

Unapproved Minutes of a Meeting of the Wood Buffalo Development Advisory Committee held in the Jubilee Centre, 7th Floor Boardroom at the Municipal Offices in Fort McMurray, Alberta, on Thursday, October 3, 2019, commencing at 9:00 a.m.

Present:

Gilles Huizinga, Member - Public-at-Large (Chair)
Diana Noble, Member - Public-at-Large (Vice-Chair)
Peter Diggie, Member - Land Development
Jin Li, Member - Public-at-Large
Scott Jackson, Member - Oil and Gas Industry
Mike Jones, Member - Public-at-Large
Bryce Kumka, Member - Business Community
Ana Maria Mendez-Barks, Member - Arts, Culture and Recreation Sector
Dan Soupal, Member - Land Development

Absent:

Alexandria Carey, Member - Health and Wellness Sector
David Secord, Member - Business Community

Administration:

Amanda Haitas, Senior Manager, Planning and Development
Heather Fredeen, Legislative Officer

1. Call to Order

The Chair called the meeting to order at 9:10 a.m. and began the proceedings with a round table introduction of Committee Members

2. Adoption of Agenda

MOTION:

THAT the Agenda be amended by adding "Freedom of Information and Protection of Privacy (FOIP) Discussion" as item 4.1 and renumbering accordingly; and

THAT the Agenda be adopted as amended.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Bryce Kumka, Member - Business Community
SECONDER:	Diana Noble, Member - Public-at-Large
FOR:	Li, Noble, Soupal, Kumka, Huizinga, Jones, Diggle, Mendez-Barks, Jackson
ABSENT:	Alexandria Carey, David Secord

3. Minutes of Previous Meetings

Action Item

Add "Action Items" as a recurring agenda item with a subheading titled "Round Table Discussion" for all Wood Buffalo Development Committee (WBDAC) Meetings and that the action item log be included in all WBDAC meeting agendas.

MOTION:

THAT the Minutes of the Wood Buffalo Development Advisory Committee meeting held on September 6, 2019 be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Diana Noble, Member - Public-at-Large
SECONDER:	Jin Li, Member – Public-at-Large
FOR:	Li, Noble, Soupal, Kumka, Huizinga, Jones, Diggle, Mendez-Barks, Jackson
ABSENT:	Alexandria Carey, David Secord

4. New Business

4.1. **Freedom of Information and Protection of Privacy (FOIP) Discussion**

The Committee discussed public attendance at Committee meetings and confidentiality of Committee discussions and documentation.

Action Item

Administration committed to arranging for a presentation by representatives from the FOIP department, to present an overview of the legislation as it relates to Committee discussions and documentation, at the next meeting.

4.2. **Committee Initiatives**

The Committee reviewed the Committee's Initiatives as outlined in Schedule G of *Committees Bylaw No. 17/024* and brain stormed ideas to determine the priorities of the Committee based on the initiatives and mandate as provided by Council.

4.3. Committee Dialogue re: Mandate

The Committee continued discussions regarding their priorities and overviewed their mandate.

MOTION:

THAT the Committee provide a presentation to Council on the priorities of the Wood Buffalo Development Advisory Committee by the end of this year (2019).

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Bryce Kumka, Member - Business Community
SECONDER:	Diana Noble, Member - Public-at-Large
FOR:	Li, Noble, Soupal, Kumka, Huizinga, Jones, Diggle, Mendez-Barks, Jackson
ABSENT:	Alexandria Carey, David Secord

The following motion was presented by B. Kumka and seconded by D. Soupal:

“THAT the WBDAC schedule a planning session within the next three weeks, to identify the priorities of the Committee.”

Exit

B. Kumka exited the meeting at 10:36 a.m.

MOTION:

THAT the motion be amended by adding "facilitated" before "planning session".

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Diana Noble, Member - Public-at-Large
SECONDER:	Peter Diggle, Member - Land Development
FOR:	Li, Noble, Soupal, Huizinga, Jones, Diggle, Mendez-Barks, Jackson
ABSENT:	Alexandria Carey, David Secord, Bryce Kumka

The main motion was again presented as amended:

MOTION:

THAT the WBDAC schedule a facilitated planning session in the next three weeks, to identify the priorities of the Committee.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Bryce Kumka, Member - Business Community
SECONDER:	Dan Soupal, Member - Land Development
FOR:	Li, Noble, Soupal, Huizinga, Jones, Diggle, Mendez-Barks, Jackson
ABSENT:	Alexandria Carey, Bryce Kumka, David Secord

Exit and Return

B. Kumka returned to the meeting at 10:59 a.m.

A. Mendez-Barks exited the meeting at 11:00 a.m.

5. Date of Next Meeting

The next regular meeting is scheduled for Thursday, November 7, 2019.

Adjournment

The meeting adjourned at 11:02 p.m.