

Minutes of a Meeting of the Wood Buffalo Development Advisory Committee held in the 7th Floor Boardroom at the Municipal Offices in Fort McMurray, Alberta, on Wednesday, March 4, 2020, commencing at 9:00 AM.

Present:

Diana Noble, Chair, Member - Public-at-Large
David Secord, Vice Chair, Member - Business Community
Bryce Kumka, Member - Business Community (via teleconference)
Scott Jackson, Member - Oil and Gas Industry
Jin Li, Member - Public-at-Large
Ana Mendez-Barks, Member - Arts, Culture and Recreation Sector
Joel Trudell, Member - Community Development
Curtis Williams, Member - Community Development

Absent:

Mark Burris, Member - Health & Wellness
Gilles Huizinga, Member - Public-at-Large
Mike Jones, Member - Public-at-Large
Dan Soupal, Member - Land Development
Jane Stroud, Councillor

Administration:

Jamie Doyle, Deputy Chief Administrative Officer
Brad McMurdo, Director, Planning and Development
Margo Firman, Executive Assistant, Office of the Deputy Chief Administrative Officer
Sonia Soutter, Senior Legislative Officer
Heather Fredeen, Legislative Officer

1. Call to Order

Chair, Diana Noble, called the meeting to order at 9:04 a.m.

2. Welcome and Introductions

Chair, Diana Noble, welcomed new Committee Members Curtis Williams and Joel Trudell, who represent the Community Development sector.

3. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

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| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Ana Maria Mendez-Barks, Member - Arts, Culture and Recreation Sector |
| SECONDER: | Jin Li, Member - Public-at-Large |
| FOR: | Noble, Kumka, Mendez-Barks, Jackson, Li, Secord, Trudell, Williams |
| ABSENT: | Soupal, Huizinga, Jones, Burris |

4. Minutes of Previous Meetings

4.1. Wood Buffalo Development Advisory Committee Meeting – February 19, 2020

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| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | David Secord, Member - Business Community |
| SECONDER: | Ana Maria Mendez-Barks, Member - Arts, Culture and Recreation Sector |
| FOR: | Noble, Kumka, Mendez-Barks, Jackson, Li, Secord, Trudell, Williams |
| ABSENT: | Soupal, Huizinga, Jones, Burris |

5. New and Unfinished Business

5.1. Review of Land Use Bylaw Survey

Committee Members shared their responses and provided feedback regarding the Municipality's Land Use Bylaw survey which outlined proposed changes to the Land Use Bylaw.

5.2. Wood Buffalo Development Advisory Committee Survey Questions and Timeline

The Committee solidified questions to be included in a survey initiated by the Committee and released to local businesses, to better understand economic priorities and current barriers that face businesses including development and construction issues and red tape for business development.

Nadia Power, Acting Manager, Communications and Stakeholder Relations provided an overview of the "Bang the Table" engagement platform utilized by the Municipality.

Action Items

- Nadia Power, Acting Manager, Communications and Stakeholder Relations to provide a presentation on "Bang the Table", the tool that will be used for the Committee's survey.

- Diana Noble to work with Nadia Power, Acting Manager, Communications and Stakeholder Relations to populate the Committee’s survey questions into the “Bang the Table survey tool. Committee Members to review the final survey and provide comments by end of the day on Tuesday March 10, 2020 in preparation for the release of the survey to business owners on Wednesday March 11, 2020.

Exit and Return

Scott Jackson exited the meeting at 9:49 a.m. and returned at 9:56 a.m.

5.3. Wood Buffalo Development Advisory Committee Working Groups

This item was deferred until the next Committee Meeting.

5.4. Review of Committee Action Items / Next Steps

The Committee reviewed and provided updates on action items.

5.5. Advisory Committee Update - Deputy Chief Administrative Officer

This item was deferred until the next Committee Meeting.

Adjournment

The meeting adjourned at 10:55 a.m.

Chair