

**Minutes of a Meeting of the Advisory Committee on Aging held in room 206 at the Municipal Offices in Fort McMurray, Alberta, on Thursday, September 8, 2022, commencing at 1:00 PM.**

**Present:**

Henry Hunter, Chair, Wood Buffalo Housing Representative  
Carolyn Evancio, Seniors Resource Committee Representative (via MS Teams)  
Darline Reid, Alberta Health Services Representative (via MS Teams)  
Denise Wilkinson, Senior At Large – Urban (via MS Teams)

**Absent:**

Luana Bussieres, St. Aidan's House Society Representative  
Ken Saunderson, Golden Years Society Representative  
Ken Ball, Councillor

**Administration:**

Isela Contreras-Dogbe, Acting Manager, Community and Protective Services  
Heidi Major, Department Administrator, Community and Protective Services  
Caitlin Sheaves, Clerk, Legislative Services

**1. Call to Order**

Chair Henry Hunter called the meeting to order at 1:18 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be adopted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Darline Reid
<b>SECONDER:</b>	Carolyn Evancio
<b>FOR:</b>	Evancio, Hunter, Reid, Wilkinson
<b>ABSENT:</b>	Ball, Bussieres, Saunderson

### **3. Minutes of Previous Meetings**

#### **3.1. Advisory Committee on Aging - Meeting – August 11, 2022**

##### **MOTION:**

THAT the Minutes of the Advisory Committee on Aging Meeting held on August 11, 2022 be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise Wilkinson
<b>SECONDER:</b>	Darline Reid
<b>FOR:</b>	Evancio, Hunter, Reid, Wilkinson
<b>ABSENT:</b>	Ball, Bussieres, Saunderson

### **4. New and Unfinished Business**

#### **4.1. Administrative Updates**

##### **Accessibility Audit Update**

Isela Contreras-Dogbe, Acting Manager, Community and Protective Services, provided an update on the Accessibility Audit, noting that an open house took place on September 7, 2022 at the Jubilee Plaza, where a number of residents attended to express their concerns on accessibility issues in the Region. It was further noted that the scope of work is now in the procurement process, and the request for proposal will be released shortly.

##### **Workplan Resources**

Isela Contreras-Dogbe, Acting Manager, Community and Protective Services, provided an update on the resources that are available for the Age Friendly Work Plan, noting that there are new supports in place to support the seniors' portfolio, and a resource plan will be completed to determine the resources that are needed to best support this portfolio.

##### **Snow Angels Program and Roll Out Plan**

Heidi Major, Department Administrator, Community and Protective Services, provided an update on the Snow Angels Program 2022 - 2023 Roll Out Plan, noting that a communications and engagement plan has been developed to help increase the number of volunteers involved. A further review of communications tactics was provided, including proposed signage, targeted emails, print and radio ads.

The Committee provided feedback on the importance of keeping this program volunteer based, and available to seniors in the Region.

**Action Log**

Heidi Major, Department Administrator, Community and Protective Services, provided a brief overview of the Action Log noting that a list of the Committee's accomplishments will be provided at the next committee meeting, prior to the Annual Report to Council.

**4.2. Information Updates**

No information updated were provided.

**5. Adjournment**

The meeting adjourned at 2:11 p.m.

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Chair