

**Minutes of a Meeting of the Advisory Committee on Aging held via Electronic Communications in Fort McMurray, Alberta, on Thursday, October 8, 2020, commencing at 1:00 PM.**

**Present:**

Linda Mywaart, Public-at-Large – Rural, Chair  
Luana Bussieres, Public-at-Large - Urban  
Carolyn Evancio, Seniors Resource Committee  
Joan Furber, Golden Years Society  
Henry Hunter, Wood Buffalo Housing & Development Corporation  
Keith McGrath, Councillor  
Carol Theberge, Wood Buffalo Health Advisory Council

**Administration:**

Deanne Bergey, Director, Community Services  
Toni Elliott, Senior Manager, Community Services  
Darlene Soucy, Clerk, Legislative Services  
Melissa Williams, Department Administrator

**1. Call to Order**

Chair Linda Mywaart called the meeting to order at 1:12 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be adopted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Luana Bussieres, Public-at-Large - Urban
<b>SECONDER:</b>	Carolyn Evancio, Seniors Resource Committee
<b>FOR:</b>	Theberge, Mywaart, Furber, McGrath, Bussieres, Hunter, Evancio

**3. Minutes of Previous Meetings**

**3.1. Advisory Committee on Aging - Meeting - Feb 13, 2020 1:00 PM**

**MOTION:**

THAT the Minutes of the Advisory Committee on Aging Meeting held on February 13, 2020 be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Joan Furber, Golden Years Society
<b>SECONDER:</b>	Henry Hunter, Wood Buffalo Housing & Development Corporation
<b>FOR:</b>	Theberge, Mywaart, Furber, McGrath, Bussieres, Hunter, Evancio

### **3.2. Advisory Committee on Aging - Meeting - Sep 10, 2020 1:00 PM**

#### **MOTION:**

THAT the Minutes of the Advisory Committee on Aging Meeting held on September 10, 2020 be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Carol Theberge, Wood Buffalo Health Advisory Council
<b>SECONDER:</b>	Keith McGrath, Councillor
<b>FOR:</b>	Theberge, Mywaart, Furber, McGrath, Bussieres, Hunter, Evancio

## **4. New and Unfinished Business**

### **4.1. Proposed Land Use Bylaw and Seniors**

Isela Contreras-Dogbe, Supervisor, Planning and Development, provided an overview of the proposed Land Use Bylaw (LUB), which guides what can be built and how land is used in the Municipality. It was noted that the proposed LUB includes provisions for accessible and senior citizen parking, pedestrian friendly and walkable commercial areas, pedestrian safety in parking lots, and for building design to follow the Building Code requirements for barrier free design. It was indicated that a review of Planning and Development forms will include consideration of the font size used.

#### Exit, Vacating and Resuming the Chair

Chair Linda Mywaart exited the meeting and vacated the Chair at 1:31 p.m., at which time Vice Chair Henry Hunter assumed the Chair. Chair Linda Mywaart returned to the meeting and resumed the Chair at 1:35 p.m.

### **4.2. Age Friendly Work Plan Review**

Deanne Bergey, Director, Community Services, spoke to the continuation of the Age-Friendly Work Plan review to update the current work plan and priorities in alignment with the Committee's mandate and to seek Provincial Age-Friendly designation for the Municipality, advising that the Committee may wish to consider forming a working group to facilitate information gathering and discussions about updates to the work plan.

**MOTION:**

THAT the Advisory Committee on Aging (Committee) establish a working group to review the eight domains of the World Health Organization’s Global Age Friendly Cities Guide and make recommendations to the Committee regarding the Committee’s work plan, with the following Committee Members assigned: Luana Bussieres, Henry Hunter and Carolyn Evancio, and who will report back to the Committee by December 10, 2020.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Luana Bussieres, Public-at-Large - Urban
<b>SECONDER:</b>	Joan Furber, Golden Years Society
<b>FOR:</b>	Theberge, Mywaart, Furber, McGrath, Bussieres, Hunter, Evancio

**4.3. Update on Vulnerable Persons Registry Awareness Campaign**

Melissa Williams, Department Administrator, provided an update on the Vulnerable Persons Registry (VPR) awareness campaign, noting that there is currently a rebranding underway and following that the awareness campaign will continue, which will include ads, posters, and stakeholder emails.

**4.4. Committee Member Terms and Recruitment**

Darlene Soucy, Legislative Officer, provided an overview of the current Wood Buffalo Downtown Revitalization Committee Members’ terms, noting that the annual recruitment campaign for Council-appointed Boards and Committees is underway and that the deadline to apply is 4:30 p.m. on October 23, 2020.

**MOTION:**

THAT Chair Linda Mywaart be authorized to send a letter to the Regional Municipality of Wood Buffalo Council requesting that consideration be given to a one-year extension to December 31, 2021 to the appointment terms for Advisory Committee on Aging (ACOA) Members Joan Furber, Linda Mywaart and Carol Theberge, and to a one-year extension to the Selection Committee Policy LEG-010 limit of serving for a maximum of six (6) consecutive years on any one board for ACOA Members Joan Furber and Linda Mywaart.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Luana Bussieres, Public-at-Large - Urban
<b>SECONDER:</b>	Henry Hunter, WBH&DC
<b>FOR:</b>	Theberge, Mywaart, Furber, McGrath, Bussieres, Hunter, Evancio

#### **4.5. Action Log**

The Action Log was reviewed and the following updates were provided:

- Toni Elliott noted that crosswalk light at Willow Square has already been set to the vulnerable persons standard.
- Melissa Williams and Luana Bussieres will work with Administration to update the new Municipal website to include seniors resources.

All other action items are ongoing and updates will be provided at future meetings.

With consensus of the Committee, Item 5 Information Updates was added to the agenda.

#### **5. Information Updates**

Henry Hunter, Wood Buffalo Housing & Development Corporation (WBHDC), noted that WBHDC has recently implemented a seniors' discount and that information on this program is available at their office.

Action Items:

- Planning and Development will provide additional clarity on the current requirements for universal design for developments.
- Administration will research seniors' discounts for development fees.
- Deanne Bergey committed to researching the usage of Seniors Only parking stalls at MacDonald Island Park, noting that if the statistics are available, they may be impacted by the effects COVID-19 has had on operating hours.
- Melissa Williams will follow up on further promotion of the Seniors Only parking stalls.
- Melissa Williams will provide additional information regarding the rebranding and new logo for the Vulnerable Person's Registry.
- Deanne Bergey will provide information on any changes to the Committees Bylaw as it becomes available.
- Carol Theberge will provide the Committee members with the Alberta Health Services Naming Policy for discussion at the next meeting.

## **Adjournment**

The meeting adjourned at 4:25 p.m.

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Chair