

**Subject: Regional Recreation Corporation of Wood Buffalo -  
Revisions to Corporate Bylaw and Appointment of Directors****APPROVALS:****Jamie Doyle**\_\_\_\_\_  
Director\_\_\_\_\_  
Chief Administrative Officer**Recommended Motion:**

1. THAT the corporate bylaws of the Regional Recreation Corporation of Wood Buffalo be revised and replaced with the text as outlined in Attachment 1.
2. THAT the appointments to the Regional Recreation Corporation, as outlined in Attachment 3, be approved as of January 1, 2021.

**Summary and Background:**

The corporate bylaws for the Regional Recreation Corporation of Wood Buffalo (RRC) currently states that the Member may choose to appoint Directors at the same times and following the same process by which the Municipality appoints persons to Council Committees provided that all such appointments be ratified by vote of the Member at the next annual or Special Meeting of the Member.

The RRC has requested revisions that would allow the ratification of Directors to occur outside of an annual meeting so the appointment shall be effective when a resolution in writing is signed by all the members entitled to vote on that resolution, and the Director consents in writing to hold office as a Director.

Additional revisions proposed seek to clarify the purpose and mandate of the RRC and are general and housekeeping in nature as well as extending the annual report deadline to extend 30 days following the financial statements to ensure that the annual report of the RRC aligns with the approved financial statements.

The RRC has requested that the Member hold a Special Meeting to address the proposed bylaw revisions, and to ratify the appointment of the Directors who were appointed by Council during the December 8, 2020 Council meeting.

**Rationale for Recommendation:**

The proposed revisions aim to simplify the RRC's governance procedure by enabling

Directors to be appointed by written resolution thereby enabling vacant positions to be filled without delay and ensuring the ongoing viability of the Board and the RRC. The proposed revisions have been reviewed by Legal Counsel for the RMWB and RRC and are supported by the current Board of Directors of the RRC.

**Strategic Priorities:**

Pillar 1 - Building Responsible Government  
Responsible Government

**Attachments:**

- 1. Regional Recreation Corporation Bylaw Revisions**
- 2. Regional Recreation Corporation Bylaw (Clean version)**
- 3. Regional Recreation Corporation Director Appointments**