

Subject: Bylaw No. 18/009 - Council Code of Conduct Bylaw**APPROVALS:****Annette Antoniak**_____
Director_____
Chief Administrative Officer**Recommended Motion:**

THAT Bylaw No. 18/009, being the Council Code of Conduct Bylaw, be read a first time.

Summary and Background:

Among the amendments to the Municipal Government Act that came into effect on October 26, 2017, is a new requirement for a Council to adopt a Code of Conduct Bylaw. Alberta Regulation 200/2017 - Code of Conduct for Elected Officials Regulation (Attachment 2) sets out the minimum content that must be included in a Code of Conduct, which includes:

- representing the municipality;
- communicating on behalf of the municipality;
- respecting the decision-making process;
- adherence to policies, procedures and bylaws;
- respectful interactions with councillors, staff, the public and others;
- confidential information;
- conflicts of interest;
- improper use of influence;
- use of municipal assets and services; and
- orientation and other training attendance.

The Regional Municipality of Wood Buffalo's proposed bylaw also includes provisions relative to the acceptance of gifts and hospitality, complaint process and empowers Council to impose sanctions on Council Members who violate the Code.

The proposed bylaw builds upon the model provided by the Government of Alberta, and the Town of Sundre's bylaw. It also takes into account practices in other municipalities in Alberta, as well as industry best practices. Once passed, the provisions of the Council Code of Conduct Bylaw would supercede the Council and CAO Covenant Policy LEG-090 (Attachment 3), and Council Peer Review System Policy LEG-100

(Attachment 4), making these documents redundant. It is therefore recommended that these policies be repealed immediately following third reading.

Rationale for Recommendation:

The proposed Council Code of Conduct meets all legislative requirements and provides consistent standards to guide the conduct of Council Members in carrying out their respective roles and responsibilities. It also establishes a process for the reporting of improper or inappropriate conduct by Council Members, and provides Council with the ability to impose sanctions for breaches of the Code.

Strategic Priorities:

Responsible Government

Attachments:

- 1. Bylaw No. 18-009 - Code of Conduct Bylaw**
- 2. Code of Conduct for Elected Officials Regulation**
- 3. Council and CAO Covenant LEG-090**
- 4. Council Peer Review LEG- 100**