

Minutes of a Meeting of the Wood Buffalo Development Advisory Committee Conducted via Electronic Communications, in Fort McMurray, Alberta, on Wednesday, September 2, 2020, commencing at 9:00 AM.

Present:

Diana Noble, Chair - Public-at-Large
David Secord, Vice Chair - Business Community
Mike Jones, Member - Public-at-Large
Scott Jackson, Member - Oil and Gas Industry
Bryce Kumka, Member - Business Community
Jin Li, Member - Public-at-Large
Dan Soupal, Member - Land Development
Jane Stroud, Councillor
Curtis Williams, Member - Community Development

Absent:

Mark Burris, Member - Health & Wellness
Ana Mendez-Barks, Member - Arts, Culture and Recreation Sector

Administration:

Matthew Hough, Deputy Chief Administrative Officer
Amanda Haitas, Senior Manager, Planning and Development
Monica Lance, Manager, Special Projects
Nicole Van Kruistum, Senior Executive Liaison, Office of the Deputy Chief Administrative Officer
Sonia Soutter, Manager, Senior Legislative Officer
Heather Fredeen, Legislative Officer

1. Call to Order

Chair D. Noble, called the meeting to order at 9:14 a.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Jackson, Member - Oil and Gas Industry
SECONDER:	Mike Jones, Member - Public-at-Large
FOR:	Noble, Soupal, Kumka, Jones, Jackson, Secord, Williams
ABSENT:	Mendez-Barks, Burris, Li

3. Minutes of Previous Meetings

3.1. Wood Buffalo Development Advisory Committee Meeting – March 4, 2020

MOTION:

THAT the Minutes of the Wood Buffalo Development Advisory Committee Meeting held on March 4, 2020 be approved as presented

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dan Soupal, Member - Land Development
SECONDER:	Bryce Kumka, Member - Business Community
FOR:	Noble, Soupal, Kumka, Jones, Jackson, Secord, Williams
ABSENT:	Mendez-Barks, Burris, Li

3.2 Wood Buffalo Development Advisory Committee Special Meeting – July 22, 2020

MOTION:

THAT the Minutes of the Wood Buffalo Development Advisory Committee Special Meeting held on July 22, 2020 be approved as presented

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Bryce Kumka, Member - Business Community
SECONDER:	Curtis Williams, Member - Community Development
FOR:	Noble, Soupal, Kumka, Jones, Jackson, Secord, Williams
ABSENT:	Mendez-Barks, Burris, Li

4. New and Unfinished Business

4.1. Wood Buffalo Economic Development Corporation Engagement Opportunities 15 Minutes)

Kevin Weidlich, Chief Executive Officer, Wood Buffalo Economic Development Corporation (WBEDC), provided a presentation on WBEDC initiatives and ways in which the WBEDC and the Wood Buffalo Development Advisory Committee can work together to reach common goals.

Entrance

Jin Li, Committee Member entered the meeting at 9:23 a.m.

Actions

- Administration to invite Andrea Haley, Director, Brand and Corporate Services, WBEDC, to next Wood Buffalo Development Advisory Committee Meeting to discuss the WBEDC's Place Branding Marketing Strategy.
- Administration to liaise with the WBEDC to invite Lisa Sweet, Director, Business & Investment Attraction as a WBEDC liaison to the Wood Buffalo Development Advisory Committee and to attend the November Committee Meeting.

4.2. Identifying Opportunities for Red Tape Reduction/Improvements to Regional Municipality of Wood Buffalo Processes (40 minutes)

The Committee discussed options to collect data to identify red tape constraints with respect to the Municipality's internal processes.

Exit and Vacating/Assuming of Chair

Chair D. Noble exited the meeting at 9:56 a.m. at which time D. Secord assumed the Chair. D. Noble returned to the meeting at 9:57 a.m. and assumed the Chair.

Action

Administration to invite front counter Planning and Development staff who deal specifically with development and building permitting, to the next Committee Meeting.

4.3. Municipal Development Plan (MDP) Discussion

Such Chandhiok, Supervisor, Statutory Plans, Planning and Development, provided a presentation on the status of the new Municipal Development Plan 2041, and suggested ways in which the Committee could contribute to the project.

Actions

- Administration committed to providing information regarding the contract amount awarded to the Calgary consultant who is working on the MDP.
- Administration to provide a copy of the MDP PowerPoint presentation to Committee Members.

4.4. Formation of Sub-Committees Discussion

Heather Fredeen, Legislative Officer, Legislative Services, provided an overview of legislative requirements for the formation of sub-committees vs. committee working groups, suggesting that working groups would be the ideal method for the Committee.

Action

Administration and Chair D. Noble to schedule a one-hour meeting specifically regarding the formation of working groups. Committee Members to provide working group ideas to M. Lance by Friday September 4, 2020, which Monica will summarize and send to Committee Members by Wednesday September 9, 2020.

4.5. Committee Initiatives - Update to Council

MOTION:

THAT the Wood Buffalo Development Advisory Committee submit a request to present the Committee’s Annual Report to Council at their October 27, 2020 Council Meeting.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Bryce Kumka, Member - Business Community
SECONDER:	Jin Li, Member - Public-at-Large
FOR:	Noble, Soupal, Kumka, Jones, Jackson, Li, Secord, Williams
ABSENT:	Mendez-Barks, Burris

4.6. Review of Action Log

With consensus of the Committee, this item was deferred to the next regular Committee Meeting.

Adjournment

The meeting adjourned at 10:59 a.m.

Chair