

**Minutes of a Meeting of the Wood Buffalo Waterfront Advisory Committee held via Electronic Communication, a combination of video conferencing and teleconferencing, in Fort McMurray, Alberta, on Wednesday, July 15, 2020, commencing at 5:00 PM.**

**Present:**

Gaylene Weidlich, Vice-Chair, Community Development Sector  
Kimberly Hooper, Oil and Gas Industry  
Bill Loutitt, Indigenous Representative  
Keith Plowman, Business Community Representative  
Sean Robertson, Safety and Security Sector  
Michael Sieger, Land Development Industry

**Absent:**

Cathy Dreier, Public-at- Large  
Joanne Singer, Public-at- Large  
Sunita Sanker-Clarke, Recreation Representative  
Liana Wheeldon, Culture (Arts, Culture & Heritage)  
Krista Balsom, Councillor  
Jeff Peddle, Councillor

**Administration:**

Matthew Hough, Deputy Chief Administrative Officer  
Amanda Haitas, Senior Manager, Planning and Development  
Monica Lance, Manager, Special Projects  
Nina Caines, Senior Manager, Parks, Roads and Rural Operations  
Sonia Soutter, Senior Legislative Officer  
Anita Hawkins, Legislative Officer

**1. Call to Order**

Vice-Chair Gaylene Weidlich called the meeting to order at 5:07 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the agenda be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Sieger, Land Development Industry
<b>SECONDER:</b>	Kimberly Hooper, Oil and Gas Industry
<b>FOR:</b>	Hooper, Sieger, Loutitt, Weidlich, Robertson, Plowman
<b>ABSENT:</b>	Singer, Sanker-Clarke, Wheeldon, Dreier

### 3. **Minutes of Previous Meetings**

#### 3.1. **Wood Buffalo Waterfront Advisory Committee Meeting - February 19, 2020**

##### **MOTION:**

THAT the Minutes of the Wood Buffalo Waterfront Advisory Committee meeting held on February 19, 2020 be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Loutitt, Indigenous Representative
<b>SECONDER:</b>	Keith Plowman
<b>FOR:</b>	Hooper, Sieger, Loutitt, Weidlich, Robertson, Plowman
<b>ABSENT:</b>	Singer, Sanker-Clarke, Wheeldon, Dreier

### 4. **New and Unfinished Business**

#### 4.1. **Committee Membership Update**

Sonia Soutter, Senior Legislative Officer, noted that as a result of the resignation of Mark Arthur, a recruitment campaign will be conducted to fill the position of Seniors Representative. She also later welcomed Keith Plowman as the newest member of the Committee, serving as Business Community Representative.

#### 4.2. **Action Log**

Monica Lance, Manager, Special Projects, reviewed Actions Items raised at the February 19, 2020 Committee meeting:

Action Log WBWAC-20-006 - Take a tour to familiarize the Committee with the waterfront areas to see firsthand what currently exists for reference when assessing various options

Administration to set up the tour prior to the next Committee meeting, working within the current COVID19 regulations. It was later suggested that the staff member involved in consolidating past recommendations related to waterfront development accompany the Committee as a resource person.

Benchmarking of data from other waterfront improvements or projects with a comparable focus (i.e. Saskatoon, Kelowna, Halifax)

It was noted that for the majority of these, plans were incorporated into the developers' plans

Request for information on possible barriers as a result of the permitting process that may affect implementation of the Committee's waterfront priorities

It was noted that the area was rezoned and Planning and Development has been working on streamlining the process for development and not creating barriers for development as this area would mainly involve municipal projects.

Administration to provide examples of design charrettes to familiarize themselves with their use

As this request was prior to COVID19, the charrettes medium will need to be revisited.

#### **4.3. Matthew Hough, Deputy Chief Administrative Officer re COVID-19 and Flood Update**

Matthew Hough, Deputy Chief Administrative Officer, provided an update on COVID19, noting that the Municipality continues to develop its relaunch plan while being mindful of the needs of staff.

With respect to Flood Recovery, he indicated that the report on Improving Community Resilience was presented to Council on July 14 and a Council meeting has been scheduled for July 28 to review the proposed directions.

#### **4.4. Project Updates**

##### **Kevin Weidlich re: Business Recovery Task Force Report**

Kevin Weidlich, President and Chief Executive Officer, Wood Buffalo Economic Development, spoke to the Business & Economic Recovery Plan and the Business Recovery Task Force Final Report which are both available on the [choosewoodbuffalo.ca](http://choosewoodbuffalo.ca) website.

##### **Outdoor Event Site**

Nina Caines, Parks, Roads and Rural Operations indicated that as a result of the flood event, the RFP is being re-evaluated and Amanda Haitas, Planning and Development noted all previous waterfront reports have been reviewed and similar elements or common themes have been consolidated to provide a strong foundation for the consultant to work with.

It was later requested that a summary of these common themes be provided to the Committee members to assist them in their upcoming tour.

### **Waterfront Park Project**

Nina Caines, Parks, Roads and Rural Operations indicated an update can be provided on this matter once the RFP comes back.

### **Flood Mitigation and Development Options**

Vice-Chair Gaylene Weidlich noted this subject was addressed within the COVID19 and Flood updates discussed earlier.

### **Land Use Bylaw**

Amanda Haitas, Planning and Development indicated changes to the Downtown Area Redevelopment Plan are required before changes can be made to the Land Use Bylaw.

### **Downtown Area Redevelopment Plan**

Amanda Haitas, Planning and Development, indicated completion of this project is on target for the end of the year.

### **Downtown Revitalization Incentives Program**

Amanda Haitas, Planning and Development provided details on the Downtown Revitalization Incentives Program as approved by Council, asking the Committee members to share the information with businesses.

### **4.5. Date of Next Meeting**

The next meeting is scheduled for August 19, 2020.

It was requested that Administration seek input from the Committee for inclusion in the RFP before it goes back out in September.

### **Adjournment**

The meeting adjourned at 6:40 p.m.

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Chair