



Advisory Committee on Aging

Thursday, April 8, 2021
1:00 PM

Conducted Electronically Via MS Teams

Agenda

Public Participation for April 8, 2021 Advisory Committee on Aging Meeting

The Advisory Committee on Aging (Committee) will be conducting the April 8, 2021 Meeting through electronic communications in accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Order in Council 99/2020.

- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of teleconference or by submitting their delegation comments by email.
- To participate by teleconference:
 - Anyone wishing to speak by teleconference to an item on the April 8, 2021 Committee Meeting Agenda must pre-register by 9:00 a.m. April 8, 2021.
 - To register to speak via teleconference, please email boardsandcommittees@rmwb.ca or call 780-743-7001 with your name, the phone number that you will be dialing in from and an email address that you can be reached at prior to and during the meeting.
 - You must provide the name of the agenda item that you wish to speak to.
 - All registrants will be emailed the details on how to participate prior to the start of the meeting.
 - Each registrant will be given a maximum of **5 minutes** to address the Committee.
- To make written submissions as a delegation before or during the live meeting:
 - Please complete the online form found at www.rmwb.ca/writtendelegations or email boardsandcommittees@rmwb.ca
 - Please note that written comments for an agenda item must be received prior to the start of that item during the meeting. Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.
 - All written submissions are public and will be included in the Committee Meeting Agenda Package as part of public record.

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1. **Call to Order**

2. **Adoption of Agenda**

3. **Minutes of Previous Meetings**

3.1. Advisory Committee on Aging Meeting - March 11, 2021

4. **New and Unfinished Business**

4.1. Age Friendly Working Group re: Age- Friendly Work Plan Update

4.2. Action Log

4.3. Information Updates

Adjournment

Minutes of a Meeting of the Advisory Committee on Aging held via Electronic Communications, on Thursday, March 11, 2021, commencing at 1:00 PM.

Present:

Henry Hunter, Wood Buffalo Housing Development
Linda Mywaart, Public-at-Large - Rural
Luana Bussieres, Public-at-Large - Urban
Carolyn Evancio, Seniors Resource Committee
Joan Furber, Golden Years Society
Carol Theberge, Wood Buffalo Health Advisory Council
Keith McGrath, Councillor

Administration:

Deanne Bergey, Director, Community and Protective Services
Toni Elliott, Senior Manager, Community Services
Sonia Soutter, Manager, Senior Legislative Officer
Melissa Williams, Department Administrator, Neighbourhood & Community Development,
Destiny Hilliard, Clerk, Legislative Services

1. Call to Order

Chair, Henry Hunter, called the Meeting to order at 1:05 p.m.

2. Adoption of Agenda

MOTION

THAT the agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Linda Mywaart, Public-at-Large - Rural
SECONDER:	Carolyn Evancio, Seniors Resource Committee
FOR:	Bussieres, Hunter, Evancio, McGrath, Mywaart, Furber, Theberge

3. Minutes of Previous Meetings

3.1. Advisory Committee on Aging Meeting - February 11, 2021

MOTION

THAT the minutes of the Advisory Committee on Aging held on February 11, 2021 be approved as presented.

Minutes Acceptance: Minutes of Mar 11, 2021 12:00 AM (Minutes of Previous Meetings)

gRESULT:	CARRIED [UNANIMOUS]
MOVER:	Carol Theberge, Wood Buffalo Health Advisory Council
SECONDER:	Carolyn Evancio, Seniors Resource Committee
FOR:	Bussieres, Hunter, Evancio, McGrath, Mywaart, Furber, Theberge

4. **Presentation**

4.1. **Darline Reid, Area Manager Seniors Health, Alberta Health Services re: Willow Square Update**

Entrance

Joan Furber and Luana Bussieres joined the meeting at 1:21 p.m.

Darline Reid, Area Manager, Seniors Health, Alberta Health Services, provided an update, stating the expected date for residents to move in is May 2021.

It was agreed that the Committee would assist in coordinating tours for seniors and that Willow Square may be able to host an open house before the doors open to residents.

Entrance

Councillor, Keith McGrath, joined the meeting at 1:27 p.m.

Discussion occurred with respect to the inclusion of Indigenous art features, Treaty 8 and Metis land recognition and naming recognition for the seniors/elders that were instrumental in the conception of Willow Square. Darline Reid confirmed that there is government signage that recognizes Treaty 8 and Metis territory, and art work that recognizes the overall culture of the region.

Action Item:

Administration to liaise with Darline Reid on obtaining information on a naming recognition process.

Exit and Return

Luana Bussieres exited the meeting at 1:47 p.m. and rejoined at 1:49 p.m.

5. **New and Unfinished Business**

5.1. **Age Friendly Working Group re: Age Friendly Work Plan Update**

Luana Bussieres, Committee Member, and Martin Byaruhanga, Social Planner, Community and Protective Services, provided an update on the Age Friendly Work Plan, and its alignment with the eight domains under the World Health Organization. It was noted that the next steps which involve incorporating the strategies and proposed actions will proceed and be brought back to the Committee at the April meeting.

Following discussions and with consensus of the Committee, it was agreed that the Committee will move their presentation to Council from April 13, 2021 to May 25, 2021.

Action Item

Administration to bring forward the complete list of requests to support the work plan to the next meeting.

5.2. Carolyn Evancio re: Seniors COVID-19 Vaccination

Carolyn Evancio, Committee Member, provided an update on the COVID-19 vaccination for seniors noting that St. Aiden's booked and transported 350 seniors over the age of 75 to vaccination clinics.

5.3. Action Log

All action items are ongoing

5.4. Information Updates

Exit

Cr. Keith McGrath, left the meeting at 2:51 p.m.

Carol Theberge, Committee Member, suggested inviting the Advisory Committee on Aging Committee to the Health Advisory Committee Meeting on March 31, 2021 for an opportunity to explore age friendly topics.

The Public Works department was recognized and thanked for the transportation that was provided for Seniors to receive the COVID-19 vaccination.

Adjournment

The meeting was adjourned at 2:57 p.m.

Chair

WOOD BUFFALO AGE FRIENDLY WORK PLAN 2021-2024



REGIONAL MUNICIPALITY OF **WOOD BUFFALO**

Advisory Committee on Aging- RMWB
ACoA@rmwb.ca

Attachment: Age Friendly Work Plan Updated Draft (Age Friendly Working Group re: Age Friendly Work Plan Update)

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Draft Template



What is an Age-Friendly Community?

Worldwide, governments have recognized the need to make communities more Age-Friendly to the increasing aging population. Population aging and urbanization are two global trends that together comprise major forces shaping the 21st century. Simultaneously, as cities are growing, their share of residents aged 60 years and over is increasing. World Health Organization (WHO) regards active aging as a lifelong process shaped by several factors that, alone and acting together, to increase health, participation, and security in older adult life^[1].

An Age-Friendly community encourages active aging by optimizing health, participation, and security opportunities to enhance the quality of life as people age. In practical terms, an Age-Friendly city adapts its structures and services to be accessible to and inclusive of older people with varying needs and capacities.

Who is the Lead?

The Advisory Committee on Aging (ACoA) is taking a strong role in shaping an Age-Friendly Wood Buffalo Region. The ACoA recommended that an Age-Friendly Needs Assessment be undertaken by the Regional Municipality of Wood Buffalo (RMWB) in 2017 to help assess and identify gaps, needs, and standards needed to meet an Age-Friendly Community. The assessment was completed by the RMWB through a consultant and was guided by the Eight domains of WHO Age-Friendly Communities (WHO 2007). ACoA will work with the RWMB to advise and monitor the Work Plan's implementation progress. ACoA will provide an annual update to the council and the community regarding the progress, next step's and re-assessment.

The Regional Municipality of Wood Buffalo: 2018-2021 Municipal strategic plan priority #1, strategy and initiative #1f, supports the adoption of the ACoA's vision and practices of Aging with dignity and to track the implementation of the guidelines set out by the World Health Organization Age-Friendly Cities designation^[1], The Regional Municipality of Wood Buffalo-Culture and Social Development (CSD) will take on the leadership role to support, monitor and implement the Age-Friendly Work Plan, RWMB will provide a quarterly progress report to the ACoA and an annual progress report to the ACoA.

RMWB-CSD will engage and coordinate the strategic and community partner and provide strategic guidance to work on the implementation of Action Plans and coordinate the development of a shared progress and evaluation process. With the advice of the ACoA, CSD will further the Wood Buffalo Age-Friendly recognition application process from the Government of Alberta and the World Health Organization.

Strategic partners and Community stakeholders: These are agencies/ organizations with an interest and expertise in delivering seniors' services and have a key role in implementing the proposed actions.

"We don't have access to home care in rural areas. A public nurse will come to visit, but we cannot access services that will allow us to stay in our homes."

Age-Friendly Needs assessment-RMWB (2017)

Local Priorities

The Age-Friendly assessment scope identified needs and gaps based on the eight domains within the World Health Organization's Global Age-Friendly Cities framework. Based on the input received from community stakeholders and public working groups, the WHO's eight domains were refined as local priority areas. Residents, community stakeholders, and the ACoA have a keen interest in ensuring older people are able to age and live in Wood Buffalo and have supportive policies, services, and programs that are required to enable them to do so.

WHO-Eight Domains Identified as Local priorities



Needs Assessment Summary

Overall, the Age-Friendliness of the Wood Buffalo region showed several trends, needs, and gaps. Most needs/gaps were highlighted in the rural communities though some of them are prevalent regional wide:

- Streets and sidewalks accessibility
- Public washrooms not generally available, especially in outdoor spaces
- Rural areas have fewer transportation options and little information on existing options.
- Seniors' housing availability issues and homecare services
- Less accessibility of information about events and activities
- There are few activities offered to older people and people with disabilities
- Challenges with social participation due to lack of transportation options and accessibility issues
- Need for more social inclusivity and respect opportunities
- More civic engagement and employment opportunities
- Need to amplify communication and information media

Wood Buffalo Seniors – By the Numbers

In 1971, seniors accounted for 8% of Canada’s population. By 2036, that number will rise to 25%. (Age-Friendly Communication: Facts, Tips and Ideas, Public Health Agency of Canada, 2010). Wood Buffalo’s seniors’ population distribution has steadily increased over the last nine-years from 3% in 2009 to 4% in 2018 (Municipal census data). According to the 2018 Municipal census, seniors (65 year+) represent 2.75% of the Wood Buffalo population, and 11.6% of the seniors’ population live the rural communities. It is widely acknowledged that a community that addresses its senior population’s needs is a community that is a friendlier city to all ages (WHO 2007).

Our Work Plan

The Age-Friendly Wood Buffalo Work Plan outlines the ACoA’s Vision of Aging with Dignity in Wood Buffalo, and it highlights goals, proposed actions, strategic partners, and community stakeholders for each identified local priority. The implementation approach is highlighted, and the governance model will be established to implement and evaluate the Work Plan.

Due to the broad scope and complexity of gaps and community needs identified, the Work Plan focuses on high-priority areas of needs in the region. This plan will require collaborative efforts between the Regional Municipality of Wood Buffalo (RMWB), community stakeholders, associations, community groups, and other government levels. The timeline of actions may be short-term (up to two years), medium or long-term (within the initial three-year implementation cycle, or more than three years).

It should be noted that the actions are preliminary and require refinement through additional dialogue with broader groups of both internal and external stakeholders during the implementation phase. Subsequently, the implementation plans must be developed to ensure the actions are robust and measurable. Potentially more objectives could be identified in the future to achieve the goals. This Work Plan highlight Short-term goals, medium- and long-term goals, as well as on-going goals, which make it a “living” document and a list of partners and stakeholders highlighted is not exhaustively drawn, there will be opportunities through engagement sessions for more community partners and citizens to be involved in the implementation of this Work Plan.

“When we build for older adults, we are being an inclusive community”

From Community Partner

Work Plan Terms

Strategies: Ways that leaders and partners can act collectively to achieve the identified goal.

Proposed Action (s): Steps that must be taken by strategic partners or community stakeholders or in small collaborative teams. A detailed list of actions and activities will be highlighted in the implementation plan.

Measurement indicators: These are quantifiable measures of progress toward the identified goal.

Strategic Partner (SP): The strategic partner agency or organization will initiate/ facilitate a role in guiding the process of pursuing and achieving proposed actions.

Community Stakeholder (CS): These are agencies or organizations with an interest and/or expertise in delivering services to seniors and can contribute to achieving the Work Plan actions, Work Plan Priorities and Goals.

Timeline: This is the implementation period for the identified priority areas, and each action highlighted. The timeline of actions may be short-term (one up to two years), medium (within two to three years), or long-term (within the initial three-year implementation cycle, or more than three years).

Draft Template

Wood Buffalo Age-Friendly Work Plan

Domain#1: Housing				
Priority Area:		Maintenance and Modifications		
Goal:		Home maintenance services and modification services are available and are affordable for seniors.		
Strategy	Proposed Action(s)	Measurement indicators	Strategic Partner/Stakeholder (s)	Timeline
Develop programs and services for older adults that aid with costs that affect home maintenance, modification, and affordability	Enhance awareness of and access to services and information about programs that provide financial assistance for the cost associated with housing affordability	<ul style="list-style-type: none"> • # of awareness campaigns • Resource guide update • RMWB Seniors' Webpage updated • #discount/credits programs for older adults 	CS: St. Aidan's SP: RMWB Other Partners TBD	Short-Term
	Explore potential support for home maintenance and modification assistance and volunteer programs	<ul style="list-style-type: none"> • Develop and Implementation the Program • # of volunteers/contractors signed-up • # of seniors Served 		Short-Term
	Develop and support a lawn care volunteer-based program for seniors	<ul style="list-style-type: none"> • Develop and Implement the program • # of seniors signed up for the program • # of volunteers • # of service hours provided 	SP: RMWB (CSD) CS: St. Aidan's, Other Partners TBD	
Priority Area:		Housing Options		
Goal:		There is a range of Age-Friendly affordable, and accessible housing options for older adults in the region. (Lack of Seniors' housing and housing option was most sighted in the rural communities according to the 2017 Needs Assessment)		
Support the development of Age-Friendly affordable and accessible housing options for older adults in Wood Buffalo	Advocate for sustainable funding for the development of new affordable and accessible seniors housing options (i.e., a seniors' Housing Master Plan)	<ul style="list-style-type: none"> • Letter of advocacy submitted to the Minister from the Mayor and Council • #Acres of land acquired • Seniors Housing Master Plan Developed • # of grants secured • # of affordable housing units available for Seniors 	SP: WBHDC & RMWB Other Partners TBD	Long-term

Attachment: Age Friendly Work Plan Updated Draft (Age Friendly Working Group re: Age Friendly Work Plan Update)

		<ul style="list-style-type: none"> • #of seniors appropriately housed 		
	Promote and advertise available housing options, both digital and in print	<ul style="list-style-type: none"> • #of in-person sessions, open houses, workshops, or forums 	SP: St. Aidan's	Short-Term
	Continuous collaboration with AHS with Willow Square facility to ensure that local needs are prioritized when placing clients	#older adults appropriately housed	SP: AHS CS: WHBDC, ACoA, Other Partners TBD	Short-Term

Domain#2: Transportation				
Priority Area:	Health and Assisted Transportation Services			
Goal:	Accessible, safe, and affordable transportation services are available for older adults in the region.			
Strategy	Proposed Action(s)	Measurement indicators	Strategic Partner/Stakeholder (s)	Timeline
Develop and implement transportation strategies that are responsive to senior's transportation needs	SMART Bus curb to curb, priority "Pick-ups" and "Drop-Offs" Services to seniors and seniors with mobility differences	<ul style="list-style-type: none"> • #SMART Bus monthly data • # of Age-Friendly designed businesses • # of senior designate parking 	SP: RMWB (Transit and Public Works, & CSD) CS: St. Aidan's, Other Partners TBD	Short-Term
	Age Friendly training is provided for transportation service providers and partners	<ul style="list-style-type: none"> • # of training sessions • # of training participants 	SP: St. Aidan's	Short-Term
Priority Area:	Community Transportation Services			
Goal:	Community transport services are available and affordable for seniors.			
Ensure affordable, safe, and accessible community and alternative	Develop a continuum of affordable community transportation services	<ul style="list-style-type: none"> • # of volunteer program drivers • # of seniors' alternative transportation services available 	CS: St. Aidan's CS: Other Partners TBD	Long-Term

Attachment: Age Friendly Work Plan Updated Draft (Age Friendly Working Group re: Age Friendly Work Plan Update)

transportations services for Older Adults are available in the community	Facilitate access to and use available information and resources about senior's transportation services	<ul style="list-style-type: none"> • #SMART Bus monthly data • SMART Bus Handbook annual update • Seniors' resource guide updated 	SP: RMWB- (CSD, Transit) CS: St. Aidan's, Other Partners TBD	Medium-Term
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Domain#3: Community Supports and Health Services

Priority Area: Diversity of Health Services

Goal: Older adults have access to a wide range of affordable in-home supports and health services.

Strategy	Proposed Action(s)	Measurement indicators	Strategic Partner/Stakeholder (s)	Timeline
Ensure that seniors have access to a wide range of services and information about medical professionals and specialists	Promote existing services and provide information to older adults in different formats including language translation	<ul style="list-style-type: none"> • # of new health care services for seniors. • maintained updated list of accessibility list of existing services 	SP: RMWB (communications, & CSD) CP: AHS, St. Aidan's, Other Partners TBD	Short-Term
	Advocate and lobby for required health services (i.e., specialist services in town)	# of new specialist services available in town		Medium Term
Promote education and training specific to the needs of older adults, among those providing community support and health services	Support programs that train and prepare older adults, service providers for emergency disaster response	<ul style="list-style-type: none"> • # of Elder care and abuse awareness training sessions • # of Age-Friendly training sessions • # of VPR-Info sessions • #Seniors Registered 	SP: RMWB (ESS) CS: St. Aidan's, Other Partners TBD	Short-Term

Priority Area: In-home support and Community Service Delivery

Goal: Older adults are supported to maintain independence.

Ensure that seniors in-home and community supports, and services are available, affordable, and are appropriate.	Promote seniors in-home support programs and community services that support seniors with range of and complex needs	<ul style="list-style-type: none"> • # of seniors' healthy and community Services • # Home care visitations & programs in the community • #Check-in and Drop-in programs • Meals on wheels programs 	ST: AHS, St. Aidan's, Other Partners TBD	Medium-Term
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Ensure seniors are informed and aware of health and wellness activities that promote physical and mental wellbeing.	Promote and advocate for health and wellness initiatives that promote and inform seniors of educational opportunities/programming that allow them to live as independently as possible regardless of living situation	<ul style="list-style-type: none"> • # of health and wellness sessions • Seniors have an increased awareness of benefits of healthy living physically and mentally 	AHS St. Aidan's Other Partners TBD	Long Term
Older adults are safer from preventable injury in and around their homes	Support rural communities to develop and coordinate Snow Helper Program	<ul style="list-style-type: none"> # of communities participating #Seniors supported #Snow Helper Volunteer 	SP: RMWB (CSD, IRR, Communications) CS: Other Partners TBD	Medium-Term
	Collaborate with partners to develop and implement strategies to coordinate in-home safety check	<ul style="list-style-type: none"> • # of fall prevention sessions • # of seniors participating in home fire safety inspection 	SP: RMWB (ESS) CS: Other Partners TBD	Medium-Term

Domain#4: Social Participation				
Priority Area:	Connection and Engagement			
Goal:	Older adults are socially and physically active and are connected to community.			
Strategy	Proposed Action(s)	Measurement indicators	Strategic Partner/Stakeholder (s)	Timeline
There are opportunities for older adults to participate and interact with other people in the community socially and Physically.	Encourage and support community programs that engage seniors to enhance their social connections and mental well-being.	<ul style="list-style-type: none"> • # of programs offering Check-in and drop-in services • # of seniors' engagement and social programs • # Seniors accessing services. 	SP: RMWB (ESS) CS: St. Adan's, Other Partners TBD	Short-Term
	Create and design affordable and accessible community activities and programs that promote physical and social well-being opportunities for seniors	<ul style="list-style-type: none"> • # of senior activities • # community in-person or virtual programs • # of participants 	CS: St. Adan's Partners TBD	Short-Term

Attachment: Age Friendly Work Plan Updated Draft (Age Friendly Working Group re: Age Friendly Work Plan Update)

	Continue to consult and engage senior citizens on community initiatives that affect their well-being.	<ul style="list-style-type: none"> • #of community seniors' consultation and engagement sessions 	SP: RWMB (Communication & Engagement) CP: Other partners TBD	
Priority Area:	Affordability and Accessibility			
Goal:	Establish accessible and universal design of programs and facilities as a framework of best practices			
Ensure that information, programs and facilities are accessible and are affordable for older adults and older adults with disabilities	Continue to support the implementation of barrier-free building design.	<ul style="list-style-type: none"> • Complete a comprehensive accessibility audit • #Barrier-free/accessible and designated Parking stalls 	SP: RMWB (CSD, & P&D), ACoA CP: Other partners TBD	Medium-Term
	Develop and promote universal and accessibility design guide.	<ul style="list-style-type: none"> • #of policies supporting Universal Design • Universal design guide • Promotional practices • # of new buildings adopting the guidelines 		Long-Term

Domain#5: Civic Participation and Employment Opportunities				
Priority Area:	Volunteer Opportunities			
Goal:	Seniors' skills are valued and respected as volunteers.			
Strategy	Proposed Action(s)	Measurement indicators	Strategic Partner/Stakeholder (s)	Timeline
Ensure there is a range of volunteer opportunities available and supported for seniors to participate.	Raise awareness about the benefit of seniors' contribution and participation on boards/committees	<ul style="list-style-type: none"> • # of awareness campaigns • # of seniors volunteer opportunities 	SP: RMWB(CSD) CS: ACoA, Other partners to be identified	Medium-Term
	Continue to support and enhance seniors volunteer appreciation opportunities	<ul style="list-style-type: none"> • # of seniors recognized • # of volunteer recognition events • # of partnership programs 		SP: Other Partners TBD Partner: RMWB (CSD)
Priority Area:	Age-Friendly and Inclusive Workplace			
Goal:	Seniors' skills are valued and respected as employees.			

Attachment: Age Friendly Work Plan Updated Draft (Age Friendly Working Group re: Age Friendly Work Plan Update)

Strategy	Proposed Action(s)	Measurement indicators	Strategic Partner/Stakeholder(s)	Timeline
Ensure that seniors' skills and attributes are recognized and appreciated in the community.	Develop and promote an Age-Friendly business recognition program	<ul style="list-style-type: none"> • Age-Friendly Business Recognition program completed • # of businesses participating • #of seniors supported through the program 	CS: ACoA, Other Partners TBD	Long-term
	Collaborate with local businesses to adopt age-friendly business practices	<ul style="list-style-type: none"> • increased seniors' priority parking • # of Age-Friendly businesses • # of staff trained 	SP: Other Partners TBD	Long-Term

Priority Area: Civic Participation

Goal: Seniors are well represented in both public and support organizations, and seniors have a voice in the decisions that affect their community.

Strategy	Proposed Action(s)	Measurement indicators	Strategic Partner/Stakeholder(s)	Timeline
Encourage public and support organizations to engage and involve older adults in the community decisions and initiatives.	Engage and consult seniors on the community development initiatives	<ul style="list-style-type: none"> • # engagement sessions • # of consultation sessions 	SP: RMWB, ACoA CS: Other Partners TBD	Short-Term
	Conduct awareness workshops and Age-Friendly training to public and support organizations	<ul style="list-style-type: none"> • # of sessions conducted • # of organizations • # of participants 	SP: St. Aidan's, Others CS: RMWB (CSD & Communications), TBD	Short-Term
	Promote existing opportunities and increase seniors' representation in both public and support organizations	<ul style="list-style-type: none"> • # of civic engagement opportunities • AcoA By-law amendment 		Short-Term

Attachment: Age Friendly Work Plan Updated Draft (Age Friendly Working Group re: Age Friendly Work Plan Update)

Domain#6: Respect and Social Inclusion				
Priority Area:	Intergenerational Respect and Interactions			
Goal:	Older adults are valued and are treated with respect.			
Strategy	Proposed Action(s)	Measurement indicators	Strategic Partner/Stakeholder(s)	Timeline
Establish opportunities, and programs that supports intergenerational interaction, mental health and social connection.	Facilitate and promote community wide education and awareness campaign to combat ageism and stereotypes	<ul style="list-style-type: none"> • # of Age-Friendly training sessions • # of participants • # of older adult activities/ events • # of intergenerational Programs and activities • # of specific campaigns 	SP: St. Aidan's, RMWB (CSD) CP: AHS, Other Partners TBD	Medium-Term
	Establish a recognition program for the contributors/champions of seniors' quality of life in Wood Buffalo	<ul style="list-style-type: none"> • # of annual events • # of community contributors/champions • # of seniors' week events 	SP: Other Partners TBD CP: Other Partners TBD	Long-Term
Priority Area:	Social Inclusion			
Goal:	Older adults have access to opportunities to participate and contribute to the community.			
Ensure that community activities, events, programs and facilities are accessible, affordable and are inclusive.	Create and foster cultural, social, and recreational educational programs and activities	<ul style="list-style-type: none"> • # of cultural activities for older adults • # of participating community organizations • # of senior inclusive programs 	CP: St. Aidan's, Other Partners TBD	Short-Term

Domain#7: Communication and Information				
Priority Area:	Accessible Information			
Goal:	Information is accessible, reliable, and available for seniors, caregivers, and support providers.			
Strategy	Proposed Action(s)	Measurement indicators	Strategic Partner/Stakeholder(s)	Timeline
Ensure seniors have access to information,	Promote and maintain existing information media/channels (Such as	<ul style="list-style-type: none"> • # of resource guides distributed 	SP: RMWB (CSD & Communications) CS: St. Aidan's	Short-Term

resources, and services available in the community to	MAC Calendar, Seniors' Resources Guide...)	<ul style="list-style-type: none"> # of media engagement/visits #languages translated 		
	Enhance and continue support of information-sharing network for older adult service providers	<ul style="list-style-type: none"> active information sharing networks # of support organizations participating 	SP: St. Aidan's (Interagency Meeting), Other Partners TBD	Short-Term
	Gaps and barriers to COVID-19 information and resources are identified and addressed.	# of programs supporting seniors with COVID-19 Information <ul style="list-style-type: none"> #COVID-19 resources provided to seniors # of Seniors supported 	SPs: St. Aidan's AHS RMWB	Short-Term
Enhance opportunities for digital access, information and technology literacy for older adults	Promote collaboration among community organization to improve technology literacy and ensure that internet and computer services are accessible, affordable and available for older adults	<ul style="list-style-type: none"> # of technology literacy classes for seniors # of community organizations with tech literacy classes # of seniors signed-up and supported 	SP: TBD CS: TBD	Short & Medium-Term
Priority Area:	Widespread Communication			
Goal:	Seniors have access to information in all desirable formats of communication.			
Ensure that information is available in a variety of formats and in contexts that are inclusive of older adults' interests and it is easily accessible.	Use Age-Friendly formatting and designing practices for website information and other publications.	<ul style="list-style-type: none"> Update seniors web page easy access tab for older adult resources 	SP: RMWB(Communications) CS: Other Partners TBD	Short-Time
	Support and provide alternative accessible communication and information sharing (i.e., Closed Captioning Service, Sign Language and Interpretation Services)	<ul style="list-style-type: none"> Close Captioning Services available for Council meetings and other municipal virtual events. Sign language and interpretation during council meetings 	SP: RMWB (CDS, Legislative Services & Communications) CS: Other partners TBD	Long-Term

Domain#8: Outdoor Spaces and Buildings				
Priority Area:		Accessible Buildings, Public Restrooms and Rest Areas		
Goal:		Outdoor spaces and community buildings are designed and maintained to be Age-Friendly safe, and accessible.		
Strategy	Proposed Action(s)	Measurement indicators	Strategic Partner/Stakeholder(s)	Timeline
Ensure that public washrooms and rest areas around public spaces, parks, and trails are available.	Support and promote the development of universal and accessibility design	<ul style="list-style-type: none"> • universal design guide developed and promoted • # of accessible universal designed facilities, and indoor and outdoor spaces 	SP: RMWB (P&D, CSD) Partners: ACoA, Other Partners TBD	Long-Term
	Increase number of accessible rest areas and accessible public restrooms	<ul style="list-style-type: none"> • # of age-friendly seat/benches installed in public spaces, parks, and trails • #of accessible restrooms available 		Long-Term
Priority Area:		Sidewalks, Parks and Trails		
Goal:		Parks, Pathways, trails are maintained to be safe, clear, and are accessible.		
Ensure that sidewalks, parks and trails in most or all areas of the community are well-maintained and are accessible	Follow the Age-Friendly standards and universal design practices repairing and installing curb cuts, sidewalks and designing Outdoor spaces	<ul style="list-style-type: none"> • # of new curb cuts completed • # of repaired and maintained sidewalks and trails • Barrier free designed outdoor spaces 	SP: RMWB (Public works, Parks)	Short-Term
	Support rural communities to develop, adopt and coordinate Snow Angel Program in their communities	<ul style="list-style-type: none"> • # of Snow Angel Volunteers • Communities signed up for the Snow Angel Program • #of seniors served 		SP: RMWB (CSD)

Implementation Approach

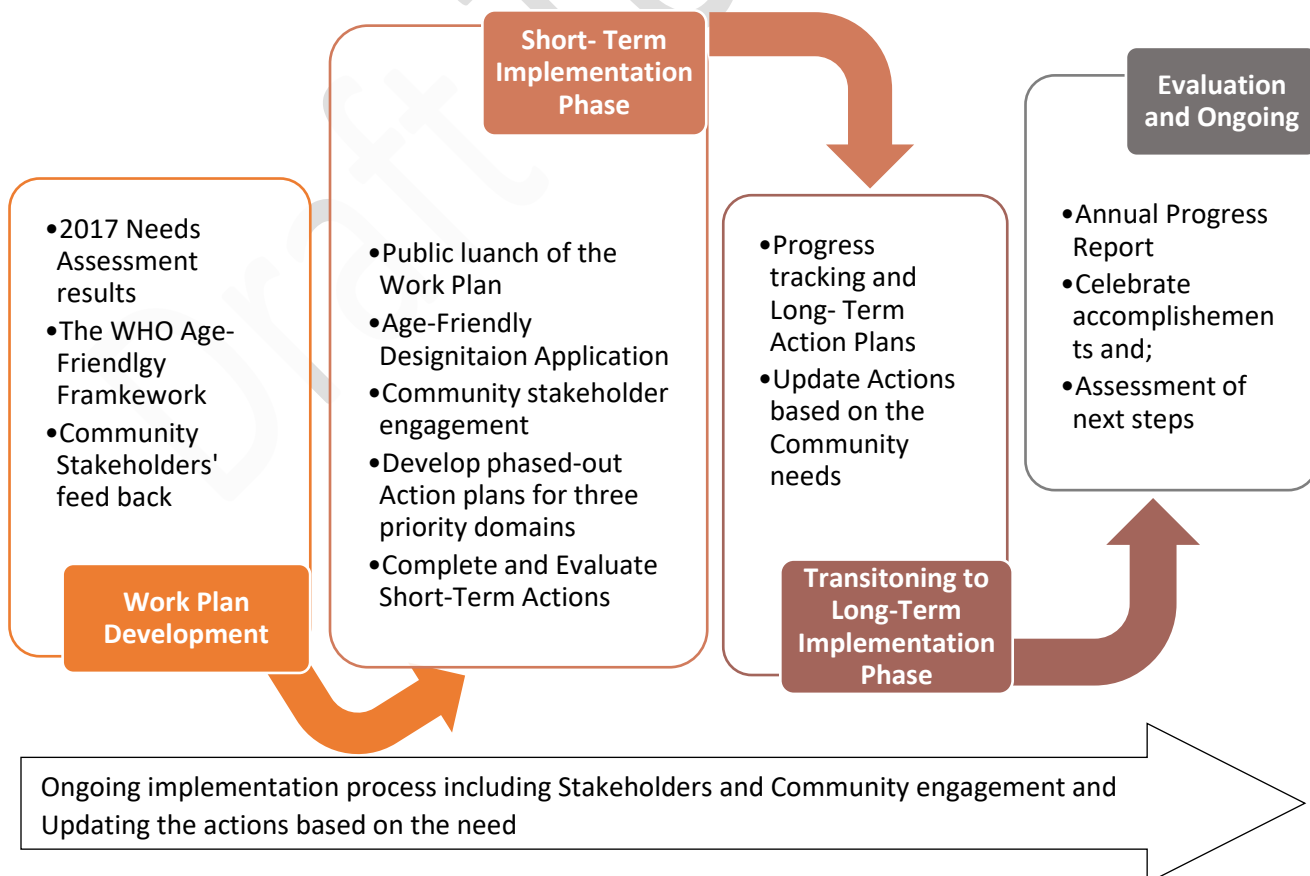
This Work Plan identifies strategies and measurement indicators for each goal and a series of actions to achieve those goals. That plan requires collaborative efforts from both internal and external stakeholders to assist in carrying out the actions. The implementation approach outlines the implementation path, Work Plan leadership, and the implementation structure.

The implementation process will begin with a public launch of the Work Plan and a short-term transition phase. ACoA will pursue Wood Buffalo as an Age-Friendly recognition from the Government of Alberta and the World Health Organization; the implementation Plan will focus on high priority domains and short-term actions.

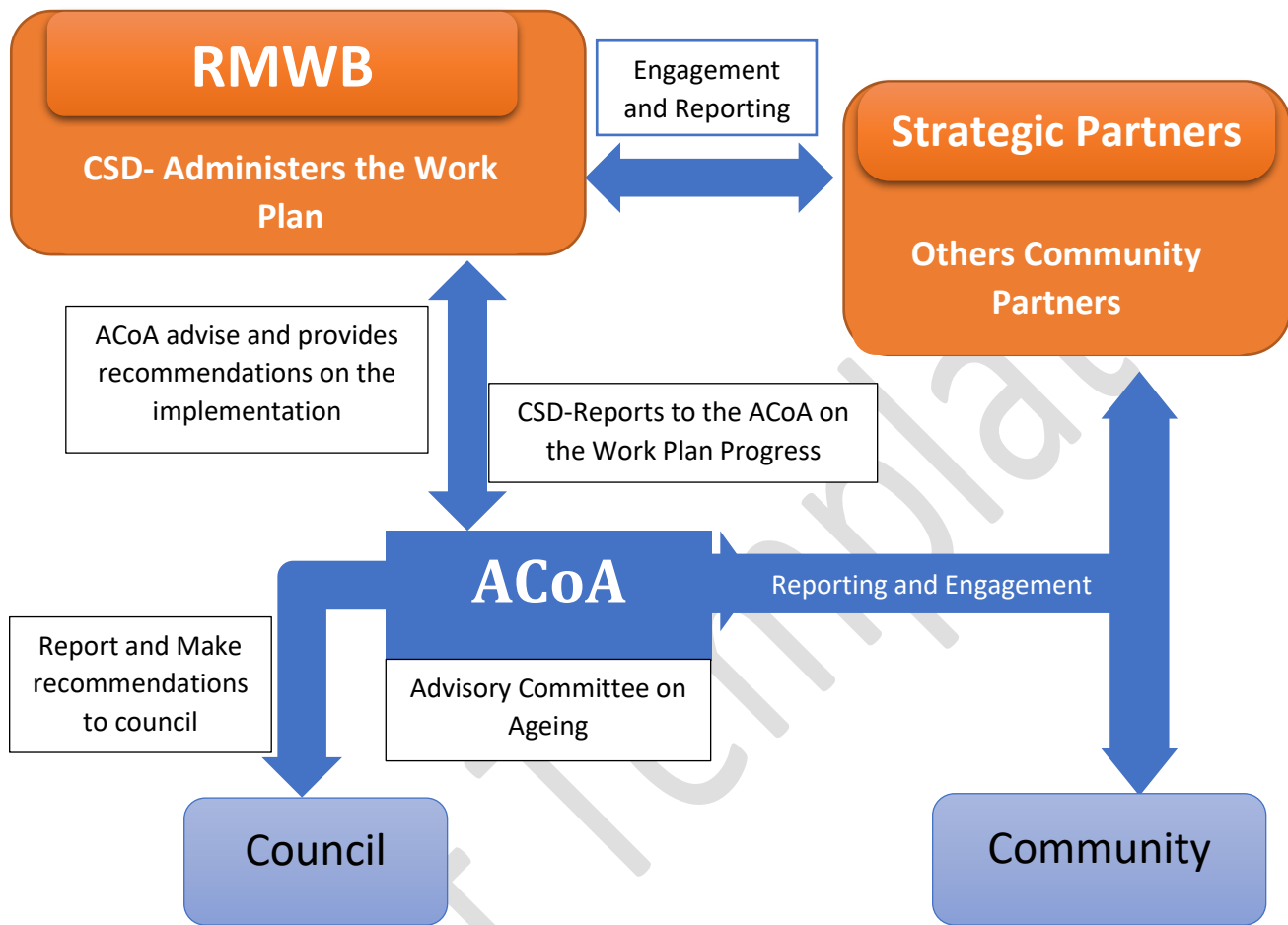
The strategic partners and community stakeholders will develop phased-out implementation action plans, and evaluation framework from the Work Plan proposed actions and measurement indicators. In the short term, ACoA is prioritizing the implementation of the Work Plan's three domains, including Housing, Community supports and Health services, and Social Inclusion. The Work Plan will transition to a Long-term implementation phase to achieve the remaining domains' medium- and long-term actions.

This Work Plan is a living document. It requires ongoing processes such as ongoing seniors, citizens, stakeholder engagement and evaluation processes, and an update to include new partners, actions, and emerging community needs.

Implementation Path



Wok Plan Implementation structure



Progress & Evaluation Framework

Strategic partners and community stakeholders will develop an evaluation framework for the proposed actions and measurement indicators. These should include both reporting process, outcome measurement, and progress tracking. Reporting process evaluation will focus on measuring and improving the effectiveness of implementation to support continuous improvement. Outcome measurement will evaluate positive impact change to words Age-Friendliness of the community and measures changes in seniors' well-being

ACoA will provide an Annual Progress update. This will highlight progress made towards the Age-Friendly Work Plan proposed actions and measurement indicators. The report will be presented to Council and will be made available to the public.



For more information on Wood Buffalo Age-Friendly Work Plan, Contact:

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