

**Subject: Strategic Plan Progress Report, Quarter 1 & 2: January 1-
June 19, 2019**

APPROVALS:

Annette Antoniak

Director

Chief Administrative Officer

Recommended Motion:

THAT the Strategic Plan Progress Report for Quarter 1 & 2, 2019 be accepted as information.

Summary:

The 2018-2021 Strategic Plan was approved by Council on January 30, 2018. Work on the four strategic priorities listed in the plan is now underway. The Strategic Plan Quarter 1 & 2, 2019 report details the activities that have occurred for the period ending June 19, 2019.

Background:

On January 30, 2018, Council approved the Strategic Plan for 2018-2021. The Plan includes an organizational vision, mission and values, four strategic priorities, strategies/initiatives to advance those priorities as well as key performance indicators.

Directors have been identified to lead each of the strategies/initiatives, and these individuals have described milestones, implementation timelines and an associated budget. The Operating and Capital budgets approved by Council on November 30, 2018 contain the resources necessary to accomplish the activities scheduled for 2019.

Work on the strategies/initiatives listed in the Strategic Plan took place throughout the year. The progress report details the activities for the first two quarters of 2019 up to June 19, 2019 (Attachment 1).

The progress report lists the strategies/initiatives associated with each of the four strategic priorities, the applicable work that has occurred up to June 19, 2019, the activities planned to continue throughout 2019, and an indication of the status of these strategies/initiatives (i.e. if it is "on target", "delayed", or "complete"). The majority of the strategies are "on target" in that the work performed throughout 2019 is aligned with the milestones and implementation timelines established.

As part of our strategic plan we are working closely with Wood Buffalo Economic Development Corporation (WBEDC). WBEDC have assumed full responsibility and are working on the following strategies / initiatives: 3b: Business Attraction and Incentives, 3c: Small Business Incubator, 3d: Economic Gardening and Pop Up Stores and 3e: Shop Local Program. WBEDC will be responsible to update their Board of Directors on the status of these strategies/initiatives.

Budget/Financial Implications:

Budget implications were identified and included in the 2019 budget.

Strategic Priorities:

Responsible Government

Attachments:

Strategic Plan Q1 and Q2 Report Jan 1- June 19 2019