

**Minutes of a Meeting of the Advisory Committee on Aging held in Room 206, Jubilee Centre, in Fort McMurray, Alberta, on Thursday, August 11, 2022, commencing at 1:00 PM.**

**Present:**

Henry Hunter, Chair, Wood Buffalo Housing Representative (via MS Teams)  
Luana Bussieres, Vice-Chair, St. Aidan's House Society Representative (via MS Teams)  
Carolyn Evancio, Seniors Resource Committee Representative  
Darline Reid, Alberta Health Services Representative, (via MS Teams)  
Ken Saunderson, Golden Years Society Representative  
Ken Ball, Councillor (via MS Teams)

**Absent:**

Denise Wilkinson, Senior At Large - Urban

**Administration:**

Isela Contreras-Dogbe, Acting Manager, Community and Protective Services  
Martin Byaruhanga, Acting Supervisor, Community and Protective Services  
Heidi Major, Department Administrator, Community and Protective Services  
Caitlin Sheaves, Clerk, Legislative Services

**1. Call to Order**

Vice-Chair Luana Bussieres called the meeting to order at 1:09 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be adopted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Henry Hunter
<b>SECONDER:</b>	Ken Saunderson
<b>FOR:</b>	Bussieres, Evancio, Hunter, Saunderson
<b>ABSENT:</b>	Ball, Reid, Wilkinson

### **3. Minutes of Previous Meetings**

#### **3.1. Advisory Committee on Aging Meeting - July 14, 2022**

##### **MOTION:**

THAT the Minutes of the Advisory Committee on Aging Meeting held on July 14, 2022 be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Carolyn Evancio
<b>SECONDER:</b>	Henry Hunter
<b>FOR:</b>	Bussieres, Evancio, Hunter, Saunderson
<b>ABSENT:</b>	Ball, Reid, Wilkinson

### **4. New and Unfinished Business**

#### **4.1. Workplace Inclusion Charter Presentation**

Krystell O'Hara, Program Manager, Equity and Inclusion, provided an overview of the Wood Buffalo Workplace Inclusion Charter (Charter), noting that the Charter is being introduced to support businesses in becoming more inclusive. A brief review of the program background and development was provided, as well as the main components of the Charter; which include the process, commitments, program resources, and recognition program.

It was further noted that the next steps include inviting local partners to engage with local businesses, to create a partnership in implementing the Charter.

##### **Entrances:**

Councillor Ken Ball entered the meeting at 1:15 p.m.

Committee Member Darline Reid entered the meeting at 1:20 p.m.

#### **4.2. 2022 Committee Accomplishments**

Martin Byaruhanga, Acting Supervisor, Culture and Social Development, provided an overview of the Committee's 2021-2022 accomplishments, including the Age-Friendly Work Plan, Seniors Week, the Snow Angels Program, and the Accessibility Audit Scope of Work.

#### **4.3. Administrative Updates**

Isela Contreras-Dogbe, Acting Manager, Culture and Social Development, provided an overview of the Accessibility Audit Scope of Work, including a review of the timeline,

summary of actions, and the development of the working group, scope of work, and engagement campaign.

Daniel Rippe, Strategist, Public Engagement, provided a brief review of the engagement campaign noting that the public engagement will provide an opportunity for all urban and rural stakeholders, and Indigenous partners to provide feedback. It was further noted that public engagement tactics will include a survey on Participate Wood Buffalo, social media promotions, and public engagement events.

#### Exits and Returns:

Committee Member Carolyn Evancio exited the meeting at 1:59 p.m. and returned at 2:03 p.m.

Committee Member Darline Reid exited the meeting at 2:13 p.m. and returned at 2:23 p.m.

#### **4.4. Information Updates**

Committee Member Darline Reid provided an update on behalf of Alberta Health Services, noting that they are currently working on increasing their occupancy at Willow Square.

Committee Member Carolyn Evancio provided an update on behalf of the Seniors Resource Committee, noting that they are still working with YMM Magazine on introducing a Seniors Recognition piece, and are looking for volunteers to sit on a selection committee.

Chair Henry Hunter provided an update on behalf of Wood Buffalo Housing, noting that there are currently several vacancies at Rotary House that they would like to get filled.

Councillor Ken Ball provided an update noting that Council is currently on recess; however, recruitment for the new Chief Administrative Officer is underway.

Vice-Chair Luana Bussieres, provided an update on behalf of St. Aidan's Society, noting that work continues towards seniors aging at home, and securing grants to bring in at-home supports to the community.

#### **Adjournment**

The meeting adjourned at 2:50 p.m.

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Chair