

# Centre of Hope Non-Profit Society of Fort McMurray Memorial

2018-19 Community Plan on Homelessness Grant Analysis

## CIP Grant Summary:

April 1, 2015 - March 31, 2016	April 1, 2016 - March 31, 2017	April 1, 2017 - March 31, 2018	April 1, 2018 - March 31, 2019 Request	April 1, 2018 - March 31, 2019 Recommended by HISC	Difference of Recommended vs. Requested
-	-	-	5,500	-	(5,500)

## Program Reporting Required:

N/A

## Financial Reporting Required:

N/A

## Notes:

This is an ineligible cost in the agreement with the Province of Alberta for funding under the Outreach Support Services Initiative (Ministry of Community and Social Services) and the federal Homelessness Partnering Strategy (HPS) Directives 2014-2019, which provide guidance to assist communities in preventing and reducing homelessness and outline appropriate activities, programs and expectations.

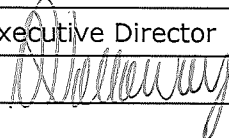
*\*HISC: Homelessness Initiatives Strategic Committee, which is made up of representatives from the United Way, local community agencies and the federal and provincial governments. Its mandate is to act as a steward of the 10 Year Plan to End Homelessness and make funding recommendations to Council. Its role is a federal funding requirement.*

Budget Line Description	2018-19 Grant Request	2018-19 HISC Recommended
Staff Costs	-	-
Overhead Costs	5,000	-
Start-Up Costs	-	-
Client Need Costs	-	-
Rent Supplement	-	-
<b>Subtotal</b>	<u>5,000</u>	-
Administrative Costs	500	-
<b>Total Costs</b>	<u><u>\$ 5,500.00</u></u>	<u><u>\$ -</u></u>

## APPENDIX C – SUBMISSION FORM

### Proponent Information:

<b>Company Name:</b> Centre of Hope	
<b>Street Address:</b> 1 McLeod Street	
<b>City/Hamlet:</b> Fort McMurray	
<b>Province:</b> Alberta	
<b>Postal Code:</b> T9H 1Z4	<b>Fax:</b> 780 743 3628
<b>Telephone:</b> 780 743 3912	<b>Email:</b> execdirector@fmcentreofhope.com
<b>Society / Business Registration #:</b> 829290337	<b>GST#:</b> 829290337 RT0001

<b>Proponent's Name:</b> Amanda Holloway
<b>Proponent's Position:</b> Executive Director
<b>Proponent's Signature:</b> 
<b>Date:</b> January 19 2018

<b>Contact for Additional Information:</b>	<b>Name:</b> Amanda Holloway
	<b>Position:</b> Executive Director
	<b>Telephone:</b> 780 743 3912
	<b>E-Mail:</b> execdirector@fmcentreofhope.com

The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Facilities & Investment, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

- ☒ I acknowledge that the above company does have a valid RMWB Business License or Alberta Professional License/Permit to Practice.
- ☐ I acknowledge that the above company does **NOT** have a RMWB Business License and understands the procedure in obtaining a valid license that must accompany the signed award letter.

The awarded vendor **MUST** provide a copy of their Regional Municipality of Wood Buffalo Business License with the signed award letter.

All related information on obtaining a Business License can be found here:  
<http://www.rmwb.ca/Municipal-Services/E-Permitting/LicensesPermits/Business-Licensing.htm>

## 2. Acknowledgment of Non-binding Procurement Process










The proponent acknowledges that the RFP process will be governed by the terms and conditions of this RFP, and that, among other things, such terms and conditions confirm that this procurement process does not constitute a formal legally binding bidding process, and that there will be no legal relationship or obligations created until the Municipality and the selected proponent have executed a written contract.

## 3. Ability to Provide Deliverables

The proponent has carefully examined this RFP documents and has a clear and comprehensive knowledge of the Deliverables required under this RFP. The proponent represents and warrants its ability to provide the Deliverables required under this RFP in accordance with the requirements of this RFP for the rates set out in the Budget Form and has provided a list of any subcontractors to be used to complete the proposed contract.

## 4. Mandatory Forms

The proponent encloses as part of the proposal the mandatory forms set out below:

FORM	INITIAL TO ACKNOWLEDGE
Submission Form (Appendix C)	
Budget Form (Appendix D)	
Reference Form (Appendix E)	
Application Form (Appendix G)	
Proof of Automobile Insurance	
Proof of Liability Insurance	
Proof of WCB	
Copy of the Memorandum and Articles of Association as registered under the Companies Act of Alberta or Societies Act of Alberta	
Proof of current registration status	

**Notice to proponents:** There may be forms required in this RFP other than those set out above. See the Mandatory Requirements section of this RFP for a complete listing of mandatory forms.

## 4. Non-binding Price Estimates

The proponent has submitted its rates in accordance with the instructions in this RFP and in the Budget Form set out in Appendix D. The proponent confirms that the pricing information provided is accurate. The proponent acknowledges that any inaccurate, misleading or incomplete information, including withdrawn or altered pricing, could adversely impact the acceptance of its quotation or its eligibility for future work.

## 5. Addenda

The proponent is deemed to have read and accepted all addenda issued by the Municipality prior to the Deadline for Issuing Addenda. The onus remains on proponents to make any necessary amendments to their proposal based on the addenda. The proponent confirms that it has received

all addenda by listing the addenda numbers or, if no addenda were issued, by writing the word "None" on the following line: \_\_\_\_\_. Proponents who fail to complete this section will be deemed to have received all posted addenda.

## 6. No Prohibited Conduct

The proponent declares that it has not engaged in any conduct prohibited by this RFP.

## 7. Conflict of Interest

For the purposes of this section, the term "Conflict of Interest" means

(a) in relation to the RFP process, the proponent has an unfair advantage or engages in conduct, directly or indirectly, that may give it an unfair advantage, including but not limited to (i) having, or having access to, confidential information of the Municipality in the preparation of its proposal that is not available to other proponents, (ii) communicating with any person with a view to influencing preferred treatment in the RFP process (including, but not limited to, the lobbying of decision makers involved in the RFP process), or (iii) engaging in conduct that compromises, or could be seen to compromise, the integrity of the RFP process; or

(b) in relation to the performance of its contractual obligations contemplated in the contract that is the subject of this procurement, the proponent's other commitments, relationships or financial interests (i) could, or could be seen to, exercise an improper influence over the objective, unbiased and impartial exercise of its independent judgement, or (ii) could, or could be seen to, compromise, impair or be incompatible with the effective performance of its contractual obligations.

Proponent to read the below statements and check the appropriate box.

- ☒ The proponent declares that (a) there was no Conflict of Interest in preparing its proposal; and (b) there is no foreseeable Conflict of Interest in performing the contractual obligations contemplated in this RFP.
- ☐ The proponent declares that there is an actual or potential Conflict of Interest relating to the preparation of its proposal, and/or the proponent foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in this RFP.

If the proponent declares an actual or potential Conflict of Interest by marking the box above, the proponent must set out below details of the actual or potential Conflict of Interest:

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The following individuals, as employees, advisers, or in any other capacity (a) participated in the preparation of our proposal; **AND** (b) were employees of the Municipality and have ceased that employment within twelve (12) months prior to the Submission deadline:

<b>Name of Individual:</b>
<b>Job Classification:</b>
<b>Department:</b>
<b>Last Date of Employment with the Municipality:</b>
<b>Name of Last Supervisor:</b>
<b>Brief Description of Individual's Job Functions:</b>
<b>Brief Description of Nature of Individual's Participation in the Preparation of the Proposal:</b>

(Repeat above for each identified individual)

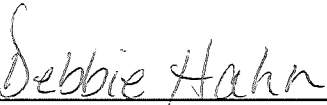
The proponent agrees that, upon request, the proponent must provide the Municipality with additional information about each individual identified above in the form prescribed by the Municipality.

#### 8. Disclosure of Information

The proponent hereby agrees that any information provided in this proposal, even if it is identified as being supplied in confidence, may be disclosed where required by law or if required by order of a court or tribunal. The proponent hereby consents to the disclosure, on a confidential basis, of this proposal by the Municipality to the Municipality's advisers retained for the purpose of evaluating or participating in the evaluation of this proposal.

  
 \_\_\_\_\_  
 Signature of Witness

  
 \_\_\_\_\_  
 Signature of Proponent Representative

  
 \_\_\_\_\_  
 Name of Witness

Amanda Holloway  
 \_\_\_\_\_  
 Name

Executive Director  
 \_\_\_\_\_  
 Title

Jan 19, 2018  
 \_\_\_\_\_  
 Date

I have the authority to bind the proponent.

## APPENDIX D – BUDGET FORM

### Detailed Operational Budget

Please note:

- If approved, contracts cannot be issued until Council has approved the total allocation
- Consider that this is a **12 month project** when preparing the budgets
- Funding allocation ends March 31, 2019

ITEM	CALCULATION BREAKDOWN	AMOUNT (12 months)
<b>Staff Costs (list position name / title)</b>		
Total Salary		\$ 0.00
MERCs (15% of Total Salary)		0.00
<b>Total Staff Costs</b>		<b>\$ 0.00</b>
<b>Overhead Costs</b>		
Office leasing		
Cell phone		
Travel / Mileage		
Vehicle insurance		
Maintenance		
Catering		4,000.00
Preparation materials.	promotion / candles / brochures	1,000.00
<b>Total Overhead Costs</b>		<b>\$ 5,000.00</b>
<b>Start Up-Costs</b>		
Office Equipment:		
Laptop		
Desk		
Supplies		
Training (Staff development)		
<b>Total Start Up-Costs</b>		<b>\$ 0.00</b>
<b>Client Need Costs</b>		
Security deposit		
Food hamper (Food Bank)		

ITEM	CALCULATION BREAKDOWN	AMOUNT (12 months)
Furniture start up		
Rental / utility arrears		
Tenant insurance		
Client needs		
Programming		
<b>Total Client Need Costs</b>		\$ 0.00
<b>Rent Supplement</b>		
Rent supplement		
<b>Total Rent Supplement Costs</b>		\$ 0.00
<b>Total Staff/Overhead/Start-up/Client Needs/Rent Supplement Costs</b>		\$ 5,000.00
<i>Administrative Costs (10% of Total)</i>		500.00
<b>TOTAL COSTS</b>		\$ 5,500.00
<b>Total Requested from RMWB:</b>		

## APPENDIX E – REFERENCE FORM

Each proponent is requested to provide three (3) references from clients who have obtained similar services to those requested in this RFP from the proponent in the last **Five (5)** years.

### Reference #1

<b>Company Name:</b>	Client <span style="color: red;">FOIP s.17(1)</span> _____
<b>Company Address:</b>	_____
<b>Contact Name:</b>	_____
<b>Contact Telephone Number:</b>	_____
<b>Date Work Undertaken:</b>	_____
<b>Nature of Assignment:</b>	_____

### Reference #2

<b>Company Name:</b>	Client <span style="color: red;">FOIP s.17(1)</span> _____
<b>Company Address:</b>	_____
<b>Contact Name:</b>	_____
<b>Contact Telephone Number:</b>	_____
<b>Date Work Undertaken:</b>	_____
<b>Nature of Assignment:</b>	_____

### Reference #3

<b>Company Name:</b>	Client <span style="color: red;">FOIP s.17(1)</span> _____
<b>Company Address:</b>	_____
<b>Contact Name:</b>	_____
<b>Contact Telephone Number:</b>	_____
<b>Date Work Undertaken:</b>	_____
<b>Nature of Assignment:</b>	_____



## APPENDIX G – APPLICATION FORM

### 2018 - 2019 COMMUNITY PLAN ON HOMELESSNESS FUNDING


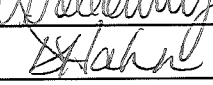
Heading Home: The Right Thing to Do / 10 Year Plan to End Homelessness 2010 - 2020

#### SECTION 1: Applicant Information

<b>Organization Name:</b> Centre of Hope		
<b>Mailing Address</b> Street Address / PO Box: 1 McLeod Street		
City/Hamlet: Fort McMurray	Province: AB	Postal Code: T9K 1Z4
<b>Location Address:</b> (If different than mailing) 9906 Manning Ave		
Phone Number: 587 275 2250		Email Address: housingfirst@fmcentreofhope.

<b>Main Contact</b> Name: Amanda Holloway	Title: Executive Director
Email Address: execdirector@fmcentreofhope.c Phone Number: 780 743 3912	

Is your organization registered as a not-for-profit society or corporation? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		Registration #: 829290337
Act Registered Under: <input checked="" type="checkbox"/> Societies Act (Alberta) <input type="checkbox"/> Companies Act (Alberta) <input type="checkbox"/> Canada Not for Profit Corporations Act		

Legal signing Officers for Contract / Cheque Purposes (According to letters patent or other incorporating documents)		
Name	Title	Position
Amanda Holloway	Executive Director	
Debbie Hahn	Board Chair	
Laurie Lee	Vice Chair	
Please provide signature specimens in the space provided.		
How many of the above signatures (according to your letters patent or other incorporating documents), are required to bind your organization into a legal agreement? 2		
Which signatures (according to your letters patent or other incorporating documents), are required to bind your organization into a legal argument? Any (2) of the above listed.		

## **SECTION 2: Organizational Information**

Please answer the following questions in 500 words or less:

- How long has your organization been providing services specific to the homeless population?
- Is serving the homeless population part of your organization's vision and mandate?
- Please provide the organization's vision.
- Please list the programs you currently run specifically for the homeless population.

The Centre of Hopes has been in operation since 2005 with the sole agenda of providing program and services for individuals living in homelessness or at risk of living in homelessness. Our agency has grown from solely meeting the basic daily needs of individuals living in homelessness (drop in centre), to offering various comprehensive series and programs designed to meet the unique needs of individuals living in various stage of homelessness. Each and every program is designed based upon a recognized gap area of service in this community and for the population of people we serve. These programs are also carefully implemented to assist with the Community Plan on Homelessness for our region. Our mission statement is aligned with the provincial 10 year plan as well as the RMWB plan on homelessness. It is our goal to continue to improve on the services being delivered to those most marginalized in our region and to continue to strive for an effective collaborative service system in our community.

Our Mission Statement:

"Ending homelessness through collaboration with the community and its support systems"

Our Vision Statement:

"To have a positively impacted community through the prevention of homelessness"

Below is a list of all programs and services offered through our organization:

- \*Drop In/Intake Program (Basis daily needs, access to laundry and shower facilities, clothing and hygienic item distribution, shelter from the elements, mailing address, support and encouragement)
- \*Outreach (Identification, Case management, referral and linkage to outside agencies and support, transportation, treatment support, advocacy, financial support, etc.)
- \*Street Reach Program (daily outreach to individuals not utilizing drop in or shelter services out in the community)
- \*Inner City Health Clinic (partnership with AHS and other services including medical and dental services, STI clinic, mental health and addictions, wellness supports and services, foot care, and physical therapy)
- \*Women's Wellness Program (harm reduction support specific for women living on the streets including pre and post natal support, purchase of items specific to womens health needs, etc)
- \*Housing First, Rapid Rehousing, and Eviction Prevention
- \*Permanent Supportive Housing (Carlas House and Davids House)
- \*Captains Place (residence for individuals living with FASD).

### **SECTION 3: Priorities Being Addressed**

Which of the following priorities of the Regional Municipality of Wood Buffalo's 10 Year Plan to End Homelessness will this project address?

*(Please check all that apply)*

- ☐ Education
- ☐ Change Management
- ☐ Prevention
- ☐ Re-housing
- ☒ Provision of Supports

Give additional information on how this project will address the selected priorities, in 300 words or less:

The Centre of Hope would like to propose implementing the Homeless Memorial for the contract year 2018- 2019.

The Memorial will address Change Management and Provision of Supports.

One of the most difficult emotions to cope with can be grief. By having a community memorial service we can acknowledge the grief shared amongst our most vulnerable population. Memorial services creates a safe space for individual to remember people they have lost. It can also create closure and coping mechanisms when individuals grieve together. When opportunities are presented in a positive manner it can have a positive impact and lead to positive decision making.

During an event surrounding grief with our most vulnerable sector it is important to provide a provision of supports on site. It is the Centre of Hopes intention to invite service providers who serve this population as well as have trained individuals there to address any emergent needs.

#### **SECTION 4: Proposed Activity / Project Timeline**

**Please describe the Project** (e.g. Briefly describe what you intend to do in this project):

- *How does your project align with the Regional Municipality of Wood Buffalo's 10 Year Plan to End Homelessness?*
- *Elements of this section may be utilized in Schedule A of your contract. Please be specific.*

**In addition, please attach an up-to-date project logic model.**

The Centre of Hope had the privilege to be a primary support in implementing the Homeless Memorial in 2017. Partnering with the Northlife Baptist Church we were able to secure and create a safe and familiar space for patrons to remember and show respect for their family and friends who have passed while living in Homelessness. The Memorial received positive feedback from patrons who attended and it is our hope to create a similar memorial this year.

For the 2018 memorial we propose to partner once again with NorthLife Church and hold the memorial in the coup kitchen space. We feel this is a familiar and safe space for patrons. The intent behind the space and time is to go to where patrons are as oppose to making them come to where we are, By meeting patrons in their own space it allows for comfort and an opportunity for them to share in remembering individuals they have lost. Along with their attendance it gives patrons and an opportunity to connect and access service providers. The memorial has the potential to also provide closure as well as teaching a healthy way to cope with grief and loss.

The Memorial will be advertised amongst the community, vulnerable sector living in homelessness, and service providers. It is our hope to have a round table with CPH partners and a patron for input surrounding the details of the memorial. It is the intent to provide a hot meal as it is common to have food at a memorial service. Each table will have a number of brochures with list of names for those individuals who have passed as well as a candle to be lit as the names are read out. There will be a patron chosen to facilitate the memorial to again enhance the comfort level. It is our hope to present a slid show of pictures of the individuals lost to us to be displayed through out the entire ceremony.

The Centre of Hope is grateful to be apart of this annual event and endeavors to maintain our presence when remembering the cherished individuals who have passed while living in homelessness, and we will be forever thankful that they have touched our hearts.

## **SECTION 5: Applicant's Background, Mandate and Expertise**

In 500 words or less, how does this project relate to and align with your organizational vision and mandate?

The Centre of Hope is Fort Murray's only day-time drop in program for individuals living in homelessness or at risk of homelessness in the RMWB. We have been in operation since September of 2005 and have 13 years of experience in providing direct and strategic client centered service to those most in need in our region. The Centre of Hope has an extensive knowledge of the barriers faced by individuals living in homelessness in this community. We offer an array of supports and services specifically designed to meet the unique and varying needs of individual's experiencing homelessness. Each of our programs have been designed and implemented based upon gap areas of service noted in our region. Our desire is to be able to ensure that no matter the stage of homelessness one is experiencing, individuals will feel supported and connected to address their barriers and needs. Whether needing access to basic daily needs, linkage and support to community services, prevention of homelessness, or more intensive case management and housing, the Centre of Hope is there to support those most in need. Please refer to section 2 to review list of all services available through our agency. At the Centre of Hope, we believe in the inherent dignity and worth of every single individual who walks through our doors. We believe in providing support, connection, and friendship for all individuals who call this municipality home. We believe that every person has a right to have their basis daily needs met. We believe that housing is not a privilege, rather is a right of every individual in this country, province, and community. We believe that housing the chronic homeless should not be connected to a person agreeing to go to treatment, or to meet a number of requirements before they are housed. We believe that those who are housed should not be "evicted" because they are actively using or have other presenting barriers. We believe that those who are housed should have long term support to address their barriers rather than being evicted or moved. We believe that patrons have the right to personal preference and autonomy when it comes to what housing looks like for them. We believe in empowering our patrons to bring about positive change in their lives. We believe in advocating for the rights of our communities homeless when they feel that their voices are not being heard. We believe in fostering a non-judgmental environment where patrons feel safe and supported. We believe in a community that collaboratively works together to serve the needs of all those individuals who call Fort McMurray Home. The Centre of Hope is a pillar in the community when addressing matter of homelessness in this region, albeit we are just one piece of the vast service delivery puzzle needed to truly impact change for those most marginalized in our region. We believe in a community that collaboratively works together if we are ever going to bring an end to homelessness in our region.

The Centre of Hope is fortune to have recruited and retained long term Team Members who come with a wealth of knowledge and experience that makes them incredibly effective in their roles. Each Team Member employed with our agency possesses a strong passion and desire to positively impact the lives of individuals whom they serve throughout all of our various programs. Please see the attached Appendix 5 Memorial to review the profiles and expertise of our Housing and prevention team.

## **SECTION 6: Past Projects with Housing Related Activities and Related Outcomes**

Have you previously been unsuccessful in implementing a program for the homeless population? If so, please explain:

The Centre of Hope has been in operation since 2005 with the sole purpose of supporting those living in homelessness or at risk of homelessness in our community. We have been an active partner with the Community Plan on Homelessness since its inception. We continue to be a strong voice of advocacy for the rights of those living in homelessness in this region. We strive to offer various programs and services that provide direct impact to those in need. We endeavor to be a collaborative partner in our present service delivery system so that we can provide the best level of care and service to those who need our support in this region.

The Centre of Hope has been an agency that has offered Housing First since the programs beginning in our region. We are proud to be a member agency that offers such vital service to individuals living in chronic homelessness. Since 2011 the Centre of Hope has successfully graduated 82 through our Housing First Program.

The Housing First team continues to strive to meet the client's needs and is demonstrating active success. Since April 2017, 64 Individuals have actively accessed housing; these include clients from last contract as well as new. COH has experienced 10 successful graduates this contract year. Currently there are 38 clients in HMDI, and 4 individuals on the Outreach program. There were 10 client referred to the Graduate Program 17 individuals remain active. All three coordinators carry a case load of 15 clients each, this year a total of 2059 efforts made with direct client contact. Coordinators provide any assistance needed to all supportive agencies and are often called upon for their expertise and knowledge regarding the homeless population in our community as well as provide job shadowing to other agencies and training.

The Centre of Hope team began the Rapid Re-Housing (RRH) contract in April 2017. To date there have been 16 individuals access RRH. There have been 2 successful graduates. Currently there are 14 clients on case load and a total of 459 total efforts made towards successful tenancy. Clients determined for the RRH program are serviced on the Housing First model with housing the individual first then developing a service plan with the client to achieve sustainability. The RRH program is housed in the same space as the HF program allowing for collective case management approach. Individuals were house between 2 to 14 days once the warm transfer was completed, depending on the level of engagement of the client. The RRH program is designed to address individuals with a lower acuity on the SPDAT tool. In saying that, clients often present with some tools and skills to move forward in an independent lease agreement. With the right supports and connections made in their service plan the individual may obtain independent living as early as 6 months. As a result of this, a number of RRH clients were housed in WBHDC units and are now waiting for social housing numbers to obtain financial stability to graduate.

Due to the length of this section please see Appendix 6Memorial.

## **SECTION 7: Community Partnerships**

Please list community partners and indicate how they will support **this project**.

**Include their letter(s) of support.**

The mission statement of the Centre of Hope reads, "Ending homelessness through collaboration with the community and its support systems". Successfully collaborating and working with vital agencies and entities in our community is at the core of our internal philosophy and values. We know that we are just one piece of the puzzle needed to impact change in the lives of those living in homelessness in our region. In order for us to ever achieve our united goal of ending homelessness in this community, it requires the united efforts of all agencies and resources working together for the greater good of the clients we serve.

The Centre of Hope Team has built a large network of community contacts in order to efficiently serve and assist clients through a referral and support process. We will ensure the various agencies are aware of this Memorial and the individuals we serve. We will look to these support systems to assist with supporting any clients they might have attending the memorial. In a number of agencies, there is an assigned direct individual to assist the team with a smooth introduction to the service to ensure a positive rapport and encourage the client to access the service. As we live in a transient community our team takes the initiative to build new contacts as necessary and engage with the client in any transitions the referred agency may experience. The COH team is grateful to have such positive relationships with the social sector in the Wood Buffalo area and clients have benefited from our efforts. There are several support letters attached from some of the community supports vital to our proposed model.

The following are some of the agencies that are regularly accessed by COH Clients as well as the COH team we will look for input from. CHOICE (employment and ID Program), C Wood Buffalo Housing and Development, Salvation Army, Northeast Alberta Fetal Alcohol Network (NEAFAN), YMCA, Blue Heroin Support Services (outreach support for brain injury), Marshall House (Emerg shelter/ affordable housing), COH Intake Program (meets basic needs prior housing), COH Outreach Team (direct connection to new clients and supports post graduation), HIV North Society (exchange materials/outreach support), Fort McMurray, WJS-Bridges (FASD support), Soup Kitchen,

Please see attached Appendix 7 Memorial Agency Support Letters.

**SECTION 8: Sustainability and Viability**

A. Is this project currently operating?

Yes

B. Will this project be ongoing?

Yes

C. Are there other sources of funding supporting this project? If so, list:

No

D. If approved, how will funding be sustained after the contract end date?

Sustainable funding will depend on the acceptance of a new proposal tendered from RMWB.

E. Do you agree to use the Provincial data system provided to track data from your program?

Yes



## Appendix 5 Memorial

Housing First Supervisor:  
Jennifer Rideout -

FOIP s.17(1)

Each of the three coordinators currently employed by the Centre of Hope, apply their unique skills and experience to make the team more successful.

Sylvia Thompson:

FOIP s.17(1)

Joy White:

FOIP s.17(1)

Dana Rennie

FOIP s.17(1)

Sarah Tweedie

FOIP s.17(1)

Rvan Hurford

FOIP s.17(1)

## **Appendix 6 Memorial**

### **Eviction Prevention 2017-2018**

The Eviction Prevention Program is designed to assist individuals who are facing eviction in an effort to prevent people from entering homelessness. The objective is to identify barriers and establish an action plan to maintain tenancy. We have been operating this program since April 2017. Through this program we assist individuals with barriers, provide case management support, and provide appropriate service referrals to gain self sufficiency with tenancy. The Eviction Prevention Specialist continues to strive to meet the client's needs and is demonstrating success in its first 9 months of operation. From April 1 2017 to Jan 8 2018, 62 Individuals have actively accessed the Eviction Prevention Program. 22 individuals have received financial assistance. We have seen 24 successful sustainable tenancies. Currently there are 13 clients being assisted. The Eviction Prevention Specialist carries a case load of not exceeding 30 clients at any given time. Due to the short nature of the assistance, fortunately at this stage of the program there has been no capacity reached and no individuals have been waitlisted. To date a total of 357 efforts made with direct client contact.

### **Captains Place**

The Centre of Hope has successfully operated a Supportive Living Model home in this community since 2007 called Captains Place. Captain was the name of a chronically homeless individual and friend of the Centre of Hope that died on the streets of Fort McMurray. This home was designed to provide mentorship and support for 3 chronically homeless men with a diagnosis or suspected diagnosis of FASD. It has been incredibly rewarding watching men who were experiencing overwhelming complexities and barriers, become successful in their housing. The live in mentors provide pivotal mentorship and support, while modeling to the residences what it means to live in a home. For many of these individuals the concept of participating in simple/routine task (personal hygiene, meal preparation, cleaning, sleeping in a bed) is a foreign concept. The House Mentor helps to gradually integrate and support men in the process. They also offer extensive case management and connection to resources and support in the community in an effort to strategically assist the residents in overcoming their complex barriers and needs. Men who had lived chronically on the streets for years, have been able to go through Captain's Place and are now able to live independently in their own homes.

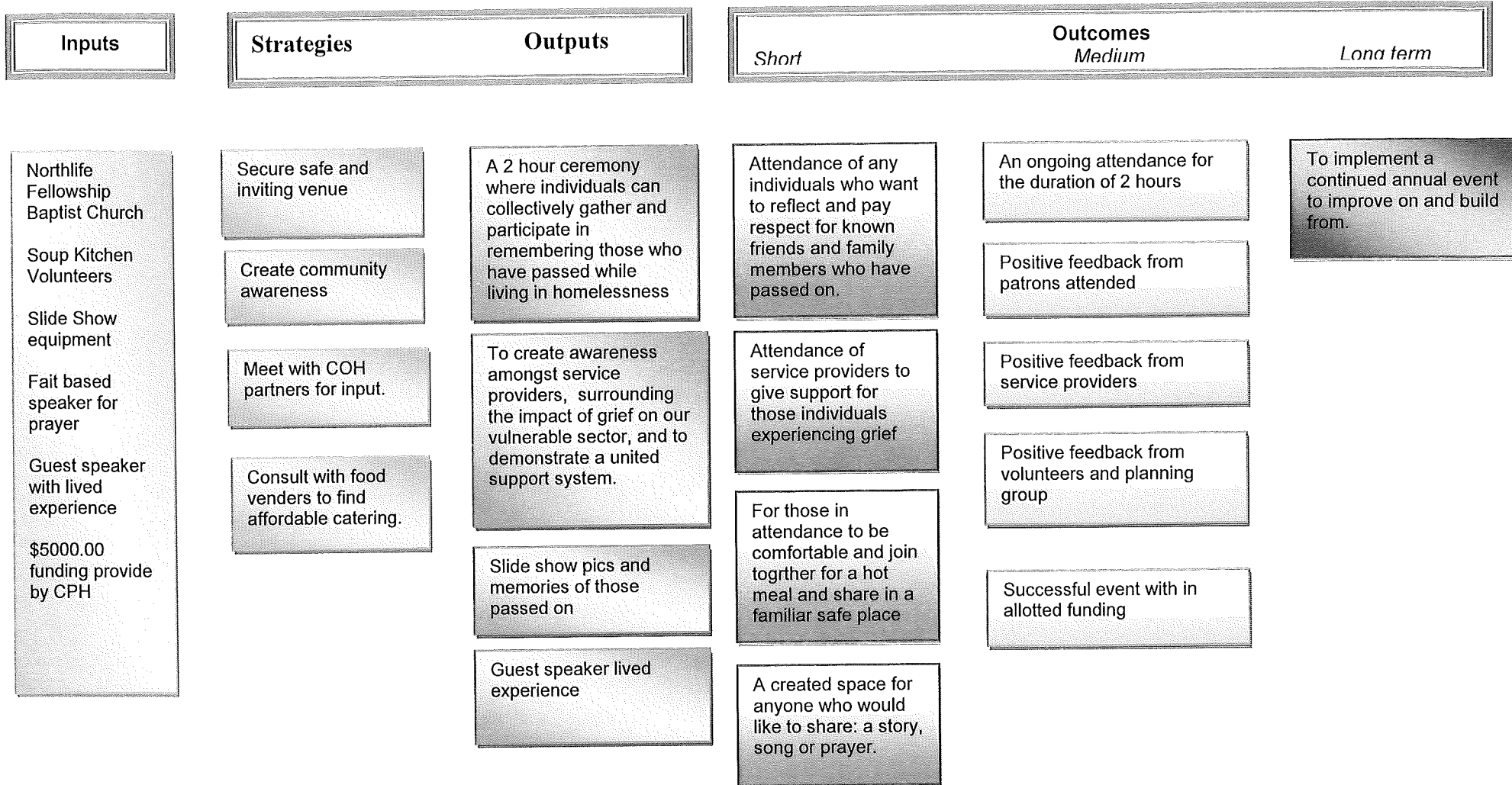
The success of the Captain's model has hinged on strong collaborations and partnerships with various community agencies and programs. At the Centre of Hope we strongly believe that we can not independently effectively assist our patrons in moving forward to betterment in their lives. It requires extensive support from various other professionals and programs in the community. Captain's has been an extensive endeavor of partnership between the Centre of Hope, NEAFAN, Wood Buffalo Housing, Alberta Health Services, Fort McMurray Food Bank, WJS, YMCA, Dave Hill Pharmacy, to name a few. Without all these entities working together, we would not be able to achieve the incredible success that we have seen through Captain's Place.

### **Davids Place and Carlas Place**

The Centre of Hope is currently operating a Permanent Supportive Housing Model that started mid contract (October 2017). Clients did not begin moving into the home until November and we are almost at full capacity, with room for only one more individual within the female home. The homes provide space for 4 men, and 3 women, offering 24 support staff, as well as a Coordinator and Team Lead. Individuals are already experiencing success with physical and mental health barriers as well as making great efforts to manage active addictions.

**Program: Homeless Memorial**

**Strategy: To provide a safe space and a welcomed ceremony to remember those lost to us while living in homelessness.**



**Measurements**

- 1) Reflection and input from CPH partners for change improvement and recommendations
- 2)

**Overarching Principal:**

- 1) To create and plan a full day of event to honor and remember the incredible strength of thoes lives lost while living in homelessness.