared in accordance with the International Financial Reporting Standards.

	2017	2016
Assets		
Cash and cash equivalents	\$ 700,694	\$ 891,849
Accounts receivable	104,356	314,724
Prepaid expenses	123,549	-
Inventory - land for resale	13,314,913	13,045,168
Property and equipment	10,165	21,353
Investment property	4,956,424	5,005,586
	\$ 19,210,101	\$ 19,278,680
Liabilities		
Bank Indebtedness	\$ 1,000,000	\$ 3,993,047
Accounts payable and accrued liabilities	165,159	438,682
Advances from Keyano College	11,484,371	11,167,633
Due to Keyano College Land Trust Corporation	10	10
Lot development loan	2,931,327	670,084
	\$ 15,580,867	\$ 16,269,456
Equity		
Trust Surplus	\$ 3,629,234	\$ 3,009,224
	\$ 19,210,101	\$ 19,278,680
Comprehensive income		
Revenues	\$ 2,244,702	\$ 2,892,230
Expenses	(1,624,692)	(1,464,746)
	\$ 620,010	\$ 1,427,484

Keyano College

Notes to the Consolidated Financial Statements Year ended June 30, 2017

25. Significant Event

On May 3, 2016 the City of Fort McMurray and other areas within the Regional Municipality of Wood Buffalo were issued a mandatory evacuation order due to a wild fire event, with a phased reentry beginning June 1, 2016.

Although the College did not lose any buildings or equipment due to the wildfire, significant damage, primarily smoke damage, was incurred. Remediation and mitigation efforts to restore facilities and equipment to pre-fire condition continued into 2017-2018 fiscal year. The College is insured through AIG Insurance Company of Canada (AIG), as part of the Alberta Colleges, Universities & Technical Institutes Consortium. AIG has been and will be used to fund the cost of the remediation and recovery efforts.

As of June 30, 2017, the total cost of remediation and restoration of buildings and equipment is estimated to be \$15.7 million. These costs have not or will not been recognized in the consolidated financial statements as they have been or will be paid directly to the vendors by AIG.

Expenses in the amount \$294,702 (2016 - \$191,998) have been recognized in the Consolidated Statement of Operations. Capital items in the amount of \$30,592 (2016 - \$nil) have been recognized in the Consolidated Statement of Financial Position. Due to uncertainty of collectability, the College has not recognized insurance related proceeds that it expects to receive in the future relating to these items.

Tangible Capital Assets that were significantly impacted by the wildfire include buildings and equipment. The majority of these assets have been replaced or repaired, with the remainder to occur in 2017-2018 fiscal year. The College has completed review assessments of the condition of the assets affected by the wildfire and has determined that no permanent impairment is present as at June 30, 2017.

The College has received an advance of \$5,000,000 against the business interruption claim, which is recorded in accounts payable and accrued liabilities in the Consolidated Statement of Financial Position. Due to significant uncertainty in measurement, the College has not recognized insurance proceeds that it expects to receive in the future related to the business interruption insurance claim. These amounts will be recorded as revenue in the fiscal year in which the business interruption claim is settled.

The impact of the wildfire event was subject to a high degree of estimation and judgment, particularly as it relates to the estimation of impairment of assets. The College has used the best information at the time in all measurements and estimations related to the wildfire.

26. Prior Period Corrections

During the year, the College determined that there was deferred revenue which should have been recognized in previous years.

The prior year impact of this correction of an error is as follows:

	2016		
	As previously reported	Adjustment recorded	As restated
Increase in Consolidated Statement of Financial Position			
Deferred revenue (Note 12)	\$ 14,378,139	\$ (451,801)	\$ 13,926,338
Accumulated consolidated surplus	\$ 46,522,532	\$ 451,801	\$ 46,974,332

27. Budgeted Figures

Budgeted figures have been provided for comparison purposes and have been derived from the College's Comprehensive Constitutional Plan as approved by the Board of Governors.

28. Comparative Figures

Certain figures have been reclassified to conform to current year presentation.

King's Kids Promotions

2019 Community Impact Grant Analysis - Community Events

CIP Grant Summary:

2016	2017	2018	2019 Request	2019 Recommended by CIP	Variance Recommended vs. Requested
4,243	-	-	20,000	20,000	-

Fiscal Year End	Total Expenses	Unrestricted Net Assets
August 31, 2018	801,868	59,697

Notes:

Event: Community Outreach Events (four events)

Budget Line Description	2019 Budget Request	2019 Recommended
Revenues		
Event Income	30,000	-
Donations	5,000	-
sponsorships	15,500	-
Total Revenues	50,500	-
Expenses		
Family Skate:		
Treats and other supplies	5,850	1,550
Signage and other promotion	5,500	2,500
Sound equipment rental	2,500	250
Easter Egg Hunts:		
Baskets and candy	20,000	5,000
Other prizes	15,000	-
Signage and other promotion	4,000	3,400
Sound equipment rental	550	50
Corn Maze:		
Signage and other promotion	3,000	1,000
Other prizes	3,000	450
Sound equipment rental	550	50
Pumpkin Patch		
Pumpkins	4,000	2,000
Signage and other promotion	3,000	3,000
Entertainment	3,000	700
Sound equipment rental	550	50
Total Expenses	70,500	20,000
Total Surplus (Deficit)	\$ (20,000)	\$ (20,000)

[To Top](#)

2019 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2019 Community Impact Grant Guidelines
- 2019 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2019 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: King's Kids Promotions Outreach Ministries Incorporated

Declaration: In making this application, we, the undersigned, confirm:

Board Member(s) and/or
Executive Director Initials:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Friday, November 16, 2018;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2019 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

<u>DG</u>	<u>RK</u>
<u>DG</u>	<u>RK</u>
<u>DG</u>	<u>RK</u>
<u>DG</u>	<u>RK</u>
<u>DG</u>	<u>RK</u>

Dango Gogo

Signature of Board Member
(must have signing authority)

Dango Gogo

Print Name

2018-11-16

Date: (YYYY-MM-DD)

Rick Kirschner

Signature of Board Member or Executive Director
(must have signing authority)

Rick Kirschner

Print Name

2018-11-16

Date: (YYYY-MM-DD)

Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	King's Kids Promotions Outreach Ministries Incorporated
Street Address:	P.O. Box 5512, 9803 King Street
City/Hamlet:	Fort McMurray
Province:	AB
Postal Code:	T9H 3G5
Phone Number:	780-791-5911
Email Address:	info@kings-kids.org
Act Registered Under:	Canada Not-for-Profit Corporations Act
Registration Number:	89073 7745 RR0001

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Business Manager
Name:	Jill Edwards
Daytime Phone:	FOIP s.17(1)
Email Address:	jill@kings-kids.org

3. Executive Director

Name:	Rick Kirschner
Daytime Phone:	FOIP s.17(1)
Email Address:	rick@kings-kids.org

4. Board Chair / President

Name:	Dango Gogo, Chair
Daytime Phone:	FOIP s.17(1)
Email Address:	FOIP s.17(1)

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2019, please advise the Community Investment Program at CIP@mwbc.ca



Community Events Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

The Board reviews the financial position of the agency monthly at our regular meetings. We have increased our ask through many different agencies, grant opportunities and individual supporters and program sponsors.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2018-08-31
Unrestricted net assets from your Financial Statements ending 2018-08-31 \$ 66,005.64
(Accumulated surplus that the Board has not set aside for a particular purpose)
Total Expenses from your Financial Statements Ending 2018-08-31 \$ 801,867.92

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

No

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

There are no restrictions to becoming a member

9. Minimum number of board members according to bylaws: 7
Number of board members: Currently: 12 2017: 11 2016: 13
How often does the Board of Directors meet? monthly

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Kirschner, Rick	Director	26
Kirschner, Cathy	Sec/Treas	26
Skinner, James	Director	26
Perks, Josh	Director	20
Igandan, Linda	Vice Chair	4
Ofori, Emmanuel	Director	4
Wigle, Dana	Director	2
Gogo, Dango	Chair	2
Baiywen, Funmi	Director	2
Cooper, Jodie	Director	1.5
Gogo, Joshua	Director	newly elected
Redden, Melissa	Director	newly elected

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☒ No ☐

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received
Rick Kirschner	Executive Director	FOIP s.17(1)

The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Community Events Part C - Proposed Event Details

12. **Event Name:** Community Outreach Events

13. **Beginning Date (YYYY-MM-DD):** 2019-01-15

14. **Completion Date (YYYY-MM-DD):** 2019-12-31

***Note:** The term of the Community Impact Grant is January 1 - December 31, 2019. The event and all expenditures must occur during this term.*

15. **What type of event are you applying for?**

- ☒ Recreation/Sport
- ☐ Cultural
- ☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
- ☐ Related to a National or Provincial Holiday
- ☐ Other: _____

16. **What activities will be part of your event? Please provide details.**

Free Family Skate - (Jan - Mar & Oct - Dec) These events will be held at a local arena and include free skating, free refreshments (coffee & hot chocolate). Special events, such as the The Mayor's Santa Skate, Mascot Skate, the "Love Your Neighbour" skate, which rides on the Valentines theme, but is broader to include all community members are created to let local groups serve and expose their organization to the community

WinterPlay: At WinterPlay, we have a local talent Showcase and provide entertainment to those attending the festival.

Community Easter Egg Hunt (April 20/19) - draws 4,000 to 5,000 participants annually.

Corn Maze (sometime late August) - will include a corn maze, corn roast, wagon rides, bouncy castle, barbecue. This event also coincides with Alberta Farm Days so we try to include some information on farming.

Pumpkin Patch (mid October) - will include pumpkin patch where participants can choose their own pumpkin, hay bale maze, pumpkin carving station, bouncy castle, bake sale (pumpkin theme), photo stations (families can take their own family pictures). We held the first pilot event in October and had over 2,000 people in attendance.

17. How many participants are you expecting to benefit from your program or project? Please identify them in the table below.

Ages 0 - 5:	675	Adults:	6775
Ages 6 - 9:	1750	Seniors:	9200
Ages 10 - 12:	1825	Families:	10200
Ages 13 - 18:	970		

18. What is the community need that the event will address?

The events provide family friendly activities, for all members of the community whether youth arts, Indigenous, a new Canadian, or a long time resident in our community. Some of the events are free and others charge a nominal fee, but all are affordable for all. Some of these events have been held in the past but will disappear without an organization to take the lead and the resources to grow them and continue to make them affordable. Our community needs events that families can afford to attend, especially single parent families, or single income families.

19. How was the need determined?

As mentioned some of these events have been held in the past, but King's Kids is taking the lead on them, others are things we believe we can achieve with community partners and the needed resources.

We are always talking to community members at our events, and the need for affordable, family friendly events is always a priority.

20. How will the event address this need?

Our goal is to hold at least quarterly family friendly events, in conjunction with other community partners which will provide fun and entertainment value to families of all backgrounds and make up. We especially would like to focus on inclusiveness, and we would also like to include some education element. i.e. the free family skate is a way to introduce a way of life common to Canada but not so common to newcomers

21. What will be the positive impacts to the community?

People learn to enjoy the sights and sounds of our community. Newcomers are introduced to the themes and meanings of holidays in Canada. And all people groups learn to interact and enjoy the company of others.

- Youth will have meaningful spaces and events to meet in or hang out.
- Arts community will have more venues to play and perform for an audience
- Multicultural community exposed to Canadian Culture and Cultural activities.

22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

We are developing culturally appropriate curricula for Indigenous and Newcomers to learn from and enjoy.

23. If identified in question 22, explain how the Call to Action will be addressed by the activities of the event.

24. What does/will a successful event look like?

A successful event, means that many people attend, and introduce their friends and family to other cultures; learn the meanings behind some of the Canadian traditions; and people learn to love and enjoy the community they live in.

25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

- We will measure success by ticket sales, registrations, and or attendance counts.
- we will monitor participants experience as revealed on social media
- we will take surveys at events and solicit participants opinions on events.

26. Does your event duplicate or overlap with other events offered in the community? How is your organization's event unique?

No our events are not duplications in the community. Most, if not all, of our events are hosted in partnership with community organizations. Furthermore, our events are unique because we take on the entertainment portion of events instead of creating new events hence avoiding duplication. Lastly our collaborative strategy not only helps us in increasing mutual capacity it also allows us to reach a wide range of clientele that we would not have otherwise.

27. How will the event be promoted/advertised?

The events will be promoted with fliers locally, by word of mouth by those who have attended in the past or have a history of attending our well executed events. The events will also be promoted on websites, facebook, other social media, newspaper and radio advertising.

28. How will you identify to the public that this event is funded by the Municipality?

The municipality logo will be present on all print materials and all digital ads, and the Municipality will be named in all radio advertising.

When possible we will also have signage at the events indicating the sponsors which will also include the municipality.

29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. In what capacity will the event involve volunteers? **Please outline their roles.**

All of our events are done by our staff on their own time. They volunteer above and beyond their actual duties.

We will also include volunteers when possible in the planning and executions stages of the events.

We now have a volunteer coordinator and are working on building our volunteer base.

30. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event? **Please outline their roles.**

Free Family Skating Events: Our goal is to invite other social profits to participate, by hosting one skate. They would be responsible to provide volunteers to hand out the hot chocolate and coffee which will be provided. They may also have a table at which they can display and greet participants to learn more about their social agency. There are approximately 15 skates per year so this would mean at least 7 agencies would also be involved. We already have 3 theme skates; the Mayor's Santa Skate, the Love Your Neighbour Skate, and a Mascot Skate, where all agencies and groups who have a mascot send their mascot down to the rink to participate. The Easter Egg Hunt; is the largest so far of our events. Last year we had over 4,000 people in attendance. As the event grows, we will make use of more volunteers and partners in all aspects of the execution of the event.

WinterPlay is a newer event where we joined an existing event and improved it. As more volunteers (both musicians and workers) come forward the event can only get better.

The Fall Corn Maze has been a low key event, but has potential for growth and inclusion of other group to be get involved and improve the event.

The Pumpkin Patch was a new event this year with 2,000 in attendance. With new partners we can grow this to another major event in the community.

- 31. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) besides the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.**

We currently have a few sponsors for two out of the four events. It is our plan to increase the number of sponsors as well as to include sponsors for all five events. It is also our plan to increase the size of all the events, to include more participants, as we well as the opportunity for more sponsors to take part.

We have a strong donor base which contributes to our youth and family initiatives on a regular basis. We currently receive close to \$10,000 per month support.

- 32. Outline any expected in-kind contributions for this event:**

Donor	Description of Contribution	In Progress	Secured
<i>E.g. XYZ Radio</i>	<i>Three 30-Second Radio Advertisement Slots</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>E.g. ABC Organization</i>	<i>Free Venue Rental</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
GEM'S	volunteers for Love Your Neighbour Skate	<input type="checkbox"/>	<input type="checkbox"/>
Amazon Springs	provide water, coffee and hot chocolate for skates	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Suncor Community Leisure Centre	provides venue for free skate in exchange for advertising	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Diversified	provide transportation for Easter Egg Hunt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Snapd Wood Buffalo	promotion and ticket sales	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Garda World	provides security for Easter Egg Hunt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dunvegan Gardens	provides the venue for the Eater Egg Hunt, the Corn Maze and the Pumpkin Patch	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Event Budget

33. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2019.
- b) Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2019	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)	30,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from: Private Donors	5,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: (skate) Boston Pizza, FMPSD, Legacy Dodge	5,000.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sponsorship from: (Easter Egg Hunt) H Wilson, Miller Thompson, Dene North, Finning Canada, Don Scott McMurray Law Offi	10,500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)		\$ 50,500.00	

34. a) Please enter the **entire** event expense for each line item in the 'Total Event Expenses' column.
- b) Please enter the requested grant **portion** of the project expense in the 'Requested RMWB Grant' column.
- c) The portion of the expense in the 'Requested RMWB Grant' column must be included in the entire project expense in the 'Total Project Expenses' column.
- d) Amounts in the 'Requested RMWB Grant' column CANNOT be higher than the amount in the 'Total Event Expenses' column.
- e) The term of the grant is January 1 to December 31, 2019. Only expenses committed or incurred after January 1, 2019 are eligible expenses.

Total Projected Revenue (from Page 11) (A) \$ 50,500.00

Type of Expense	Total Event Expenses	Requested RMWB Grant
Free Family Skate:		
Candy, Gifts for Treasure Box,	3,500.00	1,000.00
signage for event and promotion (radio, newspaper, flyers),	5,500.00	2,500.00
craft supplies, face paint, goodies for special skates	2,350.00	550.00
sound equipment rental	2,500.00	250.00
Easter Egg Hunts:		
Easter Baskets	5,000.00	1,000.00
Easter Candy (both for egg hunt and for prizes)	15,000.00	4,000.00
additional prizes (games, bicycles, grand prize)	15,000.00	3,250.00
signage and promotion (signs for event, radio, newspaper, flyers)	4,000.00	1,150.00
sound equipment rental	550.00	50.00
Corn Maze:		
signage and promotion (signs for event, radio, newspaper, flyers)	3,000.00	1,000.00
prizes	3,000.00	450.00
sound equipment rental	550.00	50.00
Pumpkin Patch:		
pumpkins	4,000.00	2,000.00
signage and promotion (signs for event, radio, newspaper, flyers)	3,000.00	2,000.00
entertainment	3,000.00	700.00
sound equipment rental	550.00	50.00
Total (B)	\$ 70,500.00	
Shortfall (including Grant Request) (A-B)	(\$ 20,000.00)	

TOTAL GRANT REQUEST (Maximum \$20,000) * \$ 20,000.00

***Total Grant Request cannot be higher than projected shortfall**

35. Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review.

Re: Question #11 - Rick has been a volunteer Director since the inception of the charity in 1992. Post wildfire there were critical positions vacant in the operations of the radio station and the Board agreed to hire Rick as the Executive Director and General Manager because we needed someone to run the radio station.

We are continuing to recruit sponsors for all our events, and will meet any shortfalls through these sponsorships.

We do charge admission for the Easter Egg Hunts, and the Corn Maze. We try to keep the admission low so that families from all backgrounds can attend. No one has ever been refused entry.

We do have a proven track record with these types of events and with collaboration with social profits. King's Kids was recently awarded the Heart of Wood Buffalo Community Impact Award.

36. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in your application being deemed incomplete.

☒ Financial Statements of **most recent** fiscal year end

Completed and Signed Applications are to be submitted:

In Person or By Mail:

Community Investment Program
Office of the Chief Financial Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

OR

By Email: CIP@rmwb.ca

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

King's Kids Promotions Outreach Ministries Incorporated

Profit & Loss

September 2017 through August 2018

	Kaos 91.1	King's Kids Promotions	TOTAL
Income			
Contributions Income			
Donations	21,215.00	48,927.72	70,142.72
Donation In Kind		1,300.00	1,300.00
Fundraising Income			
Concerts / Events	0.00	8,250.00	8,250.00
Easter Egg Hunt	0.00	14,664.00	14,664.00
Gala/Auction	0.00	43,643.04	43,643.04
Instruments of Change	0.00	3,500.00	3,500.00
Missions	0.00	18,924.13	18,924.13
Sharathon	25,411.35	0.00	25,411.35
Skating	404.35	0.00	404.35
The District			
Camp Revenue	0.00	100.00	100.00
The District - Other	0.00	3,675.00	3,675.00
Interest	10.34	0.00	10.34
Merchandise Sales	25.00	0.00	25.00
Miscellaneous	280.20	2,433.42	2,713.62
Other Grants	0.00	340,305.76	340,305.76
Radio Advertising Cash Sales	173,585.21	0.00	173,585.21
Reimbursed funds		6,000.00	6,000.00
The District			
Lionheart	0.00	3,343.75	3,343.75
The District - Other	0.00	3,187.90	3,187.90
Total Income	220,931.45	498,254.72	719,186.17
Expense			
Bank Service Charges	947.35	1,078.15	2,025.50
Benevolent	1,215.00	1,450.00	2,665.00
Communications			
Telephone - land	8,275.95	0.00	8,275.95
Web design & hosting	300.00	0.00	300.00
Concert Expenses	0.00	1,050.00	1,050.00
Credit Card Expense	2,819.60	2,513.60	5,333.20
Cost of Sale	1,199.13	0.00	1,199.13
Dues and Subscriptions			
Registrations & memberships	1,240.84	72.62	1,313.46
Equipment			
Computers	1,349.94	0.00	1,349.94
Office	113.87	0.00	113.87
On Air	172.77	0.00	172.77
Software	3,455.81	0.00	3,455.81

King's Kids Promotions Outreach Ministries Incorporated

Profit & Loss

September 2017 through August 2018

	Kaos 91.1	King's Kids Promotions	TOTAL
Sound	39.21	312.64	351.85
Technical	8,581.85	593.24	9,175.09
Equipment - Other	361.81	93.90	455.71
Fundraising Expenses			
Capital Campaign	0.00	4,761.90	4,761.90
Concert/Event	0.00	3,182.75	3,182.75
Easter Egg Hunt	0.00	11,322.81	11,322.81
Gala/Auction	0.00	23,788.94	23,788.94
Golf Tournament	2,211.90	0.00	2,211.90
Miscellaneous	299.33	0.00	299.33
Sharathon	-30.00	0.00	-30.00
Missions	0.00	17,542.98	17,542.98
Skate	1,268.38	0.00	1,268.38
Fundraising Expenses - Other	0.00	1,919.25	1,919.25
Grant Expenses			
Anglican Church Grant	0.00	15,348.77	15,348.77
Edmonton Community Fund Grant	0.00	15,686.88	15,686.88
Red Cross Grant #1 - Outreach	0.00	-509.95	-509.95
Red Cross Grant #2 - Studio	0.00	54,075.55	54,075.55
Suncor Grant Expense	0.00	19,560.05	19,560.05
Grant Expenses - Other (Stem)	0.00	66,960.00	66,960.00
Insurance			
Liability	0.00	7,364.68	7,364.68
Vehicle	3,022.44	0.00	3,022.44
Interest Expense			
Finance Charges	1,726.78	0.00	1,726.78
Miscellaneous	26.47	-200.00	-173.53
Payroll Expenses			
Administration	88,879.35	153,158.17	242,037.52
On Air Talent	53,344.88	0.00	53,344.88
Payroll liabilities	25,348.09	7,604.31	32,952.40
Production	38,062.50	923.07	38,985.57
Promotions	18,002.40	0.00	18,002.40
Sales	46,293.90	0.00	46,293.90
Professional Fees			
Consulting			
Music	2,460.00	0.00	2,460.00
News	0.00	0.00	0.00
Sales	5,183.99	0.00	5,183.99
Technical	2,000.00	0.00	2,000.00
Production	4,810.00	0.00	4,810.00

King's Kids Promotions Outreach Ministries Incorporated

Profit & Loss

September 2017 through August 2018

	<u>Kaos 91.1</u>	<u>King's Kids Promotions</u>	<u>TOTAL</u>
Promotions	14,826.03	706.66	15,532.69
reimbursable expenses		-1,053.98	-1,053.98
Supplies			
Janitorial / Building	821.40	8.29	829.69
Office	8,695.72	1,626.66	10,322.38
The District Recording Studio			
Lionheart Camp	0.00	2,687.98	2,687.98
The District Recording Studio - Other	0.00	33,116.65	33,116.65
Tithes	0.00	250.00	250.00
Training	333.64	409.95	743.59
Travelling & Entertainment			
Auto	2,521.48	582.47	3,103.95
Meals	2,031.85	492.79	2,524.64
Vehicle Repair	1,172.48	0.00	1,172.48
Total Expense	353,386.14	448,481.78	801,867.92
Net Income	<u>-132,454.69</u>	<u>49,772.94</u>	<u>-82,681.75</u>


 signature of Board Member
 (must have signing authority)
Dango Gogo
 Print Name
2018-11-16
 Date(YYYY-MM-DD)


 signature of Board Member or Executive Director
 (must have signing authority)
Rich Kirschner
 Print Name
2018-11-16
 Date(YYYY-MM-DD)

King's Kids Promotions Outreach Ministries Incorporated

Balance Sheet

As of 31 August 2018

31 Aug 18

ASSETS

Current Assets

Chequing/Savings

PayPal	84.85
Servus Credit Union	1,122.94
Servus Credit Union - savings	0.03
Servus Credit Union - Shares	71.37
Royal Bank - chequing	24,424.90
Total Chequing/Savings	25,704.09

Total Current Assets 25,704.09

Other current Assets

Payroll Liabilities 40,301.55

TOTAL ASSETS **66,005.64**

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Credit Cards

Petty Cash	24,986.00
TD VISA	-6,883.89

Other Current Liabilities

Accrual	3,000.00
GST Collected	5,031.18
GST Paid	-7,117.33
kk Payroll Liabilities	54,743.25

Long Term Liabilities

Loan - Chuck Allard - Shine	25,000.00
Loan - Rick Kirschner	5,403.07

Total Liabilities 104,162.28

Equity

Retained Earnings -61,979.86

Net Income 121,677.03

Total Equity **59,697.17**

TOTAL LIABILITIES & EQUITY **163,859.45**



 Signature of Board Member
 (must have signing authority)
Dango Gogo

Print Name
2018-11-16

 Date (YYYY-MM-DD)



 Signature of Board Member
 (must have signing authority)
Rick Kirschner

Print Name
2018-11-16

 Date (YYYY-MM-DD)

Rehoboth Alliance

2019 Community Impact Grant Analysis - Community Event

CIP Grant Summary:

2016	2017	2018	2019 Request	2019 Recommended by CIP	Variance Recommended vs. Requested
20,000			20,000	20,000	-

Fiscal Year End	Total Expenses	Unrestricted Net Assets
August 31, 2018	223,151	45,792

Notes:

Event: Black History Month Celebration

Budget Line Description	2019 Budget Request	2019 Recommended
Revenues		
Event Income	5,000	-
Government of Canada Grant	25,000	-
Donations	3,750	-
Grant from First United Church	250	-
Total Revenues	34,000	-
Expenses		
Facility Rental	3,200	3,000
Cultural Cuisine	6,000	5,000
Black History Month T-Shirts	2,500	1,000
Decoration	3,000	1,500
Photo & Video	1,000	1,000
Guest Speaker Fees (travel, Hotel, Meals)	5,000	3,500
School Contest Prizes	6,000	-
Advertising	2,500	2,500
DJ Fee	2,000	500
Volunteer Travel Expenses	1,300	-
Banquet	16,000	-
Coordinator's Fees	5,000	2,000
Insurance	500	-
Total Expenses	54,000	20,000
Total Surplus (Deficit)	\$ (20,000)	\$ (20,000)

[To Top](#)

2019 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2019 Community Impact Grant Guidelines
- 2019 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2019 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: Rehoboth Alliance

Declaration: In making this application, we, the undersigned, confirm:

*Board Member(s) and/or
Executive Director Initials:*

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Friday, November 16, 2018;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2019 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

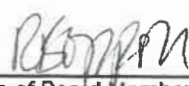
<u>RK</u>	<u>RKD</u>
<u>RK</u>	<u>RKD</u>
<u>RK</u>	<u>RKD</u>
<u>RK</u>	<u>RKD</u>
<u>RK</u>	<u>RKD</u>



Signature of Board Member
(must have signing authority)

RITA KANKUNDA
Print Name

2018-11-12
Date: (YYYY-MM-DD)



Signature of Board Member or Executive Director
(must have signing authority)

REGINA B. OPPON
Print Name

2018-11-12
Date: (YYYY-MM-DD)

Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	Rehoboth Alliance
Street Address:	10003 Gordon Avenue
City/Hamlet:	Fort McMurray
Province:	Alberta
Postal Code:	T9H 2E4
Phone Number:	587-537-6240
Email Address:	admin@rehobothalliance.org
Act Registered Under:	Societies Act (Alberta)
Registration Number:	5417347258

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Executive Director
Name:	Regina B. Oppon
Daytime Phone:	FOIP s.17(1)
Email Address:	rboppon@rehobothalliance.org

3. Executive Director

Name:	Regina B. Oppon
Daytime Phone:	FOIP s.17(1)
Email Address:	rboppon@rehobothalliance.org

4. Board Chair / President

Name:	Shadrack Lomotey
Daytime Phone:	FOIP s.17(1)
Email Address:	FOIP s.17(1)

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2019, please advise the Community Investment Program at CIP@rmwb.ca

Community Events Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

The board reviews the financial position of our organization 4 times a year.
Over the past years; our organization has contacted other sources of funding. We have also considered silent auctions, volunteer support and event planning. Rehoboth hopes to double its current pool of volunteers to provide in-kind support for programs and projects that can indirectly reduce cost of implementing projects. This strategy is community based and improves the level of community ownership, cooperation and support for projects and programs benefiting our community.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2018-03-31

Unrestricted net assets from your Financial Statements ending 2018-03-31 \$ 77,778.18

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2018-03-31 \$ 116,447.22

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

No

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

Rehoboth Alliance does not have any restriction to our programs, projects and membership. We believe everyone should be treated with equality, dignity, respect and acceptance.

We believe in inclusiveness. The beneficiaries of our programs (youth, women, children) our staff, board members and volunteers work together to create an atmosphere where people feel safe ,supported and respected; while been given the opportunity to fulfill their goals . Rehoboth Alliance is committed to a policy of equal opportunities for disabled/disadvantaged clients and strives to create an environment which enables everyone to participate in the services offered within the parameters of our programs.

9. Minimum number of board members according to bylaws: 5

Number of board members: Currently: 5 2017: 5 2016: 6

How often does the Board of Directors meet? Quarterly

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Shadrack Lomotey	President	1.5 Years
Cristabelle Simbi	Treasurer	4 Years
Rita Kankunda	Secretary	1 Year
Eliane Rutinduka	Board Member	5 Years
Kenneth Oppon	Ex-Officio	2 Years

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Community Events Part C - Proposed Event Details

12. **Event Name:** Black History Month Celebration
-
13. **Beginning Date (YYYY-MM-DD):** 2019-02-01
-
14. **Completion Date (YYYY-MM-DD):** 2019-02-28
-

Note: The term of the Community Impact Grant is January 1 - December 31, 2019. The event and all expenditures must occur during this term.

15. What type of event are you applying for?

- ☐ Recreation/Sport
- ☒ Cultural
- ☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
- ☐ Related to a National or Provincial Holiday
- ☐ Other: _____

16. What activities will be part of your event? Please provide details.

1. A School Essay(Literary) Contest: Lincoln Alexander School Essay Contest (both English and French Schools), February 1 - February 15, 2019.
2. Youth Social and Talent Show: February 9, 2019. The event will allow youth to learn about historical black figures who have impacted our lives. The day will consist of multiple booths, each highlighting a different Black inventor as well as an activity related to that inventor. It will be a fun-filled day with snacks and cultural music and discussion about the importance of Black History celebration and showcase their artistic talents.
3. Cultural Extravaganza: February 16, 2019 - A showcase of the cultural aspect of the Afro-Caribbean heritage. Each country will set -up a booth with artifacts depicting the culture of their countries and a unique dish from that culture for food tasting. A documentary depicting a Black Canadian who has contributed towards the socio-economic development of Canada will be highlighted. African drumming , poetry and cultural dances will be showcased. This event is open to the general public.
4. Banquet and Awards Night: February 22, 2019: 250-300 attendees from various works of life within and outside the metropolis of Fort Murray will be invited to attend this event, dignitaries will be invited to serve in different capacities. We have always had the 3 levels of Government represented at this event including a notable keynote Speaker (last year's Keynote Speaker was the Hon. Dr. Mayann Francis). Speeches from dignitaries and business executives. A Master of Ceremony, the distribution of prizes for the essay contest will be done. A cultural fashion show will be the climax of the event. exquisite African dresses will be showcased. The Hon. Jean Augustine has consented to be our Keynote Speaker for the 2019 Banquet.

17. How many participants are you expecting to benefit from your program or project? Please identify them in the table below.

Ages 0 - 5:		Adults:	200
Ages 6 - 9:	30	Seniors:	40
Ages 10 - 12:	25	Families:	150
Ages 13 - 18:	80		

18. What is the community need that the event will address?

Community integration through culture
 2. Multiculturalism: Value and dignity of all Canadian citizens regardless of their racial or ethnic origins, their language, or their religious beliefs will be affirmed.
 3. Volunteerism: Fostering broader and stronger links in our community
 4. Community Development: The project brings together residents of RMWB's multicultural community to celebrate black heritage. Giving youth the opportunity to research and appreciate black contributions in Canada.
 These needs also fall under Rehoboth's mandate for program delivery.

19. How was the need determined?

These needs were selected based on a brainstorming exercise conducted by Rehoboth Board members and partners from other communities; and they also fall under Rehoboth's mandate for program delivery such as :

- Community integration through culture
- Multiculturalism
- Volunteerism
- Youth Development.

20. How will the event address this need?

The event will address this need by organizing events that will:

- highlight the rich culture of people of black origin and their contribution toward the development of Canada.
- foster community integration through culture by showcasing the rich African culture through songs, performing arts and dance.
- Educate the younger generation of the contribution of Black Canadians and to research the rich history through essay writing competition and discussion program.
- foster citizenship, civic engagement and healthy democracy.

21. What will be the positive impacts to the community?

The positive impacts to the community will be:

- the recognition and understanding of the contributions made by Black- Canadians toward the development of Canada.
- the understanding of tapestry of Canadian multiculturalism.
- To impact the values and respect for other cultures.

22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

N/A

23. If identified in question 22, explain how the Call to Action will be addressed by the activities of the event.

N/A

24. What does/will a successful event look like?

A successful event will be an event where :

- the goals/ objectives set out in the implementation plan is achieved.
- the number of participatory schools and students.
- Number of the Afro-Canadian social organizations involvement.
- Diversity and inclusivity of other communities in the events.
- Effective coordination of all the events will be taken into consideration.

25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

The success of the event will be measured by the feedback received through surveys (online, questionnaires handed out during the event).

1. Number of participants involved in these different activities of the program.
2. Participation of dignitaries/professional such as government officials and other walks of life
3. Number of organizations or groups that will participate.
4. Diversity among the participants.
5. Feedback from guests and participants.
6. Number of Afro-Canadian organizations or groups that participate.

26. Does your event duplicate or overlap with other events offered in the community? How is your organization's event unique?

Black History Event does not duplicate or overlap with other events in the community. Rehoboth Alliance has been the only organization that has been successfully coordinating Black History Events for four consecutive years in partnership with the Afro-Canadian Association and the Multi-Cultural Association of Wood Buffalo.

27. How will the event be promoted/advertised?

The event will be promoted and advertised through our website, Facebook community media, brochures and posters will be displayed in public places and will be distributed amongst individuals.

28. How will you identify to the public that this event is funded by the Municipality?

We will identify to the public that this event is funded by the municipality by placing their logo on our posters, website and personal acknowledgment will be made at the event.

29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. In what capacity will the event involve volunteers? Please outline their roles.

The program will involve volunteers in the following capacities such as chairperson and members of the committees; namely:

Planning, fund-raising, youth event and coordinating.

Planning Committee: to plan for the 4 events: (school contest; youth socials, cultural extravaganza and the banquet and awards night) and a fund-raising committee. Each committee will be headed by a committee chairperson.

School Contest Committee: Committee chair will work with 10 volunteers to contact the various schools for the contest and markers of the contest.

Cultural Extravaganza: Committee chair will work with volunteers to set-up and to take down, arrange the various stalls and all that is necessary for the success of the event.

Youth Event: Brain Stem Alliance will chair this event - work with volunteers toward the success of this event.

Gala and Awards Night: Committee Chair will work with volunteers- ticket sales, publicity, and planning of the event.

Fundraising Committee: Responsible for fund raising from donors.

30. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event? Please outline their roles.

Multicultural Association - Advertisement

Brain Stem Alliance- Black Inventors program

Botswana-Canadian Association - Coordinate cultural extravaganza

Sierra- Leone Community - coordinate ticket sales/protocol

Cameroon Association - School Contest

Caribbean Association - Advertisement and media

Ghanaian Association- Publicity/ ticket sales

Nigerian-Canadian Association - Publicity and ticket sales

Rwanda-- Fund-raising

Uganda- Event set-up

31. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) besides the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.

- Heritage Canada - \$ 25,000 Pending
 - TD Bank - \$ 2,000 Pending
 - Nexen - \$ 1,250 Pending
 - Chez Max - \$ 500 - Pending
 - First United Church-\$ 250 - Pending

32. Outline any expected in-kind contributions for this event:

Donor	Description of Contribution	In Progress	Secured
<i>E.g. XYZ Radio</i>	<i>Three 30-Second Radio Advertisement Slots</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>E.g. ABC Organization</i>	<i>Free Venue Rental</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Volunteer Hours	Board members	<input type="checkbox"/>	<input type="checkbox"/>
Volunteer hours	Committee members	<input type="checkbox"/>	<input checked="" type="checkbox"/>
103.7 FM		<input checked="" type="checkbox"/>	<input type="checkbox"/>
91.1 FM		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Event Budget

- 33. a)** Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2019.
- b)** Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c)** Please list all sources of funding separately and name the sources in the space provided.
- d)** Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2019	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)	5,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant	25,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from: TD Bank	2,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: Nexen	1,250.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: Chez Max	500.00	<input type="checkbox"/>	<input type="checkbox"/>
Grant from: First United Church	250.00	<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$ 34,000.00		

35. Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review.

Rehoboth Alliance is an organization with a passion to provide services and programs that meets the needs of disadvantaged families. this project targets four activities or events that will meet the needs of this category of RMWB residents and also help in enhancing the rich diversity of the Fort McMurray community.

Rehoboth Alliance has been successfully running this event for four consecutive years. Every year there has been an increase in the number of participants . We hope to organize these activities annually, increasing the number of participants and activities provided as we secure more funding opportunities.

36. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in your application being deemed incomplete.

☒ Financial Statements of **most recent** fiscal year end

Completed and Signed Applications are to be submitted:

In Person or By Mail:

Community Investment Program
Office of the Chief Financial Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

OR

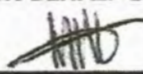
By Email: CIP@rmwb.ca

LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)

Gethsemane International Assembly
Statement of Financial Position
As of April 1, 2018

ASSET		
Current Assets	Apr-18	Apr-17
TD Bank Account	25,787.35	84,963.99
ATB	505.02	505.02
RBC	34,485.81	10,708.54
Petty Cash	0.00	1,000.00
Total Cash	60,778.18	97,177.55
GIC Investment	3,000.00	3,000.00
Investment Total	3,000.00	3,000.00
Grant Receivable	14,000.00	4,038.09
Total Receivable	0	4,038.09
Prepaid Expenses	0	4,500.00
Total Current Assets	77,778.18	108,715.64
TOTAL ASSET	77,778.18	108,715.64
LIABILITY		
Current Liabilities		
Accounts Payable	709.92	709.92
Vacation payable	1,865.16	7,386.88
GST/HST Owing (Refund)	-3,794.25	-2,803.10
Accrued Liabilities	19,206.18	14,303.75
Accrued Liab - Other	0.00	13,689.92
Grant refund Accrual	6,499.09	52,223.77
Deferred Contribution	7,500.00	11,596.14
Total Current Liabilities	31,986.10	97,107.28
TOTAL LIABILITY	31,986.10	97,107.28
Equity		
Retained Earnings - Previous Year	11,608.36	-267.14
Current Earnings	34,183.72	11,875.50
Total Equity	45,792.08	11,608.36
TOTAL EQUITY	45,792.08	11,608.36
LIABILITIES AND EQUITY	77,778.18	108,715.64

APPROVED ON BEHALF OF THE BOARD :


 BOARD CHAIR

Gethsemane International Assembly
Statement of Operations and Retained Earnings (Unaudited)
From 04-02-2017 to 04-01-2018

No.	Account Description	1-Apr-18	1-Apr-17
1. Revenue			
4120	Offerings & Tithes	67,570.29	39,151.16
'4320	'Grant UW	56,000.00	25,000.00
4321	Grant RMWB	0.00	222,297.43
4340	'Federal Grant	15,308.00	12,195.00
'4379	'ECF Grant & Other grants	102,500.00	51,563.49
4399	Grant refund	-6,499.09	-12,175.10
'4410	'Donation Community	2,400.92	33,740.00
'4412	'Donation corporate	12,205.00	10,255.00
'4250	'Registrations	1,000.00	
'4510	'Tickets Sales	6,850.00	8,744.00
	Total revenue	257,335.12	390,770.98
2. Expenses			
2.1. Payroll			
'5410	'Wages & Salaries	99,675.03	128,489.96
'5420	'EI Expense	2,213.35	2,125.00
'5430	'CPP Expense	4,385.65	4,144.32
'5440	'WCB Expense	430.15	837.44
	Total Payroll	106,704.18	135,596.72
2.2. Program & Operating expenses			
'5510	'Food	11,514.01	20,999.55
'5520	Resource and Material	5,130.12	1,340.58
'5521	'Supplies & Tools	2,846.35	588.13
'5610	'Office supplies & Postage	3,724.81	7,966.28
'5526	Swimming Lessons	2,108.48	850.00
'5525	'Tutoring	300.00	6,150.41
5530	Tenant needs	0.00	4,303.64
'5562	'Moving and Transportation	2,152.50	260.00
'5615	'Telephone	2,842.53	4981.3
'5617	'Advertismment	2,539.40	4,990.90
'5620	'Accounting & Legal	5,764.00	19,315.59
'5625	'Membership & Licenses	751.24	1,687.25
5629	Meeting expenses	1,047.90	0.00
'5630	'Travel & Mileage	5,689.87	5,934.04
'5631	'Contract sces-events	11,355.99	24,049.80
'5632	Prices, Awards, recognition, donations	8,527.16	5,652.80
'5635	'Training	250.00	100.00
'5640	'Rent	48,263.57	131498.24
'5650	'Insurance	800.40	2,240.00
'5670	'Vehicle Expenses	617.82	0.00
'5675	'Repair & Maintenance	0.00	148.60
'5680	'Interest & Bank Charges	221.07	241.65
	Total Program Expenses	116,447.22	243,298.76
	Grand Total Expenses	223,151.40	378,895.48
3. Excess revenue over expenses			
		34,183.72	11,875.50
4. Statement of Retained Earnings			
		60,815.98	
	Retained Earnings, Beginning of Year	162,335.42	-267.14
	Retained Earnings, End of Year	257,335.12	11,608.36

United Way of Fort McMurray

2019 Community Impact Grant Analysis - Community Events

CIP Grant Summary:

2016	2017	2018	2019 Request	2019 Recommended by CIP	Variance Recommended vs. Requested
-	-	-	20,000	20,000	-

Fiscal Year End	Total Expenses	Unrestricted Net Assets
December 31, 2017	607,723	-

Notes:

United Way Ribfest & Food Truck Festival

Budget Line Description	2019 Budget Request	2019 Recommended
Revenues		
Event Income	12,700	-
Donations	10,000	-
Sponsorships	14,500	-
Total Revenues	37,200	-
Expenses		
Accommodations	3,600	-
Transportation of visiting Food Trucks / Trailers	7,500	2,000
Event Supplies & Reefer Truck Rental	3,000	-
Promotion	2,500	1,500
Entertainment	12,500	2,000
Washroom facilities	2,000	2,000
Signage	1,000	-
Permits & Licenses	500	500
Security	4,000	2,000
Garbage Cans & Clean Up	2,500	-
Insurance	2,000	-
Tents, Tables and Chairs	7,600	6,000
Children & Adult Entertainers / Activities / Buskers	6,500	4,000
Fuel for Truck / Employees	2,000	-
Total Expenses	55,200	20,000
Total Surplus (Deficit)	\$ (18,000)	\$ (20,000)

[To Top](#)

2019 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2019 Community Impact Grant Guidelines
- 2019 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2019 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: _____ The United Way of Fort McMurray _____

Declaration: In making this application, we, the undersigned, confirm:

Board Member(s) and/or
Executive Director Initials:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Friday, November 16, 2018;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2019 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

gm BM

gm BM

gm BM

gm BM

gm BM

Tony Mankowski

Signature of Board Member
(must have signing authority)

Cecilia Mutch

Signature of Board Member or Executive Director
(must have signing authority)

Tony Mankowski

Print Name

Cecilia Mutch

Print Name

2018 Nov 15

Date: (YYYY-MM-DD)

2018 Nov 15

Date: (YYYY-MM-DD)



Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	The United Way of Fort McMurray
Street Address:	1. C. A. Knight Way
City/Hamlet:	Fort McMurray
Province:	Alberta
Postal Code:	T9H 5C5
Phone Number:	(780)791-0077
Email Address:	jpackham@fmwbunitedway.com
Act Registered Under:	Societies Act (Alberta)
Registration Number:	11017

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Director of Community Impact and Development
Name:	Jo-Anne Packham
Daytime Phone:	(780)791-0077 ext 3017
Email Address:	jpackham@fmwbunitedway.com

3. Executive Director

Name:	Cecilia Mutch
Daytime Phone:	(780)791-0077 ext 3016
Email Address:	cmutch@fmwbunitedway.com

4. Board Chair / President

Name:	Steve Yaturo
Daytime Phone:	FOIP s.17(1)
Email Address:	FOIP s.17(1)

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2019, please advise the Community Investment Program at CIP@rmwb.ca

Community Events Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

The financial position is reviewed monthly at each board meeting.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2017-12-31

Unrestricted net assets from your Financial Statements ending 2017-12-31 \$ 0.00

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2017-12-31 \$ 8,435,268.00

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

No, the internally restricted money is set aside for next year's operations. UWFMWB raises money in one year to invest into community charities and programming the following year. The Tomorrow fund is restricted to projects that address emerging issues in the community and developmental program funding. The Capital fund is restricted to future capital purchases for the Red Poll Centre.

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

Membership is made up by donors, board members and the agencies that we partner with.

9. Minimum number of board members according to bylaws: 10

Number of board members: Currently: 14 2017: 14 2016: 13

How often does the Board of Directors meet? 10-12 times per year

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
1. Colin Hartigan	Director	6
Andy Carter	Director	6
Krista Balsom (on leave)	Director	5
4. Caitlin Hanly	Director	5
5. Lisa Hilsenteger	Director	4
6. Tony Mankowski	Director	3
7. Steve Yatauro	President	3
8. Paul Phelan	Treasurer	3
9. Andrea Hine	Director	3
10. Shaun Dupilka	Director	2
11. Ken Sandmoen 12. Jord	Director	2
13. Dale Mountain 14. Craig P	Director	Joined October 2018

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Community Events Part C - Proposed Event Details

12. **Event Name:** United Way Ribfest & Food Truck Festival
-
13. **Beginning Date (YYYY-MM-DD):** 2019-07-12
-
14. **Completion Date (YYYY-MM-DD):** 2019-07-13
-

***Note:** The term of the Community Impact Grant is January 1 - December 31, 2019. The event and all expenditures must occur during this term.*

15. **What type of event are you applying for?**

- ☐ Recreation/Sport
- ☐ Cultural
- ☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
- ☐ Related to a National or Provincial Holiday
- ☒ Other: Community event/summer celebration
-

16. **What activities will be part of your event? Please provide details.**

It is estimated that we lose 468 million dollars of spending revenue from our community annually from residents traveling south to take part in events, travel and shop. An estimate. Some of this is understandable as we are a northern community but we can create exciting, bold, entertainment events that give our community the recreation and social value they desire and attract more spending locally. Ribfests are a hot event right now, drawing crowds into the thousands even for smaller cities. Our inaugural Food Truck Showcase event in 2017 drew in 2500 for one day and the Food Festival draws in thousands. Fort McMurray wants events like this.

We will host 8-12 food trucks from within our region and province to provide 2 days of food and entertainment to our community. (coordinated to the rest of Alberta circuit) The food portion of the event would be focused on a Ribfest with local companies competing in a rib competition. (other food trucks are a part of this event). It is our intention to host the event on Franklin Avenue in the style reminiscent of street festivals that are now by gone but a fond memory in the fabric of our resilient community. In addition to lots of mouth-watering food smoked and grilled by competitive BBQists, there will be craft beer, live music and family activities. Admission would be free or minimal so as not to be a deterrent to attend.

Daytime activities will be family focused and will include children's entertainment and activities provided by contracted specialists and United Way member agencies. We intend to partner with the Chamber of Commerce to conjointly host an urban market on the Saturday of the festival. Our title sponsor Finning, will be on site and will proudly display a few pieces of heavy equipment to be viewed to showcase of our mining industry to family members and the general public who may not have had the opportunity otherwise so they can take pictures with/ in front of the equipment, ask questions about etc.

The evening activities switch to a more adult, 'date night' focus. With our community's median age being mid thirties, we want to create a fun 'hipster meets blue collar' vibe where our young and young at heart can enjoy themselves. We are partnering with a local radio station to provide musical entertainment with a headlining band and local craft beer would be featured in the beer gardens.

17. How many participants are you expecting to benefit from your program or project? Please identify them in the table below.

Ages 0 - 5:	300	Adults:	4000
Ages 6 - 9:	300	Seniors:	100
Ages 10 - 12:	200	Families:	400
Ages 13 - 18:	400		

18. What is the community need that the event will address?

Festivals such as these build social capital in our community. Social capital in return builds community resilience. Our community is diverse and citizens come to our region from around the world. They have limited family connections. Events like this, build community connections. Our community needs more larger scale community gatherings where many different companies, organizations and non profit organizations are invested and engaged. Our oil and gas sector is known for requiring long hours and hard work from it's employees. These employees and their families then need outlets for socialization, enjoyment, and appreciating our home.

19. How was the need determined?

To speak simply, when a natural disaster such as what our community has and is experiencing still occurs, it is the degree to which the community members know and trust one another (even subconsciously) that will be the strongest predictor of how the community will recover both emotionally and physically. This, not finances or resources, is the backbone factor in building a resilient community. Knowing your neighbor, and believing that they will help you if needed and you in turn knowing you would help them, is integral and we saw countless examples of this in our disaster story. This is a fact proven through research.

20. How will the event address this need?

Community festivals and events bring people out to celebrate our community and enjoy each other's company. Gathering together fosters a sense of community and togetherness. Community resiliency is created in this way.

21. What will be the positive impacts to the community?

- greater community resilience
- positive northern community image
- greater community cohesion
- greater awareness of United Way member agency non-profits
- greater community involvement from local businesses
- greater volunteer-ism and consequently collective community ownership

22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

23. If identified in question 22, explain how the Call to Action will be addressed by the activities of the event.

24. What does/will a successful event look like?

A successful event would be one that was well attended, with much positive community feedback and interactions. Participants would leave having more knowledge of our community (we could showcase upcoming events) and of the United Way, our member agency's mandate and work. Attendees would be able to report participating in fun events and connecting with new and old friends. The longer term ripple effects would present as greater community cohesion, pride and resilience.

25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

- attendee number tracking
- post event survey
- post event debrief and lessons learned report

26. Does your event duplicate or overlap with other events offered in the community? How is your organization's event unique?

We have avoided other weekends to be conscious of events like FMFN treaty days and the Food Festival but also ensuring that we are collaborating with vendors from the Edmonton area needed to host an event of this size.

The Food Truck Showcase was the first of it's kind ever offered in our community. A Ribfest has never been offered but has been discussed in circles as a fun and innovative concept. When soft pitched to a few business, we have already had great interest in participating. Food Trucks are incredibly popular in our community and beyond right now with events like " What The Truck", Taste of Edmonton, and Ribfests across Alberta becoming incredibly popular with many people from our region traveling to attend such events. In addition to businesses, we anticipate groups like local unions, the fire fighters, etc may want to get involved in the competition portion.

27. How will the event be promoted/advertised?

The event will largely be promoted through our partnership with the radio station and social media. Printed posters and digital media will also be used as well as the event promoted on our website.

28. How will you identify to the public that this event is funded by the Municipality?

The municipality would be listed as a sponsor for the event in all print advertising, our website, social media and acknowledged in annual report.

29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. In what capacity will the event involve volunteers? **Please outline their roles.**

An event committee would be established. Last year we utilized approximately 30 volunteers for our one day event. This year we would anticipate that number to at least triple or quadruple. Our intention would be to work with our local member agencies to secure volunteers from more forgotten demographics of our communities like the homeless to create opportunities for them for engagement and work experience. This was done more informally last year but with great success.

All of our member agencies would be asked to provide at least 2 volunteers, which would bring the number to about 60, plus committee members, general volunteers and our regular volunteers like the Board of Directors.

Community volunteers would assist is set up, tear down and clean up, event coordinations, vendor assistance roles, bar tending, ticket sales, First aid, event site maintenance, children's activities, games coordination, etc.

30. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event? **Please outline their roles.**

All of our member agencies would be asked to have meaningful participation in both the event execution and the planning. Things like children's activities would be coordinated by and largely provided by our non profit agencies that would with children and youth, games would be coordinated by recreational programs, etc. All agencies would be encouraged to work together to take lead roles on certain aspects of the festival. All agencies would be showcased in print material at the event and would be present to be able to highlight the good work that they do. We currently have 27 member agencies, examples include: Some other Solutions, Centre of Hope, Girls Inc, Wood Buffalo Wellness Society, Kids Sport, Multicultural Association and Fort McMurray Search and Rescue, etc.

31. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) besides the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.

We have a strong established partnership with Finning for a monetary contribution as our title sponsor. We will continue to seek sponsorship at lower monetary values.

32. Outline any expected in-kind contributions for this event:

Donor	Description of Contribution	In Progress	Secured
<i>E.g. XYZ Radio</i>	<i>Three 30-Second Radio Advertisement Slots</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>E.g. ABC Organization</i>	<i>Free Venue Rental</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Aluma Safeway	Fencing and staging	<input type="checkbox"/>	<input type="checkbox"/>
Harvard Broadcasting	Entertainment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Headwater/ Pioneer Transportation	Truck transport and Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Security	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Event Budget

33. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2019.
- b) Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2019	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)	12,700.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from: Finning	7,500.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Donation from: Community business sponsors	2,500.00	<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Headwater Transportation	3,500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Security	1,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Harvard Broadcasting	10,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$ 37,200.00		

34. a) Please enter the **entire** event expense for each line item in the 'Total Event Expenses' column.
- b) Please enter the requested grant **portion** of the project expense in the 'Requested RMWB Grant' column.
- c) The portion of the expense in the 'Requested RMWB Grant' column must be included in the entire project expense in the 'Total Project Expenses' column.
- d) Amounts in the 'Requested RMWB Grant' column CANNOT be higher than the amount in the 'Total Event Expenses' column.
- e) The term of the grant is January 1 to December 31, 2019. Only expenses committed or incurred after January 1, 2019 are eligible expenses.

Total Projected Revenue (from Page 11) (A) \$ 37,200.00

Type of Expense	Total Event Expenses	Requested RMWB Grant
Accommodations	3,600.00	
Transportation of visiting Food Trucks/Trailers	7,500.00	2,000.00
Reefer Truck Rental	400.00	
Event Supplies	600.00	
Promotion	2,500.00	1,500.00
Entertainment	12,500.00	2,000.00
Washroom facilities	2,000.00	2,000.00
Signage	1,000.00	
Permits and Licenses	500.00	500.00
Security	4,000.00	2,000.00
Garbage cans and clean up	2,500.00	
Insurance	2,000.00	
Tables and Chairs	3,800.00	2,200.00
Beer Garden Supplies	2,000.00	
Children Entertainers/ activities	2,500.00	2,500.00
Buskers/ adult entertainment	4,000.00	1,500.00
Tents	3,800.00	3,800.00
Fuel for Food Trucks/ Employees	2,000.00	
Total (B)	\$ 57,200.00	
Shortfall (including Grant Request) (A-B)	(\$ 20,000.00)	

TOTAL GRANT REQUEST (Maximum \$20,000) * \$ 20,000.00

**Total Grant Request cannot be higher than projected shortfall*

35. Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review.

Understanding that it takes years for a community event to become established and profitable, we are seeking seed monies from the RMWB to help bridge us transition our Food Truck Showcase to the Ribfest and Food Truck Festival.

36. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in your application being deemed incomplete.

☐ Financial Statements of **most recent** fiscal year end

Completed and Signed Applications are to be submitted:

In Person or By Mail:

Community Investment Program
Office of the Chief Financial Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

OR

By Email: CIP@rmwb.ca

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

The United Way of Fort McMurray
Financial Statements
For the year ended December 31, 2017

The United Way of Fort McMurray

Contents

For the year ended December 31, 2017

	<i>Page</i>
Management's Responsibility	
Independent Auditors' Report	
Financial Statements	
Statement of Financial Position.....	1
Statement of Operations.....	2
Statement of Changes in Net Assets.....	3
Statement of Cash Flows.....	4
Notes to the Financial Statements.....	5
Schedules	
Schedule 1 - Schedule of General Management and Administration Expenses.....	12
Schedule 2 - Schedule of Campaign Expenses.....	13
Schedule 3 - Schedule of Community Investment	14
Schedule 4 - Schedule of Redpoll Centre Revenues and Expenses.....	15
Schedule 5 - Schedule of Fire Recovery Investment.....	16

Management's Responsibility

To the Members of The United Way of Fort McMurray:

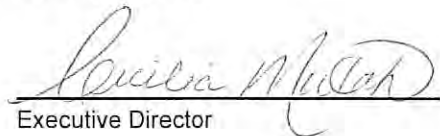
Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations and ensuring that all information in the annual report is consistent with the statements. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded, and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is composed entirely of Directors who are neither management nor employees of the Organization. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Organization's external auditors.

MNP LLP is appointed by the Board of Directors to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

February 22, 2018



Executive Director

Independent Auditors' Report

To the Members of The United Way of Fort McMurray:

We have audited the accompanying financial statements of The United Way of Fort McMurray, which comprise the statement of financial position as at December 31, 2017, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

As is common with many charitable organizations, The United Way of Fort McMurray derives revenue from general donations, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Organization. Therefore we were not able to determine whether any adjustments might be necessary to support revenue, deficiency of revenue over expenses and cash flows from operations for the years ended December 31, 2017 and 2016, current assets as at December 31, 2017 and 2016, and net assets as at January 1 and December 31 for both the 2017 and 2016 years. Our audit opinion on the financial statements for the year ended December 31, 2016 was modified accordingly because of the possible effects of this limitation in scope.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly in all material respects the financial position of The United Way of Fort McMurray as at December 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Fort McMurray, Alberta

February 22, 2018

MNP LLP

Chartered Professional Accountants

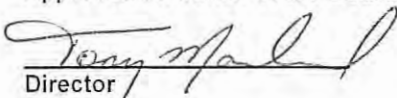
The United Way of Fort McMurray

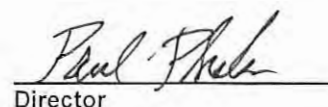
Statement of Financial Position

As at December 31, 2017

	2017	2016 (Restated - Note 3)
Assets		
Current		
Cash and cash equivalents (Note 4)	5,197,853	5,354,778
Investments (Note 5) (Note 12)	4,829,473	4,720,326
Campaign pledges receivable (Note 6)	3,822,824	3,838,368
Prepaid expenses	28,060	35,021
Interest receivable	3,014	2,376
Goods and services tax receivable	550	37,273
Fire recovery receivable (Note 9)	-	1,648,873
	13,881,774	15,637,015
Capital assets (Note 7)	571,932	706,556
	14,453,706	16,343,571
Liabilities		
Current		
Accounts payable and accruals	123,337	72,860
Deferred rental income	13,732	14,134
Government remittances payable	22,134	37,812
Deferred grant revenue (Note 8)	116,849	76,792
Deferred fire recovery contributions (Note 9)	2,092,105	2,810,604
	2,368,157	3,012,202
Unamortized deferred capital contributions (Note 10)	766	19,464
	2,368,923	3,031,666
Commitments (Note 11)		
Net Assets		
Invested in capital assets	571,166	687,092
General contingency reserve	-	1,326,568
Internally restricted net assets	8,401,398	8,295,173
Tomorrow fund	1,943,831	1,851,917
Capital fund	1,168,388	1,151,155
	12,084,783	13,311,905
	14,453,706	16,343,571

Approved on behalf of the Board


Director


Director

The accompanying notes are an integral part of these financial statements

The United Way of Fort McMurray

Statement of Operations

For the year ended December 31, 2017

	2017	2016 (Restated - Note 3)
Support revenue		
Campaign contributions and pledges	5,587,017	5,828,129
Fire recovery contributions (Note 9)	1,326,831	1,087,796
Transfer from other United Way agencies	-	534,201
	6,913,848	7,450,126
Provision for uncollectible pledges (Note 6)	(305,694)	(311,158)
	6,608,154	7,138,968
Other revenue		
Redpoll Centre revenue (Schedule 4)	336,013	351,225
Investment income	142,541	48,738
Doubtful pledge recovery	120,423	44,611
Interest	34,409	27,607
	633,386	472,181
Total revenue	7,241,540	7,611,149
General management and administrative expenses (Schedule 1)	-	-
Campaign expenses (Schedule 2)	433,756	362,081
Community investment (Schedule 3)	6,231,666	6,765,307
Redpoll expenses (Schedule 4)	443,015	452,361
Fire recovery investments (Schedule 5)	1,326,831	1,087,796
Total expenses	8,435,268	8,667,545
Deficiency of revenue over expenses before other item	(1,193,728)	(1,056,396)
Other item		
Unrealized gain (loss) on investments	(33,394)	275,471
Deficiency of revenue over expenses	(1,227,122)	(780,925)

The accompanying notes are an integral part of these financial statements

The United Way of Fort McMurray
Statement of Changes in Net Assets
For the year ended December 31, 2017

	<i>Invested in capital assets</i>	<i>General contingency reserve</i>	<i>Internally restricted net assets</i>	<i>Tomorrow fund</i>	<i>Capital fund</i>	<i>2017</i>	<i>2016</i>
							<i>(Restated - Note 3)</i>
Net assets, beginning of year	687,092	-	8,295,173	1,851,917	1,151,155	11,985,337	12,537,979
Correction of an error <i>(Note 3)</i>	-	1,326,568	-	-	-	1,326,568	1,554,851
Net assets, beginning of year, as restated	687,092	1,326,568	8,295,173	1,851,917	1,151,155	13,311,905	14,092,830
Deficiency of revenue over expenses	-	(1,227,122)	-	-	-	(1,227,122)	(780,925)
Amortization of internally funded capital assets	(136,680)	136,680	-	-	-	-	-
Amortization of deferred capital contributions	18,698	(18,698)	-	-	-	-	-
Capital assets acquired from internal funds	2,056	(2,056)	-	-	-	-	-
Allocation of investment income earned	-	(109,147)	-	91,914	17,233	-	-
Transfer to internally restricted net assets	-	(106,225)	106,225	-	-	-	-
Net assets, end of year	571,166	-	8,401,398	1,943,831	1,168,388	12,084,783	13,311,905

The accompanying notes are an integral part of these financial statements

The United Way of Fort McMurray
Statement of Cash Flows
For the year ended December 31, 2017

	2017	2016
Cash provided by (used for) the following activities		
Operating activities		
Cash received from campaign contributions	5,407,273	6,084,365
Cash received from fire recovery contributions	2,257,205	2,249,527
Cash received from other contributions	357,171	366,390
Cash paid for community investment	(6,168,917)	(6,705,923)
Cash paid for campaign	(408,113)	(362,993)
Cash paid for Redpoll	(306,628)	(303,182)
Cash paid for fire recovery investments	(1,326,631)	(1,087,796)
Interest received	33,771	27,869
	(154,869)	268,257
Investing activities		
Purchase of internally funded capital assets	(2,056)	(12,980)
Increase (decrease) in cash and cash equivalents	(156,925)	255,277
Cash and cash equivalents, beginning of year	5,354,778	5,099,501
Cash and cash equivalents, end of year	5,197,853	5,354,778

The accompanying notes are an integral part of these financial statements

1. Incorporation and nature of the organization

The United Way of Fort McMurray (the "Organization") is a not-for-profit organization incorporated under the Alberta Societies Act for the purpose of conducting an annual fund raising campaign in Fort McMurray on behalf of member agencies. It is registered as a public foundation and thus is exempt from income taxes under section 149(1)(l) of the Income Tax Act. Its registered charity number is 11926 0495 RR0001.

2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations as issued by the Accounting Standards Board in Canada using the following significant accounting policies:

Internally restricted net assets

The Organization follows the deferral method of accounting for contributions and reports several reserves to fund future operations as follows:

The Capital Fund reports the Organization's internally restricted resources for future purchases of capital assets and for future Redpoll Centre operational costs.

The Tomorrow Fund reports the Organization's internally restricted resources for projects that address emerging issues in the community and provide developmental program funding.

The Board of Directors has also set aside funds in internally restricted net assets to fulfil the subsequent year's Community Investment commitments, designated donations programs and operating budget.

In addition to the above reserves, the Organization reports a general contingency reserve reflecting unrestricted resources which are used to supplement fulfilment by the internally restricted net assets of the community investment commitments, designated donations, programs and operating budget. Invested in capital assets reports the Organization's resources devoted to capital assets.

2. Significant accounting policies (Continued from previous page)

Revenue recognition

The Organization follows the deferral method of accounting with the following policies for each type of revenue:

- i) Campaign contributions and pledges
The annual campaign runs from September to December each calendar year. It is conducted to raise support for member agencies and new agency development in the following year. Contributions and pledges are recognized as revenue in the period in which the campaign is held.
- ii) Designated contributions and pledges
Donations designated by donors for specific agencies are in addition to the allocations determined by the Board of Directors. The designated donations are included in Other Allocations, termed non-support direct pledges in Schedule 3.
- iii) Contributed materials and services
Contributed materials and services are recognized in the financial statements when their fair value can be reasonably determined and they are used in the normal course of the Organization's operations and would otherwise have been purchased.
- iv) Pledges receivable
Pledges are recorded as receivable at the time the pledges are made, usually during the annual campaign. Pledges are recognized as revenue when the amount to be received can be reasonably estimated and ultimate collection is reasonably assured. Collectability is assessed utilizing several years of historical pledge collection information along with an assessment of current market conditions in order to project estimated current year collection.
- v) Externally restricted non-capital contributions
Externally restricted non-capital contributions are deferred and recognized as revenue in the period in which the related expenses are incurred. Externally restricted amounts can only be used for purposes designated by the contributors. Any externally restricted contributions containing stipulations that the amounts should be retained as net assets or that the contributions should not be expended are recorded as direct increases in net assets.
- vi) Externally restricted capital contributions
Externally restricted capital contributions are recorded as deferred contributions until the amount is invested to acquire capital assets. Amounts invested in externally funded capital assets are then transferred to unamortized deferred capital contributions. Unamortized deferred capital contributions are recognized as revenue in the periods in which the related amortization expense of the funded capital asset is recorded.
- vii) Redpoll Centre revenue
Redpoll Centre receives revenue from rental operations. Revenue is recognized when amounts are received or receivable if the amount can be reasonably estimated and collection is reasonably assured. The Redpoll Centre also receives externally restricted contributions and revenue is recognized as described above.
- viii) Fire recovery revenue
The City of Fort McMurray and surrounding area was evacuated due to a wildfire in May 2016. The United Way of Fort McMurray has received wildfire recovery fundraising proceeds from various sources to assist member and non-member agencies with fire recovery expenses. Fire recovery contributions are externally restricted contributions and are recognized in revenue in the period in which the related expense occurs.

Cash and cash equivalents

Cash and cash equivalents include balances with banks and short-term investments with maturities of three months or less.

The United Way of Fort McMurray
Notes to the Financial Statements
For the year ended December 31, 2017

2. Significant accounting policies *(Continued from previous page)*

Capital assets

Capital assets are initially recorded at cost. The policy of the Organization is to capitalize assets when the useful life is greater than one year and the acquisition cost meets the capitalization threshold of \$1,000. Amortization is provided using the declining balance and straight-line methods at rates intended to amortize the cost of assets over their estimated useful lives. In the year of acquisition, amortization commences in the month acquired

	Method	Rate
Computer equipment	straight-line	33 %
Computer software	straight-line	33 %
Furniture and fixtures	declining balance	20 %
Leasehold improvements	straight-line	lease term

Contributed materials

Contributions of materials and services are recognized both as contributions and expenses in the statement of operations when a fair value can be reasonably estimated and when the materials and services are used in the normal course of the Organization's operations and would otherwise have been purchased. In the current year contributions of materials in the amount of \$10,017 (2016 - \$4,330) were recognized as campaign contributions and pledges.

Allocation of general management and administration expenses

General management and administration expenses (Schedule 1) are incurred to support functional areas and are allocated to campaign and community investment expenses based on the time study method. Following this method, general management and administration expenses are allocated as follows:

	2017	2016
Campaign expenses	40%	35%
Community investments	50%	50%
Fire recovery investments	10%	15%

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Campaign pledges receivable are stated after evaluation as to their collectibility and an appropriate provision for uncollectible pledges is provided where considered necessary. Amortization is based on the estimated useful life of capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in deficiency of revenue over expenses in the periods in which they become known.

Financial instruments

All financial instruments are initially recorded at their fair value except for certain related party transactions that are initially measured at their carrying or exchange amount in accordance with 3840 *Related Party Transactions*.

The Organization subsequently measures all of its financial assets and liabilities at cost or amortized cost, except for equity instruments that are quoted in an active market which are measured at fair value. Fair value is determined by published price quotations.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in deficiency of revenue over expenses. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at amortized cost or cost.

The Organization assesses impairment of all of its financial assets measured at cost or amortized cost when there are indicators of impairment. Any impairment which is not considered temporary is included in current year deficiency of revenue over expenses.

The United Way of Fort McMurray
Notes to the Financial Statements
For the year ended December 31, 2017

3. Restatement of comparative figures

During the year the Organization determined that payments for the final quarter (January 1 to March 31) of community investment agency allocations that had been recognized as an expense at December 31 of the prior year did not meet the definition of a liability in accordance with Canadian accounting standards for not-for-profit organizations and therefore should be only disclosed as commitments. The retrospective impact of this adjustment resulted in an increase of community investments agency allocation expense (Schedule 3) of \$228,283 for the year-ended December 31, 2016, a decrease to accounts payable as at December 31, 2016 of \$1,326,568, an increase to closing general contingency reserve for the year-ended December 31, 2016 of \$1,326,568, and an increase to the opening general contingency reserve for the year-ended December 31, 2016 of \$1,554,851.

4. Composition of cash and cash equivalents

Cash and cash equivalents represent amounts required to fulfil the subsequent year's community investment commitments, designated donations; programs; and the operating budget. These funds are included in internally restricted net assets and the general contingency reserve.

5. Investments

Investments consist of funds held by brokers for the purpose of investing in various instruments to earn returns on the funds held. Investments are internally restricted within the Capital and Tomorrow funds.

	2017	2016
Measured at fair value:		
Marketable securities	1,984,344	1,805,907
Mutual funds	1,973,389	1,426,689
Other investments	790,717	435,523
Cash and cash equivalents	81,023	738,659
Guaranteed investment certificates	-	313,548
	4,829,473	4,720,326

6. Campaign pledges receivable

Campaign pledges receivable are shown net of allowance for uncollectible pledges. The amount of uncollectible pledges is estimated to be \$305,694 (2016 - \$311,158).

7. Capital assets

	Cost	Accumulated amortization	2017 Net book value	2016 Net book value
Computer equipment	197,098	171,623	25,475	81,777
Computer software	50,398	50,398	-	-
Furniture and fixtures	390,366	175,198	215,168	266,732
Leasehold improvements	399,376	68,087	331,289	358,047
	1,037,238	465,306	571,932	706,556

The United Way of Fort McMurray
Notes to the Financial Statements
For the year ended December 31, 2017

8. Deferred grant revenue

Deferred grant revenue represents the unspent portion of grants received in the year. Amounts received are intended for expenses related to the Redpoll Centre from Suncor Energy Foundation along with Convergence YMM program, for which the Organization holds funds in trust.

	2017	2016
Balance, beginning of year	76,792	61,387
Additional grant revenue received	115,000	142,659
Amount utilized for operating expenses	(74,943)	(127,254)
	<u>116,849</u>	<u>76,792</u>

9. Deferred fire recovery contributions

Deferred fire recovery contributions consist of unspent contributions from the wildfire recovery fund which are externally restricted to assist with fire recovery expenditures incurred by member and non-member agencies. Recognition of these amounts as revenue is deferred to periods when the specified expenditures are made.

	2017	2016
Balance, beginning of year	2,810,604	-
Amount received during the year	608,332	2,249,527
Amount receivable at year-end	-	1,648,873
Less: Amounts recognized as revenue during the year	(1,326,831)	(1,087,796)
	<u>2,092,105</u>	<u>2,810,604</u>

The Organization is committed to pay out \$1,243,016 and \$144,036 in 2018 and 2019, respectively, from deferred fire recovery contributions to various agencies and non-agencies.

10. Unamortized deferred capital contributions

Unamortized deferred capital contributions represent the unamortized portion of contributed and external funding of capital assets. Recognition of these amounts is deferred to periods when the related capital assets are amortized. Changes in the unamortized deferred capital contributions balance are as follows:

	2017	2016
Balance, beginning of year	19,464	19,704
Amortization of deferred capital contributions <i>(Schedule 4)</i>	(18,698)	(240)
	<u>766</u>	<u>19,464</u>

The United Way of Fort McMurray
Notes to the Financial Statements
For the year ended December 31, 2017

11. Commitments

The Board approves an annual plan to fund community investment allocations to qualifying organizations. These funds are committed for the term of April 1 to March 31 and therefore the final quarter of funding is committed but unpaid as of December 31 of each year. \$1,301,373 of funding approved by the Board in February 2017 remains committed for 2018. In addition, subsequent to year end, the Board approved the 2018-19 community investment allocations, with \$4,740,238, with \$3,555,178 expected to be paid in 2018 and \$1,185,060 in 2019.

The Board has also approved fire recovery fund allocations to qualifying organizations. These funds are committed to pay out over the next two years on a quarterly basis.

Community investment and fire recovery fund commitments may be modified should a recipient fail to comply with its funding agreement or at the Board's discretion based on economic or other relevant circumstances.

The Organization has entered into a commitment to support an agency for three years ending March 31, 2020.

The Organization has also entered into a lease agreement to occupy premises and is also responsible for its proportionate share of operating costs relating to the premises lease.

Total annual commitments for the above are as follows:

	<i>Operating lease</i>	<i>Agency commitment</i>	<i>Fire recovery commitments</i>	<i>Community investment commitments</i>	<i>Total</i>
2018	171,872	88,427	1,243,016	4,856,551	6,359,866
2019	177,018	88,427	144,036	1,185,060	1,594,541
2020	182,327	22,107	-	-	204,434
2021	187,963	-	-	-	187,963
2022	193,762	-	-	-	193,762
Thereafter, to 2029	1,539,043	-	-	-	1,539,043
	2,451,985	198,961	1,387,052	6,041,611	10,079,609

12. Financial instruments

The Organization, as part of its operations, carries a number of financial instruments. It is management's opinion that the Organization is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

Credit concentration

The Organization is subject to credit risk with respect to campaign pledges receivable. As at December 31, 2017, employees of three campaign supporting organizations (2016 - three) accounted for 89% (2016 - 77%) of campaign pledges receivable. Management monitors these accounts regularly and is reasonably assured that the Organization is not exposed to significant credit risk in excess of the provision for doubtful pledges at the statement of financial position date.

Foreign currency risk

Foreign currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The Organization enters into transactions for marketable securities and restricted cash resources denominated in US currency for which the related revenue and expenses are subject to exchange rate fluctuations. As at December 31, 2017, investments include \$1,287,538 (2016 - \$1,121,757) denominated in US dollars.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Change in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk. The Organization is exposed to interest rate price risk on its cash and cash equivalents, investments, internally restricted cash and cash equivalents, and internally restricted guaranteed investment certificates.

12. Financial instruments *(Continued from previous page)*

Liquidity risk

Liquidity risk is the risk that the Organization will encounter difficulty in meeting obligations associated with financial liabilities. The Organization manages its liquidity risk by monitoring its operating requirements and funding of other agencies. The Organization's policy is to use funding raised from the prior year campaign to pay current year community investment commitments and operating expenses.

Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or foreign currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Organization enters into transactions to purchase investments, for which the market price fluctuates. The Organization's investments in publicly-traded securities and money market instruments exposes the Organization to price risk as these investments are subject to price changes in an open market due to a variety of reasons including changes in market interest rates, general economic indicators and restrictions on credit markets.

13. Comparative figures

Certain comparative figures have been reclassified to conform with current year presentation.

The United Way of Fort McMurray
Schedule 1 - Schedule of General Management and Administration Expenses
For the year ended December 31, 2017

	2017	2016
General management and administration expenses		
Salaries and employee benefits	442,233	481,526
Rent	63,761	61,309
Audit and accounting	31,763	22,313
Meetings, seminars and events	18,309	5,535
Office expenses	17,179	15,103
Conferences	10,231	1,241
Insurance	6,627	6,491
Goods and services tax	3,419	2,801
Membership fees	3,360	1,315
Bank charges	3,148	4,905
Training	2,005	1,904
Community events	2,000	-
Promotion and publicity	1,372	2,431
Recognition	1,309	2,426
Transportation	713	968
Amortization	294	1,388
General management and administration expenses before allocations	607,723	611,656
Allocations		
Allocation to campaign expenses <i>(Note 2) (Schedule 2)</i>	(243,089)	(214,080)
Allocation to community investment <i>(Note 2) (Schedule 3)</i>	(303,862)	(305,828)
Allocation to fire recovery investment <i>(Note 2) (Schedule 5)</i>	(60,772)	(91,748)
	(607,723)	(611,656)
Total general management and administration expenses	-	-

The United Way of Fort McMurray
Schedule 2 - Schedule of Campaign Expenses
For the year ended December 31, 2017

	2017	2016
Campaign expenses		
Salaries and employee benefits	101,112	77,293
Events	25,496	9,030
Promotion and publicity	16,916	24,496
Bank charges	11,906	11,771
Recognition	11,833	2,103
Supplies	10,613	9,529
Office expenses	5,683	7,334
Goods and service tax	2,562	1,544
Transportation	1,657	473
Training	1,396	3,389
Raffle	1,350	750
Meetings	143	289
Allocation of general and administration expenses <i>(Schedule 1)</i>	243,089	214,080
	433,756	362,081

The United Way of Fort McMurray
Schedule 3 - Schedule of Community Investment
For the year ended December 31, 2017

	2017	2016 (Restated - Note 3)
Agency allocations		
The Salvation Army	448,279	451,421
Centre of Hope	448,268	472,826
Pastew Place Detoxification Centre	417,185	466,562
The Hub Family Resource Centre	393,823	388,309
Some Other Solutions Society for Crisis Prevention	371,437	420,558
The Wood's Home Foundation	329,500	334,625
YMCA of Wood Buffalo	298,364	300,238
Wood Buffalo Wellness Society	292,125	294,375
St. Aidan's Society	251,505	230,504
Canadian Mental Health Association	201,375	193,625
Fort McMurray Boys & Girls Club	139,575	278,825
The Children's Centre	159,069	131,673
Support Through Housing Team	130,886	154,146
Legacy Counselling Centre	120,000	121,250
Fort McMurray Family Crisis Society (Waypoints)	100,271	302,050
Girls Incorporated of Northern Alberta Society	96,030	88,313
Fort McMurray Golden Years Society	91,103	89,865
HIV North Society	87,400	87,779
Justin Slade Youth Foundation	86,250	144,000
Multicultural Association of Wood Buffalo	83,743	79,293
McMan Youth Services	78,640	105,281
Blue Heron Support Services Association	69,994	65,622
Nistawoyou Friendship Centre	63,625	22,125
The Legacy Children's Foundation	56,250	-
Imagination Library (Rotary Club of Fort McMurray)	50,000	37,500
Rehoboth Alliance	48,250	18,750
Fort McMurray Search and Rescue	36,375	27,000
CNIB	22,500	23,125
Spinal Cord Injury Alberta	18,926	18,519
Kidsport Wood Buffalo	16,900	3,563
Multiple Sclerosis Society	15,000	15,000
Children First	-	12,500
	5,022,648	5,379,222
Other allocations		
Designated donations non member	409,283	515,121
Designated donation member agencies	121,463	152,699
Emerging needs	107,220	123,239
Personal Support Network	52,951	52,951
Tools for School	19,594	(143)
Social prosperity	16,312	-
Poverty reduction	8,540	24,981
	735,363	868,848
Total allocations	5,758,011	6,248,070
Other expenses		
Community investment process	105,408	121,445
United Way of Canada	56,268	89,448
Community building	8,117	516
Allocation of general and administration expenses (Schedule 1)	303,862	305,828
	473,655	517,237
Total community investments	6,231,666	6,765,307

The United Way of Fort McMurray
Schedule 4 - Schedule of Redpoll Centre Revenues and Expenses
For the year ended December 31, 2017

	2017	2016
Revenue		
Revenue from Redpoll Centre	246,060	225,990
Grant revenue from Suncor Energy Foundation	71,255	124,995
Amortization of deferred capital contributions (Note 10)	18,698	240
	336,013	351,225
Expenses		
Rent	166,890	162,153
Amortization	136,387	149,265
Office expenses	73,917	79,348
Salaries and benefits	54,168	51,237
Goods and services tax	5,892	6,082
Supplies	5,662	3,487
Repair and maintenance	98	789
	443,014	452,361
Deficiency of revenue over expenses	(107,001)	(101,136)

The United Way of Fort McMurray
Schedule 5 - Schedule of Fire Recovery Investment
For the year ended December 31, 2017

	2017	2016
United Way Supported Agencies		
Multicultural Association of Wood Buffalo	159,359	-
The Salvation Army	100,000	44,117
St. Aidan's Society	89,054	60,000
Nistawoyou Association Friendship Centre	75,000	-
The Hub Family Resource Centre	60,561	1,000
Pastew Place Detoxification Centre	48,750	-
Legacy Counselling Centre	45,000	-
HIV North Society	40,000	3,500
Rehoboth Alliance	22,000	-
Centre of Hope	20,799	-
Fort McMurray Boys & Girls Club	-	185,965
Wood's Homes Society	-	87,500
Multiple Sclerosis Society of Alberta	-	56,000
Support Through Housing Team	-	43,100
Some Other Solutions Society for Crisis Prevention	-	36,000
Wood Buffalo Wellness	-	28,000
Girls Incorporated Inc.	-	13,948
Fort McMurray Golden Years Society	-	12,125
	660,523	571,255
Non-Agencies		
Careers The Next Generation Foundation	255,469	-
Habitat for Humanity Wood Buffalo Society	86,000	-
Association Canadienne Francaise de l'Alberta	72,724	-
Fort McMurray SPCA	60,273	-
Fort McMurray Catholic Board of Education	40,000	42,700
Fort McMurray Assessment & Referral Society	39,764	114,241
Heritage Park Historical Society	-	53,570
The Legacy Children's Foundation	-	30,000
King's Kids Promotions Outreach	-	25,000
Fellowship Baptist Church	-	17,000
Scouts Canada	-	2,960
	554,230	285,471
Programs		
Social Recovery Committee Project	12,358	9,936
Redpoll Centre Rent & Facility Use	3,228	6,705
Tools for School	-	61,650
	15,586	78,291
Operating expenses of Fire Recovery		
Salaries and employee benefits	28,294	21,789
Promotion and publicity	3,750	7,916
Office expenses	1,821	5,853
Meetings	1,168	5,302
Goods and services tax	416	3,809
Bank charges	271	14,846
Recognition	-	1,516
Allocation of general and administration expenses (Schedule 1)	60,772	91,748
	96,492	152,779
Total fire recovery investments	1,326,831	1,087,796

Willow Lake Community Association

2019 Community Impact Grant Analysis - Community Events

CIP Grant Summary:

2016	2017	2018	2019 Request	2019 Recommended by CIP	Variance Recommended vs. Requested
60,000	60,000	54,300	13,900	7,600	(6,300)

Fiscal Year End	Total Expenses	Unrestricted Net Assets
December 31, 2017	61,835	4,045

Notes:

Event: Anzac Days Friday Night BBQ Kickoff

Wages calculated at 15% of other eligible requested expenses. Contact Office/Admin/Storage ineligible per Guidelines (Operating expenses that are not directly related to the program, project or event).

(Recommended for WLCA: CPP \$29,400 CE \$7,600 = \$37,000)

Budget Line Description	2019 Budget Request	2019 Recommended
Revenues		
Donations	400	
Total Revenues	400	-
Expenses		
Contact Office/Admin/Storage	2,400	-
Permits	100	100
Decorations	600	600
Admin/Event Supplies	700	700
Games/Prizes/Supplies	2,000	2,000
Music	1,000	1,000
Food/BBQ	1,500	1,500
Travel	800	400
Advertising	300	300
Administrative Wages	4,500	1,000
Total Expenses	13,900	7,600
Total Surplus (Deficit)	\$ (13,500)	\$ (7,600)

[To Top](#)

2019 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2019 Community Impact Grant Guidelines
- 2019 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2019 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: WILLOW LAKE COMMUNITY ASSOCIATION

Declaration: In making this application, we, the undersigned, confirm:

Board Member(s) and/or
Executive Director Initials:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Friday, November 16, 2018;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2019 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

JH RP

JH RP

JH RP

JH RP

JH RP

Jordan Huppie
Signature of Board Member
(must have signing authority)

Rosemarie Pratt
Signature of Board Member or Executive Director
(must have signing authority)

Jordan Huppie
Print Name

ROSEMARIE PRATT
Print Name

2018-11-16
Date: (YYYY-MM-DD)

2018-11-16
Date: (YYYY-MM-DD)

Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	WILLOW LAKE COMMUNITY ASSOCIATION
Street Address:	2-232 STONY MOUNTAIN ROAD
City/Hamlet:	ANZAC
Province:	ALBERTA
Postal Code:	T0P 1J0
Phone Number:	780-334-2679
Email Address:	WILLOWLAKE1@OUTLOOK.COM
Act Registered Under:	Societies Act (Alberta)
Registration Number:	5015775538

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	NICOLE GARDNER
Name:	BOARD ADMINISTRATOR
Daytime Phone:	780-334-2679
Email Address:	WILLOWLAKE1@OUTLOOK.COM

3. Executive Director

Name:	ROSE PRATT
Daytime Phone:	FOIP s.17(1)
Email Address:	FOIP s.17(1)

4. Board Chair / President

Name:	DARRYL WOYTKIW
Daytime Phone:	FOIP s.17(1)
Email Address:	FOIP s.17(1)

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2019, please advise the Community Investment Program at CIP@rmwb.ca

Community Events Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

The WLCA board reviews the financial position of the board every month at there General meetings, also, at there AGM every April.
The past fiscal year the board has applied for a grant through The Red Cross and asked for donations through Industry and local business.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2017-12-31
Unrestricted net assets from your Financial Statements ending 2017-12-31 \$ 4,045.30
(Accumulated surplus that the Board has not set aside for a particular purpose)
Total Expenses from your Financial Statements Ending 2017-12-31 \$ 61,835.20

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses?
If so, explain why.

NO

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

Any person being the full age of eighteen(18) years residing in either the Hamlet of Anzac or Gregoire Lake Estates shall be eligible to be a Member of the Association. At the proceeding Annual General Meeting all new members from the proceeding year will be entered into the Registry of Members by the Secretary at that time.
One board position will be a member appointed from the First Nation 468.

9. Minimum number of board members according to bylaws: 9
Number of board members: Currently: 9 2017: 7 2016: 7
How often does the Board of Directors meet? once a month

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Darryl Woytkiw	President	9
Curtis Chafe	Vice President	4
Chelsey Van Ee	Secretary	1
Rose Pratt	Treasurer	3
Johnny Fraser	Director	9
Kevin Tremblay	Director	3
Wade Chouinard	Director	6
Brad Callihoo	Director	1
Jordon Huppie	Director	1

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Community Events

Part C - Proposed Event Details

12. **Event Name:** ANZAC DAYS FRIDAY DAY NIGHT BBQ KICKOFF

13. **Beginning Date (YYYY-MM-DD):** 2019-08-01

14. **Completion Date (YYYY-MM-DD):** 2019-08-31

Note: The term of the Community Impact Grant is January 1 - December 31, 2019. The event and all expenditures must occur during this term.

15. **What type of event are you applying for?**

- ☒ Recreation/Sport
- ☐ Cultural
- ☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
- ☐ Related to a National or Provincial Holiday
- ☒ Other: community engagement

16. **What activities will be part of your event? Please provide details.**

-Traditional Friday night at the lake kick-off for Anzac Daze.
Anzac days have been a part of Anzacs history since the 1960's.
Creates a community connection.
It is a picnic and BBQ at the Anzac day use by the lake.
Old Fashioned family games- with prizes and ribbons
Family event (eg scavenger hunt) with prizes
Outdoor BBQ (food provided by WLCA)
entertainment and music

The foundation of Anzac includes Family Community Events.
This sustains the balance and quality of rural community life.

- Games, contests
- prizes
- water games/sports
- bbq
- music
- scavenger hunts
-

17. How many participants are you expecting to benefit from your program or project? Please identify them in the table below.

Ages 0 - 5:	60	Adults:	200
Ages 6 - 9:	40	Seniors:	50
Ages 10 - 12:	40	Families:	40
Ages 13 - 18:	30		

18. What is the community need that the event will address?

This is an annual event that celebrates the lifestyle of our rural community. It allows the community to get together and enjoy the outdoors, local lake and participate in family games and entertainment. It is the Friday night kick-off to Anzac Daze held on Saturday.
It is part of the Communities identity and benefits family time.

19. How was the need determined?

Part of the History of Anzac since 1960.
The community has always had pursued the need to celebrate its community, residents and heritage.

20. How will the event address this need?

It will keep our heritage alive.
Promote family and balanced living.
The celebration is family orientated
Promote outdoor activities within the community
Residents participate in celebration of of rural community.

21. What will be the positive impacts to the community?

Stronger community and well being of residents.
Time for residents to enjoy annual outdoor family event
Relax-visit with friends and family - kids enjoy outdoor activities.
seniors get to participate and enjoy the social part of the event.

22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

23. If identified in question 22, explain how the Call to Action will be addressed by the activities of the event.

24. What does/will a successful event look like?

-Good weather / good food

- increased community attendance

-families spending time together with family, friends and neighbours.

-everyone having fun participating in games

-seniors enjoying the event and evening with family and friends.

25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

- feedback from attendees

- increased numbers

- enjoyment of attendees

-kids playing, having fun

-feedback from residents

- feedback on social media

26. Does your event duplicate or overlap with other events offered in the community? How is your organization's event unique?

This is the only annual event that is part of the kick-off of Anzac days. It has been part of the community since 1960.

It is a family event at the Anzac day use area, held in the evening before Anzac Days.

It does not overlap with any other event.

It is an important part of our heritage.

27. How will the event be promoted/advertised?

- Radio
- posters
- social media
- groups/organization facebook pages
- RMWB page
- newsletters
- word of mouth

28. How will you identify to the public that this event is funded by the Municipality?

- RMWB logo on all advertising
- word of mouth
- invite RMWB to attend event

29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. In what capacity will the event involve volunteers? Please outline their roles.

The Friday night BBQ is organized and run by the WLCA board which its members are all volunteers.
The games are usually put on or supported by another board in Anzac.
The JR Leaders group (ages 10-14) thru the ARSS board did the kids games for the 2018 event and will be asked to do 2019.
All members and resident volunteers help with the event but also attend and enjoy the evening.

30. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event? Please outline their roles.

The JR Leaders who manage the kids games are a group under the ARSS.
ARSS members (volunteers) help at the event, it is the kick-off to there Anzac Days event on the Saturday.
Other groups and residents within the community help and attend the event.
(AFCSS, WL Metis, First Nation 468, GLE)

31. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) besides the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.

The WLCA board asks local groups / Industry to donate / sponsor the event.
The board will also use money from any board fundraising.
Anzac Grocery donates supplies, food for the event.

32. Outline any expected in-kind contributions for this event:

Donor	Description of Contribution	In Progress	Secured
<i>E.g. XYZ Radio</i>	<i>Three 30-Second Radio Advertisement Slots</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>E.g. ABC Organization</i>	<i>Free Venue Rental</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anzac Grocery	supplies, food	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ARSS	Include Friday night event on all their advertising	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Event Budget

- 33. a)** Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2019.
- b)** Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c)** Please list all sources of funding separately and name the sources in the space provided.
- d)** Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2019	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)		<input type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from: Industry	300.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: Anzac Grocery	100.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$ 400.00		

35. Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review.

This event includes GLE, WL Metis, and First Nation 468.

We have had some residents and families from Fort McMurray come out and enjoy the event. An Old Fashioned BBQ and picnic is an event that is the foundation of what is important to the Rural Community. Celebrating community, environment with family and friends. It is an event that gives residents and guests to enjoy and connect.

These traditions are important to keep now and years to come, it will help sustain and balance our quality of rural life.

All events/programs/projects include:

Gregoire Lake Estates

Willow Lake Metis

First Nation 468

and guests/visitors from all surrounding areas.

36. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in your application being deemed incomplete.

☒ Financial Statements of most recent fiscal year end

Completed and Signed Applications are to be submitted:

In Person or By Mail:

Community Investment Program
Office of the Chief Financial Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

OR

By Email: CIP@rmwb.ca

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

2017
ACCOUNT #1
GRANTS

Statement Date: 2017-01-01
Date Due: 2017-01-01

2017 STATEMENT OF ACCOUNT
WILLOW LAKE COMMUNITY ASSOCIATION
2-232 STONY MOUNTAIN ROAD
ANZAC, ALBERTA T0P 1J0

DATE	DESCRIPTION	CHARGES	CREDITS	ACCOUNT BALANCE
	<i>Balance brought forward</i>		\$33,607.53	(\$33,607.53)
2017-01-03	MONTHLY FEE (Prof & Legal Services)	\$3.75		(\$33,603.78)
2017-01-06	DEBIT - STAPLES (Office Supplies)	\$101.36		(\$33,502.42)
2017-01-06	DEBIT - STAPLES -COMPUTER (office supplies)	\$1,093.02		(\$32,409.40)
2017-01-10	DEBIT- STAPLES -faulty computer(Office supplies)		\$895.99	(\$33,305.39)
2017-01-10	DEBIT-CANADIAN TIRE (Round table -101.13) (Storage Unit -149.95)	\$251.08		(\$33,054.31)
2017-01-10	DEBIT- STAPLES -Computer (Adv & Communications)	\$938.47		(\$32,115.84)
2017-01-12	DEPOSIT - AFCSS -half wages (Half Time position)		\$5,569.20	(\$37,685.04)
2017-01-20	CHEQUE #24 - Wages/Nicole (Payroll)	FOIP s.17(1)		
2017-01-23	ATM DEPOSIT - Dan Brown (replace cheq #24)		\$1,833.13	(\$37,685.04)
2017-01-24	CHEQUE #25-Sean Steil/Go to Meeting (Advert & Comm)	\$468.00		(\$37,217.04)
2017-01-27	CHEQUE #26 -Nicole Gardner (Travel Expenses)	\$156.00		(\$37,061.04)
2017-02-01	MONTHLY FEE (Prof & Legal Services)	\$3.75		(\$37,057.29)
2017-02-02	CHEQUE -WAGES-Nicole Gardner (Half time position)	\$11,138.40		(\$25,918.89)
2017-02-10	CHEQUE #22-WADE C/Sponsor GLE event (Special Event)	\$1,000.00		(\$24,918.89)
2017-03-01	MONTHLY FEE (Prof & Legal Services)	\$3.75		(\$24,915.14)
2017-03-13	BANK DRAFT WITHDRAWAL-DAN BROWN /invoices/wages (Half time Position)	\$8,916.12		(\$15,999.02)
2017-03-21	CHEQUE #29-ARSS /Winterfest sponsor (Special Event)	\$2,000.00		(\$13,999.02)
2017-04-03	MONTHLY FEE (Prof & Legal Services)	\$3.75		(\$13,995.27)
2017-04-12	CHEQUE # 31-printer expense/Nicole Gardner (Office Supplies)	\$82.67		(\$13,912.60)
2017-04-12	CHEQUE #30- BANK (Supplies BBQ 500.00) (Office Supplies 500.00)	\$1,000.00		(\$12,912.60)
2017-04-20	BANK DEPOSIT- RMWB GRANT		\$30,000.00	(\$42,912.60)
2017-04-28	CHEQUE #32-Dan Brown (Office supplies)	\$108.70		(\$42,803.90)
2017-05-01	MONTHLY FEE (Prof & Legal Services)	\$3.75		(\$42,800.15)
2017-05-12	CHEQUE #27/ARSS N.Gardner wages /invoices 15,16,17 (Half time position)	\$3,690.98		(\$39,109.17)
2017-05-18	CHEQUE #33- PEACE HILLS BOARD (Board Insurance)	\$1,935.00		(\$37,174.17)
2017-05-29	CHEQUE #35-BANK (Office Supplies)	\$436.71		(\$36,737.46)

DATE	DESCRIPTION	CHARGES	CREDITS	ACCOUNT BALANCE
2017-06-01	MONTHLY FEE (Prof & Legal Services)	\$3.75		(\$36,733.71)
2017-06-12	CHEQUE # 34-Dan Brown /Expenses (BBQ expenses)	\$56.70		(\$36,677.01)
2017-07-04	MONTHLY FEE (Prof & Legal Services)	\$3.75		(\$36,673.26)
2017-07-11	CHEQUE #41-Curtis Chafe (Travel Expenses)	\$54.00		(\$36,619.26)
2017-07-11	CHEQUE # 39- Dan Brown (Travel Expenses)	\$108.00		(\$36,511.26)
2017-07-11	CHEQUE # 45-DJ BROWN /shelves for c-can (Storage Unit)	\$1,764.00		(\$34,747.26)
2017-07-12	CHEQUE # 40- Rose Pratt (Travel Expenses)	\$54.00		(\$34,693.26)
2017-07-14	CHEQUE #43- John Fraser (Travel Expenses)	\$54.00		(\$34,639.26)
2017-07-18	CHEQUE# 36-wages invoices 18,19,20,21 (HalfTime Position)	\$5,449.19		(\$29,190.07)
2017-07-19	CHEQUE # 42- June Catton (Legal- 23.90) (Travel - 108.00)	\$131.90		(\$29,058.17)
2017-07-24	CHEQUE # 44- Darryl Woytkiw / phone expenses (Advert & Comm)	\$450.00		(\$28,608.17)
2017-08-01	MONTHLY FEE (Prof & Legal Services)	\$3.75		(\$28,604.42)
2017-08-04	CHEQUE #37- REC ONE CENTRE (Meeting & space rental)	\$566.67		(\$28,037.75)
2017-08-16	DEPOSIT - FROM ARSS CORRECTION TO WAGES IN 2016		\$696.66	(\$28,734.41)
2017-08-16	CHEQUE - BANK -STAPLES (Office Supplies)	\$307.25		(\$28,427.16)
2017-08-17	CHEQUE #47-WAGES Invoice 22 (400.00 BBQ) (500.00 Travel) (649.06 Profess & Legal)	\$1,549.06		(\$26,878.10)
2017-08-22	CHEQUE #48-Darryl Woytkiw (Round Table)	\$270.00		(\$26,608.10)
2017-09-01	MONTHLY FEE (Prof & Legal Services)	\$3.75		(\$26,604.35)
2017-09-12	BANK DEPOSIT- RMWB GRANT		\$30,000.00	(\$56,604.35)
2017-09-11	CHEQUE # 54- SUPPLIES (Staples 93.74) (Prof & Legal 14.50) (office supplies 317.85)	\$426.85		(\$56,177.50)
2017-09-11	CHEQUE #55 - BANK TRANSFER (Church 2014 Donation/transferred to office acct/restricted)	\$930.00		(\$55,247.50)
2017-09-11	CHEQ#56-Bank transer to office account /2013 donation from ARSS)	\$2,298.70		(\$52,948.80)
2017-09-11	CHEQUE # 49- ARSS / WAGES invoice 23,24 (Half time Position)	\$2,412.26		(\$50,536.54)
2017-09-11	CHEQUE # 51- Nicole Gardner (Travel Expenses)	\$108.00		(\$50,428.54)
2017-09-11	CHEQUE #50- KCK CONTRACTING / OFFICE DEPOSIT (Meeting Space rental)	\$1,000.00		(\$49,428.54)
2017-09-11	CHEQUE # 52- June Catton (Travel Expenses)	\$54.00		(\$49,374.54)
2017-09-11	CHEQUE # 53- REC ONE CENTRE (Storage Unit)	\$420.00		(\$48,954.54)
2017-10-02	CHEQUE # 57-Darryl Woytkiw (Advert & Comm 225.00) (Travel 108.00)	\$333.00		(\$48,621.54)
2017-10-02	CHEQUE # 58- Nicole Gardner (Travel 108.00) (Office 18.89)	\$126.89		(\$48,494.65)
2017-10-02	CHEQUE #59-Rose Pratt (Travel Expenses)	\$108.00		(\$48,386.65)
2017-10-02	CHEQUE # 60- ARSS WAGES/25,26 (Half time position)	\$2,228.27		(\$46,158.38)
2017-10-02	PURCHASE- BANK FEES /CHEQUES COSTS (Prof & Legal Services)	\$185.00		(\$45,973.38)

DATE	DESCRIPTION	CHARGES	CREDITS	ACCOUNT BALANCE
2017-10-17	BANK TRANSFER- Donation from ARSS in 2013/transferred to office account)	\$1,195.45		(\$44,777.93)
2017-10-17	CHEQUE # 63-VIVANT security/office (Insurance)	\$500.00		(\$44,277.93)
2017-10-01	MONTHLY FEE (Prof & Legal Services)	\$3.75		(\$44,274.18)
2017-11-01	CHEQUE # 66-TELUS/PHONE/INTERNET (Advert & Comm)	\$456.07		(\$43,818.11)
2017-11-01	MONTHLY FEE (Prof & Legal Services)	\$3.75		(\$43,814.36)
2017-11-20	CHEQ#101- ARSS WAGES 27,28,29 (Office- 1515.61) (Round Table- 2395.53)	\$3,911.14		(\$39,903.22)
2017-11-20	CHEQUE # 102-STAPLES (Office supplies)	\$388.69		(\$39,514.53)
2017-11-20	CHEQUE # 104- RMWB refund from 2012-2016 (budget review/ 0 base budget starts 2017)	\$9,468.11		(\$30,046.42)
2017-12-11	CHEQUE # 105- ARSS/ WAGES 30,31 (Halftime position)	\$2,261.70		(\$27,784.72)
2017-12-11	CHEQUE # 103 - Nicole Gardner (Office 46.20) (Travel 324.00)	\$370.20		(\$27,414.52)
2017-12-11	CHEQUE 106- WAL MART (Office Supplies)	\$205.22		(\$27,209.30)
2017-12-01	MONTHLY FEE (Prof & Legal Services)	\$3.75		(\$27,205.55)
2017-12-31	CHEQUE # 107 WAGES 32,33 (Prof Development) (ESS training)	\$1,876.95		(\$25,328.60)
2017-12-31	CHEQUE 108-STAPLES (Office supplies)	\$783.30		(\$24,545.30)
2017-12-31	CHEQUE 109- WILLOW LAKE LANDING (rent/office renos) (Meeting space rental)	\$5,500.00		(\$19,045.30)

END OF 2017

\$15,000.00 Restricted

\$4,045.30 unrestricted

DATE:

SIGNATURE OF WLCA EXECUTIVE

DEC 31/2017	<i>Rosemarie Bath</i>
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Treasurer

2017
ACCOUNT #2
OFFICE

Statement Date: 2017-01-01
Date Due: 2017-31-12

2017 STATEMENT OF ACCOUNT #2
WILLOW LAKE COMMUNITY ASSOCIATION
2-232 STONY MOUNTAIN ROAD
ANZAC, ALBERTA TOP 1J0

DATE	DESCRIPTION	CHARGES	CREDITS	ACCOUNT BALANCE
	<i>Balance brought forward</i>		\$0.00	\$0.00
2017-09-12	DEPOSIT CHURCH FUND 2014- (FUNDS RESTRICTED)		\$930.00	(\$930.00)
2017-09-12	DEPOSIT DONATION FROM ARSS (FUNDS FOR OFFICE / EVENTS)		\$2,298.70	(\$3,228.70)
2017-09-21	CHEQUE TO KCK CONTRACTING (FIVE MONTHS OFFICE RENT)	\$5,000.00		\$1,771.30
2017-09-21	KCK RETURNED NSF		\$5,000.00	(\$3,228.70)
2017-10-06	NSF FEE FOR RETURNED CHEQUE	\$45.00		(\$3,183.70)
2017-10-17	DEPOSIT DONATION FROM CP SERVICES(restricted/office)		\$1,000.00	(\$4,183.70)
2017-10-17	TRANSFER FUNDS /DONATION FROM ARSS FROM 2013 (RESTRICTED TO OFFICE)		\$1,195.45	(\$5,379.15)
2017-10-17	DEPOSIT DONATION FROM FRIENDS IN NEED MONEY RESTRICTED TO OFFICE		\$9,453.01	(\$14,832.16)
2017-10-17	CORRECT NSF FEE CHARGE		\$45.00	(\$14,877.16)
2017-10-20	CHEQUE TO WILLOW LAKE LANDING RENT FOR FIVE MONTHS	\$5,000.00		(\$9,877.16)
2017-11-01	MONTHLY FEE	\$3.75		(\$9,873.41)
2017-11-22	SPONSOR ANZAC FIRE DEPT EVENT	\$500.00		(\$9,373.41)
2017-12-01	MONTHLY FEE	\$3.75		(\$9,369.66)
2017-12-04	DEPOSIT DONATION FROM OCL GROUP MONEY RESTRICTED TO OFFICE		\$1,000.00	(\$10,369.66)
2017-12-29	CHEQUE 001 - TELUS COMMUNICATIONS	\$110.34		(\$10,259.32)
2017-12-29	DONATION-XMAS TREE EXPENSES	\$547.39		(\$9,711.93)

RED DESCRIPTIONS ARE RESTRICTED FUNDS

END OF 2017 ACCOUNT #2

DATE: SIGNATURE OF WLCA EXECUTIVE

DEC 31/2017

Barbara P. Roth
Treasurer:

2017 Revenues & Expenses:

Please be advised that although your organization's fiscal year may not run January to December, that is the funding period of the Community Operating Grant. The following content must only relate to the period of January 1 - December 31, 2017.

Please list all sources of funding separately and name the source of all grants and other income.

Revenue	
Type of Income	January - December 2017
Regional Municipality of Wood Buffalo Community Operating Grant	60,000.00
Donation from "Friends in Need"	9,453.01
- these funds are restricted to expenses of New WLCA office (rental costs) starting after 5 months of rental costs during renovations.	
Donation from "CP Services"	
- these funds restricted to office expenses, event sponsorship.	1,000.00
Donation from "OCL Group"	
- these funds restricted to office expenses, event sponsorship.	1,000.00
Total (A)	\$ 71,453.01

Fort McMurray #468 First Nation

2019 Community Impact Grant Analysis - Community Events

CIP Grant Summary:

2016	2017	2018	2019 Request	2019 Recommended by CIP	Variance Recommended vs. Requested
-	-	-	20,000	-	(20,000)

Fiscal Year End	Total Expenses	Unrestricted Net Assets
March 31, 2018	27,973,033	25,570,307

Notes:

Event: Treaty Days

Ineligible, in accordance with Community Impact Grant Guidelines (applicant is not a registered non-profit.)

Budget Line Description	2019 Budget Request	2019 Recommended
Revenues		
Sponsorship from CRE	50,000	
Sponsorship from IRC	50,000	
Sponsorship from CNRL	2,000	
Other Sponsorships	7,000	
Total Revenues	109,000	-
Expenses		
Face Painting	1,500	-
Birchwood Rentals: Bouncy Castles, Tables, etc.	18,000	-
Contest Supplies	500	-
Raffle Prizes	30,000	-
Bingo	18,000	-
Cash for Workers	5,000	-
Washrooms & Wash Stations	4,200	-
Line Locations	1,000	-
Lunch for both days	27,000	-
Band	5,000	-
DJ	1,900	-
Honorariums	2,350	-
Merchandise	7,785	-
Dancers / Drummers	3,850	-
Judges	900	-
Contest Winners	7,500	-
Total Expenses	134,485	-
Total Surplus (Deficit)	\$ (25,485)	\$ -

[To Top](#)

2019 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2019 Community Impact Grant Guidelines
- 2019 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2019 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: Fort McMurray #468 First Nation

Declaration: In making this application, we, the undersigned, confirm:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Friday, November 16, 2018;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2019 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

Board Member(s) and/or
Executive Director Initials:

SW AAK

SW AAK

SW AAK

SW AAK

SW AAK

[Signature]
Signature of Board Member
(must have signing authority)

[Signature]
Signature of Board Member or Executive Director
(must have signing authority)

RON HREUTZER
Print Name

Samantha Whalen
Print Name

2018-11-16
Date: (YYYY-MM-DD)

2018-11-16
Date: (YYYY-MM-DD)



Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	Fort McMurray #468 First Nation
Street Address:	Box 6130
City/Hamlet:	Gregorie Reserve 176A
Province:	Alberta
Postal Code:	T9H 4W1
Phone Number:	7803342293
Email Address:	cindy.miller@fmfn468.com
Act Registered Under:	Please Select
Registration Number:	991804670001

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Band Manager
Name:	Cindy Miller
Daytime Phone:	7803342293
Email Address:	cindy.miller@fmfn468.com

3. Executive Director

Name:	C.E.O Brad Callihoo
Daytime Phone:	FOIP s.17(1)
Email Address:	brad.callihoo@fmfn468.com

4. Board Chair / President

Name:	Chief Ron Kreutzer
Daytime Phone:	FOIP s.17(1)
Email Address:	ron.kreutzer@fmfn468.com

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2019, please advise the Community Investment Program at CIP@rmwb.ca

Community Events Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

1. Monthly meetings

2. Efforts for financial support include extensive master planning related to economic development for long term sustainability. Applying for various grants from various levels of Government for programs and services.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2018-03-31

Unrestricted net assets from your Financial Statements ending 2018-03-31 \$ 50,550,116.00

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2018-03-31 \$ 27,973,033.00

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

NO

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

-Application is made to Indigenous Service Canada(ISC) for status, once approved membership application is made to Fort McMurray #468 First Nation.

- Some of our programs/ services are Band members specific , however some do not require membership to participate such as traditional base learning for all youths from K-12 with our Education and Training. This program includes drum making, Alberta water quality awareness day and ice fishing. Other programs are educational forums, annual career fairs and motivationally speakers.

Our Youth programs has many programs as well for all youth such as traditional dancing, canoing and boat safety, swimming lessons and cooking classes.

9. Minimum number of board members according to bylaws: 3

Number of board members: Currently: 3 2017: 3 2016: 3

How often does the Board of Directors meet? Every Two Weeks

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Chief Ron Kreutzer	Chief	9 years
Councillor Ron Kreutzer	Councillor	6 years
Councillor Samantha Whalen	Councillor	5 months

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Community Events Part C - Proposed Event Details

12. **Event Name:** Treaty Days
-
13. **Beginning Date (YYYY-MM-DD):** 2019-06-14
-
14. **Completion Date (YYYY-MM-DD):** 2019-06-15
-

***Note:** The term of the Community Impact Grant is January 1 - December 31, 2019. The event and all expenditures must occur during this term.*

15. What type of event are you applying for?

- ☐ Recreation/Sport
- ☒ Cultural
- ☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
- ☐ Related to a National or Provincial Holiday
- ☐ Other: _____

16. What activities will be part of your event? Please provide details.

Treaty Days is one of the Nations biggest and most successful events with bringing tradition back to the community. Some of the traditional events that are being partaken in are

- Traditional talent show which includes jigging, singing, moose calling, duck calling, etc.. The talent show is broken down into 3 different age categories that ranges from 3 years of age to 65+.
- Children activities which brings all the children from ages 1-17 years of age such as bouncy castles, watermelon contest, three legged races, etc.
- Bingo
- Crib/Horseshoe Tournaments
- Traditional tents that are hosted by our Nation members such as beading, bannock preparation, traditional language story telling time in the tepee, etc.
- Opening Ceremonies will provide traditional drummers and dancers.



17. How many participants are you expecting to benefit from your program or project? Please identify them in the table below.

Ages 0 - 5:	25	Adults:	400
Ages 6 - 9:	25	Seniors:	50
Ages 10 - 12:	25	Families:	
Ages 13 - 18:	40		

18. What is the community need that the event will address?

Bringing Band members, friends of the Nation and surrounding areas together for a two day gathering of traditional events.

19. How was the need determined?

Feedback from Band members and surrounding areas who have attended this event. The community wants to have an event where they can come together in a relaxed setting. Where they can celebrate their Culture/Heritage and share traditional teachings with each other.

20. How will the event address this need?

By holding traditional activities such as beading moose hide demonstrations, traditional duck and moose calling and showcasing traditional Regalia and Dance will provide the means to share with others.

21. What will be the positive impacts to the community?

- Social Well Being
- Culture & Language
- Gathering together as one

22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

Culture and Learning

23. If identified in question 22, explain how the Call to Action will be addressed by the activities of the event.

Culture and Learning- there will be many different areas with our knowledgeable members for the children and new comers to become educated with both the Indigenous language, day to day practice and traditions.

24. What does/will a successful event look like?

- Bringing members from the Nation near and far and surrounding areas to become one and enjoy the many traditional activities
- Teach the children about their culture with many of the traditional activities
- Having the proper funds to provide a successful event for all to enjoy

25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

- Social Media Activity
- Feedback from attendees to help make this event more succesful
- Anticipated cost vs actual cost
- Sponsor Recognition

26. Does your event duplicate or overlap with other events offered in the community? How is your organization's event unique?

Treaty Days doesn't overlap with any other events.

- It is open to all members and surrounding area free of charge.
- There are many activities throughout the day with prizes awarded
- All meals are provided for all in attendance

27. How will the event be promoted/advertised?

Posted to the Nations Facebook page

- Notices are posted in surrounding areas
- Posted to key locations such as Petro Canada, Health Center, CRE Administration Building
- Billboard located on the Nation off of Highway 881

28. How will you identify to the public that this event is funded by the Municipality?

- It will be announced throughout the event by our Emcee
- Printed material that will be placed throughout the event
- 4x12 Banner with RMWB name and logo
- Placement ad posted on the Billboard sign viewed by over 1000's of people who are by passing by the Nation located on Highway 881.

29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. In what capacity will the event involve volunteers? Please outline their roles.

We have many volunteer opportunities that include our staff, Industries, surrounding communities and members of the Nation. Some areas that volunteers are needed are

- Setup/Clean up
- Children's Activity Centers
- Tournament/Sign Up Area
- Raffle Table
- Meal Set Up/Clean Up
- Traditional teachings

30. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event? Please outline their roles.

- Anzac/ Billwood School
- FMFN#468 Health Center
- FMFN#468 IRC
- FMFN#468 Youth Council
- Brighter Beginnings Academy(Headstart)
- Various Industry Partners

31. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) besides the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.

-Sponsorship from Industries that can range between \$1000 to \$10,000.

-Monetary Donations from CRE/IRC of \$50,000 per organization

32. Outline any expected in-kind contributions for this event:

Donor	Description of Contribution	In Progress	Secured
<i>E.g. XYZ Radio</i>	<i>Three 30-Second Radio Advertisement Slots</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>E.g. ABC Organization</i>	<i>Free Venue Rental</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Taws Security	Security Officers- donated for both days	<input type="checkbox"/>	<input type="checkbox"/>
Civeo	Donated Dinner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Outland	Donated Breakfast	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Event Budget

33. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2019.
- b) Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2019	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Government of Alberta Grant	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Government of Canada Grant	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Casinos/Bingos	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Donation from: OUTLAND	0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: CIVEO	0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: TAWS SECURITY	0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Grant from:	0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Grant from:	0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Grant from:	0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: CRE	50,000.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sponsorship from: IRC	50,000.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sponsorship from: CANADIAN NATURAL	2,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: IMPERIAL	2,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: DEVON	1,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: SYNCRUDE	1,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: SUNCOR	1,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: ENBRIDGE	1,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: ALPAC	1,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$ 109,000.00		

34. a) Please enter the **entire** event expense for each line item in the 'Total Event Expenses' column.
- b) Please enter the requested grant **portion** of the project expense in the 'Requested RMWB Grant' column.
- c) The portion of the expense in the 'Requested RMWB Grant' column must be included in the entire project expense in the 'Total Project Expenses' column.
- d) Amounts in the 'Requested RMWB Grant' column CANNOT be higher than the amount in the 'Total Event Expenses' column.
- e) The term of the grant is January 1 to December 31, 2019. Only expenses committed or incurred after January 1, 2019 are eligible expenses.

Total Projected Revenue (from Page 11) (A) \$ 109,000.00

Type of Expense	Total Event Expenses	Requested RMWB Grant
Face Painting	1,500.00	1,500.00
Birchwood Rentals-Bouncy Castles, Tables, Chair, Kids Treats	18,000.00	18,000.00
Contest Supplies	500.00	500.00
Raffle Prizes	30,000.00	
Bingo	18,000.00	
Cash for workers	5,000.00	
Washrooms and wash stations	4,200.00	
Line locations	1,000.00	
Lunch for both days	27,000.00	
Band	5,000.00	
DJ	1,900.00	
Honorariums	2,350.00	
Merchandise	7,785.00	
Dancers	2,350.00	
Drummers	1,500.00	
Judges	900.00	
Contest Winners	7,500.00	
Total (B)	\$ 134,485.00	
Shortfall (including Grant Request) (A-B)	(\$ 25,485.00)	

TOTAL GRANT REQUEST (Maximum \$20,000) * \$ 20,000.00

****Total Grant Request cannot be higher than projected shortfall***

35. Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review.

FMFN#468 provides many services and programs for our members and non members of the Nation and surrounding communities. We often create partnerships with various entities such as Bill Woodward/Anzac School to offer programs that are suited to the appropriate groups. The other programs and services of the Nation include

- Education and Training
- Social Development Program
- Industry Relations
- Health Services
- Youth Program

36. Attachments

The following **MUST** accompany this application.
Failure to submit the following will result in your application being deemed incomplete.

☒ Financial Statements of **most recent** fiscal year end

Completed and Signed Applications are to be submitted:

In Person or By Mail:

Community Investment Program
Office of the Chief Financial Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

OR

By Email: CIP@rmwb.ca

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

Fort McMurray #468 First Nation
Consolidated Financial Statements
March 31, 2018

DOYLE & COMPANY
CHARTERED PROFESSIONAL
ACCOUNTANTS

Allan J. Grykuliak, CPA, CA*
Scott T. Mockford, CPA, CA*
Allen Lee, CPA, CMA*
Jason Bondarevich, CPA, CA*

11210 - 107 Avenue N.W., 2nd Flr
Edmonton, Alberta T5H 0Y1
Tel (780) 452-2300, Fax (780) 452-2335

* Operates as a Professional Corporation

INDEPENDENT AUDITORS' REPORT

To the Members of Fort McMurray #468 First Nation:

We have audited the accompanying consolidated financial statements of Fort McMurray #468 First Nation which comprise the consolidated statement of financial position as at March 31, 2018, and the consolidated statements of operations, accumulated surplus, changes in net financial assets, cash flows and related schedules for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of the consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparations and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Qualified Opinion

We were unable to observe sufficient evidence of the Nation's budget as they did not prepare one. Therefore, the Nation did not meet PSA standard 1201 that requires a budget be prepared and disclosed.

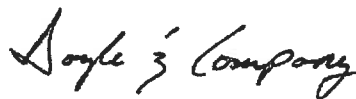
Qualified Opinion

In our opinion, except for the possible effect of the matter described in the Basis for Qualified Opinion paragraph, the consolidated financial statements present fairly in all material respects the financial position of the Fort McMurray #468 First Nation as at March 31, 2018 and the results of its operations, accumulated surplus, changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Other Matters

The prior year figures have been audited by another accounting firm.

July 25, 2018
Edmonton, Alberta


Chartered Professional Accountants

Fort McMurray #468 First Nation
Contents

For the year ended March 31, 2018

Page

Management's Responsibility

Consolidated Financial Statements

Consolidated Statement of Financial Position.....	1
Consolidated Statement of Operations.....	2
Consolidated Statement of Accumulated Surplus.....	3
Consolidated Statement of Changes in Net Financial Assets.....	4
Consolidated Statement of Cash Flows.....	5

Notes to the Consolidated Financial Statements.....	6
Schedule 1 - Consolidated Schedule of Tangible Capital Assets.....	17
Schedule 2 - Consolidated Schedule of Consolidated Expenses by Object.....	19
Schedules of Revenue and Expenses.....	20

Management's Responsibility

To the Members of Fort McMurray #468 First Nation:

The accompanying consolidated financial statements of Fort McMurray #468 First Nation are the responsibility of management and have been approved by the Chief and Council.


Management is responsible for the preparation and presentation of the accompanying consolidated financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the consolidated financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of consolidated financial statements.

The Fort McMurray #468 First Nation Council is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the consolidated financial statements. The Council fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Council is also responsible for recommending the appointment of the Nation's external auditors.

Doyle & Company Chartered Professional Accountants is appointed by the Council on behalf of the members to audit the consolidated financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Council and management to discuss their audit findings.

July 25, 2018



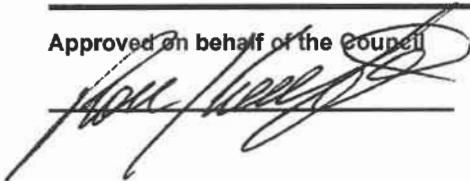
Chief Executive Officer

Fort McMurray #468 First Nation
Consolidated Statement of Financial Position

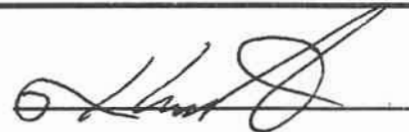
As at March 31, 2018

	2018	2017
Financial assets		
Cash and cash equivalents (Note 2)	6,253,580	2,917,172
Restricted investments (Note 3)	21,980,534	759,201
Accounts receivable (Note 4)	1,904,451	2,547,122
Investment in Nation partnerships and businesses (Note 5)	20,666,616	21,223,679
Indigenous Services Canada capital and revenue trust funds (Note 6)	152,918	105,933
Loan receivable (Note 7)	-	1,000,000
Total of financial assets	50,958,099	28,553,107
Liabilities		
Accounts payable and accruals (Note 9)	1,811,076	2,670,710
Deferred revenue (Note 2), (Note 10)	6,092,315	631,323
Long-term debt (Note 11)	739,048	832,793
Indigenous Services Canada Native claims loans (Note 3), (Note 12)	971,457	921,827
Due to minor members (Note 3)	3,080,000	-
Total of financial liabilities	12,693,896	5,056,653
Net financial assets	38,264,203	23,496,454
Contingent liabilities (Note 14)		
Guarantees (Note 15)		
Non-financial assets		
Tangible capital assets (Note 13) (Schedule 1)	12,285,913	11,402,748
Accumulated surplus	50,550,116	34,899,202

Approved on behalf of the Council



Councilor



Councilor

Fort McMurray #468 First Nation
Consolidated Statement of Operations
For the year ended March 31, 2018

	<i>Schedules</i>	2018	2017
Revenue			
Government funding			
Agricultural Benefit Claim (Note 3)		34,852,071	-
Indigenous Services Canada		2,158,177	6,743,194
Health Canada		878,455	1,134,331
First Nation Development Funds		378,937	763,037
Athabasca Tribal Council		176,261	164,070
Canada Mortgage and Housing Corporation		49,069	49,259
Additional government funding		840,189	-
Total Government funding		39,333,159	8,853,891
Industrial relations (Schedule 15)		3,253,924	2,909,814
Industry contributions and investment income in the Community Trust		2,247,612	1,439,997
Proceeds from insurance		79,453	1,072,405
Other revenue		420,825	651,547
Donations and other receipts from industry		361,758	558,848
Rental income		205,950	145,000
Land access fees		10,133	11,368
Revenue funds held in trust (Note 6)		46,985	8,002
		45,959,799	15,650,872
Program expenses			
Administration and Finance	3	3,317,289	8,839,841
Chief and Council	4	645,593	533,040
Operations and Maintenance	5	1,519,825	1,390,205
Economic Development	6	1,254	96,796
Education and Training	7	67,160	53,478
First Nation Development Funds	8	46	100,928
Health Services	9	1,088,162	1,103,941
Band Housing	10	1,110,470	1,035,629
Aboriginal Skills Employment & Training Services	11	240,060	150,167
Summer Students	12	18,584	43,421
Membership	13	435,151	366,597
Social Assistance	14	506,848	531,829
Industrial Relations	15	3,165,388	2,472,195
Community Trust	16	26,775	27,335
Office of Commercial Development	17	380,868	186,069
Agriculture Benefit Trust	18	15,227,580	36,418
First Nation Commercial Industrial Development Act	19	221,980	-
Total expenditures		27,973,033	16,967,889
Surplus (deficit) before other items		17,986,766	(1,317,017)
Other income (expense)			
Gain (loss) on disposal of capital assets		-	206,454
Loss from investments in Nation partnerships and businesses (Note 5)		(2,335,852)	(1,951,610)
		(2,335,852)	(1,745,156)
Operating surplus (deficit)		15,650,914	(3,062,173)

Fort McMurray #468 First Nation
Consolidated Statement of Accumulated Operating Surplus
For the year ended March 31, 2018

	2018	2017
Accumulated surplus, beginning of year	34,899,202	37,961,375
Surplus (deficit)	15,650,914	(3,062,173)
Accumulated surplus, end of year	50,550,116	34,899,202

Fort McMurray #468 First Nation
Consolidated Statement of Changes in Net Financial Assets
For the year ended March 31, 2018

	2018	2017
Annual surplus (deficit)	15,650,914	(3,062,173)
Purchases of tangible capital assets	(1,794,503)	(650,560)
Amortization of tangible capital assets <i>(Note 13) (Schedule 1)</i>	911,338	1,056,742
Contributed tangible capital assets <i>(Note 13) (Schedule 1)</i>	-	(160,000)
(Gain) loss on sale of tangible capital assets	-	(206,454)
Proceeds of disposal of tangible capital assets	-	372,598
Increase (decrease) in net assets	14,767,749	(2,649,847)
Net financial assets, beginning of year	23,496,454	26,146,301
Net financial assets, end of year	38,264,203	23,496,454

Fort McMurray #468 First Nation
Consolidated Statement of Cash Flows

For the year ended March 31, 2018

	2018	2017
Cash provided by (used for) the following activities		
Operating activities		
Surplus (deficit)	15,650,914	(3,062,173)
Non-cash items		
Amortization (Schedule 1)	911,338	1,056,742
Loss re-invested in Nation partnerships and businesses (Note 5)	2,335,852	1,951,610
Gain (loss) on disposal of capital assets	-	(206,454)
Contributions to Indigenous Services Canada trust funds (Note 6)	(46,985)	(8,002)
Loan receivable allowance (Note 7)	1,000,000	-
Due to minor members (Note 3)	3,080,000	-
	22,931,119	(268,277)
Changes in working capital accounts		
Accounts receivable	642,671	(1,392,760)
Accounts payable and accruals	(859,634)	2,080,858
Deferred revenue	5,460,992	30,595
	28,175,148	450,416
Financing activities		
Repayment of long-term debt	(93,745)	(155,793)
Indigenous Services Canada Native claim loan advance (Note 12)	136,000	189,505
Indigenous Services Canada Native claim loan repayment (Note 12)	(86,370)	-
	(44,115)	33,712
Capital activities		
Purchases of tangible capital assets (Note 13) (Schedule 1)	(1,794,503)	(650,560)
Proceeds of disposal of tangible capital assets	-	372,598
	(1,794,503)	(277,962)
Investing activities		
Purchase of Restricted investments (Note 3)	(21,221,333)	(491,245)
Advances to Nation partnerships and businesses (Note 5)	(1,778,789)	-
Withdrawals from Nation partnerships and businesses (Note 5)	-	2,866,257
Loan receivable (Note 7)	-	(500,000)
	(23,000,122)	1,875,012
Increase (decrease) in cash resources	3,336,408	2,081,178
Cash resources, beginning of year	2,917,172	835,994
Cash resources, end of year	6,253,580	2,917,172
Cash resources are composed of:		
Cash and cash equivalents total (positive only)	6,253,580	2,917,172
Supplementary cash flow information		
Interest paid	38,310	47,519

Fort McMurray #468 First Nation
Notes to the Consolidated Financial Statements
For the year ended March 31, 2018

1. Significant accounting policies

These consolidated financial statements are the representations of management, prepared in accordance with Canadian Public Sector Accounting Standards and include the following significant accounting policies:

Reporting entity and principles of consolidation

The consolidated financial statements consolidate the financial activities of all entities and departments comprising Fort McMurray #468 First Nation (the "Nation"), except for Nation business entities.

The Nation has consolidated the assets, liabilities, revenue and expenses of the following entities and departments:

- Fort McMurray #468 First Nation Industrial Relations Corporation
- Fort McMurray #468 First Nation Community Trust ("Community Trust")
- FMFN Office of Commercial Development Ltd.
- Fort McMurray #468 First Nation Business Association Limited
- Fort McMurray #468 First Nation Agricultural Benefits Settlement Trust ("Agricultural Benefit Trust")

Business accounted for by the modified equity basis include:

- i) Christina River Enterprises (1987) Ltd.
- ii) Fort McMurray First Nation Holdings Limited Partnership, which includes Fort McMurray First Nation Holdings Corporation.
- iii) Fort McMurray First Nation Distributors Ltd.
- iv) Fort McMurray Business Trust, which consists of:
 - Christina River Enterprises Limited Partnership
 - Christina River Enterprises GP Inc.
 - FMFN Rigs Limited Partnership (formerly Fort McMurray First Nation Refinery Limited Partnership)
 - FMFN Rigs GP Inc (formerly Fort McMurray First Nation Refinery GP)
 - Fort McMurray First Nation Management Ltd.
 - CRE/NCSG Crane and Heavy Haul Limited Partnership
 - Christina Logistics Limited Partnership
- v) FM #468 FN Limited Partnership

All inter-entity balances have been eliminated on consolidation; however, transactions between departments have not been eliminated in order to present the results of operations for each specific department.

The Nation's business entities, which are owned or controlled by the Nation but not dependent on the Nation for their continuing operations, are included in the Nation's consolidated financial statements using the modified equity method. Under the modified equity method, the equity method of accounting is modified only to the extent that the business entity accounting principles are not adjusted to conform to those of the Nation. Thus, the Nation's investment in these entities are recorded at acquisition cost and are increased for the proportionate share of post acquisition earnings and decreased by post acquisition losses and distributions received.

Basis of presentation

Sources of revenue and expenses are recorded on the accrual basis of accounting. The accrual basis of accounting recognizes revenue as it becomes available and measurable; expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay.

Asset classification

Assets are classified as either financial or non-financial. Financial assets are assets that could be used to discharge existing liabilities or finance future operations. Non-financial assets are acquired, constructed or developed assets that do not normally provide resources to discharge existing liabilities but are employed to deliver government services, may be consumed in normal operations and are not for resale in the normal course of operations. Non-financial assets include tangible capital assets, and expenses that have been prepaid.

Net financial assets

The Nation's consolidated financial statements are presented so as to highlight net financial assets as the measurement of financial position. The net financial assets of the Nation is determined by its financial assets less its liabilities. Net financial assets is comprised of two components, non-financial assets and accumulated surplus.

Fort McMurray #468 First Nation
Notes to the Consolidated Financial Statements
For the year ended March 31, 2018

1. Significant accounting policies *(Continued from previous page)*

Revenue recognition

Funding

Revenue is recognized as it becomes receivable under the terms of applicable funding agreements. Funding received under funding arrangements that relate to a subsequent fiscal period are reflected as deferred revenue on the consolidated statement of financial position in the year of receipt.

Government transfers

The Nation recognizes a government transfer as revenue when the transfer is authorized and all eligibility criteria, if any, have been met. A government transfer with stipulations giving rise to an obligation that meets the definition of a liability is recognized as a liability. In such circumstances, the Nation recognizes revenue as the liability is settled. Transfers of non-depreciable assets are recognized in revenue when received or receivable.

Industry and other revenues

Industry and other revenues are recognized when prices are agreed upon, all significant contractual obligations have been satisfied, and collectibility is reasonably assured.

Indigenous Services Canada capital and revenue trust funds

Funds held in trust on behalf of Nation members by the Government of Canada are reported on the consolidated statement of financial position with an offsetting amount in revenue. Trust moneys consist of:

- Capital trust monies derived from non-renewable resource transactions on the sale of land or other Nation capital assets, and
- Revenue trust monies generated primarily through land leasing transactions or interest earned on deposits held in trust.

Restricted temporary investments

Restricted temporary investments with prices quoted in an active market are measured at fair value while those that are not quoted in an active market are measured at cost less impairment.

Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset.

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and are also recorded as revenue.

Amortization

Amortization for tangible capital assets is provided using the following methods at rates intended to amortize the cost of the assets over their estimated useful lives.

	Method	Rate
Building and housing	straight-line	20-25 years
Computer software	declining balance	100 %
Office equipment	declining balance	20-55 %
Infrastructure	straight-line	20 years
Automotive equipment	declining balance	30 %
Equipment	declining balance	30 %

1. Significant accounting policies *(Continued from previous page)*

Long-lived assets

Long-lived assets consist of tangible capital assets. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

The Nation performs impairment testing on long-lived assets held for use whenever events or changes in circumstances indicate that the carrying value of an asset, or group of assets, may not be recoverable. Impairment losses are recognized when undiscounted future cash flows from its use and disposal are less than the asset's carrying amount. Impairment is measured as the amount by which the asset's carrying value exceeds its fair value. Any impairment is included in surplus for the year.

Measurement uncertainty (use of estimates)

The preparation of consolidated financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenue and expenses during the reporting period.

Accounts receivable, including amounts due from Membership, and loans receivable are stated after evaluation as to their collectibility and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of tangible capital assets. Accruals related to government transfers from Indigenous Services Canada and Health Canada are estimates based on the related funding agreement and actual expenses. Liabilities for contaminated sites are estimated based on the best information available regarding potentially contaminated sites that the Nation is responsible for.

Liability for contaminated sites

A liability for remediation of a contaminated site is recognized at the best estimate of the amount required to remediate the contaminated site when contamination exceeding an environmental standard exists, the Nation is either directly responsible or accepts responsibility, it is expected that the future economic benefit will be given up, and a reasonable estimate of the amount is determinable. The best estimate of the liability includes all costs directly attributable to remediation activities and is reduced by expected net recoveries based on information available at March 31, 2018.

At each financial reporting date, the Nation reviews the carrying amount of the liability. Any revisions required to the amount previously recognized is accounted for in the period revisions are made. The Nation continues to recognize the liability until it is settled or otherwise extinguished. Disbursements made to settle the liability are deducted from the reported liability when they are made.

Fort McMurray #468 First Nation
Notes to the Consolidated Financial Statements
For the year ended March 31, 2018

1. Significant accounting policies *(Continued from previous page)*

Segments

The Nation conducts its business through 15 reportable segments: Administration and Finance, Chief and Council, Operations and Maintenance, Economic Development, Education, First Nation Development Funds, Health Services, Band Housing, Human Resource Development, Summer Students, Membership, Social Assistance, Industrial Relations, Trust Funds and Office of Commercial Development. These operating segments are established by senior management to facilitate the achievement of the Nation's long-term objectives to aid in resource allocation decisions, and to assess operational performance.

For each reported segment, revenue and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Therefore, certain allocation methodologies are employed in the preparation of segmented financial information.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed above. Inter segment transfers are recorded at their exchange amount.

Financial instruments

The First Nation recognizes its financial instruments when the First Nation becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value.

At initial recognition, the First Nation may irrevocably elect to subsequently measure any financial instrument at fair value. The First Nation has not made such an election during the year.

The First Nation subsequently measures investments in equity instruments quoted in an active market and all derivative instruments, except those that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, at fair value. Fair value is determined by published price quotations. Transactions to purchase or sell these items are recorded on the trade date. Net gains and losses arising from changes in fair value are recognized in the statement of remeasurement gains and losses, with the exception of gains and losses on externally restricted financial assets measured at fair value, which are recognized as an increase or decrease to the associated liability until the resources are used in accordance with their specified purpose. The First Nation has not presented a statement of remeasurement gains and losses as it does not have any items giving rise to remeasurement gains (losses). Interest income is recognized in the statement of operations; however, interest income on externally restricted financial assets is recognized as an increase or decrease to the associated liability until the resources are used in accordance with their specified purpose. Investments in equity instruments not quoted in an active market and derivatives that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, are subsequently measured at cost. With the exception of those instruments designated at fair value, all other financial assets and liabilities are subsequently measured at amortized cost using the effective interest rate method.

Transaction costs directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in operating surplus. Conversely, transaction costs are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

All financial assets except derivatives are tested annually for impairment. Management considers recent collection experience for the loan, such as a default or delinquency in interest or principal payments in determining whether objective evidence of impairment exists. Any impairment, which is not considered temporary, is recorded in the statement of operations. Write-downs of financial assets measured at cost and/or amortized cost to reflect losses in value are not reversed for subsequent increases in value. Reversals of any net remeasurements of financial assets measured at fair value are reported in the statement of remeasurement gains and losses.

Fort McMurray #468 First Nation
Notes to the Consolidated Financial Statements
For the year ended March 31, 2018

2. Cash and cash equivalents

Included in cash and cash equivalents is \$5,000,000 (2017 - \$nil) received for a capital project and is restricted for this purpose. The amount is recorded in deferred revenue for use in future periods.

3. Restricted investments

As at March 31, 2018, the Nation had an investment in mutual funds with both the carrying value and fair market value equal to \$8,500,534 (2017 - \$759,201). This amount is externally restricted for use on trust eligible expenditures.

During the year \$34,852,071 (2017 - \$nil) was received for settlement of the Agricultural Benefits claim. Of this amount \$8,000,000 (2017 - \$nil) was transferred to the Community Trust, \$86,370 (2017 - \$nil) repaid the agricultural benefit claim loan (Note 12), \$857,514 (2017 - \$nil) was paid to cover professional fees and contractor fees, \$11,288,578 (2017 - \$nil) was paid to eligible members, \$13,480,000 (2017 - \$nil) was invested in the Agricultural Benefit Trust and the remaining amount was used by the Nation in the normal course of business. \$3,080,000 (2017 - \$nil) is restricted for payments to minors as they meet specific eligibility criteria. The remaining amount will be invested and the returns on these investments will be returned to members annually based on by-laws that govern the Trust.

4. Accounts receivable

	2018	2017
Indigenous Services Canada	41,981	898,253
First Nation Development Funds	108,418	108,418
Members	9,937	33,320
Tax receivables	45,991	7,185
Trade receivables	325,691	316,900
Industrial Relations -Trade receivables	2,031,771	1,330,234
Allowance for doubtful accounts	(659,338)	(147,188)
	1,904,451	2,547,122

Fort McMurray #468 First Nation
Notes to the Consolidated Financial Statements
For the year ended March 31, 2018

5. Investments in Nation partnerships and businesses

The Nation has investments in the following entities:

				2018
	Opening net investment	Current contributions (draws)	Current earnings (loss)	Total investment
Investments held at cost				
Athabasca Tribal Council Ltd.	1	-	-	1
Mark Amy Centre for Healing Addictions Ltd.	1	-	-	1
Fort McMurray First Nation Distributors Ltd.	1	-	-	1
FMFN Office of Commercial Development Ltd.	1	-	-	1
Fort McMurray #468 First Nation Business Association Limited	1	-	-	1
	5	-	-	5
Wholly-owned Businesses:				
Fort McMurray First Nations Holdings Limited Partnership	24,174	-	(1,033)	23,141
Christina River Enterprises (1987) Ltd.	182,193	-	-	182,193
Fort McMurray Business Trust	21,017,307	1,011,998	(1,568,028)	20,461,277
FM #468 FN Limited Partnership	-	766,791	(766,791)	-
	21,223,674	1,778,789	(2,335,852)	20,666,611
	21,223,679	1,778,789	(2,335,852)	20,666,616

Fort McMurray #468 First Nation
Notes to the Consolidated Financial Statements
For the year ended March 31, 2018

5. Investments in Nation partnerships and businesses *(Continued from previous page)*

				2017
	Opening net investment	Current contributions (draws)	Current earnings (loss)	Total investment
Investments held at cost				
Athabasca Tribal Council Ltd.	1	-	-	1
Mark Amy Centre for Healing Addictions Ltd.	1	-	-	1
Fort McMurray First Nation Distributors Ltd.	1	-	-	1
FMFN Office of Commercial Development Ltd.	1	-	-	1
Fort McMurray #468 First Nation Business Association Limited	-	1	-	1
	4	1	-	5
Wholly-owned Businesses:				
Fort McMurray First Nations Holdings Limited Partnership	25,207	-	(1,033)	24,174
Christina River Enterprises (1987) Ltd.	182,943	-	(750)	182,193
Fort McMurray Business Trust	25,833,391	(3,544,575)	(1,271,509)	21,017,307
FM #468 FN Limited Partnership	-	678,318	(678,318)	-
	26,041,541	(2,866,257)	(1,951,610)	21,223,674
	26,041,545	(2,866,256)	(1,951,610)	21,223,679

Summary financial information for each Nation business enterprise, accounted for using the modified equity method, for their respective year-end is as follows:

	<i>Christina River Enterprises (1987) Ltd. As at March 31, 2018</i>	<i>Fort McMurray First Nations Holdings Limited Partnership As at March 31, 2018</i>	<i>Fort McMurray Business Trust As at March 31, 2018</i>	<i>FM #468 FN Limited Partnership As at March 31, 2018</i>
Assets				
Current assets	-	29,120	8,243,735	-
Long-term assets	190,401	-	13,908,813	-
Total assets	190,401	29,120	22,152,548	-
Liabilities				
Current liabilities	8,208	5,979	1,691,266	-
Total liabilities	8,208	5,979	1,691,266	-
	182,193	23,141	20,461,282	-
Total revenue	-	-	23,517,077	-
Total expenses	-	1,033	25,085,105	766,791
	-	(1,033)	(1,568,028)	(766,791)

Fort McMurray #468 First Nation
Notes to the Consolidated Financial Statements
For the year ended March 31, 2018

6. Indigenous Services Canada capital and revenue trust funds

The Ottawa Trust accounts arise from monies derived from capital and revenue sources which the Crown considers are described in Section 62 of the *Indian Act*. These funds are held in trust by the Government of Canada and the Crown treats these funds as primarily governed by sections 63 and 69 of the *Indian Act*.

These Ottawa Funds are held in trust in the Consolidated Revenue fund of the Government of Canada. These funds earn interest as specified in Section 61(2) of the *Indian Act*.

Capital and revenue trust moneys are transferred to the Nation on the authorization of the Minister of Indigenous and Northern Affairs Canada, with the consent of the Nation's Council.

	2018	2017
Capital Trust		
Balance, beginning of year	3,300	3,300
Balance, end of year	3,300	3,300
Revenue Trust		
Balance, beginning of year	102,633	94,631
Interest and land leases	46,985	8,002
Balance, end of year	149,618	102,633
	152,918	105,933

7. Loan receivable

During the prior year, the Nation entered into an agreement which required the Nation to provide a loan, up to a limit of \$1,500,000 of which \$1,000,000 (2017 - \$1,000,000) was advanced. Based on the Company's financial performance an allowance has been recorded for the balance advanced.

8. Bank indebtedness

As at March 31, 2018, the Nation had a revolving credit facility available with the Royal Bank of Canada to a maximum of \$1,500,000 (2017 - maximum of \$1,500,000), of which \$nil (2017 - \$nil) was drawn. The credit facility bears an interest rate of prime plus 1.00% and revolves in increments of \$5,000.

As at March 31, 2018, the Nation had a \$500,000 (2017 - \$500,000) non-revolving term facility with the Royal Bank of Canada of which \$nil (2016 - \$nil) was drawn. The credit facility bears an interest rate of prime plus 2.00%.

Refer to Note 11 for security information on Royal Bank credit facilities.

9. Accounts payable and accruals

	2018	2017
Trade payables and accrued liabilities	1,661,858	1,610,447
Indian and Northern Affairs Canada repayment	42,901	938,099
Goods and Services Tax payable	-	11,805
Vacation and wages payable	69,559	60,387
Source deductions payable	36,758	49,972
	1,811,076	2,670,710

Fort McMurray #468 First Nation
Notes to the Consolidated Financial Statements
For the year ended March 31, 2018

10. Deferred revenue

	2018	2017
Deferred revenue	634,424	-
Indigenous Services Canada	5,202,262	393,823
First Nation Development Funds	78,129	-
Deferred capital funding	177,500	237,500
	6,092,315	631,323

Included in the deferred amount from Indigenous Services Canada is \$5,000,000 received for a future long term capital project.

11. Long-term debt

	2018	2017
Royal Bank of Canada mortgage repayable at \$6,374 per month including interest at 6.02%, due March 2019.	570,846	611,691
First Nations Bank loan fully repaid during 2018 financial year.	-	9,028
CMHC mortgage repayable at \$966 per month including interest at 0.96% due September 2021.	89,299	99,988
CMHC mortgage repayable at \$1,065 per month including interest at 1.98% due May 2019.	73,346	84,582
CMHC mortgage repayable at \$1,855 per month including interest at 2.02% due June 2018.	5,557	27,504
	739,048	832,793

Principal repayments on long-term debt in each of the next five years, assuming long-term debt subject to refinancing is renewed, are estimated as follows:

2019	74,294
2020	68,720
2021	71,916
2022	75,293
2023 and thereafter	448,825
	739,048

The Royal Bank of Canada is secured by a general security agreement. As additional security on the long-term debt with the Royal Bank of Canada, subsidiary partnerships to the Nation have signed guarantees totaling \$6,376,000 (2017 - \$6,376,000). These guarantee extends to the operating line of credit disclosed in Note 7.

Fort McMurray #468 First Nation
Notes to the Consolidated Financial Statements
For the year ended March 31, 2018

12. Indigenous Services Canada Native claims loans

Fort McMurray #468 First Nation is liable to the Government of Canada for \$971,457 (2017 - \$921,827) under promissory notes and a Native Claims Loan Agreement payable on the date on which the claim is settled.

The loans are to assist the Nation in pursuing its specific claims, Treaty 8 Agricultural Benefit Claim and Treaty Land Entitlement. The loans are interest free unless the Nation is in default or the promissory notes comes to maturity, in such case interest will accrue from the date of default or maturity at a rate to be determined.

Advances of \$135,000 (2017 - \$189,505) and repayments of \$86,370 (2017 - \$nil) on the Native claim loans were made during the year.

13. Tangible capital assets

The tangible capital assets reconciliation is included in Schedule 1.

During the year, purchases of tangible capital assets of \$1,794,503 (2017 - \$810,560) were made. Purchases by program were as follows:

- Operations and maintenance - \$135,650 (2017 - \$34,464)
- Buildings - \$842,710 (2017 - \$nil)
- Band Housing - \$816,143 (2017 - \$667,096)
- Health Canada - \$nil (2017 - \$109,000)

Included in tangible capital asset additions for Band Housing are trailers with a value of \$nil (2017 - \$160,000) which were donated to the Nation.

14. Contingent liabilities

The Nation has been named as defendant in certain legal proceedings. The Nation is actively defending all lawsuits. Since the amount of loss, if any, cannot be reasonably estimated, no provision has been recorded in these consolidated financial statements. Should a loss be incurred, it will be expensed in the year the liability is determined.

These consolidated financial statements are subject to review by the Nation's funding agents. It is possible that adjustments could be made based on the results of their reviews.

15. Guarantees

The Nation has signed a guarantee and postponement of claims related to the Royal Bank of Canada credit facilities for Christina River Enterprises Limited Partnership, a subsidiary Partnership, to a maximum of \$1,965,000 (2017 - \$1,965,000). As at March 31, 2018, the subsidiary Partnership had \$nil (2017 - \$nil) outstanding on all related facilities. The facilities are additionally secured by a general security agreement and a guarantee and postponement of claims in the amount of \$1,965,000 (2017 - \$1,965,000) from Fort McMurray First Nation Holdings Limited Partnership.

As at March 31, 2018, no liability (2017 - no liability) has been recorded associated with these guarantees.

Fort McMurray #468 First Nation
Notes to the Consolidated Financial Statements
For the year ended March 31, 2018

16. Financial Instruments

The First Nation as part of its operations carries a number of financial instruments. It is management's opinion that the First Nation is not exposed to significant interest, currency or credit risks arising from these financial instruments except as otherwise disclosed.

Risk Management Policy

The First Nation, as part of operations, has established management objectives such as avoidance of undue concentrations of risk as risk management objectives. In seeking to meet these objectives, the First Nation follows a risk management policy approved by Chief and Council.

Credit Risk

Credit risk is the risk of financial loss because a counter party to a financial instrument fails to discharge its contractual obligations.

The carrying amount of the First Nation's financial instruments best represents the maximum exposure to credit risk.

The First Nation manages its credit risk by performing regular credit assessments of its customers and provides IRC allowances for potentially uncollectible accounts receivable. Currently, the allowance for doubtful accounts is \$659,338 (2017 - \$147,188). As well an allowance was recorded for the loan receivable (Note 7).

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk.

The Nation is exposed to interest rate risk with respect to the loan receivable and its long-term debt amounts which bear interest at rates agreed upon at the time of issuance.

17. Comparative figures

Certain comparative figures have been reclassified to conform with current year's presentation.

Fort McMurray #468 First Nation
Schedule 1 - Consolidated Schedule of Tangible Capital Assets
For the year ended March 31, 2018

	<i>Buildings and housing</i>	<i>Infrastructure</i>	<i>Automotive equipment</i>	<i>Equipment</i>	<i>Computer software</i>	<i>Subtotal</i>
Cost						
Balance, beginning of year	13,783,210	6,737,194	1,012,501	8,499	104,788	21,646,192
Acquisition of tangible capital assets	256,858	-	86,000	49,650	-	392,508
Construction-in-progress	1,401,998	-	-	-	-	1,401,998
Disposal of tangible capital assets	(69,001)	-	(55,572)	-	-	(124,573)
Balance, end of year	15,373,065	6,737,194	1,042,929	58,149	104,788	23,316,125
Accumulated amortization						
Balance, beginning of year	6,043,238	3,435,681	669,984	6,458	104,788	10,260,149
Annual amortization	417,651	336,860	134,111	15,507	-	904,129
Accumulated amortization on disposals	(69,001)	-	(55,569)	-	-	(124,570)
Balance, end of year	6,391,888	3,772,541	748,526	21,965	104,788	11,039,708
Net book value of tangible capital assets	8,981,177	2,964,653	294,403	36,184	-	12,276,417
Net book value of tangible capital assets 2017	7,739,972	3,301,513	342,517	2,041	-	11,386,043

Fort McMurray #468 First Nation
Schedule 1 - Consolidated Schedule of Tangible Capital Assets
For the year ended March 31, 2018

	<i>Subtotal</i>	<i>Computer equipment</i>	<i>2018</i>	<i>2017</i>
Cost				
Balance, beginning of year	21,646,192	76,232	21,722,424	21,508,701
Acquisition of tangible capital assets	392,508	-	392,508	810,560
Construction-in-progress	1,401,998	-	1,401,998	-
Disposal of tangible capital assets	(124,573)	-	(124,573)	(624,839)
Balance, end of year	23,316,125	76,232	23,392,357	21,694,422
Accumulated amortization				
Balance, beginning of year	10,260,149	59,527	10,319,676	9,693,627
Annual amortization	904,129	7,209	911,338	1,056,742
Accumulated amortization on disposals	(124,570)	-	(124,570)	(458,695)
Balance, end of year	11,039,708	66,736	11,106,444	10,291,674
Net book value of tangible capital assets	12,276,417	9,496	12,285,913	11,402,748
Net book value of tangible capital assets 2017	11,386,043	16,705	11,402,748	

Fort McMurray #468 First Nation
Schedule 2 - Schedule of Consolidated Expenses by Object
For the year ended March 31, 2018

	2018	2017
Consolidated expenses by object		
Administration	67,245	93,090
Amortization	911,338	1,056,742
Bad debts	1,520,375	147,188
Bank charges and interest	25,406	30,636
Funeral	64,310	64,817
Community donations	18,475	9,423
Contracted services	1,553,569	1,243,872
Fire related costs (recovery)	(239,774)	5,955,633
Elder honorariums	109,085	70,731
Community events	703,447	622,365
Insurance	199,290	163,483
Investment management fees	21,539	6,331
Indigenous Services Canada recovery provision	45,098	43,909
Elders utilities	73,510	48,017
Interest on long-term debt	38,310	47,519
Distribution to members	14,724,046	301,700
Meeting	59,997	16,444
Office expenses	176,162	125,868
Social assistance	361,513	376,085
Professional fees	930,617	1,089,757
Rent	64,238	112,254
Repairs and maintenance	416,441	540,204
Materials	81,314	134,597
Salaries and benefits	3,659,551	3,175,168
Youth expenses	80,992	63,914
Supplies	2,760	14,253
Telephone	44,387	82,372
Training	217,823	98,554
Travel	482,855	434,697
Utilities	197,081	139,788
Subcontracts	1,115,298	438,207
Vehicle	23,612	54,002
Emergency assistance	39,327	48,138
Unrealized gain (loss) on investments	(3,776)	6,604
Program expenses	182,572	111,527
	27,968,033	16,967,889

Fort McMurray #468 First Nation
Administration and Finance
Schedule 3 - Consolidated Schedule of Revenue and Expenses
For the year ended March 31, 2018

	2018	2017
Revenue		
Indigenous Services Canada		
Band support funding (NG0F)	305,818	289,857
Pension plan administration (NG0L)	745	3,556
CPP/QPP & Pension (NG0M)	1,362	9,058
Capacity Development (NTLE)	-	200,000
Response (NTR2)	-	5,976,080
Unexpended set funds	-	(1,042,997)
Additional government funding	91,544	-
Proceeds from insurance	-	1,072,405
Other revenue	217,430	526,816
Donations and other receipts from industry	316,904	290,559
Rental income	205,950	145,000
Land access fees	10,133	11,368
Revenue funds held in trust (Note 6)	46,985	8,002
	1,196,871	7,489,704
Expenses		
Contracted services	553,062	670,012
Bad debts (Note 7)	1,000,000	-
Salaries and benefits	623,671	337,026
Community events	496,185	521,060
Professional fees	374,304	855,975
Fire related costs	(239,774)	5,955,633
Subcontracts	125,061	81,896
Travel	91,083	64,859
Funeral	64,310	64,817
Office expenses	55,061	23,087
Meeting	41,562	4,235
Emergency assistance	39,327	48,138
Materials	(38,941)	15,018
Interest on long-term debt	35,482	43,301
Insurance	21,720	20,768
Bank charges and interest	21,669	27,866
Community donations	18,145	7,600
Telephone	14,285	75,057
Repairs and maintenance	7,626	895
Training	6,097	14,035
Rent	3,552	1,136
Elder honorariums	3,450	2,400
Vehicle	352	5,027
	3,317,289	8,839,841
Deficit before transfers	(2,120,418)	(1,350,137)
Transfers from the Community Trust	1,533,869	-
Deficit	(586,549)	(1,350,137)

Fort McMurray #468 First Nation
Chief and Council
Schedule 4 - Consolidated Schedule of Revenue and Expenses
For the year ended March 31, 2018

	2018	2017
Expenses		
Salaries and benefits	545,093	421,000
Travel	67,821	99,980
Telephone	14,106	-
Professional fees	13,022	-
Meeting	5,551	10,716
Office expenses	-	1,344
Deficit	(645,593)	(533,040)

Fort McMurray #468 First Nation
Operations and Maintenance
Schedule 5 - Consolidated Schedule of Revenue and Expenses
For the year ended March 31, 2018

	2018	2017
Revenue		
Indigenous Services Canada		
Wastewater systems (NTFF)	101,608	106,828
Roads and bridges (NTMT)	22,468	118,468
Water system (NTFG)	170,911	89,349
Solid waste (NTN5)	49,265	49,265
Municipal services (NTMV)	24,133	24,133
Community buildings (NTMW)	21,197	21,197
Fire protection (NTMS)	14,664	14,664
Planning, MTSA Infrastructure (NTVD)	27,285	-
FNWWAP-Wastewater >1.5M (NTFX)	5,000,000	-
Unexpended set funds	(5,000,000)	-
Additional government funding	200,000	-
Capital planning project - infrastructure (NTMD)	96,000	-
Other revenue	-	23,240
	727,531	447,144
Expenses		
Amortization	536,895	535,124
Repairs and maintenance	320,335	262,139
Subcontracts	229,398	11,797
Salaries and benefits	214,648	349,914
Utilities	80,387	81,845
Materials	64,186	83,656
Insurance	33,893	16,601
Vehicle	23,260	48,783
Professional fees	15,911	-
Office expenses	912	346
	1,519,825	1,390,205
Deficit	(792,294)	(943,061)

Fort McMurray #468 First Nation
Economic Development
Schedule 6 - Consolidated Schedule of Revenue and Expenses
For the year ended March 31, 2018

	2018	2017
Revenue		
Indigenous Services Canada		
EcDev - Allocations (NT45)	54,482	129,482
	54,482	129,482
Expenses		
Professional fees	1,254	-
Subcontracts	-	96,796
	1,254	96,796
Surplus	53,228	32,686

Fort McMurray #468 First Nation
Education and Training
Schedule 7 - Consolidated Schedule of Revenue and Expenses
For the year ended March 31, 2018

	2018	2017
Revenue		
Indigenous Services Canada		
Student transportation (NP18)	48,297	46,791
Ancillary support (NPOS)	-	700
First Nation & Inuit skill link program (NP21)	18,863	-
Other revenue	-	369
	67,160	47,860
Expenses		
Youth expenses	22,771	6,491
Training	21,853	4,528
Salaries and benefits	10,413	20,909
Materials	6,921	15,627
Transportation	4,846	-
Travel	356	-
Administration	-	5,923
	67,160	53,478
Deficit	-	(5,618)

Fort McMurray #468 First Nation
First Nation Development Funds
Schedule 8 - Consolidated Schedule of Revenue and Expenses
For the year ended March 31, 2018

	2018	2017
Revenue		
First Nation Development Funds	378,937	763,037
Expenses		
Repairs and maintenance	-	100,870
Bank charges and interest	46	58
	46	100,928
Surplus	378,891	662,109

Fort McMurray #468 First Nation
Health Services
Schedule 9 - Consolidated Schedule of Revenue and Expenses
For the year ended March 31, 2018

	2018	2017
Revenue		
Health Canada		
Health Canada	830,701	1,360,787
Unexpended fixed funding	47,754	(226,456)
Other revenue	11,248	4,996
Donations and other receipts from industry	11,854	54,689
	901,557	1,194,016
Expenses		
Aboriginal Diabetes Initiative	22,295	19,487
Aboriginal Headstart	177,743	78,765
Brighter Futures	42,698	14,653
Building Health Communities	34,427	27,979
Canada Prenatal Nutrition Program	7,196	4,702
Capital facilities - Operations & Main	35,170	324,492
Community Health Representative	56,381	50,609
Drinking Water & Wastewater	12,000	12,000
HCC Service Delivery	59,710	26,697
HIV/AIDS Prevention	12,220	500
Health Planning Management	108,618	100,691
Maternal Child Health	95,783	85,000
Medical Transportation	136,027	125,081
National Native Alcohol and Drug Abuse	105,566	106,653
Office expenses	5,898	122
Public Health Support	40,610	38,240
Special projects	100,000	72,250
Suicide Prevention	17,706	2,500
Supplies	-	13,520
Solvent Abuse Program	7,900	-
FCSSAA	10,214	-
	1,088,162	1,103,941
Surplus (deficit) before transfers	(186,605)	90,075
Transfers from Community Trust	137,737	-
Surplus (deficit)	(48,868)	90,075

Fort McMurray #468 First Nation
Band Housing
Schedule 10 - Consolidated Schedule of Revenue and Expenses
For the year ended March 31, 2018

	2018	2017
Revenue		
Indigenous Services Canada		
Planning design and construction (NTKB)	220,700	220,700
Management support (NTKQ)	1,463	1,463
Planning, Design & Construction	348,000	-
Canada Mortgage and Housing Corporation	49,069	49,259
Additional government funding	487,500	-
Donations and other receipts from industry	-	160,000
Proceeds from insurance	79,453	-
	1,186,185	431,422
Expenses		
Amortization	365,246	500,591
Salaries and benefits	290,304	161,249
Subcontracts	137,928	59,404
Insurance	132,576	123,339
Repairs and maintenance	78,085	129,625
Utilities	60,656	27,887
Materials	40,759	28,009
Interest on long-term debt	2,828	4,218
Office expenses	2,088	1,307
	1,110,470	1,035,629
Surplus (deficit) before transfers	75,715	(604,207)
Transfers from Community Trust	736,412	-
Surplus (deficit)	812,127	(604,207)

Fort McMurray #468 First Nation
Aboriginal Skills Employment & Training Services
Schedule 11 - Consolidated Schedule of Revenue and Expenses
For the year ended March 31, 2018

	2018	2017
Revenue		
Athabasca Tribal Council	176,261	143,267
Additional government funding		
Other government funding	220,000	-
Unexpended government funding	(158,855)	-
	237,406	143,267
Expenses		
Training	108,513	55,576
Salaries and benefits	91,727	62,726
Subcontracts	22,911	-
Materials	8,388	13,412
Travel	4,908	2,175
Administration	2,150	14,327
Office expenses	1,463	1,951
	240,060	150,167
Deficit	(2,654)	(6,900)

Fort McMurray #468 First Nation
Summer Students
Schedule 12 - Consolidated Schedule of Revenue and Expenses
For the year ended March 31, 2018

	2018	2017
Revenue		
Indigenous Services Canada		
First Nation & Inuit summer work experience (NP20)	7,447	-
Athabasca Tribal Council	-	20,803
Donations and other receipts from industry	33,000	38,500
Other revenue	-	9,038
	40,447	68,341
Expenses		
Salaries and benefits	18,254	33,248
Travel	-	8,158
Community donations	330	1,823
Vehicle	-	192
	18,584	43,421
Surplus	21,863	24,920

Fort McMurray #468 First Nation
Membership
Schedule 13 - Consolidated Schedule of Revenue and Expenses
For the year ended March 31, 2018

	2018	2017
Revenue		
Indigenous Services Canada		
Registry events (NPG6)	5,534	5,544
Indian registry administration (NPG7)	5,031	-
Other revenue	-	350
	10,565	5,894
Expenses		
Distribution to members	355,468	301,700
Salaries and benefits	69,304	63,678
Professional fees	10,379	-
Meeting	-	1,030
Office expenses	-	189
	435,151	366,597
Deficit	(424,586)	(360,703)

Fort McMurray #468 First Nation
Social Assistance
Schedule 14 - Consolidated Schedule of Revenue and Expenses
For the year ended March 31, 2018

	2018	2017
Revenue		
Indigenous Services Canada		
Basic needs (NP85)	302,498	318,359
Service delivery (NP8R)	94,850	78,902
National child benefit re-investment (NPBO)	-	50,724
In-home care (NPC5)	16,464	16,464
Special needs (NP8L)	9,800	9,000
Child out of parental care (NP8G)	7,292	5,607
Social Assistance Employment & Training (NP99)	35,000	-
Unexpended set funds	(5,000)	-
	460,904	479,056
Expenses		
Basic needs	272,409	276,338
Salaries and benefits	85,117	109,169
Indigenous Services Canada recovery provision	45,098	43,909
Adult in home care	35,239	17,280
National child benefit re-investment	35,000	63,336
Special needs	15,013	14,674
Child out of parental home allowance	8,852	4,457
Administration	7,823	-
Meeting	1,190	463
Telephone	1,107	-
Travel	-	1,883
Supplies	-	320
	506,848	531,829
Deficit	(45,944)	(52,773)

Fort McMurray #468 First Nation
Industrial Relations
Schedule 15 - Consolidated Schedule of Revenue and Expenses
For the year ended March 31, 2018

	2018	2017
Revenue		
Industrial relations	3,253,924	2,909,814
Cost recovery revenue	89,571	76,284
	3,343,495	2,986,098
Expenses		
Cultural events and donations	207,262	101,305
Contract and consulting work	884,251	409,909
Salaries, wages and benefits	717,548	1,007,665
Bad debts	520,375	147,188
Travel and accommodation	250,174	198,368
Elder honorariums	105,635	68,331
Training	81,360	21,214
Management fee	75,000	-
Elders utilities	73,510	48,017
Rent	60,686	111,118
Youth expenses	58,221	57,423
Professional fees	44,105	175,318
Utilities	38,940	3,608
Office expenses	33,289	87,391
Amortization	9,197	21,027
Bank charges and interest	3,075	2,175
Supplies	2,760	413
Repairs and maintenance	-	11,725
	3,165,388	2,472,195
Surplus	178,107	513,903

**Fort McMurray #468 First Nation
Community Trust**

Schedule 16 - Consolidated Schedule of Revenue and Expenses

For the year ended March 31, 2018

	2018	2017
Revenue		
Industry contributions to the Trust	2,247,612	1,439,997
Donations and other receipts from industry	-	15,100
Other revenue	54,554	10,453
	2,302,166	1,465,550
Expenses		
Professional fees	10,500	14,400
Unrealized loss (gain) on investments	(3,776)	6,604
Investment management fees	20,051	6,331
	26,775	27,335
Surplus before transfers	2,275,391	1,438,215
Transfer to/from Fort McMurray #468 First Nation		
Transfer to Office of Commercial Development	(350,000)	(315,000)
Transfer from Agricultural Benefit Settlement	8,000,000	-
Transfers to the Nation	(2,408,018)	-
	5,241,982	(315,000)
Surplus	7,517,373	1,123,215

Fort McMurray #468 First Nation
Office of Commercial Development
Schedule 17 - Consolidated Schedule of Revenue and Expenses
For the year ended March 31, 2018

	2018	2017
Expenses		
Salaries and benefits	219,044	105,768
Advertising and promotion	60,310	773
Management fee	60,000	-
Professional fees	19,304	27,236
Contracted services	16,256	45,110
Travel	3,638	2,859
Utilities	1,700	3,786
Bank charges and interest	616	537
Deficit before transfers	(380,868)	(186,069)
Transfer from Community Trust	350,000	315,000
Surplus (deficit)	(30,868)	128,931

Fort McMurray #468 First Nation
Agriculture Benefit Trust
Schedule 18 - Consolidated Schedule of Revenue and Expenses
For the year ended March 31, 2018

	2018	2017
Revenue		
Agricultural Benefit Claim (Note 3)	34,852,071	-
Other revenue	48,022	-
	34,900,093	-
Expenses		
Distribution to members (Note 3)	14,368,578	-
Subcontracts	600,000	-
Professional fees	219,858	16,828
Travel	28,189	19,590
Office expenses	9,467	-
Investment management fees	1,488	-
	15,227,580	36,418
Transfer to Community Trust	(8,000,000)	-
Surplus (deficit)	11,672,513	(36,418)

Fort McMurray #468 First Nation
First Nation Commercial Industrial Development Act
Schedule 19 - Consolidated Schedule of Revenue and Expenses
For the year ended March 31, 2018

	2018	2017
Revenue		
Indigenous Services Canada	152,000	-
Expenses		
Professional fees	221,980	-
Deficit	(69,980)	-

Fort McMurray Chinese-Canadian Cultural Society
2019 Community Impact Grant Analysis - Community Events

CIP Grant Summary:

2016	2017	2018	2019 Request	2019 Recommended by CIP	Variance Recommended vs. Requested
-	-	-	15,000	-	(15,000)

Fiscal Year End	Total Expenses	Unrestricted Net Assets
August 31, 2018	28,896	101,556

Notes:

Event: 2019 Chinese New Year Banquet

Ineligible due to financial position.

Budget Line Description	2019 Budget Request	2019 Recommended
Revenues		
Event Income	8,000	
Donation	150	
Sponsorship	1,000	
Total Revenues	9,150	-
Expenses		
Venue	3,200	-
Ticket Printing	400	-
Banquet Foods	15,000	-
Arts performing clothes & decoration	3,500	-
Car Rental	250	-
Volunteer Appreciation	1,800	-
Total Expenses	24,150	-
Total Surplus (Deficit)	\$ (15,000)	\$ -

To Top

2019 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2019 Community Impact Grant Guidelines
- 2019 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2019 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: The Fort McMurray Chinese-Canadian Cultural Society

Declaration: In making this application, we, the undersigned, confirm:

Board Member(s) and/or
Executive Director Initials:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Friday, November 16, 2018;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2019 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

<u>SW</u>	<u>cp</u>
<u>SW</u>	<u>cp</u>
<u>SW</u>	<u>cp</u>
<u>SW</u>	<u>cp</u>
	<u>cp</u>


Signature of Board Member
(must have signing authority)

CHRIS PAN
Signature of Board Member or Executive Director
(must have signing authority)

JAMES WANG
Print Name

CHRIS PAN
Print Name

2018-11-16
Date: (YYYY-MM-DD)

2018-11-16
Date: (YYYY-MM-DD)

Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	The Fort McMurray Chinese-Canadian Cultural Society
Street Address:	P.O.Box 5815 STN MAIN
City/Hamlet:	Fort McMurray
Province:	Alberta
Postal Code:	T9H 4V9
Phone Number:	5876455088
Email Address:	FOIP s17(1)
Act Registered Under:	Canada Not-for-Profit Corporations Act
Registration Number:	118928324 RR 0001

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Vice President
Name:	Chris Pan
Daytime Phone:	5876455088
Email Address:	FOIP s17(1)

3. Executive Director

Name:	Chris Pan
Daytime Phone:	5876455088
Email Address:	FOIP s17(1)

4. Board Chair / President

Name:	James Wang
Daytime Phone:	FOIP s.17(1)
Email Address:	FOIP s17(1)

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2019, please advise the Community Investment Program at CIP@rmwb.ca



Community Events Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

Yearly by the board. In past fiscal year we participated UnitedWay, government Event fund, as well all corporation and Financial groups donations, to increase the number and types financial support.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2018-08-31

Unrestricted net assets from your Financial Statements ending 2018-08-31 \$ 101,555.98

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2018-08-31 \$ 28,896.35

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

Yes, We strive to increase the number and types financial support and tried to save some cost/expense from daily events and sourcing materials/equipments form less cost areas or country like China etc..

8. What are the restrictions (if any) on becoming a member of your organization and/or participating in programs or services?

None, our society opens our heart and arms to welcome everyone in the community to becoming a member of our organization and participating in programs and services.

9. Minimum number of board members according to bylaws: 12

Number of board members: Currently: 12 2017: 15 2016: 15

How often does the Board of Directors meet? Every month

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Chen, Yi	Director	1
Lily GU	Director	5
Chengmai Guo	Director	1
Jinwen Guo	Director	1
Vivian Ha	Director	13
Meng Jia	Director	2
Tina Wang	Director	10
Jacky Cui	Secretary/Director	1
Zhang, Liqun	Treasure/Director	1
Simon MA	Vice President	2
Chris Pan	Vice President	3
James Wang	President	15

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.



Community Events Part C - Proposed Event Details

12. **Event Name:** 2019 Chinese New Year Banquet

13. **Beginning Date (YYYY-MM-DD):** 2019-02-01

14. **Completion Date (YYYY-MM-DD):** 2019-02-03

***Note:** The term of the Community Impact Grant is January 1 - December 31, 2019. The event and all expenditures must occur during this term.*

15. **What type of event are you applying for?**

☒ Recreation/Sport

☒ Cultural

☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report

☐ Related to a National or Provincial Holiday

☐ Other: _____

16. **What activities will be part of your event? Please provide details.**

Chinese traditional culture exhibition and performing, such as lion dance, singing and dancing, TaiChi, introducing Chinese New Year, Chinese food banquet. The performers are multinationals from all over the world.

17. How many participants are you expecting to benefit from your program or project? Please identify them in the table below.

Ages 0 - 5:	10	Adults:	350
Ages 6 - 9:	20	Seniors:	50
Ages 10 - 12:	25	Families:	Over 100
Ages 13 - 18:	20		

18. What is the community need that the event will address?

China is the 2nd largest economic body in the world; the society had been inquired, by local entrepreneurs, many time about to do business with Chinese companies. The project is their best opportunity to learn Chinese tradition, value and cultural, in order to develop business with Chinese. We can be the bridge and sources for local entrepreneurs.

19. How was the need determined?

The needs were determined based on our society's research and the information that we acquired from the MCA, the city, MLA and MP offices.

20. How will the event address this need?

Our Society involved in the community very actively; the society had been invited to various kind community event to performance and show Chinese cultural and arts. 3 level governments reps always show up to the banquet, and all the political parties' leaders visited the society when they were in town. Over 50% the guests to the banquet were other than Chinese; they were all enjoyed the passion, inclusive, delicious foods and integrity that we provided for the community. We're also can be the bridge for local business to develop opportunities in China.

21. What will be the positive impacts to the community?

The trust of our community's future. People, at here, are still not confident about the future of the oils-and. Our society acts as trusted organization, who provides safe convening space, deep knowledge and experience and constructive voice to enrich the community. The project will show our confidence and resilience that together we can build the bright future.

22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

NA

23. If identified in question 22, explain how the Call to Action will be addressed by the activities of the event.

NA

24. What does/will a successful event look like?

For this year, over 500 people will benefit from the project. The guests will be 400, 20 event staffs, 25 volunteers, 20 performers, 15 local students and teachers, and 20 local suppliers and venders.

25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

This event had been carried out almost 40 years, and it had become a traditional event for our community. Our society has a strong and competent team, volunteers and strategic plan to handle the project. We, with average 250-500 guests, had been held the event successfully without any issue.

26. Does your event duplicate or overlap with other events offered in the community? How is your organization's event unique?

There is not another community event duplicate or overlap with our event. The Chinese people and our traditional culture and background make our event unique form others.

27. How will the event be promoted/advertised?

We're uploading the project to our website, local radios, newspapers, Facebook, Twitter, and the event poster is on the way to all shopping malls and the lunchrooms, for which are accessible for us.

28. How will you identify to the public that this event is funded by the Municipality?

We'll put this information in our AD and declare during the event.

29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. In what capacity will the event involve volunteers? **Please outline their roles.**

Every participant for this event is volunteer.

The organizer- 12 board directors

The performers and trainers- 30 volunteers

The moving and decorating staffs- 46 volunteers

The total volunteering time is over 636 hours, which worth over \$12,720.00

30. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event? **Please outline their roles.**

The sponsors for this event are the Suncor Energy, the Syncrude Canada Ltd., the Nexen, the Chinese Flavor, etc..

These companies help us for the tickets selling, foods preparation, and some of the praises and gifts.

31. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) besides the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.

The significant in-kind contributions for this event is the over 600 hours volunteers works, which worth about \$12,720.00.

2019-02-01 8 ppl X 6 hours=48 hours

2019-02-02 30 ppl X 10 hours=300 hours

2019-02-03 8 ppl X 6 hours= 48 hours

Event arts activity performers 30 ppl X 8 hours= 240 hours

Total:636 hours X \$20/hours= \$12,720.00

32. Outline any expected in-kind contributions for this event:

Donor	Description of Contribution	In Progress	Secured
<i>E.g. XYZ Radio</i>	<i>Three 30-Second Radio Advertisement Slots</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>E.g. ABC Organization</i>	<i>Free Venue Rental</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Volunteers	\$12,720.00	<input type="checkbox"/>	<input type="checkbox"/>
Organization cash funds	\$2500	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>



Event Budget

33. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2019.
- b) Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2019	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)	8,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:	150.00	<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:	1,000.00	<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)		\$ 9,150.00	

35. Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review.

Please see the supporting letters, from the MLA, the major and the MP, in the attachment.

36. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in your application being deemed incomplete.

☒ Financial Statements of **most recent** fiscal year end

Completed and Signed Applications are to be submitted:

In Person or By Mail:

Community Investment Program
Office of the Chief Financial Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

OR

By Email: CIP@rmwb.ca

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

Chinese - Canadian Cultural Society
Statement of Operations
For the Yr Ended Aug 31, 2018

Revenues

CNY Tickets sold	\$	11,304.00
Tubing Member Fee	\$	777.45
MCA Honorarium	\$	710.00
Nexen	\$	2,400.00
Sunlife	\$	300.00
The Benevity Community	\$	3,097.50
United Way	\$	3,371.45
Total Revenues	\$	21,960.40

Expenditures

AGM	\$	927.44
Appreciation / Honorarium	\$	3,005.71
Bank Charges	\$	254.00
CNY Banquet	\$	13,631.04
Condolences	\$	148.11
Expo	\$	320.00
Facility Rental	\$	4,840.68
Insurance	\$	1,435.69
MailBox	\$	170.10
Potluck	\$	519.95
School Funding	\$	3,200.00
Supplies	\$	396.60
Web Pg Mgmt	\$	47.03
Total Expenditures	\$	28,896.35
Operational Surplus / Deficit		-6935.95

*William Ho Oct 15, 2018
Treasurer*

Chinese - Canadian Cultural Society
Statement of Surplus
For the Yr Ended Aug 31, 2018

Bal Forward as Sept 1, 2017 (Bk Acct)	\$	108,471.96
Petty Cash	\$	19.97
Net Operating Yr Ended Aug 31, 2018		-6935.95
Surplus Ending Bal of Yr Ended - Aug 31, 2018	\$	101,555.98

Chinese - Canadian Cultural Society
Balance Sheet
August 31, 2018

Assets

Acct Receivable - Bk Acct	\$	101,536.01
Petty Cash	\$	19.97
Total Assets	\$	101,555.98

Liabilities

Acct Payable -- Current		-
Operating Surplus		101,555.98
Total Liabilities		101,555.98

*Al Soper Oct 14/2018
president.*



麦克默里堡中华文化联谊会
Fort McMurray Chinese-Canadian Cultural Society
P.O. BOX 5815 STN MAIN
FORT MCMURRAY, ALBERTA T9H 4V9

DIRECTORS ELECTED FOR 2017-2018

Name	Position	Phone #	Address	Postal code
Ding, Yu Qiu	Director	FOIP s.17(1)		
Gao, Calvin	VP			
Gu, Lily	Director			
Ha, Vivian	Treasurer			
Jia, Meng	Director			
Ma, Simon	Director			
Pan, Chris	VP			
Wang, James	President			
Wang, Tina	Director			
Xie, Jane	Director			
Xie, Li	Director			
Xu, Mellisa	Director			
Yang, Thomas	Director			
Zhang, Bella	Treasurer			
Zhao, Hongning Holly	Secretary			

IMPORTANT INFORMATION

- This form will be rejected if not properly completed.
- An annual return and required attachments must be filed each year with the Registrar of Corporations. *Failure to do so will result in the cancellation of your Society's registration*

1. SOCIETY NAME **THE FORT MCMURRAY CHINESE-CANADIAN CULTURAL SOCIETY.**

2. ADDRESS OF REGISTERED OFFICE OF THE SOCIETY
**P.O. BOX 5815
FORT MCMURRAY, ALBERTA
T9H 4V9**

NOTE:

If there has been a change in the address as listed, a Notice of Change of Address (REG 3016) must be completed and filed with the Registrar of Corporations within 15 days of the date of the change.

3. CORPORATE ACCESS NUMBER **502045198**

4. THE SOCIETY'S DATE OF INCORPORATION IS

1980	AUG	08
Year	Month	Day

5. THIS RETURN COVERS THE YEAR ENDING

2018	AUG	31
Year	Month	Day

 , WITH THE INFORMATION PROVIDED
EFFECTIVE AS OF THAT DATE.

THE FOLLOWING ATTACHMENT MUST ACCOMPANY THIS RETURN:

A listing of all officers and directors with the name (last name, followed by given name), complete mailing address including postal code, and position held by each.

Attached.

Please ensure that this return is dated and signed by a director or authorized officer of the society.

DATE <i>Oct 14th 2018</i>	SIGNATURE 	TELEPHONE NO. Bus. <i>780-881-0480</i> Res. <i>780-743-7567</i>
---	--	---

Complete this form (no fee required)
and return it to:

Alberta Registries
PO BOX 1007 STN MAIN
EDMONTON AB T5J 4W6

OR

Drop off your documents at:

Alberta Registries
Corporate Registry
John E. Brownlee Building
10365 - 97 Street
Edmonton, Alberta

For Information Call:

Edmonton (780) 427-2311

All other areas
call 310-0000
and ask for 427-2311

This information is being collected for the purposes of corporate registry records in accordance with the Societies Act. Questions about the collection of this information can be directed to the Freedom of Information and Protection of Privacy Coordinator for Alberta Registries, Research and Program Support, Box 3140, Edmonton, Alberta T5J 2G7, (780) 427-7013.

Metis Nation of Alberta - Local Council 780 Willow Lake

2019 Community Impact Grant Analysis - Community Events

CIP Grant Summary:

2016	2017	2018	2019 Request	2019 Recommended by CIP	Variance Recommended vs. Requested
-	-	-	20,000	-	(20,000)

Fiscal Year End	Total Expenses	Unrestricted Net Assets
December 31, 2017	509,807	925,276

Notes:

Event: Willow Lake Metis Local #780 16th Annual Metis Festival

Ineligible due to financial position.

Budget Line Description	2019 Budget Request	2019 Recommended
Revenues		
Event Income	300	-
Donations	3,500	-
Sponsorships	4,500	-
Total Revenues	8,300	-
Expenses		
Event Judges (4)	1,200	-
Pro Servers	600	-
Twin Fiddlers	4,000	-
Clean Up	500	-
Advertising	3,000	-
Lunch	2,500	-
Astro Jumpers	1,700	-
Face painter	550	-
Tickets & Trophies	1,600	-
Liquor for Adult Dance	2,800	-
Prizes	14,690	-
Traditional Blanket Draw	400	-
Liquor license	25	-
Total Expenses	33,565	-
Total Surplus (Deficit)	\$ (25,265)	\$ -

[To Top](#)

2019 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2019 Community Impact Grant Guidelines
- 2019 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2019 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: Métis Nation of Alberta – Local Council 780 Willow Lake

Declaration: In making this application, we, the undersigned, confirm:

Board Member(s) and/or
Executive Director Initials:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Friday, November 16, 2018;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2019 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

(Handwritten signatures and initials for Board Members and Executive Director)

(Handwritten signature of Stella Lavallee)

Signature of Board Member
(must have signing authority)

(Handwritten signature of Frances Whitford)

Signature of Board Member or Executive Director
(must have signing authority)

Stella Lavallee
Print Name

Frances Whitford
Print Name

2018-11-13
Date: (YYYY-MM-DD)

2018-11-13
Date: (YYYY-MM-DD)



Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	Métis Nation of Alberta – Local Council 780 Willow Lake
Street Address:	Box 30580 Clearwater PO
City/Hamlet:	Fort McMurray
Province:	Alberta
Postal Code:	T9H 0C4
Phone Number:	(780) 334-0008
Email Address:	president@wlml780.ca
Act Registered Under:	Societies Act (Alberta)
Registration Number:	50138141987

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	President
Name:	Stella Lavallee
Daytime Phone:	FOIP s.17(1)
Email Address:	president@wlml780.ca

3. Executive Director

Name:	
Daytime Phone:	
Email Address:	

4. Board Chair / President

Name:	Stella Lavallee
Daytime Phone:	FOIP s.17(1)
Email Address:	president@wlml780.ca

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2019, please advise the Community Investment Program at CIP@mwb.ca

Community Events

Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

The Willow Lake Métis Local #780 (WLML) Board meets quarterly to review its financial position. 2015 the WLML Board secured a 3 year term funding agreements with its existing industry partners which end this year. WLML's industry agreements cover base operation and consultation capacity costs plus as of 2018 the Agreements cover the salary of the WLML President. The WLML actively meets with other companies operating in the WLML traditional territory to discuss opportunities to partner on consultation agreements or on WLML programs and events. Additionally, this year WLML applied for and received additional grants from the Red Cross to recover member evacuation costs from 2016 and from Environment Canada for an Environmental Monitoring Program.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2017-12-31

Unrestricted net assets from your Financial Statements ending 2017-12-31 \$425,617

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2017-12-31 \$509,807

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

Yes, the WLML keeps a reserve. Last year's reserve was greater than its operating expenses. The purpose is to ensure the Willow Lake Métis elected board / government can continue to operate for future generations. Most of WLML's existing core funding is derived from Industry Agreements, and although these agreements were negotiated for a greater number of years, they are not a guaranteed or an indefinite source of funding for the WLML. Therefore a reserve is always kept to ensure the volunteer Board can operate without Industry Funding.

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

To become a WLML member you must have citizenship with the Métis Nation of Alberta and live in the Willow Lake area. The WLML Programs are typically offered to WLML members only. WLML events however, like the Métis Festival, are open and advertised to the public to attend.

9. Minimum number of board members according to bylaws: 5

Number of board members: Currently: 5 2017: 5 2016: 5

How often does the Board of Directors meet? Three times per month

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Stella Lavallee	President	2
Darren Bourque	Vice President	5
Frances Whitford	Secretary	2
Joyce Quital	Treasurer	8
Feather Bourque-Jenner	Director	5

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received
Stella Lavallee	Salary paid by Industry	s.17(1)
Frances Whitford	Salary paid by Gov of Canada	s.17(1)

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Community Events

Part C - Proposed Event Details

12. **Event Name:** Willow Lake Métis Local #780's 16th Annual Métis Festival

13. **Beginning Date (YYYY-MM-DD):** 2019-09-14

14. **Completion Date (YYYY-MM-DD):** 2019-09-14

***Note:** The term of the Community Impact Grant is January 1 - December 31, 2019. The event and all expenditures must occur during this term.*

15. **What type of event are you applying for?**

☐ Recreation/Sport

☒ Cultural

☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report

☐ Related to a National or Provincial Holiday

☐ Other: _____

16. **What activities will be part of your event? Please provide details.**

Each year, the Métis Festival promotes the unique Willow Lake Métis history, culture and talent. There are activities at the Festival for both male and females plus for all ages including seniors, adults, youth and children.

Highlights of the celebration include a traditional talent competition for all ages in Métis traditional singing, fiddling, jigging, moose calling, clothing and games. The different age and gender categories include Elder males (ages 55+), Elder females, adult males (ages 18-54), adult females, youth males (ages 13-17), youth females, junior males (ages 6-12), junior females and one tiny tot group (ages 5 and under).

Free jigging lessons are provided by WLML members to all festival-goers interested in learning.

Children attending the Festival are able to complete in or watch the Métis talent competitions with their parents. Or they can partake in the supervised activities outside which include face painting and inflatable jumpers.

The Festival includes a free traditional lunch for all attendees and concludes with an adult dance.

The popular celebration of Métis culture attracts about 350-500 festival-goers each year from the RMWB, Lac La Biche and as far south as Edmonton.

17. How many participants are you expecting to benefit from your program or project? Please identify them in the table below.

Ages 0 - 5:	20	Adults:	220
Ages 6 - 9:	30	Seniors:	60
Ages 10 - 12:	40	Families:	
Ages 13 - 18:	55		

18. What is the community need that the event will address?

One of WLML's priorities is to promote and preserve the Métis culture. The Festival is one event that both promotes and teaches the Métis culture to its youth and other non-Métis festival-goers.

19. How was the need determined?

Each year the WLML's strategic priorities are reviewed and prioritized with the Board and with its members. The Festival remains a top priority for its members for preserving and promoting the Métis culture.

20. How will the event address this need?

The Festival preserves and promotes traditional Willow Lake Métis dress, music, dance, food and games amongst its young Métis members, other Métis people in the Region and with non-Métis festival-goers.

21. What will be the positive impacts to the community?

The positive impacts to the community include increased pride and esteem for the Willow Lake Métis people, increased local awareness and understanding of the Métis culture and their contributions to the Region, reduced discrimination and racism in the Region against Métis people by non-Métis residents and increased local spending at local businesses in Anzac by both local residents and non-resident festival-goers.

22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

Call to Action 57 - Calls upon the municipal governments to provide education to public servants on the history of Aboriginal Peoples. RMWB staff are invited to the Festival.

23. If identified in question 22, explain how the Call to Action will be addressed by the activities of the event.

24. What does/will a successful event look like?

WLML hosts over 350 people at this year's 16th Annual Métis Festival.

Everyone who attends the event leaves experiencing a piece of the Willow Lake Métis culture and they had fun learning about the Métis people.

WLML sees a year-over-year increase in the amount of Canadian new comers, non-Anzac and non-RMWB residents and non-Indigenous people attending the event.

25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

WLML will leave surveys for attendees to provide feedback.

The WLML Board will solicit and document feedback from its members at the event. After the event, the WLML will seek feedback through its social media account.

26. Does your event duplicate or overlap with other events offered in the community? How is your organization's event unique?

There are no other Métis cultural events in Anzac like the Métis Festival. There are similar events in the Region but none are held on the same date and none are specific to the WLML culture and history.

27. How will the event be promoted/advertised?

The event is advertised on local radio, in the local newspaper, in a local newsletter, on social media, on posters at local businesses and through direct mail to local residents and industry and government partners.

28. How will you identify to the public that this event is funded by the Municipality?

The RMWB will be acknowledged for their sponsorship of the Métis Festival in the following ways; event sponsors will be announced throughout the day's festivities, event signs will promote all Métis Festival sponsors, the WLML's social media account will acknowledge the event sponsors, any advertisement (print or radio) will acknowledge the event sponsors and the RMWB's sponsorship will be highlighted in the WLML's Year End Report and shared with WLML members and its Industry and Government partners at its annual funders' meeting.

If the RMWB is the primary/major contributor to the Métis Festival, the WLML can highlight the WLML as the title sponsor and distinguish the RMWB differently from other smaller contributors.

29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. In what capacity will the event involve volunteers? Please outline their roles.

For the last 60 years, the Willow Lake Métis Local #780 has been run by a volunteer Board.

This year however, its President position was funded by its Industry partners and Environment Canada funded the WLML Board Secretary part-time on the WLML's Environmental Monitoring Project.

All other Board members; its Vice President, Treasurer, the one Director position and any other time the Secretary puts in outside the Monitoring Program are volunteer hours.

The Métis Festival relies on at least 10 local volunteers. Five volunteers are required to supervise and deliver the kids activities and five additional volunteers are needed to manage the talent show. The talent show volunteers include a Master of Ceremonies plus an additional 4 people to organize the competition categories, take registration, manage the schedule and award the category winners.

Additional Métis members on hand to provide jigging lessons to event participants.

30. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event? Please outline their roles.

The WLML works closely with the Willow Lake Community Association (WLCA), the Anzac School, the Anzac Recreation Board and the Anzac FCSS.

The WLML extends a personal invitation to the WLCA, Anzac School, Anzac Recreation and Social Society and FSCC staff to attend the Métis Festival. All of these local groups typically have members / staff attend and they have in the past provided in-kind or volunteer support to the event.

WLML will seek opportunities to include the WLCA, Anzac School, Anzac Recreation and Social Society and FSCC staff in the planning and execution of next year's 16th Annual Métis Festival. The event is planned for September 2019 so there is plenty of time to work with and involve other local groups.

- 31. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) besides the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.**

Each year the WLML Board requests sponsorship for its Métis Festival from local industry. In previous years companies like ConocoPhillips, Nexen, MEG, Enbridge, Cenovus, Syncrude and Teck have sponsored the annual event.

- 32. Outline any expected in-kind contributions for this event:**

Donor	Description of Contribution	In Progress	Secured
<i>E.g. XYZ Radio</i>	<i>Three 30-Second Radio Advertisement Slots</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>E.g. ABC Organization</i>	<i>Free Venue Rental</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ARSS	Free Venue Rental (Community Hall)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Event Budget

33. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2019.
- b) Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2019	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)	300.00	<input type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant	0.00	<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant	0.00	<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos	0.00	<input type="checkbox"/>	<input type="checkbox"/>
Donation from: Nexen	\$2000	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: MEG	\$500	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: Enbridge	\$1000	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: ConocoPhillips	\$2000	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Cenovus	\$1000	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Syncrude	\$1000	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: Sponsorship from Tech	\$500	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other:		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A) \$8,000			

34. a) Please enter the **entire** event expense for each line item in the 'Total Event Expenses' column.
- b) Please enter the requested grant **portion** of the project expense in the 'Requested RMWB Grant' column.
- c) The portion of the expense in the 'Requested RMWB Grant' column must be included in the entire project expense in the 'Total Project Expenses' column.
- d) Amounts in the 'Requested RMWB Grant' column CANNOT be higher than the amount in the 'Total Event Expenses' column.
- e) The term of the grant is January 1 to December 31, 2019. Only expenses committed or incurred after January 1, 2019 are eligible expenses.

Total Projected Revenue (from Page 11) (A)

Type of Expense	Total Event Expenses	Requested RMWB Grant
Event Judges (x4)	\$1200	\$1200
Pro Servers	\$600	\$600
Twin Fiddlers	\$4000	\$4000
Clean-Up	\$500	\$500
Advertisement	\$3000	\$3000
Lunch	\$2500	\$2500
Astro Jumpers	\$1700	\$1700
Face Painter	\$550	\$550
Tickets for drinks, draws, coat check	\$100	\$100
Trophies (75)	\$1500	\$1500
Traditional Blanket Draw	\$400	\$400
Liquor License for Adult Dance at end of Festival	\$25	
Liquor for Adult Dance at the end of Festival	\$2800	
Vocal Competition Prizes (10 age and gender categories)	\$5870	
Jigging Competition Prizes (10 age and gender categories)	\$5870	\$1300
Fiddling Competition (3 prizes)	\$900	\$900
Moose Calling Competition (2 gender categories, 6 prizes)	\$700	\$700
Horse Shoe Competition (3 prizes)	\$450	\$450
Cribbage Competition (3 prizes)	\$450	\$450
Best Traditionally Dressed	\$450	\$450
Total (B)	\$33,265	
Shortfall (including Grant Request) (A-B)	-\$22,265	

TOTAL GRANT REQUEST (Maximum \$20,000) *

***Total Grant Request cannot be higher than projected shortfall**

35. Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review.

The Willow Lake Métis Local #780 (WLML) board is elected by its members to promote the Local's priorities for protecting the environment and strengthening the Aboriginal community. The WLML has been in existence for almost 60 years and currently represents about 70 direct members and 55 direct member dependents. Throughout the Local's existence they have been dedicated and committed to working together for the betterment of the Métis community, maintaining their Aboriginal culture and identity while also adapting to the inevitable change and impact that has surrounded them.

Willow Lake Métis people have lived on and derived their livelihood from the lands between Lac La Biche and Fort McMurray since the 1800s. In 2018, WLM people continue to use the lands in this area to exercise their Aboriginal rights, sustain their culture and identity as Métis people, support their community, and pass their knowledge and way of life on to their descendants.

36. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in your application being deemed incomplete.

☒ **Financial Statements of most recent fiscal year end**

Completed and Signed Applications are to be submitted:

In Person or By Mail:

Community Investment Program
Office of the Chief Financial Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

OR

By Email: CIP@rmwb.ca

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

METIS NATION OF ALBERTA ASSOCIATION WILLOW LAKE LOCAL COUNCIL # 780**Statement of Financial Position****December 31, 2017***(Unaudited - See Notice To Reader)*

	2017	2016
ASSETS		
CURRENT		
Cash	\$ 929,791	\$ 774,752
Deposit for Cabin	-	100,000
	<u>929,791</u>	<u>874,752</u>
PROPERTY, PLANT AND EQUIPMENT (Note 1)	<u>5,633</u>	<u>40,537</u>
	<u>\$ 935,424</u>	<u>\$ 915,289</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 4,515	\$ 4,514
NET ASSETS		
General fund	925,276	909,084
Restricted fund	<u>5,633</u>	<u>1,691</u>
	<u>930,909</u>	<u>910,775</u>
	<u>\$ 935,424</u>	<u>\$ 915,289</u>

Approved by sole director

President

METIS NATION OF ALBERTA ASSOCIATION WILLOW LAKE LOCAL COUNCIL # 780**Statement of Revenues and Expenditures****Year Ended December 31, 2017***(Unaudited - See Notice To Reader)*

	2017	2016
REVENUES	\$ 529,941	\$ 678,234
EXPENSES		
Advertising and promotion	2,269	3,501
Amortization	1,691	1,128
Board	10,505	-
Bonuses	600	500
Business taxes, licenses and memberships	-	170
Cabin write off	138,846	-
Conference	2,408	-
Consulting fees	106,080	47,214
Donations	1,000	-
Education	14,421	36,310
Honorarium	85,311	124,525
Insurance	969	-
Interest and bank charges	70	381
Meals and entertainment	10,721	16,260
Office	8,940	9,683
Professional fees	14,515	4,845
Rental	674	11,784
Repairs and maintenance	1,706	-
Society activities	71,148	114,242
Telephone	1,213	-
Training	14,003	20,159
Travel	22,717	8,208
	509,807	398,910
EXCESS OF REVENUES OVER EXPENSES	\$ 20,134	\$ 279,324

METIS NATION OF ALBERTA ASSOCIATION WILLOW LAKE LOCAL COUNCIL # 780

Statement of Changes in Net Assets

Year Ended December 31, 2017

(Unaudited - See Notice To Reader)

	General Fund	Restricted Fund	2017	2016
NET ASSETS - BEGINNING OF YEAR	\$ 909,084	\$ 1,691	\$ 910,775	\$ 631,451
EXCESS OF REVENUES OVER				
EXPENSES	21,824	(1,690)	20,134	279,324
Addition to assets	(5,632)	5,632	-	-
NET ASSETS - END OF YEAR	\$ 925,276	\$ 5,633	\$ 930,909	\$ 910,775

METIS NATION OF ALBERTA ASSOCIATION WILLOW LAKE LOCAL COUNCIL # 780

Notes to Financial Statements

Year Ended December 31, 2017

(Unaudited - See Notice To Reader)

1. PROPERTY, PLANT AND EQUIPMENT

	Cost	Accumulated amortization	2017 Net book value	2016 Net book value
Buildings	\$ -	\$ -	\$ -	\$ 38,846
Furniture and fixtures	11,270	5,637	5,633	1,691
	<u>\$ 11,270</u>	<u>\$ 5,637</u>	<u>\$ 5,633</u>	<u>\$ 40,537</u>

Sustainival

2019 Community Impact Grant Analysis

CIP Grant Summary:

2016	2017	2018	2019 Request	2019 Recommended by CIP	Variance Recommended vs. Requested
150,000	150,000	-	20,000	-	(20,000)

Fiscal Year End	Total Expenses	Unrestricted Net Assets
December 31, 2017	890,648	(116,724)

Notes:

Sustainival Fort McMurray 2019

Ineligible as they have not operated in Wood Buffalo for at least one year (per Community Impact Grant Guidelines).

Ineligible	2019 Budget Request	2019 Recommended
Revenues		
Event Income	80,000	
Government of Alberta Grant	76,667	
Sponsorships	34,188	
Total Revenues	190,855	-
Expenses		
Local Promotion	7,000	-
Local Arts & Culture Programming	3,000	-
Generators & Transportation of Generators	20,000	-
Venue	10,000	-
Event Infrastructure	15,000	-
Green Energy	8,000	-
VIP Event	1,000	-
Green Beast	1,000	-
Security & First Aid	5,000	-
Event Supplies	1,000	-
Meals & Volunteer Support	1,000	-
Travel & Accommodations	2,000	-
Production Staff	10,000	-
Midway	150,000	-
Total Expenses	234,000	-
Total Surplus (Deficit)	\$ (43,145)	\$ -

To Top

2019 Community Impact Grant - Community Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2019 Community Impact Grant Guidelines
- 2019 Community Impact Grant - Community Events Application Checklist

If you have reviewed the 2019 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: Sustainival

Declaration: In making this application, we, the undersigned, confirm:

*Board Member(s) and/or
Executive Director Initials:*

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Friday, November 16, 2018;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2019 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.


JH OH


JH OH

JH OH

JH OH

JH OH


Signature of Board Member
(must have signing authority)


Signature of Board Member or Executive Director
(must have signing authority)

Joey Hundert

Print Name

Odette Hutchings

Print Name

2019-11-13

Date: (YYYY-MM-DD)

2019-11-13

Date: (YYYY-MM-DD)

Community Events Part A - Organization Summary

1. Organization Details

Organization Name:	Sustainival
Street Address:	200 - 10113 104 Street
City/Hamlet:	Edmonton
Province:	Alberta
Postal Code:	T5J 1A1
Phone Number:	780-760-7878
Email Address:	community@sustainival.com
Act Registered Under:	Please Select: Canadian Non-Profit Corporations Act
Registration Number:	5116967786

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Event Coordinator
Name:	Lynne Motoska
Daytime Phone:	FOIP s.17(1)
Email Address:	lynne@sustainival.com

3. Executive Director

Name:	Odette Hutchings
Daytime Phone:	FOIP s.17(1)
Email Address:	odette@sustainival.com

4. Board Chair / President

Name:	Joey Hundert
Daytime Phone:	FOIP s.17(1)
Email Address:	joey@sustainival.com

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2019, please advise the Community Investment Program at CIP@rmwb.ca

Community Events Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

Sustainival board meets formally quarter annually to review financials and discuss matters of the organization. 2018 posed as a difficult year for Sustainival due to two main factors, organizational structure changing and unexpected loss of funding. As a non-profit organization, many things had to be reevaluated to make the 2018 event season come together. Many factors were reassessed to set the company up for sustainable success in future years, including seeking alternative funding sources to build multiyear financial security and stronger relationships.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2017-12-31

Unrestricted net assets from your Financial Statements ending \$0

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending \$890,648

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

Sustainival does not have financial reserves greater than last years operating expenses.

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

Sustainival does not limit anyone from becoming a member of the organization and has a mandate that encourages community participation and involvement at annual programs/events.

9. Minimum number of board members according to bylaws: 3

Number of board members: Currently: 3 2017: 3 2016: 3

How often does the Board of Directors meet? Formally quarter annually

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Joey Hundert	Founder & CEO	Since Incorporation
Dominic Mishio	Executive Board Chair	Since Incorporation
Antoine Palmer	Co-founder	Since Incorporation

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

Community Events

Part C - Proposed Event Details

12. **Event Name:** Sustainival Fort McMurray 2019

13. **Beginning Date (YYYY-MM-DD):** 2019-06-20 (TBC) or 2019-06-13

14. **Completion Date (YYYY-MM-DD):** 2019-06-23 (TBC) or 2019-06-16

***Note:** The term of the Community Impact Grant is January 1 - December 31, 2019. The event and all expenditures must occur during this term.*

15. **What type of event are you applying for?**

- ☐ Recreation/Sport
- ☐ Cultural
- ☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
- ☐ Related to a National or Provincial Holiday
- ☒ Other: Community Festival

16. **What activities will be part of your event? Please provide details.**

Sustainival is a sustainability festival that takes place over 4 days at MacDonald Island Park. The festival includes a wide variety of educational programming elements contained within a full scale midway powered entirely on renewable energy sources. Programming elements include the community beloved Green Eco Challenge (Sustainival's site wide scavenger hunt that educates contestants as they scour the festival grounds for sustainability themed clues), community organization booths where attendees can learn about local organizations working in the RMWB community, Sustainival's School Field Trip Program - welcomes hundreds of students and youth from local schools and the surrounding five First Nations communities within the RMWB, a marketplace for the public to connect with local businesses and vendors who create and sell products within the RMWB, and art and culture programming inviting local artists and performers within the community to showcase their talent throughout the festival.

17. How many participants are you expecting to benefit from your program or project? Please identify them in the table below.

Ages 0 - 5:	500-2,000	Adults:	8,000-10,000
Ages 6 - 9:	6,000-9,000	Seniors:	500-2,000
Ages 10 - 12:	5,000-8,000	Families:	encompassed throughout
Ages 13 - 18:	6,000-9,000		

18. What is the community need that the event will address?

Sustainival serves two core community needs, creating large scale community events and educating all citizens of RMWB to be sustainable in their everyday lives. Sustainival has now grown into the largest annually recurring festival in Fort McMurray and has worked hard to ensure accessibility to the entire community. Local organizations, businesses, community groups, charities and non-profits are invited to use Sustainival as a platform to gather and engage with the public, reaching new audiences and building community connections.

The second major need addressed by Sustainival is that of environmental and sustainability education. Sustainival was founded with the vision of inspiring all Albertans to pursue sustainability in their daily lives. The need to be more sustainable and environmentally conscious is one that is both local and global in nature. RMWB has been a true pioneer in major sustainability projects despite its reputation as a oilsands town. Fort McMurray has pioneered very advanced projects to encourage all citizens to be sustainable in their everyday lives, including the plastic bag ban. From a global perspective, the science around climate change has demonstrated that all citizens of the world need to learn to be more environmentally conscious and sustainability-minded, an action that the RMWB has embraced. To address this need, Sustainival has tailored its entire event around exposing attendees to unique and interesting ways of integrating sustainability in their everyday lives and showcasing the efforts the RMWB has done for their community. Sustainival is looking forward to continuing partnerships into the 2019 event season with organizations that teach various aspects of recycling, energy conservation, environmental conservation, new technological innovations, renewable energy and energy efficiency to once again bring these activations and demonstrations to the event site.

The much loved Green Eco Challenge hit a record number of participants during our event in 2018. This dynamic, interactive scavenger hunt challenge educates those participating, young and old, about sustainability in a way that brings the entire community together.

19. How was the need determined?

Sustainival has been welcomed by the residence and businesses of Fort McMurray since 2012 and we have seen the community grow beautifully and also overcome challenges. The need for large scale community gatherings is one that was identified by RMWB when Blueberry Festival and its successor, Summer's End Festival, shut down operations. During that year Sustainival was asked by RMWB to step into the void left by these fantastic events to ensure Fort McMurray had a marquee celebration in the summer.

Throughout the years, Sustainival has seen the RMWB work hard to provide citizens with an environmentally friendly and sustainable community, and the 2018-2021 RMWB Strategic Plan focuses on just that, enhancing the quality of life of its citizens. Sustainival recognizes the need for sustainable living throughout Canada, Alberta, and the RMWB, and would be thrilled to work with the municipality on delivering their vision of a sustainable region we are all proud to call home.

20. How will the event address this need?

From humble beginnings many years ago, we have now grown into the largest annually recurring festival in Fort McMurray and have opened up the event to ensure all community groups, local businesses, charities and non-profits are welcome to use the Sustainival platform to gather their own communities at the event.

We hope to constantly fill the need for an annual event where the community can gather and engage in fun education and entertainment that brings people together.

The Sustainival festival in Fort McMurray features sustainability initiatives, displays and activities ranging from environmental sustainability to social sustainability, and many topics in between. Sustainival hopes to work closely with the RMWB and their 2018-2021 Strategic Plan to enhance the sustainability initiatives of the RMWB and showcase them to the community in ways citizens will acknowledge and remember.

21. What will be the positive impacts to the community?

Sustainival has many ways it provides positive impacts to the region and community, here are the main ones:

A. Sustainival festivals unify the community and brings people together in unexpected ways. Year after year numerous citizens thank us for always coming every summer as it gives their families and communities something to look forward to. Sustainival brings people together, it unites people and communities.

B. The Sustainival event reaches and brings in over 40,000 people all throughout the RMWB, providing exposure to an increased economy and tourism markets. Fort McMurray hotels, restaurants, and local businesses receive direct positive impact from people outside of Fort McMurray attending this annual event, including all of the out of town staff Sustainival provides for producing the event.

C. Sustainival in Fort McMurray happens in the parking lot of MacDonald Island Park, allowing this incredible recreation facility and amenities to receive additional exposure from those attending Sustainival.

D. Sustainival provides a social sustainability platform for grassroots organizations, charities, non-profits and community groups who are invited to participate in our event. These organizations receive priceless exposure to the community, having their message reach new markets, allowing them to foster lasting relationships with new clients and customers.

E. Sustainival in 2019 is hoping to once again partner with local arts and culture organizations to provide them with additional community exposure and performance opportunities, encouraging cultural heritage conservation.

22. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

A. Legacy - Education - #10v. "Enabling parental and community responsibility, control, and accountability, similar to what parents enjoy in public school systems."
B. Business and Reconciliation - #92 - "We call upon the corporate sector in Canada to adopt the United Nations Declaration on the Rights of Indigenous Peoples as a reconciliation framework and to apply its principles, norms, and standards to corporate policy and core operational activities involving Indigenous peoples and their lands and resources."
C. Education for reconciliation - #62 - i. "Make age-appropriate curriculum on residential schools, Treaties, and Aboriginal peoples' historical and contemporary contributions to Canada a mandatory education requirement for Kindergarten to Grade Twelve students."

23. If identified in question 22, explain how the Call to Action will be addressed by the activities of the event.

A. Legacy - Education - #10v. "Enabling parental and community responsibility, control, and accountability, similar to what parents enjoy in public school systems."
Sustainival provides a School Trip Program that invites all schools and educational facilities, including all five First Nations communities within the RMWB, to have youth attend Sustainival and participate in educational activities. We reach out and invite all organizations that provide education to youth in the RMWB, not just the school boards within the Fort McMurray city limits.
B. Reconciliation - Business and Reconciliation - #92 - "We call upon the corporate sector in Canada to adopt the United Nations Declaration on the Rights of Indigenous Peoples as a reconciliation framework and to apply its principles, norms, and standards to corporate policy and core operational activities involving Indigenous peoples and their lands and resources."
Sustainival appreciates and acknowledges that the festival takes place on Treaty 8 land and works with Indigenous People, businesses and organizations of the area to participate in event programming by becoming a vendor in the Sustainival Marketplace or providing traditional Indigenous art and culture performances to the public.
C. Reconciliation - Education for reconciliation - #62 - i. "Make age-appropriate curriculum on residential schools, Treaties, and Aboriginal peoples' historical and contemporary contributions to Canada a mandatory education requirement for Kindergarten to Grade Twelve students."
Sustainival invites all schools and education facilities in the RMWB for youth to attend Sustainival in the School Trip Program. Through this program, youth/students will learn about their surrounding environment and, as always, Sustainival includes facts about the land and Indigenous Peoples of the area.

24. What does/will a successful event look like?

Success for Sustainival means addressing numerous environmental and sustainability topics in an accessible and inspiring way, topics including environmental and energy literacy, reducing greenhouse gases, how to conserve energy, and how to use renewable energy to protect our environment and the atmosphere. Sustainival focuses on the power of renewable and sustainable energy to all Albertans and showcases this by powering the entire event on renewable energy sources.
The anticipated impact of Sustainival's 2019 RMWB event is to reach over 40,000 people directly through our events (this is how many people attended our event in RMWB across in 2018) and thousands more through our media and marketing campaign, in the lead up, with the message that sustainable living is within reach for everyone. We aim to have every person leave our events with a range of tangible actions that they will be excited about taking after seeing the difference they can make through a day at Sustainival.
Sustainival events feature interactive programming, displays, activations on both local and provincial environmental issues, and showcase sustainable energy & the future of technological innovation in sustainability. Sustainival works with and invites a broad range of environmental groups and sustainability organizations to each event to showcase their work to the community. As an example, in 2018 we worked with Tree Canada, hosting them on site to speak about their programs and to do a tree planting on site at Sustainival, providing a hands on opportunity for attendees to see their work. We provide a bridge for local organizations, community groups and companies to engage with the public in unexpected and thrilling ways.
Simply by attending the event, reading about it, or seeing it in the media, the community is already engaged in the initial thought about sustainability and the environment. Sustainival events provide a platform that facilitates meaningful conversations about sustainability within the community and increases public awareness of the power and importance of renewable energy sources.
Success for Sustainival is measured by how many people attend and participate in a Sustainival event. Attendance is measured based on professional counts of attendees, ticket sales, the number of people who take part in our Green Eco Challenge, the number of students who take part in our School Field Trip Program, and the number of community organizations involved in each Sustainival event. These metrics let us know how many people directly engaged with our messages in each community.

25. How do/will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

Sustainival's desired outcome is increasing public understanding of and support for sustainable technologies. This is measured via data from partners, sponsors and attendees.
Sustainival captures how many people are on-site for each event, where we know they have engaged with our messages of sustainability. Sustainival uses professional crowd counting, tickets sales, and participation in our School Program and Green Eco Challenge to achieve an accurate count of how many people attend our festival over the 4 days that it runs.
Sustainival conducts surveys on-site to measure impact and resonance. This year we are adding a post-event survey which follows up with attendees via email and social media to find out how they feel about sustainability months post-festival.
We also collect impact data through our social media platforms, which currently have almost 6,000 followers.

26. Does your event duplicate or overlap with other events offered in the community? How is your organization's event unique?

Sustainival is a truly unique event in every market in which our festival takes place, there is no where else in the province where you can ride a Merry-go-Round powered on waste vegetable oil from restaurants' deep fryers and learn about the technology that makes it possible through an interactive site-wide scavenger hunt!

Sustainival is unique in its ability to bring together education, fun and inspiration in an accessible, ungated event that appeals to Albertans of all ages.

Additionally, our staff is trained in making sure that attendees with a range of abilities are able to enjoy a day at Sustainival. From turning down lights and noise to giving an extra hand for attendees with mobility issues, we are committed to making Sustainival a space for all.

While Sustainival is unlike any other program, we deeply value the participation of other local organizations working on sustainability from environmental to social and beyond. We seek to create a space where other amazing organizations can connect with the public and increase awareness of their programs.

27. How will the event be promoted/advertised?

Sustainival is about more than the four-day long festival. Beginning in March 2019 we will begin our 2019 Festival Campaign across both traditional media outlets and social media platforms including Facebook, Twitter and Instagram.

Sustainival has a long history of garnering significant media interest both in the lead up to the event and once the festival is up and running. We will leverage this coverage to ensure that the community is aware of and excited about Sustainival.

In 2019 Sustainival plans to partner with local radio stations to advertise the festival and the fact that discounted tickets are available for purchase online in the lead up to the event.

In 2018 Sustainival increased the use of social media marketing, which helped drive our highest pre-sales ever and increased community awareness as people shared posts and tagged one another. We plan to continue promoting Sustainival on social media as it is increasingly a place where people find community events to attend.

28. How will you identify to the public that this event is funded by the Municipality?

As a funder of Sustainival the Municipality will be entitled to a level of recognition that is in line with the sponsor level in which the Municipality's sponsor falls.

Assuming that the Municipality gives Sustainival the full amount that we have asked for, \$20,000, the Municipality would be recognized at the Silver Sponsorship Level, which includes the recognition benefits illustrated below.

On-site and Online Recognition:

In order to ensure that the Municipality's sponsorship is visible to festival attendees, Sustainival will create signage in the form of four 19 ft feather flag banners, which will be positioned at four rides throughout the midway.

The RMWB logo will be featured on Sustainival's Sponsor Banner, which will be prominently displayed on site throughout the festival and will be used as the backdrop for photo opportunities during the VIP and Media Tour.

The Municipality is also welcome to provide four additional posters or signs which Sustainival will post throughout the midway.

Finally, the RMWB logo will be featured on Sustainival's website as a partner. The logo can be linked to the RMWB Sustainability Operations page or any other page that the RMWB is looking to draw attention to.

Social Media and Marketing Campaign:

Sustainival is about more than the four-day long festival. Beginning in March 2019 we will begin our 2019

Festival Campaign across both traditional media outlets and social media platforms including Facebook, Twitter and Instagram.

During the lead up to Sustainival the RMWB will be entitled to three social media shout outs that can be used to highlight RMWB sponsorship of Sustainival as well as sustainability initiatives that the Municipality is looking to increase public awareness around.

Invitation to VIP Tour:

Sustainival hosts a VIP and Media Tour on the first day of the Festival. Representatives from The Mayor will be invited to attend and may provide remarks.

Complimentary Passes:

The Municipality will receive 20 complimentary passes to Sustainival.

- 29. The Community Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of community events. In what capacity will the event involve volunteers? Please outline their roles.**

Sustainival has always included and involved community volunteers throughout the years at every event. Sustainival will continue to involve volunteers from universitys & colleges, local community groups and multicultural organizations, as well as volunteers who respond to social media volunteer calls.

Volunteer roles include:

Educational Programming

Set up and take down

Information Tent

Green Eco Challenge

- 30. The Community Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organizations will be involved in the event? Please outline their roles.**

Every year Sustainival produces an event in Fort McMurray with multiple local organization bring invited and involved in the festival.

Food vendors are scattered throughout the festival for attendees to enjoy, local grassroot organizations and community based programs are invited to attend Sustainival to set up a booth to engage with the public for further exposure of their group, Sustainival's Marketplace provides a bridge between citizens and local businesses for opportunities to network, sell and display local products.

Volunteer organizations within the community are contacted to help with the festival production during opening hours and also with the set up and take down.

Local high schools, post-secondary institutes and local youth groups are also contacted and involved for volunteer opportunities.

- 31. The Community Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) besides the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.**

Sustainival is currently in the process of securing funding from a variety of other sources including federal and provincial governments, and from the corporate sector (cash sponsorship and in-kind).

- 32. Outline any expected in-kind contributions for this event:**

Donor	Description of Contribution	In Progress	Secured
<i>E.g. XYZ Radio</i>	<i>Three 30-Second Radio Advertisement Slots</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>E.g. ABC Organization</i>	<i>Free Venue Rental</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
MacDonald Island Park	In-kind sponsorship venue rental	<input type="checkbox"/>	<input checked="" type="checkbox"/>
La Prairie Crane	In-kind labour and equipment sponsorship	<input checked="" type="checkbox"/>	<input type="checkbox"/>
GPIS Security	In-kind sponsorship	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BURNCO	In-kind sponsorship	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ACDEN	In-kind sponsorship	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Local businesses	Green Eco Challenge prizes for youth	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marketing	local advertisements on radio and in print	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Event Budget

- 33. a)** Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2019.
- b)** Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c)** Please list all sources of funding separately and name the sources in the space provided.
- d)** Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2019	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)	80,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant *represented as a third, as this grant is for all Sustainival events*	76,666.66	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Suncor	20,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: MacDonald Island Park	2,687.50	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sponsorship from: La Prairie Crane	1,500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: Sponsorship from: GPIS Security	2,500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: Sponsorship from: BURNCO	2,500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: Sponsorship from: ACDEN	5,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$190,854.16	\$0.00	

- 34.** a) Please enter the entire event expense for each line item in the 'Total Event Expenses' column.
- b) Please enter the requested grant portion of the project expense in the 'Requested RMWB Grant' column.
- c) The portion of the expense in the 'Requested RMWB Grant' column must be included in the entire project expense in the 'Total Project Expenses' column.
- d) Amounts in the 'Requested RMWB Grant' column CANNOT be higher than the amount in the 'Total Event Expenses' column.
- e) The term of the grant is January 1 to December 31, 2019. Only expenses committed or incurred after January 1, 2019 are eligible expenses.

35. Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review.

RMWB has been a true pioneer in major sustainability projects such as the municipal gasifier and aerobic landfill project, which is Alberta's largest carbon offset project. Despite its reputation as a strictly oilsands town, Fort McMurray has pioneered very advanced projects to encourage all citizens to be sustainable in their everyday lives, including the plastic bag ban. From a global perspective, the science around climate change has demonstrated that all citizens of the world need to learn to be more environmentally conscious and sustainability minded. To address this need, Sustainival has tailored its event around exposing attendees to unique and interesting ways of integrating sustainability in their everyday lives. We bring in numerous different activities, games and partner organizations that teach various aspects of recycling, food sustainability, energy conservation, cultural heritage conservation, environmental conservation, new technological innovations, renewable energy and energy efficiency. Sustainival's key goal is to bring communities together and to create change in Alberta's communities by fostering new ideas, inspiration, and encouraging families, companies, and organizations to embrace sustainable living.

36. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in your application being deemed incomplete.

☒ Financial Statements of **most recent** fiscal year end

Completed and Signed Applications are to be submitted:

In Person or By Mail:

Community Investment Program
Office of the Chief Financial Officer
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

OR

By Email: CIP@rmwb.ca

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

SUSTAINIVAL ALBERTA
Financial Statements
Year Ended December 31, 2017
(Unaudited)

SUSTAINIVAL ALBERTA
Index to Financial Statements
Year Ended December 31, 2017
(Unaudited)

	Page
REVIEW ENGAGEMENT REPORT	1
FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Revenues and Expenditures	3
Statement of Changes in Net Assets	4
Statement of Cash Flow	5
Notes to Financial Statements	6 - 8

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Directors of Sustainival Alberta

We have reviewed the accompanying financial statements of Sustainival Alberta that comprise the statement of financial position as at December 31, 2017 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of Sustainival Alberta as at December 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with the Canadian accounting standards for not-for-profit organizations.

Edmonton, Alberta
July 4, 2018

*Kevin Culham & Associates
Professional Corporation.*

CHARTERED PROFESSIONAL ACCOUNTANTS

CULHAM+
ASSOCIATES

CHARTERED PROFESSIONAL ACCOUNTANTS

Kevin Culham & Associates Professional Corporation

SUSTAINIVAL ALBERTA
Statement of Financial Position
December 31, 2017
(Unaudited)

	2017	2016
ASSETS		
CURRENT		
Cash	\$ 98,210	\$ 5,042
Accounts receivable, including GST recoverable of \$7,885 (2016 - \$1,321)	36,112	103,248
Inventory	16,128	16,128
	150,450	124,418
EQUIPMENT (Note 3)	9,318	11,307
	\$ 159,768	\$ 135,725
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities	\$ 58,001	\$ 56,234
Deposits received	2,665	2,015
Current portion of long term debt (Note 4)	99,655	94,804
Advances from related parties	-	11,481
Advances from directors (Note 5)	2,100	2,100
	162,421	166,634
LONG TERM DEBT (Note 4)	104,753	204,408
	267,174	371,042
NET ASSETS		
General fund	(116,724)	(246,624)
Invested in capital assets	9,318	11,307
	(107,406)	(235,317)
	\$ 159,768	\$ 135,725

ON BEHALF OF THE BOARD

Director

Director

See notes to financial statements

SUSTAINIVAL ALBERTA**Statement of Revenues and Expenditures****Year Ended December 31, 2017***(Unaudited)*

	2017	2016
REVENUES	\$ 1,018,559	\$ 638,894
EXPENSES		
Equipment rentals	409,646	102,480
Rental	151,403	133,073
Consulting fees	140,242	108,930
Advertising and promotion	60,658	47,604
Sub-contracts	26,559	9,613
Travel	16,799	22,098
Supplies	15,360	10,073
Interest on long term debt	12,907	17,873
Employee benefits	11,401	9,208
Professional fees	9,459	6,914
Amortization	8,450	4,763
Office	8,225	8,660
Security	7,268	11,500
Delivery, freight and express	5,399	36,964
Insurance	4,684	2,077
Telephone	1,904	1,425
Interest and bank charges	284	1,393
	890,648	534,648
EXCESS OF REVENUES OVER EXPENSES	\$ 127,911	\$ 104,246

SUSTAINIVAL ALBERTA**Statement of Changes in Net Assets****Year Ended December 31, 2017***(Unaudited)*

	General Fund	Invested in Capital Assets Fund	2017	2016
NET ASSETS - BEGINNING OF YEAR	\$ (246,624)	\$ 11,307	\$ (235,317)	\$ (339,563)
Excess of revenue over expenses	136,361	(8,450)	127,911	104,246
Additions to capital assets	(6,461)	6,461	-	-
NET ASSETS - END OF YEAR	\$ (116,724)	\$ 9,318	\$ (107,406)	\$ (235,317)

SUSTAINIVAL ALBERTA
Statement of Cash Flow
Year Ended December 31, 2017
(Unaudited)

	2017	2016
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenses	\$ 127,911	\$ 104,246
Item not affecting cash:		
Amortization of equipment	8,450	4,763
	<u>136,361</u>	<u>109,009</u>
Changes in non-cash working capital:		
Accounts receivable	67,136	(97,116)
Inventory	-	3,024
Accounts payable and accrued liabilities	1,766	29,702
Deposits	-	26,657
Deposits received	650	2,015
	<u>69,552</u>	<u>(35,718)</u>
Cash flow from operating activities	<u>205,913</u>	<u>73,291</u>
INVESTING ACTIVITY		
Purchase of equipment	<u>(6,460)</u>	<u>(4,936)</u>
FINANCING ACTIVITIES		
Advances from (to) related parties	(11,481)	13,383
Repayment of long term debt	<u>(94,804)</u>	<u>(90,186)</u>
Cash flow used by financing activities	<u>(106,285)</u>	<u>(76,803)</u>
INCREASE (DECREASE) IN CASH FLOW	93,168	(8,448)
Cash - beginning of year	<u>5,042</u>	<u>13,490</u>
CASH - END OF YEAR	\$ 98,210	\$ 5,042

SUSTAINIVAL ALBERTA

Notes to Financial Statements

Year Ended December 31, 2017

(Unaudited)

1. PURPOSE OF ORGANIZATION

Sustainival Alberta (the "company") is a non-profit private company incorporated under the Companies Act of Alberta. The company's principal activity is operating a carnival.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Equipment

Equipment is stated at cost or deemed cost less accumulated amortization. Equipment is amortized over their estimated useful lives at the following rates and methods:

Equipment	20%	declining balance method
Computer software	100%	declining balance method
Leasehold improvements	5 years	straight-line method

The organization regularly reviews its equipment to eliminate obsolete items. Government grants are treated as a reduction of equipment cost.

Equipment acquired during the year but not placed into use are not amortized until they are placed into use.

Contributed services

Volunteers contribute a significant amount of their time each year. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

Revenue recognition

Sustainival Alberta follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

(continues)

SUSTAINIVAL ALBERTA
Notes to Financial Statements
Year Ended December 31, 2017
(Unaudited)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

3. EQUIPMENT

	Cost	Accumulated amortization	2017 Net book value	2016 Net book value
Equipment	\$ 2,000	\$ 1,410	\$ 590	\$ 737
Computer software	6,460	3,230	3,230	-
Leasehold improvements	25,362	19,864	5,498	10,570
	<u>\$ 33,822</u>	<u>\$ 24,504</u>	<u>\$ 9,318</u>	<u>\$ 11,307</u>

4. LONG TERM DEBT

	2017	2016
Term loan bearing interest at 5% per annum, repayable in monthly blended payments of \$8,967. The loan matures in December 2019 and is secured by a general security agreement and accounts receivable.	\$ 204,408	\$ 299,212
Amounts payable within one year	<u>(99,655)</u>	<u>(94,804)</u>
	<u>\$ 104,753</u>	<u>\$ 204,408</u>

(continues)

SUSTAINIVAL ALBERTA
Notes to Financial Statements
Year Ended December 31, 2017
(Unaudited)

4. LONG TERM DEBT *(continued)*

Principal repayment terms are approximately:

2018	\$ 99,655
2019	104,753
	<u>\$ 204,408</u>

5. ADVANCES FROM DIRECTORS

Advances from directors are non-interest bearing and have no set repayment terms.

6. FINANCIAL INSTRUMENTS

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The company is exposed to credit risk from customers. In order to reduce its credit risk, the company reviews a new customer's credit history before extending credit and conducts regular reviews of its existing customers' credit performance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The company has a significant number of customers which minimizes concentration of credit risk.

Fair value

The company's carrying value of cash and cash equivalents, accounts receivable and accounts payable approximates its fair value due to the immediate or short term maturity of these instruments.

The fair value of amounts due to directors is less than the carrying value because the amounts are non-interest bearing. However, because the amounts due to directors have no fixed repayment terms, the fair value and the exposure related risk cannot be determined with any degree of certainty, and the amounts are therefore reported at their carrying value.

The carrying value of the long term debt approximates the fair value as the interest rates are consistent with the current rates offered to the company for debt with similar terms.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the company manages exposure through its normal operating and financing activities. The company is exposed to interest rate risk primarily through its floating interest rate bank indebtedness and credit facilities.
