

**Minutes of a Meeting of the Regional Advisory Committee on Inclusion, Diversity and Equity held via Electronic Communications in Fort McMurray, Alberta, on Wednesday, October 20, 2021, commencing at 5:30 PM.**

**Present:**

Jason Beck, Chair  
Mitchel Bowers, Vice Chair  
Tammy Jackson  
Luay Eljamal

**Absent:**

Chantelle Tatum

**Administration:**

Jade Brown, Chief Legislative Officer, Legislative Services  
Toni Elliott, Senior Manager, Community and Protective Services  
Krystell O'Hara, Social Planner, Community and Protective Services  
Caitlin Downie, Department Administrator, Community and Protective Services  
Caitlin Sheaves, Clerk, Legislative Services

**1. Call to Order**

Chair Jason Beck called the meeting to order at 5:32 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the agenda be amended to add Media requests to 4.2 and move single use washrooms as the first item under 4.1 and;

THAT the Agenda be adopted as amended.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mitchel Bowers
<b>SECONDER:</b>	Luay Eljamal
<b>FOR:</b>	Jackson, Bowers, Beck, Eljamal
<b>ABSENT:</b>	Tatum

### **3. Minutes of Previous Meetings**

#### **3.1. Regional Advisory Committee on Inclusion, Diversity and Equity (RACIDE) Meeting - September 15, 2021**

##### **MOTION:**

THAT the minutes of the Regional Advisory Committee on Inclusion, Diversity and Equity meeting held on September 15, 2021, be accepted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Luay Eljamal
<b>SECONDER:</b>	Tammy Jackson
<b>FOR:</b>	Jackson, Bowers, Beck, Eljamal
<b>ABSENT:</b>	Tatum

### **4. New and Unfinished Business**

#### **4.1. Administrative Updates**

##### **Single Use Washrooms**

Greg Wolf, Chief Building Safety Codes Officer, Planning and Development, spoke with the Committee regarding the regulations for single stall washrooms, and the requirements that must be met to label a washroom or stall as gender neutral.

##### **Equity and Inclusion Office Launch**

Caitlin Downie, Department Administrator, Community and Protective Services, provided various program updates from the Equity and Inclusion Office including the Accessibility Audit, Awareness Campaign, Committees Bylaw, and Equity and Inclusion Office Staffing.

##### **Employee Diversity and Inclusion Survey**

Caitlin Downie, Department Administrator, Community and Protective Services, provided an overview of the results received through the Employee Diversity and Inclusion Survey.

The Committee provided feedback and suggestions on how to improve and expand the survey in the future.

#### **4.2. Media Requests**

Chair Jason Beck advised that RACIDE recently received a Media request regarding the 2021 Municipal Elections. The Committee discussed the process by which media requests would be facilitated in the future, and when and how to appropriately respond on behalf of RACIDE as an Advisory Committee.

Administration committed to drafting a response on behalf of RACIDE regarding the request to comment on the 2021 Municipal Elections.

#### **5. Roundtable**

Krystell O'Hara, Program Manager, Equity and Inclusion Office, advised that the Canadian Race Relations Foundation is offering a webinar series based on residential schools.

Caitlin Downie, Department Administrator, Community and Protective Services, advised that a Cultural Needs Assessment is being launched and there is an opportunity for a member of RACIDE to participate.

#### **Adjournment**

The meeting adjourned at 7:07 p.m.

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Chair