

**Subject: Bylaw No. 20/016 - License Bylaw Amendment During State of Local Emergency****APPROVALS:****Jamie Doyle**\_\_\_\_\_  
Director\_\_\_\_\_  
Chief Administrative Officer**Recommended Motion:**

1. THAT Bylaw No. 20/016, being an amendment to the License Bylaw No. 01/031, be read a first time.
2. THAT Bylaw No. 20/016 be read a second time.
3. THAT Bylaw No. 20/016 be considered for third reading.
4. THAT Bylaw No. 20/016 be read a third and final time.

**Summary:**

An amendment to Section 3 of the License Bylaw is proposed in accordance with the Council motion dated May 5, 2020. The amendment will require a business to have a Regional Municipality of Wood Buffalo address for at least 180 days prior to the date of a state of local emergency being declared.

The authority to amend the License Bylaw is vested with Council under the *Municipal Government Act*.

**Background:**

The License Bylaw has been in place since 2001, and has only been amended for the legalization of Cannabis and the new Fees, Rates, and Charges Bylaw. Currently, the definitions for Resident and Non-Resident businesses do not reference a state of local emergency. While the Bylaw requires proof of residency for a Resident Business, it has not been standard practice to require this on applications.

The current definitions are as follows:

“Resident Business - means a business which has been established or the principals of which have been resident in the Municipality for a period of at least six (6) months or the

person has established a permanent place of business which can be verified by providing a copy of a lease which extends for a period of at least (6) months. Any resident business shall pay a license fee in the amount hereinafter provided.”

“Non-Resident Business - means a person who carried on a business and does not ordinarily maintain, within the Municipality, a permanent place of business or a principal residence. Any non-resident business shall pay a license fee in the amount hereinafter provided.”

**Rationale for Recommendation:**

During a State of Local Emergency, Section 3 (5) introduces a new definition of what constitutes a Resident Business. Normal operating conditions, that existed prior to the state of local emergency, will resume upon the discontinuation of the state of local emergency.

**Strategic Priorities:**

Responsible Government

**Attachments:**

**1. Bylaw No. 20/016 - License Bylaw Amendment**