

Subject: Bylaw No. 18/017 - Assessment Review Boards Bylaw**APPROVALS:****Annette Antoniak**_____
Director_____
Chief Administrative Officer**Recommended Motion:**

1. THAT Bylaw No. 18/017, being a bylaw to establish Assessment Review Boards, be read a first time.
2. THAT Bylaw No. 18/017 be read a second time.
3. THAT Bylaw No. 18/017 be considered for third reading.
4. THAT Bylaw No. 18/017 be read a third and final time.
5. THAT John Ross Carruthers be appointed to the Local and Composite Assessment Review Boards effective immediately to December 31, 2020; and

THAT John Ross Carruthers be appointed as Chair of the Assessment Review Boards effective immediately to December 31, 2020.

Summary:

The Assessment Review Boards Bylaw provides for the assignment of members to the Composite Assessment Review Board and Local Assessment Review Boards. The proposed bylaw, Bylaw No. 18/017, replaces Bylaw No. 14/033 and ensures that the Municipality is in compliance with the *Municipal Government Act*.

Background:

Recent amendments to the *Municipal Government Act* have impacted the structure of the Assessment Review Boards whereby Council must appoint a Chair of the Boards, and give the Chair authority to determine the panels that will sit for each hearing. Although the legislation is not prescriptive regarding the term of appointment for the Chair, Administration is recommending a two-year term to provide for board continuity. The recommended individual has confirmed his interest in serving as Chair and has

completed the Province's required training and certification process.

Administration has reviewed the amending statutes and applicable regulations and recommends that the existing bylaw, Bylaw No. 14/033, be repealed and the proposed bylaw, Bylaw No. 18/017, be adopted. In addition to adding language within the proposed bylaw to appoint a chair, Administration has updated the complaint filing fees found in Schedule A as well as specified remuneration for board members for transparency purposes. The remuneration rates are based on an order in council that is used for the remuneration of provincial members of the Municipal Government Board.

Rationale for Recommendation:

To ensure compliance with the current legislation, it is recommended that Bylaw No. 18/017, the Assessment Review Boards Bylaw be adopted.

Strategic Priorities:

Responsible Government

Attachments:

1. Bylaw No. 18-017 Assessment Review Boards Bylaw