

**Subject: Regular Council Meeting Schedule - Start Time Adjustment****APPROVALS:****Annette Antoniak**\_\_\_\_\_  
Director\_\_\_\_\_  
Chief Administrative Officer**Recommended Motion:**

THAT the regular Council meetings held on the second and fourth Tuesday of the month, with the exception of Statutory Holidays and Recess Periods, commence at 4:00 p.m.

**Summary:**

The Municipal Government Act (MGA) provides that a council may decide, at a council meeting at which all the councillors are present, to set a schedule to hold regular council meetings on specified dates, times and places.

**Background:**

Council has discussed adjusting the start time of meetings previously however at the 2018 Organizational Meeting not all members were in attendance therefore any adjustments could not be formally made.

In reviewing Call to Order times of other Alberta municipalities, the majority begin meetings in the morning or afternoon. Attachment 1 provides a breakdown of those municipalities canvassed and their related start times.

Many of the business matters before Council are sensitive and decision making and consideration is difficult when meetings run late in the evening.

Additionally, beginning a Council meeting at 4:00 p.m. as opposed to 6:00 p.m. will allow Council members who reside in rural communities as well as rural residents who attend various meetings, the ability to return home earlier in the evening.

**Rationale for Recommendation:**

Council is committed to working effectively and efficiently in its governance role.

**Strategic Priorities:**

Responsible Government

**Attachments:**

**1. Council Meeting Start Time Research**