

**Subject: Bylaw No. 18/021 - Subdivision and Development Appeal Board Bylaw****APPROVALS:****Annette Antoniak**\_\_\_\_\_  
Director\_\_\_\_\_  
Chief Administrative Officer**Recommended Motion:**

1. THAT Bylaw No. 18/021, being a bylaw to establish the Subdivision and Development Appeal Board, be read a second time.
2. THAT Bylaw No. 18/021 be read a third and final time.

**Summary and Background:**

Recent amendments to the *Municipal Government Act* have imposed changes on the Subdivision and Development Appeal Board (SDAB), requiring all Board members to undergo mandatory training based on a standard training program facilitated by the Ministry of Municipal Affairs.

In alignment with those changes, Administration has reviewed the amending statutes and applicable regulations, and recommends that the existing bylaw, Bylaw No. 95/033, be repealed and the proposed bylaw, Bylaw No. 18/021, be adopted.

In addition to including the language within the proposed bylaw requiring that all members undergo mandatory training, Administration has included a provision that would allow the Board to sit in panels of three members to allow for scheduling flexibility as well as set remuneration rates for Board members.

Presently, members of the SDAB are not remunerated for their hearing and decision time although members of a similar board, the Assessment Review Board are. Through research and benchmarking, Administration has identified that most larger Alberta municipalities compensate their SDAB members as they are now required to be certified by the Government of Alberta as well as make decisions on matters that affect residents.

**Budget/Financial Implications:**

It is recommended that the same remuneration rates that are used for Assessment

Review Board members be provided to the SDAB members for the hearings they attend. Remuneration costs have been budgeted for in the 2019 Legislative Services Operating Budget.

**Rationale for Recommendation:**

To ensure compliance with the current legislation, it is recommended that Bylaw No. 18/021, the Subdivision and Development Appeal Board Bylaw, be adopted.

**Strategic Priorities:**

Responsible Government

**Attachments:**

- 1. Bylaw No. 18/021 - Subdivision and Development Appeal Board Bylaw**