



## Wood Buffalo Development Advisory Committee

7<sup>th</sup> Floor Boardroom  
9909 Franklin Avenue, Fort McMurray, AB T9H 2K4

Thursday, October 3, 2019  
9:00 AM

---

### Agenda

1. **Call to Order**
2. **Adoption of Agenda**
3. **Minutes of Previous Meeting**
  - 3.1 Meeting - September 6, 2019
4. **New Business**
  - 4.1. Committee Initiatives
  - 4.2. Committee Dialogue re: Mandate
5. **Date of Next Meeting**

**Adjournment**

**Unapproved Minutes of a Meeting of the Wood Buffalo Development Advisory Committee held in the Jubilee Centre, 7<sup>th</sup> Floor Boardroom at the Municipal Offices in Fort McMurray, Alberta, on Friday, September 6, 2019, commencing at 10:00 AM.**

**Present:**

Jin Li, Member - Public-at-Large  
 Alexandria Carey, Member - Health and Wellness Sector  
 David Secord, Member - Business Community  
 Steven Niehaus, Member - Business Community  
 Diana Noble, Member - Public-at-Large  
 Dan Soupal, Member - Land Development  
 Bryce Kumka, Member - Business Community  
 Gilles Huizinga, Member - Public-at-Large  
 Ana Maria Mendez-Barks, Member - Arts, Culture and Recreation Sector  
 Scott Jackson, Member - Oil and Gas Industry

**Absent:**

Mike Jones, Member - Public-at-Large  
 Peter Diggle, Member - Land Development

**Administration:**

Jamie Doyle, Deputy Chief Administrative Officer  
 Sonia Soutter, Senior Legislative Officer

**1. Call to Order**

Sonia Soutter, Committee Clerk called the meeting to order at 10:02 a.m.

**2. Adoption of the Agenda**

**MOTION:**

THAT the Agenda be amended by adding item 4.4 – Mandate; and

THAT the Agenda be adopted as amended.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryce Kumka, Member – Business Community
<b>SECONDER:</b>	Diana Noble, Member – Public-at-Large
<b>FOR:</b>	Li, Carey, Secord, Niehaus, Noble, Soupal, Kumka, Huizinga, Mendez-Barks, Jackson
<b>ABSENT:</b>	Jones, Diggle

**3. Introductions**

Committee members present provided brief self-introductions.

**4. New Business**

**4.1 Appointment of Chair**

**MOTION**

THAT Gilles Huizinga be appointed as Chair of the Wood Buffalo Development Advisory Committee.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Diana Noble, Member – Public-at-Large
<b>SECONDER:</b>	David Secord, Member – Business Community
<b>FOR:</b>	Li, Carey, Secord, Niehaus, Noble, Soupal, Kumka, Huizinga, Mendez-Barks, Jackson
<b>ABSENT:</b>	Mike Jones, Peter Diggle

Assuming of the Chair

Gilles Huizinga assumed the Chair.

**4.2 Appointment of Vice-Chair**

**MOTION**

THAT Diana Noble be appointed as Vice Chair of the Wood Buffalo Development Advisory Committee.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryce Kumka, Member – Business Community
<b>SECONDER:</b>	David Secord, Member – Business Community
<b>FOR:</b>	Li, Carey, Secord, Niehaus, Noble, Soupal, Kumka, Huizinga, Mendez-Barks, Jackson
<b>ABSENT:</b>	Jones, Diggle

**4.3 Meeting Schedule**

Committee members discussed meeting availability and agreed to hold meetings the first Thursday of every month at 9:00 a.m.

Minutes Acceptance: Minutes of Sep 6, 2019 10:00 AM (3. Minutes of Previous Meeting)

**4.4 Mandate**

Jamie Doyle Deputy Chief Administrative Officer (DCAO) provided an overview of the mandate of the Committee, which is to advise Municipal Administration and Council on local development initiatives, including development and construction issues, community-based issues, public engagement activities and region-wide economic priorities.

Committee members provided their view points on current issues, concerns and priorities. The DCAO committed to arranging for various municipal departments to present to the Committee on their department’s initiatives, beginning with the Planning and Development and Engineering Departments.

The DCAO further committed to providing Committee Members with research data gathered by the former Land, Planning and Development Committee. A list of all previous committees will also be provided to committee members.

**Adjournment**

The meeting adjourned at 11:33 a.m.

---

Chair

Minutes Acceptance: Minutes of Sep 6, 2019 10:00 AM (3. Minutes of Previous Meeting)