

**Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held via Electronic Communication, a combination of video conferencing and teleconferencing in Fort McMurray, Alberta, on Wednesday, October 21, 2020, commencing at 5:00 PM.**

**Present:**

Liana Wheeldon, Chair, Culture (Arts, Culture & Heritage)  
Cathy Dreier, Public-at- Large  
Kimberly Hooper, Oil and Gas Industry  
Bill Loutitt, Indigenous Representative  
Keith Plowman, Business Community Representative  
Sean Robertson, Safety and Security Sector  
Gaylene Weidlich, Community Development Sector  
Krista Balsom, Councillor

**Absent:**

Joanne Singer, Public-at- Large  
Michael Sieger, Land Development Industry  
Sunita Sanker-Clarke, Recreation Representative  
Gary Devison, Seniors Representative  
Jeff Peddle, Councillor

**Administration:**

Monica Lance, Manager, Special Projects  
Stephen Fudge, Manager, Parks  
Anita Hawkins, Clerk, Legislative Services

**1. Call to Order**

Chair Liana Wheeldon called the meeting to order at 5:03 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be adopted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Cathy Dreier, Public-at- Large
<b>SECONDER:</b>	Kimberly Hooper, Oil and Gas Industry
<b>FOR:</b>	Hooper, Loutitt, Wheeldon, Dreier, Weidlich, Robertson, Plowman
<b>ABSENT:</b>	Singer, Sieger, Sanker-Clarke, Devison

### **3. Minutes of Previous Meetings**

#### **3.1. Wood Buffalo Waterfront Advisory Committee Meeting - July 15, 2020**

##### **MOTION:**

THAT the Minutes of the Wood Buffalo Waterfront Advisory Committee Meeting held on July 15, 2020 be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Loutitt, Indigenous Representative
<b>SECONDER:</b>	Keith Plowman
<b>FOR:</b>	Hooper, Loutitt, Wheeldon, Dreier, Weidlich, Robertson, Plowman
<b>ABSENT:</b>	Singer, Sieger, Sanker-Clarke, Devison

#### **3.2. Special Wood Buffalo Waterfront Advisory Committee Meeting – October 1, 2020**

##### **MOTION:**

THAT the Minutes of the Special Wood Buffalo Waterfront Advisory Committee Meeting held on October 1, 2020 be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Sean Robertson, Safety and Security Sector
<b>SECONDER:</b>	Gaylene Weidlich, Community Development Sector
<b>FOR:</b>	Hooper, Loutitt, Wheeldon, Dreier, Weidlich, Robertson, Plowman
<b>ABSENT:</b>	Singer, Sieger, Sanker-Clarke, Devison

### **4. New and Unfinished Business**

#### **4.1. Working Group Updates**

There were no updates provided from the working groups which were established at the October 1 Committee Meeting.

Exit

Bill Loutit, Committee Member left the meeting at 5:14 p.m.

**4.2. Working Group Framework**

For each working groups, the Committee addressed the purpose, the intended outcomes and the timelines for reporting back to the Committee which are summarized as follows:

The purposes which are consistent for all the Working Groups are to help move waterfront initiatives forward through background and research work, and to provide suggestions, options and feedback to further develop the design of the waterfront. The individual working groups will address more specific areas of focus within their portfolio and will report to the Committee on a monthly basis.

Arts, Culture and Leisure Working Group

The Arts, Culture and Leisure Working Group's purpose will be to engage regular waterfront users; and to take into consideration various documents such as the Culture Master Plan; Public Art Master Plan; Social Sustainability Plan as well as evaluate previous recommendations made with respect to the waterfront .

The intended outcome of the Arts, Culture and Leisure Working Group is to integrate all aspects of arts, culture and leisure into the waterfront planning.

With consensus of the Committee, Keith Plowman, Committee Member joined the Art, Culture and Leisure Working Group.

History with Seniors Working Group

The History with Seniors Working Group will look at ensuring that all history, whether it be people, plant or animal life, is reflected as part of the waterfront design; and ensure that all key stakeholders, are represented as part of the waterfront design process through collaboration with seniors and Elders.

The intended outcome of this Group is to capture historical stories and to ensure that the design of the waterfront includes barrier free accessibility for seniors. This Group will review the Social Sustainability Plan and connect with the Fort McMurray Historical Society; the Fort McMurray Métis/Indigenous Seniors and Running Bear Wilderness Adventures for input.

### Indigenous Cultural Advisory Working Group

The intended outcome of the Indigenous Cultural Advisory Working Group is to ensure that First Nations and Métis are included as part of the waterfront development. The Group will review the Social Sustainability Plan; take the Indigenous Awareness online course offered by the Municipality; and consider existing/ongoing work in the community and how it connects to the waterfront planning, such as the Métis Cultural Centre.

With consensus of the Committee, Kimberly Hooper, Committee Member, joined the History with Seniors Working Group.

Administration will compile a draft document based on this discussion and circulate it to the Committee Members.

### **4.3. 2021 Priority Actions and Consider Potential 2021 Recommendations**

#### Exit and Recess

Chair Liana Wheeldon disconnected from the meeting at 6:02 p.m. at which time a recess occurred.

#### Reconvene

Chair Liana Wheeldon reconnected to the meeting at 6:11 p.m., at which time the meeting reconvened.

The Committee identified their priority actions to be establishing the Working Groups; ensuring the Committee is ready to provide feedback on the RFP for design development of the Waterfront; and determining that placemaking and wayfinding is important for all Working Groups.

### **MOTION:**

THAT the Wood Buffalo Waterfront Advisory Committee bring forward a recommendation to Council to support the creation of a wayfinding plan that can enhance the waterfront development.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Liana Wheeldon, Culture (Arts, Culture & Heritage)
<b>SECONDER:</b>	Sean Robertson, Safety and Security Sector
<b>FOR:</b>	Hooper, Loutitt, Wheeldon, Dreier, Weidlich, Robertson, Plowman
<b>ABSENT:</b>	Singer, Sieger, Sanker-Clarke, Devison

It was noted that the Wood Buffalo Economic Development Corporation would be making a presentation to Council next week regarding Place Brand for the region. Through consensus, the Committee agreed that this presentation could be placed on the next Committee agenda.

#### 4.4. Action Log

Cathy Dreier, Committee member, committed to do research regarding Action Log item WB-20-009 – Collect benchmarking data regarding waterfront improvements or projects with a comparable focus, and report back at the next Committee meeting.

#### MOTION:

THAT the Chair be authorized to complete the Request for Presentation to provide a Committee update to Council on November 10, 2020.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Gaylene Weidlich, Community Development Sector
<b>SECONDER:</b>	Keith Plowman
<b>FOR:</b>	Hooper, Loutitt, Wheeldon, Dreier, Weidlich, Robertson, Plowman
<b>ABSENT:</b>	Singer, Sieger, Sanker-Clarke, Devison

#### Date of Next Meeting

The next Committee Meeting is scheduled for November 18, 2020.

#### Adjournment

The meeting adjourned at 6:51 p.m.

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Chair