

**Minutes of a Meeting of the Community Investment Program Advisory Committee held in Room 206 at the Jubilee Centre in Fort McMurray, Alberta, on Wednesday, December 7, 2022, commencing at 6:00 PM.**

**Present:**

Chantal Beaver, Chair, Public-At-Large  
Erica Brewer, Public-At-Large  
Brandon Cardinal, Indigenous Representative (via MS Teams)  
Krista Downey, Public-At-Large  
Michael McQuilter, Oil Sands Industry Representative  
Matthew Miniely, Social Profit - Small Organization  
Anna Seinen, External Funding Organization Representative  
Liana Wheeldon, Social Profit - Large Organization  
Funky Banjoko, Councillor  
Allan Grandison, Councillor

**Absent:**

Trudy Cockerill, Social Profit - Rural Organization

**Administration:**

Deanne Bergey, Director, Community and Protective Services  
Janelle Fleury, Department Administrator, Community and Protective Services  
Darlene Soucy, Clerk, Legislative Services

**1. Call to Order**

Chair Chantal Beaver called the meeting to order at 6:06 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be amended by adding Item No. 4.2 - 2023 Committee Meetings; and

THAT the Committee waive any requirement to serve notice relative to the proposed addition; and

THAT the agenda be adopted as amended.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Anna Seinen
<b>SECONDER:</b>	Michael McQuilter
<b>FOR:</b>	Beaver, Brewer, Cardinal, Downey, McQuilter, Miniely, Seinen, Wheeldon
<b>ABSENT:</b>	Cockerill

### 3. Minutes of Previous Meetings

#### 3.1. **Community Investment Program Advisory Committee Meeting - November 23, 2022**

##### **MOTION:**

THAT the Minutes of the Community Investment Program Advisory Committee Meeting held on November 23, 2022 be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Erica Brewer
<b>SECONDER:</b>	Liana Wheeldon
<b>FOR:</b>	Beaver, Brewer, Cardinal, Downey, McQuilter, Miniely, Seinen, Wheeldon
<b>ABSENT:</b>	Cockerill

### 4. New and Unfinished Business

#### 4.1. **Community Investment Program Policy Review Kickoff**

Darren Liviniuk, Lead Partner, Luke Wilson, Project Manager, and Mark Fanous, Delivery Team, Deloitte LLP, presented an overview of the proposed Community Investment Program (CIP) Policy review, including the objectives, the approach, and timeline.

It was noted that the project would have three phases with a proposed timeline for providing updates to Administration and the Committee. The first phase will be discovery and planning to understand the current CIP operations and define evaluation criteria for the recommendations with an initial progress update by year end, 2022. The next phase will be to conduct a comprehensive review to identify potential efficiencies and enhancements within the CIP with an interim update by end of February 2023. The final phase will be reviewing the draft report with the Committee and Administration by end of April 2023, to validate findings, recommendations, and implementation activities before finalizing the report.

## 4.2 2023 Committee Meeting Schedule

Following discussion by the Committee on next steps, it was agreed that a Special Committee meeting be held virtually on January 9, 2023 and that future meetings would be scheduled based on the timelines provided by Deloitte.

### MOTION

That a Special Community Investment Program Advisory Committee meeting be held at 6:30 p.m. on January 9, 2023.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Erica Brewer
<b>SECONDER:</b>	Matthew Miniely
<b>FOR:</b>	Beaver, Brewer, Cardinal, Downey, McQuilter, Miniely, Seinen, Wheeldon
<b>ABSENT:</b>	Cockerill

### Adjournment

The meeting adjourned at 7:58 p.m.

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Chair