

Minutes of a Meeting of the Wood Buffalo Downtown Revitalization Advisory Committee held via electronic communications in Fort McMurray, Alberta, on Wednesday, December 7, 2022, commencing at 5:00 PM.

Present:

Owen Erskine, Recreation, Culture and Heritage Representative
Brianne English, Oil and Gas Industry
Carolyn Evancio, Seniors Resource Committee Representative
Jean-Marc Guillamot, Business Community
Todd Hillier, Safety and Security Sector
Henry Hunter, Education Sector
Renee Moulard, Public-At-Large
Funky Banjoko, Councillor

Absent:

Marty Noskey, Indigenous Representative
Melanie Walsh, Community Development Sector
Lance Bussieres, Councillor

Administration:

Kelly Hansen, Director, Strategic Planning and Program Management
Kevin Meacher, Department Administrator, Strategic Planning and Program Management
Anita Hawkins, Clerk, Legislative Services

1. Call to Order

Chair Owen Erskine called the meeting to order at 5:01 p.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Todd Hillier
SECONDER:	Renee Moulard
FOR:	English, Erskine, Evancio, Guillamot, Hillier, Moulard
ABSENT:	Hunter, Noskey, Walsh

3. Minutes of Previous Meetings

3.1. Wood Buffalo Downtown Revitalization Advisory Committee Meeting - November 2, 2022

MOTION:

THAT the Minutes of the Wood Buffalo Downtown Revitalization Advisory Committee Meeting held on November 2, 2022, be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jean-Marc Guillamot
SECONDER:	Todd Hillier
FOR:	English, Erskine, Evancio, Guillamot, Hillier, Mouland
ABSENT:	Hunter, Noskey, Walsh

4. New and Unfinished Business

4.1. Kiyām Community Construction Park Update

Entrance

Henry Hunter, Committee Member, joined the meeting at 5:05 p.m.

Bipul Bhowmik, Engineering, provided an update on the construction of Kiyām Park, noting there are deficiencies remaining to be addressed, such as the water supply not in place yet. Staff were commended on the décor and the maintenance of the park, and it was noted that the official opening is still being worked on.

4.2. Downtown Policing Priorities and Statistics

Nicole Chouinard, RCMP Support, provided an update on the Downtown Policing Priorities and Statistics, noting that efforts are being made to elevate visibility of the downtown RCMP office through social media campaigns as well as decaling and signage on the front door of the office. Other initiatives being undertaken are Bylaw Services collaborating with the RCMP in doing bike patrols in the summertime and based on case load, the RMCP will be doing foot patrols during events in Kiyām Park.

4.3. Accessibility Audit Project Update

Isela Contreras-Dogbe, Supervisor, Community and Protective Services, provided an update on the Accessibility Audit Project, noting that based on data received through public engagement and survey, a priority list of buildings and spaces will be developed for review by the consultant with the final assessment and reporting scheduled for June 2023.

4.4. Urban Forestry Strategy

Stephen Fudge, Manager and Michael Knight, Urban Forest Supervisor, Parks, presented an update on the Municipality's Urban Forestry Strategy, which was initiated in 2017, in conjunction with the Parks Master Plan, adopted in 2019. Goals coming out of the strategy include development of a Tree Bylaw, a Tree Inventory, Soil Cells and obtaining the designation of Tree City of the World.

4.5. Committee's Annual Progress Report Presentation to Council

Chair Owen Erskine and Vice-Chair Jean-Marc Guillamot provided an overview of the Committee's proposed Annual Progress Report, to be presented to Council, which will speak to the highlights of 2022, including Committee priorities; ongoing collaborations with various committees and agencies; and next steps for the Committee.

Entrance

Councillor F. Banjoko joined the meeting at 6:00 p.m.

Action Item

A copy of the presentation will be distributed to all Committee Members.

MOTION:

THAT the Chair and Vice-Chair be authorized to present the Annual Report to Council.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Brianne English
SECONDER:	Renee Moulard
FOR:	English, Erskine, Evancio, Guillamot, Hillier, Hunter, Moulard
ABSENT:	Noskey, Walsh

4.6. Action Log Review

Kevin Meacher, Department Administrator, directed the Committee Members to the Microsoft Teams page where the Action Log, which includes regular updates, is available for their review.

Season's Greetings and Appreciation

Chair Owen Erskine conveyed season's greetings to everyone. Committee members were thanked for their involvement with and contribution to the Committee.

Adjournment

The meeting adjourned at 6:15 p.m.

Chair