

**Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo
held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta,
on Tuesday, May 23, 2023, commencing at 6:00 PM.**

Present:

Sandy Bowman, Mayor
Ken Ball, Councillor
Lance Bussieres, Councillor
Kendrick Cardinal, Councillor (via MS Teams)
Shafiq Dogar, Councillor
Allan Grandison, Councillor
Keith McGrath, Councillor
Jane Stroud, Councillor
Loretta Waquan, Councillor
Stu Wigle, Councillor

Absent:

Funky Banjoko, Councillor

Administration:

Paul Thorkelsson, Chief Administrative Officer
Jade Brown, Chief Legislative Officer
Deanne Bergey, Director, Community and Protective Services
Laurie Farquharson, Chief Financial Officer
Kelly Hansen, Director, Strategic Planning and Program Management
Matthew Harrison, Director, Communications and Engagement
Brad McMurdo, Director, Planning and Development
Antoine Rempp, Director, Environmental Services
Keith Smith, Director, Public Works
Susan Trylinski, Director, Legal Services
Nasir Qureshi, Acting Director, Engineering
Caitlin Sheaves, Legislative Coordinator

1. Call to Order

Mayor S. Bowman called the meeting to order at 4:33 p.m.

2. In-Camera Session

MOTION:

THAT Council close item 2.1 to the public pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Allan Grandison, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman, Ball, Bussieres, Grandison, Stroud, Waquan, Wigle
ABSENT:	Banjoko, Cardinal, Dogar, McGrath

2.1 **Advice from Officials – Downtown Revitalization Incentives Program Update** (in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Paul Thorkelsson	Chief Administrative Officer
Jade Brown	Clerk/Legislative Advice
Brad McMurdo	Director, Planning and Development
Amanda Haitas	Senior Manager, Planning and Development

Entrance

Councillor K. Cardinal joined the meeting at 4:38 p.m.

Recess

A recess occurred from 4:45 p.m. to 6:00 p.m., at which time the meeting reconvened in public.

MOTION:

THAT the meeting reconvene in public.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jane Stroud, Councillor
SECONDER:	Stu Wigle, Councillor
FOR:	Bowman, Ball, Bussieres, Grandison, Stroud, Waquan, Wigle
ABSENT:	Banjoko, Cardinal, Dogar, McGrath

3. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Stu Wigle, Councillor
SECONDER:	Ken Ball, Councillor
FOR:	Bowman, Ball, Bussieres, Grandison, Stroud, Waquan, Wigle
ABSENT:	Banjoko, Cardinal, Dogar, McGrath

4. Consent Agenda

MOTION:

THAT the recommendations contained in items 4.1, 4.2, 4.3, 4.4, 4.5, and 4.6 be approved.

4.1. Minutes of Regular Council Meeting - May 9, 2023

THAT the Minutes of the Council Meeting held on May 9, 2023 be approved as presented.

4.2. Minutes of Special In Camera Meeting - May 16, 2023

THAT the Minutes of the Special In Camera Council Meeting held on May 16, 2023 be approved as presented.

4.3. Council Appointed Advisory Board/Committee Meeting Minutes

THAT the Minutes from Council Appointed Advisory Board/Committee meetings, as outlined in Attachments 1-8, be accepted as information.

4.4. Bylaw No. 23/007 Land Use Bylaw Text Amendment for Home Business and Home Occupation Definitions

1. THAT Bylaw No. 23/007, being a text amendment to the Land Use Bylaw No. 99/059, be read a first time.
2. THAT the required Public Hearing be held on Tuesday, June 27, 2023.

4.5. Bylaw No. 23/008 Land Use Bylaw Amendment – Re-District Municipality Lots in Ptarmigan Court from Manufactured Home Residential District (RMH) to Environmental Preservation District (EP)

1. THAT Bylaw No. 23/008, being an amendment to the Land Use Bylaw No. 99/059, be read a first time.
2. THAT the required Public Hearing be scheduled for June 27, 2023.

4.6. Bylaw No. 23/009 Bylaw Amendment to the Responsible Pet Ownership Bylaw No. 19/025, the Community Standards Appeal Committee Bylaw No. 19/001 and the Fees, Rates And Charges Bylaw No. 22/012.

THAT Bylaw No. 23/009, being a bylaw to amend the Responsible Pet Ownership Bylaw No. 19/025, the Community Standards Appeal Committee Bylaw No. 19/001 and the Fees, Rates and Charges Bylaw No. 22/012, be read a first time.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Stu Wigle, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman, Ball, Bussieres, Grandison, Stroud, Waquan, Wigle
ABSENT:	Banjoko, Cardinal, Dogar, McGrath

Exits and Returns

Councillors K. McGrath and S. Dogar entered the meeting at 6:03 p.m.

Councillor A. Grandison exited the meeting at 6:03 p.m. and returned at 6:04 p.m.

Councillors K. Cardinal joined the meeting at 6:04 p.m.

5. Presentations

5.1. Superintendent Mark Hancock, RCMP re: RCMP Annual Performance Plan

Superintendent Mark Hancock, RCMP, presented the RCMP Annual Performance Plan, including community consultation, division and detachment membership, and quarterly reporting. It was noted that the objectives outlined in the 2023 – 2024 Wood Buffalo Annual Performance Plan, include property crime, drug trafficking, traffic safety, and enhancing public confidence and engagement.

6. New and Unfinished Business

6.1. 2023 Bylaw Enforcement Plan

Deanne Bergey, Director, Community and Protective Services, and Aaron Anderson, Manager, Bylaw Services, provided an overview of the 2023 Bylaw Enforcement Plan, (the Plan) noting that the priorities identified in the Plan, are based on past trends, community feedback, and recommendations from Council. It was further noted that Bylaw Services priorities for 2023 include property standards, traffic and parking, responsible pet ownership, development and compliance, vehicle for hire, and community involvement.

MOTION:

THAT the 2023 Bylaw Services Enforcement Plan be approved.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Loretta Waquan, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Bowman, Ball, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle
ABSENT:	Banjoko

6.2. Flood Mitigation Update

Kelly Hansen, Director, Strategic Planning and Program Management, and Nasir Qureshi, Acting Director, Engineering, provided an update on flood mitigation and the Flood Mitigation Framework, which is being introduced to put structure around the activities required to achieve the conclusion of flood mitigation infrastructure investment. A further review of completion timelines and financial reporting was provided, in addition to next steps.

MOTION:

THAT the Flood Mitigation Update be accepted as information.

RESULT:	CARRIED [9 TO 1]
MOVER:	Ken Ball, Councillor
SECONDER:	Stu Wigle, Councillor
FOR:	Bowman, Ball, Bussieres, Cardinal, Dogar, Grandison, Stroud, Waquan, Wigle
AGAINST:	McGrath
ABSENT:	Banjoko

Exits and Returns

Councillor K. McGrath exited the meeting at 6:59 p.m. and returned at 7:10 p.m.

Councillor K. Ball exited the meeting at 7:00 p.m. and returned at 7:07 p.m.

Councillor S. Dogar exited the meeting at 7:28 p.m.

Recess

A recess occurred from 7:33 p.m. to 7:50 p.m., at which time Councillor S. Dogar returned to the meeting.

6.3. Planning and Development Process Review Update

Brad McMurdo, Director, and Amanda Haitas, Senior Manager, Planning and Development, presented an update on the Planning and Development Process review, noting that of the 92 identified recommendations 53 are in progress including, redesigning the municipal website to ensure that information related to Planning and Development is easily accessible, improvements to permit checklists, upgrades to the electronic permitting system, improved permit processes, and a new single submission process.

MOTION:

THAT the Planning and Development Process Review update be accepted as information.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Allan Grandison, Councillor
SECONDER:	Loretta Waquan, Councillor
FOR:	Bowman, Ball, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle
ABSENT:	Banjoko

6.4. 2023 Q1 Financial Performance Report

Laurie Farquharson, Chief Financial Officer, presented the 2023 Q1 Financial Performance Report noting that the Municipality continues to be fiscally responsible, while continuing to provide programs and services to the residents, and ensuring financial stability. It was further noted that second quarter financial results will provide a greater focus on potential year-end projections.

MOTION:

THAT the 2023 Q1 Financial Performance Report be accepted as information.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Loretta Waquan, Councillor
SECONDER:	Stu Wigle, Councillor
FOR:	Bowman, Ball, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle
ABSENT:	Banjoko

7. Councillors' Motions

7.1. Alberta Municipalities Procurement Resolution - Councillor K. McGrath

Councillor K. McGrath spoke to the motion, noting the importance of creating a barrier-free, interprovincial market for procurement in the Region, as it would allow for greater opportunities for local sourcing.

MOTION:

THAT the proposed Alberta Municipalities Procurement Resolution (Attachment 1) be approved and submitted for consideration at the 2023 Alberta Municipalities Convention.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Keith McGrath, Councillor
SECONDER:	Shafiq Dogar, Councillor
FOR:	Bowman, Ball, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle
ABSENT:	Banjoko

Vacating of Chair

Mayor S. Bowman vacated the Chair at 8:22 p.m., at which time Deputy Mayor K. Ball assumed the Chair.

7.2. Property Tax Ratio - Mayor S. Bowman

Mayor S. Bowman spoke to the motion, noting that maintaining a property tax rate ratio of 6.21:1 will create a balance between sustaining the lowest residential property tax rates in Alberta and investing in residents in the community.

MOTION:

THAT Administration be directed, in preparation for the proposed 2024 Property Tax Rate Bylaw, to maintain the property tax ratio between the highest non-residential property tax rate and the lowest residential property tax rate at a ratio of up to, but not exceeding 6.21:1.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Sandy Bowman, Mayor
SECONDER:	Stu Wigle, Councillor
FOR:	Bowman, Ball, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle
ABSENT:	Banjoko

Resuming of Chair

Mayor S. Bowman resumed the Chair at 8:31 p.m.

Adjournment

The meeting adjourned at 8:32 p.m.

Mayor

Chief Legislative Officer