

**Minutes of a Meeting of the Wood Buffalo Pro-Business Advisory Committee held in Room 206 at the Municipal Offices in Fort McMurray, Alberta, on Wednesday, June 14, 2023, commencing at 2:00 PM.**

**Present:**

Dianna de Sousa, Fort McMurray Chamber of Commerce  
Carmelo Daprocida, Building Industry and Land Development Association, Wood Buffalo  
John Rybak, Consulting Engineers of Alberta, Wood Buffalo  
Kristi Hines, Fort McMurray Wood Buffalo Economic Development and Tourism (via MS Teams)  
Stu Wigle, Councillor

**Absent:**

Robbie Picard, Public-At-Large  
Mike Deranger, Northern Alberta Aboriginal Business Association  
Lana Maloney, Fort McMurray Construction Association

**Administration:**

Kelly Hansen, Director, Strategic Planning and Program Management  
Amanda Haitas, Senior Manager, Planning and Development  
Dennis Vroom, Program Manager, Municipal Initiatives  
Heather Fredeen, Clerk, Legislative Services

**1. Call to Order**

Chair Dianna de Sousa, called the meeting to order at 2:04 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be adopted as presented.

|                  |                                   |
|------------------|-----------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>        |
| <b>MOVER:</b>    | John Rybak                        |
| <b>SECONDER:</b> | Carmelo Daprocida                 |
| <b>FOR:</b>      | de Sousa, Daprocida, Hines, Rybak |
| <b>ABSENT:</b>   | Deranger, Maloney, Picard         |

### **3. Minutes of Previous Meeting**

#### **3.1. Wood Buffalo Pro-Business Advisory Committee Regular Meeting - May 10, 2023**

THAT the Minutes of the Wood Buffalo Pro-Business Advisory Committee meeting held on May 10, 2023, be approved as presented.

|                  |                                   |
|------------------|-----------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>        |
| <b>MOVER:</b>    | Kristi Hines                      |
| <b>SECONDER:</b> | John Rybak                        |
| <b>FOR:</b>      | de Sousa, Daprocida, Hines, Rybak |
| <b>ABSENT:</b>   | Deranger, Maloney, Picard         |

### **4. New and Unfinished Business**

#### **4.1. Planning and Development Process Review Project**

Amanda Haitas, Senior Manager, Planning and Development, provided an overview on the Planning and Development Process Review Project indicating that the Project encompasses a review of processes and procedures used by three branches within the Planning and Development Department including Community Development Planning, Safety Codes and Land Administration. It was noted that 92 recommendations were contained in the final report and the Department is currently working on the implementation phase of the project.

#### **Exit and Adjournment**

Committee Member Kristi Hines exited the meeting at 3:05 p.m. and due to a loss of quorum, the meeting was adjourned.

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Chair