

**Minutes of a Special Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, June 4, 2019, commencing at 4:00 PM.**

**Present:**

Don Scott, Mayor  
Krista Balsom, Councillor  
Bruce Inglis, Councillor  
Sheila Lalonde, Councillor  
Keith McGrath, Councillor  
Phil Meagher, Councillor  
Verna Murphy, Councillor  
Jane Stroud, Councillor  
Claris Voyageur, Councillor

**Absent:**

Mike Allen, Councillor  
Jeff Peddle, Councillor

**Administration:**

Annette Antoniak, Chief Administrative Officer  
Jade Brown, Chief Legislative Officer  
Jamie Doyle, Deputy Chief Administrative Officer  
Chris Davis, Acting Director, Legal Services  
Marc Fortais, Director, Public Works  
Matthew Hough, Director, Engineering  
Elsie Hutton, Director, Corporate and Community Services  
Lynda McLean, Director, Communications, Stakeholder, Indigenous and Rural Relations  
Brad McMurdo, Director, Planning and Development  
Linda Ollivier, Director, Financial Services  
Anita Hawkins, Legislative Officer

**1. Call to Order**

Mayor D. Scott called the meeting to order at 2:32 p.m.

**2. In-Camera Session**

**MOTION:**

THAT Council close items 2.1, 2.2, 2.3 and 2.4 to the public pursuant to sections 17(1), 24(1) and 27(1) of the *Freedom of Information and Protection of Privacy Act*.

<b>RESULT:</b>	<b>CARRIED [8 TO 0]</b>
<b>MOVER:</b>	Phil Meagher, Councillor
<b>SECONDER:</b>	Jane Stroud, Councillor
<b>FOR:</b>	Scott, Balsom, Inglis, Lalonde, McGrath, Meagher, Stroud, Voyageur
<b>ABSENT:</b>	Allen, Murphy, Peddle

## 2.1. Advice from Officials - Land Matter

(in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)

<b>Name</b>	<b>Reason for Attending</b>
Annette Antoniak	Chief Administrative Officer
Jamie Doyle	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Lynda McLean	Director, Communications, Stakeholder, Indigenous and Rural Relations
Matthew Hough	Director, Engineering

### Entrance

Councillor V. Murphy joined the meeting at 2:38 p.m.

### Pecuniary Interest

Councillor K. McGrath declared a pecuniary interest in the next item and exited the meeting at 2:53 p.m.

## 2.2. Advice from Officials/Legal Matter

(in camera pursuant to sections 24(1) and 27(1) of the *Freedom of Information and Protection of Privacy Act*)

<b>Name</b>	<b>Reason for Attending</b>
Annette Antoniak	Chief Administrative Officer
Jamie Doyle	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Lynda McLean	Director, Communications, Stakeholder, Indigenous and Rural Relations
Philip Schofield	Regional Assessor
Keivan Navidi	Manager, Assessment

### Return

Councillor K. McGrath returned to the meeting at 3:01 p.m.

**2.3. Advice from Officials - Committee Appointments**

(in camera pursuant to sections 24(1) and 17(1) of the *Freedom of Information and Protection of Privacy Act*)

<b>Name</b>	<b>Reason for Attending</b>
Annette Antoniak	Chief Administrative Officer
Jamie Doyle	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Lynda McLean	Director, Communications, Stakeholder, Indigenous and Rural Relations
Sonia Soutter	Senior Legislative Officer

Exit

Jamie Doyle, Jade Brown and Lynda McLean exited the meeting at 3:09 p.m.

**2.4. Advice from Officials - Chief Administrative Officer Update**

(in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)

<b>Name</b>	<b>Reason for Attending</b>
Annette Antoniak	Chief Administrative Officer

Recess

A recess occurred between 3:22 p.m. and 4:00 p.m., at which time the meeting reconvened in the Council Chamber, and members of Administration rejoined the meeting.

**MOTION:**

THAT the meeting reconvene in public.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Phil Meagher, Councillor
<b>SECONDER:</b>	Claris Voyageur, Councillor
<b>FOR:</b>	Scott, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Stroud, Voyageur
<b>ABSENT:</b>	Allen, Peddle

**3. Consent Agenda****MOTION:**

THAT the recommendations contained in items 3.1 and 3.2 be approved.

### 3.1. Bylaw No. 19/013 - Repeal of Obsolete Bylaws

#### MOTION:

THAT Bylaw No. 19/013, being a bylaw to repeal obsolete, redundant and outdated bylaws, be read a first time.

### 3.2. Bylaw No. 19/014 - Land Use Bylaw Amendment – Redistricting Lands - Conklin Cemetery

#### MOTION:

THAT Bylaw No. 19/014, being a Land Use Bylaw Amendment to redistrict a portion of lots NE 31-76-7-4 and NW-32 76-7-4, and lot OT 76-7-4 from UE – Urban Expansion District to PS – Public Service District, be read a first time; and

THAT the required public hearing be held on July 8, 2019.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Sheila Lalonde, Councillor
<b>SECONDER:</b>	Verna Murphy, Councillor
<b>FOR:</b>	Scott, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Stroud, Voyageur
<b>ABSENT:</b>	Allen, Peddle

## 4. Presentation and Business Arising

### 4.1. Wood Buffalo Economic Development Corporation

**Presentation: Gregg Saretsky and Kevin Weidlich re: Request for Change to Articles of Association**

Kevin Weidlich, Chief Executive Officer, Wood Buffalo Economic Development Corporation, accompanied by Dan Fouts, Board member, spoke to their request to amend their Articles of Association.

#### **Business Arising - Wood Buffalo Economic Development Corporation Articles of Association Amendment**

Caitlin Hanly, Municipal Legal Counsel, presented the administrative report related to the request to amend the articles of association.

Councillor P. Meagher put forward the following motion for consideration: THAT the Chief Administrative Officer be directed to exercise the Municipality's membership rights for the Wood Buffalo Economic Development Corporation by signing a written Special Resolution amending the Articles of Association to the version at Attachment 3.

Vacating and Assuming of Chair

Mayor D. Scott vacated the Chair and Deputy Mayor P. Meagher assumed the Chair at 4:20 p.m.

Recess

A recess occurred from 4:22 p.m. to 4:29 p.m.

**MOTION:**

THAT the original motion be amended to add the following words prior to "THAT the CAO be directed to exercise..."

"THAT the CAO be directed to amend Attachment 3 to provide that the Wood Buffalo Economic Development Corporation report semi-annually to Council on its operations and business"; and

That the word "Attachment 3" be revised to "Attachment 3 as amended".

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Don Scott, Mayor
<b>SECONDER:</b>	Krista Balsom, Councillor
<b>FOR:</b>	Scott, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Stroud, Voyageur
<b>ABSENT:</b>	Allen, Peddle

Voting occurred on the original motion as amended which now reads:

**MOTION:**

THAT the CAO be directed to amend Attachment 3 to provide that the Wood Buffalo Economic Development Corporation report semi-annually to Council on its operations and business; and

THAT the Chief Administrative Officer be directed to exercise the Municipality's membership rights for the Wood Buffalo Economic Development Corporation by signing a written Special Resolution amending the Articles of Association to the version at Attachment 3 as amended.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Phil Meagher, Councillor
<b>SECONDER:</b>	Claris Voyageur, Councillor
<b>FOR:</b>	Scott, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Stroud, Voyageur
<b>ABSENT:</b>	Allen, Peddle

## 5. Unfinished Business

### 5.1. Indigenous Art Project

Councillor K. McGrath read out his motion, noting a slight wording change to his Notice of Motion that was served. A friendly amendment was suggested and accepted to add the word "local" in the recommendation.

#### **MOTION:**

THAT Administration work with the Public Art Committee to commission a local individual or group of local Indigenous artists to create a piece or pieces of public art that pays recognition to Reconciliation, Treaty 8 and unceded Métis Territory; and

THAT following completion of the art piece, it be placed in the Jubilee Centre Council Chamber as a reminder of the significance of recognizing Treaty 8 and unceded Métis Territory, its people and the importance of reconciliation; and

THAT this project be funded through the Public Art Reserve Fund per PRL-160 Municipal Public Art Policy.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Keith McGrath, Councillor
<b>SECONDER:</b>	Krista Balsom, Councillor
<b>FOR:</b>	Scott, Balsom, Inglis, Lalonde, McGrath, Meagher, Murphy, Stroud, Voyageur
<b>ABSENT:</b>	Allen, Peddle

### 5.2. Fly-in Fly-out and Project Accommodations

The Chief Administrative Officer introduced the report before Council.

#### Declarations and Exit

Councillor K. McGrath stated, for the record, that he is an officer of a company that may be affected by the moratorium. Following a series of conversations with external legal counsel, it's been determined that he has a conflict of interest and he will not be

participating further with respect to this matter. Councillor K. McGrath exited the Chamber at 4:44 p.m.

Councillor V. Murphy declared she has also consulted with legal counsel to ensure there is no conflict or pecuniary interest due to family members working for industry.

Councillor K. Balsom also declared that she has received third party legal advice and as a result, is free to participate in discussions and voting on this matter.

Jamie Doyle, Deputy Chief Administrative Officer, and Brad McMurdo, Director, Planning and Development, presented an overview of the progress to date with respect to this matter and answered questions of Council.

#### Recess

A recess occurred from 5:30 p.m. to 5:45 p.m.

Gilles Huizinga, Chair of the Housing Sub-Committee, presented on the findings of the Sub-Committee and answered questions of Council.

Bryce Kumka, Chair of the Transportation Sub-Committee, presented on the purpose and findings of the Sub-Committee and answered questions of Council.

Arianna Johnson, Chair of the Community Support Services Sub-Committee spoke to the pillars established by the Sub-Committee and answered questions of Council.

#### Exits and Returns

Councillor K. Balsom exited the Chamber at 6:30 p.m. and returned at 6:31 p.m.

Councillor S. Lalonde exited the Chamber at 6:37 p.m. and returned at 6:39 p.m.

Karim Zariffa, Executive Director for Oilsands Community Alliance, spoke in support of the partnerships outlined in the report and asked Council to reconsider section "g" of the original recommended motion as it does not reflect or represent partnerships and collaboration initiative.

#### Point of Order

Councillor V. Murphy raised a Point of Order on the Chair with respect to conduct and questioning of the delegate. In accordance with the Procedure Bylaw, the Chair ruled, overturned the Point of Order and continued with questions of the delegate.

#### Point of Privilege

Councillor P. Meagher called a Point of Privilege (Point of Order) on the Chair, requesting that the delegate be allowed to finish his statement. The Chair upheld the Point of Order. The delegated noted that for the record, he had concluded his remarks on this matter.

Recess

A recess occurred from 7:07 p.m. and 7:20 p.m.

Councillor V. Murphy presented the following for consideration followed:

THAT Administration be directed to:

- a) Pursue commitments made by Industry signatories arising from the existing signed memoranda of understanding (MOUs).
- b) Continue to request signed memoranda from active oil sands producers.
- c) Work with Industry, contractors, camp providers and other partners to identify priority transportation infrastructure projects that would help improve highway safety and decrease the commute time from regional communities to oil sands projects. This would include retaining experts as required, in partnership with Industry. Once identified, all parties to work collaboratively to encourage provincial and federal funding.
- d) Work with Industry to conduct “Park and Ride” pilot projects that will support Industry projects north and south of Fort McMurray. This includes the expenditure of municipal funds to prepare sites for projects of this scale, once obtaining agreements for usage from Industry partners.
- e) Encourage Industry to:
  - i. increase its use of Fort McMurray as a hub for its camp-based operations workforce
  - ii. incent its workforce to live in Fort McMurray while off-shift
  - iii. support travel to the job site via a “Park and Ride” or flights from the Fort McMurray International Airport and return home to Fort McMurray or other residential centres in the region at the end of their shift rotation.
- f) Continue and expand the RMWB community engagement initiatives related to rotational workforce.
- g) Encourage that all new discretionary use Project Accommodation (camp) applications be located within the “Consolidated Work Camp Area(s)” in proximity to Fort MacKay and Conklin areas, as identified on the MDP’s “Regional Growth Concept” map.
- h) Further explore opportunities for the Municipality to encourage increased local employment via grants or other non-tax related incentives.
- i) Explore opportunities for the Municipality to provide financial incentives for Seniors to continue to stay, or relocate to, the region.
- j) Along with Industry and other stakeholders, determine the baseline for reporting back to Council the progress of these initiatives to Council no later than December 10, 2019.

AND:

THAT the motion passed by Council in January 2019 that directed Administration to bring forward a bylaw for 1<sup>st</sup> reading to impose a moratorium within 75 km of the urban service area be rescinded.



Councillor V. Murphy spoke to her recommendation. It was noted that effectively, this recommendation is removing section g) outlined in the report's recommended motion.

Point of Order

Councillor B. Inglis called a Point of Order on Councillor V. Murphy, noting the supporting comments were not related to the recommendation on the floor. The Chair ruled that subsequent comments linked back to the recommendation; therefore overturned the Point of Order.

Request to Sever (Point of Order)

Mayor D. Scott requested that the last clause of the recommendation before Council be severed and voted on separately. As no objections were raised, the matter proceeded accordingly.

Vacating and Assuming of Chair

Mayor D. Scott vacated the Chair and Deputy Mayor P. Meagher assumed the Chair at 7:36 p.m.

**MOTION:**

THAT the proposed motion be amended by inserting section g) Implement MDP Policies R.1, 1.1, 1.3 and 1.4 by amending Land Use Bylaw 99/059 (the "LUB") to divide the definition of "Project Accommodation" into categories recognizing the distinction between "operational Project Accommodation" and "construction/turnaround activity Project Accommodation" and defining how a 75 km "moratorium distance" (or equivalency) may reasonably implemented with respect to "operational Project Accommodation(s)" as identified in the recommended motion from the Council report.

Recess

A recess occurred from 7:43 p.m. to 7:59 p.m.

<b>RESULT:</b>	<b>DEFEATED [4 TO 4]</b>
<b>MOVER:</b>	Don Scott, Mayor
<b>SECONDER:</b>	Jane Stroud, Councillor
<b>FOR:</b>	Scott, Inglis, Meagher, Stroud
<b>AGAINST:</b>	Balsom, Lalonde, Murphy, Voyageur
<b>ABSENT:</b>	Allen, Peddle
<b>AWAY:</b>	McGrath

Resuming of Chair

Mayor D. Scott resumed the Chair at 8:11

Vacating and Assuming of Chair

Mayor D. Scott vacated the Chair and Deputy Mayor P. Meagher assumed the Chair at 8:12 p.m.

Recess and Resuming of Chair

A recess occurred from 8:12 p.m. to 8:37 p.m. at which time Mayor D. Scott resumed the Chair

**MOTION:**

THAT Administration be directed to:

- a) Pursue commitments made by Industry signatories arising from the existing signed memoranda of understanding (MOUs).
- b) Continue to request signed memoranda from active oil sands producers.
- c) Work with Industry, contractors, camp providers and other partners to identify priority transportation infrastructure projects that would help improve highway safety and decrease the commute time from regional communities to oil sands projects. This would include retaining experts as required, in partnership with Industry. Once identified, all parties to work collaboratively to encourage provincial and federal funding.
- d) Work with Industry to conduct “Park and Ride” pilot projects that will support Industry projects north and south of Fort McMurray. This includes the expenditure of municipal funds to prepare sites for projects of this scale, once obtaining agreements for usage from Industry partners.
- e) Encourage Industry to:
  - i. increase its use of Fort McMurray as a hub for its camp-based operations workforce
  - ii. incent its workforce to live in Fort McMurray while off-shift
  - iii. support travel to the job site via a “Park and Ride” or flights from the Fort McMurray International Airport and return home to Fort McMurray or other residential centres in the region at the end of their shift rotation.
- f) Continue and expand the Regional Municipality of Wood Buffalo community engagement initiatives related to rotational workforce.
- g) Encourage that all new discretionary use Project Accommodation (camp) applications be located within the “Consolidated Work Camp Area(s)” in proximity to Fort McKay and Conklin areas, as identified on the MDP’s “Regional Growth Concept” map.
- h) Further explore opportunities for the Municipality to encourage increased local employment via grants or other non-tax related incentives.
- i) Explore opportunities for the Municipality to provide financial incentives for Seniors to continue to stay, or relocate to, the region.
- j) Along with Industry and other stakeholders, determine the baseline for reporting back to Council the progress of these initiatives to Council no later than December 10, 2019.

**RESULT:** CARRIED [5 TO 3]  
**MOVER:** Verna Murphy, Councillor  
**SECONDER:** Claris Voyageur, Councillor  
**FOR:** Scott, Balsom, Lalonde, Murphy, Voyageur  
**AGAINST:** Inglis, Meagher, Stroud  
**ABSENT:** Allen, Peddle  
**AWAY:** McGrath

**MOTION:**

THAT the motion passed by Council in January 2019 that directed Administration to bring forward a bylaw for 1st reading to impose a moratorium within 75 km of the urban service area be rescinded.

**RESULT:** DEFEATED [4 TO 4]  
**MOVER:** Verna Murphy, Councillor  
**SECONDER:** Claris Voyageur, Councillor  
**FOR:** Balsom, Lalonde, Murphy, Voyageur  
**AGAINST:** Scott, Inglis, Meagher, Stroud  
**ABSENT:** Allen, Peddle  
**AWAY:** McGrath

Recess

A recess occurred between 9:11 p.m. and 9:12 p.m.

**Adjournment**

The meeting adjourned at 9:13 p.m.

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Mayor

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Chief Legislative Officer



REGIONAL MUNICIPALITY  
OF **WOOD BUFFALO**

OFFICE OF THE MAYOR

May 29, 2019

### **NOTICE OF SPECIAL MEETING**

Pursuant to Section 194 of the *Municipal Government Act*, RSA. 2000 c.M-26, a Special Council Meeting is hereby scheduled to take place at 4:00 p.m. on the 4<sup>th</sup> day of June, 2019, in the Jubilee Centre Council Chamber, to consider the following:

1. Call to Order
2. In Camera Session
  - 2.1 Advice from Officials - Land Matter  
(in camera pursuant to section 24 of the *Freedom of Information and Protection of Privacy Act*)
  - 2.2 Advice from Officials/Legal Matter  
(in camera pursuant to sections 24 and 27 of the *Freedom of Information and Protection of Privacy Act*)
  - 2.3 Advice from Officials - Boards and Committees Application Review  
(in camera pursuant to sections 24 and 17 of the *Freedom of Information and Protection of Privacy Act*)
  - 2.4 Advice from Officials – Chief Administrative Officer Update  
(in camera pursuant to section 24 of the *Freedom of Information and Protection of Privacy Act*)
3. Consent Agenda
  - 3.1 Bylaw No. 19/013 – Repealing of Obsolete Bylaws (1<sup>st</sup> reading)
  - 3.2 Bylaw No. 19/014 – Land Use Bylaw Amendment – Conklin Cemetary (1<sup>st</sup> reading and setting of Public Hearing date)

4. Presentation and Business Arising

4.1 Wood Buffalo Economic Development Corporation

- Presentation – Gregg Saretsky and Kevin Weidlich re Request for Change to Articles of Association
- Business Arising – WBEDC Articles of Association Amendment

5. Unfinished Business

5.1 Indigenous Art Project

5.2 FIFO Stakeholder Engagement Report/Update

A handwritten signature in black ink, appearing to read 'Don Scott', with a large, stylized initial 'D'.

Don Scott, QC  
Mayor  
Regional Municipality of Wood Buffalo