

Minutes of a Meeting of the Wood Buffalo Development Advisory Committee held via Electronic Communications, in Fort McMurray, Alberta, on Wednesday, December 9, 2020, commencing at 9:00 AM.

Present:

Diana Noble, Chair - Public-at-Large
Dan Soupal, Member - Land Development
Bryce Kumka, Member - Business Community
Mike Jones, Member - Public-at-Large
Scott Jackson, Member - Oil and Gas Industry
Jin Li, Member - Public-at-Large
David Secord, Member - Business Community
Curtis Williams, Member - Community Development
Beverley Tjarera, Member - Community Development

Absent:

Mark Burris, Member - Health & Wellness

Administration:

Bruce Inglis, Councillor
Brad McMurdo, Director, Planning and Development
Jade Brown, Chief Legislative Officer
Monica Lance, Manager, Special Projects, Office of the Deputy Chief Administrative Officer
Sonia Soutter, Manager, Senior Legislative Officer
Heather Fredeen, Legislative Officer

1. Call to Order

Chair Diana Noble, called the meeting to order at 9:03 a.m.

2. Adoption of Agenda

MOTION:

THAT "Downtown Area Redevelopment Plan" be added to the Agenda as item 4.2 and the remaining agenda items be renumbered accordingly; and

THAT the Agenda be adopted as amended

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Bryce Kumka, Member - Business Community
SECONDER:	Jin Li, Member - Public-at-Large
FOR:	Noble, Soupal, Kumka, Jones, Jackson, Li, Secord, Williams, Tjarera
ABSENT:	Burris

3. Minutes of Previous Meetings

3.1. Wood Buffalo Development Advisory Committee Meeting - November 4, 2020

MOTION:

THAT the Minutes of the Wood Buffalo Development Advisory Committee Meeting held on November 4, 2020, be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Jackson, Member - Oil and Gas Industry
SECONDER:	Beverley Tjarera, Member - Community Development
FOR:	Noble, Soupal, Kumka, Jones, Jackson, Li, Secord, Williams, Tjarera
ABSENT:	Burris

4. New and Unfinished Business

4.1. Surekha Kanzig, Surekha's on the Snye, re: Relief for Small Business Owners

Surekha Kanzig, Owner, Surekha's on the Snye, spoke to a letter that she sent to Council requesting that the Municipality consider a grant program to provide financial assistance to small businesses in the region who are struggling as a result of the COVID-19 pandemic, the 2020 flood event and the economic downturn.

4.2. Downtown Area Redevelopment Plan

David Symes, Shawn Williams and Gordon Lau, Stantec, provided an overview of the proposed Downtown Area Redevelopment Plan, which is intended to provide a framework for revitalization with specific actions, initiatives and outcomes to achieve the vision for the downtown.

4.3. Such Chandhiok, Supervisor, Planning and Development re: Municipal Development Plan Progress Update

Such Chandhiok, Supervisor, Planning and Development, provided a progress update on the proposed Municipal Development Plan and indicated that the project team is in phase three of the project and working towards a strategic vision for the plan based on community engagement results.

4.4. Christopher Booth, Manager, Planning and Development re: Change of Use Process Update)

Christopher Booth, Manager, Planning and Development, provided a presentation on proposed improvements to the change of use development permitting process and the required steps to implement the revised processes.

4.5. Diana Noble, Chair re: Presentation to Council

Chair, Diana Noble, provided an overview of the Wood Buffalo Development Advisory Committee's Annual Progress Report to Council at their November 10, 2020 Meeting.

4.6. Red Tape Reduction Working Group re: Update

With a consensus of the Committee, the Red Tape Reduction Working Group Update was deferred to the next Wood Buffalo Development Advisory Committee Meeting.

4.7. 2021 Operating Budget Update - Permitting Process Review Update and Scope of Work

Amanda Hiatus, Senior Manager, Planning and Development, provided an overview of a Planning and Development project that was approved by Council via the 2021 Operating Budget, to complete a holistic review of Planning and Development departmental processes to identify gaps, overlaps and opportunities for improvements. With the Committee's support, the Planning and Development Department will issue a Request for Proposal and have a consultant in place by January 2021 with a completion target date of end of summer, early fall 2021.

It was the consensus of the Committee to support the project as presented by Administration.

4.8. Action Log Review

With consensus of the Committee, this item was deferred to the next Committee Meeting.

Adjournment

The meeting adjourned at 11:00 a.m.

Chair